APPROVED

Soleil Academy

Minutes

Soleil Academy Board Retreat (3 hrs)

Date and Time
Saturday June 22, 2024 at 9:00 AM

Location
3900 Agnes Ave. Lynwood, CA 90262 (Satellite Option: 12315 Thorson Ave Lynwood, CA. 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 12315 Thorson Ave Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
J. Noel, K. Armstrong, L. Safa, S. Johnson, V. Gonzalez-Diaz

Directors Absent
V. Reynolds

Ex Officio Members Present
B. Gutierrez

Guests Present
R. Avilez

I. Opening Items

A. Call the Meeting to Order

J. Noel called a meeting of the board of directors of Soleil Academy to order on Saturday Jun 22, 2024 at 9:19 AM.

B. Record Attendance

II. Consent Agenda

A. Approval of Minutes from 5/15/24 Soleil Academy Board Meeting

S. Johnson made a motion to approve the minutes from Soleil Academy Board Meeting on 05-15-24.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Prop 39 Agreement with the Lynwood Unified School District for 24-25 SY

S. Johnson made a motion to Approve Prop 39 Agreement with the Lynwood Unified School District for 24-25 SY.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of After-School All-Stars Contract(s) for 24-25 SY

S. Johnson made a motion to approve After-School All-Stars Contract(s) for 24-25 SY.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of ExED Contract for 24-25 SY

E. Approval of LA TechNet Contract for 24-25 SY

F. Approval of Appleman Consulting Contract for 24-25 SY

Pulled from consent agenda and moved to July agenda.

G. Approval of Harbor Building Maintenance Contract for 24-25 SY

S. Johnson made a motion to approve Harbor Building Maintenance Contract for 24-25 SY.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approval of Health Insurance Broker and Premium for 24-25 SY

S. Johnson made a motion to approve Health Insurance Broker and Premium for 24-25 SY.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approval of Commercial Insurance Renewal for 24-25 SY

S. Johnson made a motion to approve Commercial Insurance Renewal for 24-25 SY.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Approval of Unity Meals Food Service Management Company for 24-25 SY

S. Johnson made a motion to approve Unity Meals Food Service Management Company for 24-25 SY.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Approval of CrossCountry Contract for 24-25 SY

S. Johnson made a motion to approve CrossCountry Contract for 24-25 SY.

K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Annual Review of Bylaws

S. Johnson made a motion to approve Bylaws.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Annual Review of Fiscal Policies

Pulled from consent agenda and moved to July agenda.

N. Annual Review of Employee Handbook

S. Johnson made a motion to approve Employee Handbook.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

O. Annual Review of Student and Family Handbook

S. Johnson made a motion to approve Student and Family Handbook.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

P. Annual Review of Independent Studies Policy

Pulled from consent agenda and moved to July agenda.

Q. Annual Review of Promotion and Retention Policy

S. Johnson made a motion to approve Promotion and Retention Policy.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

R. Annual Review of Internet Safety (CIPA) Policy

S. Johnson made a motion to approve Internet Safety (CIPA) Policy.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

S. Annual Review of the Education for Homeless Children and Youth Policy

S. Johnson made a motion to approve Education for Homeless Children and Youth Policy.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

T. Annual Review of Title IX Policy

S. Johnson made a motion to approve Title IX Policy.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

U. Approval of 24-25 SY Job Descriptions

S. Johnson made a motion to approve 24-25 SY Job Descriptions.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Approval of 24-25 SY Salary Scales

S. Johnson made a motion to approve 24-25 SY Salary Scales.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

W. Approval of Executive Director Contract

S. Johnson made a motion to approve Executive Director Contract.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Approval of the Consolidated Application (ConApp) for Funding

S. Johnson made a motion to approve Consolidated Application (ConApp) for Funding.
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

Y. Approval of the Education Protection Account Spending Plan (EPA)

S. Johnson made a motion to approve Education Protection Account Spending Plan (EPA).
K. Armstrong seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Management Update

A. Soleil Management Updates

Schoolwide attendance: Month 11 ADA was 93%
End of year enrollment: We were able to keep enrollment steady. 334 current enrollment
EOY Reporting: Average ADA was 92.32%
Re-enrollment: Total of 22 students not returning.
New student enrollment:

- Budgeted enrollment for upcoming school year= 380
- Re-enrollment (279) and new student enrollment (93)

- Enrollment goal is 390

Parent engagement

- EOY Carnival Field Day
- EOY Parent Celebration
  - 70 Parents earned 20+ parent hours
    - 19 Families had 30+
  - Top family had 49 hours

Upcoming events: Returning Student Parent Orientation, Lynwood 4th of July Event

Facilities: Prop 39 Final offer has been provided. 5 new rooms added and rent has been negotiated.

IV. Finance Committee

A. Updates

B. Review of Financials

C. Review the Proposed Budget for 24-25 SY

Met with Board Treasurer Vereaux to review budget.
Reviewed Deanna's pre-recorded introduction of the budget so board could make a decision on how to proceed.

D. Approval of 24-25 Budget (VOTE)

K. Armstrong made a motion to approve 24-25 Budget.
S. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Governance Committee

A. Updates

As of 07/01/24, we will have 6 total board members. For quorum, we will now need 4 members present. Board Biographies will be updated on our website.

B.

Information Item: 2024 Local Indicator Report

1. Self-reflection tool
2. Parental Involvement and Family Engagement: Building relationships, building partnerships for student outcomes, seeking input for decision-making
3. Access to Broad Course of Study: Summary of current methods

C. Adoption and Approval of the 2024-25 LCAP (VOTE)

S. Johnson made a motion to Adopt and approve the 2024-25 LCAP.
V. Gonzalez-Diaz seconded the motion.
B. Gutierrez presented overview of funding and expenditures

Based on staff, parent and student consultations. Identified needs were need for additional staff, improved EL support, and professional development.

B. Gutierrez reviewed updated goals.

Key actions implemented:

- Action 1: NWEA & STEP assessments
- Action 2: RtI (intervention) block for ELA and Math
- Action 3: Full-time counselor, MTSS Framework
- Action 4: Professional development for EL supports

Academc and Behavioral Target Baseline Outcomes

- CAASPP ELA: 33.03% met/exceeded standard
- CAASPP Math: 11.61% met/exceeded standard
- Attendance Rate: 90%
- Chronic Absenteeism: 33.5%
- Suspension Rate: 0%
- Expulsion Rate: 0%

Reflections and Adjsutments:
Challenges: High chronic absenteeism, ELA/Math Achievement
Changes: Revised goals to align with CA MTSS Framework, added new metrics to address all 8 state priorities

The board **VOTED** unanimously to approve the motion.

D. Board Meeting Calendar for 24-25 SY (VOTE)

S. Johnson made a motion to Approve Board Meeting Calendar for 24-25 SY.
L. Safa seconded the motion.

Board meeting date of 11/20/24 was added to calendar.
Mid-year retreat was changed moved to 2/1/25

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:43 AM.

Respectfully Submitted,
J. Noel