

APPROVED



## Rooted School - Washington

### Minutes

#### Rooted School Vancouver Board Meeting

Committee of the Whole

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#### Date and Time

Wednesday November 17, 2021 at 4:00 PM

#### Location

Virtual Meeting

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#### Rooted School Vancouver Board Meeting

Wednesday, November 17, 2021 at 4PM (Pacific Time)

Per the [gubernatorial amendments in response to COVID-19](#), our meetings will be virtual until further notice.

[Zoom Link for Meeting](#)

The link for the meeting of November 17, 2021 appears below:

<https://extensis.zoom.us/j/97645632276?from=addon>

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#### Directors Present

J. Johnson (remote), K. Chandra (remote), N. Webster (remote), S. Carney (remote), T. Martin (remote)

#### Directors Absent

T. Knox

#### Guests Present

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C. Egan (remote), F. Ingargiola (remote)

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## I. Opening Items

### A. Call the Meeting to Order

T. Martin called a meeting of the board of directors of Rooted School - Washington to order on Wednesday Nov 17, 2021 at 4:08 PM.

### B. Record Attendance

### C. Approve Minutes

T. Martin made a motion to approve the minutes from Rooted School Vancouver Board of Education Meeting on 10-27-21.

N. Webster seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

J. Johnson Aye

T. Martin Aye

S. Carney Aye

N. Webster Aye

K. Chandra Aye

T. Knox Absent

### D. Initial Public Comment

There was no public comment at this meeting.

## II. BOARD PRESIDENT REPORT / STRATEGIC DISCUSSION ITEMS:

### A. School Facilities Plans

- There was an update on facilities presented by the board chair, Tobias Martin.
- Carol Egan, school leader, also added some additional details and updates.
- Discussion of progress of school facilities and a brief overview of the architectural plans from Rice, Fergus & Miller (attached)

### B. Recommendations for Additional new Board Members

- There was a call for new board members and a discussion of the process for vetting candidate names in the different areas of school expertise (e.g. legal, finance, academics etc).

- Toby Martin included a brief overview of the process for recommending and interviewing prospective board members.

### III. CEO/SCHOOL LEADER UPDATE

#### A. CEO Update

- Rooted School Foundation Agreement - Discussion (No Vote Taken)
- Rooted School Foundation Evaluation - Discussion (No Vote Taken)
- A detailed discussion and explanation about the RSF agreement including, board questions regarding the services provided and the anticipated fees for those services.
- A discussion of future fundraising was conducted to ensure that a plan was in place for both short and long-term sustainability.
- A discussion of the CMO evaluation tool took place. The board agreed to use the *CMO Evaluation Tool* provided by RSF with the opportunity to provide any additional feedback/edits if needed.

#### B. SCHOOL LEADER UPDATES:

##### 1. School Visits:

- The school leader discussed the two schools that she visited and provided updates on what she saw and experienced.
- She also provided recommendations for the design of the Rooted School Vancouver facility based on her visitations.

##### 2. SIS/LMS - Research & Costs:

- The school leader gave an update on the various SIS/LMS systems she has researched and analyzed.

##### 3. Recruitment Updates - Staff & Students:

- Two positions have been posted thus far (Director of Operations & Community Engagement Organizer) with a third to follow (Office Manager).

### IV. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:02 PM.

Respectfully Submitted,

S. Carney

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**Documents used during the meeting**

- Rooted Vancouver Meeting - 3 Presentation Revised.pdf
- RSF Services Agreement (Phase II).docx