APPROVED

rootedschool

Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Date and Time
Tuesday January 23, 2024 at 6:00 PM

Location
In Person Location:
10401 NE Fourth Plain Blvd, Suite 201,
Vancouver, WA 98662

Remote Option:
Join Zoom Meeting
https://us06web.zoom.us/j/88295264427?pwd=aHlZREJDTTR3ejNjNXd4WTV6bGVNQT09
Meeting ID: 882 9526 4427

One tap mobile
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+1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US
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Directors Present
A. Davis, A. Mason, D. Grant (remote), D. M Hernandez, T. Foster, T. Knox, T. Martin (remote)

Directors Absent

None

Guests Present
A. Lundgren, C. Baron (remote), M. Rauda, S. Carney, S. Yokley

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I. Opening Items

A. Call the Meeting to Order

A. Mason called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Jan 23, 2024 at 6:02 PM.

B. Record Attendance

II. Approval of Minutes

A. A. Approve Minutes from Decembrer 12, 2023 Rooted School Vancouver Regular Board Meeting

A. Mason made a motion to approve the minutes from Rooted School Vancouver Board Meeting on 12-12-23.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

B. B. Approve Amended Minutes from Ocotber 24, 2023 Rooted School Vancouver Regular Board Meeting

T. Martin made a motion to approve the minutes from.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

III. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

A. Reports, Requests, and Comments by Board Members

Brief discussion on getting report from RSF - This will be discussed further down in the minutes under RSF report.

IV. Consent Agenda

A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

T. Martin made a motion to Approve.
T. Foster seconded the motion.

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $44,607.27 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $55,610.27 and
Check number N/A totaling $0.00

Non-AP Cash Disbursements
Total electronic payments totaling $177.92 and
Check number N/A totaling $0.00

Payroll
Total electronic payments totaling $44,607.27 and
Payroll check number N/A totaling $0

The board **VOTED** to approve the motion.

B. Recognition and Acceptance of Grant from Hugh and Mair Lewis Charitable Fund

T. Martin made a motion to Approve.
T. Foster seconded the motion.
Recognition and acceptance of a $15,000 grant
The board **VOTED** to approve the motion.

C. Approval of RSV Board Compliance Dashboard for 2023-2024_December

T. Martin made a motion to Approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

D. Second Read: Policy and Procedure 2125 - Sexual Health Education

T. Martin made a motion to Approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

V. Reports to the Board

A. Finance / Fund Development Committee Report

Fundraising Committee met on the 19th of January to go over finances and updated the fundraising plan.

B. Student Representative Report

Student representative shared that due to the snow students had another week off that caused some stress due to not being able to be in school. This caused students and teachers to get behind on schoolwork and lessons. A lot of students are behind on assignments, thankfully teachers have been very supportive in helping students get their assignments completed. Teachers and students are now working together to finish all work by the end of semester.

C. RSF Report

RSF is working with an external organization called Attuned to put together a strategic plan. Jonathan is going to look over comments and suggestions made by Steven and Adrienne after reviewing the plan. Still awaiting full report.

D. Director of CTE Report

Students are learning basic lighting techniques, simple animation and are applying these skill sin group projects. Students practice test results showed a pass rate of over 50% with a passing score set to 70% to prep for the unity certification exam using Gmetrix.

E. Direction of Operations Report

Ongoing hiring for a paraeducator.

Asset and inventory review of all furniture and assets in the building - tomorrow. People from CSP coming in March to check furniture to check everything is tagged properly

Proposal for board training.

15 new applications - 12 for 9th grade 3 for 10th grade

RSV will be holding an open house on Feb 20th - for the community and future families

F. Executive Director Report

We are the 2nd charter school in the state that has been accepted in Diverse Charter Schools Coalition membership.

RSV has a need for a school counselor or social worker - currently partnering with children's home society for a lunch mental health support group.

Working with clark college to get dual credits on their tech classes.

VI. BOARD INFORMATION/DISCUSSION ITEMS

A.

PowerSchool Contract Termination Discrepancy

Update on powerschool contract, issue has been escalated to their leadership we are still waiting on a response.

VII. BOARD ACTION ITEMS

A. iNSL Concept Proposal for Rooted School Vancouver - UPDATE

A. Mason made a motion to Approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.
Steven has asked that we turn this project into a pilot. This will allow us to continue to do STEM projects based activities and open up opportunities for internships.

B. RSV Annual Board Assessment and Goal Setting

T. Foster made a motion to Approve.
T. Martin seconded the motion.
The board **VOTED** to approve the motion.
All board members completed the board assessment. Overview of board assessment results focusing on areas where members have recommendations. Development is needed.

C. Approval of Updated Rooted School Vancouver Development Plan for 2023/2024.

T. Foster made a motion to Approve.
D. M Hernandez seconded the motion.
The board **VOTED** to approve the motion.

D. 2nd Semester Block Schedule Proposal

T. Foster made a motion to Approve.
D. M Hernandez seconded the motion.
The board **VOTED** to approve the motion.

E. Approval of Calendar Adjustment Due to Snow Days

D. M Hernandez made a motion to Approve.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Reminder and Important Dates

Board retreat - Board decided April 26th and 27th.

Next board meeting February 27th

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
A. Mason