

**EXCEL ACADEMY CHARTER SCHOOLS**

**Agenda Item:**

**Date:** December 8, 2022

	Business/Financial Services
X	Consent Agenda
	Correspondence/Proposals/Reports
	Curriculum
	Education/Student Services
	Organizational Structure of the Board
	Personnel Services
X	Policy Development
	Public Hearing

**Item Requires Board Action:** X

**Item is for Information Only:** \_\_\_\_\_

**Item:** Approval of existing board policies reviewed and revised by staff for the 2022-2023 School Year.

**Background:**

In order to ensure adherence with State and federal laws, it is recommended the Board approve the following policies as presented.

**REVISED**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

***5000 Series - Student Services***

**5050 - Academic Integrity Policy**

- Clarified further that the ToR’s Google Classroom account will be used as a tool to discourage plagiarism.
- Removed PIN verbiage and replaced it with BIP in the Process for Addressing Incidents of Academic Dishonesty
- Added to the Second Incident area that “the student will correct the mistake without a grade increase. The zero for the assignment will remain.”
- Removed bullet point regarding disciplinary records being provided to colleges section.
- Replaced the governing board with the Executive Director in the Grievance Procedure

area.

5095 - Retention & Acceleration Policy

- Simplified titles on the Retention/Acceleration team
- Removed AB 104 section as it is no longer applicable

5075 - Transcripts from Non-Accredited Schools Policy

- Clarified Policy for Accepting Credits from a Homeschool or non-accredited schools section
- Removed verbiage from Documentation Requirements for Courses section and added updated verbiage.
- Clarified that parents must provide transcripts and work samples prior to enrollment being completed.

***6000 Series - Instruction***

6005 - Parent and Family Engagement Policy

- Replaced all references to ParentSquare with Beehively.
- Under the Accessibility section, added “Interpretation services are available” and “accommodations are provided, as needed.”

6040 - Local Assessment Policy

- Added references to WIN and Shoreline students (students performing below grade level)
- Removed all references to testing make ups and the amount of days to complete testing.
- Removed repetitive phrasing
- Removed specifics for ToR responsibilities for proctoring
- Added that parents are not permitted to proctor tests

6125 - TK-12th Grade Report Card Policy

- Added verbiage to the end of each grade level heading to indicate “Report Cards - Required”

**REVIEWED**

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Human Resources manager to simply Human Resources. The edits did not affect the content or meaning and intent of the policy.

1020 - School Sponsored Field Trips & Cultural Excursions Policy

5055 - Self-Administration of Medication Policy

5065 - Lottery Policy

5115 - Pregnant & Parenting Policy

- 6050 - Virtual Proctoring Policy
- 6055 - Educational Activity Policy
- 6095 - Repeated Course Policy
- 6115 - Attendance Policy
- 6120 - Learning Period Meeting Policy

It is recommended the Board approve the revised board policies for the 2022-2023 school year.

**Final Clean Versions of Revised Policies:**

- [5050](#)
- [5095](#)
- [5075](#)
- [6005](#)
- [6040](#)
- [6125](#)

**Redline Versions of Revised Policies:**

- [5050](#)
- [5095](#)
- [5075](#)
- [6005](#)
- [6040](#)
- [6125](#)