

APPROVED



## Excel Academy (CA)

# Minutes

### Regular Meeting of the Board of Directors

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**Date and Time**

Thursday October 13, 2022 at 10:00 AM

**Location**

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: +1 669 444 9171

Meeting ID: 837 1746 5491

Join URL: <https://us06web.zoom.us/j/83717465491>

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**MISSION STATEMENT**

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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**Directors Present**

L. Alvarado (remote), M. Humphrey (remote), S. Fraire (remote), S. Houle (remote)

**Directors Absent**

W. Hall

**Guests Present**

L. Hansen (remote), L. Hath (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

S. Fraire called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Oct 13, 2022 at 10:01 AM.

**B. Record Attendance**

**II. Approve/Adopt Agenda**

**A. Agenda**

M. Humphrey made a motion to Steve.  
S. Houle seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Fraire	Aye
L. Alvarado	Aye
W. Hall	Absent
S. Houle	Aye
M. Humphrey	Aye

**III. Approve Minutes**

**A. Minutes of the Board of Director's Study Session held on September 8, 2022**

S. Houle made a motion to approve the minutes from Board of Directors Study Session on 09-08-22.  
L. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Houle Aye  
S. Fraire Aye  
W. Hall Absent  
L. Alvarado Aye  
M. Humphrey Aye

**B. Minutes of the Regular Board Meeting held on September 8, 2022**

S. Houle made a motion to approve the minutes from Regular Meeting of the Board of Directors on 09-08-22.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Alvarado Aye  
S. Fraire Aye  
W. Hall Absent  
S. Houle Aye  
M. Humphrey Aye

**IV. Board Governance**

**A. Approval of Resolution No. 2022-10-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

M. Humphrey made a motion to Steve.

L. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Humphrey Aye  
L. Alvarado Aye  
S. Fraire Aye  
S. Houle Aye  
W. Hall Absent

**V. Closed Session**

**A. Closed Session**

L. Alvarado made a motion to Steve.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Alvarado Aye

**Roll Call**

S. Fraire     Aye  
S. Houle     Aye  
W. Hall      Absent  
M. Humphrey Aye

**VI. Reconvene Regular Meeting**

**A. Report out any action taken in closed session.**

The meeting reconvened at 10:19 a.m.

Steve Fraire, Clerk reported out that the Board Members present unanimously approved the Agreement Letter for Legal Services & Joint Consent in re: Lares v. Reid v. Sage Oak Charter Schools, et al. with Buchalter, A Professional Corporation.

**VII. Correspondence/Proposals/Reports**

**A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO**

Heidi Gasca presented the September School Highlights.

**B. iReady Data Presentation - Presented by Jenny Craig, Director of Assessment & Accountability**

Jenny Craig presented the iReady Data and Local Indicators.

**C. Fiscal Update - Presented by Joe Sorrera, Director of Business Services**

Joe Sorrera presented the Fiscal Update for Excel Academy.

**D. 2022-23 Board Meeting Calendar and Schedule Revisions - Presented by Heidi Gasca, Executive Director/CEO**

Heidi Gasca reviewed the changes of the Board Meeting Calendar.

**VIII. Consent**

**A. Consent - Business/Financial Services**

S. Houle made a motion to Steve.  
M. Humphrey seconded the motion.  
Approved the Check Register - September 2022  
The board **VOTED** to approve the motion.

**Roll Call**

S. Houle     Aye  
M. Humphrey Aye  
S. Fraire     Aye

**Roll Call**

L. Alvarado Aye  
W. Hall Absent

**B. Consent - Education Student/Services**

S. Houle made a motion to Steve.  
M. Humphrey seconded the motion.

1. Approval of Excel Academy Charter Schools Handbook Amendments for 2022-23
2. Approval of Non-School Event Agreement
3. Approval of Excel Academy Charter Schools Comprehensive Safety Plan for 2022-23

The board **VOTED** to approve the motion.

**Roll Call**

S. Houle Aye  
L. Alvarado Aye  
W. Hall Absent  
S. Fraire Aye  
M. Humphrey Aye

**C. Consent - Personnel Services**

S. Houle made a motion to Steve.  
M. Humphrey seconded the motion.

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

The board **VOTED** to approve the motion.

**Roll Call**

W. Hall Absent  
M. Humphrey Aye  
L. Alvarado Aye  
S. Houle Aye  
S. Fraire Aye

**IX. Business/Financial Services**

**A. Approval of Zoom License Renewal**

M. Humphrey made a motion to Steve.  
S. Houle seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Houle Aye

**Roll Call**

S. Fraire Aye  
M. Humphrey Aye  
L. Alvarado Aye  
W. Hall Absent

**B. Approval of Charter Asset Management Fund L.P. Loan Final Payment and Close-Out**

L. Alvarado made a motion to Steve.  
M. Humphrey seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Humphrey Aye  
S. Fraire Aye  
L. Alvarado Aye  
W. Hall Absent  
S. Houle Aye

**C. Approval of KNN Public Finance Agreement for Municipal Advisory Services**

L. Alvarado made a motion to Steve.  
S. Houle seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Humphrey Aye  
L. Alvarado Aye  
S. Houle Aye  
W. Hall Absent  
S. Fraire Aye

**X. Education/Services**

**A. Approval of Special Education Vendor Contracts**

M. Humphrey made a motion to Steve.  
L. Alvarado seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

W. Hall Absent  
M. Humphrey Aye  
L. Alvarado Aye  
S. Houle Aye  
S. Fraire Aye

**XI. Comments**

**A. Board Comments**

The Board of Directors commended Excel Academy for saving money, seeing a clear budget report, and the celebrations of the student testing scores. They appreciate the Executive Director for keeping an eye on the quality of services at the school. They also wished the Executive Director a Happy Birthday.

**B. CEO Comments**

The Executive Director expressed her thanks for all the hard work of her team, and reflected on the investment of the entire Excel staff in their recent WASC Accreditation meeting focus groups. She commented that she felt empowered on everyone's passion on wanting students to succeed.

**XII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:20 AM.

Respectfully Submitted,  
S. Fraire

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.