APPROVED

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Rooted School - Washington

Minutes

Rooted School Vancouver Board Meeting

Committee of the Whole

Date and Time
Wednesday November 17, 2021 at 4:00 PM

Location
Virtual Meeting

Rooted School Vancouver Board Meeting
Wednesday, November 17, 2021 at 4PM (Pacific Time)
Per the gubernatorial amendments in response to COVID-19, our meetings will be virtual until further notice.
Zoom Link for Meeting

The link for the meeting of November 17, 2021 appears below:

https://extensis.zoom.us/j/97645632276?from=addon

Directors Present
J. Johnson (remote), K. Chandra (remote), N. Webster (remote), S. Carney (remote), T. Martin (remote)

Directors Absent
T. Knox

Guests Present

C. Egan (remote), F. Ingargiola (remote)

I. Opening Items

A. Call the Meeting to Order

T. Martin called a meeting of the board of directors of Rooted School - Washington to order on Wednesday Nov 17, 2021 at 4:08 PM.

B. Record Attendance

C. Approve Minutes

T. Martin made a motion to approve the minutes from Rooted School Vancouver Board of Education Meeting on 10-27-21.
N. Webster seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Johnson	Aye
S. Carney	Aye
K. Chandra	Aye
T. Martin	Aye
N. Webster	Aye
T. Knox	Absent

D. Initial Public Comment

There was no public comment at this meeting.

II. BOARD PRESIDENT REPORT / STRATEGIC DISCUSSION ITEMS:

A. School Facilities Plans

- There was an update on facilities presented by the board chair, Tobias Martin.
- Carol Egan, school leader, also added some additional details and updates.
- Discussion of progress of school facilities and a brief overview of the architectural plans from Rice, Fergus & Miller (attached)

B. Recommendations for Additional new Board Members

- There was a call for new board members and a discussion or the process for vetting candidate names in the different areas of school expertise (e.g. legal, finance, academics etc).

- Toby Martin included a brief overview of the process for recommending and interviewing prospective board members.

III. CEO/SCHOOL LEADER UPDATE

A. CEO Update

- Rooted School Foundation Agreement - Discussion (No Vote Taken)
- Rooted School Foundation Evaluation - Discussion (No Vote Taken)
- A detailed discussion and explanation about the RSF agreement including, board questions regarding the services provided and the anticipated fees for those services.
- A discussion of future fundraising was conducted to ensure that a plan was in place for both short and long-term sustainability.
- A discussion of the CMO evaluation tool took place. The board agreed to use the *CMO Evaluation Tool* provided by RSF with the opportunity to provide any additional feedback/edits if needed.

B. SCHOOL LEADER UPDATES:

1. School Visits:

- The school leader discussed the two schools that she visited and provided updates on what she saw and experienced.
- She also provided recommendations for the design of the Rooted School Vancouver facility based on her visitations.

2. SIS/LMS - Research & Costs:

- The school leader gave an update on the various SIS/LMS systems she has researched and analyzed.

3. Recruitment Updates - Staff & Students:

- Two positions have been posted thus far (Director of Operations & Community Engagement Organizer) with a third to follow (Office Manager).

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:02 PM.

Respectfully Submitted,

S. Carney

Documents used during the meeting

- Rooted Vancouver Meeting - 3 Presentation Revised.pdf
- RSF Services Agreement (Phase II).docx