APPROVED

rootedschool

Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Date and Time
Tuesday May 27, 2025 at 6:00 PM

Location
In Person Location:
10401 NE Fourth Plain Blvd, Suite 201,
Vancouver, WA 98662

Remote Option:
Join Zoom Meeting
https://us06web.zoom.us/j/88295264427?pwd=aHlZREJDTTR3ejNjNXd4WTV6bGVNQT09
Meeting ID: 882 9526 4427

One tap mobile
+12532158782,,88295264427#,,,,*591944# US (Tacoma)
+12532050468,,88295264427#,,,,*591944# US Dial by your location
+1 253 215 8782 US (Tacoma) +1 253 205 0468 US +1 669 444 9171 US
+1 669 900 6833 US (San Jose) +1 719 359 4580 US +1 346 248 7799 US (Houston)
+1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564 217 2000 US
+1 646 931 3860 US +1 689 278 1000 US +1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)

Directors Present
A. Davis, A. Duncan, A. Mason, L. White, N. Chen, R. Johnson, T. Foster

Directors Absent

None

Guests Present
S. Carney

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance

C. Welcome and Introduction of New Hires

Steven Carney introduced new hires:
Jame Young-Lewis – Student Success Coach
Chelsie Pierce – Humanities Teacher
Both hires were welcomed and introduced to the board and community.

II. Approval of Minutes

A. A. Approve Minutes from April 29, 2025 Rooted School Vancouver Regular Board Meeting

A. Mason made a motion to approve the minutes from April 29, 2025 Rooted School Vancouver Board Meeting on 04-29-25.
A. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Communications

A. Welcome Community Members

Adrienne Mason welcomed attendees.

B. Initial Public Comment

Sheila Davis read the public comment guidelines. No public comments were submitted.

IV. Consent Agenda

A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

A. Duncan made a motion to Approve the consent agenda to include the approval of the Financial Disbursements and Payroll.

T. Foster seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $49,988.61 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $71,066.07 and
Check numbers N/A totaling $0

Non-AP Cash Disbursements
Total electronic payments totaling $1,223.21 and
Manual checks N/A totaling $0

Payroll
Total electronic payments totaling $49,988.61 and
Payroll check numbers N/A totaling $0
The board **VOTED** unanimously to approve the motion.

V. BOARD INFORMATION/DISCUSSION ITEMS

A. Financial Update

Steven Carney and Katie Silberstein presented April financials. Highlights included:

- Assets: $2,558,982.51 (↑ $79,750.76)
- Cash: $724,951.77 (↓ $68,907.46)
- Revenue: $1,626,381 YTD (64.5% of budget)
- Expenditures: $1,323,555 (54.3% of budget)
- Enrollment: 52 (vs. 70 budgeted)

Key takeaways: continued fiscal caution, strategic staffing and enrollment planning needed.

B. Reports to the Board

Updates were provided from student representatives, operations, and executive leadership.

C. Strategic Growth and Partnership Exploration

Initial discussion on growth potential and partnerships was held. No actions were taken.

D. 2023-24 ANNUAL ACADEMIC PERFORMANCE FRAMEWORK REPORT

Board reviewed APF findings:
9th Grade On-Track: 89%
Dual Credit Completion: 83%
Regular Attendance: 47%
Discussion focused on attendance interventions and math instruction enhancements.

VI. Committee Reports to the Board

A. Finance / Fund Development Committee Report

Steven Carney reported:
Shortfall: ~$81K due to enrollment
Grants: $28K Title I secured
Fundraising: Planning for "Give More 24!" in September 2025
Board encouraged active involvement in donor outreach.

VII. Executive Session

A. Evaluation of a Public Employee

The Board entered Executive Session at 7:41 PM under RCW 42.30.110(1)(g) for public employee evaluation. No decisions or actions were taken. The board reconvened at 8:41 PM.

VIII. BOARD ACTION ITEMS

A. Approval of RSV Board Compliance Dashboard for 2024-2025_April

A. Mason made a motion to approve the RSV Board Compliance Dashboard for April 2025/.
A. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2025/2026 School Calendar

N. Chen made a motion to approve the 2025-2026 School Calendar.
R. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Reminder and Important Dates

Board Retreat: June 20–21

Lotería Community Event: June 7
PEBCI Visitation and Exhibition: June 3
Next Board Meeting: June 20

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:56 PM.

Respectfully Submitted,
A. Mason