

APPROVED



Soleil Academy

## Minutes

### Community Schools Kickoff Steering Committee

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**Date and Time**

Tuesday December 19, 2023 at 10:00 AM

**Location**

12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

<https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFI4MjJGanVCLzZ6dHEwUT09>

Meeting ID: 756 458 5437

Passcode: 155911

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**Directors Present**

B. Gutierrez

**Directors Absent**

*None*

**Guests Present**

Catrina Weston, Courtney Bradley, Luvia Guerra, M. Serrano, R. Avilez, Raquel Avina

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

B. Gutierrez called a meeting to order on Tuesday Dec 19, 2023 at 10:00 AM.

**II. Community Schools Steering Committee Meeting Agenda**

**A. What is a Community School?**

B. Gutierrez provided a detailed overview of the Community Schools Grant Program, explaining how it strengthens schools. A video was also shared to visually showcase schools successfully implementing the program. The team explored sample schools, focusing on different aspects to support the overall well-being of students, known as the "Whole Child."

**B. What is the process to apply to become a Community School?**

B. Gutierrez explained the qualifications for this grant and provided key aspects of the application process. The team had clarifying questions which were discussed whole group.

**C. Starting the Process as a Team**

After reviewing the process, the team felt confident in proceeding with the application process. B. Gutierrez explained the process necessary to move forward with the application steps that follow.

Before moving on to next steps, B. Gutierrez shared key milestones for Soleil Academy thus far over the years.

**D. Next Steps**

B. Gutierrez shared the steps that followed which were the following;

1. Identifying engagement strategies for various stakeholders using the template provided by B. Gutierrez.
2. Next, the teams would discuss, draft, and upload ideas to the template.
3. As a team, they will be reviewing the draft ideas for engagement.
4. Lastly, each team member submitted a survey to get a pulse for initial thoughts from the Steering Committee.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,  
B. Gutierrez