APPROVED

rootedschool

# Rooted School - Washington

# Minutes

## Rooted School Vancouver Board Meeting

**Date and Time**
Tuesday January 27, 2026 at 6:00 PM

**Location**
Rooted School Vancouver
10401 NE Fourth Plain Blvd, Suite 201
Vancouver, WA 98662

**Directors Present**
A. Davis, A. Duncan (remote), A. Mason, L. White (remote), R. Johnson

**Directors Absent**
N. Chen

**Guests Present**
J. Singleton, K. Silberstein (remote), Lauren Hausner (remote), M. Rauda, S. Sanchez (remote)

### I. Opening Items

#### A. Call the Meeting to Order

A. Mason called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Jan 27, 2026 at 6:00 PM.

#### B. Record Attendance

### II. Approval of Minutes

#### A.

**Approve Minutes from December 16, 2025 Rooted School Vancouver Regular Board Meeting**

R. Johnson made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 12-16-25.
A. Davis seconded the motion.
The board **VOTED** to approve the motion.

## III. Communications

### A. Welcome Community Members

Chair welcomed community attendees.

### B. Initial Public Comment

No comments

## IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

### A. Reports, Requests, and Comments by Board Members

No discussion

### B. Student Rep Board Report

Student report shared the updates on upcoming February events for Black History Month and ASB activities for Spirit Week.

## V. BOARD ACTION ITEMS

### A. Acceptance of the Independent Financial Audit and Financial Statements for Fiscal Year Ended August 31, 2025

Audit summary noted an **unmodified (clean) opinion**, no material weaknesses, and an audit adjustment related to lease accounting.

A. Mason made a motion to Board accept the Independent Auditor’s Report and Audited Financial Statements for the fiscal year ending August 31, 2025.
A. Davis seconded the motion.
The board **VOTED** to approve the motion.

### B. State of the School & 2025–26 Compliance Dashboard – January Review

L. White made a motion to Moved to receive and accept the January 2026 Dashboard and direct the ED as stated.
R. Johnson seconded the motion.

**Recommended Action (per agenda):** Direct ED to present a targeted Math Improvement Plan and an integrated Enrollment/Attendance Strategy with 3-year projections at the next Board retreat.

The board **VOTED** to approve the motion.

## VI. Consent Agenda

### A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

L. White made a motion to Moved to approve the consent agenda item as presented and financial disbursements of $195,292.04.
A. Davis seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $63,868.52 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $122,404.98 and
Check numbers N/A totaling $0
Non-AP Cash Disbursements
Total electronic payments totaling $5,232.41 and
Manual checks #325000150 totaling $292.00

Payroll
Total electronic payments totaling $63,868.52 and
Payroll check numbers N/A totaling $0
The board **VOTED** to approve the motion.

## VII. BOARD INFORMATION/DISCUSSION ITEMS

### A. Financial Update (as of December 31, 2025)

Agenda-provided highlights reviewed, including assets, liabilities, cash on hand, budget pacing, and enrollment metrics.

### B. ED Update and Entry Plan

Topics reflected in agenda narrative included: financial modeling work, recruitment/enrollment strategy, community engagement, governance/policy infrastructure, academic initiatives (including a Math Growth Block and MTSS), and a plan to hire a new principal.

### C.

**Committee Reports**

Governance Committee (Rhianna) — Board Retreat agenda & location
Academic Excellence Committee (Lisa) — MAP assessment & school leader hiring
Finance/Fund Development & Growth Committee (Adrienne) — Fundraising training at retreat

## VIII. Closing Items

### A. Reminder and Important Dates

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
A. Mason