APPROVED

rootedschool

Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Date and Time
Tuesday July 23, 2024 at 6:00 PM

Location
10401 Fourth Plain Blvd
Vancouver, WA 98662

Directors Present
A. Davis (remote), D. M Hernandez, N. Chen, R. Johnson (remote), T. Foster

Directors Absent
A. Mason, T. Knox

Guests Present
A. Lee-Kernell, A. Lundgren, Italiana Hughes (remote), Lisa White (remote), S. Carney

I. Opening Items

A. Call the Meeting to Order

T. Foster called a meeting of the board of directors of Rooted School - Washington to order on Tuesday Jul 23, 2024 at 6:02 PM.

B. Record Attendance

II. Approval of Minutes

A.

A. Approve Minutes from May 28, 2024 Rooted School Vancouver Regular Board Meeting

T. Foster made a motion to approve the minutes from of the June 25, 2024, regular board meeting. Rooted School Vancouver Board Meeting on 06-25-24.
A. Davis seconded the motion.
The board **VOTED** to approve the motion.

III. Communications

A. Welcome Community Members

Tyrone Foster welcomed the community members present.

B. Initial Public Comment

Tyrone Foster opened the floor for public comments. The Board Secretary reminded everyone of the guidelines for public comments, emphasizing the importance of adhering to FERPA regulations.

IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS

A. Reports, Requests, and Comments by Board Members

Board members shared updates and comments on various topics related to the school.

V. Approval of Board Members

A. Approval of Lisa White as a Board Member

N. Chen made a motion to Pass.
T. Foster seconded the motion.
The board discussed and approved the appointment of Lisa White as a new board member. Lisa brings extensive educational experience and a strong commitment to student success and community engagement.
The board **VOTED** to approve the motion.

B. Approval of Ashley Duncan as a Board Member

T. Foster made a motion to Pass.
A. Davis seconded the motion.
The board discussed and approved the appointment of Ashley Duncan as a new board member. Ashley's background in human resources and community engagement was highlighted as valuable assets to the board.
The board **VOTED** to approve the motion.

VI. Consent Agenda

A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations

R. Johnson made a motion to Pass.
T. Foster seconded the motion.
BOARD CERTIFICATION STATEMENT
Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. T

hose payments have been recorded on a listing which has been made available to the Board.

As of July 23, 2024, the Board approves payments totaling $2,635.54. The payments are further identified in this document.

Total Payment by Type:
Electronic Funds Transfer – Public Checking ($2,635.54)
Electronic Funds Transfer – Private Savings ($0.00)
Checks #N/A – Private MMA ($0.00)
The board **VOTED** to approve the motion.

B. Approval of the 2024-2025 Rooted School Vancouver Staff Handbook

Approval of 2024-2025 RSV Staff Handbook
R. Johnson made a motion to Pass.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

VII. Committee Reports to the Board

A. Finance / Fund Development Committee Report

No report given.

VIII. BOARD INFORMATION/DISCUSSION ITEMS

A. Reports to the Board

Steven Carney provided updates on the operations, infrastructure, and key initiatives at Rooted School Vancouver.

B. Financial Update

Steven Carney presented a detailed review of the current financial status, including an analysis of the financial dashboard, budget status, and balance sheet as of June 30, 2024.

BOARD CERTIFICATION STATEMENT
Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

Those payments have been recorded on a listing which has been made available to the Board.

As of July 23, 2024, the Board approves payments totaling $40,911.78. The payments are further identified in this document.

Total Payment by Type:
Payroll Direct Deposit ($40,911.78)
Checks #N/A ($0.00)

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.
Those payments have been recorded on a listing which has been made available to the Board.

As of July 23, 2024, the Board approves payments totaling $92,765.64. The payments are further identified in this document.
Total Payment by Type:
Electronic Funds Transfer – Public Checking ($92,765.64)
Electronic Funds Transfer – Private Savings ($0.00)
Checks #N/A – ($0.00)

C. Executive Evaluation

The board discussed the timeline and process for completing the Executive Evaluation by the next month using the BoardOnTrack template.

D. First Reading of Revised Policy and Procedure 3122 - Excused and Unexcused Absences

Steven Carney introduced the revisions to Policy and Procedure 3122, which include specific guidelines for withdrawing students due to non-attendance.

E. First Reading of Revised Policy 3110 - Enrollment

The board reviewed revisions to Policy 3110, which clarify and update enrollment procedures.

F. First Reading of Policy 1420 - Proposed Agenda and Consent Agenda

Steven Carney introduced Policy 1420, which establishes guidelines for meeting agendas and the use of a consent agenda.

G. First Read of Policy 6700 and Procedure 6700 - Nutrition

Steven Carney presented the first reading of Policy 6700 and Procedure 6700, emphasizing the importance of nutrition in the school environment.

IX. BOARD ACTION ITEMS

A. Annual Board Budget Adoption

Rooted School Vancouver Board Resolution BUDGET ADOPTION

WHEREAS, WAC 392-123-054 requires that the Board of Directors of every district meet for the purpose of fixing and adopting the budget of the district for the ensuing fiscal year, and

WHEREAS, a public notice was published announcing that the Rooted School Vancouver #06901 Board of Directors would meet in a public meeting for the purpose of fixing and adopting the SY2024-25 fiscal budget of the district, the four-year budget plan that includes a four-year enrollment projection, and financial projections and appropriations as so finally determined;

THEREFORE BE IT RESOLVED, the Board of Directors of Rooted School Vancouver, has determined that the final appropriation level of expenditures for each fund in 2024-25 will be as follows:

DATED this 23rd day of July 2024

APPROPRIATION LEVEL
A. General Fund $2,491,335

APPROVED by the Board of Directors of Rooted School Vancouver, in a regular meeting thereof held on the 23rd day of July 2024.
T. Foster made a motion to Adopt Board Resolution BUDGET ADOPTION .
R. Johnson seconded the motion.
The board discussed and adopted the annual budget for the upcoming fiscal year.

The board **VOTED** to approve the motion.

B. Approval of the 2024-2025 Block Schedule

N. Chen made a motion to approve the implementation of a block schedule for the 2024-2025 academic year.
A. Davis seconded the motion.
The board **VOTED** to approve the motion.

C. Approval to Reschedule Board Workshop and Regular Board Meeting

D. M Hernandez made a motion to approved rescheduling the August 3rd Board Workshop to September 14th and the August 27th Regular Board Meeting to August 20th.
T. Foster seconded the motion.
The board **VOTED** to approve the motion.

D. Approval for PTO Carryover Exception for DOO and ED

T. Foster made a motion to approve a PTO carryover exception for the Director of Operations and Executive Director for the 2023-2024 school year into the 2024-2025 school year.
D. M Hernandez seconded the motion.
The board **VOTED** to approve the motion.

X. Closing Items

A. Reminder and Important Dates

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,
T. Foster