APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Wednesday October 29, 2025 at 5:00 PM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 3900 Agnes Ave. Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
B. Weinstein-Sanders, E. Funes, K. Armstrong, L. Safa, V. Reynolds

Directors Absent
S. Johnson

Ex Officio Members Present
B. Gutierrez, J. Kinoshita

Guests Present
A. Grant, M. Serrano, R. Avilez

I. Opening Items

A. Call the Meeting to Order

K. Armstrong called a meeting of the board of directors of Soleil Academy to order on Wednesday Oct 29, 2025 at 5:09 PM.

B. Record Attendance

II. Consent Agenda

A. Minutes from 9/24/25 Soleil Academy Board Meeting

V. Reynolds made a motion to approve the minutes from 9/24/25 Board Meeting Soleil Academy Board Meeting on 09-24-25.
B. Weinstein-Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Expanded Learning Opportunities Program (ELOP) Plan

V. Reynolds made a motion to Approve ELOP Plan.
B. Weinstein-Sanders seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Universal Complaint Procedure Policy (UCP)

V. Reynolds made a motion to Approve Universal Complaint Procedure Policy (UCP).
B. Weinstein-Sanders seconded the motion.
Approved with condition that there is a procedure included about complaints against the Director of Operations and Finance would go to the ED to resolve.
The board **VOTED** unanimously to approve the motion.

III. Finance Committee

A. Updates

V. Reynolds provided update on leadership introductions with district administrators, updates on district facility and school consolidation planning, potential impacts on a specific property, management's response to an arts program staffing change, family input on student enrichment priorities, review of vendor options for enrichment programs, and seeking board input on future approaches to providing enrichment during the school day.

B. Review of September Financials

A. Grant reviewed enrollment levels, funding and revenue projections, use of restricted funds, nutrition program performance, and overall financial outlook including income and cash position.

IV. Management Update

A. Soleil Management Updates

The discussion covered topics including current and projected enrollment, attendance trends, causes of absences, chronic absenteeism data and interventions, health-related attendance impacts, and strategies such as attendance recovery and independent study. Additional updates included parent engagement efforts, recent and upcoming school and community events, committee meetings, and family outreach activities.

V. Governance

A. Updates

B. Gutierrez reminded board members to confirm attendance on Board on Track

B. LACOE End-of-Year Instructional Program and Governance Reports

The discussion covered governance updates and feedback from the school's annual oversight reports. Topics included board attendance procedures, highlights and

recommendations from authorizer evaluations, and areas for improvement in governance and instruction.

Governance topics focused on monitoring academic performance, reviewing disaggregated student data, improving transparency by posting board materials, increasing family engagement, and considering translation of materials for accessibility.

Instructional topics included addressing academic growth areas, using consistent assessment tools, sharing progress toward school goals, maintaining compliance with English learner communication requirements, and continuing to monitor performance data across student groups. The update also discussed the timing of oversight visits and the alignment of data reporting with current school practices.

C. Teaching Assignment Monitoring Outcome Data (TAMO)

The discussion focused on the review of the Teaching Assignment Monitoring Outcome (TAMO) data. Topics included an explanation of how the state and authorizer collect and evaluate teacher credential information, the reporting requirements for compliance, and how results appear on the accountability dashboard. The conversation also covered the timeliness of the data, clarification that the information being reviewed reflected conditions from two years prior, and acknowledgment of improvements made since then to ensure all teachers now hold proper credentials.

D. Conflict of Interest Policy

The discussion focused on updates to the organization’s conflict of interest policy and code. Topics included clarifying definitions related to financial interests and family relationships, outlining procedures for disclosing potential conflicts, and emphasizing the requirement for written documentation before board decisions. It also covered the review schedule for the policy and code, along with the annual acknowledgment that board members must sign to confirm receipt and understanding.
L. Safa made a motion to Approve Conflict of Interest Policy.
B. Weinstein-Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Conflict of Interest Code

R. Avilez discussed compliance with state disclosure requirements, the addition of a new position—the Director of Operations and Finance—to the list of roles required to file annual disclosure forms, and the process for submitting the updated code to the county for approval. It was also noted that the amendment would require a board vote.
E. Funes made a motion to Approve Conflict of Interest Code.
L. Safa seconded the motion.
The board **VOTED** unanimously to approve the motion.

F.

Board Goal Setting

J. Kinoshita led the discussion on Board Goal Setting:

The discussion focused on developing clear goals and timelines for renewal readiness and strengthening board effectiveness.

Emphasis was on the board's ongoing focus on ensuring it is prepared for renewal and maintaining overall effectiveness. He highlighted the importance of proactively preparing for the 2026 evaluation by understanding the criteria and aligning the board's activities with them. Regularly reviewing progress toward the board's goals and ensuring accountability was another key point. He also stressed maintaining clear and consistent communication with the authorizer to build trust and transparency. Finally, he noted the need to track and assess the board's impact, engagement, and overall performance to ensure the board remains effective and responsive to the school's needs.

G. Bonus Structure

Some revisions to the bonus structure were discussed and documents were modified to reflect the discussion before taking a vote.
V. Reynolds made a motion to Approve bonus structure.
L. Safa seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Academic Committee

A. Updates

Principal Serrano discussed preparation for the upcoming release of the 2024 California Dashboard data, its role in charter renewal, and alignment with the school's strategic academic priorities. Topics included key performance indicators such as academic performance in English Language Arts and Math, English Learner progress, chronic absenteeism, and suspension rates.

The team also reviewed how data are calculated and interpreted—specifically the "Distance from Standard" measure and ELPAC results—and discussed how these indicators inform instructional improvement and equity goals for key student subgroups.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,

K. Armstrong