APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Saturday August 23, 2025 at 9:00 AM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 3900 Agnes Ave. Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
B. Weinstein-Sanders, E. Funes, J. Noel, L. Safa, S. Johnson, V. Reynolds

Directors Absent
K. Armstrong

Directors who arrived after the meeting opened
V. Reynolds

Ex Officio Members Present
B. Gutierrez, J. Kinoshita

Guests Present
A. Grant (remote), M. Serrano, R. Avilez

I. Opening Items

A. Call the Meeting to Order

J. Noel called a meeting of the board of directors of Soleil Academy to order on Saturday Aug 23, 2025 at 9:04 AM.

B. Record Attendance

II. Governance Committee (Part 1)

A. Approval of 2 new Board Members

J. Noel made a motion to Approve 2 new board members.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Consent Agenda

A.

Minutes from 6/28/25 Soleil Academy Board Meeting

L. Safa made a motion to approve the minutes from 6/28/25 Soleil Academy Board Meeting Soleil Academy Annual Board Retreat - Special Meeting on 06-28-25.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of P. Young Contract

L. Safa made a motion to Approve P. Young Contract.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Suicide Prevention Policy

L. Safa made a motion to Approve amendment of Suicide Prevention Policy.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Independent Study

L. Safa made a motion to Approve amendment of Independent Study Plan.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Finance Committee

A. Updates

B. Unaudited Actuals Report

V. Reynolds arrived at 9:35 AM.
A. Grant reviewed the unaudited actuals report. He explained this is more of a high level report and it will be reviewed again in more detail at the September meeting.
L. Safa made a motion to Approve the Unaudited Actuals Report.
V. Reynolds seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Bank Signatories

Bank Signatories was not approved due to concerns of internal controls being removed.

V. Management Update

A. Soleil Management Updates

R Avilez shared

- 24-25 EOY Reporting Metrics Recap

- Operational Priorities for the 2025-26 school year
- Enrollment for the current school year and demographics
- Schoolwide attendance for Month 1

He also shared Miscellaneous updates:

- Approval of J13A
- Facilities Charter Incentive Grant Update
- SNP Administrative Review
- Williams Monitoring
- Attendance Recovery Recap (Summer 2025)

VI. Academic Committee

A. Updates

Principal Serrano presented Soleil Academy's Academic Vision statement and priorities, academic data highlights, the four Arcs of the Year (Start Strong and Monitoring Data Practices, Clear and Rigorous Instruction, Feedback and Data Driven Instruction, and Strong Finish)

VII. Governance Committee (Part 2)

A. Updates

J. Noel informed the board that due to the possibility of a future conflict of interest, he will be resigning from the board after the present meeting.

B. Executive Director Job Description

B. Gutierrez explained that based on the conversation at the June meeting, the job description has been updated to more accurately represent her responsibilities in the current year.

ED Job description was not approved but will be revised to incorporate additional components of work and will be presented to the board again at a later board meeting.

C. Executive Director Evaluation

B. Gutierrez reviewed the strengths and opportunities for growth identified by the board. The focus for next year will be to prepare for Soleil's renewal and onboard new board members.

D. Approval of New Board Secretary

B. Gutierrez explained that according to the bylaws, anyone on the board or management team is eligible to hold the Board Secretary position. The proposal is for Ramon Avilez to take over the role left vacant by the departure of board member Gonzalez-Diaz.
J. Noel made a motion to Approve Ramon Avilez as new board secretary.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Board Self-Evaluation

The board went into recess during which time brainstorming groups were formed, consisting of a mix of board members and members of the management team. Each group included only 2 board members, ensuring that they do no have quorum in each group. The groups reconvened after recess to share out ideas that were discussed in each group.

The board will codify the ideas there were discussed and continue the conversation at the September meeting.

F. Board Goal Setting

J. Kinoshita named a few priorities that were previously discussed i.e strategic planning, sustainability, facilities, but board goal setting will be discussed at the September meeting.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:29 PM.

Respectfully Submitted,
J. Noel