DRAFT

rootedschool

Rooted School - Washington

Minutes

Academic Excellence Committee (Virtual)

Date and Time
Thursday January 22, 2026 at 3:00 PM

Committee Members Present
A. Duncan (remote), A. Lee-Kernell (remote), J. Singleton (remote), L. White (remote)

Committee Members Absent
S. Carney

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Singleton called a meeting of the 25-26 Academic Excellence Committee (monthly) Committee of Rooted School - Washington to order on Thursday Jan 22, 2026 at 3:00 PM.

C. Approve Minutes

D. Review of Meeting Objectives

II. Communication & Progress

A. Evaluate and Recommend Communication Tools:

B.

Parent Engagement and Feedback:

Parent Communication & Progress Reporting

- Skyward is primary parent source; parents report grades not updated consistently.
- MAP profile reports are confusing to parents; require clearer interpretation.
- Create four-question parent pulse survey about grade visibility and access.
    - Do you know your student's current grade in each class?
    - Do you trust the accuracy of your student's current grades?
    - Where do you access your student's progress? Skyward, ParentSquare, Google Classroom, iPad
    - Do you understand your student's SBAC math graduation status?
- Report cards scheduled to go out next week.
- Google Classroom allows adding only teachers and students; parents view via student iPads.

III. Mid-Year MAP Assessment Results

A. Assessment and Student Data Review:

Assessments Schedule & Graduation Requirements

- MAP testing scheduled March 9–13.
- ACT offered to 11th graders; dates mentioned April 28–May 2 and June 13.
- Graduation requires SBAC ELA/math pass or alternatives: ACT benchmark, dual credit, ASVAB.
- Communicate testing schedule to students and families; send reminders two weeks before testing.

B. Accelerating Math Growth:

Math Growth Plan & Instructional Support

- Math curriculum fidelity concerns raised; Heritage implementation shows better outcomes.
- Evergreen pacing differs from publisher scope; meeting planned to adjust pacing.
- SDL math enrichment scheduled Tuesday, Thursday, Friday; adds approximately 120 minutes weekly.
- Coaching cycle active for Hillary; Logan providing intervention strategies and support.

IV. Other Business

A. Open Q&A and Discussion

School Leader Hiring Process

- Job description and hiring timeline drafted for board packet.
- Introduce hiring process at board retreat January 31.
- Onsite interview day will include multiple stakeholder panels.
    - Student panel
    - Community leader panel
    - Board panel
- Aim to identify preferred candidate by March; start date likely July 1.

V. Closing Items

A. Adjourn Meeting

Next Steps

- Jamila — attach MAP data, OSPI document, job description, timeline to board packet.
- Jamila — confirm MAP and ACT testing dates with assessment calendar.
- Jamila — send family community update and testing reminders two weeks prior.
- Jamila — verify parent Google Classroom access options; add calendar row with instructions.
- Jamila — draft four-question parent pulse survey; send to Ashley and Lisa for review.
- Logan — lead PLC discussion; publish gradebook update norms and expected frequency.
- Jamila & teachers — finalize course syllabus template; share with families within three weeks.
- Adrienne & Logan — implement SDL math groups; report coaching progress at next meeting.
- Jamila & board — finalize interview day structure, panel participants, candidate screening timeline.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:57 PM.

Respectfully Submitted,
J. Singleton