

APPROVED



## Excel Academy (CA)

### Minutes

#### Regular Meeting of the Board of Directors

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##### Date and Time

Thursday September 8, 2022 at 11:30 AM

##### Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: +1 669 444 9171

Meeting ID: 872 3037 2276

Join URL: <https://us06web.zoom.us/j/87230372276>

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#### MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

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## **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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### **Directors Present**

L. Alvarado (remote), M. Humphrey (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

### **Directors Absent**

*None*

### **Guests Present**

Joe Sorrera (remote), L. Hansen (remote), L. Hath (remote)

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## **I. Opening Items**

### **A. Roll Call**

### **B. Call the Meeting to Order**

M. Humphrey called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Sep 8, 2022 at 11:32 AM.

## **II. Approve/Adopt Agenda**

### **A. Agenda**

S. Fraire made a motion to W. Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Approve Minutes**

### **A. Approve Minutes**

M. Humphrey made a motion to approve the minutes from Regular Meeting of the Board of Directors on 08-08-22.

W. Hall seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Board Governance**

**A. Approval of Resolution No. 2022-9-8 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

M. Humphrey made a motion to W. Hall.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Organizational Structure of the Board**

Three year term office for Susan Houle and Steve Fraire.

The Oath of Office was administered to Susan Houle and Steve Fraire for the three-year term office.

M. Humphrey made a motion to W. Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closed Session**

**A. Closed Session**

S. Fraire made a motion to W. Hall.

The board **VOTED** unanimously to approve the motion.

**VI. Reconvene Regular Meeting**

**A. Report out any action taken in closed session.**

Board approved jEngagement, Joint Representation and Conflict Waiver Agreement – Yvette Lares v. The Collaborative Charter Services Organization.

**VII. Correspondence/Proposals/Reports**

**A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO**

School Highlights were resented by Heidi Gasca, Executive Director/CEO

**B. Student Achievement Update - Presented by Heidi Gasca, Executive Director/CEO**

Student Achievement Update was presented by Heidi Gasca, Executive Director/CEO

**VIII. Consent**

**A. Consent - Business/Financial Services**

1. Check Register - August 8, 2022

**B. Consent - Education Student/Services**

1. Approval of Pali Institute Overnight Science Camp Field Trip

**C. Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of Certificated Salary Structure

**D. D. Consent - Policy Development**

L. Alvarado made a motion to W. Hall.

S. Houle seconded the motion.

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

**6000 Series - Instruction**

6210 - EA Graduation Policy

***Consent items A through D were approved.***

The board **VOTED** unanimously to approve the motion.

**IX. Business/Financial Services**

**A. Approval of Macbook Air Laptops**

M. Humphrey made a motion to W. Hall.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approval of Unaudited Actuals for the 2021-2022 School Year**

S. Fraire made a motion to W. Hall.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of 2022-23 Consolidated Application and Reporting System (CARS)**

L. Alvarado made a motion to W. Hall.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **X. Personnel Services**

### **A. Approval of 2022-2023 Excel Academy Board of Directors and Executive Director/CEO Goals**

S. Fraire made a motion to W. Hall.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve 2022-23 Executive Director/CEO Evaluation Process, Timeline, Evaluators, Evaluator Compensation, and Evaluation Template**

S. Fraire made a motion to W. Hall.

M. Humphrey seconded the motion.

Evaluators - William Hall and Larry Alvarado

The board **VOTED** unanimously to approve the motion.

## **XI. Comments**

### **A. Board Comments**

The Board remarked that Excel Academy is off to a wonderful start of the school year, and commended the CEO for her work. They enjoyed the technological ease that the Excel team set up so that they could stay in the same Zoom meeting for closed session without having to switch links. The Board congratulated the CEO on her hard work and look forward to her completing her admin credential. They remarked that she is an excellent leader and an Impact Player. Commendation was also give to the Director of Business Services for his presentation and stewardship of Excel's finances.

### **B. CEO Comments**

CEO thanked the board for the opportunity and trust given to her to lead this meeting, and thanked the Board President for his guidance. The CEO also recognized the behind the scenes work of the Operations Coordinator and the Executive Assistant for the time and work put into making this meeting happen. She appreciates the faith of the team and is looking forward to a great year.

## **XII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:21 PM.

Respectfully Submitted,

W. Hall

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.