APPROVED

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# Rooted School - Washington

# Minutes

## Rooted School Vancouver Board Meeting

**Date and Time**
Tuesday December 16, 2025 at 6:00 PM

**Location**
Rooted School Vancouver
10401 NE Fourth Plain Blvd, Suite 201
Vancouver, WA 98662

**Directors Present**
A. Davis (remote), A. Duncan (remote), A. Mason (remote), L. White (remote), N. Chen (remote), R. Johnson (remote)

**Directors Absent**
*None*

**Guests Present**
J. Singleton, M. Rauda, S. Sanchez (remote)

### I. Opening Items

#### A. Call the Meeting to Order

R. Johnson called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Dec 16, 2025 at 6:00 PM.

#### B. Record Attendance

## II. Approval of Minutes

### A. Approve Minutes from November 18, 2025 Rooted School Vancouver Regular Board Meeting

R. Johnson made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 11-18-25.
L. White seconded the motion.
The board **VOTED** to approve the motion.

## III. Communications

### A. Welcome Community Members

### B. Initial Public Comment

Hillary Hampton, RSV Math teacher, presented her concerns about time for direct math instruction. Would like support for a more balanced approach to teaching math. The presenter recommended adopting Open Up Resources, which offers clearer instruction, more practice opportunities, and better alignment with Rooted School's inclusive and student-centered values .

*The presenter offered to share materials with the board. Copies are available upon request or in the public record.*

## IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

### A. Reports, Requests, and Comments by Board Members

**A. Davis (Board Chair)** expressed appreciation for the clarity of the math curriculum presentation and emphasized the importance of aligning instructional practices with Rooted School's core values of inclusion and equity.
**A. Duncan** raised a question about how the proposed curriculum change would impact students currently receiving interventions and encouraged follow-up with families during the transition.
**L. White** commended the leadership team for grounding their instructional decisions in research and student data, and emphasized the importance of clear communication with both staff and families.
**R. Johnson** encouraged the board to continue monitoring academic progress closely and suggested the Governance Committee revisit relevant instructional policy updates in the coming months.

### B. Student Rep Board Report

C. Rauda and S. Sanchez shared updates on student life, including positive feedback about new advisory structures and an increased sense of belonging among peers. Students expressed enthusiasm for upcoming internship opportunities and requested more involvement in shaping school events and academic feedback processes. The representative emphasized student interest in more project-based learning and greater representation in curriculum-related decisions, particularly in math and social studies.

## V. Consent Agenda

### A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

R. Johnson made a motion to <otion to approve the Consent Agenda as submitted.
N. Chen seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $65,516.09 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $78,394.03 and
Check numbers N/A totaling $0
Non-AP Cash Disbursements
Total electronic payments totaling $5,232.41 and
Manual checks #325000150 totaling $292.00

Payroll
Total electronic payments totaling $65,516.09 and
Payroll check numbers N/A totaling $0
The board **VOTED** to approve the motion.

## VI. BOARD INFORMATION/DISCUSSION ITEMS

### A. Financial Update (as of November 30, 2025)

The school remains financially stable, with spending aligned to the approved budget and consistent revenue from public sources. No significant variances were reported. The update also marked the beginning of discussions around the **2026–27 budget planning**, with a focus on sustaining key programs and staff supports. Board members discussed the importance of linking future financial decisions to projected enrollment trends.

### B. ED Update and Entry Plan

**J. Singleton** provided an update on his initial months as Executive Director, outlining key observations and priorities from his entry plan. He emphasized building relationships with students, staff, and families, as well as establishing clear communication routines and a culture of continuous improvement. Early priorities include strengthening instructional practices, reviewing organizational structures, and enhancing student supports. The board discussed alignment between the ED's entry plan and strategic goals, affirming support for his leadership direction.

## C. Committee Reports

**Finance Committee:** The committee is monitoring cash flow closely and beginning discussions on 2026–27 budget planning, with no current concerns raised.

**Academic Excellence Committee: A. Duncan** noted that the committee had not met since the previous board meeting but plans to reconvene in January. They will focus on evaluating the math curriculum feedback and mid-year assessment data.

**Governance Committee:** No formal report was given during the meeting. **R. Johnson** stated that the committee would resume work in early 2026, including policy alignment and board development priorities.

## D. Governance

R. Johnson and A. Davis initiated a brief governance discussion focused on upcoming priorities for 2026. Topics included refining the board's annual calendar, strengthening committee engagement, and ensuring alignment with Rooted School's strategic goals. The board agreed to revisit governance self-assessment tools in early 2026 and to schedule a board retreat focused on long-term planning and equity-centered governance practices.

## E. ESWA Growth Application

**J. Singleton** provided an update on the **Emerging Schools Washington (ESWA)** growth application, confirming that the submission process is underway. She outlined Rooted School Vancouver's intention to expand access and impact in future years, aligning with the organization's mission and demonstrated early outcomes. The board discussed strategic considerations tied to enrollment capacity, staffing needs, and long-term sustainability. No vote was required at this stage, but members expressed strong support for continued pursuit of the application.

## F. Community Partnerships & Pathways Development

**J. Singleton** shared updates on efforts to deepen community partnerships and expand post-secondary pathways for students. She highlighted active collaboration with local businesses and higher education institutions to enhance internship placements, dual-credit opportunities, and industry exposure.

Board members discussed the importance of aligning these partnerships with Rooted's long-term vision and ensuring equitable access for all students. Future updates will include partnership impact metrics and student participation data.

## VII. BOARD ACTION ITEMS

### A. Compliance Dashboard

A. Davis made a motion to approve the compliance dashboard.
L. White seconded the motion.
**J. Singleton** presented the **Compliance Dashboard**, confirming that the school is on track with all required state and charter authorizer submissions. Key updates included successful completion of November compliance filings, timely financial and academic reporting, and preparations for the upcoming mid-year compliance check. There were no areas of concern noted, and the dashboard will continue to be updated monthly for board review.

The Board expressed appreciating the clarity here — knowing we're in good standing on all fronts allows us to focus our energy on the strategic work ahead. The Board does want to have more confirmation about the goals and targets and how they should be reviewing the items that are approaching.
The board **VOTED** to approve the motion.

### B. Annual Performance Report

A. Davis made a motion to motion to approve the annual performance report.
L. White seconded the motion.
**J. Singleton** presented the **Annual Performance Report**, highlighting academic progress, attendance trends, and student engagement data from the first half of the school year. Key performance indicators showed improvement in core subject proficiency and consistent daily attendance above 90%. The report also included updates on student support services, family engagement metrics, and progress toward charter goals.
The board **VOTED** to approve the motion.

## VIII. Closing Items

### A. Reminder and Important Dates

Retreat January 31st and April 18th

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
R. Johnson