

APPROVED



## BASSE

# Minutes

## Bryan Allen Stevenson School of Excellence Board Meeting

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### **Date and Time**

Monday September 23, 2024 at 6:00 PM

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Meetings of the Bryan Allen Stevenson School of Excellence will take place on line at the following link:

<https://us02web.zoom.us/j/88235300893?pwd=REZsKzRLbStVeklORXJ6YWE1K0JaQT09>

As necessary participants can meet in person at 20346 Ennis Street Georgetown, DE 19947 to join the online meeting.

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### **Directors Present**

A. Shepherd (remote), J. Fried (remote), J. Powell (remote), K. Cauley (remote), K. Higgins (remote), S. Burton (remote), T. Berry (remote)

### **Directors Absent**

B. Renzo, D. Snyder, J. Kim, K. Armand

### **Guests Present**

Alonna Berry (remote), Baily Lubach (remote), Bethany (remote), C. Ashford, C. Timmons-Bryant (remote), Chad (remote), Chris (remote), Emma (remote), Iphone (remote), Keda Dorcica (remote), Lauren Lubach (remote), Lizzie Golob (remote), Lori Short (remote), Michael Gordon (remote), RM (remote), Sade Truitt (remote), Staci Lane, T Smith (remote), Tony Crane (remote), iphone12promax3 (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

T. Berry called a meeting of the board of directors of BASSE to order on Monday Sep 23, 2024 at 6:01 PM.

### **C. Approve Minutes from August 26, 2024**

K. Higgins made a motion to approve the minutes from August 26, 2024 Bryan Allen Stevenson School of Excellence Board Meeting on 08-26-24.

J. Fried seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board Chair Report**

### **A. DE Charter Schools Network**

Jim Taylor will be at October Board meeting.

Dr. Peters and Kendall Massett will be assisting Charter Schools in working on safety plans this Fall.

Dr. Berry announced that Providence Creek Charter School and Positive Choices Charter School have both agreed to provide support for BASSE based on their experiences of running charter schools for over 20 years.

### **B. Potential New Board Members**

### **C. Additional Staff Hires 2024-2025**

Dr. Berry announced that an ad hoc transition committee has been set up to deal with start of school and first several months of school issues and invited anyone who is interested to join the committee by contacting her directly.

Additionally, BASSE has contracted with 1st State Staffing Agency to assist with supplying substitute teachers and other staff as needed.

### **D. Volunteers for BASSE**

There are opportunities for parents and community members to volunteer in the building. Volunteer opportunities include Cafe and hall monitors, classroom assistance, bus buddies, and student and club support.

### **E. Approve Board Officers for 2024-2025 School Year**

J. Powell made a motion to to approve Dr. Teresa Berry as the Board Chair for the 2024-2025 school year.

S. Burton seconded the motion.

The board **VOTED** to approve the motion.

A. Shepherd made a motion to to approve Betsy Renzo as the Board Vice Chair for the 2024-2025 school year.

J. Fried seconded the motion.

The board **VOTED** to approve the motion.

J. Fried made a motion to approve Dr. Katherine Cauley as the Board Secretary for the 2024-2025 school year.

K. Higgins seconded the motion.

The board **VOTED** to approve the motion.

K. Higgins made a motion to approve Jeffrey Fried as the Treasurer of the Board for the 2024-2025 school year.

S. Burton seconded the motion.

The board **VOTED** to approve the motion.

### **III. In Memory of Diaz Bonville**

#### **A. A moment of silence**

Dr. Berry invited the Board to observe a moment of silence to remember the life of Dias Bonville, a BASSE Board member who died recently.

#### **B. Honoring Diaz Bonville**

Alonna Berry proposed that the entry breezeway be named the Diaz Bonville Breezeway in honor of Diaz Bonville and as a way to remember him.

J. Fried made a motion to name the entry breezeway the Diaz Bonville Breezeway.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

### **IV. Public Comment**

#### **A. Public Comment**

Stacie Lane provided public comment in the board meeting.

Stacie Lane has two children that attend BASSE, and she expressed concerned regarding school safety reporting that on two separate occasions, she has dropped off her children and the door to the school has been unlocked. She expressed concern that the doors be locked on a regular basis.

### **V. Head of School Report**

#### **A. Enrollment**

Chantalle Ashford noted that there have been some challenges first two weeks of school and that in week three things have begun to settle in.

BASSE is working to get Chromebooks ready for distribution.

Families all have access to Infinite Campus.

## **VI. Operations Report**

### **A. Updates**

Security system upgrade will be installed Thursday, and this will involve automatically locking doors, ID badges for anyone in the building, among other things.

All security cameras are now in operation both inside and outside the building.

Some additional office and classroom spaces are being made ready.

We continue to address personnel issues as needed.

## **VII. Committee Reports**

### **A. Community Outreach**

No report at this time

### **B. Development Committee Report**

No report at this time.

### **C. Education Committee Report**

No report at this time.

### **D. Land and Construction Committee Report**

No report at this time.

### **E. Finance Committee Report**

Revenues remain under budget given our enrollment numbers at the beginning of the school year. There may be some budget adjustments based on the official count of students September 30, 2024.

The Citizens Budget Oversight Committee (CBOC) met and posted the monthly financial report as well as web report on the website.

Regular CBOC meetings are held on the second Thursday of each month.

In addition to BASSE Board members, there is a representative from the State of Delaware on the committee and the committee is working to add both a parent member and a community member to the committee..

K. Higgins made a motion to approve financial report.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

### **F. Governance Committee Report**

Committee met September 18 and Lori Short has joined the Committee.

All policies have been posted on the website.

Committee continues to create new policies and to review any needed changes in existing policies.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

J. Fried made a motion to adjourn the meeting.

A. Shepherd seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:34 PM.

Respectfully Submitted,

K. Cauley