



Rooted School - Washington

Rooted School Vancouver Board Meeting

Published on October 24, 2022 at 3:49 PM PDT
Amended on October 25, 2022 at 3:30 PM PDT

Date and Time

Wednesday October 26, 2022 at 4:00 PM PDT

Location

In-person: at 1500 SW 1st Ave., Suite 680, Portland, OR 97201

Virtual on Zoom: <https://extensis.zoom.us/j/86494081734?from=addon>

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Call the Meeting to Order	Vote	Toby Martin	1 m
Motion: The motion was made to call the meeting to order. This meeting was called to order at 4:02 PM PST by Mr. Toby Martin, Board Chairperson (or Board designee)			
B. Record Attendance	Vote	Toby Martin	2 m
Roll Call:			
Board Members:			
Karthy Chandra	-	Board Member	
Denise Grant	-	Board Member	
Taina Knox	-	Board Member	
Toby Martin	-	Board Chairperson	
Adrienne Mason	-	Board Member	
Nathan Webster	-	Board Member	
Rooted School Foundation/School Officials:			
Steven Carney	-	Executive Director & School Leader - Rooted School Vancouver	
Frank Ingarciola	-	Director of Operations Rooted School NOLA & Board Secretary RS-V	
Jonathan Johnson	-	Rooted School Foundation CEO	

	Purpose	Presenter	Time
Guests:			
Anders Lindgren	- Operations Consultant		
Corey Baron	- Joule Growth Partners (JGP)		

C. Land Acknowledgement		Adrienne Mason	2 m
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Rooted School Vancouver acknowledges the people whose ancestral lands we inhabit today. Prior to the introduction of white settlers to the area currently known as Clark County, this land was cared for by indigenous peoples for thousands of years.

At the time that colonization began, this area of Southwest Washington was occupied primarily by the Chinook and Cowlitz tribes. Additionally, countless tribes from across the Pacific Northwest came to this area to trade with one another by using the Columbia River and its adjoining waterways as an intricate network of trade routes.

For millennia, their communities thrived while maintaining a balanced, sustainable relationship with the natural world. These values were passed down from generation to generation and are still practiced by indigenous groups today, including the Cowlitz and Chinook. We pay our respects to these peoples, both past and present, by opening a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

II. Approval of Minutes 4:05 PM

A. Approve Minutes from 09-28-2022 Rooted School Vancouver Board Meeting	Approve Minutes	Toby Martin	2 m
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Recommendation: The board approves the minutes of the September 28, 2022 regular board meeting.

III. Communications 4:07 PM

A. Welcome Community Members			
B. Initial Public Comment	FYI	Frank Ingargiola	1 m

BOARD SECRETARY TO READ PRIOR TO ALL PUBLIC COMMENT:

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes. The board will listen, but may not directly respond to any comments. Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

C. Reports	FYI	Steven Carney, Anders Lindgren,	20 m
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Purpose	Presenter	Time
	Jonathan Johnson	

1. Executive Director, Steven Carney
2. Operations Consultant, Anders Lindgren
3. Rooted School Foundation, Jonathan Johnson
4. Family and Student Engagement and Recruitment Committee

IV. Consent Agenda

4:28 PM

(Subject to objections by the board members, the following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by the board. If discussion is requested, the items will be moved from the Consent agenda and considered separately after the motion has been made and passed to approve the remaining items.)

A. Recommendation to Approve Out-of-State Travel Request - Rooted School Foundation Retreat, New Orleans, Louisiana.	Vote	Steven Carney	1 m
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Rationale: Steven Carney is asking permission to travel with Board Chair Toby Martin to participate in the Rooted School Foundation Retreat. The Rooted School Foundation is in the process of significant strategic planning and is looking for input and dialogue around Rooted School Foundations' vision, direction, services, and support. The focus of the retreat is to inform the strategic direction of the Rooted School Foundation.

Cost Estimate: \$2500
Funding Source: Hotel for one night is covered by Rooted School Foundation
Recommendation: That the Board of Directors approves the Out-Of-State Travel Request to New Orleans, Louisiana.

B. Recommendation to Conduct a Second Reading to Adopt Policy 1310 - Review, Adoption, Manuals, and Administrative Procedures	Vote		1 m
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Rationale: Attached is new Policy 1310, Review, Adoption, Manuals, and Administrative Procedures, which is presented to the Board for a second reading and adoption.

Recommendation: That the Board of Directors conducts a second reading and adopts new Policy 1310, Review, Adoption, Manuals, and Administrative Procedures

C. Recommendation to Conduct a Second Reading to Adopt Policy 1400 - Policy/Procedure Board Meeting Conduct	Vote		1 m
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Rationale: Attached is new Policy 1400, Policy/Procedure Board Meeting Conduct, which is presented to the Board for a second reading and adoption.

Recommendation: That the Board of Directors conducts a second reading and adopts new Policy 1400, Policy/Procedure Board Meeting Conduct

D. Recommendation to Conduct a Second Reading to Adopt Policy 5005 - Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval	Vote		1 m
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Rationale: Attached is new Policy 5005, Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval, which is presented to the Board for a second reading and adoption.

	Purpose	Presenter	Time
Recommendation: That the Board of Directors conducts a second reading and adopts new Policy 5005, Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval			
E. Recommendation to Conduct a Second Reading to Adopt Policy 5010 - Nondiscrimination and Affirmative Action	Vote		1 m
Rationale: Attached is new Policy 5010, Nondiscrimination and Affirmative Action, which is presented to the Board for a second reading and adoption.			
Recommendation: That the Board of Directors conducts a second reading and adopts new Policy 5010, Nondiscrimination and Affirmative Action			

V. BOARD DISCUSSION ITEMS

4:33 PM

A. Budget Update	Discuss	Corey Baron / Bill Kiolbasa	15 m
Budget update provided by Joule Growth Partners			
B. BOARD RETREAT:	Discuss	Toby Martin	2 m
• Discussion of the Board Retreat			
C. Board Officers	Discuss	Toby Martin	15 m
Best practice suggests that the board should never be without four distinct individuals serving as the four officers: chair, vice-chair, treasurer, and secretary . Officers are typically elected at the annual board meeting/retreat. The attached officer job descriptions are attached to foster further discussion and feedback. Based on discussion outcomes and feedback, final job descriptions will be brought back to the November board meeting for approval.			

VI. BOARD ACTION ITEMS

5:05 PM

A. Nomination and Approval - Board Secretary	Vote	Toby	2 m
Recommendation: That the Board of Directors approves the nomination for Board Secretary			
B. Recommendation to Approve Resolution 117193301.1	Vote	Toby Martin	2 m
Recommendation: That the Board of Directors approves Resolution 117193301.1			
C. Recommend to Approve Rooted School Washington Borrower Resolution (Raza) 117192868.2	Vote	Toby Martin	5 m
Rationale: RAZA Development Fund INC is the lender designated to fund the tenant improvements, as outlined in the attached construction projections developed by WCSO, at the Rooted School Vancouver site located at 10401 NE Fourth Plain Blvd., Vancouver, WA			

	Purpose	Presenter	Time
98662.	To secure the loan, Rooted School Vancouver will need to execute and deliver all certificates, documents, and agreements necessary and appropriate to carry out all required duties and obligations as the borrower.		

Recommendation: That the Board of Directors approves Rooted School Washington Borrower Resolution (Raza) 117192868.1

D. Recommendation to Approve Construction Agreement with Robertson & Olson Construction	Vote	Toby Martin	2 m
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Recommendation: That the Board of Directors Approves the Draft Construction Agreement, and unless substantive changes are required, direct the Board Chair to approve and sign the Final Construction Agreement with Robertson & Olson.

VII. Executive Session (if needed)

There will be no *Executive Session* for this meeting.

VIII. Closing Items

5:16 PM

A. Adjourn Meeting	FYI	Toby Martin	1 m
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Motion: The motion was made to adjourn the meeting.

The meeting was adjourned at 4:XX PM PST

Date of next Rooted School Vancouver, WA Board Meeting is Wednesday, September 28, 2022 @ 4:00 PM PT