APPROVED

Excel Academy (CA)

Minutes

Regular Meeting of the Board of Directors

Date and Time
Thursday December 8, 2022 at 10:00 AM

Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:
Dial In: +1 669 444 9171 US
Meeting ID: 878 7735 4374
Join URL: https://us06web.zoom.us/j/87877354374

MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Directors Present
L. Alvarado (remote), M. Humphrey (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

Directors Absent
None

Guests Present
L. Hansen (remote), L. Hath (remote)

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Dec 8, 2022 at 10:00 AM.

B. Record Attendance

Larry Alvarado joined at 10:27am.

II. Approve/Adopt Agenda

A. Agenda

S. Houle made a motion to Bill Hall.
M. Humphrey seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
W. Hall	Aye
M. Humphrey	Aye
L. Alvarado	Absent
S. Houle	Aye

III. Approve Minutes

A. Minutes of the Regular Board Meeting held on November 10, 2022

S. Houle made a motion to approve the minutes from Regular Board Meeting on 11-10-22.
S. Fraire seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
S. Houle	Aye
W. Hall	Aye
M. Humphrey	Aye
L. Alvarado	Absent

IV. Board Governance

A. Approval of Resolution No. 2022-10-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

M. Humphrey made a motion to Bill Hall.
S. Fraire seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Hall	Aye
M. Humphrey	Aye
S. Fraire	Aye
L. Alvarado	Absent
S. Houle	Aye

B. Full Board Audit Committee, Fiscal Year 2022-23

S. Fraire made a motion to Bill Hall.
S. Houle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Aye
W. Hall	Aye
S. Fraire	Aye
S. Houle	Aye
L. Alvarado	Absent

V. Adjourn to Closed Session

A. The Board will consider and may act on any of the Closed Session matters.

M. Humphrey made a motion to Bill Hall.
S. Fraire seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
S. Houle	Aye
L. Alvarado	Absent
W. Hall	Aye
M. Humphrey	Aye

VI. Reconvene Regular Meeting

A. Report out any action taken in closed session.

No action taken.

VII. Correspondence/Proposals/Reports

A. School Highlights Presentation - Presented by Heidi Gasca, Executive Director/CEO

Heidi Gasca presented highlights from the month of November at Excel Academy.

B. Multi-Tiered System of Supports (MTSS) Presentation - Presented by April Saade, Assistant Director of Intervention

April Saade gave an update on her Intervention Department and the programs that are in place, and will be implemented in the Spring.

VIII. Consent

A. Consent - Business/Financial Services

1. Approval of the November Check Register

B. Consent - Education Student/Services

1. Approval of School-Parent Compact

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Employee Handbook Mid-Year Update
4. Approval of Travel Manual

D. Policy Development

1. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Board Policies: Revised
The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures:

5000 Series - Student Services
5050 - EA Academic Integrity Policy
5075 - EA Transcripts from Non-Accredited Schools Policy
5095 - EA Retention & Acceleration Policy

6000 Series - Instruction
6005 - EA Parent and Family Engagement Policy
6040 - EA Local Assessment Policy
6125 - EA TK-12th Grade Report Card Policy

Board Policies: Reviewed
The following policies are being brought to the Board without changes for annual review.

1000 Series - Community Relations
1020 - School Sponsored Field Trips & Cultural Excursions Policy

5000 Series - Student Services
5055 - EA Self-Administration of Medication Policy
5065 - EA Lottery Policy
5115 - EA Pregnant & Parenting Policy

6000 Series - Instruction
6050 - EA Virtual Proctoring Policy
6055 - EA Educational Activity Policy
6095 - EA Repeated Course Policy
6115 - EA Attendance Policy
6120 - EA Virtual Learning Period Meeting Policy

E. Consent items listed under A through D are considered routine and will be approved/adopted by a single motion.

M. Humphrey made a motion to Bill Hall.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Business/Financial Services

A. Approval of 2022-2023 EACS First Interim Financial Report

L. Alvarado made a motion to Bill Hall.
S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of CliftonLarsonAllen (CLA) Draft Annual Audit Report - Year Ended June 30, 2022

S. Houle made a motion to Bill Hall.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Education/Services

A. Approval of School Plan for Student Achievement (SPSA)

S. Houle made a motion to Bill Hall.
L. Alvarado seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Panorama Education Service

M. Humphrey made a motion to Bill Hall.
L. Alvarado seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Comments

A. Board Comments

The board congratulated the board on their hard work in their work in mental health, academic excellence, and fiscal responsibilities. They commented on how Excel's students are well served and the team shows much compassion in their work; Excel is the epitome of professionalism.

B. CEO Comments

The Executive Director/CEO thanked the staff members that contribute to the school, and is so thankful to enjoy what she does. She's in awe of the team, is inspired by them, challenges her, and she's grateful for what they bring to the team.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:23 AM.

Respectfully Submitted,
W. Hall

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School.