

DRAFT



BASSE

## Minutes

### Bryan Allen Stevenson School of Excellence Board of Directors Meeting

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**Date and Time**

Monday December 16, 2024 at 6:00 PM

**Location**

<https://zoom.us/meeting/register/tJ0sceyppzopG9f-DDumW1LdAkr00IYUncun>

Meetings of the Bryan Allen Stevenson School of Excellence will take place on line at the following link:

<https://zoom.us/meeting/register/tJ0sceyppzopG9f-DDumW1LdAkr00IYUncun>

As needed participants can also meet in person at 20346 Ennis Street Georgetown, DE 19947 to join the online meeting.

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**Directors Present**

B. Renzo (remote), J. Fried, J. Kim, K. Cauley, K. Higgins, R. Burton (remote), S. Hailey, T. Berry

**Directors Absent**

A. Shepherd, D. Snyder, J. Powell, S. Burton

**Guests Present**

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C. Ashford

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

T. Berry called a meeting of the board of directors of BASSE to order on Monday Dec 16, 2024 at 6:01 PM.

### C. Approve Minutes from November 18, 2024

K. Higgins made a motion to approve minutes from November 18 2024 Board meeting.

J. Fried seconded the motion.

The board **VOTED** to approve the motion.

## II. Board Chair's Report

### A. Updates

No new updates from the Charter School Network.

Due to the fact that the December Board meeting falls mid-month (early) because of the holiday we will not have the November financial report or web report for review and approval at tonight's meeting. As these documents become available, the Board will review and following approval, they will be publicly posted.

The holiday season brings opportunities for reflection and gratitude. The Board wants to express its appreciation for the administrative, teaching and support staff of the Bryan Allen Stevenson School of Excellence for their work during the first several months of the opening year of the school. Additionally, the Board is grateful for the support and counsel of several other charter schools, including Edward Emmett of Positive Outcomes Charter School and Denise Stouffer and her team of Providence Creek Academy.

We are proud to be engaged with this exciting enterprise and look forward to a successful 2025.

## III. Head of School Report

### A. Updates

The first annual Art Show hosted by the school is underway this evening, December 16 from 5:00-7:00PM. Shout out to Connie Jamele, our Art Teacher, the students, our artists, and everyone who helped to make the evening a success.

Interim Progress Reports went home today to most students.

We have added to the capabilities of Infinite Campus to insure it provides a wider range of functionality.

We are planning to apply to the Delaware Department of Education, Charter School Office for a minor modification to our charter to decrease the enrollment by 9% for next year which would shift our enrollment projections from an anticipated 350 students to 315 students as the 2025-2026 school year begins. The request reflects both our current enrollment and expansion to include an additional 100 sixth grade students, while advancing our current sixth, seventh and eighth grade students to the next grade level. This will require a Board vote.  
Happy holidays from everyone at BASSE.

K. Cauley made a motion to apply to the Charter School Office for a minor modification in projected enrollment for the 2025-2026 school year, moving from a projected 350 students to a projected 315 students.

J. Fried seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Higgins	Aye
K. Cauley	Aye
S. Burton	Absent
T. Berry	Aye
J. Kim	Aye
D. Snyder	Absent
R. Burton	Aye
J. Fried	Aye
B. Renzo	Aye
A. Shepherd	Absent
J. Powell	Absent

**IV. Committee Reports**

**A. Community Outreach**

Two events in early stage planning;  
Spring fundraising event to involve music and fellowship. Details to be finalized in the next couple of weeks;  
Fall fundraising event August--First Annual Bryan Allen Stevenson School of Excellence Golf Outing to be held at the Peninsula Golf and Country Club--details to follow.

**B. Development Committee Report**

We will be starting the School Launch Fundraising Campaign with a direct mail to over 100 businesses and our current database of donors just after the first of the year. The goal is to raise \$500 thousand dollars both to supplement the current budget and to be prepared for the next academic year.

**C. Education Committee Report**

**D. Land and Construction Committee Report**

**E. Finance Committee Report**

**F. Governance Committee Report**

Governance Committee is finalizing the revisions to the Staff and Student Handbooks insuring they align with current school policies.

**V. Closing Items**

**A. Adjourn Meeting**

K. Cauley made a motion to adjourn.

S. Hailey seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

K. Cauley