APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Wednesday November 20, 2024 at 5:00 PM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 12315 Thorson Ave Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
J. Noel, K. Armstrong (remote), S. Johnson, V. Gonzalez-Diaz, V. Reynolds

Directors Absent
L. Safa

Ex Officio Members Present
J. Kinoshita

Guests Present
Addison Grant (remote), M. Serrano, R. Avilez

I. Opening Items

A. Call the Meeting to Order

J. Noel called a meeting of the board of directors of Soleil Academy to order on Wednesday Nov 20, 2024 at 5:10 PM.

B. Record Attendance

II. Consent Agenda

A. Minutes from 10/23/24 Soleil Academy Board Meeting

S. Johnson made a motion to approve the minutes from Soleil Academy Board Meeting on 10-23-24.
V. Reynolds seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Management Update

A. Soleil Management Updates

Actions taken on LCAP Goals:
Goal 1: Bullying Prevention Workshop, College Field Trip
Goal 2: Guided Reading PD, Aggressive Monitoring PD, Internalization Protocol
Goal 3: Cafecitos, Middel School Fair, Fall Parade, Study Skills Parent Workshop, Parent Teacher Conference

Operations

- Schoolwide Attendance: Projected ADA for Month 4 is 90% due to illnesses and travel. R. Avilez hihghlighted that Soleil Academy decreased chronic absenteeism by 8% as compared to this time last year.
- Current Enrollment: Enrollment has leveled off.
- 2025-26 Enrollment: Interest forms starting to be collected for next school year. We've received 55 applications so far, which puts us in a good place planning for next year
- Cafecitos: November meeting brought in 32 families. Our goal for December is to bring in at least 85 families.
- Fall Parade and Non-Carving Pumpkin Contest: Over 232 parents attended
- Parent Conferences: 311 familes attended.
- Middle School Fair: 31 families attended, We hope to increase parent participation to 100% families attending and increasing the number of charter schools attending.
- Parent engagement volunteer hours: 26 hours of participation in Cafecito, 16 hours dedicated to lunch supervision, 27 hours for excursions, 32 hours contributed to parent workshops, and an impressive 251 hours for our Fall Parade. In total, we accumulated 352 hours of involvement

Upcoming events:

- ELAC Meeting
- Internet Safety Parent Workshop
- Lynwood's Candy Cane Lane Parade
- Winter Wonderland

Facilites Committee Update:

- Prop 39- Successfully Submitted to Lynwood Unified on October 31st; Soleil met the Nov 1 deadline
    - Awaiting initial response from LUSD- Due December 1st
    - Current request for space is to maintain the same classroom spaces currently held or to be placed in one site, with the same number of rooms.
- Additionally, our legal team is still seeking a multi-year agreement with LUSD
- Upcoming Topics: Update on Prop 39 Initial Response and on alternative agreement

Audit Committee Update

- CLA presented on audit draft
- ExEd elaborated on finding related to EOY closing process
- ExEd Next Steps/ Management Next Steps
- Next meeting is scheduled for December 16
    - Topics to cover: Auditor Bids/ Matrix

IV. Governance Committee

A. Updates

Upcoming Brown Act Training scheduled for December

B. Board Composition and Growth

Looking to further discuss Board recruitment

V. Finance Committee

A. Updates

B. Financials

Enrollment is currently 3 students above budget, resulting in an increase in LCFF Revenue. The increase is related to the increase in ADA.
Forecast includes restricted one-time funds. An additional amount remains available to spend through FY27/28.

The revenue variance from the prior month is related to increases in ELOP, Nutrition, and LCFF. The expense variances are mainly related to increases in Health & Welfare, Nutrition, and SPED Costs.

C. Audit Draft

Addison did a comparison on what was reported in the unaudited actuals and the audit.

In order to decrease the amount of variance next time we will institute an enhanced review process, more communication and checkpoints. Items will be flagged before year end so they can be addressed earlier.

Some minor clerical errors and board term end dates will need to be corrected.
V. Reynolds made a motion to approve audit draft.

S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. October Financials Comprising 1st Interim Report

The main points that were reported were the actuals to date, forecast, and budgeted numbers.

The preliminary and board approved budgets were reviewed.

V. Reynold inquired about why depreciation and amortization are projected to be far from budget.
V. Reynolds made a motion to Approve the October Financials Comprising 1st Interim Report.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Academic Committee

A. Updates

Key findings from 23-24 SBAC Data Analysis:

The data suggests inconsistency in
instructional quality:

- Visible stagnation math proficiency goals.
- Significant declines from year to year in ELA
- 3rd grade ELA showed a healthy 5% improvement where 4th grade ELA had a 13% decline. These large grade level to grade level to swings indicate some grade level teams have more effective instructional strategies, while others may be structling with consistency of rigor

The data also points to limited interventions for students near proficiency:

A significant number of students are in the "Standard Nearly Met" category,
indicating missed opportunities to push these students into proficiency
with targeted interventions.

- Across all grades, 26% to 38% of students are in band 2 in ELA
- Across all grades, 25% to 49% of students are in Band 2 in Math

Review of priorities: People Development and Effective Tier 1 Instruction

Priority 1 Action Plan:
2024-2025: Foundational PD on Tier 1 Instruction Strategies
Deliver foundational PD on data literacy and reteaching, while supporting department leaders in facilitating PLCs and providing ongoing coaching to reinforce data-driven adjustments.

2025-2026 : Advanced PD on Differentiation and Long-Term Data Use
Provide advanced PD on differentiation and long-term data analysis, with case studies and reflection sessions, while offering targeted coaching on applying differentiated instruction based on student data.

Updates to metrics for Priority 1 were reviewed.

Priority 2 Action Plan:
2024-2025 Support Professional Development and Collaboration
Professional development and collaboration are essential. Teachers will integrate CKLA and i-Ready into targeted sessions, with coaches providing support to align lesson planning. Regular collaboration will allow teachers to share strategies and refine methods, while PD will focus on aggressive monitoring in ELA and math whole also collecting data through entrance and exit tickets.

2025-2026: Monitor & Evaluate Progress
To monitor student progress, we'll collect exit ticket data in ELA and entrance ticket data in Math to assess understanding. Regular STAR, i-Ready diagnostic and unit assessments will help track growth and adjust instruction. Bi-weekly data meetings will review trends, discuss progress, and plan any necessary instructional adjustments or reteaching.

VII. Closing Items

A. Adjourn Meeting

Board composition and growth which was skipped and will be discussed at the next meeting.

Topics to be covered in December: Brown Act Training, Approval of 23-24 SARC, Review Financials
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
J. Noel