

APPROVED



## Excel Academy (CA)

# Minutes

## Regular Meeting of the Board of Directors

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### Date and Time

Thursday June 22, 2023 at 9:30 AM

### Location

Excel Academy Charter School  
1 Technology Drive, Ste I-811  
Irvine, CA 92618

Regus- Gateway Chula Vista  
333 H Street, Suite 5000  
Chula Vista, CA 91910

39251 Camino Las Hoyas  
Indio, CA 92203

### Zoom Meeting Information:

Dial In: +1 669 444 9171

Meeting ID: 844 2497 6804

Zoom Link: <https://us06web.zoom.us/j/84424976804>

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### MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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**Directors Present**

L. Alvarado, M. Humphrey, S. Fraire (remote), W. Hall

**Directors Absent**

S. Houle

**Guests Present**

H. Gasca (remote), L. Hansen (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Jun 22, 2023 at 9:47 AM.

**B. Record Attendance**

**II. Approve/Adopt Agenda**

**A. Agenda**

The Agenda for the June 22 meeting will be amended: Closed Session will be removed.

M. Humphrey made a motion to Bill Hall.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

W. Hall        Aye

M. Humphrey Aye

**Roll Call**

S. Fraire Aye  
S. Houle Absent  
L. Alvarado Aye

**III. Approve Minutes**

**A. Minutes of the Regular Board Meeting held on June 15, 2023**

L. Alvarado made a motion to approve the minutes from Regular Meeting of the Board of Directors on 06-15-23.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Alvarado Aye  
M. Humphrey Aye  
W. Hall Aye  
S. Fraire Abstain  
S. Houle Absent

**IV. Consent**

**A. Consent - Business/Financial Services**

1. Approval of the Cash Payments - June 2023

**B. Consent - Personnel Services**

L. Alvarado made a motion to Bill Hall.

M. Humphrey seconded the motion.

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

The board **VOTED** to approve the motion.

**Roll Call**

W. Hall Aye  
M. Humphrey Aye  
S. Houle Absent  
L. Alvarado Aye  
S. Fraire Abstain

**V. Business/Financial Services**

**A. Budget Adoption 2023-24**

M. Humphrey made a motion to Bill Hall.

L. Alvarado seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Humphrey Aye  
S. Houle Absent  
S. Fraire Abstain  
W. Hall Aye  
L. Alvarado Aye

**B. Approval of Board of Directors Stipend Increase**

M. Humphrey made a motion to Bill Hall.  
L. Alvarado seconded the motion.  
The Board would like to review this annually.  
The board **VOTED** to approve the motion.

**Roll Call**

W. Hall Aye  
M. Humphrey Aye  
S. Fraire Abstain  
L. Alvarado Aye  
S. Houle Absent

**VI. Education/Student Services**

**A. Approval of the Local Indicators and Local Control & Accountability Plan (LCAP) 2023-24**

M. Humphrey made a motion to Bill Hall.  
L. Alvarado seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Humphrey Aye  
S. Fraire Abstain  
L. Alvarado Aye  
S. Houle Absent  
W. Hall Aye

**VII. Organizational Structure of the Board**

**A. Approval of the revisions to the Board of Directors Manual**

L. Alvarado made a motion to Bill Hall.  
M. Humphrey seconded the motion.  
The Board, in the future, would like to add a section to the Board Manual to regarding removal of Board members for anything that is inappropriate in terms of behavior that would jeopardize the mission of the organization. The Executive director noted that this

procedure is outlined in the Bylaws, but will be added to the Board Manual as well at the next review.

The board **VOTED** to approve the motion.

**Roll Call**

W. Hall	Aye
S. Fraire	Abstain
L. Alvarado	Aye
M. Humphrey	Aye
S. Houle	Absent

**VIII. Personnel Services**

**A. Approval of Employment Agreement for Heidi Gasca, Executive Director/CEO, July 1, 2023 through June 30, 2025**

L. Alvarado made a motion to Bill Hall.

M. Humphrey seconded the motion.

The Board believes this contract is well deserved for Heidi's exemplary leadership.

The board **VOTED** to approve the motion.

**Roll Call**

S. Fraire	Abstain
W. Hall	Aye
M. Humphrey	Aye
S. Houle	Absent
L. Alvarado	Aye

**IX. Comments**

**A. Board Comments**

The Board commended Heidi and the staff for a wonderful job this school year. They believe everything Excel does is top notch. They appreciate how smoothly the Board meetings run.

**B. CEO Comments**

Heidi remarked on how incredible the year has been, and thanked the Board for their support.

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,  
W. Hall

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FOR MORE INFORMATION  
For more information concerning this agenda, contact  
Excel Academy Charter School.