



BASSE

Minutes

Bryan Allen Stevenson School of Excellence Board of Directors meeting

Date and Time

Tuesday October 28, 2025 at 6:00 PM

Location

Online at URL below and as needed on site at the school:

Bryan Allen Stevenson School of Excellence

20346 Ennis Street

Georgetown, DE 19947

Meetings of the Bryan Allen Stevenson School of Excellence will take place on line at the following link:

https://zoom.us/webinar/register/WN_eSqy33jNSm22TL8ZjpXMzg

As needed participants can also meet in person at 20346 Ennis Street Georgetown, DE 19947 to join the online meeting.

Directors Present

A. Shepherd (remote), J. Kim (remote), K. Cauley (remote), P. Roberts (remote), T. Berry (remote)

Directors Absent

C. Shetzler, S. Hailey

Guests Present

Chantalle Ashford (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Berry called a meeting of the board of directors of BASSE to order on Tuesday Oct 28, 2025 at 6:01 PM.

C. Approve Minutes from September 23, 2025

A. Shepherd made a motion to approve minutes from September 23, 2025 meeting of the Board.

J. Kim seconded the motion.

The board **VOTED** to approve the motion.

II. Board Chair Report

A. General Announcements and Updates

Ms. Williams is willing to serve on the Board as a Parent member. She has two students at BASSE. We have invited her to come this evening or to the November meeting to introduce herself.

January 17 the MLK Organization would like to rent the gym for DE MLK breakfast, and they need a contract with BASSE--typically they have paid about \$1,000 for a venue.

They expect between 100 and 200 people in the gym, and we will need tables/chairs which would have to be rented--we can get ten donated and ten from the base and we can get the chairs from the base, but we need to figure out the cost of getting tables and chairs to the gym before we figure out the overall cost. The breakfast would be catered and food set up in the cafeteria. Total cost needs to come in under \$1,000. We may need staff on site as well. Can be a recruiting tool as well. Conversation needed with building staff to finalize details.

Popcorn sale was \$350.00 and now that it's set up we can do it again. We need to set up a better distribution system for selling it.

Diaz Bonville Breezeway dedication is being postponed a bit--we need to correct a spelling error on the current sign, and rethink the process.

Executive team and school leadership met with Del Tech to cover a variety of issues including future expanded use of the building, the potential of students at BASSE taking courses at Del Tech, the potential of Del Tech allied health students working in the building, and generally expanding out partnership.

Dr. Berry and Amy were in Philadelphia with Bryan and Howard and Christy our Honorary Board members for a WHYY event around the podcast, The Connection. It was a great way to learn about both men's work, and it's important for our students, staff and friends of BASSE to learn about as well.

III. School Staff Report

A. School Leader Report

All is going well.

Hired new staff members following September 30 unit count (123 students) to support both Special and General Education offerings.

We now have after school offerings: volleyball club being run by a Ms. Roth, Cheer club being offered by a parent, Ms. Wharton, Civil Engineering being run by Jalyn Powell. Looking for someone to get a basketball team started up.

IV. Committee Reports

A. Community Outreach

Donna Brazile confirmed for March 20, 2025, and first half of deposit has been paid-- there is a contract with several conditions.

Next, we need to get sponsors, do lots of publicity, and lots of legwork.

We will schedule a Community Outreach Committee meeting to continue planning.

Dr. Kim has put together a planning document and we will move forward with getting an EventBrite site set up and finalizing the sponsorship letter, among other things.

B. Development Committee Report

Kate reported that the Welfare Foundation grant was submitted October 15.

Additionally, grants have been submitted to: Highmark BCBSD Small Grant Program, Fulton Bank, Sodel Cares, 15 and the Mahomes Foundation, Highmark BCBSD Blueprints for the Community Large Grant Program, and the Ed Prize Foundation, and we are waiting to hear about funding.

A grant submitted to the POSDC Fund was not funded.

There are additional opportunities to pursue.

C. Education Committee Report

D. Land and Construction Committee Report

E. Finance Committee Report

The CBOC met on October 21, 2025. While we did not have the September financial report, Raushann reviewed verbally the activity of the month noting new donations totaling \$37,000, some new hires and reporting overall no other significant changes. Raushann also reported she is still waiting to get necessary SFS clearance to access the monthly financial reports.

F. Governance Committee Report

V. Closing Items

A. Adjourn Meeting

J. Kim made a motion to adjourn.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
K. Cauley

Pursuant to 29 Del. C. § 10004 e (2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Board of the Bryan Allen Stevenson School of Excellence reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.