

DRAFT



BASSE

Minutes

Bryan Allen Stevenson School of Excellence Board of Directors

Date and Time

Tuesday January 6, 2026 at 6:00 PM

Meetings of the Bryan Allen Stevenson School of Excellence will take place on line at the following link:

https://zoom.us/webinar/register/WN_wN94zfiGRLKc2rL5KJcILw

As needed participants can also meet in person at 20346 Ennis Street Georgetown, DE 19947 to join the online meeting.

Directors Present

A. Shepherd (remote), C. Shetzler (remote), K. Cauley (remote), P. Roberts (remote), S. Hailey (remote), T. Berry (remote)

Directors Absent

J. Kim

Guests Present

Jim Taylor (remote), chantalle.ashford@basse.k12.de.us (remote),
raushann.austin@basse.k12.de.us (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Berry called a meeting of the board of directors of BASSE to order on Tuesday Jan 6, 2026 at 6:02 PM.

C. Approve Minutes from November 25, 2025

K. Cauley made a motion to approve November 25 Board meeting minutes.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Session

A. Adjourn to Executive Session

A. Shepherd made a motion to adjourn to Executive Session.

S. Hailey seconded the motion.

The board **VOTED** to approve the motion.

C. Shetzler made a motion to return to the public Board of Directors meeting.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

III. Board Chair Report

A. General Announcements and Updates

Dr. Berry read into the record of the Board meeting, the statement on the BASSE website regarding the process of formal review with the Delaware Department of Education.

Dr. Berry reviewed the process of formal review: DDOE provides BASSE with a series of questions to be responded to; BASSE responds to the questions, and has a meeting with DDOE to further clarify; there is a public hearing and a second meeting with DDOE prior to their submitting their recommendations.

Dr. Berry reviewed meetings with the Delaware Charter School Network, noting in particular we are in the middle of the school choice process throughout the state.

We are looking forward to sharing the building with an MLK event.

IV. Head of School Report

A. Updates and Announcements

Raushann Austin shared that the new math teacher has joined the staff in the building and we continue to interview for the open ELA position.

The Winter Dance was a big success.

Ms. Austin and Dr. Cauley met with Sussex Tech to learn more about their programs and to begin exploring partnership opportunities for our students both in CTE and college and career readiness.

There is currently a door decorating contest going on for the holidays, and holiday meals are being made available to families requesting them.

Ms. Austin will be meeting with 9th grade families on Wednesday January 7.

January 14 is the next PAC meeting.

Snack Shack is returning during lunch.

Moving forward, we have identified a staff person to work with getting student government up and running; and we are working on several new clubs including Cheer, Basketball and the Swift Club--a partnership with Apple Computers to teach kids how to code.

V. Committee Reports

A. Community Outreach

\$1,000 sponsorship and \$1300 in ticket sales so far for the Donna Brazile event.
Keep getting the word out.

B. Development Committee Report

C. Education Committee Report

Candace Shetzler reported we had completed a routine special education audit in December, and received a positive verbal report support. We await the written report. We are also completing a routine review with the Autism Network which is going well. December 1 count will be officially completed by the deadline, January 31, 2026.

D. Land and Construction Committee Report

E. Finance Committee Report

CBOC met December 16. The November financial reports had some required corrections before posting.

Raushann reviewed November financials and we are on track with income and expenditures.

We have made some changes to the September and October financial reports to be more in line with the reporting structure we will be using since PCA stopped working with us.

Additionally, we didn't have complete access to all expenditures reports so updates have been made.

A. Shepherd made a motion to approve the November, 2025 financial report.

P. Roberts seconded the motion.

The board **VOTED** to approve the motion.

P. Roberts made a motion to approve revised October financial report.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

F. Governance Committee Report

VI. Closing Items

A. Adjourn Meeting

C. Shetzler made a motion to adjourn the meeting.

S. Hailey seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:47 PM.

Respectfully Submitted,

K. Cauley

Pursuant to 29 Del. C. § 10004 e (2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Board of the Bryan Allen Stevenson School of Excellence reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.