Rooted School - Washington

Rooted School Vancouver Board Meeting

Published on September 20, 2025 at 6:36 PM PDT
Amended on September 23, 2025 at 5:37 PM PDT

Date and Time

Tuesday September 23, 2025 at 6:00 PM PDT

Location

Rooted School Vancouver
10401 NE Fourth Plain Blvd, Suite 201
Vancouver, WA 98662

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:00 PM**
A.	Call the Meeting to Order	Vote	Rhianna Johnson	1 m
B.	Record Attendance	Vote	Rhianna Johnson	1 m

Roll Call:

Board Members:

Adrienne Mason: Board Chairperson
Ach' (Sheila) Davis: Board Secretary
Nikki Chen - Board Member
Rhianna Johnson - Board Member

	Purpose	Presenter	Time

Lisa White - Board Member
Ashley Duncan - Board Member

Student Representative:
Samantha Sanchez
Crystal Rauda

School Officials:
Dr. Jamila Singleton: Executive Director - RSV
Angie Lundgren: Director of Operations - RSV
Adrienne Lee-Kernell - School Leader

Guests:
Steven Carney-RSF

II. Approval of Minutes — 6:02 PM

A.	Approve Minutes from August 25, 2025 Rooted School Vancouver Special Board Meeting	Approve Minutes	Rhianna Johnson	2 m

Recommendation: The board approves the minutes of the August 25, 2025 special board meeting.

B.	Approve Minutes from August 26, 2025 Rooted School Vancouver Regular Board Meeting	Approve Minutes	Rhianna Johnson	2 m

Recommendation: The board approves the minutes of the August 26, 2025 regular board meeting.

		Purpose	Presenter	Time
C.	Approve Minutes from September 2, 2025 Rooted School Vancouver Special Board Meeting	Approve Minutes	Rhianna Johnson	2 m

Recommendation: The board approves the minutes of the September 2, 2025 special board meeting.

III. Communications — 6:08 PM

A.	Welcome Community Members		Rhianna Johnson	
B.	Initial Public Comment	FYI	Sheila Davis	1 m

BOARD SECRETARY TO READ PRIOR TO ALL PUBLIC COMMENT:

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes. The board will listen, but may not directly respond to any comments. Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

IV. REPORTS, REQUESTS, AND COMMENTS BY BOARD MEMBERS — 6:09 PM

A.	Reports, Requests, and Comments by Board Members	FYI	Rhianna Johnson	5 m

The "Reports, Requests, and Comments by Board Members" section of the board agenda is a platform for members to share updates, solicit requests, or make comments on relevant topics.

V. Consent Agenda — 6:14 PM

(Subject to objections by the board members, the following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by the board. If discussion is requested, the items will be moved from the Consent agenda and considered separately after the motion has been made and passed to approve the remaining items.)

		Purpose	Presenter	Time
A.	Approval of Financial Disbursements and Payroll as Audited and Certified per RCW Regulations	Vote	Rhianna Johnson	1 m

Purpose:
To formally approve audited financial disbursements and payroll for **August 2025**, in compliance with RCW 42.24.080 and RCW 42.24.090, ensuring legal accountability, transparency, and fiscal integrity.

Board Certification Statements

Payroll Certification (RCW 42.24.080):
Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080. These payroll payments have been recorded on a listing which has been made available to the Board.
Approved Amount: **$51,575.92 (Direct Deposit)**

Accounts Payable Certification (RCW 42.24.090):
Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. These payments have been recorded on a listing which has been made available to the Board.
Approved Amount: **$70,660.34 (EFT – Public Checking)**

Non-Accounts-Payable Cash Disbursements Certification (RCW 42.24.090):
Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. These payments have been recorded on a listing which has been made available to the Board.
Approved Amount: **$314.77 (EFT – Public Checking)**
Total Disbursements Approved: $122,551.03

Recommended Board Action:
Move to approve the audited financial disbursements and payroll for **August 2025** as presented, confirming compliance with RCW 42.24.080 and RCW 42.24.090.

		Vote	Rhianna Johnson	2 m
B.	Board Member Term Renewal--Adrienne Mason			

Background:

		Purpose	Presenter	Time

In accordance with Rooted School Vancouver's bylaws and WSSDA model governance practices, the Board reviews and renews expiring board member terms to ensure continuity of leadership and governance. The Board is asked to consider reinstating Adrienne Mason for an additional term of service.

Action Requested:
The Board will vote to approve or deny the reinstatement of **Adrienne Mason** to serve a new term of 1 **year**.

Proposed Motion:
"I move that the Rooted School Vancouver Board of Directors approve the reinstatement of **Adrienne Mason** for a new term of one year, beginning August 27, 2025 and ending August 27, 2026."

C. Board Member Renewal--Ach' Sheila Davis — Vote — Rhianna Johnson — 2 m

Background:
In accordance with Rooted School Vancouver's bylaws and WSSDA model governance practices, the Board reviews and renews expiring board member terms to ensure continuity of leadership and governance. The Board is asked to consider reinstating Ach' Sheila Davis for an additional term of service.

Action Requested:
The Board will vote to approve or deny the reinstatement of **Ach' Sheila Davis** to serve a new term of 1 **year**.

Proposed Motion:
"I move that the Rooted School Vancouver Board of Directors approve the reinstatement of **Ach' Sheila Davis** for a new term of one year, beginning January 24, 2025 and ending January 28, 2026"

VI. BOARD INFORMATION/DISCUSSION ITEMS — 6:19 PM

A. Financial Update (as of August 31, 2025) — Discuss — Jamila Singleton — 20 m

A. Financial Update (as of August 31, 2025)
Financial Position:
Assets: $3,190,559.51

Liabilities: $1,910,307.88 (increase due to rise in accounts payable and short-term liabilities)

Net Assets: $1,280,251.63

Cash on Hand: $873,449.31 (124 days, exceeding 60-day benchmark)
Revenue & Expenditures (FY25 Year-End through August 2025):

Total Revenue: $2,218,639 (88.1% of budget; $300,856 below forecast due to enrollment-driven losses and delayed federal reimbursements)

Total Expenditures (FASB basis): $1,986,486 (81.6% of budget, underspending across personnel and operations)

Net Income (FASB): $232,153 (positive variance of $146,804 against budget)

Net Revenue (after depreciation): $826.64
Enrollment:

Average Annual FTE: 53.69 (target: 70)

June Enrollment: 51 students
Enrollment shortfalls resulted in $81k in lost state revenue and decreased special purpose funding (e.g., TBIP, HiCap).
Key Financial Indicators:

Public Revenue Received: 90% of budget (short of 100% benchmark due to enrollment loss and CSP delays)

Private Revenue Received: 76% of budget (Gates/ESWA funding pending, donations remain below target)
Expenditure Control: 89% of budget (target 100%), indicating strong cost containment across salaries, benefits, and contracted services

Days Cash on Hand: 124 (exceeding goal of 60)
Long-Term Sustainability:
Staffing changes for SY25–26 ensure sustainability for the next two years; however, the current 5-year plan remains financially unsustainable without significant enrollment and revenue growth.
Compliance & Oversight:

		Purpose	Presenter	Time
	This update satisfies Board policy requirements for monthly financial oversight and aligns with the **Rooted School Vancouver Financial Policies & Procedures Manual (FY26)**. All payroll, AP, and non-AP disbursements for August 2025 have been certified per **RCW 42.24.080** and **RCW 42.24.090**.			
B.	Staff Reports	FYI	Angie Lundgren and Adrienne Lee-Kernell	5 m
C.	Enrollment and Staffing Updates	Discuss	Adrienne Lee-Kernell and Angie Lundgren	10 m
D.	ED Update and Entry Plan	FYI	Jamila Singleton	10 m
E.	Committee Reports	Discuss	Committee Chairs	20 m

Purpose:
To provide the Board with updates from standing committees on their current work, progress toward goals, and any upcoming actions requiring board attention.

Committees Scheduled to Report:

- **Finance Committee** – Financial dashboard review, enrollment-revenue alignment, and sustainability planning.
- **Governance Committee** – Charter renewal preparation and compliance monitoring.
- **Academic Excellence Committee** – Student performance data, instructional priorities, and policy alignment.
- **Growth Committee** – Expansion strategy, facilities planning, and long-term enrollment growth initiatives.
- **Fund Development Committee** – Fundraising campaigns, donor engagement, and partnership development.

Board Action:
This item is for **information and discussion only**. No formal action is anticipated.

F.	Fundraising & ED Follow Up	Discuss	Jamila Singleton	5 m

Purpose:
To provide the Board with opportunities for Board engagement in fundraising.

Board Meeting Action Items

		Purpose	Presenter	Time

Background: RSV has raised **$1,460 from 9 donors** as of Sept. 17th toward the **$5,000 Firstenburg Foundation match**. To secure the full match, we aimed to raise **$3,600 by Monday Sept. 22nd**.

Board Action:
1) Each board member is asked to personally donate and/or recruit donors before the Monday deadline. Use the provided outreach script and action item sheet to guide your asks. Goal: **Reach or exceed $5,000 in total donations to unlock the full match.**

2. Follow-Up Item – Individual Board Conversations *(By October 10)*
Purpose: Executive Director will meet with each board member to discuss individual aspirations for Rooted and ideas for board development over the next year.
Please schedule a 30-minute meeting with the Executive Director no later than **October 10**.
Scheduling link and contact details will be provided for easy sign-up.

These two actions ensure both the short-term fundraising opportunity and longer-term fund development are addressed promptly.

G.	First Reading – Proposed Amendment to Policy 1310: Policy Review, Adoption, Manuals, and Administrative Procedures	FYI	Jamila Singleton	2 m

Background
Policy 1310 provides formal guidance for how the Board of Trustees adopts, reviews, and interprets school policies. The proposed amendment updates the policy to align with:
Current Washington State model policy language,
RCW 42.30 (Open Public Meetings Act),
Charter Contract requirements for open governance and board oversight,
OSPI and Washington Charter Commission expectations.
The amendment adds clarity to the Board's role, outlines public comment procedures, and defines when immediate adoption is permitted. It also introduces a new section on policy interpretation aligned with student safety, privacy, and access to basic education (RCW 28A.150.203).
This is the **first reading** of the proposed amendment to **Policy 1310**. Final adoption will be considered at the next regular board meeting, unless immediate action is later deemed necessary and justified by Board motion.

		Purpose	Presenter	Time

Recommendation
Receive the **proposed amendment to Policy 1310** for first reading. **No formal action is requested at this time.**

Next Steps
The amended **Policy 1310** will return for **second reading and proposed adoption** at the next regular Board meeting on **October 28, 2025**.

Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading.
Oral comments may be accepted at the second reading meeting prior to adoption.

H.	First Reading – Proposed Amendment to Procedure 2161: Special Education and Related	Discuss	Jamila Singleton	2 m

Background
Procedure 2161 outlines the school's responsibilities and processes for delivering special education and related services in compliance with the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, and Washington State law (Chapter 392-172A WAC).
The proposed amendment brings the procedure into alignment with updated federal and state regulations and current best practices. Key revisions address:
Clarity on Free Appropriate Public Education (FAPE) responsibilities
Expanded procedures for parent participation and procedural safeguards
Updated methods for identifying specific learning disabilities
Clearer timelines for evaluations and Individualized Education Program (IEP) implementation
Discipline processes and manifestation determination requirements
Detailed procedures for Independent Educational Evaluations (IEEs), transfer students, and private school placements
Expanded requirements for confidentiality, dispute resolution, and staff training
The updated procedure also clarifies the roles of LEA staff, contractors, and families in ensuring equitable access to services and timely implementation.
This is a **first reading** of the proposed amendment. Final adoption will be considered at the next regular Board meeting.

Recommendation
Receive the **proposed amendment to Procedure 2161** for first reading. **No formal action is requested at this time.**

		Purpose	Presenter	Time

Next Steps
The amended procedure will return for **second reading and proposed adoption** at the next regular Board meeting on **October 28, 2025**.
Written feedback may be submitted to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading.
Oral public comments may be invited at the second reading meeting.

I.	First Reading — Policy 3210 (Nondiscrimination) Amendment	FYI	Jamila Singleton	2 m

Background:
Policy 3210 governs nondiscrimination protections for students in accordance with federal law, Washington State law, and Washington Administrative Code. In 2020, the Legislature amended RCW 28A.642.010 to add **immigration or citizenship status** to the list of protected classes.
The Washington State School Directors' Association (WSSDA) updated its model policy in 2022, but did not yet incorporate this change. To ensure [School/District Name] is aligned with current state law and OSPI guidance, staff recommend amending Policy 3210 to include this additional protected class.

Summary of Proposed Amendment:
Adds "**immigration or citizenship status**" to the list of protected classes in the opening paragraph of Policy 3210.
No other substantive changes are proposed.

Recommendation
Receive the **proposed amendment to Policy 3210** for first reading. **No formal action is requested at this time.**

Next Steps
The amended **Policy 3210** will return for **second reading and proposed adoption** at the next regular Board meeting on **October 28, 2025**.

Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading.
Oral comments may be accepted at the second reading meeting prior to adoption.

		Purpose	Presenter	Time
J.	First Reading — Policy 5260 and Procedure 5260P: Personnel Records	FYI	Jamila Singleton	2 m

Background:
Personnel records policies govern the organization, retention, and access rights for employee files. Washington law (RCW 49.12.240–260; RCW 28A.405.250; RCW 42.56.230) grants employees the right to inspect and request correction of their personnel files. In 2023, the Legislature passed SHB 1308, clarifying timelines for employee access and copies.
WSSDA issued updated Policy 5260 and new accompanying Procedure 5260P to reflect these requirements. To align with state law and best practice, [School/District Name] recommends adoption of both the policy and procedure.
Summary of Proposed Policy (5260):
Requires the district to maintain secure personnel files for each employee.
Establishes employee rights to review files during business hours.
Provides employees the right to request removal of irrelevant or erroneous information and to add rebuttals.
Allows files to be kept in hard copy or electronic format.

Summary of Proposed Procedure (5260P):
Defines the scope of personnel records (applications, evaluations, payroll, leave, contracts, disciplinary records, etc.).
Clarifies rights of current and former employees (up to 3 years after separation) to access and request copies of files.
Establishes process for adding material, notice to employees of adverse records, and timelines.
Outlines who may access records (authorized staff, court order, or employee designees).
Provides appeal and grievance process for disputed records.

Recommendation
Receive the **proposed amendment to Policy & Procedure 5260** for first reading. **No formal action is requested at this time.**

Next Steps
The amended **Policy and Procedure 5260** will return for **second reading and proposed adoption** at the next regular Board meeting on **October 28, 2025**.

		Purpose	Presenter	Time

Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading.
Oral comments may be accepted at the second reading meeting prior to adoption.

K.	First Reading — Policy 5011 & Procedure 5011: Sexual Harassment of School Staff Prohibited [Amendment]	FYI	Jamila Singleton	2 m

Background:
Policy 5011 establishes expectations for a workplace free from sexual harassment and outlines responsibilities under state and federal law. The Washington State School Directors' Association (WSSDA) revised its model Policy 5011 and Procedure 5011 in 2024–2025 to (1) explicitly incorporate Title IX regulations (34 C.F.R. Part 106/§106.30), (2) clarify the scope across all school programs and activities (on and off campus), (3) require supportive measures for complainants and respondents, and (4) update complaint handling, recordkeeping, and referral processes. Updating our policy and procedure ensures alignment with RCW 28A.640, WAC 392-190, and current Title IX expectations.

Summary of Proposed Updates:
Title IX Alignment:
Policy incorporates the federal Title IX definition of sexual harassment (34 C.F.R. §106.30).
Procedure sets out Title IX–compliant grievance processes, including presumption of non-responsibility until determination, supportive measures, and recordkeeping.
Scope Clarification:
Policy confirms coverage of employees and third parties in all programs, activities, transportation, and off-site events.
Procedure clarifies jurisdiction over sexual harassment complaints against staff, students, and third parties.
Supportive Measures:
New procedure requires non-punitive supportive measures for complainants and respondents (e.g., safety plans, schedule modifications, no-contact directives).
Complaint Routing:
Student-initiated complaints against staff proceed under Policy/Procedure 3205.
Staff complaints are addressed under Policy/Procedure 5011.
Coordinator Referrals:

Complaints are directed to the Title IX Coordinator, Civil Rights Compliance Coordinator (for other protected classes), or Section 504 Coordinator (disability).

Notice & Training:

Strengthened requirements for conspicuous posting, handbook inclusion, and orientation.

Annual staff and volunteer orientation must include recognition and prevention of sexual harassment.

Recordkeeping:

Procedure now requires 7-year retention of Title IX sexual harassment investigation records, supportive measures, and determinations.

Appeals & Mediation:

Procedure clarifies appeal rights to the Board, the Office of Superintendent of Public Instruction (OSPI), and administrative hearing options.

Voluntary mediation may be offered under WAC 392-190.

Cross-References & Legal Citations:

Policy adds cross-reference to 3211 – Gender-Inclusive Schools and incorporates 34 C.F.R. Part 106.

Retains RCW 28A.640, RCW 49.60, and WAC 392-190 citations.

Localization:

Retains “Executive Director” in place of “Superintendent” to reflect charter governance structure.

Recommendation

Receive the **proposed amendment to Policy & Procedure 5011** for first reading. **No formal action is requested at this time.**

Next Steps

The amended **Policy and Procedure 5011** will return for **second reading and proposed adoption** at the next regular Board meeting on **October 28, 2025**.

Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading.

Oral comments may be accepted at the second reading meeting prior to adoption.

L. First Reading — Policy 2420 & Procedure 2420P: Grading and Progress Reports [New] — FYI — Jamila Singleton — 2 m

Background:

Policy 2420 and accompanying Procedure 2420P establish a framework for grading and progress reporting that ensures equity, consistency, and transparency for students and families. The policy aligns district grading practices with Washington law, including RCW 28A.305 and OSPI reporting requirements, while Procedure 2420P details how grades and progress reports are determined, communicated, and appealed. Together, these documents provide a uniform approach to assessing student learning and communicating academic progress.

Summary of Proposed Policy and Procedure:
Policy 2420 (Grading and Progress Reports):
Establishes grading as a measure of student progress toward state and district learning standards.
Provides that grades will be fair, objective, and based on clear criteria aligned to standards.
Requires regular progress reporting to students and parents/guardians.
Authorizes the Executive Director or designee to develop procedures for consistent implementation.
Procedure 2420P (Grading and Progress Reports):
Defines grading scales and expectations for consistency across grade levels and subjects.
Requires timely and accessible communication of grades through progress reports, conferences, and electronic systems.
Outlines processes for incomplete grades, make-up work, and grade appeals.
Specifies responsibilities of teachers, administrators, students, and parents in the grading process.
Ensures compliance with state law regarding high school credit, transcripts, and reporting.

Cross-References & Legal Citations:
RCW 28A.305 (State Board of Education authority)
RCW 28A.320 (School directors' powers and duties)
OSPI reporting requirements

Recommendation:
Receive the proposed new Policy 2420 and Procedure 2420P: *Grading and Progress Reports* for first reading. No formal action is requested at this time.

Next Steps:

		Purpose	Presenter	Time

The proposed Policy 2420 and Procedure 2420P will return for second reading and proposed adoption at the next regular Board meeting on **October 28, 2025**.
Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading. Oral comments may also be accepted at the second reading meeting prior to adoption.

M. First Reading — Policy 3421 & Procedure 3421P: Child Abuse & Neglect (NEW) — Jamila Singleton — 5 m

Background
Policy 3421 sets the Board's expectation that staff promptly identify and report suspected child abuse or neglect and directs annual training; it defines "child," clarifies that abuse/neglect can be committed by any person (including student-on-student), and charges the Executive Director with issuing reporting procedures.
Procedure 3421P implements the policy: it requires an instructional program for students, prescribes staff training intervals, and details **mandated reporting** steps under RCW 26.44.030 (oral report to CPS/DCYF or law enforcement within 48 hours, followed by a prompt written report). It also implements the separate **employee-misconduct reporting** duties and parent notification under RCW 28A.320.160 and RCW 28A.400.317.

Summary of New Policy & Procedure

Student learning & staff training: Student instruction on recognizing/avoiding abuse; staff training at onboarding and every three years thereafter.

Mandated reporting (RCW 26.44): Report any suspected abuse/neglect to CPS/DCYF or law enforcement at the first opportunity and **no later than 48 hours**; promptly submit a written report with required facts; "when in doubt, report."
Employee misconduct reports (RCW 28A.320.160 / 28A.400.317): Administrator evaluates "reasonable cause," reports to law enforcement, immediately notifies parents/guardians, and annually informs families of their rights under the Public Records Act regarding employee discipline records.

Scope & definitions: Clarifies abuse/neglect (with references to RCW/WAC) and emphasizes that staff need not verify allegations—investigation is by legal authorities; good-faith reporters are protected from liability.

		Purpose	Presenter	Time

Roles & accountability: Executive Director maintains and annually distributes reporting procedures; all staff are responsible for timely reporting.

Recommendation
Receive the proposed **new** Policy 3421 and Procedure 3421P for first reading. No formal action is requested at this time.

Next Steps
The **new** Policy 3421 and Procedure 3421P will return for second reading and proposed adoption at the next regular Board meeting on **October 28, 2025**.
Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading. Oral comments may be accepted at the second reading meeting prior to adoption.

N.	First Reading — Policy 4260: Use of School Facilities (NEW)	FYI	Jamila Singleton	8 m

Background
Policy 4260 sets the expectations and authorization for community use of school facilities while protecting instructional priorities and public funds. It affirms community access, requires reimbursement of costs so education funds aren't diverted, authorizes the Executive Director to establish procedures (including rental rates, restrictions, supervision, and security), requires users to carry accident/liability insurance, and embeds the district's nondiscrimination and equal-access commitments (including Boy Scouts/designated youth groups and sex-nondiscrimination for community athletics).

Summary of New Policy
Community use with cost recovery: Public use is encouraged; users reimburse the district for associated costs. Executive Director sets rental schedule/procedures.
Insurance & risk: Users must maintain accident and liability insurance while using facilities.
Nondiscrimination & equal access: Comprehensive nondiscrimination statement (including immigration/citizenship status and neurodivergence) and equal access for Boy Scouts/designated youth groups; community athletics programs using district facilities must not discriminate based on sex.
Priority & neutrality: District curricular/co-curricular events have first priority; facility use does not imply district endorsement.

		Purpose	Presenter	Time

User categories & rates: Defines three categories for rate setting—(1) School/child-related & other government agencies (with recruiter access parity), (2) Nonprofit groups (including fundraising safeguards), (3) Commercial enterprises (prevailing market rates). Youth sports users must attest to concussion/head injury policy compliance (RCW 28A.600).

Recommendation

Receive the proposed **new** Policy 4260 for first reading. No formal action is requested at this time.

Next Steps

The **new** Policy 4260 will return for second reading and proposed adoption at the next regular Board meeting on **October 28, 2025**.

Board members and community stakeholders are invited to submit written feedback to the Executive Director at **jsingleton@rootedschoolvancouver.org** prior to the second reading. Oral comments may be accepted at the second reading meeting prior to adoption.

VII. BOARD ACTION ITEMS

VIII. Closing Items **7:54 PM**

A.	Reminder and Important Dates	FYI	Rhianna Johnson	5 m

Next Board Meeting: October 28, 2025

B.	Adjourn Meeting	FYI	Rhianna Johnson	1 m

	Purpose	Presenter	Time

Motion: The motion was made to adjourn the meeting.

The meeting was adjourned at X:XX PM PST