APPROVED

# Soleil Academy

# Minutes

## Soleil Academy Board Meeting

**Date and Time**
Wednesday May 15, 2024 at 5:00 PM

**Location**
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

***NOTICE IS HEREBY GIVEN*** *that a Board Meeting will be held at 12315 Thorson Ave Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

***PUBLIC COMMENT –*** *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on*

*which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.*

***ACCESSIBILITY –*** *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

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**Directors Present**
A. Pariano, J. Kinoshita, J. Noel, K. Armstrong, L. Safa, V. Gonzalez-Diaz

**Directors Absent**
S. Johnson, V. Reynolds

**Ex Officio Members Present**
B. Gutierrez

**Guests Present**
DeAnna Jones (remote), R. Avilez

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## I. Opening Items

### A. Call the Meeting to Order

J. Noel called a meeting of the board of directors of Soleil Academy to order on Wednesday May 15, 2024 at 5:07 PM.

### B. Record Attendance

## II. Consent Agenda

### A. Approval of Minutes from 4/24/24 Soleil Academy Board Meeting

V. Gonzalez-Diaz made a motion to approve the minutes from 4/24/24 Soleil Academy Board Meeting Soleil Academy Board Meeting: April 24, 2024 on 04-24-24.
L. Safa seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Approval of School Calendar for 2024-25 School Year

V. Gonzalez-Diaz made a motion to Approve School Calendar for 2024-25 School Year.
L. Safa seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Approval of Education Protection Account (EPA) Spending Plan

V. Gonzalez-Diaz made a motion to Approve Education Protection Account (EPA) Spending Plan.
L. Safa seconded the motion.
The board **VOTED** unanimously to approve the motion.

## III. Management Update

### A. Soleil Management Updates

Highlights:

- Soleil obtained the Community Schools Grant. Funds will be used towards a number of student supports. The grant equates to $1.2M over the course of 5 years.
- Rams Day - KTLA was site, paired with SBAC Pep Rally

Operations:

- 93.8% ADA in Month 10
- Current year enrollment is 336
- New student enrollment: we are at 60% of our goal. Will open up an additional Kindergarten class instead of a second Tk class. Difficulty in enrolling Tk may be due to Soleil's later birthdate cutoff
- Re-enrollment has been successful. This week we are at 85%
- Family engagement; Teacher Appreciation Week was organized by parents. Upcoming 5/22 Cafecitos parent celebrations.
- Upcoming Soleil Academy events were reviewed
- Facilties: Final offer has been approved but we are negotiating the price and room selection.

## IV. Finance Committee

### A. Updates

The Governor's May Budget Revisions were released.

The P2 Report was certified.

### B. Review of Financials

Scenario 1

- 2 Tk and 2 Kinder classes

- 90% ADA, COLA .76%
- Arts and Music Block Grant
- Learnign Recovery Block Grant
- Community School Grant

Ending balance looks good.

Scenario 2

- 2 Tk and 3 Kinder classes
- 90% ADA, COLA .76%
- No one-time block grants
- Community School Grant

With more students, here we can expect a  higher net income.

### C. Approval of Salary Scales for 24-24 SY (VOTE)

This item was moved to the June meeting.

## V. Governance Committee

### A. Updates

### B. Evaluation of Executive Director

Strengths:

- Intentional Focus on Academic Improvement
- Ensured adequate financial resources
- Strengthening in partnership with the board
    - Recruiting BMs
    - Board Calendar input
    - Expansion of the board
    - Enrollment

Areas to strengthen:

- Strengthening academic achievement
    - School-wide intervention plan
- Strengthen board-approved Strategic Plan
- Continue development of committee structures

### C. Board Self Evaluation

Outgoing board members J. Kinoshita and A.. Pariano were asked to identify the board's percieved strengths and areas for growth.

Strengths:

Focus is on academics
Our finance expertise is strong
New member onboarding improvements

Areas to strengthen:

Finding Board members
Meeting quorum
Board member collaboration

## VI. Academic Committee

### A. Updates

No updates but math data and end of year STEP results will be discussed next meeting.

## VII. Closing Items

### A. Adjourn Meeting

B. Gutierrez reviewed the list of items to be approved at June meeting.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:42 PM.

Respectfully Submitted,
J. Noel