APPROVED

rootedschool

Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Date and Time
Tuesday December 17, 2024 at 6:00 PM

Location
In Person Location:
10401 NE Fourth Plain Blvd, Suite 201,
Vancouver, WA 98662

Remote Option:
Join Zoom Meeting
https://us06web.zoom.us/j/88295264427?pwd=aHlZREJDTTR3ejNjNXd4WTV6bGVNQT09
Meeting ID: 882 9526 4427

One tap mobile
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+1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564 217 2000 US
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+1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)

Directors Present
A. Davis, A. Duncan (remote), A. Mason, L. White (remote), N. Chen, R. Johnson, T. Foster

Directors Absent

None

Guests Present
A. Lundgren, M. Rauda, S. Carney

I. Opening Items

A. Call the Meeting to Order

A. Mason called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Dec 17, 2024 at 6:01 PM.

B. Record Attendance

II. Approval of Minutes

A. A. Approve Minutes from November 19, 2024 Rooted School Vancouver Regular Board Meeting

N. Chen made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 11-19-24.
R. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes from December 07, 2024 Rooted School Vancouver Special Board Meeting

R. Johnson made a motion to approve the minutes from Special Board Meeting - Board Study Session on 12-07-24.
N. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Communications

A. Welcome Community Members

B. Initial Public Comment

- No public comments were presented.

IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

A. Reports, Requests, and Comments by Board Members

Adrienne Mason thanked members who attended the December 7 special meeting and encouraged others to connect for missed training.

V. Consent Agenda

A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

A. Davis made a motion to approve the consent agenda.
R. Johnson seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment.

In addition, payroll payments in the amount of $61,167.22 are also approved.

General Fund

Accounts Payable
Total electronic payments totaling $70,611.40 and
Check numbers N/A totaling $0

Non-AP Cash Disbursements
Total electronic payments totaling $3,763.34 and
Manual checks N/A totaling $0

Payroll
Total electronic payments totaling $61,167.22 and
Payroll check numbers N/A totaling $0
The board **VOTED** unanimously to approve the motion.

B. Employment Report – November 2024

A. Davis made a motion to approve the consent agenda.
R. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. BOARD INFORMATION/DISCUSSION ITEMS

A. Financial Update

- Enrollment variance noted: Current 54 students vs. 70 budgeted, leading to a $81,000 projected revenue shortfall.
- Efforts to mitigate loss include community outreach and improved enrollment strategies.
- Financials remain stable, with 108 days cash on hand.

Received a $17,000 Ninth Grade Success Grant and a $28,000 Beloved Community Grant (BIPOC-focused).

B. Reports to the Board

Student Report:
Crystal Rauda and Samantha Sanchez highlighted:

- Spirit Week events.
- Plans for a Winter Formal pending venue and budget approval.
- Request for board support in fundraising and securing a venue.

Operations Report:

- Staff completed McKinney-Vento and multilingual language training.

Compliance requirements met, and January 14 student exhibition scheduled.

Executive Director Report:
Steven Carney provided updates on legislative, financial, and operational matters:

- **Legislative Concerns:**
  - Highlighted a $12 billion state deficit and potential impacts on small school funding, noting that budget discussions may delay the school's budget finalization until August 2025.
- **Partnerships:**
  - Engaged with Excellent Schools Washington and Gates Foundation to secure additional support for growing pains.
  - Collaborating with Rooted School Network to support the opening of Rooted School Columbia, which will include $5,000 for hosting the new Executive Director and virtual debrief sessions.
- **Certifications and Compliance:**
  - Rooted School Vancouver achieved full certification status by the State Board of Education, meeting all requirements for course offerings and activities.
- **Events:**
  - Encouraged board participation in the iUrban Teen MLK Breakfast in January.
  - Promoted attendance at the Watch Charters Conference in May 2025, emphasizing its networking and professional development value.

C. Reflection on the Johns Hopkins School Climate Survey

Steven Carney presented key findings:

- Strengths: Teacher-student relationships and clear expectations.
- Areas for improvement: Bullying concerns (staff-rated 2.8/5), student engagement (3.36/5), and equity issues.

D. Review of Fall 2024 Quality School Review (QSR) Notes

Steven Carney presented the findings and discussion points from the Fall 2024 QSR:
Academic Performance:

- NWEA assessments showed growth in reading proficiency (45% above the 50th percentile, up from 39%) but identified math gaps, particularly in Algebra I.
- Math intervention programs, including Math Nation, are underway.

Organizational Performance:

- Governance requirements, teacher credentials, and safety protocols are compliant.
- New leadership transitions are planned for the next academic year.

Financial Viability:

- Financial health remains stable, though enrollment variance (53 FTE vs. 70 target) poses challenges.
- Recruitment and fundraising efforts are in progress.

Next Steps:

- Focus on improving math and reading outcomes.
- Prioritize student connectedness and engagement via project-based learning and other strategies.
- Address long-term financial planning and facility needs.

VII. Committee Reports to the Board

A. Finance / Fund Development Committee Report

Adrienne Mason provided an update on the school's financial status and fundraising initiatives:

- Ongoing efforts to secure grant funding and private donations to offset enrollment-based revenue shortfalls.
- An audit update was provided, confirming compliance with RCW regulations.

VIII. BOARD ACTION ITEMS

A.

Approval of RSV Board Compliance Dashboard for 2024-2025_November

A. Mason made a motion to approve the RSV Compliance Dashboard.
R. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Establishment of an RSV Growth Committee

A. Mason made a motion to approve the establishment of the RSV Growth Committee.
N. Chen seconded the motion.
The board approved the establishment of the Growth Committee to strategize long-term growth, including enrollment and staffing. Membership will be determined in subsequent meetings or by direct communication with the board chair.
The board **VOTED** unanimously to approve the motion.

C. Approval of Yondr Program Implementation

A. Davis made a motion to approve the Yondr Program Implementation.
N. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Reminder and Important Dates

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
A. Mason