APPROVED

# Soleil Academy

## Minutes

### Soleil Academy Board Meeting

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**Date and Time**
Wednesday September 24, 2025 at 5:00 PM

**Location**
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

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***NOTICE IS HEREBY GIVEN*** *that a Board Meeting will be held at 3900 Agnes Ave. Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

***PUBLIC COMMENT –*** *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on* *which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.*

***ACCESSIBILITY –*** *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

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**Directors Present**
B. Weinstein-Sanders, E. Funes, K. Armstrong, S. Johnson, V. Reynolds

**Directors Absent**
L. Safa

**Directors who left before the meeting adjourned**
E. Funes

**Ex Officio Members Present**
B. Gutierrez, J. Kinoshita

**Non Voting Members Present**
B. Gutierrez, J. Kinoshita

**Guests Present**
A. Grant (remote), M. Serrano, R. Avilez

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## I. Opening Items

### A. Call the Meeting to Order

S. Johnson called a meeting of the board of directors of Soleil Academy to order on Wednesday Sep 24, 2025 at 5:11 PM.

### B. Record Attendance

## II. Consent Agenda

### A. Minutes from 8/23/25 Soleil Academy Board Meeting

V. Reynolds made a motion to approve the minutes from 8/23/25 Soleil Academy Board Meeting Soleil Academy Board Meeting on 08-23-25.
E. Funes seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Finance Committee

### A. Updates

### B. Unaudited Financials Detailed Report

A. Grant reviewed key points from the Soleil Academy June Financial Dashboard.
R. Avilez reviewed the format of the financial overview for new board members.

### C. Review of August Financials

A. Grant reviewed the Soleil Academy August Financial Dashboard.
R. Avilez detailed how changes in enrollment may affect the budget.

## IV. Management Update

### A. Soleil Management Updates

R. Avilez reviewed the current enrollment and informed the board that they have already start enrolling for the following school year. He also informed the board about different ways they are approaching student enrollment.

R. Avilez reviewed operational priorities and current average daily attendance. The year is starting off strong. A new chronic absenteeism monitor is being utilized.

R. Avilez outlined parent engagement expectations and opportunities for participation throughout the year. August Highlights and video was shared. The board was also informed of the upcoming parent and community events.

## V. Governance

### A. Updates

### B. New Board Chair , S. Johnson

B. Weinstein-Sanders made a motion to approve new board chair S. Johnson.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. New Vice Chair, K. Armstrong

E. Funes made a motion to approve new Vice Chair K. Armstrong.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D.

### Executive Director Job Description

V. Reynolds made a motion to approve Executive Director job description.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

### E. Board Goal Setting

J. Kinoshita reviewed identified areas of board focus:

• Strategic Planning & Long Term Direction
• Charter Renewal and Authorizer Oversight
• Board Impact & Meeting Effectiveness
• Committees 2.0 (Deep Engagement & Reporting

The board was walked through the process of creating 2-3 SMART goals for the current school year using the guiding questions. The board discussed ideas to incorporate into two board goals of Charter Renewal Readiness and Board Effectiveness.
E. Funes left at 6:41 PM.

### F. Bonus Structure

The bonus structure was not discussed and tabled to the next meeting.

## VI. Academic Committee

### A. Updates

Principal Serrano reviewed NWEA MAP Reading Achievement data and the plan to accelerate student growth for scholars under the 50th percentile.

## VII. Closing Items

### A. Adjourn Meeting

The next board meeting will cover ELOP Plan and Bonus Structure discussion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,
S. Johnson