

APPROVED



Excel Academy (CA)

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday March 9, 2023 at 11:00 AM

Location

Excel Academy Charter School
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Zoom Meeting Information:

Dial In: +1 669 444 9171 US

Meeting ID: ID: 831 0162 3946

Join URL: <https://us06web.zoom.us/j/83101623946>

MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Directors Present

L. Alvarado, M. Humphrey, S. Fraire, S. Houle, W. Hall

Directors Absent

None

Guests Present

L. Hansen

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Mar 9, 2023 at 11:05 AM.

B. Record Attendance

II. Approve/Adopt Agenda

A. Agenda

S. Fraire made a motion to B. Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Approve Minutes

A. Minutes of the Regular Board Meeting held on February 9, 2023

S. Fraire made a motion to approve the minutes from Regular Meeting of the Board of Directors on 02-09-23.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Board Governance

A. Board Calendar

S. Houle made a motion to Bill Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Adjourn to Closed Session

A. The Board will consider and may act on any of the Closed Session matters.

Motion to Bill Hall.

The board **VOTED** unanimously to approve the motion.

VI. Reconvene Regular Meeting

A. Report out any action taken in closed session.

No action was taken.

VII. Correspondence/Proposals/Reports

A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO

Heidi Gasca shared highlights from the month of February.

VIII. Consent

A. Consent - Business/Financial Services

1. Check Register - January 2023
2. Approval of Excel Academy Charter Schools Content & Community Provider (CCP) Renewal Documents 2023-24

B. Consent - Education Student/Services

1. Approval of Personalized Path & Virtual Path Master Agreements (MA) 2023-24
2. Approval of Personalized Path & Virtual Path Acknowledgment of Responsibilities (AOR) 2023-24
3. Approval of Excel Academy Charter Schools Special Event Contract 2022-23
4. Approval of Excel Academy Charter Schools Prom Proposal
5. Approval of Ayres Hotel Contract for Excel Academy Charter Schools CAASPP Testing

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report

2. Approval of Classified Personnel Report
3. Job Descriptions

D. Consent Items - Policy Development

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Non-Instructional

3115 - EA General Terms and Conditions of the Purchase Order

4000 Series - Personnel Services

4115 - EA FMLA Policy

4150 - EA Mileage Reimbursement Policy

5000 Series - Student Services

5015 - EA Title IX Harassment, Intimidation, Discrimination, and Bullying Policy

6000 Series - Instruction

6010 - EA Independent Study Policy

6116 - EA Discipline and Involuntary Withdrawal Policy

Board Policies: Reviewed

The following policies are being brought to the Board without changes for annual review.

1000 Series - Community Relations

1025 - EA Uniform Complaint Procedures Policy

1035 - EA Access to Public Records Policy

4000 Series - Personnel Services

4000 - EA Concepts and Roles

4010 - EA At-Will Policy

4015 - EA Equal Employment Opportunity Policy

4020 - EA Background Check Policy

4025 - EA TB Testing Policy

4035 - EA Mandated Reporter - Child Abuse Policy

4040 - EA Corporal Punishment Policy

4045 - EA Professional Boundaries Policy

4050 - EA Whistleblower Policy

- 4055 - EA Internal Complaint Policy
- 4060 - EA Unlawful Harassment, Discrimination, Retaliation Policy and Complaint Form
- 4065 - EA Meal and Rest Period Policy
- 4070 - EA Lactation Accommodation Policy
- 4075 - EA Drug, Alcohol, Smoke Free Workplace Policy
- 4080 - EA Acceptable Use of Technology Policy
- 4085 - EA Payroll Withholdings Policy
- 4090 - EA COBRA Policy
- 4105 - EA Paid Sick Leave Policy
- 4010 - EA Pregnancy Disability Leave Policy
- 4125 - EA Victims of Crime Policy
- 4130 - EA Remote Work Policy
- 4160 - EA Children of Teachers Policy
- 4165 - EA Employee Driving Policy
- 4170 - EA Injury Illness Prevention Plan

Board Policies: Eliminated

The following are policies that have been eliminated due to no longer being necessary.

- 4120 - EA Families First Coronavirus Response Act Policy

E. Consent items listed under A through D are considered routine and will be approved/adopted by a single motion.

M. Humphrey made a motion to Bill Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Business/Financial Services

A. Approval of Second Interim Financial Report

S. Fraire made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and Excel Academy Charter Schools

M. Humphrey made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Education Services

A.

Approval of Curriculum Associates Agreement for i-Ready Assessment for 2023-24 (Renewal)

L. Alvarado made a motion to Bill Hall.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of Parsec Education Service Agreement 2023-24 (Renewal)

M. Humphrey made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

XI. Personnel Services

A. Approval of 2023-2024 Strategic Staffing Plan

S. Houle made a motion to Bill Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

Fiscal Impact: \$ 13,841,190.55

B. Approval of Excel Academy Charter Schools Paycom SPIN Proposal

M. Humphrey made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approval of San Diego County Office of Education (SDCOE) Early Education Teacher Development Grant

S. Fraire made a motion to Bill Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

XII. Comments

A. Board Comments

The Board commended the organization on their work, their California Distinguished school award; the applauded Megan Anderson for her work as the Director of Human Resources. They appreciate the high quality of EACS staff.

"One shines, we all shine."

B. CEO Comments

Heidi Gasca echoes the Board's comments and appreciates the Board's support. She commends her team for their passion.

XIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:48 PM.

Respectfully Submitted,
W. Hall

FOR MORE INFORMATION
For more information concerning this agenda, contact
Excel Academy Charter School.