

APPROVED



Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Date and Time

Tuesday April 30, 2024 at 6:00 PM

Location

Rooted School Vancouver
10401 NE Fourth Plain Blvd
Vancouver, WA 98662

Directors Present

A. Mason (remote), D. Grant (remote), D. M Hernandez, T. Foster, T. Knox (remote), T. Martin

Directors Absent

S. Davis

Directors who arrived after the meeting opened

D. M Hernandez

Guests Present

A. Lundgren, C. Rauda, S. Carney, S. Yokley (remote)

I. Opening Items**A. Call the Meeting to Order**

A. Mason called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Apr 30, 2024 at 6:00 PM.

B.

Record Attendance

II. Approval of Minutes

A. A. Approve Minutes from March 26, 2024 Rooted School Vancouver Regular Board Meeting

A. Mason made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 03-26-24.

T. Foster seconded the motion.

The board **VOTED** to approve the motion.

B. Approve Amended Minutes from February 26, 2024 Rooted School Vancouver Regular Board Meeting

A. Mason made a motion to approve the minutes from Rooted School Finance / Fund Development Committee Meeting on 03-18-24.

T. Martin seconded the motion.

The board **VOTED** to approve the motion.

III. Communications

A. Welcome Community Members

B. Initial Public Comment

IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

A. Reports, Requests, and Comments by Board Members

Tyrone and Toby shared that they are looking forward to the board retreat.

Adrienne shared we are accepting Denises dismissal from the board and extended a heartfelt thank you from the team for being part of the board.

B. Student Representative Report

Student representative discussed that Micro-Internships are starting on May 2nd, these internships are through STEM league (Jeannie and Beverly). The goal of these internships is to help students manage their time, teach how to interact with people, learn spreadsheet basics, business etiquette and much more.

Student discussed the Student Exhibition - this exhibition will display present work that has been done and what students have been working on. Students will be working on projects for science, math and English doing a cross project for the next few weeks. Students are solving community issues. Testing surfaces, where germs live in the

building, finding products that works to clean them. End goal is letting community members support the school and get more recognition of our name to the public.

Bracelet making - student government started a club during lunch for making bracelets, earrings among other things. Goal of this is to help students have fun and have something to do.

D. M Hernandez arrived.

V. Consent Agenda

A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

T. Martin made a motion to Approve.

A. Mason seconded the motion.

Purpose:

To formally approve audited financial disbursements and payroll for March 2024, as required by RCW 42.24.080 and RCW 42.24.090.

Recommended Action:

The Board reviewed and approved the following financial transactions, confirming that they have been audited, certified, and listed for Board review.

Board Certification Statement:

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. These payments have been recorded on a listing which has been made available to the Board.

As of April 23, 2024, the Board approves the following totals:

Payroll Direct Deposit: \$43,303.20

Accounts Payable (Electronic Funds – Public Checking): \$70,591.10

Non-Accounts-Payable Cash Disbursements (Electronic Funds – Public Checking):
\$177.22

Rationale:

Approval ensures compliance with state law and maintains transparency and accountability in school financial management.

The board **VOTED** unanimously to approve the motion.

B. Approval of Washington Charter School Commission Contract Amendment No. 1

A. Mason made a motion to Approve.

T. Foster seconded the motion.

The board **VOTED** to approve the motion.

C. Approval of Long Term Substitute Teacher for Technology

VI. Committee Reports to the Board

A. Finance / Fund Development Committee Report

The fund development committee is working on a plan and brainstorming for fundraisers this summer as well as awareness in the community to build more connections.

Making sure we have a community newsletter sent out monthly.

Sandra working on donor management and donor platform - Act Blue.

New JGP contact for Rooted - Matt, he is a great addition to the team!

VII. BOARD INFORMATION/DISCUSSION ITEMS

A. Reports to the Board

Enrollment - 26 enrolled 9th grade / 6 waitlisted 10th grade / 35 enrolled 10th grade

AMA is doing a promotional video for us featuring some students in June.

We are currently receiving 1-2 applications a week, if we keep this up we will have no problem reaching our goal for 9th and 10th grade for the 24-25 school year.

MagicSchool AI and Equity AI building our own AI literacy, building an AI policy for next year, magicschool is for students and educators our partners in iNSL are teaching our students to explore AI tools and practices. Teachers can earn an AI certificate through MagicSchool.

B. Enhancing Support for Administration to Meet Compliance Timelines and Deadlines

Important piece - It is very critical that when compliance related emails (record keeping, training, reporting etc.) are sent to board members they answer as soon as possible. It is very important that the board responds immediately so items can be submitted on time, asking for support from the board.

C. Review of BoardOnTrack Meeting Observation Feedback

Areas for improvement - greater focus on financial oversight and reviewing packets of information before the board meeting (by board members).

D. Planning for Teacher Appreciation Week

Dr. Jen at the last meeting brought up teacher appreciation week, next week is teacher appreciation week. Conversation with the board of how we can show appreciation for all of our educators. Idea brainstorming as long as they are financially fit.

Ideas - executives come to their site and serve all the employees there, serving food, daily gifts

E. Comprehensive Schoolwide Student Survey Results – Spring 2024

Respectful school, great relationships with teachers, good school overall, some behavior concerns that cause distractions within the class. School policies and mental health/well being support as an area of growth.

Discussion on how to relay student results with students and discuss how we may improve or what we are doing to improve.

Add openseat proposed contract as a discussion for next board meeting

F. Comprehensive Review of Teacher and Staff Survey Spring 2024 – Highlights and Strategic Responses

Strength in professional development, culture, equity and race but in area of improvement - inclusivity and anti racist efforts within school policies.

Assumption - being involved in the policy, this is more about the development, DEI workshop on moving away from colonization and industrialization model. Inherited policies that were created before they started working here.

G. Review of Family Relationship Survey Results and Strategies for Increased Engagement

Part of our goals and agreement with commission that we would get at least 75% of families do the survey - problem may have been that the survey is very long and parent involvement is not high right now.

Add incentives for families/parents/students to win items if they fill out the survey

VIII. BOARD ACTION ITEMS

A. Approval of RSV Board Compliance Dashboard for 2023-2024_March

A. Mason made a motion to Approve.

T. Martin seconded the motion.

Meeting standards, assessment data, meeting enrollment, NWA Spring map assessment, IXL and Achieve exams to gather data and know if we his our target)hit reading now waiting to see if we hit math)

The board **VOTED** to approve the motion.

B. Adoption of New Science Curriculum for the 2024-2025 School Year

A. Mason made a motion to Approve.

T. Foster seconded the motion.

science curriculum committee - adopted BIOZONEd (what NOLA) was using, now that we've had a year under the BIOZONE lens we're finding a lot of gaps and weak areas. Attended unbound ED conference. Science open ED and exploring it, culturally responsive lens. Functions well in digital format - better job to prepare students for 11th grade science exam. Move from BIOZONE to open science ED

The board **VOTED** to approve the motion.

IX. Closing Items

A. Reminder and Important Dates

Board retreat - May 11th Umpqua bank 9am to 5pm

Next board meeting on May 28th

Finance committee May 20th

Student Exhibition June 11th?

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,

A. Mason