

APPROVED



## Excel Academy (CA)

# Minutes

## Regular Meeting of the Board of Directors

---

### Date and Time

Monday August 8, 2022 at 11:00 AM

---

### MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

---

### Directors Present

L. Alvarado (remote), M. Humphrey (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

**Directors Absent**

*None*

**Guests Present**

H. Gasca (remote), K. Madden (remote), L. Hansen (remote), L. Hath (remote)

---

**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Monday Aug 8, 2022 at 11:00 AM.

**C. Approve Minutes**

S. Fraire made a motion to approve minutes by W. Hall, President.  
M. Humphrey seconded the motion.

1. Minutes of the Regular Board Meeting that was held on June 23, 2022
2. Minutes of the Special Board Meeting that was held on July 21,2022

The board **VOTED** unanimously to approve the motion.

**II. Approve/Adopt Agenda**

**A. Agenda**

L. Alvarado made a motion to approve agenda by W. Hall, President.  
S. Fraire seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**III. Board Governance**

**A. Approval of Resolution No. 2022-8-8 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

M. Humphrey made a motion to approve Resolution No. 2022-8-8 by W. Hall, President.  
L. Alvarado seconded the motion.  
Voting on options 1 and 2.

The board **VOTED** unanimously to approve the motion.

#### **IV. Pledge of Allegiance**

##### **A. Led by:**

William Hall, President.

#### **V. Correspondence/Proposals/Reports**

##### **A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO**

##### **B. B. Financial Update - Presented by Joe Sorrera, Director of Business Services**

##### **C. C. Board Meeting Start Times for 2022-2023 - Presented by Kurt Madden, Board Consultant**

The Board discussed the start times for the 2022-23 school year and determined a start time for the Board Meetings will start at 10:00 a.m.

#### **VI. Consent**

##### **A. Consent - Business/Financial Services**

1. Check Register - June 2022
2. Approval of Authorization of Signatures
3. Approval of Hatch & Cesario Legal Services Contract
4. Ratification of Bolton Property & Casualty Insurance Renewal

##### **B. Consent - Education Student/Services**

1. Approval of Excel Academy Charter School Handbook Revisions 2022-2023
2. Approval of Excel Academy Charter School English Language Development (ELD) Handbook 2022-2023
3. Approval of Excel Academy Charter School Special Education Handbook 2022-2023
4. Approval of Individual Service Agreement for Special Education (ISA) Revisions
5. Approval of Virtual Acknowledgement of Responsibilities (AOR) Revisions
6. Approval of Virtual Master Agreement Revisions

##### **C. Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions

4. Approval of Excel Academy Charter School Employee Handbook Revisions 2022-2023
5. Approval of Teacher of Record (ToR) Training Manual 2022-2023
6. Approval of English Language Development (ELD) Handbook for Teacher of Record (ToR) 2022-2023

#### **D. Consent - Policy Development**

S. Houle made a motion to approve consent items A through D by W. Hall, President.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

5000 Series - Student Services

5010-EA Educational Records and Student Info

5015-EA Title IX Harassment, Discrimination, Intimidation, and Bullying Policy

5020-EA Suicide Prevention Policy

5030-EA Immunization Policy

5035-EA Student Freedom of Speech and Expression Policy

5110-EA Cell Phones, Smartphones, Pagers & Other Electronic Signaling Devices Policy

6000 Series - Instruction

6010-EA Independent Study Policy

6015-EA Comprehensive Sexual Health Education Policy

6020-EA Education for Homeless & Youth Policy

6035-EA Mathematics Placement Policy

6070-EA Special Education Independent Educational Evaluation Policy

6116-EA Discipline and Involuntary Withdrawal Policy

#### **VII. Business/Financial Services**

##### **A. Approval of APLUS+ Network Conference 2022**

L. Alvarado made a motion to approve APLUS+ Network Conference 2022, by W. Hall, President.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Approval of Student Chromebooks**

S. Houle made a motion to approve Student Chromebooks, by W. Hall, President.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval for Additional Sage Inacct User Licenses**

L. Alvarado made a motion to approve additional Sage Inacct user licenses, by W. Hall, President.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VIII. Education Student/Services**

**A. Approval of Tutor.com Subscription Renewal**

S. Houle made a motion to approve Tutor.com subscription renewal, by W. Hall, President.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approval of PresenceLearning Platform for Speech & Language Pathologists Renewal**

S. Fraire made a motion to approve PresenceLearning Platform for Speech & Language Pathologists renewal, by W. Hall, President.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of Goalbook Renewal**

M. Humphrey made a motion to approve Goalbook renewal, by W. Hall, President.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Policy Development**

**A. Approval to Amend Board Policy 9250-EACS Remuneration, Reimbursement and Other Benefits - Monthly Compensation Rate for 2022-2023**

L. Alvarado made a motion to approve to amend Board Policy 9250, by W. Hall, President.

S. Fraire seconded the motion.

The Board agreed to approve the amendment to paragraph two.

Motion made by: WHall Seconded by: LAlvarado

The Board made a recommendation to increase the annual monthly compensation rate by \$100 to a monthly compensation rate of \$600, retroactive to July 1, 2022. All Board Members agreed to approve.

The board **VOTED** unanimously to approve the motion.

## **X. Comments**

### **A. Board Comments**

The Board thanked all the staff for their hard work.

### **B. CEO Comments**

The CEO, Heidi Gasca thanked the Board for their comments and the Board Members support.

## **XI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:42 AM.

Respectfully Submitted,  
W. Hall

---

## **Documents used during the meeting**

- Minutes - EXCEL 6.23.22.pdf
- Minutes - EACS Special Board Mtg 7.21.22 (1).pdf
- AMENDED-EACS Resolution-re-authorizing-AB-361\_2022-8-8.docx (1).pdf
- August 2022 Program Update.pdf
- Authorization of Signatures.pdf
- Hatch & Cesario.pdf
- Bolton P&C Insurance Renewal.pdf
- EACS BUS - Consent Items - Education.pdf
- EACS Handbook-22\_23 (1).pdf
- ELD Handbook for Families 22\_ - INT.pdf
- EACS SPED Handbook - 22\_23.pdf
- 2022-23 Sped ISA Revised.pdf
- VIRTUAL PATH Acknowledgment of Repsonsibilities (AOR) 22\_23.pdf
- Virtual EACS Master Agreement 22\_23.pdf
- EACS BUS - Job Descriptions 8\_8\_22.pdf
- Compliance Coordinator JD-2022\_23 HRD (1).pdf
- Office & Special Projects Manager JD-2022\_23 HRD.pdf

- 2022-2023 Teacher on Special Assignment - School Literacy .pdf
- 2022-2023 Arts & Muisic Teacher JD.pdf
- 2022-2023 Teacher on Special Assignment - Special Programs .pdf
- 2022-2023 Teacher on Special Assignment College.pdf
- 2022-2023 Teacher on Special Assignment EL.pdf
- 22\_23 Virtual Middle School Teacher JD.pdf
- Community Outreach Coordinator JD-2022\_23 HRD .pdf
- Employee Handbook January 2022 - EACS.pdf
- ToR Manual Combined - 22\_23.pdf
- ELD Handbook for ToRs 22\_23 - INT .pdf
- EACS BUS Consent - Board Policies - August.pdf
- EACS - 6070 Special Education Independent Educational Evaluation Policy.pdf
- EACS - 6035 Mathematics Placement Policy.pdf
- EACS - 5110 Cell Phones Smartphones Pagers Other Electronic Signaling Devices Policy.pdf
- EACS - 6015 COMPREHENSIVE SEXUAL HEALTH EDUCATION POLICY.docx.pdf
- EACS- 6020 Education for Homeless Children and Youth Policy (4853-5293-6711.v1).docx.pdf
- EACS - 5035 Student Freedom of Speech and Expression Policy.pdf
- EACS - 6010 Independent Study Policy .pdf
- EACS -5020 Suicide Prevention Policy (1).pdf
- EACS - 5030 Immunization Policy.pdf
- EACS - 5010 Educational Records and Student Information Policy.pdf
- EACS -5020 Suicide Prevention Policy.pdf
- EACS- 5015 Title IX Harassment Intimidation Discrimination and Bullying Policy 9-2021.pdf
- APLUS+ Conference 2022 Overview for Presenters and Attendees.pdf
- Chromebook Order.pdf
- Sage Intacct User Licenses.pdf
- Excel Academy Charter Tutor.com Renewal 2022-23 (1).pdf
- Excel Academy Charter Schools Presence Learning.docx (1).pdf
- Excel Academy 22\_23 Goalbook.pdf
- EACS BB 9250 Remuneration, Reimbursement and Other Benefits\_.docx (1).pdf
- EACS BB 9250 Remuneration, Reimbursement and Other Benefits (1).pdf

---

FOR MORE INFORMATION

For more information concerning this agenda, contact  
Excel Academy Charter School.