APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Wednesday December 6, 2023 at 5:00 PM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

Teleconference Location: 1700 W Pico Blvd. Los Angeles, CA 90015

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 12315 Thorson Ave Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who*

wish to speak on any item are requested (but not required) to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
A. Pariano (remote), J. Noel (remote), S. Johnson, V. Gonzalez-Diaz, V. Reynolds

Directors Absent
J. Kinoshita

Ex Officio Members Present
B. Gutierrez

Guests Present
DeAnna Jones (remote), Kahlmus Eatman (remote), M. Serrano, R. Avilez

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I. Opening Items

A. Call the Meeting to Order

V. Gonzalez-Diaz called a meeting of the board of directors of Soleil Academy to order on Wednesday Dec 6, 2023 at 5:09 PM.

B. Record Attendance

II. Consent Agenda

A. Approval of Minutes from 10/21/23 Soleil Academy Board Meeting

V. Reynolds made a motion to approve the minutes from 10/21/23 Soleil Academy Board Meeting Soleil Academy Board Meeting: October 21, 2023 on 10-21-23.
A. Pariano seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Minutes from 10/21/23 Soleil Academy Governance Committee Meeting

V. Reynolds made a motion to approve the approve minutes from 10/21/23 Soleil Academy Governance Committee Meeting Governance Committee Meeting on 10-21-23.
A. Pariano seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of 11/07/23 Academic Meeting Minutes

V. Reynolds made a motion to approve the minutes from 11/07/23 Academic Meeting Minutes Academic Committee Meeting on 11-07-23.
A. Pariano seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Executive Director Bonus Payout

V. Reynolds made a motion to approve the Executive Director Bonus Payout.
A. Pariano seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of Amendments to the School Safety Plan

V. Reynolds made a motion to approve Amendments to the School Safety Plan.
A. Pariano seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Management Update

A. Soleil Management Updates

Fieldtrip to the Aquarium of the Pacific was a hit
Submission of the Prop 39 Application will be reviewed during the Facilities portion of the meeting
91% of families attended parent conferences

Schoolwide attendance: Averaging 91% ADA for Month 4. We normally take a dip at this time. Some of the drop caused by extended vacations, flu season.
Enrollment: Total 335 as of today. Waitlist has enabled us to maintain enrollment numbers after some families moving.
Prop 39: Operations team continues to work on recruitment for next year. Interest forms are being collected. Enrollment lottery will take place in March.
Family Engagement: Upcoming December Cafecitos and PAC, Winter Wonderland Showcase

Facilities Update: presentation by Kahlmus Eatman from Pacific Charter School Development. Partners with schools to get into long term facilities via project management, access to capital, and strategic planning. Based on Soleil's budget, a facility of about 24,000 square feet for 450 students would be appropriate. Goal in order to stay within affordability is a cost of less than 5 million. V. Reynolds requested

additional information regarding the recommendation of Soleil's affordability for the down payment in the budget discussed.

Prop 39 Update: Lynwood Unified is countering some of our projections for Prop 39 and have asked for supplemental materials.

IV. Finance Committee

A. Updates

B. Approval of Audit Draft

V. Reynolds made a motion to approve audit draft.
S. Johnson seconded the motion.
Audit findings were minimal, so no major concerns. One was the implementation of a new accounting standard.
The board **VOTED** unanimously to approve the motion.

C. Approval of October Financials Comprising 1st Interim Report

V. Reynolds made a motion to approve of October Financials Comprising 1st Interim Report.
S. Johnson seconded the motion.
Upcoming reports due: Covid stimulus Expenditure, Federal Cash Management Data Collection, and Consolidated Application

Enrollment projections are conservative to account for an unanticipated drop in attendance, so we may see higher numbers towards the end of the year. The interim report was submitted to LACOE prior to board review.

The board **VOTED** unanimously to approve the motion.

V. Governance Committee

A. Updates

LCAP updates

- Student achievement: MTSS, Parsec, applying for the Community Schools Grant.
- Standards aligned curriculum: Purchase of Open Court Curriculum, Expanded SEL Program

- Parent engagement: Cafecitos meetings and parent workshops.

Giving Tuesday: Total leads reported = 5

VI. Academic Committee

A. Updates

Currently focusing on establishing instructional intervention protocols. New plan created:
Phase 1- Preparation
Phase 2 - Exit tickets and misconceptions.
Phase 3 - Data Driven decisions.

Goal of phase 1 is 80% of teachers meet 80% of the metrics before culminating to the next phase.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 PM.

Respectfully Submitted,
V. Gonzalez-Diaz