APPROVED

rootedschool

Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Date and Time
Tuesday February 27, 2024 at 6:00 PM

Location
In Person Location:
10401 NE Fourth Plain Blvd, Suite 201,
Vancouver, WA 98662

Remote Option:
Join Zoom Meeting
https://us06web.zoom.us/j/88295264427?pwd=aHlZREJDTTR3ejNjNXd4WTV6bGVNQT09
Meeting ID: 882 9526 4427

One tap mobile
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Directors Present
A. Davis, A. Mason, D. Grant (remote), D. M Hernandez (remote), T. Foster, T. Knox (remote)

Directors Absent

T. Martin

Guests Present
A. Lundgren, S. Carney, S. Yokley (remote)

I. Opening Items

A. Call the Meeting to Order

A. Mason called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Feb 27, 2024 at 6:00 PM.

B. Record Attendance

II. Approval of Minutes

A. A. Approve Minutes from January 23, 2024 Rooted School Vancouver Regular Board Meeting

A. Mason made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 12-21-22.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

III. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

A. Reports, Requests, and Comments by Board Members

Board expressed how grateful they are for the Rooted School Vancouver team and all they have done for the school.

B. Student Representative Report

Student representative reported that students are working on putting clubs together like the video game club. They are really enjoying stem Friday's where they get to do a lot of activities like build cars and circuits and they reported that the school has 5 new students.

IV. Consent Agenda

A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

A. Mason made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 01-23-24.

T. Foster seconded the motion.
Purpose:
To formally approve audited financial disbursements and payroll for January 2024, as required by RCW 42.24.080 and RCW 42.24.090.

Recommended Action:
The Board reviewed and approved the following financial transactions, confirming that they have been audited, certified, and listed for Board review.

Attachments:
Payroll and Accounts Payable Certification
Payroll Summary
Accounts Payable Register
Non-Accounts-Payable Cash Disbursements

Board Certification Statement:
Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. These payments have been recorded on a listing which has been made available to the Board.

As of **February 28, 2024**, the Board approves the following totals:
Payroll Direct Deposit: $40,933.31
Accounts Payable (Electronic Funds – Public Checking): $59,578.04
Non-Accounts-Payable Cash Disbursements (Electronic Funds – Public Checking): $177.92

Rationale:
Approval ensures compliance with state law and maintains transparency and accountability in school financial management.
The board **VOTED** unanimously to approve the motion.

B. Approval of RSV Board Compliance Dashboard for 2023-2024_January

A. Mason made a motion to approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

C. Review and Acknowledgment of MOU for AI-Powered Grant Support and Services

A. Mason made a motion to approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

D. Amendment to Enrollment Policy 3110

A. Mason made a motion to approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

E. Review and Approval of 2022 Exempt Organization Return for Rooted School Washington

A. Mason made a motion to approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

F. Policy 2409: Competency-Based Grading First Read

Adrienne requested to remove this item from the consent Agenda.

V. Committee Reports to the Board

A. Finance / Fund Development Committee Report

Rooted discussed the need to raise funds to meet the growing needs of their program, including staffing, program development, and technology. They planned to revise their Fund Development Plan with updated figures and considered expanding their programs, which might require leasing an additional space. They agreed to start working on their fund development campaign immediately. Rooted reported back to their funders about the upcoming year's enrollment and emphasized the need to focus on fund development.

VI. BOARD INFORMATION/DISCUSSION ITEMS

A. Reports to the Board

Application update - there are currently 32 applications for 9th and 8 applications for 10th grader for the year 2024-25.

We have a partner coming to do DEI training with RSV staff soon.

B. Update on Academic Achievement and Progress Towards Goals

There has been significant growth with IXL for math and NWA for reading, students are making progress. There is an expected 1.5 growth rate by the end of the year, instructional partners are getting coaching around rigor to ensure all students are engaged in their learning process.

C. Acknowledgment of Signed Independent Contractor Agreement with [Akin] for Behavioral Health Education Services

Discussed cost - It is a very reasonable cost. Children's home society will be sending out an employee to work with our students twice a week during lunch for a lunch group to explore mental health topics that students will be able to vote on.

VII. Executive Session

A. To review the performance of the Executive Director

1. The Board convened in executive session to conduct the performance review of the Executive Director as permitted under RCW 42.30.110(g), which allows for the evaluation of the performance of a public employee. The session began at 7:10pm and concluded at 7:25pm. No decisions were made during the executive session, and the session was closed to the public.

VIII. Closing Items

A. Reminder and Important Dates

Board retreat pending dates - April 19th/20th or April 26th/27th.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
A. Mason