APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Thursday November 17, 2022 at 5:00 PM

Location
Join Zoom Meeting
https://us04web.zoom.us/j/7564585437?pwd=cmdKc1huRFl4MjJGanVCLzZ6dHEwUT09

Meeting ID: 756 458 5437
Passcode: 155911

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at* 3900 Agnes Ave, Lynwood, CA 90262 and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.*

Directors Present
A. Pariano (remote), B. Infanzon (remote), B. Lowry (remote), V. Gonzalez-Diaz (remote)

Directors Absent
J. Kinoshita, J. Lee

Ex Officio Members Present
B. Gutierrez (remote)

Guests Present
A. Grant (remote), L. Lopez (remote), R. Avilez (remote)

I. Opening Items

A. Call the Meeting to Order

A. Pariano called a meeting of the board of directors of Soleil Academy to order on Thursday Nov 17, 2022 at 5:05 PM.

B. Record Attendance

C. Board Finding (VOTE)

B. Lowry made a motion to Approve the finding to hold remote teleconference meetings 11/30/22 - 12/20/22.
V. Gonzalez-Diaz seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Set the agenda

B. Gutierrez requested to pull item B (bonus payout) to discuss before voting on consent agenda.

B. Lowry made a motion to approve the consent agenda.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Approve 10-13-22 Board Meeting Minutes

B. Lowry made a motion to approve the minutes from 10-13-2022 Soleil Academy Board Meeting on 10-13-22.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Approval of payout for Executive Director Bonus from 21-22 School Year

B. Gutierrez provided context for bonus payout structure. Second option had to be used for average daily attendance.

Shortfall of 23 ADA. Explanation covers the deficit last year and how it was made up financially. $532K was raised last year.
B. Lowry made a motion to Approve payout for Executive Director Bonus from 21-22 SY.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of Agreement with After-School All-Stars to provide Inter Session Program for 2022-23

B. Lowry made a motion to approve agreement with After-School All-Stars to provide Inter Session Program for 2022-23.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Agreement with After-School All-Stars to Expand the Program

B. Lowry made a motion to Approve of Agreement with After-School All-Stars to Expand the Program.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of amendments to Employee Handbook

B. Lowry made a motion to Approve amendments to Employee Handbook.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Management Update

A. Soleil Management Updates

R. Avilez shared management updates:

1.. Fall Parade festivities, Afterschool All-Star /Los Angeles.Rams/HealthNet. Next week, Afterschool All Stars will provide enrichment programming during the Thanksgiving Break from 7am to 5pm. 85 families have signed up.

2. Demographic information- no change.. Enrollment. is currently 274 scholars. Goal is 276.

3..Average Daily Attendance info: Currently holding at 93%.

4. Parent Engagement: Video recapping things parents are doing outside of school with their scholars academically will be shared at next meeting.

B. Gutierrez: No facilities updates. Prop 39 response pending. Submitted Nov 1. Response should be received by Dec 1.

IV. Finance

A. Updates

B. Review Financials

A. Grant reviewed financials. Enrollment projection for November will be increased. Other sources of revenue have not yet been applied to forecast. We need to figure out how ASES funding will be sent.

B.Lowry inquired if the funding discussed was the previous proposition or the newest. A. Grant said this is the prior. Believes it can be used this fiscal year.

A. Grant has no concerns at present.

B. Gutierrez asked if ELOP was included. Majority is not yet included in the budget.

First interim report and audit will be ready for Board review at December meeting.
B. Lowry made a motion to approve financials.
B. Infanzon seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Governance

A. Updates

A. Pariano- 2 board members in on-boarding process to be voted on in December. There are 2 other potential board members in the pipeline. New members will be paired up with existing an member for support. Pariano and Lowry will take on 2 and inquired if anyone else is interested.

Brown Act Shifts coming in January. Awaiting new guidance but will be shared in December.

VI. Development

A. Updates

V. Diaz shared information about Giving Tuesday. Funds raised will go towards college fieldtrips. Goal is for each Board member to "give or get" $200. Slogan is "The Road to College Begins Today".

A. Pariano suggested reaching out to student organizations at the college to speak to students.

VII. Academic Committee

A. Updates

L. Lopez reviewed STEP assessment window 2 results.

A. Pariano asked how students are moved from one reading group to the next between windows. Progress monitoring is done on Fridays to make that determination. Bi-weekly data meetings are held.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:44 PM.

Respectfully Submitted,
A. Pariano