APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Wednesday August 28, 2024 at 5:00 PM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 12315 Thorson Ave Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
J. Noel, K. Armstrong, S. Johnson, V. Gonzalez-Diaz, V. Reynolds

Directors Absent
L. Safa

Ex Officio Members Present
B. Gutierrez

Guests Present
D. Jones (remote), R. Avilez

I. Opening Items

A. Call the Meeting to Order

J. Noel called a meeting of the board of directors of Soleil Academy to order on Wednesday Aug 28, 2024 at 5:06 PM.

B. Record Attendance

II. Consent Agenda

A. Approval of Minutes from 7/24/24 Soleil Academy Board Meeting

K. Armstrong made a motion to approve the minutes from Soleil Academy Board Meeting on 07-24-24.
V. Reynolds seconded the motion.
The board requested correction to the 7/24/24 board meeting minutes to reflect that board member Reynolds and Noel abstained from the vote regarding adding them as users to Soleil's bank account. Pending those corrections, the minutes were then approved.
The board **VOTED** unanimously to approve the motion.

B.

Approval of Bonus Payouts

Removed from consent agenda

III. Management Update

A. Soleil Management Updates

- B. Gutierrez reviewed LCAP Goals and actions: Hiring of 2 health clerks, iReady added to verified data list, 18 days of summer PD, new math and reading curriculum (iReady and CKLA), Parent orientations
- First Day of School

R. Avilez reviewed Operations

- We hit the budgeted goal of 380. Internal goal is 390.
- Reviewed current school demographics.
- 2025-26 Enrollment begins 9/1.
    - Lottery Window ends 2/21/25
    - Enrollment Lotter takes place 3/4/25
    - Registration begins March 5
- Parent Engagement: Parent Square and Powerschool workshop last week. Upcoming us Back to School night on 8/29, Cafecito on 9/11, Chuck E. Cheese 9/20, Hispanic Heritage 9/27
- Facilities task force being formed. Prop 39 application is due 11/1

B. Information Item: 2022-23 Teaching Assignment Monitoring Outcome (TAMO) for Soleil Academy

TAMO update: Details how many teachers appropriately credentialed. All of our teachers for the 22-23 school year held an appropriate credential or permit as reflected in CalSaaS.

IV. Governance Committee

A. Updates

- Board members were reminded to confirm their attendance on BOT or email Beatriz or Jeffrey if you won't be able to attend.
- Beatriz will share maternity plan with the Board

B. Board Goal Development

Reviewed goals:

- Finance: Grow reserves for private facility.
- Governance: Onboard 2 new board members
- Academic: Outperform the state in significant subgroups for ELA and Math, Outperform the state in ELA and Math respectively
- Succession Planning: Finalize Maternity Leave Plan and Annual Role Description for ED.
- Facility Task Force: Detail Facility options and explore facility grants
- Compensation Ad Hoc Committee: Compensation vision, propoe a 2-3 year Compensation Policy
- Audit Ad Hoc Committee: Select an auditor and review audit draf and discuss findings.

C. Proposed Bonus Draft for the 24-25 School Year

Proposed changes for the Director of Operations bonus were reviewed regarding how to weight each category and what the tiers should be in each goal.

For Principal bonus structure, the committe discussed removing outperforming Lynwood district and shifting to state comparison.

Final version will be presented at the next meeting.

V. Finance Committee

A. Updates

B. Review Financials

Unaudited actuals were reviewed:

- The financials are consistent with our expectations for the year.
- We had a higher than budgeted P2 report. Enrollment was 14 students above budgeted amount and ADA was higher than budgeted as well. Deanna commended the school on this accomplishment.
- State revenue is higher. Some learning reacovery block grants were used to combat some of the allowable uses.
- Certificated salaries came in lower than budgeted amounts
- Classified salaries went above budget.
- Student supplies came in as a higher amount.
- Operating expenses came in as a higher amount.

Unaudited actuals were also reviewed in LACOE' format.

C. Approval of Unaudited Actuals Report

V. Reynolds made a motion to approve unaudited actuals report.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Academic

A. Updates

We are currently testing scholars via iReady, MAP, and STEP.

VII. Closing Items

A. Adjourn Meeting

Forthcoming:

- Amendments to School Safety Plan
- Bonus 24-25 SY Structure Approvals
- Approval of Prop 39 submission

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,
J. Noel