APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Wednesday December 18, 2024 at 5:00 PM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 12315 Thorson Ave Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
J. Noel, K. Armstrong, L. Safa, S. Johnson, V. Gonzalez-Diaz, V. Reynolds

Directors Absent
None

Directors who arrived after the meeting opened
J. Noel, V. Reynolds

Ex Officio Members Present
B. Gutierrez, J. Kinoshita

Guests Present
A. Grant (remote), M. Serrano, R. Avilez

I. Opening Items

A. Call the Meeting to Order

S. Johnson called a meeting of the board of directors of Soleil Academy to order on Wednesday Dec 18, 2024 at 5:05 PM.

B. Record Attendance

II. Consent Agenda

A. Minutes from 11/20/24 Soleil Academy Board Meeting

K. Armstrong made a motion to approve the minutes from November 20, 2024 Soleil Academy Board Meeting on 11-20-24.
S. Johnson seconded the motion.
The board **VOTED** to approve the motion.

B.

Staff Handbook

K. Armstrong made a motion to approve mid-year updates to staff handbooks.
S. Johnson seconded the motion.
The board **VOTED** to approve the motion.

III. Management Update

A. Soleil Management Updates

Strategic Plan Update:
Goal 1 Actions: English Learner Parent Workshop, Social Emotional Learning Student Survey
Goal 2 Actions: Internalization Meetings, Staff Mid-Year Surveys, Mid-year testing, Initial MOY data analysis.
Goal 3 Actions: Cafecitos, Candycane Lane Parade, Parent Workshop, Family Wellness Kits, External Partner and Toy Drive, Attendance Challenge.

Schoolwide Attendance:

- Month 4 ADA 92.12%
- Month 5 ADA 93.8%

Enrollment:

- 2024-25 SY: Budgeted 380, Internal Goal: 390
- 2025- 26 SY: 10 interest forms submitted since last meeting, bringing us to 61 students

Family Engagement:

- Cafecitos: Our goal for December was to double our numbers and we had 67 families in attendance. Looking forward to doubling our numbers in the year to come.
- Field Trip to CSULB 2nd-5th grade
    - A total of 209 students participated in the field trip, representing the majority of the 222 students at MT.
    - 12 parents joined as chaperones, alongside 23 staff members.
    - Students had the opportunity to explore various campus locations, icncluding visits to the Shark Lab, the Art Museum, the music rooms, and a chance to explore the university’s athletic fields
    - The Candy Cane Lane Parade was a success, with 23 families proudly walking in celebration of Soleil. It was a heartwarming display of community unity, joy, and festive spirit.

- Parent Engagement:
  - Volunteer Hours: We had 67 hours of participation in Cafecito, 49 hours dedicated to lunch supervision and chaperone supervision, 18 hours for excursions, 61 hours contributed to parent workshops, and an impressive 311 hours for our Parent Conferences. In total, we accumulated 506 hours of involvement.
  - Upcoming Events: Cafectios, ELAC #3, LACEO Parent Workshop, Community Schools Committee, Social Emotional Learning at Home.

Facilites Task Force Updates:

- Conversations have been ongoing thru our legal teams
  - Multi-year Alternative Agreement was presented to LUSD Board Members
    - LUSD board is amicable with extending FUA with an opt out option on year 3 (27-28). Either party can opt out of the 3rd year.
    - Soleil management seeking some minor FUA updates on: parking spaces, use of spaces, and pro-rata share (rent).
  - District response has been extended to Jan 3, 2026
    - LUSD legal is seeking to have the FUA amendment approved in the Jan 9, 2026 board meeting

Audit Ad Hoc Committee Updates

- Management has requested proposals from CLA, Eide Bailley, WHLLP and Windes.
- CLA has submitted proposal, we are waiting on other CPA proposals by end of week.
- Noted that for next year, there are some challenges with getting proposals during the season that non-profit audits are due. Recommendation is to extend the time we give auditors to provide bids to end of December.
- Comparison matrix will be updated and committee will make recommendation by the next meeting (Jan 27)

J. Noel arrived at 5:12 PM.

B. School Accountability Report Card

School Accountabilty Report Card: Currently being worked on and will be shared at the next meeting.

IV. Governance Committee

A. Updates

Brown Act Training has been moved to Mid-year Retreat February 1.
V. Reynolds arrived at 5:59 PM.

B. Board Composition and Growth

The committee is looking to bring in a minimum of two more Board members.

Guiding Questions discussed:

- Where do the following recommendations align with the reality at Soleil Academy? Where do they not?
- Do we agree with the recommendation on how many trustees the board should be composed of? If so, what does this mean for our recruitment goals?
- What is the meaning of board diversity in the context of Soleil, why it is important, and what will be done to ensure that diversity on the board is maintained? Who is the school serving, and how closely should the board reflect the school's constituency and why?

Commitee next steps are to discuss a timeline to reach our goals, including how to bridege the gap with the community. The implementation of the Community Schools Grant will also play a part in this plan.

V. Finance Committee

A. Updates

B. Financials

Enrollment is currently 2 students above budget ,contributing to an increase in LCFF Revenue.
The ADA composition is also different than budgeted, but since the higher grades have higher ADA rates, this contributes to the increase in LCFF.

Forecast includes some restricted one-time funds. An additional amount from Educator Effectiveness Funds and Learning Recovry Block Grants funds remains available to spend through FY27/28.

The revenue variance from the prior month is mostly related to the additon of

Learning Recovery Block Grant and ELOP funds. The expense variances are mainly related to increases in Health & Welfare, Nutrition, and SPED Costs.

V. Reynolds made a motion to Approve November Financials.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Academic Committee

A. Updates

Reviewed Key Findings:

1. Gaps in instructional quality
2. Limited interventions for students near proficiency

Priority 1: People Development

- Strategies: Data Cycles, Professional Development, Targeted Intervention

Priority 2: Effective Tier 1 Instruction

- Strategies: Vision and Expectations, Effective PLC's, Coaching and Observations

Data analysis will be presented in February.

VII. Closing Items

A. Adjourn Meeting

Upcoming Board Meeting topics:

- Brown Act Training
- Approval of 23-24 SARC
- Review Financials

With no further business to be transacted, the meeting was adjourned at 6:30pm.

Respectfully Submitted,
J. Noel
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
J. Noel