



Rooted School - Washington

RSV Board Meeting (Rescheduled)

Published on September 26, 2026 at 9:09 AM PDT
Amended on September 26, 2026 at 9:23 AM PDT

Date and Time

Tuesday September 29, 2026 at 6:00 PM PDT

Location

Rooted School Vancouver
10401 NE Fourth Plain Blvd, Suite 201
Vancouver, WA 98662

AND [Zoom](#)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order	Vote	Ach' (Sheila) Davis	1 m
B. Record Attendance	Vote	Abby Lovett-Uddin	1 m
Roll Call:			
Board Members:			
Adrienne Mason: Board Chairperson			

	Purpose	Presenter	Time
Ach' (Sheila) Davis: Board Secretary			
Lisa White - Board Member			
Ashley Duncan - Board Member			
Dr. Abby Lovett-Uddin - Board Member			
Dr. Jarrod Lockhart - Board Member			
Dana Nerenberg - Board Member			
School Officials:			
Dr. Jamila Singleton: Executive Director - RSV			
Samantha Sanchez - RSV			
Tong Yuan Douville - JGP			

II. Approval of Minutes 6:02 PM

A.	Approve Minutes from August 25, 2026 Regular Board Meeting	Approve Minutes	Ach' (Sheila) Davis	2 m
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- **Recommendation:** The board approves the minutes of the August 25 regular board meeting.

III. Communications 6:04 PM

A.	Welcome Community Members	FYI	Ach' (Sheila) Davis	
B.	Initial Public Comment	FYI	Ach' (Sheila) Davis	1 m

BOARD SECRETARY TO READ PRIOR TO ALL PUBLIC COMMENT:

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes. The board will listen, but may not directly respond to any comments. Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

Purpose	Presenter	Time
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IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS	6:05 PM
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| A. | Reports, Requests, and Comments by Board Members | FYI | Ach' (Sheila) Davis | 5 m |
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The "Reports, Requests, and Comments by Board Members" section of the board agenda is a platform for members to share updates, solicit requests, or make comments on relevant topics.

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| B. | Student Board Rep Report
Board Report Report | FYI | Michelle Rauda | 5 m |
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- Senior Report
- ASB Updates and Events

1. Board member invitations to events

Samantha will be stepping down this year due to overlapping activities and Board needs to determine for new Board rep.

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| C. | Empowering the Board | Discuss | Ach' (Sheila) Davis | 5 m |
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[Spring 26 to Spring 27 Calendar](#)

- 1) Sign up for 1 each event Fall Winter/, Spring, Summer (**3x a year**)
- 2) What else do we need to know about that we should be attending as a team?

[Board/Staff Buddy Program](#)

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|-----------|-------------------------|---------|---------------------|-----|
| D. | Board Priorities Review | Discuss | Ach' (Sheila) Davis | 5 m |
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- Pick a date for a Fall Retreat

V. Consent Agenda	6:25 PM
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(Subject to objections by the board members, the following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by the board. If discussion is requested, the items will be moved from the Consent agenda and considered separately after the motion has been made and passed to approve the remaining items.)

	Purpose	Presenter	Time
A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations In accordance with RCW 42.24.080 and RCW 42.24.090, the following financial disbursements and payroll for August 2026 have been audited, certified by the Auditing Officer, and are presented for formal Board approval to ensure legal accountability, transparency, and fiscal integrity. Payroll Certification – RCW 42.24.080 The Auditing Officer has reviewed and certified payroll disbursements as required. These payments have been recorded on a payroll listing made available to the Board. The August 2026 payroll direct deposit total is \$72,127.86. Approved Amount: \$72,127.86 (Payroll Direct Deposit) Accounts Payable Certification – RCW 42.24.090 The Auditing Officer has audited and certified the following accounts payable disbursements. Claims for expense reimbursements have also been certified as required. These payments have been recorded on a listing made available to the Board. The August 2026 accounts payable total is \$220,874.02. Approved Amount: \$220,874.02 Electronic Funds Transfer – Public Checking: \$220,874.02 Electronic Funds Transfer – Private Savings: \$0.00 Non-Accounts-Payable Cash Disbursements Certification – RCW 42.24.090 The Auditing Officer has reviewed and certified all non-accounts-payable electronic and manual check disbursements. These payments have been recorded on a listing made available to the Board. The August 2026 non-accounts-payable cash disbursement total is \$9,310.04. Approved Amount: Electronic Payments – Public Checking: \$9,310.04 Electronic Payments – Private Savings: \$0.00 Manual Checks: \$0.00 Total Disbursements for Approval (August 2026) \$302,311.92 (Payroll \$72,127.86 + A/P \$220,874.02 + Non-A/P \$9,310.04 + Manual Checks \$0.00) Recommended Board Action Motion: Move to approve the audited financial disbursements and payroll for August 2026, totaling \$302,311.92, as presented.	Vote	Ach' (Sheila) Davis	
B. Annual Performance Report 25-26 Performance Report	Vote	Ach' (Sheila) Davis	
C. Board Approved School Goals Final Draft for Approval (reviewed in August)	Vote	Ach' (Sheila) Davis	

	Purpose	Presenter	Time
Summary of shift from JHU (1x a year) to Calibrate for Student Experience. (3x a year)			
D.	Updated Board Calendar	Vote	Ach' (Sheila) Davis
	2026 Schedule		
	September 22nd cancelled- Special Meeting Sept 29 (new date)		
	October Retreat Added (TBD in meeting)		
	November 17th moved to November 10th(new date)		
VI.	BOARD INFORMATION/DISCUSSION ITEMS		6:25 PM
A.	State of the School Report	Discuss	Jamila Singleton
	Purpose:		
	To give the Board a single, current view of the school's financial, enrollment, academic, and compliance position, and to surface any item requiring Board attention or action. This item consolidates the former Compliance Dashboard and Financial Update items, which reported overlapping data separately. It satisfies the Financial Policies and Procedures Manual's requirement that the monthly financial dashboard, including enrollment actuals, be presented to the full Board at each meeting, and it supports the Board's fiduciary duty under RCW 28A.710.040.		
	Discussion Focus:		
	• Financial position against the Commission's Financial Performance Framework, with projected year-end • Enrollment against budget, by grade, and its revenue implications • Academic and accountability indicators, reported when data is available • Compliance update		
	August/Year End State of School Report		
VII.	Executive Director and School Reports		6:35 PM
A.	ED Report & School Improvement	Discuss	Jamila Singleton
	ED September Update		
B.	26-27 Staff Assignments and Hiring	FYI	Jamila Singleton

RESOLVED, that the Board of Directors of Rooted School Vancouver approves the following 2026-27 certification actions, each effective prior to the individual's first day of instruction:

[FYI: 26-27 Personnel Report](#)

VIII. BOARD ACTION ITEMS

6:45 PM

A.	Policy Discussion	Vote	Jamila Singleton	10 m
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POLICY — FIRST READING (*no action; final action scheduled for the [date] regular meeting*)

Written comment on any policy below may be submitted to the Board Secretary through [date, time]. Oral comment will be received during the public comment period. Written testimony received will be distributed to the Board.

7.1 — [Policy 2020, Course Design, Selection, and Adoption of Instructional Materials](#) (amended) and [2020P](#). The board reviews an updated Policy and Procedure 2020. *Procedure 2020P submitted as an information item; no Board action required per Policy 1310. [Overview of changes](#).*

7.2 — [Policy 2170, Career and Technical Education \(new\)](#) and [2170P](#). Establishes CTE program governance, including course equivalencies applied toward graduation requirements under Policy 2410. *Procedure 2170P submitted as an information item.*

7.3 -- [Policy 3110, Enrollment \(amended\)](#) and [3110P\(new\)](#).

- **Grades:** "entering the 9th grade" becomes "in grades 9 through 12." I added a comment spelling out the other option (new students in 9th only) for the Board to choose between.
- **New "Enrollment Capacity" section:** the Board sets capacity by grade every year, after consulting the Commission, before applications open. This is the policy language behind Tuesday's resolution.
- **Admission limits:** added that admission can only be limited by age, grade level or capacity, as the law requires.

	Purpose	Presenter	Time
	• Staff-children preference: now limited to staff who live in Washington. • Cleanup: ◦ "inaugural class" removed ◦ SchoolMint replaced with "the enrollment platform" in four places, so a vendor change won't need a policy change the duplicated school name and a stray ". ." fixed		
	Recommendation: Move policies 3110, 2020 and 2170, with their accompanying procedures, to a second read.		
B.	Resolution No. 2026-2: Setting Maximum Enrollment Capacity for the 2027-28 School Year	Vote Jamila Singleton	5 m
	The Board is asked to set 2027-28 capacity at 128 (32 per grade). The number has to be in place before applications open November 1, because it sets the available seats on the enrollment platform and decides whether a March 1 lottery is needed. Why the Board sets it. Washington law gives each charter board the annual capacity decision, made in consultation with the Commission. Why 32 and not more. Some classrooms comfortably seat about 30 students with its current furniture. Why capacity is above budget. Capacity is the ceiling on seats offered; budget enrollment is the number the budget depends on. Currently enrollment with current students for 27-28 with 100% retention: Rising 9th (0) [32 seats] Rising 10th (19) [13 new students] Rising 11th (24) [8 new students] Rising 12th (27) [5 new students] = recruiting about 58 new students for 128 open seats with current students returning MOTION: I move that the Board adopt and set the maximum enrollment capacity of Rooted School Vancouver for the 2027-28 school year at 128 students, 32 per grade in grades 9 through 12, under RCW 28A.710.050(4) and Section 6.3 of the charter contract.		

[Resolution Language](#)

	Purpose	Presenter	Time
IX. Closing Items			7:00 PM
A. Reminder and Important Dates	FYI	Ach' (Sheila) Davis	2 m
B. Adjourn Meeting	FYI	Ach' (Sheila) Davis	1 m

Motion: The motion was made to adjourn the meeting.

The meeting was adjourned at X:XX PM PST