rootedschool

Rooted School - Washington

RSV Board Meeting

Published on September 17, 2026 at 3:50 PM PDT

Date and Time

Tuesday September 22, 2026 at 6:00 PM PDT

Location

Rooted School Vancouver
10401 NE Fourth Plain Blvd, Suite 201
Vancouver, WA 98662

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:00 PM**
A.	Call the Meeting to Order	Vote	Ach' (Sheila) Davis	1 m
B.	Record Attendance	Vote	Abby Lovett-Uddin	1 m

Roll Call:

Board Members:

Adrienne Mason: Board Chairperson
Ach' (Sheila) Davis: Board Secretary
Lisa White - Board Member

	Purpose	Presenter	Time
Ashley Duncan - Board Member Dr. Abby Lovett-Uddin - Board Member Dr. Jarrod Lockhart - Board Member Dana Nerenberg - Board Member			

School Officials:
Dr. Jamila Singleton: Executive Director - RSV
Samantha Sanchez - RSV
Tong Yuan Douville - JGP

II. Approval of Minutes — 6:02 PM

	Purpose	Presenter	Time
A. Approve Minutes from August 25, 2026 Regular Board Meeting	Approve Minutes	Ach' (Sheila) Davis	2 m

- **Recommendation**: The board approves the minutes of the August 25 regular board meeting.

III. Communications — 6:04 PM

	Purpose	Presenter	Time
A. Welcome Community Members	FYI	Ach' (Sheila) Davis	
B. Initial Public Comment	FYI	Ach' (Sheila) Davis	1 m

BOARD SECRETARY TO READ PRIOR TO ALL PUBLIC COMMENT:

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes. The board will listen, but may not directly respond to any comments. Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

	Purpose	Presenter	Time

IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS — 6:05 PM

	Purpose	Presenter	Time
A. Reports, Requests, and Comments by Board Members	FYI	Ach' (Sheila) Davis	5 m

The "Reports, Requests, and Comments by Board Members" section of the board agenda is a platform for members to share updates, solicit requests, or make comments on relevant topics.

	Purpose	Presenter	Time
B. Empowering the Board	Discuss	Ach' (Sheila) Davis	5 m

Spring 26 to Spring 27 Calendar

1) Sign up for 1 each event Fall Winter/, Spring, Summer (**3x a year)**

2) What else do we need to know about that we should be attending as a team?

Board/Staff Buddy Program

	Purpose	Presenter	Time
C. Board Priorities Review	Discuss	Ach' (Sheila) Davis	5 m

Pick a date for a Fall Retreat

V. Consent Agenda — 6:20 PM

(Subject to objections by the board members, the following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by the board. If discussion is requested, the items will be moved from the Consent agenda and considered separately after the motion has been made and passed to approve the remaining items.)

	Purpose	Presenter	Time
A. Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations	Vote	Ach' (Sheila) Davis	

In accordance with RCW 42.24.080 and RCW 42.24.090, the following financial disbursements and payroll for **August 2026** have been audited, certified by the Auditing Officer, and are presented for formal Board approval to ensure legal accountability, transparency, and fiscal integrity.

Payroll Certification – RCW 42.24.080

The Auditing Officer has reviewed and certified payroll disbursements as required. These payments have been recorded on a payroll listing made available to the Board.

The August 2026 payroll direct deposit total is $72,127.86.

Approved Amount: $72,127.86 (Payroll Direct Deposit)

	Purpose	Presenter	Time

Accounts Payable Certification – RCW 42.24.090
The Auditing Officer has audited and certified the following accounts payable disbursements. Claims for expense reimbursements have also been certified as required. These payments have been recorded on a listing made available to the Board. The August 2026 accounts payable total is $220,874.02.
Approved Amount: $220,874.02
Electronic Funds Transfer – Public Checking: $220,874.02
Electronic Funds Transfer – Private Savings: $0.00
Non-Accounts-Payable Cash Disbursements Certification – RCW 42.24.090
The Auditing Officer has reviewed and certified all non-accounts-payable electronic and manual check disbursements. These payments have been recorded on a listing made available to the Board. The August 2026 non-accounts-payable cash disbursement total is $9,310.04.
Approved Amount:
Electronic Payments – Public Checking: $9,310.04
Electronic Payments – Private Savings: $0.00
Manual Checks: $0.00
Total Disbursements for Approval (August 2026) $302,311.92 (Payroll $72,127.86 + A/P $220,874.02 + Non-A/P $9,310.04 + Manual Checks $0.00)
Recommended Board Action Motion: Move to approve the audited financial disbursements and payroll for August 2026, totaling $302,311.92, as presented.

VI. BOARD INFORMATION/DISCUSSION ITEMS — 6:20 PM

	Purpose	Presenter	Time
A. State of the School Report	Discuss	Jamila Singleton	10 m

Purpose:
To give the Board a single, current view of the school's financial, enrollment, academic, and compliance position, and to surface any item requiring Board attention or action. This item consolidates the former Compliance Dashboard and Financial Update items, which reported overlapping data separately. It satisfies the Financial Policies and Procedures Manual's requirement that the monthly financial dashboard, including enrollment actuals, be presented to the full Board at each meeting, and it supports the Board's fiduciary duty under RCW 28A.710.040.
Discussion Focus:

- Financial position against the Commission's Financial Performance Framework, with projected year-end
- Enrollment against budget, by grade, and its revenue implications
- Academic and accountability indicators, reported when data is available

	Purpose	Presenter	Time

• Compliance update

August/Year End State of School Report

VII. Executive Director and School Reports — 6:30 PM

	Purpose	Presenter	Time
A. ED Report & School Improvement	Discuss	Jamila Singleton	10 m

ED September Update

	Purpose	Presenter	Time
B. 26-27 Staff Assignments and Hiring	FYI	Jamila Singleton	

RESOLVED, that the Board of Directors of Rooted School Vancouver approves the following 2026-27 certification actions, each effective prior to the individual's first day of instruction:

FYI: 26-27 Personnel Report

	Purpose	Presenter	Time
C. Student Board Representative Reports	Discuss	Samantha Sanchez	10 m

Calibrate Student Voice Results report

VIII. BOARD ACTION ITEMS — 6:50 PM

	Purpose	Presenter	Time
A. Annual Performance Report	Vote	Jamila Singleton	5 m
B. Board Approved School Goals	Vote	Jamila Singleton	5 m

Final Draft for Approval (reviewed in August)

	Purpose	Presenter	Time
C. Policy Discussion	Vote	Jamila Singleton	10 m

POLICY — FIRST READING *(no action; final action scheduled for the [date] regular meeting)*
Written comment on any policy below may be submitted to the Board Secretary through [date, time]. Oral comment will be received during the public comment period. Written testimony received will be distributed to the Board.

	Purpose	Presenter	Time

7.1 — Policy 2020, Course Design, Selection, and Adoption of Instructional Materials. The board reviews an updated Policy and Procedure 2020. *Procedure 2020P submitted as an information item; no Board action required per Policy 1310.*

7.2 — Policy 2410, High School Graduation Requirements. Revision conforming to the WSSDA model revised July 2026; addresses credit requirements, graduation pathways, and the High School and Beyond Plan. *Procedure 2410P submitted as an information item; no Board action required.*

7.3 — Policy 2170, Career and Technical Education (new). Establishes CTE program governance, including course equivalencies applied toward graduation requirements under Policy 2410. *Procedure 2170P submitted as an information item.*

Reccomendation: Move policies 2020, 2410 and 2170, with their accompanying procedures, to a second read.

		Purpose	Presenter	Time
D.	Revise Board Meeting Calendar	Vote	Jamila Singleton	2 m

Move November 17, 2026 board meeting to November 10, 2026. Add agreed on fall retreat date.

IX. Closing Items — 7:12 PM

		Purpose	Presenter	Time
A.	Reminder and Important Dates	FYI	Ach' (Sheila) Davis	2 m
B.	Adjourn Meeting	FYI	Ach' (Sheila) Davis	1 m

Motion: The motion was made to adjourn the meeting.

The meeting was adjourned at X:XX PM PST