APPROVED

rootedschool

Rooted School - Washington

Minutes

Special Board Meeting

Date and Time
Friday October 31, 2025 at 12:30 PM

Directors Present
A. Davis (remote), A. Duncan (remote), A. Mason (remote), L. White (remote), N. Chen (remote), R. Johnson (remote)

Directors Absent
None

Guests Present
J. Singleton (remote), S. Carney (remote)

I. Opening Items

A. Call the Meeting to Order

A. Mason called a meeting of the board of directors of Rooted School - Washington to order on Friday Oct 31, 2025 at 12:33 PM.

B. Record Attendance

II. Communications

A. Welcome Community Members

B.

Initial Public Comment

- No public comments were made.
- Attendees were reminded of FERPA compliance and confidentiality for public meetings.

III. Executive Session

A. Executive Session

- The board entered executive session at 12:34 PM pursuant to RCW 42.30.110.
- Topics included performance of a public employee and matters requiring confidentiality.
- Duration: 40 minutes.
- No actions were taken during the executive session.

IV. Return to Open Session

A. Discussion from the Executive Session & Board Action

A. Davis made a motion to Motion made by Sheila Davis (Ach') to increase Dr. Jamila Singleton's role from 0.5 FTE to 1.0 FTE as Executive Director.
N. Chen seconded the motion.

Roll call vote:

Ach': Yes
Nikki Chen: Yes
Rhianna Johnson: Yes
Lisa White: Yes
Ashley Duncan: Yes
Adrienne Mason: Yes

The board **VOTED** to approve the motion.

B. Independent Contractor

Jamila Singleton presented a contract proposal for facilities and safety support.

Scope of Work includes:

- Monthly safety checks, security systems
- General maintenance, equipment organization
- Collaboration with Director of Operations
- Compensation: $75/hour, max 20 hours/month (not to exceed $1,500/month).

N. Chen made a motion to Motion to approve the 25-26 contract.
A. Davis seconded the motion.

- 5 in favor
- 1 abstention (Ashley Duncan)

The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:45 PM.

Respectfully Submitted,
A. Mason