

APPROVED



## Excel Academy (CA)

# Minutes

## Regular Board Meeting

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### Date and Time

Thursday November 10, 2022 at 10:00 AM

### Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: +1 669 444 9171 US

Meeting ID: 854 9583 9969

Join URL: <https://us06web.zoom.us/j/85495839969>

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### MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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**Directors Present**

L. Alvarado (remote), M. Humphrey (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

**Directors Absent**

*None*

**Guests Present**

L. Hansen (remote), L. Hath (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Nov 10, 2022 at 10:16 AM.

**B. Record Attendance**

**C. Approve Minutes**

M. Humphrey made a motion to approve the minutes from Regular Meeting of the Board of Directors on 10-13-22.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Approve/Adopt Agenda**

**A. Agenda**

S. Fraire made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Board Governance**

**A. Approval of Resolution No. 2022-11-10 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

L. Alvarado made a motion to Bill Hall.

M. Humphrey seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Organizational Structure of the Board**

S. Fraire made a motion to Bill Hall.  
L. Alvarado seconded the motion.  
Motion amended for S. Houle and S. Fraire to respectfully withdraw their term renewal that occurred in September in order to renew when their terms expire in 2023.  
W. Hall and M. Humphrey will renew their term for 3 years today, Nov. 10, 2022.  
The board **VOTED** unanimously to approve the motion.

**C. Election of Corporation Officers**

S. Fraire made a motion to Bill Hall.  
L. Alvarado seconded the motion.  
Motion moved to have Lauren Hansen elected as the Secretary of the Corporation.  
The board **VOTED** unanimously to approve the motion.

**IV. Reconvene Regular Meeting**

**A. Report out any action taken in closed session.**

No action was taken.

**V. Correspondence/Proposals/Reports**

**A. Excel Academy Charter School Staff Evaluation Process - Presented by Megan Anderson, Assistant Director of Human Resources**

Megan reviewed the Performance Planners she has designed for management and staff members.

**B. Western Association of Schools and Colleges (WASC) Presentation - Presented by Maribel Galan, WASC Coordinator**

Maribel reviewed the progress she has made on the WASC report and where Excel Academy is on achieving their goals.

**C. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter - Presented by Heidi Gasca, Executive Director/CEO**

**VI. Consent**

**A. Consent - Business/Financial Services**

1. Approval of October 2022 Check Register

**B.**

### **Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

### **C. Consent items listed under A through B are considered routine and will be approved/adopted by a single motion.**

L. Alvarado made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Business/Financial Services**

### **A. Approval of La Casa Del Zorro Booking Proposal**

L. Alvarado made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Education/Student Services**

### **A. Approval of Additional FlexPoint Education Cloud Licenses**

S. Houle made a motion to Bill Hall.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Comments**

### **A. Board Comments**

The Board commended the HR and WASC staff for their hard work and dedication. The Board members highlighted how outstanding the work of the staff on the large projects (for performance management and WASC) and how it reflects so well on the school.

### **B. CEO Comments**

The Executive Director appreciates the staff members at Excel Academy for their contributions to the group.

The Executive Director touched on AB 361/ AB 2449 for potential in-person board meetings starting in March, and the diligence in making this transition as smooth and flexible as possible for the Board members.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:18 AM.

Respectfully Submitted,  
W. Hall

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.