



Excel Academy (CA)

Regular Meeting of the Board of Directors

Published on September 6, 2024 at 4:57 PM PDT

Date and Time

Thursday September 12, 2024 at 11:20 AM PDT

Location

Excel Academy Charter Schools

1 Technology Drive Ste I-811
Irvine, CA 92618

Teleconference Locations

39251 Camino Las Hoyas, Indio, CA 92203

16222 Quail Rock Road, Ramona, CA 92065

1545 Apache Drive, Chula Vista, CA 91910

Zoom

Meeting ID: 824 3732 7237

Dial In: +1 669 444 9171

URL: <https://us06web.zoom.us/j/82437327237>

MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:20 AM
A. Call the Meeting to Order		Board Clerk	1 m
B. Record Attendance		Board Clerk	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
II. Pledge of Allegiance			
III. Approve/Adopt Agenda			11:22 AM
A. Agenda	Vote	Board Clerk	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 12, 2024.			
Roll Call Vote:			
William Hall			
Michael Humphrey			

	Purpose	Presenter	Time
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

IV. Approve Minutes 11:23 AM

A.	Approve Minutes	Approve Minutes	Board Clerk	1 m
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Minutes of the Board Study Session that was held on August 8, 2024.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Approve minutes for Board of Directors Study Session on August 8, 2022

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VI. Adjourn to Closed Session 11:24 AM

A.	The Board will consider and may act on any of the Closed Session matters.	Vote	Steve Fraire	1 m
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	Purpose	Presenter	Time
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
VII. Closed Session			11:25 AM
A. Closed Session	Discuss	Steve Fraire	20 m
1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1)) YL v. The Collaborative Charter Services Organization, et al 2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Education Code Section 56346) 3. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION EXPOSURE REGARDING EMPLOYEE SEPARATION - A038 (Gov Code section 54956.9(d)(2))			
VIII. Reconvene Regular Meeting			11:45 AM
A. Report out any action taken in closed session.	Discuss	Steve Fraire	5 m
IX. Correspondence/Proposals/Reports			11:50 AM
A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO	Discuss	Heidi Gasca	8 m
B. Teacher Testimonials - Karen Ottoson & Forest Muther	Discuss	Karen Ottoson & Forest Muther	10 m
X. Consent			12:08 PM
Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may			

	Purpose	Presenter	Time
be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.			

A. Consent - Business/Financial Services

1. Check Register - June 2024
2. Check Register - July 2024
3. Check Register - August 2024
4. Cash Payments - July 2024
5. Cash Payments - August 2024
6. Approval of APLUS+ Network Conference 2024

B. Consent - Education Student/Services

1. Approval of the Pali Institute Overnight Science Camp Field Trip
2. Approval of the Excel Academy Charter School English Language Development (ELD) Handbook for Families 2024-2025
3. Approval of the Excel Academy Handbook Revisions for 2024-2025
4. Approval of the Excel Academy Special Education Handbook Revisions for 2024-2025
5. Ratification of the Special Education Master Contract for External Vendors

C. Consent - Personnel Services	Vote	Steve Fraire	1 m
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1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

Items in the consent agenda are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI. Board Governance			12:09 PM
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A. Approval of the Annual Board Evaluation	Vote	Heidi Gasca	1 m
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	Purpose	Presenter	Time
<p>It is recommended that the Board approve the final Annual Board Evaluation for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).</p>			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Business/Financial Services

12:10 PM

- | | | | | |
|-----------|---|------|-------------|-----|
| A. | Approval of Unaudited Actuals for the 2023-2024 School Year | Vote | Joe Sorrera | 8 m |
|-----------|---|------|-------------|-----|

It is recommended the Board approve the Unaudited Actuals for the 2023-2024 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|--|------|-------------|-----|
| B. | Approval of 2024-25 Consolidated Application and Reporting System (CARS) | Vote | Joe Sorrera | 3 m |
|-----------|--|------|-------------|-----|

Excel Academy Charter School (EACS) submits the Consolidated Application to the California Department of Education (CDE) under the Consolidated Reporting System (CARS). There are two data collections for Consolidated Application each year (winter and spring). The Consolidated Application Spring Data collection is from May 15 through June 30.

Data collected in this report includes EACS 2024-25 Application for Funding for Title I, Title II, Title III, and Title IV, Certification of Assurances, Protected Prayer Certification, and LCAP Federal Addendum Certification.

	Purpose	Presenter	Time
	It is recommended the Board of Directors approve the 2023/24 Consolidated Application and Reporting System (CARS) for Excel Academy Charter School, Helendale (#2073), Warner (#2053).		
	Fiscal Impact: N/A		
	Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____		
C.	Approval of the Proposition 28 Arts & Music Grant Annual Report	Vote Joe Sorrera	5 m

It is recommended the Board approve the Proposition 28 Arts & Music Grant Annual Report for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: N/A

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

D.	Approval of Proposal to Open a Checking Account for Associated Student Body (ASB)	Vote Joe Sorrera	5 m
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It is recommended the Board approve the Proposal to Open a Checking Account for Associated Student Body (ASB) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: N/A

Roll Call Vote:
William Hall

	Purpose	Presenter	Time
Michael Humphrey Steve Fraire Susan Houle Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XIII. Personnel Services

12:31 PM

- A.** Approval of Executive Director/CEO Strategic Plan for 2024-2025 Vote Heidi Gasca 3 m

It is recommended that the Board approve the Executive Director/CEO Strategic Plan for 2024-2025 presented during the study session which was held on August 8, 2024.

Fiscal Impact: N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** Approval of ClassPass for Excel Academy Charter School Staff Vote Megan Anderson 5 m

It is recommended that the Board approve ClassPass for Excel Academy Charter School Staff, for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$36,720.00

Warner (#2053): \$24,235.20

Helendale (#2073): \$12,484.80

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
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XIV. Calendar

The next scheduled Regular Board Meeting will be held both in person and virtually on October 10, 2024.

XV. Board Comments

XVI. CEO Comments

XVII. Closing Items

12:39 PM

<p>A. Adjourn Meeting</p> <p>Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado</p> <p>Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____</p>	<p>Vote</p>	<p>Steve Fraire</p>	<p>1 m</p>
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FOR MORE INFORMATION
 For more information concerning this agenda, contact
 Excel Academy Charter School.

Coversheet

Approve Minutes

Section: IV. Approve Minutes
Item: A. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board of Directors Study Session on August 8, 2022

DRAFT



Excel Academy (CA)

Minutes

Board of Directors Study Session

Date and Time

Monday August 8, 2022 at 10:00 AM

MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

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Directors Present

L. Alvarado (remote), M. Humphrey (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

Directors Absent

None

Guests Present

H. Gasca (remote), K. Madden (remote), L. Hansen (remote), L. Hath (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Monday Aug 8, 2022 at 10:07 AM.

II. Oral Presentations

A. Information/Presentation

Kurt Madden, Board Consultant presented the Board Evaluation. (attached)

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:33 AM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- Excel Board Evaluation 2021-22_8.8.22.pdf
-

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School.

Coversheet

School Highlights - Presented by Heidi Gasca, Executive Director/CEO

Section: IX. Correspondence/Proposals/Reports
Item: A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO
Purpose: Discuss
Submitted by:
Related Material: EACS August 2024 Board Update.pdf

EXCEL ACADEMY AUGUST HIGHLIGHTS

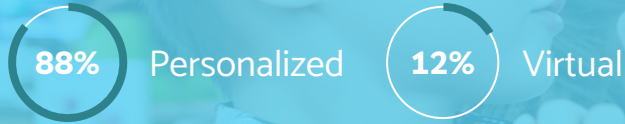
September 12, 2024

EXCEL ACADEMY



Enrollment Data

Academic Path



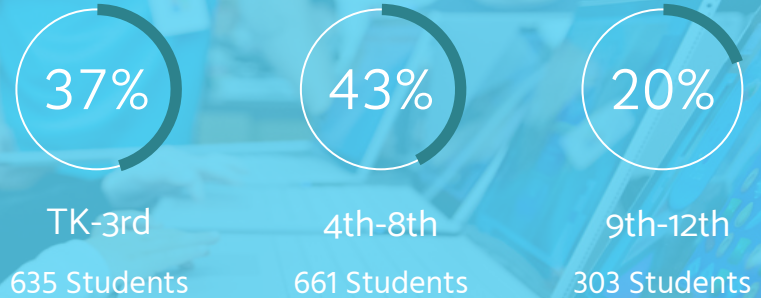
Student Retention - 72%



9%

Enrollment increase from Sept 2023 to Sept. 2024

Student Count: 1,745



Warner:

1077 Students

Helendale:

688 Students

Excel Academy All Staff PD





“...just like these cherished toys, every [Excel Staff Member] plays an essential role in the success and heart of our school. And our hope is that, through the year, you can use that theme in your interactions with students and with each other.”





GENERAL EDUCATION

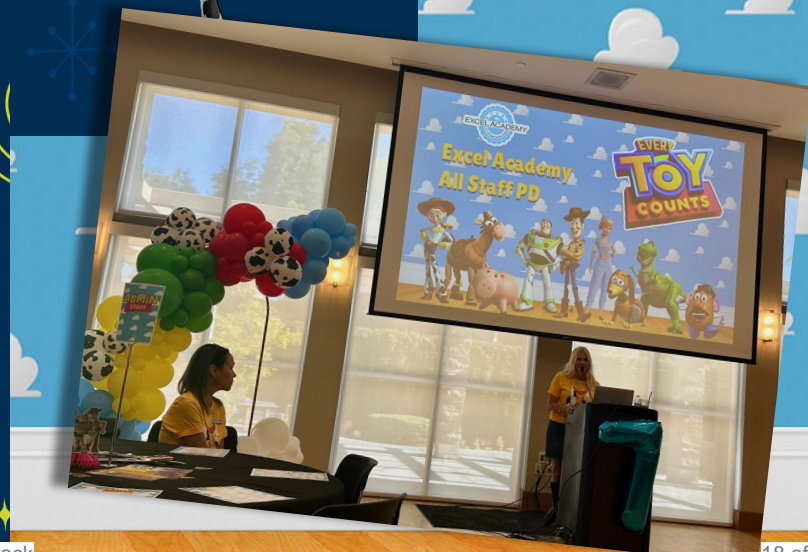
- **Enthusiasm and Energy:** Creating an engaging and dynamic learning environment.
- **Support and Encouragement:** Providing support and encouragement to students.
- **Adaptability and Flexibility:** Adjusting teaching methods to meet the diverse needs of students.
- **Collaboration and Teamwork:** Working collaboratively with other educators, students, and parents.
- **Problem-solving and Resourcefulness:** Finding creative solutions to educational challenges.
- **Inclusivity:** Ensuring all students feel included and valued.



OPERATIONS



- **Efficiency and Optimization:** Operations departments focus on streamlining processes and ensuring everything runs smoothly and efficiently.
- **Problem-solving:** They are often tasked with finding solutions to logistical and operational challenges.
- **Adaptability:** Operations must be flexible and able to adapt to changing circumstances and unexpected issues.
- **Reliability:** Consistency and dependability are key traits, as operations ensure that the day-to-day functions of an organization are maintained without disruptions.
- **Team Coordination:** They often coordinate with multiple departments to ensure cohesive functioning.



New Staff for 2024/25

Angela Garbe
Program Specialist

Jenn Sheehey
Virtual Learning Specialist

Ashley Skalsky
Secondary ToR

Emily Pantoja
Psychologist

Tiffany Young
5th Grade Virtual Teacher

Cindy Nguyen
Secondary ToR

Jessica Topper
Case Manager

Shondra Rogers
6th Grade Virtual Teacher

Jessica Cheever
Secondary ToR

Ophelia Polk
Case Manager

James Owens
7th Grade Virtual Teacher

Kirsten Levitin
Secondary ToR

Victoria Guzman
Case Manager

Matthew Mikasa
Elementary ToR

Lindsay Baker
Secondary ToR

Emily Dahlen
Case Manager

Kerry Hastings
Elementary ToR

Swati Desai
Secondary ToR

Colin McAtee
Art Teacher

Stephanie Coppola
Elementary ToR

Bernard Negrete
Secondary ToR

Spring Newbies

Cindy Mendez
Purchasing Technician

Jackie Nguyen
Admissions Clerk

Loubna Shokair
Registrar

Highlights

Virtual Path

- We are experiencing **GROWTH!**
- 11 teachers (3 new)
- 2nd, 4th, 6th grade are full
- 5th, 7th, 8th grade each have two teachers
- 41% increase in the Virtual Path enrollment between September 2023 and September 2024
- All 1-8th grade Art Classes are FULL.

Elementary

- Elementary Homerooms: 15:1 ratio, grade-level peers, focus on a sense of belonging
- *Quick Write*: Students respond to a writing prompt at an in-person LP mtg. Grade level teams will grade them. This data will guide writing support initiatives.
- NEW Elementary Art Classes are FULL!

Secondary

- A.C.E. *Academics for College and Career Education* - increased options to graduate college/career ready.
- S.O.A.R. Students *Optimizing Academic Reach* - $\frac{7}{8}$ Honors courses
- Opened up 10 new Excel Teacher-Led classes



Secondary Initiatives

- Piloting new graduation pathways for all graduates - A.C.E. Academics for College and Career.
- New writing with integrity monthly series “Every Voice Counts” to support all students across the writing process.

**EVERY
VOICE
COUNTS**

Special Education

6 new staff members:

- 4 Case Managers
- 1 School Psychologist
- 1 Program Specialist

Currently onboarding over 40 new students into our program

We now have 30+ groups and developed three transition groups for our Moderate/Severe students



FREE

EXCEL ACADEMY

EACS DROP-IN CLASSES

No registration necessary--drop in as you please!

MON & TUES	ART (with Ms. Gina D'Elia) 9:00-9:30 AM - TK-1st 9:30-10:05 AM - 2nd-4th 10:10-10:40 AM - 5th-6th 10:45-11:15 AM - 7th-8th
WEDS	SOCIAL EMOTIONAL LEARNING (with Ms. Caroline Forester) 9:00-9:30 AM - TK-2nd 9:30-10:05 AM - 3rd-6th
WEDS	HOMEWORK HELP (Math & Science) 9:00-9:45 AM - 7th-12th
THURS	TEEN TALK (with Mr. Daniel Favela) 12:00-12:45 PM - 7th-12th
THURS	YOGA (with Ms. Caroline Forester) 9:00-9:30 AM - TK-2nd 9:30-10:05 AM - 3rd-6th
FRI	HOMEWORK HELP (ELA & Social Studies) 12:00-12:45 PM - 7th-12th
FRI	READ ALOUDS 9:00-9:30 AM - TK-2nd 9:30-10:05 AM - 3rd-6th

ZOOM & MATERIALS LINKS BELOW!

Increased our free daily Drop-In Class offerings: Art, Elementary SEL, Homework Help, Teen Talk, Yoga and Read Alouds

Educational Programs

NEW: Eagle Art Classes, using Prop. 28 funding

EXCEL ACADEMY

Eagle Art Classes

FREE

THESE CLASSES ARE FREE!

LIMITED SPACES AVAILABLE

- 1ST-2ND GRADE
WEDNESDAYS
10:00-11:00 AM
- 3RD-4TH GRADE
FRIDAYS
10:00-11:00 AM
- 5TH-6TH GRADE
WEDNESDAYS
11:00-12:00 PM

NEW: Elementary Homerooms to ignite a sense of belonging within each grade level

EXCEL ACADEMY

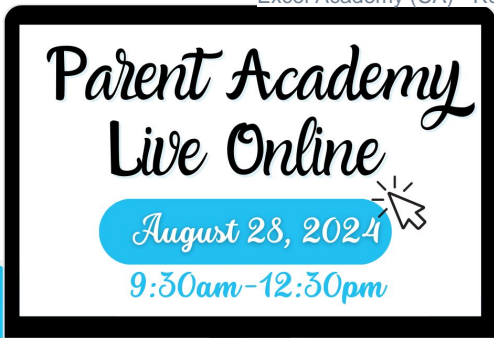
Join Excel's new

Elementary Homeroom

1 Teacher of Record
15 Students

Ignite a sense of belonging and dive into engaging educational adventures with your fellow classmates!

SPACE IS LIMITED!



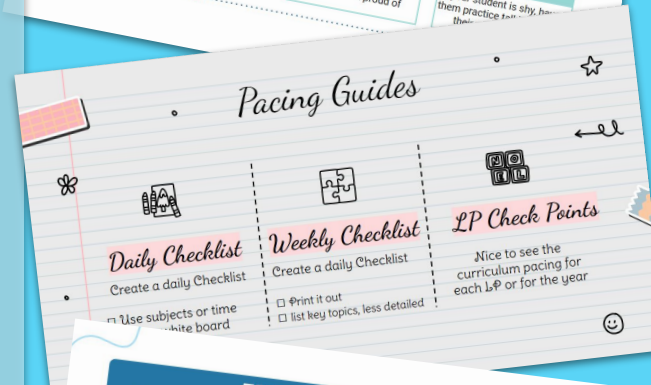
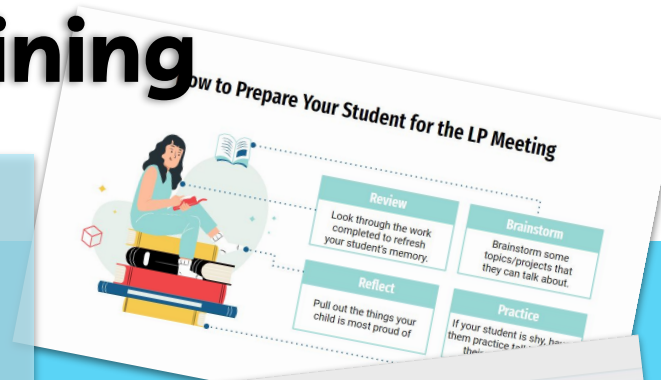
Parent Training

The Excel Leadership team held a Parent Academy Online event for all Excel Academy Parents! Sessions included:

- Learning in the Home
- How to Prepare for an LP Meeting
- Student Intervention and Support
- Behavioral Health Resources & Support
- And more!

SESSION SCHEDULE

Time	Session	Presenter
9:30 AM	Meet the Principals: EACS Updates	April Saade & Lorrie Wood
10:00 AM	Placing Orders for Classes, Curriculum & Materials	Alex Clary
10:20 AM	Learning in the Home: Routines, Spaces & Materials	Erin Petersen
10:40 AM	How to Prepare for an LP Meeting	Erica Flores
11:00 AM	Work Samples 101	Victoria Firetag
11:20 AM	Student Interventions & Support	Alison DeSchaine & Tamara Murphy
11:40 AM	Behavioral Health & Resource Support	Larissa Allen-Jefferson, Daniel Favela, Caroline Forester
12:00 PM	Community Connection at EACS!	Lauren Hansen & Melissa Harvilla



Community Highlight

Excel Academy hosted its annual Back-to-School Events, where families were provided an opportunity to talk to local CCPs, students enjoyed crafts, a petting zoo, science demonstration, free snacks, fun giveaways, and received their collector's pin and lanyard!







Thank you!

Coversheet

Consent - Business/Financial Services

Section: X. Consent
Item: A. Consent - Business/Financial Services
Purpose:
Submitted by:
Related Material: Check register 060124-063024.xls.pdf
Check register 070124-073124.pdf
Check register 080124-083124.pdf
6.26.24 Monthly Cash Requirement.pdf
6.26.24 Semi Monthly Cash Requirement.pdf
7.10.24 Semi Monthly Cash Requirement Rpt..pdf
7.26.24 Semi Monthly Cash Requirement Rpt..pdf
7.26.24 Monthly Cash Requirement.pdf
8.09.24 Semi Monthly Cash Requirement Rpt..pdf
8.26.24 Monthly Cash Requirement Rpt..pdf
8.26.24 Semi Monthly Cash Requirement Statement.pdf
APLUS+ Invoice Excel Academy Conference 2024.docx.pdf

BACKGROUND:

The Excel Academy Leadership Team members will attend the APLUS+ conference yearly, to gain knowledge and expertise in charter school related topics such as:

- Administrative Leadership
- Advocacy Strategies, Community Relations, & Outreach Successes
- Assessment & Accountability Strategies for Personalized Learning
- Compliance, Financial, and Legal Issues in the “New Era”
- Data Collection, Analysis, & Reporting Strategies
- Instructional Strategies for Achievement
- Preparing Students for Their Goals in Life
- Specialized Programs for Personalized Learning Students

Fiscal Impact: For ten attendees, the cost amount to: \$6,741.00

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

Company name: Excel Academy Charter Schools
 Report name: Check register
 Locations: 2053 - Excel Academy Charter School - Warner & 2073 - Excel Academy Charter School - Helendale

Bank	Date	Bill date	Bill no.	Vendor	Gl account or account label	Method	Document no.	Amount	Amount applied	Cleared	Memo	Department	Location
CHASE 9313 - Chase Bank													
					Account no. 215769313								
	6/3/2024	4/16/2024	7259	4105-42 Electronics	4100-Textbooks & Core Curricu	EFT	101165	395.97	395.97	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/24/2024	6/12/2023	12600296	5911-4Imprint, Inc. 4900-Other Supplies	4900-Other Supplies	EFT	101445 101445	1,742.79 1,742.79	662.26 1,080.53	In Transit In Transit		913-Marketing	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
	6/10/2024	5/15/2024	12539781	5841-Community Marketing 5911-4Imprint, Inc.	5841-Community Marketing	EFT	101206	290.89	290.89	In Transit		914-Community Engagement	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
	6/18/2024	5/30/2024	268575682	2717-A Tree of Knowledge Educational Service	5880-Instructional Vendors &	EFT	101335	1,430.00	1,045.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
		5/31/2024	268576073	2717-A Tree of Knowledge Educational Service	5880-Instructional Vendors &	EFT	101335	1,430.00	275.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
				5880-Instructional Vendors &	5880-Instructional Vendors &	EFT	101335	1,430.00	110.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/24/2024	5/27/2024	268574395	2022-A- In Home Tutors, Inc.	5880-Instructional Vendors &	EFT	20136004992	2,450.00	1,400.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
				5880-Instructional Vendors &	5880-Instructional Vendors &	EFT	20136004992	2,450.00	1,050.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	6/24/2024	6/11/2024	268578331	1971-Abby Zabzy LLC DBA Home School Coach 1971-Abby Zabzy LLC DBA Home School Coach	5880-Instructional Vendors &	EFT	20136004985	1,635.00	925.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
					5880-Instructional Vendors &	EFT	20136004985	1,635.00	710.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	6/24/2024	6/4/2024	268577320	5704-Achieve, Inc.	5880-Instructional Vendors &	EFT	101490	720.00	115.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
		6/18/2024	268578894	5704-Achieve, Inc.	5880-Instructional Vendors &	EFT	101490	720.00	330.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/10/2024	5/22/2024	268574461	5704-Achieve, Inc.	5880-Instructional Vendors &	EFT	101190	818.18	328.18	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
				5704-Achieve, Inc.	5880-Instructional Vendors &	EFT	101190	818.18	490.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	6/18/2024	5/29/2024	268575683	1375-Acting Academy for Kids	5880-Instructional Vendors &	EFT	101319	590.00	590.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	6/24/2024	5/18/2024	268555795	5553-Active Kids	4100-Textbooks & Core Curricu	EFT	20136005015	32.00	32.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/18/2024	6/3/2024	268576176	5885-Adage Dance Center LLC	5880-Instructional Vendors &	EFT	101369	366.00	366.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/24/2024	6/7/2024	INV-04437-A	5776-Aboum Translation Service 5776-Aboum Translation Service	5800-Professional Services - 5800-Professional Services -	EFT	101399 101399	100.00 100.00	38.00 62.00	In Transit In Transit		908-Intervention/Title I 908-Intervention/Title I	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
	6/20/2024	5/31/2024	268575684	6086-Alicia Jones Coaching	5880-Instructional Vendors &	EFT	20136004954	360.00	360.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/10/2024	4/25/2024	921015	5016-All About Learning Press, Inc.	4100-Textbooks & Core Curricu	EFT	101277	234.64	234.64	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/24/2024	5/8/2024	14448	5017-Alpha Vision, Inc. 5017-Alpha Vision, Inc.	5940-Technology Services 5940-Technology Services	EFT	101405 101405	75.00 75.00	28.50 46.50	In Transit In Transit		912-Administration/Office 912-Administration/Office	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
	6/10/2024	6/1/2024	14465	5017-Alpha Vision, Inc. 5017-Alpha Vision, Inc.	5940-Technology Services 5940-Technology Services	EFT	101219 101219	379.00 379.00	144.02 234.98	In Transit In Transit		912-Administration/Office 912-Administration/Office	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
	6/24/2024	6/3/2024	268577280	3082-Asjajah Academy	5880-Instructional Vendors &	EFT	20136005011	1,715.00	1,715.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	6/11/2024	5/24/2024	268574396	2577-Amanda Leigh Holiday	5880-Instructional Vendors &	EFT	20136004887	1,274.75	1,274.75	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	6/24/2024	4/15/2024	190C-DLX4-19YX	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	EFT	20136004960	9,907.65	277.71	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
		4/16/2024	1KOC-V4LP-DFR	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/8/2024	14MP-OF7J-9RT	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/24/2024	1DLP-KH17-4MK1	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/24/2024	1FKV-KMGT-4KK4	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.73	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/24/2024	1KCV-3T9D-MVTV	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.13	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/24/2024	1K0V-RRDV-FRPO	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/24/2024	1DMD-XM6M-444K	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/23/2024	13ML-XHOF-3R39	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/27/2024	11WV-XXKD-6246	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/6/2024	14KC-3T9D-PFTD	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	100N-XTRF-P8F6	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/5/2024	13XH-JGJG-MWVC	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	1MCG-TCG1-QLJ3	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/8/2024	11WV-XXKD-7VCM	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/23/2024	1XYF-TRW1-3WPL	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	1YKX-6TWU-1MJJ	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/23/2024	1M81-FMWF-11M5	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/6/2024	1O3N-PHW-8H8K	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	1D7D-PW3C-QHKD	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/6/2024	1UNC-11M9-PWJ4	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/5/2024	1O63-RPLG-N3H6	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/4/2024	1MPC-PW19-CHOD	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	1JOG-FXWC-MUM6	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/5/2024	1D7D-PW3C-P31T	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/23/2024	1D4A-POTD-3RJ3	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	1JOG-FXWC-LXJ3	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/23/2024	1P76-X33T-3O3T	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/5/2024	1TPI-YGR1-PNN1	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
		5/4/2024	13LX-RD1P-9TCL	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/24/2024	1CJW-LCXD-7X6K	1925-Amazon Capital Services, Inc.	4300-Other Supplies	EFT	20136004960	9,907.65	3.27	In Transit		906-Education Services	2073-Excel Academy Charter School - Helendale
		5/6/2024	14YR-NRVI-07PW	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.34	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/6/2024	18M6-6CYR-06HP	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	6.67	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner
		5/5/2024	14YR-DKWJ-L496	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2073-Excel Academy Charter School - Helendale
				1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFT	20136004960	9,907.65	4.09	In Transit		912-Administration/Office	2053-Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

5/7/2024	1PRG-U3H-91CF	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	14YR-NRNI-PTYR	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/7/2024	11GM-PY6M-V46M	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/5/2024	1URV-DKWJ-KCJL	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Warner
5/5/2024	1YPT-9X7Q-L4FC	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/8/2024	1K87-33RQ-36KH	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	11RY-JD37-C9PI	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	1063-RBLG-KXCP	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/8/2024	1AMN-TNLM-4NC7	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/4/2024	1RMD-9X7P-CM3F	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/5/2024	1RMO-KDN3-NDGH	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/23/2024	1J3J-F4T7-31L4	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/24/2024	1J3J-F4T7-4PHN	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	17VP-RFT1-X0H1	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	14RH-VYR1-X4RV	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	1URV-DKWJ-LP6P	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/23/2024	13CC-GNFC-4PRW	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/8/2024	14TT-DDCC-79F7	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/4/2024	1310-G6TK-DJQK	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/7/2024	1C39-39J7-YIUM	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/23/2024	1JUL-NCF6-31PD	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/24/2024	11HX-MH64-4PRW	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/7/2024	11MX-K9GL-74F1	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/5/2024	1BRN-LF01-LI3N	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	1310-G6TK-XDM6	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	17VP-RFT1-X0XJ	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/23/2024	1QNN-VYXJ-3NMP	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/23/2024	1JUL-NCF6-1VY1	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/5/2024	11FN-VF9K-P3U1	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/4/2024	1063-RBLG-DC06	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/24/2024	110X-C94D-4D6B	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	11GM-PY6M-QJRT	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/23/2024	1G1Y-DR1V-3MJD	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/22/2024	16UR-VE3F-GGKT	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	1C19-LWVD-W311	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.09	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/8/2024	1RMN-TNLM-4JVJ	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/5/2024	1Y6J-73D7-N7V3	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	1RMD-KDN3-PT1R	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.73	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/4/2024	1064-6R73-DM8K	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.73	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	13KL-9FVL-M3LX	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	1C9P-JTWC-MKJF	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	11BH-FMYJ-TN8X	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.73	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/4/2024	1KGM-F1JD-CDYL	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.67	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	13KL-9FVL-LT49	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.15	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	1YXV-6TWD-QJPT	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.76	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/8/2024	1RCJ-NUP3-79KL	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.78	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/8/2024	17VP-T6W7-41NK	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	1RRN-LF01-TY9C	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.16	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/4/2024	10TD-PW3C-D7VR	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.78	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/6/2024	1JGQ-FXWC-MTF3	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.73	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	10NW-7FQJ-3XRI	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/8/2024	17VP-T6W7-43PK	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.16	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/7/2024	1MQC-TGCI-XYPR	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.73	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/4/2024	1JGQ-3YFG-96GD	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/23/2024	14G3-MDMM-1163	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.73	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/24/2024	1YLM-QH14-4MXX	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.13	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/6/2024	13HT-W4GR-WX61	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.83	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/4/2024	11D1-NKH6-7Y1C	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.18	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/22/2024	147G-VGJF-D7JY	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	EFF	20136004960	9,907.65	8.75	In Transit	914-Community Engagement	2073-Excel Academy Charter School - Healdside
5/7/2024	1JGQ-3YFG-WN37	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	EFF	20136004960	9,907.65	14.27	In Transit	914-Community Engagement	2053-Excel Academy Charter School - Warner
5/6/2024	1UNC-1NH9-QD03	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.83	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/4/2024	1Y6W-GM3-91M3	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	4.16	In Transit	912-Administration/Office	2073-Excel Academy Charter School - Healdside
5/8/2024	11F9-XR3C-CTKG	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	6.78	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/25/2024	11FP-1DHI-1D3K	1925-Amazon Capital Services, Inc.	4390-Other Supplies - Mater	EFF	20136004960	9,907.65	6.78	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner
5/19/2024	1K46-ED79-1JFL	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	51.24	In Transit	907-Special Education	2073-Excel Academy Charter School - Healdside
5/21/2024	16RV-GDPT-861F	1925-Amazon Capital Services, Inc.	4320-Office Supplies	EFF	20136004960	9,907.65	19.82	In Transit	912-Administration/Office	2053-Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/24/2024	6/3/2024	B-26857279	V3170--APLus Tutoring Inc.	5880--Instructional Vendors &	EFT	101409	280.00	280.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576077	V3170--APLus Tutoring Inc. V3170--APLus Tutoring Inc.	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101320 101320	910.00 910.00	350.00 560.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	5/29/2024	B-268575685	6124--Applause Music Academy Glendora 6124--Applause Music Academy Glendora	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101373 101373	820.00 820.00	492.00 328.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	5/29/2024	B-268575686	6125--Applause Music Academy Rancho Cucamonga	5880--Instructional Vendors &	EFT	101354	492.00	492.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	4/25/2024	MA75930974	1151--Apple Inc	4310--Materials & Supplies	EFT	101444	79.00	79.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268576326	5864--Aquatic Explorations and Safety Training 5864--Aquatic Explorations and Safety Training	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101479 101479	242.00 242.00	53.00 189.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/10/2024	5/18/2024	B-268574398	5864--Aquatic Explorations and Safety Training 5864--Aquatic Explorations and Safety Training	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101271 101271	414.50 414.50	261.50 153.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/20/2024	B-268574399	1370--Arbor Learning Community 1370--Arbor Learning Community	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	2013600484 2013600484	1,745.00 1,745.00	785.00 960.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268576327	3126--Archery Champs	5880--Instructional Vendors &	EFT	2013600494	734.50	734.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576328	1881--Ardent Academy for Gifted Youth	5880--Instructional Vendors &	EFT	2013600509	573.33	573.33	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	5/31/2024	0241182-IN	5920--Arey Jones Educational Solutions	4310--Materials & Supplies	EFT	101419	20,163.18	22.80	In Transit	915--Technology	2073--Excel Academy Charter School - Helendale
5/20/2024	0240589-IN	5920--Arey Jones Educational Solutions	4310--Materials & Supplies	4310--Materials & Supplies	EFT EFT	101419 101419	20,163.18 20,163.18	37.20 12,463.97	In Transit In Transit	915--Technology 915--Technology	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	5/17/2024	0240586-IN	5920--Arey Jones Educational Solutions	4310--Materials & Supplies	EFT	101302	150.00	57.00	In Transit	915--Technology	2073--Excel Academy Charter School - Helendale
6/10/2024	5/21/2024	B-268574400	5641--Ark Academy 5641--Ark Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101208 101208	1,889.00 1,889.00	1,324.00 565.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/17/2024	B-268578625	1907--Armory Center for the Arts	5880--Instructional Vendors &	EFT	101417	1,978.00	1,603.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/4/2024	B-268577281	1994--Art 4 Kids and Teens	5880--Instructional Vendors &	EFT	101451	149.00	149.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/30/2024	B-268575687	1622--Art Experience Studio 1622--Art Experience Studio	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004917 20136004917	261.00 261.00	81.00 180.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576099	6254--Art of Jiu Jitsu Costa Mesa 6254--Art of Jiu Jitsu Costa Mesa	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004948 20136004948	1,811.00 1,811.00	1,504.00 307.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	4/25/2024	INW2308916	1321--Art of Problem Solving	4100--Textbooks & Core Curricu	EFT	20136004900	117.48	117.48	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/4/2024	4/16/2024	INW2308791	1321--Art of Problem Solving	4100--Textbooks & Core Curricu	EFT	20136004828	116.40	116.40	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268576329	1849--Art Steps, Inc Yorba Linda 1849--Art Steps, Inc Yorba Linda	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101438 101438	782.00 782.00	150.00 632.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576331	3052--Art Steps, Inc.	5880--Instructional Vendors &	EFT	101468	940.25	940.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576330	3015--Art Steps, Inc. Costa Mesa	5880--Instructional Vendors &	EFT	101440	671.05	671.05	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/22/2024	B-268574401	6150--Art Studio Pillar 6150--Art Studio Pillar	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004875 20136004875	510.00 510.00	310.00 200.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576177	2180--ARTime, LLC.	5880--Instructional Vendors &	EFT	101384	140.00	140.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576100	v3054--Ascent Institute for Youth Skills Develo v3054--Ascent Institute for Youth Skills Develo	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004906 20136004906	6,520.92 6,520.92	1,630.00 4,890.92	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/4/2024	5/15/2024	B-268574514	2101--Automotive Technology Group, Inc. dba	5880--Instructional Vendors &	EFT	20136004831	200.00	200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/1/2024	B-268576101	1441--AVPA at La Sierra University	5880--Instructional Vendors &	EFT	20136004932	650.00	650.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/10/2024	B-268578318	2089--B & B Music School	5880--Instructional Vendors &	EFT	101475	130.00	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	3/29/2024	23064	5780--Balloons by Jenn 5780--Balloons by Jenn	4330--Meals & Events 4330--Meals & Events	EFT EFT	20136004912 20136004912	1,285.00 1,285.00	796.70 488.30	In Transit In Transit	906--Education Services 906--Education Services	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	5/20/2024	4547250	1156--Barnes and Noble	4310--Materials & Supplies	EFT	101294	341.28	27.33	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
5/17/2024	4546442	1156--Barnes and Noble	4310--Materials & Supplies	4310--Materials & Supplies	EFT EFT	101294 101294	341.28 341.28	301.70 12.25	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
6/10/2024	4/12/2024	4533668	1156--Barnes and Noble	4310--Materials & Supplies	EFT	101195	526.53	526.53	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/3/2024	4/11/2024	4533264	1156--Barnes and Noble	4310--Materials & Supplies	EFT	101162	34.56	34.56	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576102	6313--Barnyard Buddies LLC	5880--Instructional Vendors &	EFT	101393	425.00	425.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/20/2024	B-268574402	6313--Barnyard Buddies LLC	5880--Instructional Vendors &	EFT	101280	220.00	220.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/18/2024	B-268574403	4153--Beach Tutors	5880--Instructional Vendors &	EFT	101221	1,897.00	1,897.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/11/2024	B-268578319	1694--Beaumont Music Centre	5880--Instructional Vendors &	EFT	101456	224.00	224.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/29/2024	B-268575688	5996--Belmont Music Studio Music Lessons	5880--Instructional Vendors &	EFT	101300	1,265.00	1,265.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	6/3/2024	532840157	5996--Belmont Music Studio Music Lessons	5880--Instructional Vendors &	EFT	101263	128.01	90.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/3/2024	532840158	5996--Belmont Music Studio Music Lessons	5880--Instructional Vendors &	5880--Instructional Vendors &	EFT EFT	101263 101263	128.01 128.01	38.01	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/18/2024	B-268574404	2149--Bionerds	5880--Instructional Vendors &	EFT	20136004872	132.00	132.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/18/2024	B-268574405	31149--Blackbelt Collective Krav Maga LLC	5880--Instructional Vendors &	EFT	101256	209.00	209.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/5/2024	B-268577284	5887--Blackmore Learning Academy	5880--Instructional Vendors &	EFT	101437	485.00	485.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	4/15/2024	2867922	5059--Black Art Material	4310--Materials & Supplies	EFT	101178	43.25	37.84	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
5/1/2024	2963240	5059--Black Art Material	4310--Materials & Supplies	4310--Materials & Supplies	EFT EFT	101178 101178	43.25 43.25	5.41	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268577285	6162--Blooming Anomaly	5880--Instructional Vendors &	EFT	101431	200.00	200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	5/28/2024	876	5536--Blossom and Bot	4100--Textbooks & Core Curricu	EFT	20136004967	324.00	162.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

	5/28/2024	875	5536--Blossom and Rbot	4100--Textbooks & Core Curricu	EFT	20136004967	324.00	162.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/30/2024 5/30/2024	B-268575689 B-268576103	6049--Blossom Hill Ranch LLC 6049--Blossom Hill Ranch LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101292 101292	1,453.75 1,453.75	1,380.00 73.75	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576104	3329--Blue Buoy Swim School	5880--Instructional Vendors &	EFT	20136004940	450.00	450.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	5/24/2024	EA002401	1841--Blue Tent Online	4100--Textbooks & Core Curricu	EFT	101400	457.94	457.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/30/2024	B-268575690	6312--Boaz Rhythm Center Inc	5880--Instructional Vendors &	EFT	20136004956	450.00	450.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/23/2024	B-268574406	2806--Brain Builders STEM Education 2806--Brain Builders STEM Education	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101245 101245	1,660.00 1,660.00	92.00 1,568.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	5/20/2024	268501985	1322--B-ave Writer, LLC	4100--Textbooks & Core Curricu	EFT	101336	239.00	239.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/20/2024	B-268575691	v3002--Breakthrough Sports LLC v3002--Breakthrough Sports LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101376 101376	1,496.89 1,496.89	147.50 1,349.39	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	5/20/2024	B-268575692	6118--Bridges Equestrian, Inc.	5880--Instructional Vendors &	EFT	101372	800.00	800.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/16/2024	2089-062024	5796--BRMS - Charter/LIFE 5796--BRMS - Charter/LIFE 5796--BRMS - Charter/LIFE 5796--BRMS - Charter/LIFE 5796--BRMS - Charter/LIFE 5796--BRMS - Charter/LIFE	3990--P- Benefit Adjustments 3990--P- Benefit Adjustments 3990--P- Benefit Adjustments 3990--P- Benefit Adjustments 3990--P- Benefit Adjustments 3990--P- Benefit Adjustments	EFT EFT EFT EFT EFT EFT	20136004902 20136004902 20136004902 20136004902 20136004902 20136004902	110,167.75 110,167.75 110,167.75 110,167.75 110,167.75 110,167.75	57,830.70 2.04 6,417.87 35,445.09 10,468.74 3.32	In Transit In Transit In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/28/2024	6/28/2024	5795-062824	5795--BRMS - FSA 5795--BRMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA	EFT EFT		173.06 173.06	107.31 65.75	In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/24/2024	5795-062424	5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA	EFT EFT EFT EFT		176.51 176.51 176.51 176.51	57.57 15.50 9.50 93.94	In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/17/2024	6/17/2024	5795-061724	5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA	EFT EFT EFT EFT EFT EFT EFT EFT		962.51 190.00 165.31 962.51 9.50 962.51 962.51 962.51	269.72 150.00 165.31 310.00 9.50 1.54 15.50 15.50	In Transit In Transit In Transit In Transit In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/11/2024	5/16/2024	Admin-2089-062024	5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA	3990--P- Benefit Adjustments 3990--P- Benefit Adjustments 3990--P- Benefit Adjustments 3990--P- Benefit Adjustments	EFT EFT EFT EFT	20136004901 20136004901 20136004901 20136004901	118.00 118.00 118.00 118.00	53.01 121.09 20.15 12.35	In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/10/2024	6/10/2024	5795-061024	5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA	EFT EFT EFT EFT		312.34 312.34 312.34 312.34	136.03 35.31 57.62 63.38	In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/7/2024	6/7/2024	5795-060724	5795--BRMS - FSA 5795--BRMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA	EFT EFT		24.98 24.98	9.49 15.49	In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	6/3/2024	5795-060224	5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA 5795--BRMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA 9516--Voluntary FSA	EFT EFT EFT EFT EFT EFT		261.26 261.26 261.26 261.26 261.26 261.26	54.64 33.49 26.24 16.39 80.60 49.40	In Transit In Transit In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/6/2024	B-268577286	5829--Broadway Gymnastics School	5880--Instructional Vendors &	EFT	20136004975	700.00	700.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	6/1/2024	B-268576105	2199--Burbank Music Academy	5880--Instructional Vendors &	EFT	101288	450.00	450.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/7/2024	B-268577287	1126--Buzzy Mae Music Academy	5880--Instructional Vendors &	EFT	20136004996	245.00	245.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/31/2024	B-268576106	1126--Buzzy Mae Music Academy 1126--Buzzy Mae Music Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004959 20136004959	1,470.00 1,470.00	560.00 910.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/11/2024	5/23/2024	B-268574407	1126--Buzzy Mae Music Academy 1126--Buzzy Mae Music Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004895 20136004895	870.00 870.00	310.00 560.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/4/2024	B-268577288	1355--C3 Classes, LLC	5880--Instructional Vendors &	EFT	101414	100.00	100.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576107	5648--CA Training Facility	5880--Instructional Vendors &	EFT	20136004935	1,075.00	1,075.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268576108	v3140--Cadenza Music Academy	5880--Instructional Vendors &	EFT	101378	478.34	478.34	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024 6/3/2024	B-268576364 B-268577289	5684--Caique Ju Jitsu Walnut Academy 5684--Caique Ju Jitsu Walnut Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101452 101452	240.00 240.00	120.00 120.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
6/20/2024	5/31/2024	B-268575694	2335--Caique Ju-Jitsu	5880--Instructional Vendors &	EFT	20136004927	1,569.00	1,569.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	6/3/2024	5787-070124	5787--California Charter School Association 9330--Prepact Expenses	9330--Prepact Expenses 9330--Prepact Expenses	EFT EFT	20136004881 20136004881	24,319.50 24,319.50	9,241.41 15,078.09	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/10/2024 6/6/2024	B-268578320 B-268577290	1424--California Gymnastics, LLC 1424--California Gymnastics, LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101492 101492	330.00 330.00	44.00 286.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/25/2024	4/27/2024	B-268566751	2609--Candi Chavez	5880--Instructional Vendors &	EFT	101501	360.00	360.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/25/2024	4/27/2024	B-268566751	2609--Candi Chavez	5880--Instructional Vendors &	EFT	Volked - 100934	-360.00	-360.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576109	2609--Candi Chavez	5880--Instructional Vendors &	EFT	101386	360.00	360.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/20/2024	7	6065--Carly Stone 6065--Carly Stone	5841--Community Marketing 5841--Community Marketing	EFT EFT	20136004943 20136004943	400.00 400.00	152.00 248.00	In Transit In Transit	913--Marketing 913--Marketing	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	5/2/2024	5265628291	2345--Carolina Biological Supply Company	4310--Materials & Supplies	EFT	101188	32.41	32.41	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/8/2024	B-268577655	6165--Catherine Crosette Cello	5880--Instructional Vendors &	EFT	101483	150.00	150.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/25/2024	B-268574409	6023--Celebration Education	5880--Instructional Vendors &	EFT	101227	890.00	890.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/20/2024	B-268574410	1784--Celeste Haueter	5880--Instructional Vendors &	EFT	20136004848	1,327.50	1,327.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/2/2024	2177	6309--Champions Services Incorporated	5100--SpEd Consultants and Ven	EFT	101359	1,927.50	1,372.50	In Transit	APE Services April 2024	907--Special Education 2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

			6309--Champions Services Incorporated	5100--SpEd Consultants and Ven	EFT	101359	1,927.50	550.00	In Transit	SAI Services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/10/2024	5/23/2024	B-268574427	6286--Chapman Hemborg Art Classes	5880--Instructional Vendors &	EFT	101202	330.00	330.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	6/3/2024	1815	5809--Charter Connect 5809--Charter Connect	5841--Community Marketing 5841--Community Marketing	EFT EFT	101197 101197	2,450.00 931.00	1,519.00 931.00	In Transit In Transit		913--Marketing 913--Marketing	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/24/2024	B-268574411	2246--Chef Tech Cooking School	5880--Instructional Vendors &	EFT	20136004861	1,170.00	1,170.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577291	6336--Chess Wizards Inc. 6336--Chess Wizards Inc.	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101434 101434	828.00 504.00	324.00 828.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/23/2024	B-268574408	2391--Christina Classical Conservatory LLC	5880--Instructional Vendors &	EFT	20136004871	105.56	105.56	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/30/2024	B-268575738	3401--Christina Choate	5880--Instructional Vendors &	EFT	20136004879	1,275.00	1,275.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/29/2024	B-268575695	6122--Christina O'Herin	5880--Instructional Vendors &	EFT	20136004930	225.00	225.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/19/2024 6/5/2024	B-268578963 B-268577292	2749--Circle City School Enrichment Program 2749--Circle City School Enrichment Program	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101398 101398	4,713.25 4,713.25	183.25 4,530.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/24/2024	6/18/2024	3038455.01	5106--City of Brea 5106--City of Brea	5610--Facility Rents & Leases 5610--Facility Rents & Leases	EFT EFT	101406 101406	2,462.00 2,462.00	935.56 1,526.44	In Transit In Transit		906--Education Services 906--Education Services	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	5/29/2024	B-268575696	1110--Claremont Chefs Academy	5880--Instructional Vendors &	EFT	101326	140.00	140.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	5/29/2024	B-268575697	2017--Claremont Community School of Music 2017--Claremont Community School of Music	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004918 20136004918	1,010.50 1,010.50	352.50 658.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/8/2024	11235128	2773--Classroom Complete Press	4100--Textbooks & Core Curricu	EFT	101262	43.90	43.90	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/11/2024	B-268578321	5970--Code Ninjas Irvine	5880--Instructional Vendors &	EFT	101489	498.00	498.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/6/2024	B-268577293	v3152--Code Ninjas Santa Clarita	5880--Instructional Vendors &	EFT	101396	200.00	200.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	5/30/2024	B-268575698	1533--Common Thread Claremont	5880--Instructional Vendors &	EFT	20136004915	780.00	780.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/7/2024	B-268577556	2964--Corona Inline	5880--Instructional Vendors &	EFT	20136005010	701.94	701.94	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268577294	6266--Create OC Art Studio	5880--Instructional Vendors &	EFT	101425	160.00	160.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/27/2024	B-268574413	5520--Creative Academy Tutoring Center 5520--Creative Academy Tutoring Center	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004855 20136004855	890.00 890.00	320.00 570.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/20/2024	5/31/2024	B-268575699	3240--Creative Creatures & Co.	5880--Instructional Vendors &	EFT	20136004955	286.25	286.25	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/23/2024	B-268574414	1403--Creative Learning Place Inc	5880--Instructional Vendors &	EFT	20136004866	400.00	400.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/31/2024	B-268575700	3172--Dancing Keys Music Studio LLC	5880--Instructional Vendors &	EFT	101361	610.50	610.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/1/2024	B-268576128	3081--Daniel Alarco, Jr.	5880--Instructional Vendors &	EFT	20136004916	540.00	540.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577295	5654--Denise Williams	5880--Instructional Vendors &	EFT	20136004978	125.00	125.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/31/2024	B-268575701	5654--Denise Williams 5654--Denise Williams	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004936 20136004936	3,180.00 3,180.00	2,260.00 920.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/28/2024	B-268574448	6093--Dennis Frayne Music Studio	5880--Instructional Vendors &	EFT	101276	690.40	690.40	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/30/2024	B-268575702	2623--Dexter Creative	5880--Instructional Vendors &	EFT	101364	274.00	274.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/20/2024	B-268574415	6147--DK Tutoring	5880--Instructional Vendors &	EFT	101217	290.00	290.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/1/2024	B-268576112	v3012--Do Re Michelle Music School	5880--Instructional Vendors &	EFT	20136004905	120.00	120.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/24/2024	B-268574416	v3012--Do Re Michelle Music School	5880--Instructional Vendors &	EFT	20136004883	360.00	360.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577296	1383--Drawn241 Chino Hills	5880--Instructional Vendors &	EFT	101430	480.00	480.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Helendale
6/18/2024	5/31/2024 5/31/2024 6/3/2024	B-268576113 B-268575703 B-268576178	2192--Drawn241 Northridge 2192--Drawn241 Northridge 2192--Drawn241 Northridge	5880--Instructional Vendors & 5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT EFT	101327 101327 101327	1,395.50 1,395.50 1,395.50	800.00 475.50 120.00	In Transit In Transit In Transit		910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
6/3/2024	5/21/2024	B-268573606	2192--Drawn241 Northridge	5880--Instructional Vendors &	EFT	101177	160.00	160.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577297	6135--Drawn241 Sherman Oaks	5880--Instructional Vendors &	EFT	101477	135.00	135.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/31/2024	B-268576115	5878--Drawn241 Valencia	5880--Instructional Vendors &	EFT	101303	460.00	460.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268577298	2269--Dunamik Dance Project, Inc	5880--Instructional Vendors &	EFT	20136004974	755.00	755.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/31/2024	B-268576116	5606--Earthroofs Field School	5880--Instructional Vendors &	EFT	20136004957	967.50	967.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576185	5805--Eudance Classrooms in Motion dba Play	5880--Instructional Vendors &	EFT	101321	550.00	550.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/25/2024	B-268574417	3250--Edward V. West	5880--Instructional Vendors &	EFT	20136004870	57.00	57.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	5/31/2024	12625	5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services	5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven	EFT EFT EFT EFT EFT EFT	101433 101433 101433 101433 101433 101433	5,476.25 5,476.25 2,501.25 5,476.25 1,830.00 5,476.25	345.00 330.00 220.00 220.00 180.00 250.00	In Transit In Transit In Transit In Transit In Transit In Transit	APE Service May 2024 Counseling Services May 2024 APE Services and Eval May 2024 Counseling Services May 2024 SAI Services May 2024 IEE Vision Therapy	907--Special Education 907--Special Education 907--Special Education 907--Special Education 907--Special Education 907--Special Education	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/18/2024	4/30/2024	12471	5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services 5162--Effectual Educational Consulting Services	5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven	EFT EFT EFT EFT EFT	101345 101345 101345 101345 101345	1,623.75 1,623.75 1,623.75 1,623.75 1,623.75	410.00 373.75 220.00 180.00 440.00	In Transit In Transit In Transit In Transit In Transit	Services and Vision Eval April 2024 APE Services April 2024 Counseling Services April 2024 SAI Services April 2024 Counseling Services April 2024	907--Special Education 907--Special Education 907--Special Education 907--Special Education 907--Special Education	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/10/2024	4/30/2024	12505	5162--Effectual Educational Consulting Services	5100--SpEd Consultants and Ven	EFT	101255	1,125.00	1,125.00	In Transit	Vision Therapy IEE	907--Special Education	2053--Excel Academy Charter School - Warner
6/10/2024	5/8/2024	IN-6438	1339--Elemental Science (Elemental Science, Jr	4100--Textbooks & Core Curricu	EFT	101200	36.00	36.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577299	5699--Elite Dance Academy of Orange County	5880--Instructional Vendors &	EFT	101467	75.00	75.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577283	4103--Elizabeth K Gibbs	5880--Instructional Vendors &	EFT	101459	282.00	282.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/24/2024	6/11/2024	B-268578323	6167--Elizabeth Welsh	5880--Instructional Vendors &	EFT	101401	68.75	68.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/5/2024 284.260962.5 284.2609615		1376--EMH Sports USA, Inc.	5100--SpEd Consultants and Ven	EFT	101387	2,280.00	380.00	In Transit	APE Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/24/2024	B-268574418	1376--EMH Sports USA, Inc.	5880--Instructional Vendors &	EFT	101192	1,237.00	957.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/4/2024	B-268577300	5976--Epic Surf Skills	5880--Instructional Vendors &	EFT	101436	260.00	260.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/11/2024	B-268578324	5845--Eriko Tsuji	5880--Instructional Vendors &	EFT	20136004969	330.00	330.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	6/3/2024	B-268576117	2956--Evolution Swim Academy Mission Viejo, Ca	5880--Instructional Vendors &	EFT	20136004921	785.00	785.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/10/2024	B-268577558	5579--Evolution Swim Academy Rancho Mission	5880--Instructional Vendors &	EFT	20136004968	39.86	39.86	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	6/3/2024	B-268576118	5579--Evolution Swim Academy Rancho Mission	5880--Instructional Vendors &	EFT	20136004951	318.94	318.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/4/2024	B-268577301	5591--Faith Seymour Tutoring Services	5880--Instructional Vendors &	EFT	101422	50.00	50.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/10/2024	5/21/2024	B-268574419	5591--Faith Seymour Tutoring Services	5880--Instructional Vendors &	EFT	101230	150.00	150.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/5/2024	B-268577302	1789--Fashion Camp - Create. Design. Sew. LLC	5880--Instructional Vendors &	EFT	20136004979	1,089.72	220.85	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/4/2024	5/3/2024	30906	1789--Fashion Camp - Create. Design. Sew. LLC	4310--Materials & Supplies	EFT	20136004824	350.00	350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/22/2024	B-268574420	v3022--Fired Up Arts	5880--Instructional Vendors &	EFT	101218	158.00	158.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/8/2024	B-268577559	5561--Firestorm Freerunning - Galaxy LLC	5880--Instructional Vendors &	EFT	20136004989	1,922.50	1,922.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/3/2024	B-268576119	1854--Firestorm Freerunning Ultra LLC	5880--Instructional Vendors &	EFT	101299	531.50	531.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	2/1/2024	2104	6257--First Touch Soccer	5880--Instructional Vendors &	EFT	101285	260.00	260.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	2/1/2024	2104	6257--First Touch Soccer	5880--Instructional Vendors &	EFT	Voided - 100402	-260.00	-260.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/17/2024	B-268574421	6257--First Touch Soccer	5880--Instructional Vendors &	EFT	101241	130.00	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	5/31/2024	B-268575705	6042--Fit 2 Be Free LLC	5880--Instructional Vendors &	EFT	101305	375.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	5/31/2024	B-268576120	6042--Fit 2 Be Free LLC	5880--Instructional Vendors &	EFT	101305	375.00	75.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/10/2024	B-268578325	5689--Floaties Swim School, LLC	5880--Instructional Vendors &	EFT	101482	975.00	975.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/10/2024	B-268577560	5936--Flow Academy Jiu Jitsu	5880--Instructional Vendors &	EFT	20136005013	1,465.00	40.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/3/2024	5/9/2024	B-268577303	5936--Flow Academy Jiu Jitsu	5880--Instructional Vendors &	EFT	20136005013	1,465.00	290.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	5/30/2024	B-268575706	2572--Focus Dance Center	5880--Instructional Vendors &	EFT	101322	210.00	210.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/6/2024	B-268577304	4174--ForteRano Music School	5880--Instructional Vendors &	EFT	20136004970	40.00	40.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/12/2024	B-268578326	4184--Free Society Academics	5880--Instructional Vendors &	EFT	20136005022	2,307.00	1,153.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/4/2024	5/21/2024	B-268573607	4184--Free Society Academics	5880--Instructional Vendors &	EFT	20136005022	2,307.00	1,153.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	5/31/2024	B-268576121	6355--Freedom in Motion Gym Murrieta	5880--Instructional Vendors &	EFT	101349	1,039.00	1,039.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	5/31/2024	B-268576122	6108--Freedom in Motion, Riverside	5880--Instructional Vendors &	EFT	20136004924	699.00	212.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/23/2024	B-268574422	6142--Fullerton Family YMCA	5880--Instructional Vendors &	EFT	101210	789.00	720.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/3/2024	5/23/2024	B-268573608	6142--Fullerton Family YMCA	5880--Instructional Vendors &	EFT	101167	1,661.00	118.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/5/2024	B-268577305	1414--Fun On The Farm Inc., DBA Fun With Hens	5880--Instructional Vendors &	EFT	20136004965	360.00	360.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/10/2024	B-268578327	6160--Gabriel Jacob	5880--Instructional Vendors &	EFT	101410	1,200.00	1,200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/2/2024	B-268576123	4110--Gabrina Casillas Owen	5880--Instructional Vendors &	EFT	101347	105.00	105.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/15/2024	B-268574423	4110--Gabrina Casillas Owen	5880--Instructional Vendors &	EFT	101234	420.00	420.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	6/3/2024	B-268576124	1883--Georganne Gould	5880--Instructional Vendors &	EFT	20136004953	170.37	30.37	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	5/29/2024	B-268575707	1883--Georganne Gould	5880--Instructional Vendors &	EFT	20136004953	170.37	140.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/1/2024	B-268576125	1866--Giordano's ATA Martial Arts	5880--Instructional Vendors &	EFT	101355	149.00	149.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/28/2024	B-268574424	6256--Glendora Music and Arts School	5880--Instructional Vendors &	EFT	20136004899	475.00	475.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	5/30/2024	B-268575708	6239--Golden Star Educational Services	5880--Instructional Vendors &	EFT	101340	750.00	750.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/5/2024	B-268577306	5924--Goldfish Swim School of Aliso Viejo	5880--Instructional Vendors &	EFT	20136004980	418.00	418.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/3/2024	B-268577307	2174--Gracie Barra Corona	5880--Instructional Vendors &	EFT	101494	1,289.00	1,184.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/13/2024	B-268578606	2174--Gracie Barra Corona	5880--Instructional Vendors &	EFT	101494	1,289.00	105.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	5/20/2024	B-268575709	5746--Gracie Barra Garden Grove	5880--Instructional Vendors &	EFT	101317	827.14	793.13	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	6/3/2024	B-268576333	5746--Gracie Barra Garden Grove	5880--Instructional Vendors &	EFT	101317	827.14	34.01	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/10/2024	5/28/2024	B-268574425	5999--Gracie Barra RSM	5880--Instructional Vendors &	EFT	101279	1,035.00	1,035.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/11/2024	B-268578328	4156--Gracie Barra San Clemente	5880--Instructional Vendors &	EFT	101423	498.00	498.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/11/2024	B-268578329	4156--Gracie Barra Upland	5880--Instructional Vendors &	EFT	101429	770.00	770.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	5/31/2024	INVC275542	5201--Graduation Source	4390--Other Supplies	EFT	101314	1,063.65	404.19	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale	
6/18/2024	6/1/2024	648980894	6015--Granite Telecommunications	5910--Telephone	EFT	101293	1,667.91	633.81	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner	
6/24/2024	6/8/2024	B-268577561	2177--Greenwave Surf Inc	5880--Instructional Vendors &	EFT	20136004988	605.00	605.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/24/2024	5/16/2024	2404	6310-Growing Healthy Children Therapy Servis 6310-Growing Healthy Children Therapy Servis 6310-Growing Healthy Children Therapy Servis	5100-Sped Consultants and Ven 5100-Sped Consultants and Ven 5100-Sped Consultants and Ven	EFT EFT EFT	101408 101408 101408	803.25 803.25 803.25	238.00 267.75 297.50	In Transit In Transit In Transit	OT Services April 2024 Speech Eval April 2024 AT Eval 2024	907-Special Education 907-Special Education 907-Special Education	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner 2053-Excel Academy Charter School - Warner
6/18/2024	5/31/2024	2405	6310-Growing Healthy Children Therapy Servis 6310-Growing Healthy Children Therapy Servis 6310-Growing Healthy Children Therapy Servis	5100-Sped Consultants and Ven 5100-Sped Consultants and Ven 5100-Sped Consultants and Ven	EFT EFT EFT	101309 101309 101309	2,330.02 2,330.02 2,330.02	515.27 1,219.75 595.00	In Transit In Transit In Transit	OT Services May 2024 Speech/AEC Eval May 2024 AT Eval May 2024	907-Special Education 907-Special Education 907-Special Education	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner 2053-Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577308	1399-Gryphon Fitness Studio 1399-Gryphon Fitness Studio	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136005003 20136005003	557.50 557.50	70.00 487.50	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/10/2024	5/27/2024	B-268574426	2383-Guitar Ninyas 2383-Guitar Ninyas	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	101228 101228	1,257.50 1,257.50	807.50 450.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577309	2007-Hangar 18 East Riverside, Inc.	5880-Instructional Vendors &	EFT	20136004963	44.00	44.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/11/2024	5/23/2024	B-268574428	2007-Hangar 18 East Riverside, Inc. 2007-Hangar 18 East Riverside, Inc.	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004898 20136004898	132.00 132.00	44.00 88.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
6/4/2024	5/23/2024	B-268573609	2007-Hangar 18 East Riverside, Inc. 2007-Hangar 18 East Riverside, Inc.	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004820 20136004820	132.00 132.00	44.00 88.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
6/11/2024	5/23/2024	B-268574429	5489-Hangar 18 Mission Viejo 5489-Hangar 18 Mission Viejo	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004857 20136004857	132.00 132.00	88.00 44.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/4/2024	5/23/2024	B-268573610	5489-Hangar 18 Mission Viejo 5489-Hangar 18 Mission Viejo	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004826 20136004826	132.00 132.00	44.00 88.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
6/11/2024	5/23/2024	B-268574430	1652-Hangar 18 Upland, Inc 1652-Hangar 18 Upland, Inc	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004842 20136004842	388.00 388.00	300.00 88.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
6/4/2024	5/23/2024	B-268573611	1652-Hangar 18 Upland, Inc 1652-Hangar 18 Upland, Inc	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004833 20136004833	546.00 546.00	246.00 300.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/24/2024	6/6/2024	5460-070124	5460-Hanover Insurance Group 5460-Hanover Insurance Group	9330-Repaid Expenses 9330-Repaid Expenses	EFT EFT	101499 101499	4,018.00 4,018.00	1,526.84 2,491.16	In Transit In Transit		912-Administration/Office 912-Administration/Office	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/11/2024	5/18/2024	B-268574432	5984-Healthy Footprints Adventure Community	5880-Instructional Vendors &	EFT	20136004864	490.65	490.65	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/10/2024	5/24/2024	B-268574435	v3137-Hector Y. Martinez	5880-Instructional Vendors &	EFT	101198	125.00	125.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/24/2024	5/31/2024	ww-22919HU ww-22920HU	2064-History Unboxed LLC (Attn: Elizabeth Hsu) 2064-History Unboxed LLC (Attn: Elizabeth Hsu)	4100-Textbooks & Core Curricu 4100-Textbooks & Core Curricu	EFT EFT	20136004984 20136004984	538.49 538.49	66.42 472.07	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
6/20/2024	5/20/2024	ww-22919HU ww-22921HU	2064-History Unboxed LLC (Attn: Elizabeth Hsu) 2064-History Unboxed LLC (Attn: Elizabeth Hsu)	4100-Textbooks & Core Curricu 4100-Textbooks & Core Curricu	EFT EFT	20136004913 20136004913	132.84 132.84	66.42 66.42	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/10/2024	5/17/2024	B-268574436	1005-Holy Dodson	5880-Instructional Vendors &	EFT	101274	4,743.00	4,743.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/3/2024	4/29/2024	583795	1179-Home Science Tools	4310-Materials & Supplies	EFT	101173	93.70	93.70	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576126	5880-Homegrown Garden Skills	5880-Instructional Vendors &	EFT	20136004926	350.00	350.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576341	1415-Hong Liang	5880-Instructional Vendors &	EFT	20136004911	30.00	30.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/11/2024	5/29/2024	B-268575753	1415-Hong Liang	5880-Instructional Vendors &	EFT	20136004990	270.00	270.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/24/2024	4/19/2024	428215	6402-Honors Graduation LLC 6402-Honors Graduation LLC	4310-Materials & Supplies 4310-Materials & Supplies	EFT EFT	101485 101485	917.60 917.60	348.69 568.91	In Transit In Transit		906-Education Services 906-Education Services	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577310	5711-Icetown Riverside 5711-Icetown Riverside	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	101432 101432	983.75 983.75	190.75 793.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/3/2024	5/23/2024	B-268573612	5711-Icetown Riverside	5880-Instructional Vendors &	EFT	101170	119.00	119.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/24/2024	6/10/2024	B-268578332	3259-Math LLC	5880-Instructional Vendors &	EFT	101455	620.00	620.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/18/2024	6/7/2024	1903191497 5/2/2024	5644-Infiniti Kids Corporation 5644-Infiniti Kids Corporation	5100-Sped Consultants and Ven 5100-Sped Consultants and Ven	EFT EFT	101357 101357	3,003.00 3,003.00	429.00 2,574.00	In Transit In Transit	PT Services May 2024 Services for Feb, Mar, April 2024	907-Special Education 907-Special Education	2053-Excel Academy Charter School - Warner 2053-Excel Academy Charter School - Warner
6/18/2024	6/3/2024	1820	6338-Inland Tutoring	5880-Instructional Vendors &	EFT	101316	360.00	120.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/3/2024	6/3/2024	1821	6338-Inland Tutoring	5880-Instructional Vendors &	EFT	101316	360.00	120.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/3/2024	6/3/2024	1814	6338-Inland Tutoring	5880-Instructional Vendors &	EFT	101316	360.00	120.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/10/2024	5/22/2024	B-268574437	5478-Inspired By Kingston	5880-Instructional Vendors &	EFT	101283	465.00	465.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576127	6318-Inspyr Arts Education	5880-Instructional Vendors &	EFT	101391	310.00	310.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/24/2024	6/5/2024	219922	6412-Institute for Multi-Sensory Education 6412-Institute for Multi-Sensory Education	5895-Professional Development 5895-Professional Development	EFT EFT	101449 101449	3,250.00 3,250.00	2,015.00 1,235.00	In Transit In Transit		907-Special Education 907-Special Education	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
6/20/2024	5/31/2024	B-268575722	1304-Intro 2 Skateboarding LLC 1304-Intro 2 Skateboarding LLC	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004949 20136004949	3,695.00 3,695.00	2,065.00 1,630.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/3/2024	6/3/2024	B-268576334	1304-Intro 2 Skateboarding LLC 1304-Intro 2 Skateboarding LLC	5880-Instructional Vendors & 5880-Instructional Vendors &	EFT EFT	20136004949 20136004949	3,695.00 3,695.00	360.00 90.00	In Transit In Transit		910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577311	5714-Irene School of Rhythmic Gymnastics	5880-Instructional Vendors &	EFT	101428	1,256.50	1,256.50	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/8/2024	2327-Ivy Kids LLC	5600	4100-Textbooks & Core Curricu	EFT	101254	619.20	87.90	87.90	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/8/2024	2327-Ivy Kids LLC	5601	4100-Textbooks & Core Curricu	EFT	101254	619.20	87.90	87.90	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/13/2024	2327-Ivy Kids LLC	5652	4100-Textbooks & Core Curricu	EFT	101254	619.20	43.95	43.95	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/13/2024	2327-Ivy Kids LLC	5653	4100-Textbooks & Core Curricu	EFT	101254	619.20	103.80	103.80	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/8/2024	2327-Ivy Kids LLC	5599	4100-Textbooks & Core Curricu	EFT	101254	619.20	125.85	125.85	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/7/2024	2327-Ivy Kids LLC	5582	4100-Textbooks & Core Curricu	EFT	101254	619.20	43.95	43.95	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
5/7/2024	2327-Ivy Kids LLC	5583	4100-Textbooks & Core Curricu	EFT	101254	619.20	125.85	125.85	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
6/3/2024	5/9/2024	5602	2327-Ivy Kids LLC	4100-Textbooks & Core Curricu	EFT	101181	125.85	125.85	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/18/2024	5/21/2024	9109086262	6411-J.J. Keller & Associates, Inc. 6411-J.J. Keller & Associates, Inc.	9330-Repaid Expenses 9330-Repaid Expenses	EFT EFT	101360 101360	1,095.00 1,095.00	416.10 678.90	In Transit In Transit		912-Administration/Office 912-Administration/Office	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
6/3/2024	4/13/2024	19418	1243-JackRip Publishing, LLC	4100-Textbooks & Core Curricu	EFT	101175	81.63	81.63	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577312	6270-Jennifer Gentle	5880-Instructional Vendors &	EFT	20136004990	201.00	140.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/11/2024	6/26/2024	B-268578333	6270-Jennifer Gentle	5880-Instructional Vendors &	EFT	20136004990	201.00	61.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268576365	2047-Jennifer Walton	5880-Instructional Vendors &	EFT	20136004987	245.00	245.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/20/2024	6/1/2024	B-268576129	2047-Jennifer Walton	5880-Instructional Vendors &	EFT	20136004928	1,750.00	1,750.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale
6/18/2024	5/29/2024	B-268575724	5890-Jill Sturkie	5880-Instructional Vendors &	EFT	101311	300.00	300.00	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Helendale

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/11/2024	5/29/2024	B-268575749	1863--Jing Ma	5880--Instructional Vendors &	EFT	20136004856	115.00	115.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/8/2024 6/3/2024	B-26857562 B-26857314	1988--Joe Ferrante Musk Academy	5880--Instructional Vendors &	EFT	20136005014	1,404.00	156.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268576335	1954--Joyful Music and Arts	5880--Instructional Vendors &	EFT	20136004983	120.00	120.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/3/2024	B-268576130	1954--Joyful Music and Arts	5880--Instructional Vendors &	EFT	20136004910	885.00	885.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/25/2024	6/25/2024	5696-053124	5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		5,102.34	295.10	In Transit	urchase Card 05.01.24-05.31.24		2053--Excel Academy Charter School - Warner
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		180.88		In Transit	urchase Card 05.01.24-05.31.24		2073--Excel Academy Charter School - Helendale
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		5,102.34	143.64	In Transit	urchase Card 05.01.24-05.31.24		2073--Excel Academy Charter School - Helendale
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		5,102.34	1,636.30	In Transit	urchase Card 05.01.24-05.31.24		2073--Excel Academy Charter School - Helendale
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		5,102.34	2,612.06	In Transit	urchase Card 05.01.24-05.31.24		2053--Excel Academy Charter School - Warner
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		5,102.34	234.36	In Transit	urchase Card 05.01.24-05.31.24		2053--Excel Academy Charter School - Warner
6/22/2024	6/22/2024	5696-052824	5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		7,500.72	337.06	In Transit	urchase Card 04.28.24-05.28.24		2073--Excel Academy Charter School - Helendale
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		7,500.72	2,552.43	In Transit	urchase Card 04.28.24-05.28.24		2073--Excel Academy Charter School - Warner
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		7,500.72	99.20	In Transit	urchase Card 04.28.24-05.28.24		2053--Excel Academy Charter School - Warner
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		7,500.72	549.94	In Transit	urchase Card 04.28.24-05.28.24		2073--Excel Academy Charter School - Helendale
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		7,500.72	60.80	In Transit	urchase Card 04.28.24-05.28.24		2053--Excel Academy Charter School - Warner
			5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch	EFT		7,500.72	4,001.29	In Transit	urchase Card 04.28.24-05.28.24		2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268575725	5883--Julia Amonette-Hinkle	5880--Instructional Vendors &	EFT	101304	255.00	255.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024 5/31/2024 5/31/2024	40629 40631 40630	5257--Jump and Scout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101348	1,031.25	375.00	In Transit	Speech Services May 2024	907--Special Education	2053--Excel Academy Charter School - Warner
			5257--Jump and Scout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101348	1,031.25	125.00	In Transit	PT Services April/May 2024	907--Special Education	2053--Excel Academy Charter School - Helendale
			5257--Jump and Scout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101348	1,031.25	531.25	In Transit	Speech Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/20/2024	6/1/2024	B-268576131	6230--Just Us Learners	5880--Instructional Vendors &	EFT	20136004923	910.00	910.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/30/2024	B-268575726	v3067--K2 Studios, LLC	5880--Instructional Vendors &	EFT	101298	1,205.88	655.79	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			v3067--K2 Studios, LLC	5880--Instructional Vendors &	EFT	101298	1,205.88	550.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/29/2024	B-268576134	3301--Karen J Smith	5880--Instructional Vendors &	EFT	20136004952	22.50	22.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/29/2024	B-268575727	3301--Karen J Smith	5880--Instructional Vendors &	EFT	20136004860	540.00	540.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/17/2024	B-268574438	6035--Karin Leonard	5880--Instructional Vendors &	EFT	101264	270.00	270.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/20/2024	B-268574440	v3080--Kaser Arts	5880--Instructional Vendors &	EFT	101196	631.00	471.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
			v3080--Kaser Arts	5880--Instructional Vendors &	EFT	101196	631.00	160.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/17/2024	B-268574441	5674--KC Tutoring	5880--Instructional Vendors &	EFT	20136004885	990.00	990.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/9/2024	B-268577563	6144--Kelly Speakman	5880--Instructional Vendors &	EFT	101480	620.00	620.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/25/2024	B-268574384	6144--Kelly Speakman	5880--Instructional Vendors &	EFT	101259	1,080.00	1,080.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576210	4147--Kelsey Mira Slater	5880--Instructional Vendors &	EFT	101287	560.00	560.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/12/2024	B-268578322	3033--Kenneth and Theresa Houchin	5880--Instructional Vendors &	EFT	20136004973	2,400.00	2,400.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/3/2024	B-268576135	1419--Kick It Up Kidz LLC	5880--Instructional Vendors &	EFT	20136004947	93.75	93.75	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/21/2024	B-268574442	1419--Kick It Up Kidz LLC	5880--Instructional Vendors &	EFT	20136004854	397.50	397.50	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576136	2888--Kicks Taekwondo Riverside Inc.	5880--Instructional Vendors &	EFT	101291	150.00	150.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/2/2024	B-268576137	5997--Kids Gardening Center	5880--Instructional Vendors &	EFT	101377	50.00	50.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/21/2024	B-268574443	5997--Kids Gardening Center	5880--Instructional Vendors &	EFT	101247	1,999.00	199.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
			5997--Kids Gardening Center	5880--Instructional Vendors &	EFT	101247	1,999.00	1,800.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/3/2024	5/21/2024	B-268573613	5997--Kids Gardening Center	5880--Instructional Vendors &	EFT	101187	497.00	497.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/28/2024	4/5/2024	324	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101502	2,565.00	472.50	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101502	2,565.00	303.75	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101502	2,565.00	405.00	In Transit	OT Services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101502	2,565.00	405.00	In Transit	Speech services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101502	2,565.00	303.75	In Transit	OT Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101502	2,565.00	675.00	In Transit	Speech Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/25/2024	6/10/2024	524	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 101312	-978.75	-675.00	In Transit	Speech Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 101312	-978.75	-303.75	In Transit	OT Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/25/2024	5/6/2024	424	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 101222	-810.00	-405.00	In Transit	OT Services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 101222	-810.00	-405.00	In Transit	Speech services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/24/2024	4/5/2024	324	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 101286	-776.25	-303.75	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 101286	-776.25	-472.50	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
6/18/2024	6/10/2024	524	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101312	978.75	303.75	In Transit	OT Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101312	978.75	675.00	In Transit	Speech Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/11/2024	4/5/2024	324	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101286	776.25	472.50	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101286	776.25	303.75	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
6/11/2024	4/5/2024	324	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 100828	-776.25	-303.75	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	Voiled - 100828	-776.25	-472.50	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
6/10/2024	5/6/2024	424	5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101222	810.00	405.00	In Transit	OT Services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
			5277--Kids in Motion Pediatric Therapy	5100--SpEd Consultants and Ven	EFT	101222	810.00	405.00	In Transit	Speech services April 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/10/2024	5/20/2024	B-268574444	6148--Kids' Club Spanish School	5880--Instructional Vendors &	EFT	101269	51.00	51.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/7/2024	B-268577557	2506--KidsArt Claremont Inc.	5880--Instructional Vendors &	EFT	101427	20.00	20.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	6/2/2024	B-268576114	2506--KidsArt Claremont Inc.	5880--Instructional Vendors &	EFT	101351	454.00	454.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/30/2024	B-268575704	3245--KidsArt Glendora Inc.	5880--Instructional Vendors &	EFT	101296	376.00	376.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/12/2024	B-268578334	4186--Kidz Golf Club	5880--Instructional Vendors &	EFT	20136005002	180.00	180.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/30/2024	B-268575728	4186--Kidz Golf Club	5880--Instructional Vendors &	EFT	20136004907	710.00	710.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/13/2024	B-268578608	4177--Kings MMA Anaheim LLC	5880--Instructional Vendors &	EFT	20136004986	360.00	360.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/30/2024	B-268575729	6217--Kirsten A Lewis	5880--Instructional Vendors &	EFT	101325	907.50	220.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

			6217--Kirsten A Lewis	5880--Instructional Vendors &	EFT	101325	907.50	687.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	5/15/2024	1411	2376--Kwico, Inc. 2276--Kwico, Inc.	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	EFT EFT	20136004991 20136004991	221.18 146.33	74.85 146.33	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/20/2024	4/30/2024	1392	2276--Kwico, Inc. 2276--Kwico, Inc.	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	EFT EFT	20136004920 20136004920	3,037.66 3,037.66	1,468.36 1,569.30	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/11/2024	5/21/2024	B-268574446	6069--KL Tutoring	5880--Instructional Vendors &	EFT	20136004886	340.50	340.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/3/2024	B-268576189	1873--Krav Maga of Orange County	5880--Instructional Vendors &	EFT	20136004934	396.97	396.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/1/2024	B-268576138	6337--Kristopher Apple	5880--Instructional Vendors &	EFT	101338	240.00	240.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/27/2024	B-268574447	6028--Kumon Math and Reading of Nerco 6028--Kumon Math and Reading of Nerco	5880--Instructional Vendors & 4100--Textbooks & Core Curricu	EFT EFT	101226 101226	775.00 775.00	310.00 465.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	6/1/2024	B-268576110	4118--Kyungeun Christina Lee	5880--Instructional Vendors &	EFT	101368	750.00	750.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/28/2024	B-268575730	5529--Lanterns Global LLC	5880--Instructional Vendors &	EFT	101353	260.00	260.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/28/2024	6/28/2024	5289-062824	5289--Larry Alvarado 5289--Larry Alvarado	5800--Professional Services - 5800--Professional Services -	EFT EFT		450.00 450.00	171.00 279.00	In Transit In Transit	911--Executive Administration 911--Executive Administration	2053--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Helendale
6/25/2024	6/25/2024	5289-062524	5289--Larry Alvarado 5289--Larry Alvarado	5800--Professional Services - 5800--Professional Services -	EFT EFT		656.81 656.81	407.22 249.59	In Transit In Transit	911--Executive Administration 911--Executive Administration	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268576343	1936--Laurie Ellen Meinhold	5880--Instructional Vendors &	EFT	20136005020	252.00	252.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/4/2024	10559	5544--Law Offices of Young, Minney & Corr, LLI 5544--Law Offices of Young, Minney & Corr, LLI	5810--Legal 5810--Legal	EFT EFT	101329 101329	2,534.69 2,534.69	963.18 1,571.51	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	16616035	5296--LEAF 5296--LEAF	5620--Equipment Leases 5620--Equipment Leases	EFT EFT	101306 101306	143.86 143.86	89.19 54.67	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	5/29/2024	B-268575731	6278--Learn Beyond the Book LLC	5880--Instructional Vendors &	EFT	101295	543.87	543.87	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/22/2024	B-268574449	6244--Learning Squad OC	5880--Instructional Vendors &	EFT	101201	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268575732	4140--Legacy of Valor & Excellence	5880--Instructional Vendors &	EFT	101324	150.00	150.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Helendale
6/18/2024	5/31/2024	B-268576139	5922--Let There Be Rock School	5880--Instructional Vendors &	EFT	101337	1,770.75	1,770.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	4/23/2024	268554077	5469--Let's Bake Baking Kits	4100--Textbooks & Core Curricu	EFT	101462	221.91	172.36	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/23/2024	4/23/2024	26855972	5469--Let's Bake Baking Kits	4100--Textbooks & Core Curricu	EFT	101462	221.91	49.55	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/21/2024	4/23/2024	26855972	5469--Let's Bake Baking Kits	4100--Textbooks & Core Curricu	EFT	Volked - 101131	-49.55	-49.55	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/21/2024	4/23/2024	268554077	5469--Let's Bake Baking Kits	4100--Textbooks & Core Curricu	EFT	Volked - 101088	-172.36	-172.36	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
4/28/2024	11/039	11039	5310--Lit League	4100--Textbooks & Core Curricu	EFT	101182	353.20	145.80	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/3/2024	5/3/2024	11061	5310--Lit League	4100--Textbooks & Core Curricu	EFT	101182	353.20	207.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/4/2024	165	5302--Little Ears Therapy Center	5100--SpEd Consultants and Ven	EFT	101370	160.00	160.00	In Transit	907--Special Education	2073--Excel Academy Charter School - Helendale
6/10/2024	5/29/2024	B-268575733	6027--Little Kitchen Academy Century City LLC 6027--Little Kitchen Academy Century City LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101233 101233	685.00 685.00	149.00 536.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/5/2024	B-268577316	5495--Little School of Music	5880--Instructional Vendors &	EFT	101487	788.00	788.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/20/2024	B-268574450	1253--LIVE Online Math 1253--LIVE Online Math	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101216 101216	2,115.00 2,115.00	730.00 1,385.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	6/1/2024	B-268576140	1928--Lorie Susan Surtree	5880--Instructional Vendors &	EFT	101389	457.00	457.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/5/2024	B-268577317	6171--Lucky Duck Swim School	5880--Instructional Vendors &	EFT	101484	1,028.00	1,028.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/3/2024	B-268576141	6176--Mamute Ju Jitsu	5880--Instructional Vendors &	EFT	20136004904	145.00	145.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576061	3084--Marcos Moscat	5880--Instructional Vendors &	EFT	101315	280.00	280.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/24/2024	B-268574451	4109--Maria's Learning Shop	5880--Instructional Vendors &	EFT	20136004893	175.00	175.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/28/2024	5767240424	5326--Marshall Ketchum	5100--SpEd Consultants and Ven	EFT	101381	642.71	282.32	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
6/13/2024	5/1/2024	2450240524	5326--Marshall Ketchum	5100--SpEd Consultants and Ven	EFT	101381	642.71	276.00	In Transit	907--Special Education	2073--Excel Academy Charter School - Helendale
6/13/2024	6/13/2024	5767240524	5326--Marshall Ketchum	5100--SpEd Consultants and Ven	EFT	101381	642.71	84.39	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
6/3/2024	4/17/2024	2450240424	5326--Marshall Ketchum	5100--SpEd Consultants and Ven	EFT	101172	92.00	92.00	In Transit	907--Special Education	2073--Excel Academy Charter School - Helendale
6/10/2024	5/20/2024	B-268574452	5814--Mary Longbottom	5880--Instructional Vendors &	EFT	101253	240.00	240.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/27/2024	B-268574453	5884--Master Lee's Kung Fu San Soo	5880--Instructional Vendors &	EFT	101257	159.00	159.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/10/2024	B-268578335	5521--Mathnasium of Anaheim Hills	5880--Instructional Vendors &	EFT	20136004966	299.00	299.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576195	5521--Mathnasium of Anaheim Hills	5880--Instructional Vendors &	EFT	20136004946	299.00	299.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/20/2024	B-268574454	6382--Mathnasium of Bixby Knolls	5880--Instructional Vendors &	EFT	20136004882	1,455.00	1,455.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/27/2024	B-268574456	5712--Mathnasium of Chula Vista	5880--Instructional Vendors &	EFT	101266	1,107.00	1,107.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/23/2024	B-268574457	5593--Mathnasium of Corona	5880--Instructional Vendors &	EFT	101252	493.50	493.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/28/2024	B-268576143	6287--Mathnasium of Diamond Bar	5880--Instructional Vendors &	EFT	20136004931	30.00	30.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/29/2024	B-268575734	6287--Mathnasium of Diamond Bar	5880--Instructional Vendors &	EFT	20136004846	389.00	389.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577318	5492--Mathnasium of Ladera Ranch	5880--Instructional Vendors &	EFT	20136005005	225.00	225.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576336	6241--Mathnasium of Riverside	5880--Instructional Vendors &	EFT	101498	358.80	299.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/12/2024	6/12/2024	B-268578336	6241--Mathnasium of Riverside	5880--Instructional Vendors &	EFT	101498	358.80	59.80	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576337	2993--Mathnasium of San Clemente	5880--Instructional Vendors &	EFT	101435	1,284.00	1,284.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576197	2993--Mathnasium of San Clemente	5880--Instructional Vendors &	EFT	101331	428.00	428.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/28/2024	B-268574458	6350--Mathnasium of Temecula	5880--Instructional Vendors &	EFT	20136004867	319.00	319.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/24/2024	6/11/2024	B-268578337	5880--Mathnasium of Torrance	5880--Instructional Vendors &	EFT	20136004971	2,037.00	2,037.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/31/2024	B-268576142	12580--Mathnasium of Woodbridge	5880--Instructional Vendors &	EFT	101358	350.00	350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/29/2024	108830	6068--McDougal Boehmer Foley Lyon Mitchell & 6068--McDougal Boehmer Foley Lyon Mitchell &	5810--Legal 5810--Legal	EFT EFT	101268 101268	880.00 880.00	545.60 334.40	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Helendale
6/24/2024	2/23/2024 12/22/2023	8175 8107	4100--Textbooks & Core Curricu 1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT EFT	101413 101413	325.80 325.80	217.90 107.90	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/11/2024	5/30/2024	B-268575772	4127--Meena Yoon	5880--Instructional Vendors &	EFT	20136004869	710.00	710.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/27/2024	B-268574459	3142--Melinda J. Beebe	5880--Instructional Vendors &	EFT	101204	119.00	119.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/25/2024	6/25/2024	5342-063024	5342--Michael Humphrey 5342--Michael Humphrey	5800--Professional Services - 5800--Professional Services -	EFT EFT		653.41 653.41	405.11 248.30	In Transit In Transit	911--Executive Administration 911--Executive Administration	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/10/2024	5/31/2024	B-268575735	1610--Michaela Shea Ackermann	5880--Instructional Vendors &	EFT	101273	275.00	275.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/11/2024	B-268578338	5844--Miss Candice's Dance Center 5844--Miss Candice's Dance Center	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136005012 20136005012	320.00 320.00	200.00 120.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/4/2024	5/28/2024	B-268574522	2244--Miss Crady the Math Lady 2244--Miss Crady the Math Lady	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004830 20136004830	558.00 558.00	236.00 322.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/10/2024	5/31/2024	B-268575771	5577--Mission Viejo Family YMCA	5880--Instructional Vendors &	EFT	101213	111.00	111.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268577319	1550--Monica D Basurto	5880--Instructional Vendors &	EFT	101395	126.00	126.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/22/2024	B-268574460	1550--Monica D Basurto 1550--Monica D Basurto	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101220 101220	1,445.15 1,445.15	306.45 1,138.70	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/29/2024	B-268575736	6024--Monica L. Silvey	5880--Instructional Vendors &	EFT	20136004841	1,160.00	1,160.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/30/2024	B-268575737	5816--Monrovia Music Academy	5880--Instructional Vendors &	EFT	101209	1,158.00	1,158.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	4/18/2024	134514	1218--Messors Outlet	4310--Materials & Supplies	EFT	101297	72.56	72.56	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/5/2024	11519	1391--MovieBox Art, Inc.	4100--Textbooks & Core Curricu	EFT	101249	133.36	133.36	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/25/2024	B-268574393	v3174--Multiriver Studios LLC	5880--Instructional Vendors &	EFT	101193	1,276.75	1,276.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/25/2024	B-268574517	v3174--Multiriver Studios LLC	5880--Instructional Vendors &	EFT	101183	1,376.28	1,376.28	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577321	6323--Music Lessons of the Desert	5880--Instructional Vendors &	EFT	101448	150.00	150.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024 5/11/2024	B-268576199 B-268576144	5557--Music Lessons with Jena 5557--Music Lessons with Jena	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101341 101341	1,671.66 1,671.66	221.66 1,450.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/24/2024	6/5/2024	B-268577322	3305--Music Maker Inc.	5880--Instructional Vendors &	EFT	20136005001	33.75	33.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/30/2024	B-268575739	3305--Music Maker Inc.	5880--Instructional Vendors &	EFT	20136004868	801.00	801.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/30/2024	B-268575740	4162--MusicAlley School of the Arts	5880--Instructional Vendors &	EFT	20136004877	840.00	840.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/11/2024	B-268578339	6141--N-Pac LLC	5880--Instructional Vendors &	EFT	101476	416.25	416.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/30/2024	B-268575741	6110--Nancy's Spanish Creative	5880--Instructional Vendors &	EFT	101237	400.00	400.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024 6/12/2024	B-268577323 B-268578340	4171--Naomi Lee 4171--Naomi Lee	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101481 101481	990.00 990.00	465.00 990.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
6/10/2024	5/27/2024	B-268574385	4171--Naomi Lee	5880--Instructional Vendors &	EFT	101240	480.00	480.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/30/2024	B-268575742	3005--New California Conservatory of Music 3005--New California Conservatory of Music	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004852 20136004852	2,342.22 2,342.22	200.00 2,142.22	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/30/2024	B-268575750	3109--New Modern Music School US Inc.	5880--Instructional Vendors &	EFT	101215	1,815.00	1,815.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577324	5802--Newport Seabee	5880--Instructional Vendors &	EFT	101464	466.33	466.33	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/5/2024	B-268577325	4182--NEWSONG Studio	5880--Instructional Vendors &	EFT	20136005000	50.00	50.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/31/2024	B-268576145	4182--NEWSONG Studio	5880--Instructional Vendors &	EFT	20136004945	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/22/2024	B-268574462	v3090--Nicole Fredericks	5880--Instructional Vendors &	EFT	20136004874	495.00	495.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576366	6034--Nobelle Fitness	5880--Instructional Vendors &	EFT	101439	120.00	120.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/11/2024	B-268578341	1022--Noonan Family Swim School Murietta	5880--Instructional Vendors &	EFT	101478	100.00	100.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/24/2024	B-268574464	1022--Noonan Family Swim School Murietta	5880--Instructional Vendors &	EFT	101270	1,054.00	1,054.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/24/2024	B-268574465	1698--Noonan Family Swim School San Diego	5880--Instructional Vendors &	EFT	101243	892.00	892.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576200	5532--Maestra Escuelita Spanish Academy 5532--Maestra Escuelita Spanish Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101394 101394	1,059.00 1,059.00	278.00 781.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/6/2024	B-268577326	5832--OC Next Act	5880--Instructional Vendors &	EFT	101402	900.00	900.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/10/2024	B-268578342	5545--Oksana Kalinuka dba OC Dancing	5880--Instructional Vendors &	EFT	20136005017	65.00	65.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/21/2024	B-268574466	5545--Oksana Kalinuka dba OC Dancing	5880--Instructional Vendors &	EFT	20136004847	780.00	780.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/4/2024	5/21/2024	B-268573614	5545--Oksana Kalinuka dba OC Dancing	5880--Instructional Vendors &	EFT	20136004836	780.00	780.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/31/2024	B-268575743	4137--Olive Tree Education 4137--Olive Tree Education	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101203 101203	557.17 557.17	283.67 273.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/22/2024	B-268574467	1377--Olympia Training Center 1377--Olympia Training Center	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004853 20136004853	1,427.94 1,427.94	1,253.00 174.94	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/13/2024	B-268578407	3185--Olymstar International Corp.	5880--Instructional Vendors &	EFT	20136004982	500.00	500.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576338	v3076--On Pointe Productions LLC	5880--Instructional Vendors &	EFT	20136004976	155.00	155.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

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6/11/2024	5/29/2024	B-26857544	v3076--On Painte Productions LLC v3076--On Painte Productions LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004843 20136004843	1,915.00 1,915.00	185.00 1,730.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
6/24/2024	6/13/2024	B-268578609	v3093--One Jiu Jitsu and Fitness	5880--Instructional Vendors &	EFT	20136004993	200.00	200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/29/2024	B-268575745	v3093--One Jiu Jitsu and Fitness	5880--Instructional Vendors &	EFT	20136004862	1,962.00	1,962.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/25/2024	B-268574468	6163--One World Many Views - Discover Art	5880--Instructional Vendors &	EFT	101267	160.00	160.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/23/2024	B-268574469	5995--Online AYCLGIC Coding Academy for Kids	5880--Instructional Vendors &	EFT	20136004849	150.00	150.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	6/3/2024	B-268576146	6045--OnPush Creative	5880--Instructional Vendors &	EFT	20136004909	500.00	500.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/4/2024	B-268577327	1500--Optimus Learning School	5880--Instructional Vendors &	EFT	20136004995	600.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/7/2024	6/7/2024	B-268577564	1500--Optimus Learning School	5880--Instructional Vendors &	EFT	20136004995	600.00	100.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	6/11/2024	B-268576343	1500--Optimus Learning School	5880--Instructional Vendors &	EFT	20136004995	600.00	200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/3/2024	B-268576339	1413--Orange County Ki Society	5880--Instructional Vendors &	EFT	101486	20.00	20.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/30/2024	B-268575746	1413--Orange County Ki Society	5880--Instructional Vendors &	EFT	101278	65.00	65.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/10/2024	B-268577565	2372--Outschool	5880--Instructional Vendors &	EFT	101397	12,860.00	489.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner	
6/11/2024	6/11/2024	B-268578610	2372--Outschool	5880--Instructional Vendors &	EFT	101397	12,860.00	455.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner	
6/4/2024	6/4/2024	B-268577328	2372--Outschool	5880--Instructional Vendors &	EFT	101397	12,860.00	3,693.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	6/3/2024	B-268576147	2372--Outschool	5880--Instructional Vendors &	EFT	101397	12,860.00	8,203.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/28/2024	B-268574386	2372--Outschool	5880--Instructional Vendors &	EFT	101212	2,577.00	717.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
5/24/2024	5/24/2024	B-268574470	2372--Outschool	5880--Instructional Vendors &	EFT	101212	2,577.00	1,830.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/4/2024	B-268577329	6285--Ovation School for the Performing Arts 6285--Ovation School for the Performing Arts	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101465 101465	1,350.00 1,350.00	675.00 675.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
6/18/2024	5/31/2024	164404	v3100--Oxford Consulting Services, Inc.	5100--SpEd Consultants and Ven	EFT	101313	13,309.49	1,696.50	In Transit	SAI Services May 2024	907--Special Education	2053--Excel Academy Charter School - Warner
5/31/2024	5/31/2024	164406	v3100--Oxford Consulting Services, Inc.	5100--SpEd Consultants and Ven	EFT	101313	13,309.49	1,534.25	In Transit	PT and BFS Services May 2024	907--Special Education	2073--Excel Academy Charter School - Warner
5/31/2024	5/31/2024	164405	v3100--Oxford Consulting Services, Inc.	5100--SpEd Consultants and Ven	EFT	101313	13,309.49	1,722.24	In Transit	SAI Services May 2024	907--Special Education	2053--Excel Academy Charter School - Helendale
3/31/2024	3/31/2024	163769	v3100--Oxford Consulting Services, Inc.	5100--SpEd Consultants and Ven	EFT	101313	13,309.49	2,395.80	In Transit	SAI Group Services May 2024	907--Special Education	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576148	3364--Pacific Ballet Conservatory	5880--Instructional Vendors &	EFT	101346	90.00	90.00	In Transit	Speech Services May 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
6/10/2024	5/29/2024	B-268575747	3364--Pacific Ballet Conservatory	5880--Instructional Vendors &	EFT	101246	915.10	915.10	In Transit	SAI Services May 2024	907--Special Education	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268577330	6152--Pakua, LLC	5880--Instructional Vendors &	EFT	101496	179.00	179.00	In Transit	SAI Services May 2024	907--Special Education	2053--Excel Academy Charter School - Warner
6/10/2024	5/29/2024	B-268575748	6152--Pakua, LLC	5880--Instructional Vendors &	EFT	101275	149.00	149.00	In Transit	SAI Group Services May 2024	907--Special Education	2053--Excel Academy Charter School - Warner
6/10/2024	5/29/2024	10971	5497--Pall Institute Inc. 5497--Pall Institute Inc.	9330--Prepaid Expenses 9330--Prepaid Expenses	EFT EFT	101261 101261	1,500.00 1,500.00	570.00 930.00	In Transit In Transit	SAI Services March 2024	907--Special Education	2073--Excel Academy Charter School - Helendale 912--Administration/Office
6/24/2024	6/4/2024	B-268577331	5951--Park Vocal Studio	5880--Instructional Vendors &	EFT	101446	1,820.45	1,820.45	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/5/2024	B-268577332	v3083--Parnassus Preparatory Academy	5880--Instructional Vendors &	EFT	20136005019	1,207.97	1,207.97	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	5/1/2024	60924	5353--Partners in Special Education	5100--SpEd Consultants and Ven	EFT	101328	1,202.50	585.00	In Transit	Counseling Services March 2023	907--Special Education	2073--Excel Academy Charter School - Helendale
5/1/2024	60925	5353--Partners in Special Education	5100--SpEd Consultants and Ven	5100--SpEd Consultants and Ven	EFT EFT	101328 101328	1,202.50 1,202.50	162.50 455.00	In Transit In Transit	Nursing Services March 2023 Counseling Services March 2023	907--Special Education 907--Special Education	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
6/10/2024	11/30/2023	52970	5353--Partners in Special Education	5100--SpEd Consultants and Ven	EFT	101214	2,275.00	2,275.00	In Transit	ing Eval and Services Nov 2023	907--Special Education	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577333	5571--PAVE School of the Arts	5880--Instructional Vendors &	EFT	101460	590.00	590.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/3/2024	B-268576149	5571--PAVE School of the Arts	5880--Instructional Vendors &	EFT	101375	590.00	590.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/22/2024	B-268574473	v3032--Peace Hill Classical Co-op LLC v3032--Peace Hill Classical Co-op LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101265 101265	2,034.95 2,034.95	1,699.95 345.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
6/24/2024	6/11/2024	B-268578344	5881--Peace Love & Dance, LLC	5880--Instructional Vendors &	EFT	20136005004	180.00	180.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/31/2024	B-268575751	5881--Peace Love & Dance, LLC	5880--Instructional Vendors &	EFT	20136004859	1,260.00	1,260.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/30/2024	B-268575752	6319--Peter Brown Piano Studio	5880--Instructional Vendors &	EFT	101224	280.00	280.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	6/3/2024	B-268576150	1779--Phoenix Feather Inc.	5880--Instructional Vendors &	EFT	101333	465.00	465.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	6/2/2024	B-268576151	2132--Rano Studio of Natalie Warren	5880--Instructional Vendors &	EFT	20136004958	202.00	202.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/28/2024	B-268575754	6229--PICK6 Flag Football SoCal	5880--Instructional Vendors &	EFT	101239	178.00	178.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/9/2024	5359-060924	5939--Retney Bowes 5359--Retney Bowes	9330--Postage 9330--Postage	EFT EFT	20136004972 20136004972	401.00 401.00	152.38 248.62	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
6/18/2024	5/29/2024	3106677658	5360--Retney Bowes Global Financial Services LL 5360--Retney Bowes Global Financial Services LL	9330--Prepaid Expenses 9330--Prepaid Expenses	EFT EFT	101392 101392	205.34 205.34	127.31 78.03	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
6/18/2024	5/17/2024	D157	6218--Rant Magic Club	4100--Textbooks & Core Curricu	EFT	101390	627.85	152.89	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
5/17/2024	D156	6218--Rant Magic Club	4100--Textbooks & Core Curricu	4100--Textbooks & Core Curricu	EFT EFT	101390 101390	627.85 627.85	238.21 236.75	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
5/17/2024	D155	6218--Rant Magic Club	4100--Textbooks & Core Curricu	4100--Textbooks & Core Curricu	EFT	101390	627.85	627.85	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/14/2024	D131	6218--Rant Magic Club	4100--Textbooks & Core Curricu	EFT	101284	326.90	326.90	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	6/3/2024	B-268576152	1937--Ray Your Part, Inc.	5880--Instructional Vendors &	EFT	20136004933	425.00	425.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/24/2024	B-268574387	1937--Ray Your Part, Inc.	5880--Instructional Vendors &	EFT	20136004876	350.00	350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/25/2024	B-268574474	5514--Reasant Street Stable	5880--Instructional Vendors &	EFT	101236	1,800.00	1,800.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/10/2024	B-268578345	6094--POM Tutors	5880--Instructional Vendors &	EFT	101461	1,743.00	1,041.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/3/2024	6/3/2024	B-268577334	6094--POM Tutors	5880--Instructional Vendors &	EFT	101461	1,743.00	702.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/3/2024	B-268576203	1902--Precision Gymnastics 1902--Precision Gymnastics	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101310 101310	54.00 54.00	29.00 25.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
6/10/2024	5/28/2024	B-268574475	1902--Precision Gymnastics	5880--Instructional Vendors &	EFT	101207	702.00	232.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

			1902--Precision Gymnastics	5880--Instructional Vendors &	EFT	101207	702.00	470.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	7/7/2023	850656	5363--Procopio, Cory, Hargreaves & Savitch LLP	5810--Legal	EFT	101403	605.00	79.80	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
	1/12/2024	874917	5363--Procopio, Cory, Hargreaves & Savitch LLP	5810--Legal	EFT	101403	605.00	130.20	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
			5363--Procopio, Cory, Hargreaves & Savitch LLP	5810--Legal	EFT	101403	605.00	150.10	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			5363--Procopio, Cory, Hargreaves & Savitch LLP	5810--Legal	EFT	101403	605.00	244.50	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
6/3/2024	5/2/2024	890707	5363--Procopio, Cory, Hargreaves & Savitch LLP	5810--Legal	EFT	101185	832.20	316.24	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			5363--Procopio, Cory, Hargreaves & Savitch LLP	5810--Legal	EFT	101185	832.20	515.96	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
6/11/2024	5/31/2024	B-268575756	6359--Prospect Soccer Academy	5880--Instructional Vendors &	EFT	20136004863	850.00	850.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577335	6030--Providence Heart Ranch	5880--Instructional Vendors &	EFT	101411	37.50	37.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576153	6030--Providence Heart Ranch	5880--Instructional Vendors &	EFT	101350	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576205	6020--R.I.C.A. Dance	5880--Instructional Vendors &	EFT	101366	476.97	476.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/28/2024	B-268574388	6020--R.I.C.A. Dance	5880--Instructional Vendors &	EFT	101260	479.30	479.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/21/2024	681875	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004944	142.28	61.26	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	5/21/2024	682094	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004944	142.28	81.02	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/4/2024	4/18/2024	713923	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	21.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	303.87	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	4/18/2024	716422	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	25.28	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	4/18/2024	716424	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	129.47	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	9.66	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	4/18/2024	715487	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	236.56	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	4/18/2024	715425	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	91.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	258.77	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	4/18/2024	715480	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	104.96	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	4/18/2024	715486	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	137.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	4/18/2024	715477	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	157.88	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	5/27/2024	731718	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	28.85	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	69.34	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	4/18/2024	715473	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	EFT	20136004834	1,813.59	120.29	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	4/18/2024	716427	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	EFT	20136004834	1,813.59	118.45	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/13/2024	B-268578611	5846--Raise the Barre	5880--Instructional Vendors &	EFT	20136004962	1,007.50	210.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			5846--Raise the Barre	5880--Instructional Vendors &	EFT	20136004962	1,007.50	797.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	5/21/2024	IMW2162561	5525--Ramsey Solutions	4100--Textbooks & Core Curricu	EFT	101443	29.99	29.99	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577336	2610--Rebecca Linn Starbeck	5880--Instructional Vendors &	EFT	20136004964	168.75	75.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			2610--Rebecca Linn Starbeck	5880--Instructional Vendors &	EFT	20136004964	168.75	93.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/21/2024	B-268574477	2610--Rebecca Linn Starbeck	5880--Instructional Vendors &	EFT	20136004851	161.25	161.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/4/2024	5/21/2024	B-268573615	2610--Rebecca Linn Starbeck	5880--Instructional Vendors &	EFT	20136004838	2,914.25	512.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2610--Rebecca Linn Starbeck	5880--Instructional Vendors &	EFT	20136004838	2,914.25	2,401.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/2/2024	B-268576155	2147--Rebecca Meta Scott	5880--Instructional Vendors &	EFT	20136004942	73.75	73.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	6/10/2024	6418-061024	6418--Rebecca Metoyer	9521--Accrued Salary & Wages	EFT		3,039.79	1,884.67	In Transit	000--Schoolwide Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			6418--Rebecca Metoyer	9521--Accrued Salary & Wages	EFT		3,039.79	1,155.12	In Transit	000--Schoolwide Revenues/BS Accounts	2053--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577337	5575--Red Dragon Karate	5880--Instructional Vendors &	EFT	101415	349.20	349.20	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/3/2024	B-268576345	1064--Redlands Gymnastics Club	5880--Instructional Vendors &	EFT	20136004914	22.25	22.25	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/22/2024	B-268574478	1064--Redlands Gymnastics Club	5880--Instructional Vendors &	EFT	20136004884	267.00	267.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/11/2024	5/20/2024	B-268574479	6202--Rign Equine Riding	5880--Instructional Vendors &	EFT	20136004845	1,755.00	975.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			6202--Rign Equine Riding	5880--Instructional Vendors &	EFT	20136004845	1,755.00	780.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/10/2024	5/31/2024	B-268575755	1018--Reynaldo & Maria Laura D'Angelo DBA PDR	5880--Instructional Vendors &	EFT	101235	312.50	312.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268577338	6051--Riffs Music	5880--Instructional Vendors &	EFT	20136005007	235.00	235.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/1/2024	B-268576156	6051--Riffs Music	5880--Instructional Vendors &	EFT	20136004937	2,050.00	2,050.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/31/2024	B-268576157	2298--Reversible Aquatics Association	5880--Instructional Vendors &	EFT	20136004929	470.45	470.45	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/24/2024	B-268574389	6132--Riverside Art Museum	5880--Instructional Vendors &	EFT	101199	90.00	90.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/15/2024	B-268578612	5453--Riverside Ballet Arts	5880--Instructional Vendors &	EFT	101426	35.00	35.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/20/2024	B-268576158	5453--Riverside Ballet Arts	5880--Instructional Vendors &	EFT	101352	40.00	40.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/20/2024	B-268574521	5453--Riverside Ballet Arts	5880--Instructional Vendors &	EFT	101159	540.00	540.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/24/2024	B-268574480	2381--Robin Young Pottery	5880--Instructional Vendors &	EFT	20136004888	245.00	245.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268576160	5589--Rock Fitness	5880--Instructional Vendors &	EFT	101379	510.00	510.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/28/2024	B-268574482	3310--Rockside Music Inc.	5880--Instructional Vendors &	EFT	20136004894	180.00	180.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/23/2024	B-268574485	v3084--Rockstars of Tomorrow Riverside	5880--Instructional Vendors &	EFT	101184	1,476.45	1,476.45	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/28/2024	B-268574483	2107--Rockstars of Tomorrow, Inc - Nerco	5880--Instructional Vendors &	EFT	101238	310.00	310.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/28/2024	B-268574481	3306--Rockstars of Tomorrow, Inc. - Chino Hills	5880--Instructional Vendors &	EFT	101161	542.50	542.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/10/2024	B-268578346	2315--Ros Music	5880--Instructional Vendors &	EFT	20136005021	390.00	390.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576349	1877--Rose Bowl Aquatics Center	5880--Instructional Vendors &	EFT	101365	350.00	350.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/4/2024	5/28/2024	B-268574486	1926--Royce Gracie Jiu Jitsu Academy	5880--Instructional Vendors &	EFT	20136004817	819.00	819.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/29/2024	B-268575757	5941--Russian School of Mathematics South Or	5880--Instructional Vendors &	EFT	101223	157.00	157.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268577339	6360--Safe Swim Academy	5880--Instructional Vendors &	EFT	101453	60.00	60.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/21/2024	B-268574488	6360--Safe Swim Academy	5880--Instructional Vendors &	EFT	101272	480.00	480.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/28/2024	6/27/2024	5367-062624	5367--San Bernardino Superintendent Of School	9525--STRS	Printed Check	30709	83,244.69	83,244.69	In Transit	000--Schoolwide Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
6/24/2024	6/3/2024	B-268577340	6038--San Clemente Dance & Performing Arts C	5880--Instructional Vendors &	EFT	20136004998	85.00	85.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

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6/11/2024	5/29/2024	B-26857558	6038--San Clemente Dance & Performing Arts C	5880--Instructional Vendors &	EFT	20136004865	85.00	85.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	6/1/2024	3059	5841--Community Marketing 6280--Schola Inc.	5841--Community Marketing	EFT	20136004873	3,500.00	2,170.00	In Transit	913--Marketing	2073--Excel Academy Charter School - Helendale	
6/10/2024	4/15/2024	10213271	1290--Scholastic Inc.	4310--Materials & Supplies	EFT	101194	71.21	71.21	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/3/2024	4/26/2024	59819449	1290--Scholastic Inc.	4310--Materials & Supplies	EFT	101174	129.20	129.20	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/26/2024	6/26/2024	5370-062624	5370--SchoolFirst 5370--SchoolFirst 5370--SchoolFirst 5370--SchoolFirst	9517--Voluntary 403b 9517--Voluntary 403b 9517--Voluntary 403b 9517--Voluntary 403b	EFT EFT EFT EFT	21,900.01 21,900.01 21,900.01 21,900.01	11,707.81 11,748.88 6,236.84 2,786.48	1,707.81 11,748.88 6,236.84 2,786.48	In Transit In Transit In Transit In Transit	403B/457B - 06.26.24 PR 403B/457B - 06.26.24 PR 403B/457B - 06.26.24 PR 403B/457B - 06.26.24 PR	000--Schoolwide -Revenues/BS Accounts 000--Schoolwide -Revenues/BS Accounts 000--Schoolwide -Revenues/BS Accounts 000--Schoolwide -Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	6/10/2024	5370-061024	5370--SchoolFirst 5370--SchoolFirst	9517--Voluntary 403b 9517--Voluntary 403b	EFT EFT	1,169.29 1,169.29	444.33 724.96	444.33 724.96	In Transit In Transit	403B/457B - 06.10.24 PR 403B/457B - 06.10.24 PR	000--Schoolwide -Revenues/BS Accounts 000--Schoolwide -Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	5/23/2024	B-268573616	5961--Science Classroom Plus	5880--Instructional Vendors &	EFT	101180	76.25	76.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/17/2024	B-268574489	1027--Science-2-U 1027--Science-2-U	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101282 101282	1,694.50 399.00	1,295.50 399.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
6/24/2024	6/11/2024	B-268578347	5548--Sektor Ju-Jitsu 5548--Sektor Ju-Jitsu	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101470 101470	1,246.00 1,246.00	481.00 765.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
6/11/2024	5/23/2024	B-268574445	4107--Shirja Kim	5880--Instructional Vendors &	EFT	20136004878	740.00	740.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/28/2024	B-268574490	1551--Sierra Madre Dance Center 1551--Sierra Madre Dance Center	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101231 101231	324.00 266.00	58.00 266.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale	
6/24/2024	6/3/2024	B-268577341	5726--Silva Ju-Jitsu Academy	5880--Instructional Vendors &	EFT	101474	149.00	149.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	5/21/2024	S315548	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	EFT	101308	191.76	191.76	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/3/2024	3/4/2024	416245	2460--Singapore Math Live	4100--Textbooks & Core Curricu	EFT	101164	75.00	75.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	5/1/2024	4785	5556--Smaif Talk OC	5100--SpEd Consultants and Ven	EFT	101374	2,372.50	1,200.00	In Transit	AT Evaluation May 2024	907--Special Education	
6/18/2024	5/1/2024	4781	5556--Smaif Talk OC	5100--SpEd Consultants and Ven	EFT	101374	2,372.50	1,172.50	In Transit	Speech Services May 2024	907--Special Education	
6/3/2024	4/9/2024	4735	5556--Smaif Talk OC	5100--SpEd Consultants and Ven	EFT	101169	2,612.50	1,412.50	In Transit	Speech Services April 2024	907--Special Education	
6/3/2024	4/1/2024	4736	5556--Smaif Talk OC	5100--SpEd Consultants and Ven	EFT	101169	2,612.50	1,200.00	In Transit	AT Evaluation April 2024	907--Special Education	
6/4/2024	5/16/2024	B-268574491	5792--Soaring Minds Education	5880--Instructional Vendors &	EFT	20136004832	1,350.00	1,350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/29/2024	B-268575759	6036--Sokol Gymnastics LLC	5880--Instructional Vendors &	EFT	101242	140.00	140.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/24/2024	6/3/2024	B-268576367	1412--South Coast Conservatory	5880--Instructional Vendors &	EFT	20136004999	130.00	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/16/2024	B-268574492	1412--South Coast Conservatory	5880--Instructional Vendors &	EFT	20136004889	1,270.00	1,270.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/30/2024	B-268575760	3365--South Coast Repertory, Inc.	5880--Instructional Vendors &	EFT	101281	280.00	280.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/31/2024	B-268575761	1874--South County Dance Inc.	5880--Instructional Vendors &	EFT	101211	534.97	534.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/31/2024	B-268575762	v3029--South OC Hybrid Homeschool	5880--Instructional Vendors &	EFT	101205	280.00	280.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/18/2024	6/3/2024	B-268576351	5675--South OC Sports	5880--Instructional Vendors &	EFT	101383	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/10/2024	5/31/2024	B-268575763	5487--Southland Ballet Academy	5880--Instructional Vendors &	EFT	101248	645.00	645.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/20/2024	5/31/2024	B-268576161	4111--Spanish Time 123	5880--Instructional Vendors &	EFT	20136004922	275.00	275.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	4/30/2024	424	5378--Specialized Therapy Services, Inc.	5100--SpEd Consultants and Ven	EFT	101371	1,625.31	300.00	In Transit	OT Services April 2024	907--Special Education	
6/18/2024	4/30/2024	EXCLO2-0424	5378--Specialized Therapy Services, Inc.	5100--SpEd Consultants and Ven	EFT	101371	1,625.31	480.00	In Transit	ech and AAC Services April 2024	907--Special Education	
6/24/2024	6/4/2024	B-268577342	6276--Sprout and Blossom	5880--Instructional Vendors &	EFT	101488	291.60	291.60	In Transit	OT Services April 2024	907--Special Education	
6/11/2024	5/24/2024	B-268574493	1540--StageLight Performing Arts	5880--Instructional Vendors &	EFT	20136004896	120.00	120.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner	
6/24/2024	6/15/2024	6004686120	1264--Staples 1264--Staples	4320--Office Supplies 4320--Office Supplies	EFT EFT	20136004961 20136004961	132.52 132.52	50.36 82.16	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
6/4/2024	5/4/2024	6002138185	1264--Staples	4310--Materials & Supplies	EFT	20136004818	554.34	108.20	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/4/2024	5/4/2024	6002138187	1264--Staples	4310--Materials & Supplies	EFT	20136004818	554.34	259.70	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/4/2024	5/1/2024	6002289165	1264--Staples	4310--Materials & Supplies	EFT	20136004818	554.34	163.63	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/4/2024	5/4/2024	6002138186	1264--Staples	4310--Materials & Supplies	EFT	20136004818	554.34	22.81	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/18/2024	5/22/2024	1251	2291--Start ASL	4100--Textbooks & Core Curricu	EFT	101290	197.00	197.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/26/2024	B-268574494	5473--STEAM Academy 5473--STEAM Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004891 20136004891	945.00 945.00	150.00 795.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
6/24/2024	6/6/2024	B-268577343	2505--STEM Center USA	5880--Instructional Vendors &	EFT	20136004977	385.00	385.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/25/2024	6/25/2024	5386-062524	5386--Steve Frafe 5386--Steve Frafe	5800--Professional Services - 5800--Professional Services -	EFT EFT	650.00 650.00	247.00 403.00	247.00 403.00	In Transit In Transit	ard Stipend - 06.01.24-06.30.24 ard Stipend - 06.01.24-06.30.24	911--Executive Administration 911--Executive Administration	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/25/2024	B-268574391	v3125--Strategic Kids LLC	5880--Instructional Vendors &	EFT	101250	2,040.60	2,040.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/3/2024	5/25/2024	B-268574495	v3125--Strategic Kids LLC	5880--Instructional Vendors &	EFT	101176	744.00	744.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/4/2024	5/21/2024	B-268574501	6234--Sundance Music Group LLC	5880--Instructional Vendors &	EFT	20136004825	510.00	510.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/24/2024	6/10/2024	B-268578348	5688--Sundance Hills Equestrian Center	5880--Instructional Vendors &	EFT	101412	135.00	135.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/25/2024	6/25/2024	5390-062524	5390--Susan Houle 5390--Susan Houle	5800--Professional Services - 5800--Professional Services -	EFT EFT	650.00 650.00	247.00 403.00	247.00 403.00	In Transit In Transit	ard Stipend - 06.01.24-06.30.24 ard Stipend - 06.01.24-06.30.24	911--Executive Administration 911--Executive Administration	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/29/2024	B-268575764	5833--Susan Sanders	5880--Instructional Vendors &	EFT	101244	480.00	480.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
6/20/2024	6/3/2024	B-268576353	2030--Suzuki Piano and Ultimate Music Theory (5880--Instructional Vendors &	EFT	20136004908	228.00	228.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/11/2024	5/26/2024	B-268574392	2030--Suzuki Piano and Ultimate Music Theory (5880--Instructional Vendors &	EFT	20136004880	304.00	304.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
6/4/2024	5/26/2024	B-268574502	2030--Suzuki Piano and Ultimate Music Theory (5880--Instructional Vendors &	EFT	20136004827	456.00	456.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/24/2024	6/5/2024	B-268577344	6182--Sweetwater Farms	5880--Instructional Vendors &	EFT	101454	1,107.50	1,107.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/30/2024	B-268575765	6178--Sylvia's Design Studio	5880--Instructional Vendors &	EFT	20136004897	140.00	140.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Helendale
6/24/2024	6/4/2024	B-268577345	v3037--Taryn Sains	5880--Instructional Vendors &	EFT	101469	655.00	655.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	6/7/2024	2024-387008	6070--Taste 6070--Taste	4330--Meals & Events 4330--Meals & Events	EFT EFT	101225 101225	2,090.13 2,090.13	794.25 1,295.88	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	5/31/2024	2024-386180	6070--Taste 6070--Taste	4330--Meals & Events 4330--Meals & Events	EFT EFT	101189 101189	2,186.02 2,186.02	830.69 1,355.33	In Transit In Transit	914--Community Engagement 914--Community Engagement	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	5/8/2024	2024-386181	6070--Taste 6070--Taste	4330--Meals & Events 4330--Meals & Events	EFT EFT	101168 101168	1,500.00 1,500.00	570.00 930.00	In Transit In Transit	914--Community Engagement 914--Community Engagement	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/18/2024	5/17/2024	267030514	5395--TeachersPlayTeachers 5395--TeachersPlayTeachers	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	EFT EFT	101289 101289	202.00 202.00	76.76 125.24	In Transit In Transit	906--Education Services 906--Education Services	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	4/29/2024	265005131	5395--TeachersPlayTeachers	4310--Materials & Supplies	EFT	101158	106.24	106.24	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/21/2024	B-268574504	6188--Telos Academy	5880--Instructional Vendors &	EFT	101171	237.60	237.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Helendale
6/24/2024	6/4/2024	B-268577346	5998--Temecula Music Teacher LLC	5880--Instructional Vendors &	EFT	101424	342.50	342.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576162	1071--Terra Arts Foundation 1071--Terra Arts Foundation	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101418 101418	5,572.50 5,572.50	4,772.50 800.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576208	1071--Terra Arts Foundation 1071--Terra Arts Foundation	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101307 101307	600.00 600.00	200.00 400.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/3/2024	5/23/2024	B-268574505	5682--The Art House 5682--The Art House	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101179 101179	802.50 802.50	130.00 672.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576163	1917--The Center Stage Studio	5880--Instructional Vendors &	EFT	101388	357.00	357.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/4/2024	5/22/2024	B-268574506	6181--The Coder School Corona	5880--Instructional Vendors &	EFT	20136004819	1,883.25	1,883.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576354	5702--The Coder School Mission Viejo	5880--Instructional Vendors &	EFT	101343	269.00	269.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268576164	6237--The Coder School Redondo Beach/Torrans	5880--Instructional Vendors &	EFT	101380	259.00	259.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/3/2024	B-268576111	1984--The Colburn School 1984--The Colburn School	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004925 20136004925	465.11 465.11	49.34 415.77	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/3/2024	5/17/2024	B-268574507	6358--The Heights Golf Academy	5880--Instructional Vendors &	EFT	101160	1,200.00	1,200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	5/29/2024	B-268576165	3302--The Music Abode	5880--Instructional Vendors &	EFT	20136004919	100.00	100.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/4/2024	5/28/2024	B-268574508	3302--The Music Abode	5880--Instructional Vendors &	EFT	20136004835	596.00	596.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576166	6321--The Red Apple Project	5880--Instructional Vendors &	EFT	101356	75.00	75.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/20/2024	B-268574509	6321--The Red Apple Project	5880--Instructional Vendors &	EFT	101163	1,763.30	1,763.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576357	6378--The Rok Music Academy	5880--Instructional Vendors &	EFT	20136005016	787.50	787.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/14/2024	EX2024.05	5400--Therapy in Action	5100--SpEd Consultants and Ven	EFT	101404	440.00	440.00	In Transit	OT Services May 2024	907--Special Education
6/18/2024	5/28/2024	EX2024.04A	5400--Therapy in Action	5100--SpEd Consultants and Ven	EFT	101367	440.00	440.00	In Transit	OT Services	907--Special Education
6/24/2024	6/3/2024	B-268577348	1409--To the Pointe Dance Productions	5880--Instructional Vendors &	EFT	20136005023	40.00	40.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	5/31/2024	B-268576167	1409--To the Pointe Dance Productions	5880--Instructional Vendors &	EFT	20136004939	1,004.00	1,004.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/4/2024	B-268577350	6014--TOCA Soccer	5880--Instructional Vendors &	EFT	101457	82.25	82.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/3/2024	5/24/2024	B-268574510	6014--TOCA Soccer	5880--Instructional Vendors &	EFT	101186	2,621.00	2,621.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576332	1107--Todd Nash	5880--Instructional Vendors &	EFT	101363	450.00	450.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/11/2024	5/31/2024	B-268575766	3086--Torres Fine Arts Instruction	5880--Instructional Vendors &	EFT	20136004850	275.00	275.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/7/2024	8040396	5411--Total Education Solutions	5100--SpEd Consultants and Ven	EFT	101463	978.75	978.75	In Transit	APE Services May 2024	907--Special Education
6/10/2024	5/8/2024 5/8/2024	7846955 7846939	5411--Total Education Solutions 5411--Total Education Solutions	5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven	EFT EFT	101258 101258	877.50 877.50	607.50 270.00	In Transit In Transit	APE Services for April 2024 APE Service April 2024	907--Special Education 907--Special Education
6/24/2024	6/4/2024	B-268577351	2798--Traditional Equestrian School	5880--Instructional Vendors &	EFT	20136004981	352.00	352.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/4/2024	5/24/2024	B-268574511	6193--True Strength Boxing	5880--Instructional Vendors &	EFT	20136004821	970.00	970.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268577352	5877--Ultra Jiu Jitsu Academy	5880--Instructional Vendors &	EFT	20136005018	275.00	275.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/2/2024	B-268576168	5877--Ultra Jiu Jitsu Academy 5877--Ultra Jiu Jitsu Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004941 20136004941	855.00 855.00	495.00 360.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268577315	6116--UNITED SELF DEFENSE STUDIOS (Football)	5880--Instructional Vendors &	EFT	101495	63.75	63.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268576132	6116--UNITED SELF DEFENSE STUDIOS (Football)	5880--Instructional Vendors &	EFT	101342	255.00	255.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/31/2024	B-268576133	6117--UNITED SELF DEFENSE STUDIOS (Mission)	5880--Instructional Vendors &	EFT	101330	235.00	235.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/15/2024	00002E01V5244	1649--UPS 1649--UPS	5860--Service Fees 5860--Service Fees	EFT EFT	101441 101441	6.97 6.97	4.32 2.65	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/18/2024	6/8/2024	00002E01V5234	1649--UPS 1649--UPS	5930--Postage 5930--Postage	EFT EFT	101332 101332	26.62 26.62	10.12 16.50	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	6/1/2024	00002E01V5224	1649--UPS 1649--UPS	5930--Postage 5930--Postage	EFT EFT	101191 101191	51.99 51.99	19.76 32.23	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/3/2024	5/25/2024	00002E01V5214	1649--UPS 1649--UPS	5930--Postage 5930--Postage	EFT EFT	101166 101166	87.09 87.09	33.09 54.00	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/11/2024	B-268578349	5717--Urban Youth Park	5880--Instructional Vendors &	EFT	101473	220.00	220.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

6/24/2024	6/6/2024	B-26857353	2211--Valerie Marich Music	5880--Instructional Vendors &	EFT	101497	300.00	300.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/4/2024	B-26857354	5875--Valley Wide Elite Gymnastics	5880--Instructional Vendors &	EFT	20136005008	294.00	294.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/4/2024	5/15/2024	B-268574515	5875--Valley Wide Elite Gymnastics	5880--Instructional Vendors &	EFT	20136004829	1,154.00	1,154.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/28/2024	9965319286	5421--Verizon Wireless 5421--Verizon Wireless	5910--Telephone 5910--Telephone	EFT EFT	101382 101382	878.06 878.06	333.66 544.40	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	5/13/2024	734938	2168--Vex Robotics	4310--Materials & Supplies	EFT	101232	258.66	258.66	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-26857355	4197--Victoria Knefl	5880--Instructional Vendors &	EFT	101450	180.00	180.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/20/2024	6/1/2024	B-268576169	5581--Victory Aquatics	5880--Instructional Vendors &	EFT	20136004938	180.00	180.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
6/4/2024	5/21/2024	B-268574516	2959--Victory Tae Kwon Do USA	5880--Instructional Vendors &	EFT	20136004837	360.00	360.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/9/2024	B-268577566	2127--Waterfront Education 2127--Waterfront Education	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004997 20136004997	850.00 460.00	390.00 460.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/29/2024	B-268575767	2202--Watersafe Swim School Inc. 2202--Watersafe Swim School Inc.	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004840 20136004840	924.00 320.00	604.00 320.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577356	1387--Waterworks Aquatics HB	5880--Instructional Vendors &	EFT	101493	1,064.16	1,064.16	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577357	1389--Waterworks Aquatics Irvine	5880--Instructional Vendors &	EFT	101472	773.12	773.12	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/4/2024	B-268577358	2144--Waterworks Aquatics Pasadena	5880--Instructional Vendors &	EFT	101471	1,318.26	1,318.26	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/12/2024	B-268578350	6143--Waterworks Swim School Chino Hills 6143--Waterworks Swim School Chino Hills	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101420 101420	2,041.76 2,041.76	1,298.76 743.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/12/2024	B-268578351	5902--Waterworks Swim School Diamond Bar	5880--Instructional Vendors &	EFT	101416	792.64	792.64	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/12/2024	B-268578352	5919--Waterworks Swim School La Habra 5919--Waterworks Swim School La Habra	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101466 101466	995.46 995.46	438.00 557.46	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
6/24/2024	6/12/2024	B-268578353	5849--Waterworks Swim School Yorba Linda	5880--Instructional Vendors &	EFT	101442	973.16	973.16	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/10/2024	5/13/2024	B-268575768	5763--West Coast Krav Maga Murrieta	5880--Instructional Vendors &	EFT	101229	378.00	378.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576359	2341--West Coast Krav Maga Temecula	5880--Instructional Vendors &	EFT	101385	189.00	189.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/3/2024	B-268576361	5764--West Coast Krav Maga Wildomar, Inc.	5880--Instructional Vendors &	EFT	101447	278.00	278.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576187	2337--Wildcats Hockey 2337--Wildcats Hockey	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101339 101339	3,513.75 3,513.75	1,353.75 2,160.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/28/2024	6/28/2024	5427-062824	5427--William Hall 5427--William Hall	5800--Professional Services - 5800--Professional Services -	EFT EFT	5427 5427	450.00 450.00	279.00 171.00	In Transit In Transit	911--Executive Administration 911--Executive Administration	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/25/2024	6/25/2024	5427-062524	5427--William Hall 5427--William Hall	5800--Professional Services - 5800--Professional Services -	EFT EFT	5427 5427	650.00 650.00	403.00 247.00	In Transit In Transit	911--Executive Administration 911--Executive Administration	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/24/2024	6/5/2024	B-268577359	6009--Winners Circle Athletics 6009--Winners Circle Athletics	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101421 101421	2,300.00 2,300.00	300.00 1,700.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/10/2024	6/10/2024	B-268577567	6009--Winners Circle Athletics	5880--Instructional Vendors &	EFT	101421	2,300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/12/2024	B-268578354	1033--WM Music Lessons 1033--WM Music Lessons	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136005006 20136005006	545.00 545.00	200.00 345.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/31/2024	B-268575769	1033--WM Music Lessons 1033--WM Music Lessons	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004858 20136004858	3,345.00 3,345.00	2,120.00 1,225.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
6/11/2024	5/31/2024	B-268575770	4121--Wm Tutoring Services	5880--Instructional Vendors &	EFT	20136004892	1,200.00	1,200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	6/3/2024	B-268576173	2092--World Elite Gymnastics	5880--Instructional Vendors &	EFT	101334	726.20	726.20	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/20/2024	6/3/2024	B-268576362	3212--WriteAtHome, Inc.	5880--Instructional Vendors &	EFT	20136004950	299.00	299.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/4/2024	5/23/2024	B-268574518	1586--Wittenburg Door 1586--Wittenburg Door	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	20136004823 20136004823	1,992.00 1,992.00	906.00 1,086.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
6/24/2024	6/5/2024	B-268577360	v3104--Yamaha Music Academy of Fullerton	5880--Instructional Vendors &	EFT	101491	402.00	402.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/24/2024	6/7/2024	B-268577568	2255--Yamaha Music School Cerritos/Chino Hills	5880--Instructional Vendors &	EFT	101407	124.00	124.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	5/31/2024	B-268576175	2255--Yamaha Music School Cerritos/Chino Hills	5880--Instructional Vendors &	EFT	101301	1,144.00	1,144.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/24/2024	6/14/2024	B-268578613	5942--YMCA of San Diego County	5880--Instructional Vendors &	EFT	101458	104.00	104.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
6/18/2024	5/29/2024	B-268575693	4101--Yvonne DW Cruz	5880--Instructional Vendors &	EFT	101344	1,090.00	1,090.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
6/18/2024	6/3/2024	B-268576363	2309--Zak Barnett Studios	5880--Instructional Vendors &	EFT	101362	399.00	399.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
Total for CHASE 9313							825,104.10	825,104.10			

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

			5795--BRMS - FSA	9516-Voluntary FSA	EFT	1,591.16	37.78	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	1,591.16	858.02	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
7/22/2024	7/22/2024	5795-072124	5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	5.52	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	21.70	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	24.50	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	13.30	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	15.50	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	472.06	In Transit	Lorrie Wood	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	289.94	In Transit	Lorrie Wood	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	1.01	In Transit	Karl Schreeweiss	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	1.65	In Transit	Karl Schreeweiss	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	2.74	In Transit	April Saade	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	4.48	In Transit	April Saade	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	847.38	9.00	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
7/15/2024	7/15/2024	5795-071424-1	5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	11.77	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	12.02	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	19.21	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	19.60	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	334.80	In Transit	Sarah Tomkile	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	54.63	In Transit	Nicole Tanner	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	104.50	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	170.50	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	205.20	In Transit	Sarah Tomkile	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	33.49	In Transit	Nicole Tanner	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
7/10/2024	6/15/2024	Admin-2089-072024	5795--BRMS - FSA	3990--PY Benefit Adjustments	EFT	201.36005033	111.50	32.49	In Transit	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	3990--PY Benefit Adjustments	EFT	201.36005033	111.50	53.01	In Transit	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	3990--PY Benefit Adjustments	EFT	201.36005033	111.50	9.88	In Transit	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	3990--PY Benefit Adjustments	EFT	201.36005033	111.50	16.12	In Transit	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
7/8/2024	7/7/2024	5795-070724	5795--BRMS - FSA	9516-Voluntary FSA	EFT	196.56	39.84	In Transit	Lorrie Wood	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	196.56	71.55	In Transit	Sarah Horikawa	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	196.56	50.32	In Transit	Lorrie Wood	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	196.56	43.85	In Transit	Sarah Horikawa	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
7/8/2024	7/8/2024	Voided-5795-071424	5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-12.02	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-205.20	In Transit	Sarah Tomkile	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-334.80	In Transit	Sarah Tomkile	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-170.50	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-104.50	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-54.63	In Transit	Nicole Tanner	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-33.49	In Transit	Nicole Tanner	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-19.60	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-19.21	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	-965.72	-11.77	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
7/8/2024	7/8/2024	5795-071424	5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	205.20	In Transit	Sarah Tomkile	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	334.80	In Transit	Sarah Tomkile	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	12.02	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	11.77	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	19.21	In Transit	Kimberly Platter	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	104.50	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	54.63	In Transit	Nicole Tanner	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	33.49	In Transit	Nicole Tanner	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	19.60	In Transit	Ameeh Zahedi	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	965.72	170.50	In Transit	Erin Rynders	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
7/1/2024	7/1/2024	5795-062034	5795--BRMS - FSA	9516-Voluntary FSA	EFT	843.29	69.84	In Transit	Sarah Horikawa	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	843.29	241.29	In Transit	Lorrie Wood	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	843.29	113.95	In Transit	Sarah Horikawa	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	843.29	396.49	In Transit	Lorrie Wood	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	843.29	12.02	In Transit	April Saade	000--Schoolwide-Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5795--BRMS - FSA	9516-Voluntary FSA	EFT	843.29	7.60	In Transit	April Saade	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
7/22/2024	7/15/2024	24-1284	3207--California Association of School Counselors	5200--Travel & Conferences	EFT	101555	479.00	296.88	In Transit	920-Education Services	2053--Excel Academy Charter School - Warner
			3207--California Association of School Counselors	5200--Travel & Conferences	EFT	101555	479.00	162.02	In Transit	920-Education Services	2073--Excel Academy Charter School - Helendale
7/9/2024	6/17/2024	2024-12241	5947--Care Solace, Inc.	5800--Professional Services -	EFT	101520	8,300.00	5,146.00	In Transit	912-Administration/Office	2053--Excel Academy Charter School - Warner
			5947--Care Solace, Inc.	5800--Professional Services -	EFT	101520	8,300.00	3,154.00	In Transit	912-Administration/Office	2073--Excel Academy Charter School - Helendale
7/22/2024	7/10/2024	L241458659	5108--CliftonLarsonAllen LLP	5820-Audit & CPA	EFT	101556	3,675.00	2,278.50	In Transit	909-Business Services	2053--Excel Academy Charter School - Warner
			5108--CliftonLarsonAllen LLP	5820-Audit & CPA	EFT	101556	3,675.00	1,396.50	In Transit	909-Business Services	2073--Excel Academy Charter School - Helendale
7/1/2024	6/20/2024	L241393950	5108--CliftonLarsonAllen LLP	5820-Audit & CPA	EFT	101511	9,484.65	3,404.17	In Transit	909-Business Services	2073--Excel Academy Charter School - Helendale
			5108--CliftonLarsonAllen LLP	5820-Audit & CPA	EFT	101511	9,484.65	5,880.48	In Transit	909-Business Services	2053--Excel Academy Charter School - Warner
7/10/2024	5/29/2024	INV3231296	3337--Edmentum	4101--Textbooks & Core Curricu	EFT	201.36005031	260.00	98.80	In Transit	908-Intervention/Title I	2073--Excel Academy Charter School - Helendale
			3337--Edmentum	4101--Textbooks & Core Curricu	EFT	201.36005031	260.00	161.20	In Transit	908-Intervention/Title I	2053--Excel Academy Charter School - Warner
7/15/2024	11/3/2023	5239	6446-Edwards, Stevens and Tucker LLP	5810-Legal	EFT	101539	1,085.00	329.84	In Transit	912-Administration/Office	2073--Excel Academy Charter School - Helendale
			6446-Edwards, Stevens and Tucker LLP	5810-Legal	EFT	101539	1,085.00	538.16	In Transit	912-Administration/Office	2053--Excel Academy Charter School - Warner
			6446-Edwards, Stevens and Tucker LLP	5810-Legal	EFT	101539	1,085.00	82.46	In Transit	912-Administration/Office	2073--Excel Academy Charter School - Helendale
			6446-Edwards, Stevens and Tucker LLP	5810-Legal	EFT	101539	1,085.00	134.54	In Transit	912-Administration/Office	2053--Excel Academy Charter School - Warner
7/1/2024	5/20/2024	B-268573126	5822--Feltton Ninja Academy	5880--Instructional Vendors &	EFT	101508	904.50	904.50	In Transit	910-Instructional Funds	2053--Excel Academy Charter School - Warner
7/23/2024	6/12/2024	202217-84660	5470--Florida Virtual School	4101--Textbooks & Core Curricu	EFT	201.36005039	19,295.00	11,962.90	In Transit	918-Virtual Education	2053--Excel Academy Charter School - Warner
			5470--Florida Virtual School	4101--Textbooks & Core Curricu	EFT	201.36005039	19,295.00	7,332.10	In Transit	918-Virtual Education	2073--Excel Academy Charter School - Helendale
7/9/2024	6/21/2024	1546881	2521--Follett School Solutions, Inc.	5830--Non-Instructional Softwa	EFT	101517	2,994.10	1,137.76	In Transit	915-Technology	2073--Excel Academy Charter School - Helendale
			2521--Follett School Solutions, Inc.	5830--Non-Instructional Softwa	EFT	101517	2,994.10	1,856.34	In Transit	915-Technology	2053--Excel Academy Charter School - Warner
7/22/2024	7/3/2024	INV28970	5003--Foundation for Educational Administration	5200--Travel & Conferences	EFT	101551	679.00	420.98	In Transit	911-Executive Administration	2053--Excel Academy Charter School - Warner
			5003--Foundation for Educational Administration	5200--Travel & Conferences	EFT	101551	679.00	258.02	In Transit	911-Executive Administration	2073--Excel Academy Charter School - Helendale
7/9/2024	5/22/2024	0256878-IN	6050--Frog Street Press LLC	4101--Textbooks & Core Curricu	EFT	101533	800.00	304.00	In Transit	916-Elementary Education	2073--Excel Academy Charter School - Helendale
			6050--Frog Street Press LLC	4101--Textbooks & Core Curricu	EFT	101533	800.00	496.00	In Transit	916-Elementary Education	2053--Excel Academy Charter School - Warner
7/9/2024	5/22/2024	171885	v3171--Generation Genius, Inc.	4101--Textbooks & Core Curricu	EFT	101534	3,590.00	2,225.80	In Transit	920-Education Services	2053--Excel Academy Charter School - Warner
			v3171--Generation Genius, Inc.	4101--Textbooks & Core Curricu	EFT	101534	3,590.00	1,364.20	In Transit	920-Education Services	2073--Excel Academy Charter School - Helendale
7/29/2024	7/1/2024	652523367	6015--Granite Telecommunications	5910--Telephone	EFT	101561	1,695.32	1,051.10	In Transit	912-Administration/Office	2053--Excel Academy Charter School - Warner
			6015--Granite Telecommunications	5910--Telephone	EFT	101561	1,695.32	644.22	In Transit	912-Administration/Office	2073--Excel Academy Charter School - Helendale
7/29/2024	6/1/2024	648980894	6015--Granite Telecommunications	5910--Telephone	EFT	101558	1,667.91	633.			

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

7/1/2024	1/8/2024	244	5472--HeyKiddo, LLC 5472--HeyKiddo, LLC	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	20136005026 20136005026	1,000.00 1,000.00	380.00 620.00	In Transit In Transit	908--Intervention/Title I 908--Intervention/Title I	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/9/2024	5/31/2024	956036474	1180--Houghton Mifflin Harcourt Publishing Co. 1180--Houghton Mifflin Harcourt Publishing Co.	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101537 101537	55.00 55.00	20.90 34.10	In Transit In Transit	908--Intervention/Title I 908--Intervention/Title I	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/11/2024	5/13/2024	5654	2327--Ivy Kids LLC	4100--Textbooks & Core Curricu	EFT	101512	155.70	155.70	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/9/2024	6/4/2024	5497110	5784--IXL Learning 5784--IXL Learning	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101515 101515	8,970.00 8,970.00	3,408.60 5,561.40	In Transit In Transit	920--Education Services 920--Education Services	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/11/2024	8/23/2023	18106	1243--JackR's Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101504	23.99	23.99	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
7/12/2024	7/12/2024	6468-071224	6468--Joshue Torres 6468--Joshue Torres	9521--Accrued Salary & Wages 9521--Accrued Salary & Wages	EFT EFT		2,784.36 2,784.36	1,058.06 1,726.30	In Transit In Transit	Manual PR 07.25.24 Manual PR 07.25.24	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
7/25/2024	7/25/2024	5696-063024	5696--JP Morgan Chase Bank NA 5696--JP Morgan Chase Bank NA 5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch 9501--Accounts Payable - Purch 9501--Accounts Payable - Purch	EFT EFT EFT		6,154.75 6,154.75 6,154.75	72.20 3,676.22 2,288.53	In Transit In Transit In Transit	Chase Purchase Card 06.01.24-06.30.24 Chase Purchase Card 06.01.24-06.30.24 Chase Purchase Card 06.01.24-06.30.24	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner	
7/22/2024	7/22/2024	5696-062824	5696--JP Morgan Chase Bank NA 5696--JP Morgan Chase Bank NA 5696--JP Morgan Chase Bank NA 5696--JP Morgan Chase Bank NA	9501--Accounts Payable - Purch 9501--Accounts Payable - Purch 9501--Accounts Payable - Purch 9501--Accounts Payable - Purch	EFT EFT EFT EFT		4,431.69 4,431.69 4,431.69 4,431.69	650.98 1,033.06 1,062.13 1,685.52	In Transit In Transit In Transit In Transit	Chase Ink Purchase Card 05.28.24-06.28.24 Chase Ink Purchase Card 05.28.24-06.28.24 Chase Ink Purchase Card 05.28.24-06.28.24 Chase Ink Purchase Card 05.28.24-06.28.24	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner	
7/25/2024	7/25/2024	6467-072524	6467--Larissa Allen-Jefferson 6467--Larissa Allen-Jefferson	9521--Accrued Salary & Wages 9521--Accrued Salary & Wages	EFT EFT		6,299.63 3,905.77	2,393.86 In Transit	In Transit In Transit	Manual PR 07.25.24 Manual PR 07.25.24	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
7/28/2024	7/28/2024	5289-072824	5289--Larry Alvarado 5289--Larry Alvarado	5800--Professional Services - 5800--Professional Services -	EFT EFT		450.00 450.00	171.00 279.00	In Transit In Transit	rd Stipend - 07.01.24-07.31.24 - H. Gasca Eval rd Stipend - 07.01.24-07.31.24 - H. Gasca Eval	911--Executive Administration 911--Executive Administration	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
7/25/2024	7/25/2024	5289-072524	5289--Larry Alvarado 5289--Larry Alvarado	5800--Professional Services - 5800--Professional Services -	EFT EFT		656.81 656.81	249.59 407.22	In Transit In Transit	Board Stipend - 07.01.24-07.31.24 Board Stipend - 07.01.24-07.31.24	911--Executive Administration 911--Executive Administration	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
7/15/2024	7/2/2024	11056	5544--Law Offices of Young, Minney & Corr, LLP 5544--Law Offices of Young, Minney & Corr, LLP	5810--Legal 5810--Legal	EFT EFT	101541 101541	5,537.50 5,537.50	3,433.25 2,104.25	In Transit In Transit		912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
7/15/2024	6/30/2024	16769172	5296--LEAF 5296--LEAF	5620--Equipment Leases 5620--Equipment Leases	EFT EFT	101546 101546	143.86 143.86	89.19 54.67	In Transit In Transit		912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
7/9/2024	5/28/2024	138493	5297--Learning Ally 5297--Learning Ally	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101514 101514	3,099.00 3,099.00	1,921.38 1,177.62	In Transit In Transit	907--Special Education 907--Special Education	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
7/9/2024	6/17/2024	7933928	6333--Lexia Learning Systems LLC 6333--Lexia Learning Systems LLC	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101531 101531	4,999.00 4,999.00	1,899.62 3,099.38	In Transit In Transit	908--Intervention/Title I 908--Intervention/Title I	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/15/2024	6/5/2024	INV-116600	5760--Limhex, Inc. 5760--Limhex, Inc.	5830--Non-Instructional Softwa 5830--Non-Instructional Softwa	EFT EFT	101547 101547	15,076.80 15,076.80	5,729.18 9,347.62	In Transit In Transit	920--Education Services 920--Education Services	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/1/2024	5/20/2024	B-268573130	1253--LIVE Online Math 1253--LIVE Online Math	5880--Instructional Vendors & 5880--Instructional Vendors &	EFT EFT	101506 101506	2,735.00 2,735.00	1,130.00 1,605.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/22/2024	7/12/2024	INV51442	5313--LogiCopy 5313--LogiCopy	5800--Professional Services - 5800--Professional Services -	EFT EFT	101554 101554	44.20 44.20	27.40 16.80	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner	
7/9/2024	6/26/2024	INV51165	5313--LogiCopy 5313--LogiCopy	5800--Professional Services - 5800--Professional Services -	EFT EFT	101523 101523	541.64 541.64	205.82 335.82	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/1/2024	10/27/2023	US-2023-00578837	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	EFT	101507	14.58	14.58	In Transit	908--Intervention/Title I	2053--Excel Academy Charter School - Warner	
7/9/2024	6/12/2024	2450240624	5326--Marshall Ketchum	5100--SpEd Consultants and Ven	EFT	101535	92.00	92.00	In Transit	Vision Therapy Services June 2024	907--Special Education	2073--Excel Academy Charter School - Helendale
7/25/2024	7/25/2024	5342-072524	5342--Michael Humphrey 5342--Michael Humphrey	5800--Professional Services - 5800--Professional Services -	EFT EFT		653.41 653.41	248.30 405.11	In Transit In Transit	Board Stipend - 07.01.24-07.31.24 Board Stipend - 07.01.24-07.31.24	911--Executive Administration 911--Executive Administration	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
7/1/2024	5/20/2024	B-268573131	5485--Mike McKinnon	5880--Instructional Vendors &	EFT	101510	125.00	125.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
7/29/2024	7/5/2024	2024-0365	4303--Mobile Zoo of Southern California 4303--Mobile Zoo of Southern California	5841--Community Marketing 5841--Community Marketing	EFT EFT	101564 101564	699.00 699.00	265.62 433.38	In Transit In Transit	914--Community Engagement 914--Community Engagement	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/15/2024	5/5/2024	11520	1391--MovieBox Art, Inc.	4100--Textbooks & Core Curricu	EFT	101543	133.36	133.36	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
7/15/2024	4/15/2024	HS2406055	5803--National Student Clearinghouse	5800--Professional Services -	EFT	101544	595.00	595.00	In Transit		917--Secondary Education	2073--Excel Academy Charter School - Helendale
7/9/2024	5/17/2024	HS2407079	5803--National Student Clearinghouse	5800--Professional Services -	EFT	101519	595.00	595.00	In Transit		917--Secondary Education	2053--Excel Academy Charter School - Warner
7/1/2024	5/20/2024	B-268573132	4182--NEWSONG Studio	5880--Instructional Vendors &	EFT	20136005024	400.00	400.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
7/9/2024	6/13/2024	23441	6413--NoRedInk Corp 6413--NoRedInk Corp	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101524 101524	2,550.00 2,550.00	1,581.00 969.00	In Transit In Transit	920--Education Services 920--Education Services	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
7/9/2024	5/27/2024	229756	5566--Notable Inc. 5566--Notable Inc.	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101526 101526	5,862.50 5,862.50	3,634.75 2,227.75	In Transit In Transit	920--Education Services 920--Education Services	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
7/1/2024	5/20/2024	B-268573129	3185--Olymstar International Corp.	5880--Instructional Vendors &	EFT	20136005028	900.00	900.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
7/3/2024	5/20/2024	2552	5349--OPS 5349--OPS	9330--Prepaid Expenses 9330--Prepaid Expenses	EFT EFT	101513 101513	24,947.19 24,947.19	15,467.26 9,479.93	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
7/2/2024	5/20/2024	2552	5349--OPS 5349--OPS	9330--Prepaid Expenses 9330--Prepaid Expenses	EFT EFT	Voided - 101071 Voided - 101071	-24,947.19 -24,947.19	-9,479.93 -15,467.26	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/29/2024	7/22/2024	710683	1749--Rantages 1749--Rantages 1749--Rantages 1749--Rantages	5835--Field Trips 5835--Field Trips 5835--Field Trips 5835--Field Trips	EFT EFT EFT EFT	101566 101566 101566 101566	1,537.50 1,537.50 1,537.50 1,537.50	507.50 870.00 60.80 99.20	In Transit In Transit In Transit In Transit	910--Instructional Funds 910--Instructional Funds 906--Education Services 906--Education Services	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
7/9/2024	5/24/2024	1266900	5461--Pioneer Valley Educational Press 5461--Pioneer Valley Educational Press	4101--Textbooks & Core Curricu 4101--Textbooks & Core Curricu	EFT EFT	101522 101522	152.00 152.00	94.24 57.76	In Transit In Transit	908--Intervention/Title I 908--Intervention/Title I	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
7/23/2024	7/8/2024	5359-070824	5359--Ritney Bowes 5359--Ritney Bowes	5930--Postage 5930--Postage	EFT EFT	20136005038 20136005038	806.75 806.75	500.18 306.57	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
7/31/2024	5/16/2024	B-268572904	5514--Peasant Street Stable	5880--Instructional Vendors &	EFT	101567	360.00	360.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
7/30/2024	5/16/2024	B-268572904	5514--Peasant Street Stable	5880--Instructional Vendors &	EFT	Voided - 101123	-360.00	-360.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
7/15/2024	7/3/2024	894716	5363--Procopio, Cory, Hargreaves & Savitch LU 5363--Procopio, Cory, Hargreaves & Savitch LU	5810--Legal 5810--Legal	EFT EFT	101540 101540	466.70 466.70	177.35 289.35	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

7/30/2024	7/26/2024	5367-072624	5367--San Bernardino Superintendent Of School	9525--STRS	Printed Check	30110	21,525.65	21,525.65	In Transit	000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
7/10/2024	7/1/2024	3164	6280--Schola Inc.	5841--Community Marketing	EFT	20136005032	3,500.00	1,330.00	In Transit	913--Marketing	2073--Excel Academy Charter School - Helendale
7/22/2024	7/9/2024	140-INV6871	5368--School Pathways, LLC	5830--Non-Instructional Softwa	EFT	101557	27,919.15	18,208.26	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
7/22/2024	7/9/2024	140-INV6874	5368--School Pathways, LLC	5830--Non-Instructional Softwa	EFT	101550	1,175.00	587.50	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
7/15/2024	6/1/2024	0142375-IN	5756--School Services of California, Inc.	5300--Dues & Memberships	EFT	101545	4,500.00	2,790.00	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
7/9/2024	5/31/2024	W137843-IN	5756--School Services of California, Inc.	5895--Professional Development	EFT	101525	325.00	201.50	In Transit	909--Business Services	2053--Excel Academy Charter School - Warner
7/26/2024	7/26/2024	5370-072624	5370--SchoolsFirst	9517--Voluntary 403b	EFT	101538	14,233.90	4,464.09	In Transit	403B/457B - 06.26.24 PR	000--Schoolwide - Revenues/BS Accounts
7/10/2024	7/10/2024	5370-071024	5370--SchoolsFirst	9517--Voluntary 403b	EFT	101538	14,233.90	4,464.09	In Transit	403B/457B - 06.26.24 PR	000--Schoolwide - Revenues/BS Accounts
7/30/2024	7/13/2024	83897	6416--Scot Education Inc.	5860--Service Fees	EFT	20136005043	3.06	1.90	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
7/23/2024	5/29/2024	81763	6416--Scot Education Inc.	1130--Substitute Teacher Compe	EFT	20136005037	588.00	182.28	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
7/23/2024	6/5/2024	82638	6416--Scot Education Inc.	1130--Substitute Teacher Compe	EFT	20136005037	588.00	111.72	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
7/9/2024	5/24/2024	5197-0280-6408	1210--Starfall Educational Foundation	4101--Textbooks & Core Curricu	EFT	101536	355.00	220.10	In Transit	916--Elementary Education	2053--Excel Academy Charter School - Warner
7/25/2024	7/25/2024	5386-072524	5386--Steve Fraire	5800--Professional Services -	EFT	101536	650.00	403.00	In Transit	Board Stipend - 07.01.24-07.31.24	911--Executive Administration
7/1/2024	4/22/2024	504306	2129--Studies Weekly	4100--Textbooks & Core Curricu	EFT	101509	43.75	43.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
7/1/2024	4/11/2024	11672	6186--SunWind Solar Inc.	4310--Materials & Supplies	EFT	101505	107.00	107.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
7/9/2024	5/24/2024	5923	1966--Super Teacher Worksheets	4101--Textbooks & Core Curricu	EFT	101530	375.00	232.50	In Transit	916--Elementary Education	2053--Excel Academy Charter School - Warner
7/25/2024	7/25/2024	5390-072524	5390--Susan Houle	5800--Professional Services -	EFT	101530	650.00	403.00	In Transit	916--Elementary Education	2073--Excel Academy Charter School - Warner
7/29/2024	7/22/2024	2024-387789	4070--Taste	4330--Meals & Events	EFT	101563	2,168.49	1,344.46	In Transit	Board Stipend - 07.01.24-07.31.24	911--Executive Administration
7/31/2024	7/31/2024	5229-080124	5229--The Irvine Co/On Technology	5610--Facility Rents & Leases	EFT	101563	2,168.49	824.03	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
7/1/2024	7/1/2024	5229-070124a	5229--The Irvine Co/On Technology	5610--Facility Rents & Leases	EFT	101563	2,168.49	824.03	In Transit	08.01.24-08.31.24 Rent	912--Administration/Office
7/1/2024	6/25/2024	SI-210190	1978--The Logic of English	4100--Textbooks & Core Curricu	EFT	101503	39.99	39.99	In Transit	06.01.24-06.30.24 Rent	912--Administration/Office
7/22/2024	7/15/2024	2024-05-W6	4223--Think Outside LLC	4100--Textbooks & Core Curricu	EFT	101553	304.00	304.00	In Transit	06.01.24-06.30.24 Rent	912--Administration/Office
7/1/2024	12/21/2023	7429955	1771--Time4Learning.com	4100--Textbooks & Core Curricu	EFT	20136005027	75.00	75.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
7/9/2024	5/31/2024	IN-T11-40844	3369--Turnitin, LLC	4101--Textbooks & Core Curricu	EFT	101516	4,380.80	1,664.70	In Transit	917--Secondary Education	2073--Excel Academy Charter School - Warner
7/29/2024	7/20/2024	00002E01V5294	1649--UPS	5930--Postage	EFT	101560	129.56	80.33	In Transit	917--Secondary Education	2053--Excel Academy Charter School - Warner
7/22/2024	7/13/2024	00002E01V5284	1649--UPS	5930--Postage	EFT	101560	129.56	49.23	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
7/9/2024	6/29/2024	00002E01V5264	1649--UPS	5930--Postage	EFT	101549	150.24	93.15	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
7/9/2024	7/6/2024	00002E01V5274	1649--UPS	5930--Postage	EFT	101528	51.04	31.64	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
7/10/2024	7/1/2024	INV95858	5567--Vector Solutions	5895--Professional Development	EFT	101538	1,890.00	718.20	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Warner
7/15/2024	6/28/2024	9967764389	5421--Verizon Wireless	5910--Telephone	EFT	20136005029	1,890.00	1,171.80	In Transit	901--Human Resources	2053--Excel Academy Charter School - Warner
7/29/2024	7/22/2024	5488-07222024	5488--Warner Unified School District	9551--Prior Year Liabilities	EFT	101548	878.06	333.66	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
7/28/2024	7/28/2024	5427-072824	5427--William Hall	5800--Professional Services -	EFT	101548	878.06	544.40	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
7/25/2024	7/25/2024	5427-072524	5427--William Hall	5800--Professional Services -	EFT	101562	105,536.00	105,536.00	In Transit	909--Business Services	2053--Excel Academy Charter School - Warner
7/9/2024	5/30/2024	INVS8094	6102--Wilson Language Training Corporation	4101--Textbooks & Core Curricu	EFT	5427--William Hall	650.00	403.00	In Transit	rd Stipend - 07.01.24-07.31.24 - H. Gasca Eval	911--Executive Administration
7/22/2024	6/10/2024	6419-091624	6419--Worldsrides	4330--Meals & Events	EFT	5427--William Hall	650.00	247.00	In Transit	rd Stipend - 07.01.24-07.31.24 - H. Gasca Eval	911--Executive Administration
7/9/2024	6/14/2024	2054	6085--Writing by Design	4101--Textbooks & Core Curricu	EFT	101527	315.00	195.30	In Transit	Board Stipend - 07.01.24-07.31.24	911--Executive Administration
					EFT	101527	315.00	119.70	In Transit	Board Stipend - 07.01.24-07.31.24	911--Executive Administration
					EFT	101552	250.00	155.00	In Transit	908--Intervention/Title I	2053--Excel Academy Charter School - Warner
					EFT	101552	250.00	95.00	In Transit	908--Intervention/Title I	2073--Excel Academy Charter School - Helendale
					EFT	101532	2,963.57	1,837.41	In Transit	917--Secondary Education	2053--Excel Academy Charter School - Warner
					EFT	101532	2,963.57	1,126.16	In Transit	918--Virtual Education	2073--Excel Academy Charter School - Helendale
							791,194.00	791,194.00			

Total for CHASE 9133

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

8/13/2024	7/25/2024	M80075076	1151-Apple Inc 4320-Office Supplies	4320-Office Supplies 4320-Office Supplies	EFT EFT	101593 101593	2,592.42 1,594.90	977.52 1,594.90	In Transit In Transit	Keri Schneweiss Keri Schneweiss	920-Education Services 920-Education Services	2073-Excel Academy Charter School - Healdale 2053-Excel Academy Charter School - Warner
	7/22/2024	MA9233648	1151-Apple Inc 4320-Office Supplies	4320-Office Supplies 4320-Office Supplies	EFT EFT	101593 101593	2,592.42 12.40	7.60 12.40	In Transit In Transit	Keri Schneweiss Keri Schneweiss	920-Education Services 920-Education Services	2073-Excel Academy Charter School - Healdale 2053-Excel Academy Charter School - Warner
8/5/2024	7/19/2024	0243508-IN	5920-Arey Jones Educational Solutions 4310-Materials & Supplies	4310-Materials & Supplies 4310-Materials & Supplies	EFT EFT	101576 101576	105,340.63 105,340.63	65,311.19 40,029.44	In Transit In Transit		915-Technology 915-Technology	2053-Excel Academy Charter School - Warner 2053-Excel Academy Charter School - Healdale
8/28/2024	8/7/2024	1W2310234	1321-Art of Problem Solving	4100-Textbooks & Core Curricu	EFT	2013600504	412.70	234.92	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	7/31/2024	1W2310276	1321-Art of Problem Solving	4100-Textbooks & Core Curricu	EFT	2013600504	412.70	177.78	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/13/2024	8/2/2024	23070	5780-Balloons by Jenn 4330-Meals & Events	4330-Meals & Events 4330-Meals & Events	EFT EFT	20136005048	895.00 895.00	554.90 340.10	In Transit In Transit		912-Administration/Office 912-Administration/Office	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale
8/28/2024	8/9/2024	25574	2445-Beautiful Feet Books, Inc.	4100-Textbooks & Core Curricu	EFT	101600	165.73	165.73	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/28/2024	8/1/2024	18764	1278-Blackbird and Company	4100-Textbooks & Core Curricu	EFT	101603	1,386.93	720.29	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/1/2024	18765	1278-Blackbird and Company	4100-Textbooks & Core Curricu	EFT	101603	1,386.93	666.64	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/28/2024	8/2/2024	B00042496	1295-BookShark, LLC	4100-Textbooks & Core Curricu	EFT	20136005059	2,890.43	503.11	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/7/2024	B00042792	1295-BookShark, LLC	4310-Materials & Supplies	EFT	20136005059	2,890.43	56.77	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/2/2024	B00042484	1295-BookShark, LLC	4100-Textbooks & Core Curricu	EFT	20136005059	2,890.43	226.69	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/2/2024	B00043151	1295-BookShark, LLC	4310-Materials & Supplies	EFT	20136005059	2,890.43	193.16	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/9/2024	B00042666	1295-BookShark, LLC	4100-Textbooks & Core Curricu	EFT	20136005059	2,890.43	168.71	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/6/2024	B00042991	1295-BookShark, LLC	4100-Textbooks & Core Curricu	EFT	20136005059	2,890.43	156.70	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/8/2024	B00042791	1295-BookShark, LLC	4310-Materials & Supplies	EFT	20136005059	2,890.43	113.45	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/7/2024	B00042791	1295-BookShark, LLC	4100-Textbooks & Core Curricu	EFT	20136005059	2,890.43	170.28	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/7/2024	B00042791	1295-BookShark, LLC	4310-Materials & Supplies	EFT	20136005059	2,890.43	99.87	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/13/2024	8/2/2024	B00042475	1295-BookShark, LLC	4100-Textbooks & Core Curricu	EFT	20136005051	289.62	213.98	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/2/2024	B00042475	1295-BookShark, LLC	4310-Materials & Supplies	EFT	20136005051	289.62	75.64	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/5/2024	7/16/2024	2089-082024	5796-BRMS - CharterLife 3990-PY Benefit Adjustments	5796-BRMS - CharterLife 3990-PY Benefit Adjustments	EFT EFT	20136005046	105,533.75	6,363.88	In Transit		000-Schoolwide - Revenues/BS Accounts	2053-Excel Academy Charter School - Warner
			5796-BRMS - CharterLife 3990-PY Benefit Adjustments	5796-BRMS - CharterLife 3990-PY Benefit Adjustments	EFT EFT	20136005046	105,533.75	59,063.23	In Transit		000-Schoolwide - Revenues/BS Accounts	2053-Excel Academy Charter School - Warner
			5796-BRMS - CharterLife 3990-PY Benefit Adjustments	5796-BRMS - CharterLife 3990-PY Benefit Adjustments	EFT EFT	20136005046	105,533.75	3.32	In Transit		000-Schoolwide - Revenues/BS Accounts	2053-Excel Academy Charter School - Warner
			5796-BRMS - CharterLife 3990-PY Benefit Adjustments	5796-BRMS - CharterLife 3990-PY Benefit Adjustments	EFT EFT	20136005046	105,533.75	36,200.82	In Transit		000-Schoolwide - Revenues/BS Accounts	2073-Excel Academy Charter School - Healdale
			5796-BRMS - CharterLife 3990-PY Benefit Adjustments	5796-BRMS - CharterLife 3990-PY Benefit Adjustments	EFT EFT	20136005046	105,533.75	-3,900.46	In Transit		000-Schoolwide - Revenues/BS Accounts	2073-Excel Academy Charter School - Healdale
8/5/2024	7/15/2024	Admin-2089-082024	5795-BRMS - FSA 3990-PY Benefit Adjustments	5795-BRMS - FSA 3990-PY Benefit Adjustments	EFT EFT	20136005045	75.00	41.85	In Transit		000-Schoolwide - Revenues/BS Accounts	2053-Excel Academy Charter School - Warner
			5795-BRMS - FSA 3990-PY Benefit Adjustments	5795-BRMS - FSA 3990-PY Benefit Adjustments	EFT EFT	20136005045	75.00	25.40	In Transit		000-Schoolwide - Revenues/BS Accounts	2073-Excel Academy Charter School - Healdale
			5795-BRMS - FSA 3990-PY Benefit Adjustments	5795-BRMS - FSA 3990-PY Benefit Adjustments	EFT EFT	20136005045	75.00	4.65	In Transit		000-Schoolwide - Revenues/BS Accounts	2053-Excel Academy Charter School - Warner
			5795-BRMS - FSA 3990-PY Benefit Adjustments	5795-BRMS - FSA 3990-PY Benefit Adjustments	EFT EFT	20136005045	75.00	2.85	In Transit		000-Schoolwide - Revenues/BS Accounts	2073-Excel Academy Charter School - Healdale
8/28/2024	8/18/2024	8	6065-Carly Stone 5841-Community Marketing	5841-Community Marketing 5841-Community Marketing	EFT EFT	20136005060	2,000.00	1,240.00	In Transit		913-Marketing	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale
			6065-Carly Stone	5841-Community Marketing	EFT	20136005060	2,000.00	760.00	In Transit		913-Marketing	2073-Excel Academy Charter School - Healdale
8/13/2024	8/1/2024	2185	6309-Champions Services Incorporated 5100-Sped Consultants and Ven	5100-Sped Consultants and Ven 5100-Sped Consultants and Ven	EFT EFT	101582	2,231.25	412.50	In Transit		907-Special Education	2053-Excel Academy Charter School - Warner
			6309-Champions Services Incorporated	5100-Sped Consultants and Ven	EFT	101582	2,231.25	1,818.75	In Transit	SAI Services May and June 2024	907-Special Education	2053-Excel Academy Charter School - Warner
8/5/2024	7/5/2024	2181	6309-Champions Services Incorporated 5100-Sped Consultants and Ven	5100-Sped Consultants and Ven 5100-Sped Consultants and Ven	EFT EFT	101577	3,121.25	618.75	In Transit	APE services May 2024	907-Special Education	2053-Excel Academy Charter School - Warner
			6309-Champions Services Incorporated	5100-Sped Consultants and Ven	EFT	101577	3,121.25	2,255.00	In Transit	APE Services May 2024 SAI Services May 2024	907-Special Education	2073-Excel Academy Charter School - Healdale
			6309-Champions Services Incorporated	5100-Sped Consultants and Ven	EFT	101577	3,121.25	2,255.00	In Transit	SAI Services May 2024	907-Special Education	2073-Excel Academy Charter School - Healdale
8/28/2024	7/1/2024	27618	6472-CodesHS Inc. 5841-Community Marketing	5841-Community Marketing 5841-Community Marketing	EFT EFT	101625	3,110.00	1,928.20	In Transit		914-Community Engagement	2053-Excel Academy Charter School - Warner
			6472-CodesHS Inc.	5841-Community Marketing	EFT	101625	3,110.00	1,161.80	In Transit		914-Community Engagement	2073-Excel Academy Charter School - Healdale
8/28/2024	8/10/2024	SHQP22351783311	6177-Crunchlabs LLC	4100-Textbooks & Core Curricu	EFT	101611	325.59	325.59	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/5/2024	6/30/2024	12571	5162-Etfectual Educational Consulting Services	5100-Sped Consultants and Ven	EFT	101573	1,260.00	1,260.00	In Transit	SAI Service. Comp Ed/June 2024	907-Special Education	2053-Excel Academy Charter School - Warner
8/28/2024	8/1/2024	1M-6647	1339-Elemental Science (Elemental Science, Ir	4100-Textbooks & Core Curricu	EFT	101610	241.03	91.89	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/13/2024	1M-6757	1339-Elemental Science (Elemental Science, Ir	4100-Textbooks & Core Curricu	EFT	101610	241.03	26.50	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/7/2024	1M-6648	1339-Elemental Science (Elemental Science, Ir	4100-Textbooks & Core Curricu	EFT	101610	241.03	122.64	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
8/6/2024	5/7/2024	B-268569217	5699-Elite Dance Academy of Orange County	5880-Instructional Vendors &	EFT	101579	75.00	75.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/6/2024	5/7/2024	B-268569217	5699-Elite Dance Academy of Orange County	5880-Instructional Vendors &	EFT	Voided - 100962	-75.00	-75.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
8/28/2024	7/23/2024	284-261183-7	1376-EMH Sports USA, Inc.	5100-Sped Consultants and Ven	EFT	101604	380.00	95.00	In Transit	APE ESJ July 2024	907-Special Education	2073-Excel Academy Charter School - Healdale
	7/23/2024	284-261182-6	1376-EMH Sports USA, Inc.	5100-Sped Consultants and Ven	EFT	101604	380.00	285.00	In Transit	APE ESJ July 2024	907-Special Education	2073-Excel Academy Charter School - Healdale
8/5/2024	6/29/2024	284-261089-6	1376-EMH Sports USA, Inc.	5100-Sped Consultants and Ven	EFT	101569	237.50	47.50	In Transit	APE Services	907-Special Education	2073-Excel Academy Charter School - Healdale
	6/29/2024	284-261086	1376-EMH Sports USA, Inc.	5100-Sped Consultants and Ven	EFT	101569	237.50	190.00	In Transit		907-Special Education	2053-Excel Academy Charter School - Warner
8/28/2024	8/5/2024	533945	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	388891	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	145.35	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	300508	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	335.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	299509	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	299468	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	140.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	544561	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	177384	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	120.60	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/9/2024	266309	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/9/2024	144739	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	145.35	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/9/2024	155606	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	7/7/2024	599349	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	107.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	599201	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	145.35	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	399130	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	542.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/9/2024	455214	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	140.60	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/6/2024	200206	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	106.65	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/5/2024	166896	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	197.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	300348	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	145.35	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/5/2024	444175	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	145.35	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/5/2024	177100	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	107.00	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/8/2024	455638	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy Charter School - Warner
	8/5/2024	166086	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	140.40	In Transit		910-Instructional Funds	2073-Excel Academy Charter School - Healdale
	8/5/2024	605880	3031-Essentials in Writing	4100-Textbooks & Core Curricu	EFT	101629	4,469.75	128.40	In Transit		910-Instructional Funds	2053-Excel Academy

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

8/28/2024	8/6/2024	599199	1179--Home Science Tools	4310--Materials & Supplies	EFT	101621	99.51	99.51	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/9/2024	956123380	1180--Houghton Mifflin Harcourt Publishing Co.	4100--Textbooks & Core Curricu	EFT	101599	78.85	78.85	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/13/2024	7/9/2024	373005	6466--IMA, Inc. 6466--IMA, Inc.	5400--Insurance 5400--Insurance	EFT	20136005049 20136005049	13,259.02 13,259.02	5,038.43	In Transit		901--Human Resources 901--Human Resources	2073--Excel Academy Charter School - Healdale 2053--Excel Academy Charter School - Warner
8/28/2024	8/1/2024	1143067	1148--Institute for Excellence in Writing	4100--Textbooks & Core Curricu	EFT	20136005056	388.73	388.73	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/13/2024	8/1/2024	1142611	1148--Institute for Excellence in Writing	4100--Textbooks & Core Curricu	EFT	20136005047	64.67	26.95	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	1142762	1148--Institute for Excellence in Writing	4100--Textbooks & Core Curricu	EFT	20136005047	64.67	37.72	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/5/2024	20007	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	27.99	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	7/31/2024	19939	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	105.77	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/2/2024	19961	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	44.99	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/5/2024	20006	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	60.93	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/5/2024	20003	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	27.99	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/12/2024	19969	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	27.99	In Transit			910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/8/2024	20088	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101602	344.64	48.98	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	7/31/2024	19940	1243--JacK&R Publishing, LLC	4100--Textbooks & Core Curricu	EFT	101591	27.99	27.99	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	7/15/2024	41185	5257--Jump and Schout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101616	62.50	62.50	In Transit	PT Services ESY/June 2024	907--Special Education	2053--Excel Academy Charter School - Warner
8/13/2024	7/5/2024	41361	5257--Jump and Schout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101595	531.25	187.50	In Transit	Speech Services ESY/June 2024	907--Special Education	2073--Excel Academy Charter School - Healdale
8/13/2024	7/5/2024	41191	5257--Jump and Schout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101595	531.25	281.25	In Transit	Speech Services ESY/June 2024	907--Special Education	2053--Excel Academy Charter School - Warner
8/13/2024	7/15/2024	40257	5257--Jump and Schout Therapy, Inc.	5100--SpEd Consultants and Ven	EFT	101595	531.25	62.50	In Transit	PT Services April 2024	907--Special Education	2053--Excel Academy Charter School - Warner
8/28/2024	7/19/2024	216515	5268--Kenny Products, Inc. 5268--Kenny Products, Inc.	5841--Community Marketing 5841--Community Marketing	EFT	20136005062 20136005062	325.52 325.52	201.82	In Transit		912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Healdale
8/13/2024	7/13/2024	8298601	6451--Kids Connectors Developmental Therapy	5100--SpEd Consultants and Ven	EFT	101588	1,146.25	775.00	In Transit	Speech Services May/June 2024	907--Special Education	2053--Excel Academy Charter School - Warner
8/13/2024	7/13/2024	8298601	6451--Kids Connectors Developmental Therapy	5100--SpEd Consultants and Ven	EFT	101588	1,146.25	371.25	In Transit	OT Services May/June 2024	907--Special Education	2053--Excel Academy Charter School - Warner
8/6/2024	5/21/2024	B-268573613	5997--Kids Gardening Center	5880--Instructional Vendors &	EFT	101580	497.00	497.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/6/2024	5/21/2024	B-268573613	5997--Kids Gardening Center	5880--Instructional Vendors &	EFT	Voided - 101187	-497.00	-497.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/14/2024	ED98F1EF-0002	5544--Law Offices of Young, Minney & Corr, LLI	5200--Travel & Conferences	EFT	101628	525.00	325.50	In Transit		901--Human Resources	2053--Excel Academy Charter School - Warner
8/28/2024	8/14/2024	ED98F1EF-0002	5544--Law Offices of Young, Minney & Corr, LLI	5200--Travel & Conferences	EFT	101628	525.00	199.50	In Transit		901--Human Resources	2073--Excel Academy Charter School - Healdale
8/13/2024	8/2/2024	11703	5544--Law Offices of Young, Minney & Corr, LLI	5810--Legal	EFT	101589	1,082.50	411.35	In Transit		912--Administration/Office	2073--Excel Academy Charter School - Healdale
8/13/2024	8/2/2024	11703	5544--Law Offices of Young, Minney & Corr, LLI	5810--Legal	EFT	101589	1,082.50	671.15	In Transit		912--Administration/Office	2053--Excel Academy Charter School - Warner
8/13/2024	7/31/2024	16926249	5296--LEAF	5620--Equipment Leases	EFT	101586	143.86	54.67	In Transit		912--Administration/Office	2073--Excel Academy Charter School - Healdale
8/13/2024	7/31/2024	16926249	5296--LEAF	5620--Equipment Leases	EFT	101586	143.86	89.19	In Transit		912--Administration/Office	2053--Excel Academy Charter School - Warner
8/28/2024	8/13/2024	IMW211754	5298--Learning Without Tears	4100--Textbooks & Core Curricu	EFT	101612	34.37	34.37	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/12/2024	IMV51868	5313--LogiCopy	5800--Professional Services -	EFT	101624	44.20	27.40	In Transit		912--Administration/Office	2053--Excel Academy Charter School - Warner
8/28/2024	8/12/2024	5007219	1189--Math-U-See Inc.	4100--Textbooks & Core Curricu	EFT	20136005058	156.74	78.37	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/12/2024	5007217	1189--Math-U-See Inc.	4100--Textbooks & Core Curricu	EFT	20136005058	156.74	78.37	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/5/2024	1.33285E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	EFT	101613	190.59	43.49	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/7/2024	1.33306E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	EFT	101613	190.59	56.13	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/6/2024	1.33292E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	EFT	101613	190.59	2.78	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/5/2024	1.33306E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	EFT	101613	190.59	3.38	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/6/2024	1.33292E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	EFT	101613	190.59	3.78	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/7/2024	1.33301E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	EFT	101613	190.59	47.74	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Warner
8/28/2024	7/31/2024	8330	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	275.85	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/1/2024	8351	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	460.80	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/5/2024	8374	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	239.90	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/7/2024	8383	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	39.90	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/3/2024	8358	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	199.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/2/2024	8360	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	199.90	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/7/2024	8384	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	39.90	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/11/2024	8391	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	251.85	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/11/2024	8390	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	107.90	In Transit			910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/11/2024	8393	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	459.90	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/5/2024	8375	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	251.85	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/5/2024	8373	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	251.90	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/2/2024	8357	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	107.90	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/12/2024	8352	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	118.90	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/1/2024	8354	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	EFT	101619	3,025.20	175.85	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/2/2024	C238210	2538--Memoria Press	4100--Textbooks & Core Curricu	EFT	101614	81.02	81.02	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/28/2024	8/1/2024	294094	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	992.76	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	294140	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	983.63	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	294081	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	824.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	294095	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	246.14	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	295367	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	237.91	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/9/2024	295140	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	832.16	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
7/31/2024	294081	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	1,155.32	In Transit			910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/6/2024	294459	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	656.36	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/6/2024	294460	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101627	6,748.11	619.64	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	294126	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101581	4,417.01	390.63	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/13/2024	8/2/2024	294178	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101581	4,417.01	1,117.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/2/2024	294211	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101581	4,417.01	992.76	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/1/2024	294108	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101581	4,417.01	1,082.53	In Transit			910--Instructional Funds	2073--Excel Academy Charter School - Healdale
8/2/2024	294240	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	EFT	101581	4,417.01	833.21	In Transit			910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/9/2024	8410	2699--Nicole the Math Lady, LLC.	4100--Textbooks & Core Curricu	EFT	101598	257.00	158.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/9/2024	8408	2699--Nicole the Math Lady, LLC.	4100--Textbooks & Core Curricu	EFT	101598	257.00	99.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/2/2024	121884	5826--NDEO Science	4100--Textbooks & Core Curricu	EFT	101606	1,058.88	2				

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday September 12, 2024 at 11:20 AM

8/28/2024	8/8/2024	5359-080824	5359-Ritney Boxes 5390-Postage	5930-Postage 5930-Postage	EFF EFF	2013600507 2013600507	200.00 200.00	124.00 76.00	In Transit In Transit	912-Administration/Office 912-Administration/Office	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale	
8/28/2024	7/2/2024	72889	5450-PresenceLearning 5100-SpEd Consultants and Ven	5100-SpEd Consultants and Ven 5100-SpEd Consultants and Ven	EFF EFF	101597 101597	15,120.00 5,745.60	9,374.40 15,120.00	In Transit In Transit	Technology Platform Technology Platform	907-Special Education 907-Special Education	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale
8/19/2024	7/2/2024	72889	5450-PresenceLearning 5100-SpEd Consultants and Ven	5100-SpEd Consultants and Ven 5100-SpEd Consultants and Ven	EFF EFF	Voided - 101578 Voided - 101578	-15,120.00 -15,120.00	-5,745.60 -9,374.40	In Transit In Transit	Technology Platform Technology Platform	907-Special Education 907-Special Education	2073-Excel Academy Charter School - Healdale 2053-Excel Academy Charter School - Warner
8/5/2024	7/2/2024	72889	5450-PresenceLearning 5100-SpEd Consultants and Ven	5100-SpEd Consultants and Ven 5100-SpEd Consultants and Ven	EFF EFF	101578 101578	15,120.00 15,120.00	9,374.40 5,745.60	In Transit In Transit	Technology Platform Technology Platform	907-Special Education 907-Special Education	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale
8/13/2024	7/31/2024	898093	5363-Procopio, Cory, Hargreaves & Savitch LU 5363-Procopio, Cory, Hargreaves & Savitch LU	5810-Legal 5810-Legal	EFF EFF	101592 101592	4,062.00 1,462.50	2,518.44 1,543.56	In Transit In Transit	912-Administration/Office 912-Administration/Office	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale	
8/2/2024	8/5/2024	405546-1	5513-Promo Shop Inc. 5513-Promo Shop Inc.	5841-Community Marketing 5841-Community Marketing	EFF EFF	101617 101617	3,371.65 3,371.65	2,090.42 1,281.23	In Transit In Transit	914-Community Engagement 914-Community Engagement	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale	
8/13/2024	7/30/2024	405864-1	5513-Promo Shop Inc. 5513-Promo Shop Inc.	5841-Community Marketing 5841-Community Marketing	EFF EFF	101583 101583	1,884.57 1,884.57	1,168.43 716.14	In Transit In Transit	913-Marketing 913-Marketing	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale	
8/28/2024	8/7/2024	849532	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	221.90	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	849533	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	72.98	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	849540	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	307.86	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	849420	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	151.61	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852194	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	563.05	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857167	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	386.39	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/12/2024	857181	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	205.83	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/14/2024	860392	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	61.40	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857236	1201-Rainbow Resource Center, Inc	4310-Materials & Supplies	EFF	20136005061	9,806.94	60.22	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852019	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	306.98	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852023	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	146.01	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/13/2024	856536	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	80.48	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/14/2024	863524	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	10.44	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/13/2024	857160	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	72.84	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857173	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	86.85	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852216	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	150.01	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/14/2024	863526	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	430.03	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852230	1201-Rainbow Resource Center, Inc	4310-Materials & Supplies	EFF	20136005061	9,806.94	50.20	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/13/2024	860317	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	71.72	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/9/2024	856498	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	444.02	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852021	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	276.52	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/13/2024	852198	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	195.43	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/13/2024	857183	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	840.71	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/9/2024	856977	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	43.87	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	849237	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	283.12	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/8/2024	852020	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	198.06	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/13/2024	860382	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	158.12	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857166	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	221.91	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/12/2024	856944	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	181.33	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/9/2024	856486	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	349.49	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852201	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	892.67	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852241	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	118.12	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/14/2024	863556	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	219.25	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/12/2024	857176	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	119.11	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857170	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	54.85	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/12/2024	857179	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	74.27	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852235	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	118.12	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857192	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	48.34	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	849542	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	28.71	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/13/2024	862773	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	285.25	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/8/2024	852024	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	61.03	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	852219	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	292.73	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	857195	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	EFF	20136005061	9,806.94	48.34	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
8/29/2024	8/1/2024	QC-03 04-2024	5367-San Bernardino Superintendent Of Schoo	5860-Service Fees	EFF	101634	2,700.00	2,700.00	In Transit	909-Business Services	2073-Excel Academy Charter School - Healdale	
8/28/2024	8/26/2024	5367-082624	5367-San Bernardino Superintendent Of Schoo	9525-STRS	Printed Check	30111	92,944.22	92,944.22	In Transit	000-Schoolwide-Revenues/BS Accounts	2073-Excel Academy Charter School - Healdale	
8/28/2024	8/14/2024	2425-SOV-025 R	99986-Santa Ana Zoo 99986-Santa Ana Zoo 99986-Santa Ana Zoo 99986-Santa Ana Zoo 99986-Santa Ana Zoo	5835-Field Trips 5835-Field Trips 9388-Parent Payfl Account 9388-Parent Payfl Account 5835-Field Trips 5835-Field Trips	Printed Check Printed Check Printed Check Printed Check Printed Check	30112 30112 30112 30112 30112	1,030.00 1,030.00 1,030.00 1,030.00 1,030.00	8.36 13.64 372.00 228.00 248.00 160.00	In Transit In Transit In Transit In Transit In Transit	920-Education Services 920-Education Services 000-Schoolwide-Revenues/BS Accounts 910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Healdale 2053-Excel Academy Charter School - Warner 2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale 2073-Excel Academy Charter School - Healdale	
8/28/2024	7/23/2024	M7517687 5	1290-Scholastic Inc.	4101-Textbooks & Core Curricu 4101-Textbooks & Core Curricu	EFF EFF	101608 101608	840.00 840.00	520.80 319.20	In Transit In Transit	916-Elementary Education 916-Elementary Education	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale	
8/5/2024	6/30/2024	W138351-IN	5895-School Services of California, Inc. 5756-School Services of California, Inc.	5895-Professional Development 5895-Professional Development	EFF EFF	101575 101575	275.00 275.00	170.50 104.50	In Transit In Transit	907-Special Education 907-Special Education	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale	
8/28/2024	8/7/2024	S327794	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	76.20	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	S327798	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	72.12	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/8/2024	S327977	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	827.61	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	S328164	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	160.75	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	S328168	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	168.88	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	S327715	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	247.92	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/8/2024	S328165	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	106.38	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/12/2024	S327980	1208-Singapore Math Inc	4100-Textbooks & Core Curricu	EFF	101633	1,888.30	61.33	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
8/28/2024	7/22/2024	259	6018-Small School Districts' Association 6200-Small School Districts' Association	5200-Travel & Conferences 5200-Travel & Conferences	EFF EFF	101609 101609	1,000.00 1,000.00	620.00 380.00	In Transit In Transit	Hekli Gasca Hekli Gasca	911-Executive Administration 911-Executive Administration	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Healdale
8/5/2024	6/25/2024	4878	5556-Small Talk OC	5100-SpEd Consultants and Ven	EFF	101572	135.00	135.00	In Transit	Speech Services ESJ- June 2024	907-Special Education	2053-Excel Academy Charter School - Warner
8/28/2024	8/7/2024	512696	2129-Studies Weekly	4100-Textbooks & Core Curricu	EFF	101615	2,867.30	86.89	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	512697	2129-Studies Weekly	4100-Textbooks & Core Curricu	EFF	101615	2,867.30	86.89	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Healdale	
	8/7/2024	512700	2129-Studies Weekly	4100-Textbooks & Core Curricu	EFF	101615	2,867.30	174.98	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
	8/7/2024	512703	2129-Studies Weekly	4100-Textbooks & Core Cur								

	8/12/2024	513958	2129--Studies Weekly	4100--Textbooks & Core Curricu	EFT	101615	2,867.30	86.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	8/12/2024	513923	2129--Studies Weekly	4100--Textbooks & Core Curricu	EFT	101615	2,867.30	349.96	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	8/7/2024	512699	2129--Studies Weekly	4100--Textbooks & Core Curricu	EFT	101615	2,867.30	174.98	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	8/12/2024	513926	2129--Studies Weekly	4100--Textbooks & Core Curricu	EFT	101615	2,867.30	86.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	8/12/2024	513927	2129--Studies Weekly	4100--Textbooks & Core Curricu	EFT	101615	2,867.30	86.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/13/2024	57393	1211--Teaching Textbooks	4100--Textbooks & Core Curricu	EFT	101601	131.90	131.90	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/28/2024	8/7/2024	SI-215338	1978--The Logic of English	4100--Textbooks & Core Curricu	EFT	101631	575.16	136.35	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	8/7/2024	SI-215392	1978--The Logic of English	4100--Textbooks & Core Curricu	EFT	101631	575.16	438.81	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	614632	5812--The Princeton Review	4101--Textbooks & Core Curricu	EFT	101596	23,975.00	9,110.50	In Transit	917--Secondary Education	2073--Excel Academy Charter School - Helendale
			5812--The Princeton Review	4101--Textbooks & Core Curricu	EFT	101596	23,975.00	14,864.50	In Transit	917--Secondary Education	2053--Excel Academy Charter School - Warner
8/28/2024	8/1/2024	207580	2074--Thinkwell Corporation	4100--Textbooks & Core Curricu	EFT	101626	1,215.51	195.13	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	8/1/2024	207587	2074--Thinkwell Corporation	4100--Textbooks & Core Curricu	EFT	101626	1,215.51	189.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	8/2/2024	207601	2074--Thinkwell Corporation	4100--Textbooks & Core Curricu	EFT	101626	1,215.51	340.56	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	8/1/2024	207586	2074--Thinkwell Corporation	4100--Textbooks & Core Curricu	EFT	101626	1,215.51	331.82	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	7/31/2024	207581	2074--Thinkwell Corporation	4100--Textbooks & Core Curricu	EFT	101626	1,215.51	159.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
8/13/2024	7/8/2024	8247598	5411--Total Education Solutions	5100--SpEd Consultants and Ven	EFT	101584	168.75	168.75	In Transit	APE Services: ESY June 2024	907--Special Education
8/28/2024	8/10/2024	00002E01V5324	1649--LPS	5930--Postage	EFT	101632	424.44	29.67	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			1649--LPS	5930--Postage	EFT	101632	424.44	48.40	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
	8/17/2024	00002E01V5334	1649--LPS	5930--Postage	EFT	101632	424.44	131.62	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			1649--LPS	5930--Postage	EFT	101632	424.44	214.75	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
8/13/2024	8/3/2024	00002E01V5314	1649--LPS	5930--Postage	EFT	101594	72.25	27.46	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			1649--LPS	5930--Postage	EFT	101594	72.25	44.79	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
8/5/2024	7/27/2024	00002E01V5304	1649--LPS	5930--Postage	EFT	101570	203.61	77.37	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			1649--LPS	5930--Postage	EFT	101570	203.61	126.24	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
8/13/2024	8/1/2024	1WV99535	5567--Vector Solutions	5800--Professional Services -	EFT	20136005050	748.50	464.07	In Transit	901--Human Resources	2053--Excel Academy Charter School - Warner
			5567--Vector Solutions	5800--Professional Services -	EFT	20136005050	748.50	284.43	In Transit	901--Human Resources	2073--Excel Academy Charter School - Helendale
8/28/2024	7/28/2024	9970190263	5421--Verizon Wireless	5910--Telephone	EFT	101618	865.08	536.35	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
			5421--Verizon Wireless	5910--Telephone	EFT	101618	865.08	328.73	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
Total for CHASE 9313							492,586.29	492,586.29			

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: BB3120925

Period Ending: 06/30/2024

Check Date: 06/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 06/25/2024

*A wire request for \$752,862.29 will be sent to your bank on 06/24/2024***Items**

Checks / Vouchers	101
Additional Direct Deposit Accounts	10

Billing

Check Processing/Tax Service	1,708.04
Direct Deposit	9.50
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Total Billing	<u>1,753.54</u>

Tax Deposits

	<u>Employee Deductions</u>	<u>Employer Liability</u>	<u>Total Deposit</u>
FICA/Social Security	4,684.96	4,684.96	9,369.92
Medicare	11,941.67	11,941.67	23,883.34
Federal W/H Tax	66,389.10		66,389.10
California W/H Next Day	33,215.53		33,215.53
California SDI Next Day	8,932.23		8,932.23
Hawaii W/H Semiweekly	845.59		845.59
Total Tax Deposits	<u>126,009.08</u>	<u>16,626.63</u>	<u>142,635.71</u>

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	585,642.12
Direct Deposit Distribution - Paycom Pay	22,830.92
Taxes - PAYCOM Resp.	142,635.71
Payroll Fee	1,753.54
Total Paycom Cash Requirements	<u>752,862.29</u>

Other Cash Requirements

Manual Checks	3,039.79
Total Other Cash Requirements	<u>3,039.79</u>

Total Cash Requirements755,902.08

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: DCB988D04

Period Ending: 06/15/2024

Check Date: 06/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 06/25/2024

*A wire request for \$35,687.65 will be sent to your bank on 06/24/2024***Items**

Checks / Vouchers	18
Additional Direct Deposit Accounts	2

Billing

Check Processing/Tax Service	589.34
Direct Deposit	7.50
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Total Billing	<u>632.84</u>

Tax Deposits

	<u>Employee Deductions</u>	<u>Employer Liability</u>	<u>Total Deposit</u>
FICA/Social Security	1,629.11	1,629.11	3,258.22
Medicare	486.46	486.46	972.92
Federal W/H Tax	1,988.42		1,988.42
California W/H Next Day	873.11		873.11
California SDI Next Day	374.61		374.61
California ETT Qtrly		2.11	2.11
California SUTA		55.02	55.02
Total Tax Deposits	<u>5,351.71</u>	<u>2,172.70</u>	<u>7,524.41</u>

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	25,143.20
Direct Deposit Distribution - Paycom Pay	2,387.20
Taxes - PAYCOM Resp.	7,524.41
Payroll Fee	632.84
Total Paycom Cash Requirements	<u>35,687.65</u>

Total Cash Requirements35,687.65

Cash Requirements Statement

EXCEL ACADEMY CHARTER SCHOOLS

Transaction #: 515D4C07A

Period Ending: 06/30/2024

Check Date: 07/10/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 07/09/2024

A wire request for \$26,604.12 will be sent to your bank on 07/08/2024

Items

Checks / Vouchers	17
Additional Direct Deposit Accounts	1

Billing

Check Processing/Tax Service	575.83
Direct Deposit	7.25
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Additional Services	200.00
Total Billing	819.08

Tax Deposits

	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	1,458.17	1,458.17	2,916.34
Medicare	356.02	356.02	712.04
Federal W/H Tax	1,421.22		1,421.22
California W/H Next Day	572.85		572.85
California SDI Next Day	275.75		275.75
California ETT Qtrly		0.34	0.34
California SUTA		8.63	8.63
Total Tax Deposits	4,084.01	1,823.16	5,907.17

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	18,490.67
Direct Deposit Distribution - Paycom Pay	1,387.20
Taxes - PAYCOM Resp.	5,907.17
Payroll Fee	819.08
Total Paycom Cash Requirements	26,604.12

Total Cash Requirements

26,604.12

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: BA3998294

Period Ending: 07/15/2024

Check Date: 07/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 07/25/2024

*A wire request for \$25,287.22 will be sent to your bank on 07/24/2024***Items**

Checks / Vouchers	9
Additional Direct Deposit Accounts	1

Billing

Check Processing/Tax Service	468.03
Direct Deposit	7.25
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Total Billing	<u>511.28</u>

Tax Deposits

	<u>Employee Deductions</u>	<u>Employer Liability</u>	<u>Total Deposit</u>
FICA/Social Security	1,440.28	1,440.28	2,880.56
Medicare	336.85	336.85	673.70
Federal W/H Tax	1,479.56		1,479.56
California W/H Next Day	634.92		634.92
California SDI Next Day	261.62		261.62
Total Tax Deposits	<u>4,153.23</u>	<u>1,777.13</u>	<u>5,930.36</u>

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	17,243.74
Direct Deposit Distribution - Paycom Pay	1,601.84
Taxes - PAYCOM Resp.	5,930.36
Payroll Fee	511.28
Total Paycom Cash Requirements	<u>25,287.22</u>

Total Cash Requirements25,287.22

Cash Requirements Statement

EXCEL ACADEMY CHARTER SCHOOLS

Transaction #: F1C640C2B

Period Ending: 07/31/2024

Check Date: 07/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 07/25/2024

A wire request for \$283,500.94 will be sent to your bank on 07/24/2024

Items

Checks / Vouchers	45
Additional Direct Deposit Accounts	6

Billing

Check Processing/Tax Service	953.30
Direct Deposit	8.50
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Total Billing	997.80

Tax Deposits

	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	5,317.81	5,317.81	10,635.62
Medicare	4,411.16	4,411.16	8,822.32
Federal W/H Tax	26,205.51		26,205.51
California W/H Next Day	12,898.33		12,898.33
California SDI Next Day	3,142.92		3,142.92
California ETT Qtrly		20.51	20.51
California SUTA		533.18	533.18
Hawaii W/H Semiweekly	866.23		866.23
Oregon W/C Tax EE	1.50		1.50
Oregon W/C Tax ER		1.50	1.50
Oregon EE PFML	40.06		40.06
Oregon W/H SemiWeekly	490.30		490.30
Oregon SUTA		160.22	160.22
Oregon Transit Tax	6.68		6.68
Oregon ER PFML		26.70	26.70
Total Tax Deposits	53,380.50	10,471.08	63,851.58

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	206,722.98
Direct Deposit Distribution - Paycom Pay	11,928.58
Taxes - PAYCOM Resp.	63,851.58
Payroll Fee	997.80
Total Paycom Cash Requirements	283,500.94

Cash Requirements Statement

EXCEL ACADEMY CHARTER SCHOOLS

Transaction #: F1C640C2B

Period Ending: 07/31/2024

Check Date: 07/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 07/25/2024

A wire request for \$283,500.94 will be sent to your bank on 07/24/2024

Other Cash Requirements

Manual Checks 2,784.36

Total Other Cash Requirements 2,784.36

Total Cash Requirements 286,285.30



Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: 72C193AF1

Period Ending: 07/31/2024

Check Date: 08/09/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 08/08/2024

*A wire request for \$28,117.84 will be sent to your bank on 08/07/2024***Items**

Checks / Vouchers	10
Additional Direct Deposit Accounts	1

Billing

Check Processing/Tax Service	481.51
Direct Deposit	7.25
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Total Billing	<u>524.76</u>

Tax Deposits

	<u>Employee Deductions</u>	<u>Employer Liability</u>	<u>Total Deposit</u>
FICA/Social Security	1,602.59	1,602.59	3,205.18
Medicare	374.80	374.80	749.60
Federal W/H Tax	1,793.89		1,793.89
California W/H Next Day	795.05		795.05
California SDI Next Day	290.79		290.79
Total Tax Deposits	<u>4,857.12</u>	<u>1,977.39</u>	<u>6,834.51</u>

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	19,069.24
Direct Deposit Distribution - Paycom Pay	1,689.33
Taxes - PAYCOM Resp.	6,834.51
Payroll Fee	524.76
Total Paycom Cash Requirements	<u>28,117.84</u>

Total Cash Requirements28,117.84

Cash Requirements Statement

EXCEL ACADEMY CHARTER SCHOOLS

Transaction #: 20E3B78DA

Period Ending: 08/31/2024

Check Date: 08/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 08/23/2024

A wire request for \$847,099.22 will be sent to your bank on 08/22/2024

Items

Checks / Vouchers	119
Additional Direct Deposit Accounts	9

Billing

Check Processing/Tax Service	1,950.56
Direct Deposit	9.25
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Total Billing	1,995.81

Tax Deposits

	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	5,118.77	5,118.77	10,237.54
Medicare	13,334.70	13,334.70	26,669.40
Federal W/H Tax	72,170.53		72,170.53
California W/H Next Day	36,556.89		36,556.89
California SDI Next Day	9,912.51		9,912.51
California ETT Qtrly		102.37	102.37
California SUTA		2,661.69	2,661.69
Hawaii W/H Semiweekly	866.23		866.23
Oregon W/C Tax EE	1.74		1.74
Oregon W/C Tax ER		1.74	1.74
Oregon EE PFML	40.06		40.06
Oregon W/H SemiWeekly	490.30		490.30
Oregon SUTA		160.22	160.22
Oregon Transit Tax	6.68		6.68
Oregon ER PFML		26.70	26.70
Total Tax Deposits	138,498.41	21,406.19	159,904.60

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	664,779.32
Direct Deposit Distribution - Paycom Pay	20,419.49
Taxes - PAYCOM Resp.	159,904.60
Payroll Fee	1,995.81
Total Paycom Cash Requirements	847,099.22

Cash Requirements Statement

EXCEL ACADEMY CHARTER SCHOOLS

Transaction #: 20E3B78DA

Period Ending: 08/31/2024

Check Date: 08/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 08/23/2024

A wire request for \$847,099.22 will be sent to your bank on 08/22/2024

Other Cash Requirements

Manual Checks 208.36

Total Other Cash Requirements 208.36

Total Cash Requirements 847,307.58



Cash Requirements Statement

EXCEL ACADEMY CHARTER SCHOOLS

Transaction #: FAC8654AE

Period Ending: 08/15/2024

Check Date: 08/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 08/23/2024

A wire request for \$29,952.41 will be sent to your bank on 08/22/2024

Items

Checks / Vouchers	15
Additional Direct Deposit Accounts	2

Billing

Check Processing/Tax Service	548.92
Direct Deposit	7.50
Jurisdiction Filing	36.00
Garnishment Fee this Payroll	No Charge
Additional Services	30.00
Total Billing	622.42

Tax Deposits

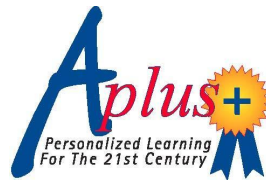
	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	1,474.27	1,474.27	2,948.54
Medicare	404.68	404.68	809.36
Federal W/H Tax	1,577.19		1,577.19
California W/H Next Day	759.33		759.33
California SDI Next Day	313.26		313.26
California ETT Qtrly		0.40	0.40
California SUTA		10.56	10.56
Total Tax Deposits	4,528.73	1,889.91	6,418.64

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	19,931.97
Direct Deposit Distribution - Paycom Pay	2,979.38
Taxes - PAYCOM Resp.	6,418.64
Payroll Fee	622.42
Total Paycom Cash Requirements	29,952.41

Total Cash Requirements

29,952.41



the Association of Personalized Learning Schools & Services

Every Child's Learning is Personal

Jeff Rice, Director

18820 Lodestone Court, Penn Valley, CA. 95946

Voice: 530-432-3609; Fax: 530-432-3610; Email: jeffrice@jps.net; Web: www.theaplus.org

INVOICE

#08192401

Date: August 19, 2024

To:
Lauren Hansen
Excel Academy
1 Technology Drive, Ste. I-811
Irvine, CA. 92618

Amount Due: \$6,741.00

(The sum six thousand seven hundred forty-one dollars)

For 10 APLUS+ Conference 2024 full registrations @ \$749 each	\$7,490.00
Less 10% quantity discount	<u><749.00></u>
TOTAL DUE	\$6,741.00

Reference: 2610031998

Terms:
Payment is due upon receipt

Please make check payable to APLUS+

Coversheet

Consent - Education Student/Services

Section: X. Consent
Item: B. Consent - Education Student/Services
Purpose:
Submitted by:
Related Material: Pali FT Form - 24_25 (1).pdf
ELD Handbook for Families 24_25-INT.pdf
EACS 2024-25 ELD Handbook Revisions.pdf
EACS Handbook-24_25 Final.pdf
EACS 2024-25 September Handbook Revisions.pdf
_24_25 EACS SPED Handbook Final.pdf
EACS 2024-25 Sped Handbook Revisions - Sept.pdf
EACS 24-25 Master Contract Blank.docx.pdf

BACKGROUND:

Item: Pali Institute Science Camp

Background: It is recommended that the Board approve the Pali Institute Overnight Science Camp Field Trip on November 22-24th, 2024, which is scheduled for students in 5th-8th grade.

This field trip is paid for entirely with the student's instructional funds.

Item: EACS English Language Development (ELD) Handbook

Background: The EACS English Learner Handbook offers families answers for frequently asked questions, explains the details of our English Learner program, and includes links to helpful resources.

Item: Approval of the Special Education Agreement for External Vendors

Background: Excel Academy Charter Schools Special Education department has improved the information in the vendor agreement, specific to special education providers regarding the cancellation policy, data reporting, progress reports from vendors, contractor substitutes, mileage reimbursement authorization, and has reduced the exhibits provided.

Education Services

OVERNIGHT FIELD TRIP REQUEST FORM for BOARD APPROVAL

This form is to be used to obtain board approval for overnight field trips.

1. Overnight field trip requests must be submitted on this form for consideration.
2. Overnight field trips require approval from the charter school board
3. The field trip request form must be signed by the field trip coordinator and the charter school executive director/director/ or designee before sending to the board for approval.
4. A trip itinerary must be attached to the completed request form.

Date of Request	9/12/2024
Name of Charter School	Excel Academy Charter Schools
Lead Chaperone	Melissa Harvilla
Field Trip Coordinator	Melissa Harvilla
Director/Executive Director/Designee Location of Trip	<u>Pali Institute: Outdoor Education Center</u>
Dates of Trip Classes/Grade Level(s)	November 8-10th, 2024 5th-8th
Instructional Objectives	<ol style="list-style-type: none"> 1. Students will demonstrate an understanding of the scientific method while testing the chemical composition of a pond and assessing its health. 2. Students will explore the night sky and expand their astronomical knowledge while learning about constellations and how to navigate using the stars. 3. Students will enhance their leadership and


	<p>problem-solving skills while creating a structure that will hold the weight of their instructor, using just rope and wooden dowels.</p> <ol style="list-style-type: none"> 4. After learning about different types of energy and their sources, students will build a wind turbine and modify it as needed to increase its energy output. 5. Students will draw inspiration from nature and create their own works of art based on the natural world around them.
<p>Standards Addressed</p>	<p>NGSS MS-ETS1-3. Analyze data from tests to determine similarities and differences among several design solutions to identify the best characteristics of each that can be combined into a new solution to better meet the criteria for success.</p> <p>3-5ETS1-1. Define a simple design problem reflecting a need or want that includes specific criteria for success and constraints on materials, time, or cost.</p> <p>3-5ETS1-2. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints on the problem.</p> <p>CCSS ELA-Literacy.RST-608.3. Follow precisely a multistep procedure when carrying out experiments, taking measurements, or performing technical tasks.</p> <p>NGSS 3-5ETS1-3. Plan and carry out fair tests in which variables are controlled and failure points are considered to identify aspects of a model or prototype that can be improved.</p> <p>NGSS 5-PS2-1. Support an argument that the gravitational force exerted by Earth on objects is directed down.</p> <p>NGSS MS-PS2-2. Plan an investigation to provide evidence that the change in an object’s motion depends on the sum of the forces on the object and the mass of the object.</p> <p>NGSS MS-PS2-4. Construct and present arguments using evidence to support the claim that gravitational interactions are attractive and depend on the masses of interacting objects.</p>

<p>Additional Information (if applicable)</p>	<p>Friday 11am check in 3 sessions</p> <p>Saturday 5 sessions</p> <p>Sunday 1 session 11am departure</p>
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Fees and payment Schedule	\$415 per student Payment due in full by September 24
Transportation Phone Tree/Chaperone Groups Signatures Lead Chaperone Date: 8/28/24 Field Trip Coordinator Date: 8/28/24	



ELD Handbook for Families

Select the “Document Outline” image  in the upper left corner to preview or select a specific topic.

What is EL?

English Learner

What is ELD?

English Language Developer / English Language Development

Who Can I Contact?

General Questions and Support	Your Teacher of Record
Curriculum & Instruction	Student’s assigned ELD Teacher
Intervention Coordinator	Tamara Murphy tmurphy@excelacademy.education
Designation & ELPAC Assessments	Jenny Craig jcraig@excelacademy.education

Identification

Every family completes a home language survey as part of their enrollment process. If a family answers yes to any of the questions, schools are prompted to administer the initial ELPAC assessment.

Designation

Students are designated as English Learners based on their results from the Initial ELPAC assessment. They will either be IFEP (initial fluent English proficient) or designated as an English Learner (EL). EL students have the opportunity to redesignate or Reclassify Fluent English Proficient (RFEP) if they earn an overall score of 4 on their Summative ELPAC assessment. The summative assessment is only offered once annually in the spring.

State Requirements

[California Department of Education Recommendation](#)

English Language Development (ELD)

- Synchronous, *designated* instruction through virtual classes for acquisition of linguistic and academic goals in the domains of reading, writing, speaking, and listening per California Department of Education.
- Asynchronous assignments using research based curriculum proven to meet the needs of English learners.

Requirements

EL students must participate in *designated*, synchronous, virtual instruction through our ELD classes including asynchronous assignments

to meet the ELD requirement each week. Absences must be reported to the ELD teacher and/or Intervention Department

We are unable to accept private tutoring or time at a learning center in lieu of our ELD instruction because we are unable to monitor attendance, participation, and progress of the student. Private tutoring or a learning center is certainly recommended as a supplement to ELD class instruction.

Family Support

- Work together to reclassify your student/s as English proficient.
- Remain consistent with ELD attendance so your student/s get the most out of their learning experience
- Communicate with the ELD Class Teacher, Teacher of Record (ToR) or Virtual Teacher, and Intervention Department for collaborative support.

Progress Improvement Notification

A Progress Improvement Notification (PIN) for the ELD instruction may be issued for any of the following:

- Unexcused absences from ELD Class
- Incomplete/missing assignments from ELD Class
- Excessive absences from ELD Class

Exiting EL Designation

The goal of language acquisition instructions is for students to become proficient in English as rapidly as possible and to meet state academic achievement measures. This district's exit (reclassification) criteria are listed below.

Exit (Reclassification) Criteria
(20 U.S.C Section 6312[e][3][A][ii])

Required Criteria (California <i>Education Code</i> [EC] Section 313[f])
English Language Proficiency Assessment Results (Summative Assessment) ELPAC score of: Overall- 4
Teacher Evaluation
Parental Opinion and Consultation
*Smarter Balanced and/or Local Assessments- optional

The Summative English Language Proficiency Assessments for California (ELPAC) are administered annually in the spring (i.e. reading, writing, listening, and speaking). Assessment results typically are communicated at the beginning of the school year. Parents/Guardians will receive their student's score report and a letter indicating the student's language acquisition status (EL or RFEP). Once a student is reclassified fluent English proficient (RFEP) they no longer need to participate in ELD curriculum and ELD Class classes.

Long Term English Learner (LTEL)

Long-term English language learners (LTEL) are *defined* as (including all)

- Students in grades 6 to 12
- Enrolled in U.S. schools for more than six years
- Remained at the same level of English for two or more years as measured by ELPAC
- Scored "standard not met" or "standard nearly met" on the CAASPP ELA assessment.

Families will be notified annually if their student has been classified as a LTEL. If, despite the implementation of school wide interventions and supports, a student is still not making “adequate progress”, the school will

hold a Student Success Team (SST) meeting to discuss the lack of progress. Further evaluation and intervention will be planned by the SST team to support students who are not meeting interim benchmarks. Interventions will be noted and filed on the EL Master Tracking Spreadsheet and/or in their cumulative folder. SST goals will be implemented with ToR support and monitoring.

ELs with an IEP

Families, SPED Case Managers, ToRs or virtual teachers and the Intervention Department can work together collaboratively to best support the needs of students with an Individual Education Plan (IEP).

Curriculum & Instruction

Have your EL student bring their computer to the first in-person meeting so your Teacher of Record can support you to access the resources needed for ELD curriculum and instruction.

- Virtual instruction and parent communication is led by ELD Teacher; Intervention Dept. and ToR follows up to provide support, as needed
- Tuesdays, Wednesdays, Thursdays (35 minutes per class)
- All student absences must be reported to the student's ELD Teacher.
- Assignments will be given by the ELD teacher.
- The ELD teacher will monitor and communicate student participation and progress.

EL Teaching Strategies

SDAIE (Specially Designed Academic Instruction in English)

SDAIE is instruction in a subject area, deClassred in English, that is specially designed to meet the needs of limited-English-proficient pupils. Academic instruction through English is modified to meet the student's

level of language proficiency. ToRs and Parents should use specialized strategies that enable students to understand, participate in and access the core curriculum. SDAIE is an instructional methodology, not a program. (EC 44253.2[b])

SDAIE Strategies:

- Speak slowly and use repetition
- Lots of visuals and realia
- Manipulatives available
- Activate prior knowledge
- Focus on the meaning
- Graphic organizer/Charts
- Preview-Review
- Gestures and facial expressions
- Self-selected reading
- Scaffolding (visual content, graphic organizers)
- Consistent and Immediate Feedback
- Summarizing and Re-Teaching
- Reciprocal Teaching

ELD Standards

Please click on the link to view ELD standards by grade level on the *California Department of Education* website. [ELD K-12 Standards](#)

[EACS EL Master Plan](#)

The ultimate goal of the Excel Academy Charter School English Learner instruction is to embrace the Federal case law and support each English learner. The school's Master Plan for English Learners serves as a standard for consistent support implementation and evaluation of services for

English Learners. With a common staff understanding of the goals and procedures, English Learners will receive consistent high-quality services designed to meet their academic and linguistic needs by:

- Providing all students with the opportunity to participate in high quality curricular activities that address academic standards
- Offering programs based on student need and sound educational pedagogy
- Maintaining consistent communication with parents
- Providing staff and parent training
- Embracing parent involvement in the educational process
- Providing a process for monitoring the effectiveness of the instruction
- Valuing bi-literacy as a skill that will assist the student in life

Translation & Interpretation

Please let your Teacher of Record know if you wish to have communication sent in your primary language or would like to request an interpreter for virtual/in-person meetings.

[DeepL](#) is recommended for accurate translation.

It's recommended to have your EL students bring their computer to the first in person meeting to ensure they are able to access the resources needed for language support.

How can I get involved in EACS decisions for English Learners?

Join the English Learner Advisory Committee (ELAC). This is a committee for parents or other community members who want to advocate for English

Learners. School Information and opportunities for English Learner support and participation are shared during the meeting. Information to join these meetings will be shared through school communications. Further information can be found on our [website](#). Please contact tmurphy@excelacademy.education with any questions.

EACS SEPTEMBER 2024 - ELD HANDBOOK REVISIONS

Recommended for board approval to align with new provisions and update language for clarity

<i>Section</i>	<i>Item</i>
Overall	<ul style="list-style-type: none"> ● Revision of most headings from questions into phrasing
<u>Section:</u> Requirements	<p><i>Revised:</i></p> <ul style="list-style-type: none"> ● Removed specific curriculum listed for each grade range ● Removed language stating specific amounts of instructional and assignment time required and replaced with open language, including absence procedures ● Added specific language to explain that other learning centers do not fulfill EACS ELD requirements
<u>Section:</u> Family Support	<p><i>New section includes:</i></p> <ul style="list-style-type: none"> ● Information stating how families can support their English Learner
<u>Section:</u> Who can I contact?	<p><i>Revised:</i></p> <ul style="list-style-type: none"> ● Updated contact names and emails
<u>Section:</u> Curriculum & Instruction	<p><i>Revised:</i></p> <ul style="list-style-type: none"> ● Added clarification regarding instruction, communication, absences, assignments, and progress monitoring



Excel Academy Charter School Handbook

2024-2025

Dear Parents and Students,

Thank you for choosing Excel Academy Charter School, a proud recipient of the prestigious California Distinguished School award. On behalf of the administration, teachers and support staff we want to welcome you to the 2024-2025 school year! We are honored to support you on your personal educational journey. As your Executive Director, I am humbled to serve you alongside an incredible team of dedicated educators and staff ready to collaborate as you begin the 2024-2025 school year! We recognize the sacrifice and dedication families make when committing to our school model which is why we strive to help create balance and parent choice in a personalized learning environment. Excel Academy is led by a collaborative team made up of innovative educators on the forefront of educational change.

Our school goals support our mission and vision providing a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

We hope you will find this handbook helpful and use it as a tool to clarify procedures and expectations. Please never hesitate to reach out to your teacher of record or administration with any questions or concerns.

Excel Eagles~Let's continue to SOAR!

Sincerely,

A handwritten signature in black ink that reads 'Heidi Gasca'.

Executive Director

To view the Excel Academy Charter School handbook on our website, please [click here](#)

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Who We Are

Excel Academy is a tuition free, public charter school offering a personalized learning environment, offering three paths, for independent study and distance learning students in grades TK-12. Our unique educational program allows parents to select from a wide variety of educational resources and materials from approved content and community providers using instructional funds provided by the charter school. Our Virtual Path option allows students to learn directly from an Excel Academy Teacher in a distance learning model. Using these educational resources, families have the freedom to build a customized learning experience for their children, benefiting from flexibility of choice and the partnership of a highly qualified California-credentialed teacher.

Mission Statement

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.



What we are all about: Our Vision

C

Compassion, Creativity ,
Collaboration, Challenge, &
Confidence.

H

Helpful, Hands-On , Humility,
& Happiness.

O

Optimism, Options,
Opportunities, Ownership, &
Others

I

Independence,
Individualization,
Inspiration, & Investigation

C

Child-focused , Curiosity,
Critical Thinking,
Consideration, & Community

E

Education, Equity,
Enjoyment. Exploration &
Empowerment

Schoolwide Learning Outcomes

Schoolwide Learning Outcomes (SLOs) are statements about what all students should know, understand, and be able to do by the time they graduate. To meet the demands of the 21st century, Excel Academy graduates will be:

Self-Directed, Critical Thinkers who

1. Produce quality work through multiple modalities
2. Organize and manage time efficiently
3. Demonstrate competency in active listening, reading, speaking and writing
4. Devise solutions in academic and real-world situations using higher-order thinking skills
5. Exhibit in-depth knowledge across disciplines
6. Reflect on and analyze learning experiences

Resourceful, Lifelong Learners who

1. Communicate effectively
2. Utilize personalization and a growth mindset to pursue individual passions and interests
3. Solve problems independently and collaboratively
4. Create and pursue personal, academic, and professional goals
5. Express ideas and information confidently and creatively
6. Employ technology to complement their knowledge

Respectful, Responsible Citizens who

1. Demonstrate college and career readiness upon high school graduation
2. Possess personal integrity and take responsibility for decisions and actions
3. Model respect for diverse cultures
4. Contribute as leaders within their community
5. Display a commitment to service
6. Develop a sense of personal accountability and dedication

Charter Authorization

Excel Academy Charter School is chartered by Warner Unified School District for the Orange, Riverside, and San Diego Counties, and Helendale School District for the Los Angeles and San Bernardino Counties: [Counties Served](#)

The strong connections and communication amongst the [authorizers](#) and the community foster a strong foundation for which our school is built.

WASC Accreditation

Excel Academy Charter Schools are accredited by the *Accrediting Commission for Schools, Western Association of Schools and Colleges*.

The *Western Association of Schools and Colleges (WASC)* is one of six regional associations, which accredit public and private schools, colleges, and universities in the United States. Accreditation certifies to other educational institutions and to the general public that an institution meets established criteria or standards and is achieving its own stated objectives. This means that all diploma or degree programs and educational activities offered by the institution are covered by the institution's accreditation.

What does Accreditation mean?

Accreditation certifies to other educational institutions and to the general public that an institution meets established criteria or standards and is achieving its own stated objectives. WASC and the other five regional associations in the United States grant "institutional accreditation" after a comprehensive self-study followed by an on-site evaluation of the programs and services of the total institution. This means that all diploma or degree programs and educational activities offered by the institution are covered by the institution's accreditation. The evaluation determines whether or not the institution qualifies for regional recognition. More importantly, periodic self-study and review promote improvement in educational quality and institutional effectiveness.

Why Consider Accreditation?

Having WASC accreditation has many benefits. When a school participates in WASC, it:

- Assures a school community that the school's purposes are appropriate and being accomplished through a viable education program. In other words, it is a trustworthy institution for student learning
- Validates the integrity of the school's program and transcripts
- Facilitates transfer of credits to other English-speaking schools — critical for college/university acceptance worldwide
- Provides a process for regularly examining programs, processes, and data around school goals and student learning through data analysis, reflection, inquiry, and dialogue
- Builds a professional culture to support the schoolwide action plan
- Fosters the continuous improvement of the school's programs and operations to support student learning
- Provides valuable insight from fellow educators visiting the school
- Benefits schools that choose joint accreditation or other collaborative processes

To remain accredited, a school must report annually on the progress of its submitted improvement plan as well as its ability to continue to meet accreditation standards. Once every five years, the school will need to engage in a thorough self-study process and will host a visiting accreditation team during the sixth year in the cycle. For more information, go to <http://www.acswasc.org/>.

Contacts

Parent Support

Parent support is available Monday through Friday from 8 A.M.–4:30 P.M. Please see the school directory below for department emails and contact numbers.

Contact Information

Our office is located at:
1 Technology Drive, Ste I-811
Irvine, CA 92618

Office Phone Number: (949) 387-7822

If you wish to reach a specific department by email, please use one of the following:

Admissions - admissions@excelacademy.education

Registrar - registrar@excelacademy.education

Student Services - studentservices@excelacademy.education

Intervention - tmurphy@excelacademy.education

Counseling - lallenjefferson@excelacademy.education & dfavela@excelacademy.education

Testing & Assessments - jcraig@excelacademy.education

Once enrolled, you will be provided with the contact information of your ToR Teacher of Record (ToR). If you are attempting to reach a member of our administrative staff, please call our Parent Support line and ask for the person with whom you wish to speak. We will be happy to connect you.

Special Education:

If your student has a current IEP, please contact their assigned Case Manager (“CM”) for support. You will receive contact information for your student’s CM prior to the first day of school.

If you have general questions about the Special Education Referral Process, please contact:

Intervention Coordinator - Tamara Murphy

PH: 951-290-2949

Or

School Psychologist - Noell Scott

PH: 949-382-1198

Enrollment

Recruitment and admissions policies, procedures, and activities are in compliance with state and federal law and are outlined in the individual charter petitions for each school.

Students will be considered for admission without regard to ethnicity, national origin, gender, disability or achievement level. Admission will not be determined according to the place of residence of the student or parents, except as required by law. Prior to admission, all parents must agree to and sign the Master Agreement. All students' continued enrollment shall depend upon them fulfilling the terms of the Master Agreement, Acknowledgement of Responsibilities (AoR), and Independent Study Policy. Enrollment space will be based on need in the community and availability of qualified, credentialed teachers to serve as the ToR.

Excel Academy will be non-sectarian in its programs, admissions policies, employment practices, and all other operations, shall not charge tuition, and shall not discriminate on the basis of race, ethnicity, national origin, gender, disability, or any other characteristic listed in Education Code Section 220 (or association with an individual who has any of those characteristics).

The application process begins on the Excel Academy website, where the parent or guardian will create a RegOnline account and will complete all steps of the application. The enrollment team will verify your application once **all documents have been uploaded and all electronic documents have been signed**. Our enrollment department will send you an acceptance letter once your application has completed and verified. Upon receiving that letter, families are encouraged to attend one of the All About Excel webinars or watch the recording. Once the family has decided what academic path they'd like their student to be on for the school year, they will email Admissions indicating their path preference.

Enrollment Documents Required

- Proof of Residency
- Birth Certificate
- Immunization Records
- Transcripts (high school only)
- Progress Report*

- Oral Health Report Form or waiver (TK, KN and 1st Grade only)
- Health Exam Form/Waiver (TK, KN and 1st Grade only)

**Please note: If a secondary student enrolls after 10 school days of start date, a progress report will be required.*

Private School Affidavit (PSA)

Students enrolling from a private homeschool setting will be required to submit all documents listed above. Additionally, placement tests will be required and administered by the Teacher of Record (ToR) for enrollment in certain secondary school courses.

Privately home-schooled students in 9th-12th grade enrolling in Excel Academy for semester two, please use the following: [PSA Transcript Summary](#).

Junior High students: Use the [PSA Transcript Summary](#) form for any math course (Algebra 1 or higher math) or world language course taken for high school credit.

Regardless of the number of transfer credits awarded, the student must successfully complete the required number of courses at Excel Academy in order to earn a high school diploma. (see [Graduation Track Options](#))

Grade-Level Assignment

At Excel Academy, students are enrolled in the grade that most closely corresponds to their age, in accordance with California State Law. Please see link below for Excel Academy's Grade Placement Chart: [Excel Grade Placement Chart 2024/2025](#)

Transitional Kindergarten (TK) Policy

TK is an option for the following students:

- Students who turn 5 between September 2-June 2
- Optional TK for Kinder Eligible Students
 - Students who turn 5 between June 1st-September 1st;
 - In this case, a Kindergarten Continuance Form must be signed, verifying that the parent/guardian agrees to have his/her child continue in kindergarten for one additional year.
 - Students may not be promoted from TK to 1st grade.

Kindergarten Placement

Students must turn 5 on or before September 1.

High School Grade-Level Placement

High school students are assigned a grade level based on the year of entry into 9th grade. Regardless of credit deficiency, students will be promoted to the next grade and given an opportunity to remediate credits in hopes that the student will graduate with his or her cohort.

In the event that a student does not graduate with their cohort, Excel Academy will provide the student an opportunity to continue their education, provided they are making adequate progress towards a diploma.

Adult Student Enrollment

Effective July 1, 2004 California State Law prohibits the enrollment of any student age 19 years or older who has not been continuously enrolled since their 18th birthday and making regular progress towards a high school diploma.

Dual Enrollment Policy – Public and Private Schools

In accordance with California Education Code Section 47602(b) and Title 5, California Code of Regulations Section 11965(a), no student may be enrolled in Excel Academy and simultaneously be enrolled in another public or private school. Private schools function outside the jurisdiction of the California Department of Education (CDE) and most state education regulations.

Acceleration & Retention: Policies & Processes

Acceleration

Students at Excel Academy will be promoted to the next grade level each year. Our general philosophy is that because Excel Academy offers personalized learning, acceleration is rarely necessary. For those rare exceptions, it must be agreed upon in writing, by both the parent and school administration, in order to skip a grade. Acceleration will only be considered prior to the beginning of the school year. Decisions regarding acceleration will be made on a case-by-case basis by the Acceleration Team. Typically, this is reserved for high school students who would like to graduate early. Students may graduate early, only if they have met all of the criteria for graduation, including credit requirements.

*In order to ensure sufficient time to observe the student in our academic setting, requests for grade acceleration will not be considered prior to enrollment with Excel Academy Charter School.

Acceleration Requests

1. Parents will send a letter to the Principal stating reasons why they are requesting acceleration.
 - a. Parents will provide any additional relevant information (i.e. report cards, transcripts, or assessment results received outside of EACS)
2. The Acceleration Team reviews information to determine if an acceleration meeting is warranted or if a decision can be made based on the letter.
 - a. If a meeting is warranted, it will be scheduled with the Parent and Acceleration Team.
3. A decision is made by the Acceleration Team and a decision letter is sent to the parent via email.

Retention

Students at Excel Academy will be promoted to the next grade level each year. Our general philosophy is that because Excel offers personalized learning, retention is rarely necessary. For those rare exceptions, it must be agreed upon in writing, by both the parent and school administration, in order to repeat a grade. Retention will only be considered prior to the beginning of the school year. Decisions regarding retention will be made on a case-by-case basis by the Retention Team. Students may not be retained more than once. Students will only repeat a grade in the case that there is substantial evidence the student lacks academic and/or emotional maturity.

*In order to ensure sufficient time to observe the student in our academic setting, requests for grade retention will not be considered prior to enrollment with Excel Academy Charter School.

Retention Requests

1. Parents will send a letter to the Principal stating reasons why they are requesting grade retention.
 - a. Parents will provide any additional relevant information (i.e. report cards, transcripts, or assessment results received outside of EACS)
2. The Retention Team reviews information to determine if a retention meeting is warranted or if a decision can be made based on the letter.
 - a. If a meeting is warranted, it will be scheduled with the Parent and Retention Team.

3. A decision is made by the Retention Team and a decision letter is sent to the parent via email.

8th Grade Retention & Promotion

State law requires schools to have promotion and retention criteria for students who are in their last year of junior high (*EC* Section 48070.5[a][5]). Therefore, Excel Academy will identify students who are at-risk of being retained in 8th grade (*EC* Section 48070.5[b]). Excel Academy will use i-Ready scores as its main source of data. Based on those results, additional assessments may be administered, to determine an 8th grader's readiness for high school.

Steps Excel Academy will take if a student is found to be at-risk for 8th grade retention:

- Parents will be notified in the fall of 8th grade, or once the i-Ready assessment is complete for mid-year enrollees.
- The student will participate in additional progress monitoring & individualized academic intervention throughout their 8th grade year.
- The spring i-Ready assessment will be used as a main source of data for final 8th grade retention or promotion recommendations.
- For those students who continue to be at-risk for retention in the spring of 8th grade, Retention Review meetings may be held with the parent and Excel Academy administration. Excel Academy will make the final determination based on data collected.

Student with an Expulsion History

For students who seek admission at Excel Academy with expulsion history, please refer to the expulsion policies for our authorizing districts (Helendale Elementary and Warner Unified School District). A panel will meet to determine whether the pupil does not pose a threat to others or will be disruptive to the school environment. The Executive Director or designee shall make a recommendation to the governing board following the meeting regarding his or her determination.

Master Agreement

The Master Agreement is a binding agreement between Excel Academy, the student, the parent/guardian, the supervising ToR, and other team members responsible for the student's educational progress. The agreement documents assigned courses as well as the time, manner, and frequency of the student's meetings with the faculty. In addition, the Master Agreement addresses specific resources including materials and personnel that will be made available to all

students, academic and other supports, missed assignments, satisfactory progress and required parent communication to address pupils not generating attendance. Each agreement can be signed prior or up to the first day of the student's attendance start date.

Methods of Operation and Glossary of Terms

Learning Options

Excel Academy Charter School strives to meet the educational needs of the whole child. Our Academic Paths allow families to choose the model of education that best works for the needs of the student and parent. Our Academic Path options include:

- Personalized Elementary
- Personalized Secondary
- Virtual Path

Personalized Elementary (TK-6)

In this path, students are educated through flex-based instruction, where the parent/guardian is the primary instructor, and the Excel Teacher of Record (ToR) oversees the student's education. Parents are able to choose from a selection of standards-aligned curriculum options based on the specific needs of their student (Curriculum can include textbook and online options). Each student's curriculum is paced out by the ToR for the school year, with clear expectations for what the student is to complete each learning period. The ToR, parent/guardian and student will meet together to review the student's body of work and academic progress at the end of each Learning Period (LP). TK-6th grade students meet with their ToR each LP on an alternating schedule (in-person and virtually)

Personalized Secondary (7-12)

In this path, students are educated through flex-based instruction, where the parent/guardian is the primary instructor, and the Excel Teacher of Record (ToR) oversees the student's education. Parents are able to choose from a selection of standards-aligned curriculum options based on the specific needs of their student. Curriculum can include textbook and online options. Additionally, Excel Teacher-Led courses provide the option for students to enroll in hybrid courses which consist of an asynchronous, online curriculum which is supported with live, online teaching. Each student's curriculum is paced out by the ToR for the school year, with clear expectations for what the student is to complete each Learning Period (LP). The ToR, parent/guardian, and student will meet together to review the student's body of work and academic progress at the end of each LP. 7th-12th grade students meet with their ToR monthly for their LP meeting. These meetings may be in person or online. Students and families must meet with their ToR once each semester in person, in the fall and in the spring. This in-person

meeting requirement may be met during a Learning Period meeting, a field trip, or a school event.

Virtual Path (1-8)

In this path, students learn in a virtual classroom setting with a group of their peers three days a week, receiving instruction in all core subjects. The other two days of the week, students check-in briefly with their teachers and work independently on their school subjects for the remainder of the day.

- Direct instruction provided by a credentialed Virtual Teacher
- 100% Virtual Learning and Meetings
- Classrooms split by grade level for 1st-6th, and by subject for 7th and 8th
- Regular connection with peers in an online platform
- Quality, standards-aligned curriculum, assigned by the teacher

Note: Fast, reliable internet service is required for the Virtual Path.

General Terms

Acknowledgment of Responsibilities (AoR) - A document that lists the responsibilities of Excel Academy parents/guardians and their students. The AoR is sent via email link, along with the Master Agreement (MA), for parents to sign upon enrollment.

Behavior Improvement Plan (BIP) - A BIP serves as a follow-up to address any areas where your student may need a restorative plan of action and/or support to redirect current behavior.

Daily Attendance Grid Log - Each day a student participates in an educational activity, parents will be asked to go into the parent portal to mark attendance.

Art & Music Enrichment- Weekly engagement “classroom style,” via Zoom, 30 minutes daily by the Virtual Art and Music teachers.

Eagle’s Nest - Weekly updates sent out every Friday afternoon via Beehively for all families regarding opportunities, programs, classes, activities, etc., that are coming up.

ETL (Excel Teacher Led) Courses- Excel Academy’s courses that are offered to students in junior high and high school (or in Eagle Secondary). The courses are virtual in nature and intended to offer students the opportunity to participate in a class setting with a credentialed teacher.

HQT (Highly Qualified Teacher) Content Area Specialist - The HQT Content Area Specialist's ultimate responsibility is to ensure the success of each high school student at Excel Academy. The HQT teacher works closely with the student, parent, and ToR providing single subject expertise in CORE subject areas.

Instructional Funds (IFs) - State funds are allotted to each student. Families may request the purchase of approved educational materials and services through Excel Academy.

Learning Period (LP) - The intervening days between each LP meeting, ranging from (13 - 25) school days.

Master Agreement (MA) - An enrollment agreement between the parent/guardian, school, and ToR which specifies the policies and procedures that must be followed to participate in Excel Academy. An MA signed by all parties, in conjunction with the AoR, is necessary for enrollment in the school.

Progress Improvement Notification (PIN) - A PIN serves as a follow-up to address any areas where your student may need additional support.

Teacher of Record (ToR) - The ToR is a credentialed teacher (single subject or multiple subject) who works with his or her assigned family to identify, support, and implement a personalized learning plan for the student on the Personalized Elementary or Personalized Secondary path.

Virtual Path - An academic pathway option for students in 1st-8th grade. In this path, students learn in an online classroom with a group of their peers three days a week, receiving instruction for all core subjects by their assigned teacher. On the other two days of the week, the student will check in briefly with their teacher and will work independently on their school subjects.

Virtual Teacher - The Virtual Teacher is a single or multiple subject credential-holding teacher who services students in the Virtual Path. They serve as the classroom teacher for students and provide daily, direct instruction to students in an online environment.

Student Services Department Terms

CCP - Content and Community Provider

EMR- Educational Materials

VCI- Educational Services

OPS- Online Purchasing System. The system used at Excel Academy for ordering educational materials and services.

Red Notes- Individual guidelines for placing orders.

Internal Notes- Notes placed on orders after they have been created. Method for admin and ToRs to communicate about a specific order.

Consumable Items- Items that (A) are under \$50 and/or (B) cannot be reused by another student. Examples include: workbooks, pens, paper, pencils, printer ink, etc.

Non-Consumable items- Items that (A) are over \$50 and/or (B) can be reused by another student. Examples include: Textbooks, CD/DVDs, electronics (laptop, iPad, printer).

Purchase Order Status Terms: Purchase order status refers to the stages of a purchase order from first placement by the family through to the payment of the purchase order.

Pre-Pending- Order has been placed by the parent and is *pending review by the ToR*.

Pending- ToR has carefully reviewed the order to ensure that the items or services being ordered correspond to Excel Academy guidelines and selected “Pending,” OR the ToR has placed the order on behalf of the parent (*orders placed by ToR are assumed to have been carefully reviewed*).

Approved- Order has been reviewed and approved by the Student Services Department.

Processed- Order has been processed by Student Services (for VCI this is on the 20th of the month prior to services) and sent to the CCP for fulfillment. VCI CCP will now be able to view Purchase orders in their OPS portal and process for payment at the end of the month of service. EMR orders will be sent to the CCP for fulfillment and shipping.

Received Partial (EMR ONLY)- ToR has indicated that some, but not all, of the items on the order have been received.

Received Fully (EMR ONLY)- ToR has indicated that all items on the order have been received.

Invoice Matched- Student Services Department has received the invoice from the CCP and matched the order in OPS to match what the CCP is charging.

Methods of Operation

Body of Work

For Personalized Path Students only: A body of work should reflect 15-25 days of learning, depending on the length of the Learning Period. A pacing guide is provided for each subsequent Learning Period to assign the learning for each subject area for grades TK-8 and for each course

in grades 9-12. . All work should be graded or evaluated by the home educator and/or from the service provider. At each LP meeting, the ToR will collect a generous sampling from the body of work in each subject/course that is an accurate representation of the student's mastery and work completed. Formative assessments may be requested to validate any learning which occurred during the respective LP. The ToR will file these samples as proof of student daily attendance and progress.

Student Pacing and the Assessment of Learning

For Personalized Path Students only: The ToR will provide a pacing guide for all curriculum content in a student's Course of Study before each LP begins. The ToR will review the body of work completed by the student throughout the LP and engage in academic conversation which may include a formative assessment process to confirm content mastery. Progression through the assigned curriculum content will be verified by the ToR on a weekly basis. If a student fails to complete at least 70% of the pacing guide per subject/course assigned by the ToR, a PIN may be issued. Grades are discussed on a monthly basis during the LP. Final grades assigned at the end of the semester are based on the student's progress towards meeting grade-level standards..

Final grades for high school students taking any course for which a transcript is required will be at the discretion of the course teacher and are considered final. Final grades for high school students taking any concurrent college course will be at the discretion of the college instruction. Families are responsible for requesting the official transcript, and grades in college courses are not posted to the student's high school transcript until the Registrar receives the official transcript. If a family does not submit this transcript, and the course is needed for graduation credit, the student will be responsible for working with the ToR and the Counselor to determine an alternative class to complete for credit.

Attendance Roll Sheet/Grid Log

Along with the assessment and pacing of student work, another responsibility of the ToR is to verify and claim attendance for each LP. Daily attendance is recorded for each school day a student participates in an educational activity. The ToR will verify that ample work was completed by the student after reviewing the daily attendance claimed, participation in educational activities, and the student's work. Following this confirmation of work completed, the ToR and parent/guardian will sign and date the electronic Attendance Grid Log for each LP.

Progress Improvement Notification (PIN) and Identified Assignments

In order to remain enrolled at Excel Academy, the responsibilities outlined in the Master Agreement, Independent Study Policy, Acknowledgement of Responsibilities, Involuntary Withdrawal Policy, and Civility Policy must be followed. Within these policies, the process for which a student may be involuntarily withdrawn from Excel Academy is outlined. Part of that

process includes the issuance of Progress Improvement Notifications (PINs) when a student fails to complete identified assignments key to a student's success in the independent study environment or any other responsibilities outlined in the EACS Handbook, Acknowledgement of Responsibilities, and Master Agreement. These identified assignments include, but are not limited to, completion of assigned work (CORE, ELD, WIN), internal assessments, attendance at mandatory meetings, and other key responsibilities outlined within the Excel Academy Board Policies and EACS Handbook.

Behavior Improvement Plan Process

Excel Academy will issue a Behavioral Improvement Plan for a student if they violate Excel Academy's behavioral standards. The consequence of violating these behavioral standards as outlined in the BIP, may lead to suspension or expulsion from Excel Academy.

For students who commit violations such as [academic dishonesty](#), inclusive of forms of AI usage, cheating, disruption, and inappropriate language, a BIP will be issued with consequences individually designed to help restore the individual student back into good standing with the school. These include but are not limited to a family meeting with the Teacher of Record and Administration, writing a letter of apology, rewriting an assignment in question, removal from extra-curricular opportunities, removal from the National Honor Society, and/or an in-school suspension.

Plagiarism is considered a form of [academic dishonesty](#) and therefore a violation of behavioral expectations and standards. For students who commit plagiarism, the following will occur:

1. The first offense will result in a zero on the assignment until the behavior is corrected with an opportunity for an improved grade.
2. If a second offense occurs, the student will receive an F/zero on the assignment in question. The student will correct the mistake without a grade increase. The zero for the assignment will remain..
3. If a third or subsequent offense occurs, the following consequences will be enacted:
 - Students in grades TK-6: These offenses will be dealt with on a case-by-case manner.
 - Students in 7th and 8th grade: MTSS supports will be required and individualized based on the student's curriculum and needs.
 - Student in high school: These students will be removed from the course and will receive an F in the course; if a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit.

For a list of what constitutes plagiarism, please refer to the Academic Integrity Policy.

Violations that may result in suspension or immediate involuntary withdrawal are included in the school's charter petition.

Excel Academy has reviewed Education Code Section 48900 et seq., which describes the list of offenses and procedures for suspensions and expulsions. The language that follows closely mirrors the language of Education Code Section 48900 et seq. The Charter School is committed to annual review of policies and procedures surrounding suspensions and expulsions, and as necessary, modification of the lists of offenses for which students are subject to suspension or expulsion.

When the policy is violated, it may be necessary to suspend or expel a student from regular instruction. This policy shall serve as EACS's policy and procedures for student suspension and expulsion and it may be amended from time to time without the need to amend the charter so long as the amendments comport with legal requirements. EACS staff shall enforce disciplinary rules and procedures fairly and consistently among all students.

Eagle's Nest & School Newsletter

One of the main avenues of communication to our parents is through our weekly Eagle's Nest, an update of all of the coming opportunities, classes, clubs, and deadlines, sent via the Excel Academy communication platform, Beehively. Additionally, our School Newsletter is sent out on a monthly basis as well. Parents often receive time-sensitive communication, information about community events, deadline reminders, and community provider spotlights through the monthly newsletters. ***Please let your ToR know if you are not receiving one of these critical forms of communication: the weekly Eagle's Nest, monthly School Newsletters and/or updates through Beehively.***

Meeting Types

Attendance Intervention Meeting (AIM)

A meeting that occurs after a student receives their second PIN. The purpose of the AIM will be to review requirements of independent study and the responsibilities of the student and the home educator. During this meeting, families are encouraged to consider the independent study program's impact on the pupil's achievement and well-being, consistent with the evaluation for satisfactory progress as defined by the board policy. If the student and

parent/guardian elect to stay enrolled, the team will develop a plan to help support the student to make satisfactory educational progress, including additional resources and supports.

Initial Contact Meeting

For students participating in the Personalized Paths, once a ToR has been assigned to a family, they will reach out to schedule an introductory meeting. During this meeting, the ToR will explain the school requirements and go over curriculum options. For more information on learning styles and curriculum options, please click [here](#) to visit the Excel Academy website. Parents/Guardians must provide their ToR with their curricular choices that cover grade-level content standards within 5 days of a student's start date with Excel Academy. If the parent/guardian fails to decide upon curricula that cover grade-level content standards within the 5 day window, the ToR will order the student curricula from Excel Academy's grade-level recommendations.

Learning Period (LP) Meetings

Learning Period (LP) meetings are a critical part of the Personalized Paths at Excel Academy. For grades TK-6, students meet with their Teacher of Record each Learning Period on an alternating schedule (in-person and virtually). For grades 7-12, students meet with their Teacher of Record at least once in person each semester. New students will meet with their ToR in person on or before the third Learning Period. In-person meetings take place at a mutually agreed upon public location. LP meetings are held approximately every 15- 25 school days. During the meeting, the ToR communicates with the student to gather information and knowledge learned throughout the LP. Due to the importance of these meetings, and out of respect for our ToRs, we ask that families keep the agreed upon location and time of their LP meeting, with the exception of unforeseen emergencies. Additionally, parents who do not attend LP meetings as scheduled may be subject to Progress Improvement Notifications (PINs) (See our [Outline of Violations that May Result in Involuntary Withdrawal](#)).

Parent-Teacher Conferences

Families enrolled in the Virtual Path do not attend Learning Period (LP) meetings. Instead, parents/guardians are updated weekly on class assignments and expectations, as well as student work completion. Additionally, parent-teacher conferences are scheduled to discuss academic progress and set a positive course for learning. If parents would like a conference outside of a scheduled conference time, they may request one by emailing the classroom teacher. Parents/guardians who cancel or miss a parent-teacher conference will be subject to a Progress Improvement Notification (PIN), which may lead to Involuntary Withdrawal. (See our [Outline of Violations that May Result in Involuntary Withdrawal](#)).

Virtual Path Expectations

All students participating in the Virtual Path need a strong, reliable internet connection in order to participate in class each day. Students who do not have a strong, reliable internet connection may wish to enroll in Excel Academy's Personalized Path, which does not require daily streaming.

All students enrolled in the Virtual Path will be issued a school Chromebook. The Chromebook must be accessed using the student's school gmail account. Students are not permitted to use a personal computer or tablet to join a class session. Should the Chromebook stop working, please notify the school immediately, so that a replacement can be issued as soon as possible. Students are responsible for treating all school-issued technology with care and may be required to pay for any technology that is damaged.

The [Virtual Path Learning Schedule](#) provides families with the schedule for each grade level classroom. Students are required to attend class, on time and for the entirety of the class session, as listed on the schedule. While students are welcome to participate in school sponsored field trips, they must have prior approval from their classroom teacher and be in good academic standing should the field trip fall during a scheduled class time. Enrichment classes, whether offered through a CCP or the school, can be attended by Virtual Path students only if they fall outside of regular class hours.

While class is in session, students must have their web cameras on and focused on their face. All other electronics including cell phones, computers and gaming equipment should be out of sight of the student. It is the responsibility of the parent/guardian to make sure students are engaged in class, with no other browsers or screens open. Headphones are highly recommended for all students in the Virtual Path, in order to provide a quiet learning environment. (Student instructional funds can be used, if needed.) Additionally, a student's learning area should be free from other family members or individuals that might be a distraction to the student and/or their classmates.

Communication and teamwork between the classroom teacher and the parent/guardian is key to ensuring student success in the Virtual Pathway. Because of its virtual nature, teachers depend on the parent/guardian to ensure students can login to class sessions and the online learning platforms. Parents/guardians also must be sure students complete and submit all assigned work by its due date each week. The assigned learning, as well as any other important updates or announcements will be sent to parents/guardians in a weekly email from the classroom teacher. If there are concerns regarding a student's learning or progress, it will be communicated as well. Parents/guardians are expected to read all school communication thoroughly to make sure students are adequately prepared for the upcoming week. Worksheets and printables must be printed and within student reach by the first class session each week.

The parent/guardian is expected to prepare students for the school week by:

1. Gathering all materials, manipulatives, and/or components necessary for class lessons, as outlined by the classroom teacher. (This may include printing and organizing student worksheets, gathering science materials, pencils, glue, erasers, rulers, etc.)
2. Ensuring student completion and submission of all assignments, including any outstanding work for which they have been given an extension.

Additionally, parents/guardians should:

1. Be available during class to immediately address any emergencies or behavioral issues that arise. (Be sure all updated telephone numbers and emails are on file with the school.)
2. Review student grades and progress in the learning system regularly

Questions/Concerns: If a parent/guardian has a concern regarding a classroom teacher, or something that occurs during class, it must be addressed in a private setting after class is over. Parents/guardians are not to interrupt a class session in order to voice a concern.

Curriculum Access Using BUZZ

Much of the student learning in the Virtual Path is accessible through the “BUZZ” LMS. BUZZ is easy to use, once you get the hang of it. As a parent/observer, you will help to ensure your student is completing their assignments at home, so it is critical that you know how to login and access everything. Please use the learning tools below to learn how to use BUZZ as a student or parent/guardian/observer.

[User Manual-Student](#)

[User Manual-Parent/Observers](#)

Virtual Classroom Access

Classroom links are made available to students once the Master Agreement is signed and students are completely onboarded. The link provided by the classroom teacher is not to be shared and should only be used by the student while participating in the virtual classroom

School Policies, Procedures & Regulations

School Safety Plan

Excel Academy seeks to provide a safe environment for its students, parents, staff, ToRs, and administration. For more information on Excel’s emergency procedures and policies, please review our comprehensive safety plan [here](#).

School Communication Responsibilities

It is pertinent that we are able to communicate effectively with our families due to the remote nature of our school. The school requires that all parents reply to communication from Excel Academy staff and Teachers of Records within 48 hours (2 business days). We also require 24 hours notice in the event a parent must cancel an Excel Academy appointment, including but not limited to: LP meetings, IEPs, SPED provider appointments, and Student Success Team (SST) meetings. Please note: Students are allowed two changes to appointments per school year before being subject to a PIN. Additionally, if a student/parent cannot be reached by Excel Academy staff for 10 business days or more, an evaluation will take place to determine whether it is in the best interest of the pupil to remain in independent study. If the evaluation finds that it is not in the student's best interest to remain in independent study, the student may be involuntarily withdrawn. (Please refer to Outline of Responsibilities that May Result in Involuntary Withdrawal section for further details).

Email or voicemail sent to administrative personnel Monday through Thursday between 8:00 am and 5:00 pm Pacific Time (PT) will be addressed within twenty-four (24) to forty-eight (48) business hours of the time it was sent. Email or voicemail sent between 8:00 am and 5:00 pm PT the day before a weekend or holiday will be addressed on the next business day. Email or voicemail sent during non-office hours will be addressed within twenty-four (24) to forty-eight (48) hours of the beginning of the following business day. Instructors who are scheduled to be away during regularly scheduled office hours (for professional meetings or vacation) will post the dates and times of those interruptions at least forty-eight (48) hours in advance and will offer alternative contact information for assistance. Unanticipated absences due to illness or other emergencies will be reported to the Principal Director who will find suitable alternatives for assistance.

Email Accounts

A valid, working email account is required for all Teachers of Record and parents, and is provided to students for optional use. Parents and students must provide contact information, which can include email, phone number, and mailing address. If a Teacher of Record, student, or parent/guardian's email address, mail address, IM address, or phone number changes, it must be updated with Excel Academy Admissions at admissions@excelacademy.education within five (5) business days. In case of an emergency, it is important that this information is kept current.

Excel Academy disperses student email accounts to every Excel Academy student. This email account will be available to the student as long as they are enrolled at Excel Academy. Please

contact your Teacher of Record if you have not received your student email account login info to request an email account and he/she will contact the Senior Communications Coordinator to get it set up. For another option, students who need a separate email account from their parents/guardians can sign up for a free account with Yahoo, Gmail, or Hotmail. Please note, however, that Excel Academy does not have any relationship with these third parties, and it is not responsible for the availability or content of marketing or other materials on the above third parties' websites. The providers of the websites may discontinue their free programs at any time at their discretion.

Phone and Text Communication

Personal Social Media and Instant messaging Communication by phone or text/instant messaging to Teachers should be only for urgent matters and only during the hours of operation (Monday-Friday 8:00 am-4:30 pm.) All informational communication by the school will be through Beehively, email, the Excel Academy website, and/or EACS social media accounts

Tone of Contact

Students and parents/guardians must use school appropriate language in communication with Excel Academy employees and peers. Students and parents/guardians will not partake in cyber-bullying or any form of harassment. Students should strive to use appropriate grammar and capitalization in their written communications.

Authorized Contacts

At the time of enrollment, a student's parent/guardian is asked to approve any contacts that have authorization to receive performance information about the student. Individuals with authorization are responsible for maintaining current contact information with the school. In accordance with FERPA law, school officials are only authorized to speak to parents/guardians that are listed at the time of enrollment and who possess educational rights. The Registrar should be notified of any changes in custody or educational rights immediately.

Internet/Computer System Acceptable Use Policy (AUP)

Excel Academy provides technology resources to its students solely for educational purposes. Through technology, the schools provide access for students and staff to unlimited resources. Expanding technologies provide tremendous opportunities for enhancing, extending, and rethinking the learning process. The goal in providing these resources is to promote educational excellence by facilitating resource sharing, innovation, and communication with the support and supervision of the parent and credentialed teacher.

With this access brings the potential exposure to material that may not hold educational value or may be harmful or disruptive to the student's learning experience.

The purpose of this policy is to ensure that student internet access on school-owned computers will be appropriate and used only for educational purposes, consistent with the acceptable standards of the school.

All computer equipment, programs, supporting materials, and peripherals of any nature which the student receives from the school are loaned to the student for educational purposes only and belong to the school. As a condition of receiving and using any such equipment, the student and parent/guardian acknowledge that there is no right or expectation of privacy whatsoever related to the student's use of such equipment. The school retains the right to monitor, at all times, internet/computer activity accessed by this equipment, review any material stored in files on such equipment, and edit or remove any material which the school staff, in its sole discretion, believes violates the above standards, and terminate the Internet/Computer Agreement of any persons violating the conditions set forth in this policy.

Information services, such as online educational resources provided by the school, may occasionally require new registration and account information to continue the service. This will require the school to give out certain portions of a student's personal information to one or more 3rd party content and community provider(s) required for this requested service, such as login information, etc. Student and parent/guardian signatures of this policy and the use of aforesaid computer equipment or school-provided online resources indicate specific consent to such release of personal information.

Students using the internet shall be closely supervised by the parent. Students and their parents/guardians are ultimately responsible for the materials accessed through the use of student internet accounts. Parents/guardians will be responsible for the supervision of students using the internet.

The California Computer Crime Bill (1979) added section 502 to the Penal Code making it a felony to intentionally access any computer or system or network for certain purposes, including:

- Devising or executing any scheme or artifice to defraud or extort
- Wrongfully control or obtain money, property, or data
- Knowingly accesses and without permission adds, alters, damages, deletes, or destroys any data, computer software, or computer programs which reside or exist internal or external to a computer, computer system, or computer network
- Knowingly and without permission accesses or causes to be accessed any computer, computer system, or computer network

- Knowingly introduces any computer contaminant into any computer, computer system, or computer network

*Anyone committing acts of this kind, or any other actions prohibited by law with school owned computers and/or equipment will face legal action and disciplinary procedures.

It is the intent of this policy to protect students from inappropriate information. However, the staff cannot screen all of the materials available on the internet. Willful access to inappropriate material in any form by students as well as the importation of any material from “outside sources” on school owned computers and/or equipment is a violation of this policy and may result in disciplinary action including, but not limited to, the revocation of school-provided computer and/or equipment and/or discipline, up to and including, expulsion of the student. Students, staff and parents/guardians hold a joint responsibility to ensure that inappropriate material is not displayed or available on any computer.

Parents/guardians will teach the student about internet safety, including how to protect online privacy and how to avoid online predators using resources such as materials available at: <http://www.digitalcitizenship.net>.

Excel Academy has also adopted internet safety policies in accordance with applicable law, including the Children’s Internet Protection Act, which will be provided to parents/guardians.

This policy does not attempt to articulate all required or proscribed behavior by users. Misuse may come in many forms; it is commonly viewed as any transmission(s) sent or received that suggest or indicate pornography, unethical or illegal solicitation, racism, sexism and inappropriate language.

Unacceptable behaviors may include, but are not limited to, the following:

- Using the school funded internet/computer system for illegal, inappropriate, or obscene purposes or in support of such activities.
- Utilizing the school funded internet/computer system for any illegal activity including violation of copyrights or other contracts relating to licensed uses.
- Intentionally disrupting equipment or system performance.
- Downgrading the equipment or system performance.
- Damaging or misusing any hardware or software.
- Utilizing the school’s computing resources for commercial/financial gain or fraud.
- Pirating and/or theft of data, equipment, or intellectual property.
- Gaining or seeking to gain unauthorized access to resources or entities.
- Utilizing the system to encourage the use of drugs, alcohol or tobacco or any promotion or attempt to promote any unethical behavior.
- Using harassing, abusive or obscene language.

- Annoying, harassing or intentionally offending another person.
- Introducing computer viruses into the system.
- Forging electronic mail messages or using an access owned by, or used by another.
- Wasting of resources.
- Invading the privacy of others.
- Possessing data in any form (including hard copy or disk) which might be considered a violation of these rules.

Zoom Disclaimer

The purpose of the Zoom Disclaimer is to build trust, respect and have safeguards in place for students to abide and adhere to the guidelines set forth by the school. The goal is to prevent Zoom violations from occurring in our school organization by:

- Protecting data, student privacy and IT Security.
- Protecting students and staff from Cyberbullying, Abuse, Threats and Sensitive Content.
- Protecting unauthorized access data loss protection against security breaches and impersonating.
- Protecting unauthorized disclosure and dissemination of data from cybersecurity attacks.

When taking part in online Zoom meetings, the following considerations must be observed and adhered to:

- By accepting the Zoom meeting ID and joining the meeting you agree to the terms set out in this document and [Zoom Acceptable Use Guidelines](#).
- Participants should be dressed appropriately.
- The meeting ID is to remain confidential and not to be shared to anyone that it was not designated to.
- Recording, photos or screenshots of the Zoom meeting are not allowed by participants.
- For participants some Zoom facilities will be disabled by the host teacher. This includes but is not limited to the screen record function, chat and screen share.
- [Zoom Acceptable Use Guidelines](#) apply to Zoom meetings, and the teacher retains the right to terminate a meeting or a specific student's attendance in the event a violation of the above has occurred.
- Students must adhere to the Internet/Computer System Acceptable Use Policy as outlined above.

Student Freedom of Speech / Expression

Excel Academy believes that free inquiry and exchange of ideas are essential parts of a democratic education. We respect students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

Students shall have the right to exercise freedom of speech and of the press including, but not limited to: (1) use of bulletin boards; (2) distribution of printed materials or petitions; (3) wearing of buttons, badges, and other insignia; and (4) right of expression in official school publications. "Official school publications" refers to material produced by pupils in the journalism, newspaper, yearbook, or writing classes and distributed to the student body either free or for a fee. The school lead/director or designee will supervise the material produced by pupils to ensure it meets professional standards of English and journalism.

Students' freedom of expression shall be limited as allowed by Education Code Section 48907, and other applicable state and federal laws. Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incite students as to create a clear and present danger of the commission of unlawful acts at school-sponsored activities or events, the violation of school rules, or substantial disruption of the school's orderly operation. The use of "fighting words" or epithets is prohibited in those instances where the speech is abusive and insulting, rather than a communication of ideas, and the speech is used in an aggressive or abusive manner in a situation that presents an actual danger that it will cause a breach of the peace. A student shall be subject to discipline for out-of-school expression, including expression on internet websites, when such expression poses a threat to the safety of other students, staff, or school property, or substantially disrupts the educational program.

Civility Policy

School personnel, parents, guardians, and students are required to be civil in all of their interpersonal school-related interactions. Civility does not require unqualified agreement or conformity of opinion. An expression of disagreement or a discussion of a controversial viewpoint is not uncivil if such expression or discussion is appropriately and respectfully presented and does not disrupt a school-related activity.

For purposes of this policy, to be civil means to act with self-discipline in a courteous, respectful, and orderly way in every interpersonal communication and behavior, either in person, electronically, or online with the goal of providing a safe and harassment free environment for our students and staff while maintaining individual rights to freedom of expression.

Examples of uncivil conduct includes, but is not limited to:

- a. Using an inappropriately loud voice;
- b. Using profane, vulgar, or obscene words, gestures and/or online language/images;
- c. Belittling, jeering, or taunting;
- d. Using personal epithets;

- e. Using violent or aggressive gestures or body-language;
- f. Repeatedly and inappropriately interrupting another speaker;
- g. Repeatedly demanding personal attention at inappropriate times;
- h. Purposefully and inappropriately invading personal space;
- i. Purposefully ignoring appropriate communications;
- j. Wrongfully interfering with another person's freedom of movement;
- k. Wrongfully invading another person's private possessions; or;
- l. Any other behavior that inappropriately disrupts school-related activities.

In the event that any party is uncivil during a school-related activity, the following steps will occur:

1. **Communicate** - The party experiencing the uncivil behavior will communicate that the behavior is not civil and that the uncivil behavior must cease immediately.
2. **End Activity/Meeting** - If the uncivil party fails to correct the uncivil behavior as directed, the affected party shall end the activity/meeting.
3. **Referral** - The reporting party shall refer the situation to school administration with a written summary of the uncivil behavior and how he/she responded.
4. **Determination** - If it is determined that uncivil behavior occurred, proper disciplinary action will be taken, which may include suspension, expulsion and/or involvement with law enforcement or county and community services as needed.

Bullying

Excel Academy recognizes the harmful effects of bullying, hazing, or other behavior that infringes on the safety and well-being of students or interferes with learning or teaching. We desire to provide a safe school culture that protects all students from physical and emotional harm. Student safety is a top priority, and the school will not tolerate discrimination, harassment, intimidation, or bullying of any kind of any student.

“Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.
- Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or behavioral health.
- Causing a reasonable pupil to experience substantial interference with his or her academic performance.

- Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

“Electronic act” means the creation or transmission of a message (*e.g.*, a text message, sound recording, video, image, social media post, etc.) by means of an electronic device, including, but not limited to, a telephone, computer, tablet, pager, or other communication device.

Bullying that occurs outside of school but negatively impacts the school environment or ability of a student to perform in school is considered bullying. Violations of our zero tolerance policy on bullying will result in a BIP and may lead to discipline up to and including suspension and/or expulsion.

Academic Integrity Policy

Excel Academy Charter School and its programs (“EACS” or the “Charter School”) adopt this Academic Integrity Policy to apply to all students at EACS.

Excel Academy considers academic honesty to be one of its highest values. Students are expected to be the sole authors of their work and to exhibit honest behavior and academic integrity. Students must neither give nor receive any unauthorized aid on any test, paper, or assignment. Use of another person’s work or ideas must be accompanied by specific citations and references. The purpose of this policy is to create and maintain ethics and integrity in all academic endeavors and to provide our students with the tools to write with integrity.

Upon enrollment and at the beginning of each school year, students and parents/guardians will be given a back-to-school packet which includes an overview of Excel Academy’s plagiarism policy including an invitation to access and use the Teacher of Record’s Google Classroom account as a tool to discourage plagiarism. With the help of the Teacher of Record, parents/guardians, and students will discuss the Academic Integrity Code and sign an Academic Honesty Pledge.

Definition of Plagiarism

The unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work.

- All high school students will sign the [Plagiarism Academic Honesty Pact](#).
- All high school students will submit at least two papers each semester to Google Classroom.

Examples of plagiarism and academic dishonesty include, but are not limited to:

- Quoting someone else's words, sentences, paragraphs, or an entire paper without acknowledging the source within the paper or written assignment
- Utilizing forms of AI to generate student assignments and projects
- Simply listing your sources in the Works Cited page but not citing them in your writing
- Paraphrasing someone else's ideas, opinions, or thoughts without acknowledging the source
- Only citing a portion of the source; even if only one source is used all references need to be cited
- Copying another student's work, paper, and/or essays and turning it in as your own
- Copying another student's computer file or work and submitting the work as your own
- Buying any completed or partial work written by someone else and using it as your own work
- Copying answers from a teacher's manual rather than using the manual to check answers
- Turning in work that you have done for other classes or writing assignments—this is considered academic dishonesty. You need to turn in original writing for each class and assignment
- Any other form of cheating

The above examples represent examples of plagiarism and/or academic dishonesty. Whether a student copies something word-for-word or rephrases the ideas of another student and/or writer without properly acknowledging the source, both constitute examples of plagiarism. Excel Academy recognizes the accessibility of information and online sources. It is therefore imperative for students to review the Academic Integrity policy with their Teacher of Record and ensure steps to avoid plagiarism.

Process for Addressing Incidents of [Academic Dishonesty](#)

First incident:

If a student is suspected of plagiarism or academic dishonesty in any course:

- The ToR will confirm the student plagiarized or has been academically dishonest.
- If confirmed, student will receive an initial F/zero on the assignment in question. The student will be required to redo the assignment by the following Learning Period meeting for a new grade which will be at the teacher's discretion.
- The ToR will consult with school administration.
- A plan will be created to help the student learn about plagiarism and/or academic dishonesty and how to avoid it in the future.
- Student must view webinar on academic integrity shared by the ToR.
- Student will be issued a BIP if the incident is deemed intentional.

Second incident:

If a student is suspected of plagiarism or academic dishonesty in any course for a second time:

- The ToR will confirm the student plagiarized or has been academically dishonest.
- If confirmed, the student will receive an F/zero on the assignment. The student will correct the mistake without a grade increase. The zero for the assignment will remain.
- A meeting with the ToR, parent, and school administration will be scheduled to explain the severity of the issue, to provide additional support, and to warn the student that they will be required to retake the course with a passing grade to receive credit for the course if this occurs again.
- Student will be issued a BIP if this is a second occurrence of either plagiarism or academic dishonesty.

Third incident:

If a student is suspected of plagiarism or academic dishonesty in any course for a third time:

- The ToR will confirm the student plagiarized or has been academically dishonest.
- A meeting with the ToR, parent, and school administration will be scheduled.
- The student may be subject to discipline in accordance with applicable due process provisions in accordance with the Handbook, which is available upon request.
- A meeting with the ToR, parent, and school administration will be scheduled to explain the severity of the issue, to provide additional support, and to warn student that they are in jeopardy of being involuntarily withdrawn from the school.
- The student will be issued a BIP if this is a third occurrence of either plagiarism or academic dishonesty and
 - Students in grades TK-6: These offenses will be dealt with on a case-by-case manner.
 - Students in 7th and 8th grade: MTSS supports will be required and individualized based on the student's curriculum and needs.
 - Student in high school: These students will be removed from the course and will receive an F in the course; if a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit.

Process for Addressing Incidents of Inappropriate AI Usage**First incident:**

If a student is suspected of utilizing AI inappropriately in any course:

The student will receive a warning.

The family will be notified of the warning.

The student and family will receive educational tools for appropriate AI usage.

Second incident:

If a student is suspected of utilizing AI inappropriately in any course for a second time:

- The ToR will utilize the AI approved check to verify AI usage.
- If verified, student will receive an initial F/zero on the assignment in question. The student will be required to redo the assignment by the following Learning Period meeting for a new grade which will be at the teacher's discretion.
- The ToR will consult with school administration.
- A plan will be created to help the student learn about AI usage and how to utilize it appropriately in the future.
- Student must review materials on academic integrity as assigned by the ToR.
- Student will be issued a BIP if the incident is deemed intentional.

Third incident:

If a student is suspected of utilizing AI inappropriately in any course for a third time:

- The ToR will utilize the AI approved check to verify AI usage.
- If confirmed, the student will receive an F/zero on the assignment. The student will correct the mistake without a grade increase. The zero for the assignment will remain.
- A meeting with the ToR, parent, and school administration will be scheduled to explain the severity of the issue, to provide additional support, and to warn the student that they will be required to retake the course with a passing grade to receive credit for the course if this occurs again.
- Student will be issued a BIP if this is a second occurrence of either plagiarism or academic dishonesty.

Fourth incident:

If a student is suspected of utilizing AI inappropriately in any course for a fourth time:

- The ToR will utilize the AI approved check to verify AI usage.
- A meeting with the ToR, parent, and school administration will be scheduled.
- The student may be subject to discipline in accordance with applicable due process provisions in accordance with the relevant charter petition, which is available upon request.
- A meeting with the ToR, parent, and school administration will be scheduled to explain the severity of the issue, to provide additional support, and to warn student that they are in jeopardy of being involuntarily withdrawn from the school.
- The student will be issued a BIP if this is a fourth occurrence of inappropriate AI usage
 - Students in grades TK-6: These offenses will be dealt with on a case-by-case manner.
 - Students in 7th and 8th grade: MTSS supports will be required and individualized based on the student's curriculum and needs.

- Student in high school: These students will be removed from the course and will receive an F in the course; if a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit.

Grievance Procedure

The following procedure is established to ensure that students' grievances are addressed fairly by the appropriate persons in a timely manner. The school prohibits discrimination against students/families on the basis of disability, race, creed, color, gender, national origin, or religion.

If a student is accused of plagiarism, cheating, or other forms of academic dishonesty and the parent/student disagrees:

- The student and parent/guardian will address the school administrator in writing with the reason for the grievance, including why they believe the accusation is not accurate/appropriate.
- The school administrator will investigate and respond with a written determination within ten (10) working days.
- If the concern or grievance is not resolved, the student and parent/guardian may, within ten (10) working days, request a review with the Executive Director. The Executive Director shall investigate and respond to the student and parent/guardian within ten (10) school days after the review. The decision of the Executive Director will be accomplished by the vote of a simple majority and the decision is final.

Consequences for incidents of academic dishonesty are cumulative and are not specific to one course.

Special Education Students

If the at-risk student is an identified Special Education student, including a student with an IEP, the teacher will contact the Special Education Department and comply with all provisions of applicable law in addressing any student conduct concerns, including plagiarism. If the student has a 504 plan, the teacher will notify the Principal or Counselor.

Excel Academy's Parent Proctoring Policy

Excel Academy considers academic honesty and integrity to be one of its highest values. Assessments are an integral part of the individualized learning plan for all students. It is critical that all assessments are completed ***independently*** in order to identify areas of strength and any potential learning gaps. The purpose of this policy is to create and maintain ethics and integrity in all academic endeavors. Our intent is to provide our students and parents/guardians with guidelines to understand what is and is not acceptable when proctoring at-home assessments.

Cheating (Definitions of Cheating)

- To act dishonestly; practice fraud
- To violate rules deliberately

Testing Dishonesty in Grades TK - 6

- Searching the internet to find answers
- Use of teacher manuals or answer keys
- Anyone other than the student reading test questions or passages
 - If a read-aloud option is provided through the online system, this is permitted
- Hinting at correct answers or elimination of answers
- Discussing the content of the test with the student within the testing window
- Use of a dictionary
- Use of a calculator
- Use of a multiplication chart, hundreds chart, or math cheat sheet of any kind

*If Excel Academy has reason to believe that testing results are not an accurate reflection of the student's abilities, the student may be ***required*** to take additional assessments proctored by the ToR.

Testing Dishonesty in Grades 7- 12 (i.e. closed-book quizzes, end of unit tests, mid-term exams, and final exams)

- Use of a calculator when not allowed
- Use of "open-book" testing when not allowed
- Using the internet to find answers
- Use of a dictionary or thesaurus
- Use of teacher manuals or answer keys - if a student's entire test is identical to the answer key, and zero work is shown, the student may be asked to retake the test.
- Providing hints or clues to the correct answer

- Copying, recording, or taking screenshots of any part of an assessment for future reference
- Sharing or making any part of the assessment public

Accommodations for Students with IEPs or 504 Plans

If the student has an IEP or 504 Plan, the Teacher of Record will contact the SPED Case Manager or 504 Coordinator to receive clear directions on accommodations that should be provided. Similarly, Excel Academy will comply with all provisions of applicable law in addressing any student conduct concerns, including cheating.

Consequences of Non-compliance

As with any other violation of school rules and regulations, consequences of violations may include, but are not limited to, the following:

- Suspension of school funded internet access if provided by school
- Revocation of school funded internet access if provided by school
- Limitations of school funded computer access
- Revocation of school funded computer access
- Disciplinary processes up to expulsion or involuntary withdrawal
- Legal action and prosecution
- Financial liability for loss of internet/computer system

The parent/guardian is responsible to abide by and to ensure the student abides by the provisions and conditions of this policy and that any violations of the above provisions may result in disciplinary action, the revoking of the user account, and appropriate legal action.

The parent/guardian is also responsible to report any misuse of the information system to school administration. All the rules of conduct described in the publication entitled “Internet/Computer Acceptable Use Regulations” apply when on the internet or using the school-owned computer.

Substance Abuse

Excel Academy does not tolerate the illegal use, possession, or sale of drugs, alcohol, tobacco, or related paraphernalia by students while engaged in school-sponsored educational activities or events. School administrators are required to take immediate action to prevent, discourage, and eliminate the illegal use, possession, or sale of drugs, alcohol, tobacco, or related paraphernalia

while engaged in school-sponsored educational activities or events. Students found in violation will receive a BIP and are subject to discipline, up to and including suspension and/or expulsion.

Smoking and the use of all tobacco products, including the use of electronic nicotine delivery systems such as e-cigarettes is prohibited on all Excel Academy property, including any owned or leased buildings and in school vehicles, at all times by all persons, including employees, students, and visitors.

Child Abuse Reporting

Teachers, instructional aides, classified staff, and other school employees are required by law to report all known or suspected cases of child abuse or neglect to the appropriate law enforcement or child welfare agency. (Pen. Code, § 11166.)

Homicide Threat Reporting

The new statutes require any school district employee interacting with students in grades 6 through 12, inclusive, who observes a threat or perceived threat that a student is going to “commit a homicidal act related to school or school activity” to immediately report such threat to local law enforcement. (Ed. Code, § 49393.) Any report of a homicidal threat must include any evidence associated with the threat or perceived threat. If two or more school employees observe the same concerning conduct, a report by one of the employees is sufficient to meet the obligation of all of the employees.

A “threat or perceived threat” is defined by the law as: “any writing or action of a pupil that creates a reasonable suspicion that the pupil is preparing to commit a homicidal act related to school or a school activity.” (Ed. Code, § 49390(e).) A threat or perceived threat may be based on a student’s “possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the pupil.” A threat or perceived threat may also be based on “a warning by a parent, pupil, or other individual.”

If local law enforcement is notified of any threat or perceived threat, SB 906 requires the law enforcement agency or schoolsite police—with LEA support—to immediately conduct an investigation and assessment of the reported threat. The investigation must include “a review of the firearm registry of the Department of Justice” and if justified by reasonable suspicion, a search of the schoolsite. (Ed. Code, § 49394.)

SB 906 mandates each LEA provide parents “information related to the safe storage of firearms” in the required annual notification, which means an LEA’s first disclosure would be required in the upcoming 2023-2024 school year. We recommend the notice be included in a district’s Parent/Student Handbook. (Ed. Code § 49392.)

Independent Study Policy

Excel Academy Charter Schools, which operates Excel Academy Charter School – Helendale and Excel Academy Charter School – Warner (collectively, “EACS” or “Charter School”) offers independent study to meet the educational needs of all students enrolled in the Charter School. Independent study is an optional educational alternative in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum. EACS shall provide appropriate existing services and resources to enable students to complete their independent study successfully.

The following written policies have been adopted by the Board of Directors for implementation at the Charter School:

1. For students in all grade levels offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be twenty-five (25) school days.
2. An evaluation shall be completed to determine whether it is in the best interest of the student to remain in the independent study under the following circumstances:
 - a. In the event that a student misses three (3) assignments during any period of twenty (20) school days.
 - b. In the event the students educational progress falls below satisfactory levels as determined by the Charter School Satisfactory Educational Progress Policy and procedure which considers All of the following indicators:
 - i. The pupils' achievement and engagement in the independent study program, as indicated by the pupils' performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code 52060(d) paragraphs (4) and (5).
 - ii. The completion of assignments, assessments or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts as determined by the supervising teacher.
 - iv. Progress toward successful completion of the course of study or the individual course, as determined by the supervising teacher.

The evaluation will be documented in the attendance record and learning record documents and

will be maintained as a mandatory interim student record which shall be maintained for a period of three years from the date of evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to the school.

3. The Charter School shall provide content aligned to grade level standards that is substantially equivalent to in-person instruction. For high school grade levels this shall include access to all courses offered by the Charter School for graduation requirements.
 - a. For college-bound students, all 15 required courses as determined by the UC or CSU as creditable under the A-G admissions criteria are accessible.
 - b. For diploma-bound students, all core courses provide access to A-G approved content in addition to meeting graduation requirements.

4. The Charter School has adopted tiered reengagement strategies for the following:
 - a. Pupils not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of a local educational agency's approved instructional calendar;
 - b. Pupils found not participatory in synchronous instructional offerings for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span;
 - c. Pupils who are in violation of the written agreement pursuant to Education Code 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following:

- a. Verification of current contact information for each enrolled pupil;
- b. Notification to parents or guardians lack of participation within one school day of the recording of a non-attendance day or lack of participation;
- c. A plan for outreach from the school to determine pupil needs including connection with health and social services as necessary;
- d. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g) of Education Code Section 51747.
- e. An Attendance Intervention Meeting (AIM) will be held once a student receives a second Progress Improvement Notification (PIN) to determine if it is in the best interest of the student to remain in independent study. The meeting shall include a review of the pupil's written master agreement, and reconsideration of the independent study program's impact on the pupil's achievement and well-being. If the student and parent/guardian elect to stay enrolled, the team will develop an

agreement to help support the student to make satisfactory educational progress, including additional resources and supports.

- f. If the student continues to make unsatisfactory educational progress, then a third Progress Improvement Notification (PIN) will be given and an internal evaluation will be conducted to determine whether it is in the best interest of the student to remain in independent study. If the evaluation finds that it is not in the student's best interest to remain in independent study, the student may be removed in accordance with the process outlined in Board Policy 6115 on Attendance, Progress Notification (PIN) and Involuntary Withdrawal.

5. The following plan shall be in place in accordance with Education Code Section 51747 (e) to provide opportunities for both synchronous interaction and live interaction:

- a. Pupils in all grades Tk-12 will have access to their teacher or teachers of record (as designated by Education Code Section 51747.5) for synchronous instruction opportunities as outlined in Education Code Section 51747(e) between the pupil and a Charter School employee or employees for the purpose of maintaining school connectedness. This interaction may take place in person, or in the form of internet or telephonic communication.
- b. For pupils in Transitional Kindergarten through grade 3, inclusive, opportunities for daily synchronous instruction will be provided for all pupils throughout the school year by their teacher or teachers of record.
- c. For pupils in grades 4 to 8, inclusive, opportunities for both daily live interaction (by a Charter School employee) and at least weekly synchronous instruction (by their teacher or teachers of record) will be provided for all pupils throughout the school year.
- d. For pupils in grades 9-12, inclusive, opportunities for at least weekly synchronous instruction will be provided for all pupils throughout the school year by their teacher or teachers of record.

6. The following plan shall be utilized to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days: the Charter School will assist the student and family with enrollment in the school district of residence.

7. A current written agreement shall be maintained on file for each independent study student, including but not limited to, all of the following:

- a. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
- b. The objectives and methods of study for the student's work, and the methods utilized to evaluate that work.

- c. The specific resources, including materials and personnel, which will be made available to the student. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
- d. A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed prior to an evaluation of whether or not the student should be allowed to continue in independent study.
- e. The duration of the independent study agreement, including beginning and ending dates for the student's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
- f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
- g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring behavioral health supports.
- h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no student may be required to participate. The student will always be eligible to return to his/her school district. The Charter School will assist with the transition of pupils whose families wish to return to in person instruction from independent study expeditiously, and, in no case, later than five instructional days.
- i. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction.
- j. For a pupil participating in an independent study program that is scheduled for more than 14 school days, each written agreement shall be signed, prior to the commencement of independent study, by the student, the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. Beginning in the 2022–23 school year, for a pupil participating in an independent study program that is scheduled for less than 15 school days, each

written agreement shall be signed within 10 school days of the commencement of the first day of the pupil's enrollment in independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.

- i. Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

The Charter School shall comply with the Education Code Sections 51745 through 51749.3 and the provisions of the Charter School's Act and the State Board of Education regulations adopted thereunder.

The Executive Director may establish regulations to implement these policies in accordance with the law.

Travel Plan

A Travel Plan is needed for any travel longer than 2 weeks (10 school days) outside of the counties we serve. EACS serves students who reside in the following counties: Los Angeles, Kern, San Bernardino, Riverside, Orange, and San Diego counties.

- Make your request to your Teacher of Record 2 weeks (10 school days) prior to the travel period
- Your ToR or Teacher will seek approval from the Principal
- During travel time, a student must be attending school and the parent/guardian must be available by phone and/or internet for communication during Excel Academy's operating hours.
- Students cannot be on extended travel longer than four consecutive weeks per semester (30 consecutive days).

Required Courses for TK-8

- Language Arts
- Mathematics
- Social Studies
- Science
- PE

Optional Opportunities for 7-8 Courses

- Advanced JH Language Arts
- Advanced JH or HS Math
- Elective JH options
- HS World Language
- Optional courses may be added to the student's Master Agreement with pre-approval from the Secondary Department. All optional course requests begin with the ToR.

Curriculum and Education Resources

Excel Academy offers quality curricular options and an extensive list of Content and Community Providers to assist students in attaining excellence in their educational goals. The ToR and family work together to complete a Course of Study for the student, identify curricular options that will meet the student's needs, and make sure school guidelines and state standards are met. For more information, please visit our [Content & Community Provider Resources page](#).

Other enrichment courses and activities can be found using our [Content & Community Provider search tool](#). Parents are encouraged to pursue educational choices that best reflect the academic and social needs of their individual student. Students benefit from learning at home and can take supplemental courses offered through approved Content and Community Providers. Please consult with your ToR to determine a course of study that balances the student's academic and extracurricular interests.

Vetted and approved materials are listed in the Curriculum Handbooks for both Elementary and Secondary. Additionally, the Education Departments provides abbreviated Curriculum Menus for all grade levels to help parents make informed choices about quality curriculum. ToRs will provide these resources to all families.

California State & Grade-Level Standards

Excel Academy students must show progression towards and mastery of California State Content Standards in order to remain in the school. With the help of an assigned ToR, students

will be guided towards the completion of these standards. ToRs will regularly monitor and adjust student progress through the curriculum to ensure completion of the grade-level standards.

ToRs will provide a copy of the grade-level content standards for all students enrolled. Additionally, parents can obtain the subject and course standards directly from the [California Department of Education](#) website.

Observation of Student Educational Activities

EACS staff may observe any enrolled student while engaged in educational activities, with or without prior notice. While this is permitted to occur for any reason deemed appropriate and necessary by EACS administration, the primary functions of observation are to ensure that EACS is providing adequate support to students learning in our non-classroom based model, as well as to provide support and evaluative feedback to staff. Observations may occur during any Excel Academy sponsored, funded, or supervised activity including but not limited to virtual meetings, online courses, in-person meetings, enrichment activities, extracurricular activities, and field trips.

PE Requirements

The physical education requirements are:

- 200 minutes per week for 9th-12th grades
- 200 minutes per week for 7th-8th grades
- 100 minutes per week for 1st-6th grades

Students in grades TK-8 may log their physical activities for each LP on a PE log. High school students must complete a PE log each month along with a brief, written paragraph.

*Please talk with your assigned ToR for further clarification.

Junior High PE grading

200-160 minutes - A

159-120 minutes - B

119-80 minutes - C

99-40 minutes - D

39-0 minutes - F

High School PE grading

200-160 minutes - A

159-120 minutes - B

119-80 minutes - C

99-40 minutes - D

39-0 minutes - F

A log without the written paragraph will be reduced by one letter grade.

CHYA-California Healthy Youth Act

The California Healthy Youth Act, commonly known as CHYA, is a mandate that requires public schools in the state of California to offer medically accurate, comprehensive sexual health education, and HIV prevention to students once in junior high and once again in high school.

For more information on CHYA, please go to: <https://www.cde.ca.gov/ls/he/se/index.asp>.

Materials are available for review upon request.

If any parent wishes to opt their student out of the CHYA requirement, they must do so with a signed, dated note to their assigned ToR upon enrollment or upon receipt of the annual parent notification letter.

Student Athletes

Student athletes who are interested in using Instructional Funds (IFs) toward their sport must maintain their attendance, grades, and comply with the policy set forth.

- Junior high students must be registered for at least 4 academic courses
- High school students must be registered for at least 5-6 academic courses depending on graduation credits needed and subject requirements fulfilled. For students interested in pursuing an NCAA pathway, please see below for requirements.

All students must:

- Maintain a minimum GPA of a 2.0
- Attend all LP meetings as scheduled
- Be up-to-date on assigned work

If a student athlete finds themselves in academic distress, they will be required to attend an SST meeting. Also, depending on the severity of the situation **IFs may be revoked from being used towards their sport.**

High School

Excel Academy offers a personalized approach to learning where parents are encouraged and supported in choosing curricula from the high school catalog that matches their students' needs,

expectations, and rigor in each subject area. With guidance and support from the ToR and the High School Department, parents will be sure to meet California State Standards and provide their student with a relevant course of study for their grade level. Click on [HS Course Curriculum Catalog](#) to view curriculum choices.

High School Students Admitted 10 days After the School Year Started

All high school students who enroll 10 days after the semester begins will be required to submit in-progress grades from their previous school.

Minimum & Maximum Course Policy

The minimum & maximum course policy is in place to ensure academic success.

- The minimum number of courses that high school students can register for is 5-6 courses per semester depending on the student's respective grade level (see graduation track options below for details).
- 12th graders who have earned 180 credits prior to the start of their senior year, can register for 4 courses per semester, equaling 40 credits for the school year.
- If a student is participating in concurrent enrollment, then a minimum of 4-5 Excel Academy high school-level courses must be taken each semester they are registered for a college course.
- The maximum number of courses high school students can register for is 8 courses per semester including concurrent enrollment courses.

Adding/Changing/Dropping Courses

Students adding, changing (including curriculum), or dropping a course can only do so within 10 school days of the start of the semester or within 10 school days of enrollment without penalty. 10-day window:

Fall - 8/22/2024- 9/6/2024

Spring -1/21/2025- 2/3/2025

See below for further clarification:

- Courses dropped on or before the 10th school day will not show on the transcript.
- Courses dropped after the 10th school day in the first and/or second semester will receive a "W" on the report card/transcript.
- Courses dropped after 10/11/24 for fall semester or 3/14/25 for spring semester will receive a/an "F" on the report card/transcript.

Withdrawals may only be issued to students who hold a minimum of six courses prior to the withdrawal and wherein the drop will not impact graduation requirements. Seniors carrying five courses may drop to a minimum of four courses as long as they carry sufficient credits to graduate.

Individual CCPs have their own refund policies. Please work with your ToR if you have any questions on this.

Transcripts

Official transcripts should be requested from the Registrar’s office via the [Transcript Request Link](#) at least two weeks prior to deadlines.

Transcript Revision Requests

Excel Academy will revise a transcript due to either a clerical error and/or an approved official grade change request. No other transcript revisions will be made, as a transcript is an official document reflecting an individual student’s credits earned and courses completed. Parents requesting a transcript review will need to complete the [Student Transcript Revision Request form](#).

Repeated Courses

Only courses in which grades of a D/F are earned may be repeated. The highest grade will be used in the GPA calculation. The *UC only allows a course to be repeated one time for grade replacement.*

Graduation Requirements

Students are eligible for a diploma when all requirements have been met:

- English - 40 credits
- Math - 20 credits
- Science - 20 credits (1 life/1 physical)
- History - 30 credits (1 US/1 world/gov/econ)
- VAPA/World Language/CTE - 10 credits
- PE - 20 credits
- Ethnic Studies - 5 credits
- Electives - 75 credits
- Total to graduate: 220 credits
- 1 semester class = 5 credits / 2 semesters/1 year = 10 credits

Graduation Track Options

College Prep Track (UC, CSU, Private)	Customized Graduation Track (Career, Community College,
--	--

<u>CSU Admissions</u> <u>UC Admissions</u>	Military, Trade School)
Freshman Year	Freshman Year
English 9 10 credits	English 9 10 credits
Algebra 1 or Geometry 10 credits	Pre-Algebra or Algebra 1 10 credits
Biology 10 credits	Life Science 10 credits
World Language year 1 10 credits	Elective 10 credits
Physical Education 10 credits	Physical Education 10 credits
Minimum 50 Credits	Minimum 50 Credits
Sophomore Year	Sophomore Year
English 10 10 credits	English 10 10 credits
Geometry or Algebra II 10 credits	Algebra I or Geometry 10 credits
World History 10 credits	Physical Science 10 credits
World Language year 2 10 credits	Physical Education 10 credits
Chemistry 10 credits	World History 10 credits
Physical Education 10 credits	Elective 10 credits
Minimum 60 Credits	Minimum 60 Credits
Junior Year	Junior Year
English 11 10 credits	English 11 10 credits
Algebra II or Pre-Calculus/Trig 10 credits	World Language/VAPA/CTE 10 credits
World Language year 3 10 credits	U.S. History 10 credits
VAPA 10 credits	Elective 10 credits
US History 10 credits	Elective 10 credits
Physics or Env. Science 10 credits	Elective 10 credits
Minimum 60 Credits	Minimum 60 Credits
Senior Year	Senior Year
English 12 10 credits	English 12 10 credits
Ethnic Studies 5 credits	Government 5 credits
Pre-Calculus or Calculus 10 credits	Economics 5 credits
Government 5 credits	Ethnic Studies 5 credits
Economics 5 credits	Elective 10 credits
Elective 10 credits	Elective 10 credits
Elective 5 credits	Elective 5 credits
Minimum 50 Credits	Minimum 50 Credits

Total to graduate is 220 credits - All high school core courses will utilize college-prep curriculum for both the College Prep and Customized Track. The customized graduation track prepares students for meeting the minimum graduation requirements while still receiving access to A-G curriculum options. Families have the ability to work alongside their ToR to build a personalized learning experience and choose from a range of curricular options for their students.

Honors and Awards

Students may receive one of the following GPA-based Awards:

Valedictorian: Student with the highest weighted GPA in their class (after 7 semesters) is eligible to receive the honor of becoming Valedictorian of their graduating class.

Salutatorian: Student(s) with the second highest weighted GPA in their class (after 7 semesters) is eligible to receive the honor of becoming Salutatorian of their graduating class.

Excel Academy recognizes graduates in the following ways:

National Junior Honor Society:

The National Junior Honor Society requires high academic scholarship. Service to the community, well-rounded leadership, and high character. Students inducted into the NJHS will be recognized during the promotion ceremony.

National Honor Society:

The National Honor Society requires high academic scholarship, service to the community, demonstrated leadership, and high character. Students inducted into the NHS will be recognized during the graduation ceremony.

Golden State Merit:

Per the CDE: The Golden State Seal Merit Diploma (GSSMD) insignia is awarded jointly by the State Board of Education and the State Superintendent of Public Instruction to recognize students who have demonstrated mastery of the high school curriculum in at least six subject areas. Students who meet these minimum state requirements will be recognized during the graduation ceremony.

Presidential Awards:

The Presidential Awards honor both high educational excellence through the gold award, and high educational achievement through the silver award. Five graduates will be recognized in both the gold and silver categories.

State Seal of Biliteracy:

Per the CDE: The State Seal of Biliteracy (SSB), marked by a gold seal on the diploma or transcript, recognizes high school graduates who have attained a high level of proficiency in speaking, reading, and writing one or more languages in addition to English. Students who meet this requirement will be recognized during the graduation ceremony.

College Prep/A-G Explained

For admission to the University of California (UC) or California State University (CSU) systems, a college-preparatory program that prepares students for higher-education is followed. The college-prep track prepares students for college and follows the A-G requirements as put forth by the UC/CSU systems. Students must complete a total of 15 year-long, A-G high-school courses with a grade of C or better—at least 11 of them prior to their senior year. See link: [UC A-G Subject Requirements](#).

Graduating Early: If a student wishes to graduate early, the student's 4-year plan must be reviewed and approved by a School Counselor so that students fully understand the implications of this decision. Students graduating early may require additional credit completion per semester. Any course load above the maximum 8 courses, would require students to complete the remaining courses during summer school. Excel Academy currently does not offer summer school. Students will need to submit summer school transcripts for review and credit completion purposes.

Advanced Course Designation

Below are the eligibility requirements for all advanced course options:

- Student must have a minimum 3.0 GPA
- Student must show advanced course readiness in their respective core courses and assessments (such as CAASPP, iReady, Excel Academy assessments, GPA, and report-card grade in respective subject)
- ToR recommendation with guided rubric (community provider & online provider recommendations may also be submitted for consideration).

Honors Courses

Honors courses are designed to be more in-depth, challenging, and rigorous. High school students may take honors courses with prior written approval. Junior high students may take a high school, honors-level math and/or world language course with prior written approval. Junior high students do not receive a GPA bump for honors courses. The student may submit the course for approval, by following these steps:

- Student requests to register for an honors course
- ToR completes Survey for Advanced Courses
- The Secondary Department will review each request to verify eligibility.

- If approved, all honors courses require a quarterly project - Imagine Edgenuity and Florida Virtual are the only providers wherein students will not need to complete additional coursework.
- ToR will assist students in meeting additional honors requirements
- Honors credit will not be issued retroactively post the 10-day add/drop window
- Up to 8 year-long high school courses will be eligible for a full-grade percentage bump per course that earns a passing score. GPA bumps will not be issued for honors courses beyond 8 classes, but students may enroll in additional honors courses for the academic challenge.
- Transcripts from the online provider may be required to receive credit.

Advanced Placement (AP) Courses

Students may take AP courses through one of our approved online content and community providers with prior written approval:

- Student requests to register for an Advanced Placement course
- ToR completes Survey for Advanced Courses
- High School Department will review each request to verify eligibility
- **Excel Academy is not an AP exam testing site.** Excel Academy high school students who wish to take an AP exam must go through their local public high school or visit collegeboard.org for more information on in-person AP test options. Students and parents are responsible for making this arrangement in early fall and meeting the registration deadlines and fee payments for the testing site. Instructional funds cannot be used to pay for AP exams.
- Up to 8 year-long courses will be eligible for a full-grade percentage bump per course that earns a passing score. GPA bumps will not be issued for honors courses beyond 8 classes, but students may enroll in additional AP courses for the academic challenge.
- Transcripts from the online provider may be required to receive credit.

Although many providers advertise AP courses, similar to A-G, Excel Academy must approve and offer any AP course to designate this distinction on the transcript. Courses listed on our [College Board AP Ledger](#) are preapproved. Please refer to the [High School Catalog](#) for current curricular requirements and offerings. Courses taken through providers may require the submission of transcripts to receive credit.

Additional Advanced Course Options

For students wishing to complete a year-long course in one semester (i.e. English 9 A/B), they must choose a curriculum from the High School Course Curriculum Catalog with the exception of in-person provider courses or enroll in a concurrent enrollment course.

- Student requests to register for an accelerated course with their ToR
- ToR completes Survey for Advanced Courses
- HS Department will review each request to verify eligibility
- ToR will aid the student in choosing curriculum that would work for this designation or follow process for concurrent enrollment (see College Readiness section below)
- ToR will pace out the first semester into the first quarter to ensure student understands the workload requirement. If a student is not close to the 50% completion mark by the quarter, the approval to complete the year-long course in one semester will be revoked, and the student will need to finish the second half of the class in a subsequent session such as summer or the following semester. Excel Academy does not provide summer sessions but will accept transcripts for courses completed at accredited institutions.

For students who are credit deficient, they may request to complete two courses in the same subject simultaneously (i.e. English 9 A/B and English 10 A/B) if summer school is not an option. They must choose a curriculum from the High School Course Curriculum Catalog with the exception of in-person provider courses.

Junior High Students Taking High School Courses

Qualified junior high students may take up to two, high school-level courses in either math (Algebra 1 or higher math) and/or world language.

Junior high students requesting to take a high school-level math course must meet the following eligibility requirements:

- Take a proctored and approved Algebra 1 or Integrated Math I readiness assessment with a score of 85 or higher.

And at least one of the following:

- Earn an 85% in a pre algebra course using approved pre algebra curriculum
- Earn 'exceeds standards' in math CAASPP/SBAC for the respective year requested
- Score 'At or above grade level' for 8th grade on 'end-of-year' view of local assessment (i.e. iReady)

Junior High students requesting to take a high school-level world language course must meet two of the following eligibility requirements:

- Student earns a "meets standards" on their CAASPP ELA for the respective year requested.
- Student earns an 85% or higher in English on their report card.
- Student completes a junior high LOTE course with an 85% or higher.
- Student demonstrates fluency in reading or writing in a LOTE.
- Student receives a recommendation which utilizes a combination of a cognitive and soft skill evaluation from their Teacher of Record or former teacher.

All junior high students may enroll in a junior high level language course using instructional funds without the need for approval from the high school department.

Junior high students may submit the course/s for approval, by following these steps:

- Student requests to take high school math and/or world language course/s with their ToR
- ToR completes the Survey for Advanced Courses
- High School Department will review each request to verify eligibility
- If approved, the high school course(s) will be overseen by the High School Department
- The course(s) will be indicated on the Master Agreement for credits, not weeks
- If a student wishes to take an honors-level math and/or world language course, in addition to requesting approval for the core course, they must also request for the honors designation. Please refer to the above honors request process. Upon approval for an honors-level math and/or world language course, students must follow Excel Academy honors requirements for this designation. The GPA will not be weighted because these courses do not count toward graduation credits
- Course/s must be approved by the High School Administration. Junior high school students will have to follow the same add/drop policies as high school students (see above policies).
- Transfer junior high students must show proof of current course enrollment from their previous school via their transcript in order to maintain a high school-level course approval.
- *Per the [CA Dept. of Education](#), junior high students who take Algebra 1 or higher math s are still required to complete courses for the CA graduation requirement the high school math while in grades 9th-12th. Thus, high school-level courses taken in junior high will give students additional graduation credit (5 per semester) but will not help clear a graduation requirement in math. Every high school student is required to complete at least two years of high school math. Grades earned will not count towards the high school GPA. World Language courses taken in 7th and/or 8th grade will help clear the LOTE/VAPA/CTE graduation requirement. These grades earned will not count towards the high school GPA.*

College Readiness

Community College Courses - Concurrent Enrollment Policy

Students may request concurrent enrollment courses by following these steps:

1. Students and parents/guardians discuss concurrent enrollment options with their ToR.
2. ToR will discuss eligibility requirements which include the following: Students must have a minimum 3.0 GPA for academic courses or a 2.7 GPA for elective/vocational courses. Students must show college readiness in their respective core courses (ie. each community college sets their own prerequisites for determining high-school eligibility). Students must be enrolled with Excel Academy at least one full semester prior to receiving approval to enroll in a concurrent enrollment course. For any incoming student who demonstrates prior success in a college course, approval to enroll in a concurrent enrollment course will be reviewed.
3. School Counselors will only approve college-level courses which are defined as courses that will earn college credit and are either UC/CSU transferable or applicable to earning an Associate's degree or higher. Courses not receiving credit will not be approved.
4. Classes typically taken by underclassmen (freshman and sophomores) may not be substituted with a college course. These courses include, but are not limited to: Biology, Chemistry, English 9, English 10, Algebra 1, Algebra 2 and Geometry. These classes are foundational to college-level courses of the same names.
5. ToR completes Concurrent Enrollment Course Survey.
6. The High School Department either grants or denies approval for a student to take the requested community college course.
7. High School (9th-12th) students must be enrolled in at least 4-5 Excel classes (20 credits) per semester at Excel Academy to be considered eligible for concurrent enrollment at a community college. Students may take a maximum of 2 community college classes per semester while concurrently enrolled in Excel Academy. This may include one semester-length course and one interim session or two semester-length courses per semester.
8. Junior high (7th-8th) students interested in taking community college courses are limited to world language. Please see the [Community College Handbook](#) for grade-level policy per community college.
9. Students must complete and sign the concurrent enrollment form obtained from the community college Admissions office and submit it to the Excel Registrar's office (registrar@excelacademy.education). Please note: The turn-around time for concurrent enrollment approval is 3-7 days depending on wet signature requirements.

10. It is the responsibility of each student to take this signed form back to their respective community college to submit and finalize registration.
11. It is also the responsibility of the student to know the community college's fees, registration, and deadline dates (information can be found on the college's website). It is the family's responsibility to pay for college textbooks and other required course materials if enrolled in a college course. Instructional Funds may not be used to pay for college classes, textbooks, or other course materials unless the bookstore is an approved Excel Academy provider.
12. If a student's first choice is unavailable and/or if they are unable to register for courses, the student is responsible for informing their ToR and High School Counselor. In this circumstance, students **must** work with their ToR in either finding another course to add to their Master Agreement or removing the course from their schedule depending upon the credits needed to remain scheduled to graduate in four years. Students need to be aware that if they are unable to register for a late-start college course, then they will be required to enroll in a late-start accelerated high school course with Excel Academy depending on their minimum course count. If an additional community college course is chosen, students must complete and submit an additional concurrent enrollment form to reinitiate the process.
13. Students must be aware and adhere to all college rules and regulations.
14. In order to confirm the course will transfer to the university of the student's choice, please consult with a Community College Counselor.
15. Per the Community College regulations, only 5% of Excel Academy students can attend a community college during the summer. Priority approval will be given to those needing courses to graduate.
16. If a student is found to enroll in a college course that has not been approved by the School Counselor and does not meet Excel Academy's prerequisites for college courses, even if the student completes the course, they will not earn dual credit. The student will earn college credit but not high school credit. The student will be required to complete the respective high school course for graduation purposes. Students will only receive dual college credit in courses that have prior approval from the School Counselor. This **MUST** be pre-approved via the concurrent enrollment form.
17. Grades from any concurrent enrollment course will not be reflected on the Excel Academy transcript until the official college transcript has been received and verified. Official transcripts need to be requested at least once a year to ensure student transcripts remain up to date. Upon completion of the college course, students are required to send an **official transcript** to the Excel Academy Registrar's office. Upon receipt, the high school transcript will be updated to reflect grades/credits earned. Please send all transcript requests to:

Excel Academy Charter School
ATTN: Registrar
1 Technology Drive, Ste. I-811
Irvine, CA 92618

College Unit Conversion Policy

Excel Academy uses the following formula for converting college units to high school credits:

- 3-5 unit degree applicable (UC/CSU transferable) college courses = 10 high school credits
- Most PE courses have been excluded or restricted for concurrently enrolled students, but a 1 unit course such as Dance, if approved by the college would = 5 high school PE credits
- Some college policies state that their world language course content is equivalent to two years of high school world language; however, a maximum of 10 high school credits will be given per community college course
- College-level courses will receive a corresponding GPA bump up to eight respective courses on their transcript
- College courses taken in excess of the minimum Excel Academy graduation credit requirements of 220 credits may not be issued dual enrollment credit. They will receive college credit but may not receive the additional high school credit.
- For a list of community colleges, see our [Community College Handbook](#).

Career Readiness

CTE - Career and Technical Education

Excel Academy offers Career Technical Education (CTE) which provides college preparation and career training for high school students. Career and Technical Education (CTE) is a series of high-school elective courses that provide students with opportunities to explore career pathways and experience hands-on training and education in career fields/sectors that interest them. Students learn workplace competencies that help make academic content more accessible. Each pathway is a two-year program that consists of a concentrator and a capstone course. Students who complete both courses will receive a Completer recognition. CTE provides the academic and technical skills, knowledge, and training necessary to succeed in future careers.

CTE offerings:

- *Patient Care Pathway* (Health Science and Medical Technology Sector):
- *Marketing Pathway* (Marketing, Sales and Services Sector)
- *Digital Media and Photography Pathway* (Arts, Media and Entertainment Sector)

College Entrance Exam Information

PSAT/NMSQT

The Preliminary SAT®/National Merit Scholarship Qualifying Test is a co-sponsored program by the College Board and National Merit Scholarship Corporation (NMSC). PSAT/NMSQT stands for Preliminary SAT/National Merit Scholarship Qualifying Test. The PSAT is a standardized test that provides first-hand practice for the SAT Reasoning Test™. The NMSQT gives students a chance to enter the National Merit Scholarship Corporation (NMSC) scholarship programs. The PSAT/NMSQT measures critical reading skills, math problem-solving skills, and writing skills. Administrators and teachers are cognizant of testing schedules, so they can assist students by providing appropriate information. Students register for and attend these tests independent of Excel Academy. Please visit collegeboard.org for more information.

SAT/ACT

The SAT Reasoning Test (formerly Scholastic Aptitude Test and Scholastic Assessment Test) and the American College Testing Program (ACT) are standardized tests for college admissions. Most colleges accept either the SAT or ACT exam as part of their admissions process, however many California universities are test optional at this time.. Students register for and attend these tests independent of Excel Academy. Test dates, registration dates, fees, subject areas tested, practice questions, and scores can be accessed by visiting collegeboard.org for the SAT and actstudent.org for the ACT.

NCAA - National Collegiate Athletic Association

[23/24 NCAA Curriculum Handbook](#)

In order to graduate as a designated NCAA student athlete, students must confirm with their School Counselor that they are enrolled in all currently approved coursework beginning in 9th grade. For students who transfer post 9th grade or request to participate post 9th grade, no assurances can be made to guarantee that a student will be eligible to apply as an NCAA student athlete. Below is the list of requirements for Division 1 athletes:

Division 1 Course requirements:

Complete 16 core courses with NCAA approved curriculum

English - 4 years

Math - 3 years

Science - 2 years

Choose English, math, or science - 1 year

History - 2 years

Choose English, math, science, history, world language, comparative religion or philosophy - 4 year-long classes

Students must complete 10 of the core courses by the end of their junior year (before the start of their seventh semester). Seven of the ten core courses need to be in English, math or natural/physical science. The grades in these seven courses will be “locked in,” meaning you will not be allowed to retake them to improve your grades. Below is a sample schedule:

9th	10th	11th	12th
English 9	English 10	English 11	English 12
Algebra 1	Algebra 2	Geometry	PreCalculus
Biology w/ lab	Chemistry w/ lab	Physics w/ lab	Gov + Econ
Spanish 1	World History	US History	Elective
PE 9	Spanish 2	Elective	Elective
	PE 10	Elective	

Students should always verify with the NCAA portal that their curriculum/courses are NCAA approved. Per the NCAA instructions, “For any outside traditional/nontraditional coursework completed in addition to the home school program, the college-bound student-athlete should: » Include the high school/program in their education profile. » Check the status of the high school/ program to ensure it is “Cleared,” and has an approved core-course list. (Be sure to review the Additional Information section.) » Ask for an official transcript or grade report to be submitted directly to the NCAA Eligibility Center.”

Grading

The grade issued to each student is determined by the course learning environment and overseeing teacher/s. All online and Excel Teacher-Led (ETL) courses will be graded by the course teacher. Any parent-led class will involve collaboration among the parent, ToR, and HQT. See below for further details:

- Online course - the grade will be issued by the online instructor.
- Excel Teacher Led course - the grade will be issued by the Excel teacher.

- Customized course - the grade will be issued by the ToR with collaboration among parent, ToR, and HQT.
- Community College course - the grade will be issued by the college instructor.
- Students taking online classes or classes with an approved CCP need to consult with the online teacher or instructor regarding questions about grades, averages, or course progress. Excel Academy uses a traditional 4.0 scale in determining Grade Point Average (GPA). Credit is only granted for courses that earn a minimum of 60% out of a possible 100%.
- Excel Academy High School Department reserves the right to review final grades with the exception of any non-Excel Academy issued transcript.
- Excel Academy uses a letter-grading system which does not include any Pass/No Pass grades.

In the event that a parent/guardian disagrees with the student's final grade(s), the steps below must be followed

1. Parent/guardian will
 - a. Communicate the concern to the ToR in writing and provide the ToR the opportunity to explain the rationale for the final grade
2. Parent/guardian is not satisfied with ToR rationale and will
 - a. Submit a formal challenge to the Director of Assessment and Accountability by submitting the Parent/Guardian - Final Grade Challenge
 - b. Director of Assessment and Accountability will
 - i. Review the challenge by ensuring the ToR used due diligence in evaluating the student's academic performance
 - ii. Communicate findings in writing to the parent/guardian within two weeks of receiving the formal challenge

High School Prerequisites

Mastery of a certain body of knowledge is necessary if students are to be successful in their courses. Most commonly, such knowledge is measured by successful completion of the prerequisite courses listed in the course description. For graduation purposes, "successful completion" is defined by a grade of "A," "B," "C," or "D" in the prerequisite course. For college preparation and A-G course completion, "successful completion" is defined by a grade of "A," "B," or "C" in the prerequisite course. For advanced course prerequisites, please refer to each advance course policy and the High School Catalog. Grades that are not acceptable are "F," "I," or "NG." Although Excel Academy will review incoming grades to reflect a "P" or "NP," the school does not grant a "P" or "NP" for students enrolled in Excel Academy for the duration that requires a grade to be given.

How to Clear a Prerequisite

Students enrolling in a course with a prerequisite will be required to do one of the following:

- Complete the required prerequisite course(s) at Excel Academy with a satisfactory grade that is a grade of “A,” “B,” “C,” or “D” respectively. Some prerequisite courses must maintain a grade of a B or higher to qualify for the subsequent course.
- Students must present transcripts from another high school, if applicable, to the School Counselor for a transcript review as soon as possible.
- Transcripts must demonstrate satisfactory completion of the prerequisite course; completion of the course with a grade of “A,” “B,” “C,” “D,” or “P” respectively.
- It is at the school’s discretion to accept or deny the request to waive the prerequisite course requirement.

Transfer Credits

Transferable Grades and Credits

Transfer grades and credits received from previous schools/programs will be accepted and applied as needed to meet Excel Academy’s graduation requirements. Transfer students who have met EACS graduation requirements prior to the start of the new school year will be referred back to their current school.

Official transcripts are required in order to award credit. Transcript analysis may require research and contact with previous institutions to determine eligibility of transfer credits. International records may require translation and/or evaluation prior to being considered for transfer credits. Costs for translation and external evaluations are sustained by the student.

Students leaving EACS before the end of the semester will earn a progress report indicating a percentage grade or percentage earned from the time of enrollment to exit but will not earn credit, OR a report card with earned percentage denoted by IP for in progress for any unfinished course.

If a student is given a percentage or provided with a percentage grade upon exiting their previous school, Excel Academy may award the transfer grade by applying a percentage to the amount of work equivalent to what was completed at the previous school or require the student to complete the remaining course requirements. Students who are provided with exit grades without percentages will be awarded a transfer grade equivalent to the amount of work completed at the previous school in accordance with the following scale:

Any A: 90%

Any B: 80%

Any C: 70%

Any D: 60%

Any F: 59%

Physical Education for the High School Student

State law requires 2 years of PE to be completed before a student can graduate.

High school students are required:

1. To complete 400 minutes of PE every 10 school days (approximately 40 minutes per day).
2. To complete a PE log each month (which is available in the Parent Portal), along with a brief, written paragraph.

If a student is unable to participate in physical activities, the student can complete an alternative assignment approved by their ToR. If the inability to participate extends beyond 5 school days, a doctor's note will be required. Likewise, for students with serious medical issues, a doctor's note must be provided for proof of inability to do traditional PE. Acceptable options would include a written paper on physical activities/exercises and the benefits to the body or a research paper completed on various forms of exercise such as dance, yoga, or a sport of the student's choice. This may be turned in as the sample at the LP meeting as a replacement to the PE Log.

Please refer to the [PE Requirements](#) section for information about physical education grading.

High School Acceptable Sample Requirements:

There are a variety of ways to show academic progress and proper pacing. The ToR will review the body of work and collect a sampling of this work. Final determination on acceptance may be determined by the Highly Qualified Teacher (HQT) and/or the Teacher of Record.

Here are some suggestions:

- A unit test - strongly prefer that it comes from the publisher or course. All assessments must demonstrate high school-level rigor.
- A final draft multi-paragraph essay or paper on a related topic. Paper must follow MLA formatting rules. Papers/essays are required twice a semester.
- A rough draft of an in-progress paper - a final draft is always preferred and cannot use final draft for future sample.
- A lab write-up (science courses only) - must include title, intro/purpose, materials list, method, data, results, analysis, conclusion, and graphs or figures, if applicable. Refer to the [Lab Report Template](#). Labs are required twice a semester.

- A project/presentation showing significant learning and application
- A book report with critical analysis - may not be simple summary
- A written copy of a student-written speech or an oral presentation
- Answers to a section of chapter questions or a chapter review
- A timeline or map that clearly reflects HS level work/detail
- Another high school-level sample as agreed upon by ToR/parent/student in advance

Driver's Education

High School students can take a Driver's Education course by choosing one of the approved high school course curricula options found in the High School Catalog for a total of 5 elective credits. This course prepares students for the writing portion of the driver's permit test; although, completion of the course does not result in a driver's permit. Please note, IFs may not be used for behind-the-wheel instruction, as this is the responsibility of the parent/guardian. Driver's License information can be found at the following link: [CA DMV](#).

Diploma

Students will have the opportunity to display a legal name or a preferred name on a diploma using the intent to graduate form. The school considers the diploma to be a ceremonial document, and thus you may enter a familiar or preferred name to be used in lieu of your name of record for this purpose. However, please be advised that in some situations your diploma may need to be used as a legal document, and the name appearing on your diploma may need to match other legal documents you possess. For further information on this, contact the school Registrar.

State Seal of Biliteracy:

In order to be eligible for the State Seal of Biliteracy, students must meet the following criteria:

Proficiency in English shall be demonstrated by one of the following requirements:

1. Complete all English language arts requirements for graduation with an overall grade point average of 3.0 or above in those classes.
2. Pass the California standards assessment at the "standards met" or above in English language arts (ELA) set for native English speakers at the 11th grade.

Demonstrate proficiency in one or more languages—in addition to English—by accomplishing **one** of the following:

1. Score three or higher on an Advanced Placement (AP) world language examination.
2. Score four or higher on an International Baccalaureate world language examination.
3. Score at the “proficient” level or higher on a school district language examination that, at a minimum, assesses speaking, reading, and writing in a language other than English.
4. Successfully complete a four-year high school course of study in a world language and attain an overall grade point average of 3.0 or above in that course of study, **including oral proficiency.**
 - i. Successful completion of high school level courses completed in another country in a language other than English with the equivalent of an overall grade point average of 3.0 or above, as verified through a transcript
 - ii. Completion of one or more world language courses at a public higher education institution or an independent institution of higher education with a grade point average of 3.0 or above and oral proficiency in the language
5. Per the CDE: In addition to the requirements mentioned above, if the primary language of a pupil is other than English, they shall demonstrate English proficiency on the English Language Proficiency Assessments for California (ELPAC), or any previous or successor state English language proficiency assessment, in transitional kindergarten, kindergarten, or any of grades 1 to 12, inclusive (California Education Code Section 51461). If students have a primary language other than English, they must meet the criteria in items 1–3 above and also obtain a score of 4 on the English Language Proficiency Assessments for California Development Test ([ELPAC](#)).

Excel Academy offers a language exam option for students who have no language course or assessment offered at their school through Language Bird. Instructional funds may be utilized to pay for this language assessment. It is each student’s responsibility to review yearly assessment dates. Assessments are typically administered once in the fall and once in the spring. Language Bird provides a variety of language assessment options and families will need to review the list as these are subject to change from year to year.

Instructional Funds and Content and Community Provider (CCP) Policies

Excel Academy has a list of community providers who deliver an array of products and services to enrolled families. Currently enrolled parents and ToRs are able to request new community providers. Excel does not accept solicitations.

Content and Community Provider (CCP) must complete the CCP application process. For service CCPs who work directly with Excel students, they must complete Live Scan fingerprint background checks and submit proof of commercial liability insurance. Please understand this is an important step to protect your students. If a CCP does not wish to complete all parts of the application, including the Live Scan fingerprint background check and insurance requirements, the application cannot be approved. Families that join Excel Academy have access to the approved CCP list.

Instructional funds (IFs) are dispersed at the discretion of the ToR and the Student Services Department among approved CCPs.

Educational material CCPs provide educational curriculum, books, materials, and supplies for Excel Academy students. Items ordered should be basic in quality and appropriate to the student's age, grade, and need. IFs depreciate daily depending on the day of actual enrollment and must be used in the same academic year.

Educational services are provided by a CCP Course Instructor. This person(s) or facility provides academic tutoring, supplemental academic classes, art/music lessons, physical education classes, or other supervised/guided instruction. A service order request does not guarantee placement in a CCP's class. The parent must communicate directly with the CCP to ensure the CCP has open spots in a class.

All purchase orders must be created prior to using services or ordering materials. Excel Academy will not reimburse parents directly. If on a *rare* occasion, a CCP agreement has expired or dissolved, Excel Academy cannot pay for services or materials purchased from them. The ToR will notify families who happen to order something from a CCP such as this.

Additional Documents for Parent Use

- [Ordering Guidelines 24/25](#)
- [Student Services Department FAQ](#)

- [Parent Purchase Order Training 24/25](#)

Find a CCP Near Your Home

Excel Academy has an interactive map tool that allows you to search for CCPs in a specific area. You are able to search by CCP name, subject, or area of service. To view the CCP map, click [here](#).

To use this map follow the simple steps below:

- Enter your search criteria into the appropriate box.
- The list will be populated based on your entry.

Family CCP Agreement

A signed copy of the [Family Content and Community Provider \(CCP\) Agreement](#) must be on file before the family can begin placing purchase orders for services. The ToR will go over the Family CCP Agreement carefully with each parent before signing. The ToR may be asked to produce a copy of the signed Family Content and Community Provider (CCP) Agreement at any time.

Instructional Funds (IFs)

Depending on grade level and date of enrollment, between \$3,400-\$3,900 will be allotted to each student, with which families can select approved educational materials and services.

Funds may only be used during the school year in which they were allotted and do not carry over from year to year. Use of IFs is up to the discretion of the ToR . Funds are prorated after the first day of the school year.

The IFs are as follows:

Personalized Path

TK-8th \$3,400

High School \$3,900

The IFs are disbursed in multiple allotments:

TK - 8th \$1,700 in August, \$1,700 in December

High School \$1,950 in August and \$1,950 in December

Virtual Path

1st - 8th \$2,100

The IF's will be disbursed in multiple allotments:

1st - 8th \$1,050 in August, \$1,050 in November

Criteria for Materials That Can Be Purchased with IFs

Excel Academy receives funding from the state to support student learning and progress toward the standards. Therefore, IFs need to be spent on educational items that meet the criteria below. ToRs will consult with the Student Services Manager for additional clarification on acceptable IF purchases. The list below should not be considered as all-inclusive and Excel Academy reserves the right to the interpretation of the below criteria and to exercise final judgment on how IFs will be used.

General Criteria:

- Educational curriculum ordered is appropriate for the student's courses and learning plan.
- Materials must be used to meet state and school standards for the student for whom the materials are being purchased.
- All materials must be non-sectarian.
- As a general rule, **basic, economical items/models must be selected**. If the student requires a higher-priced, less than basic item/model, a statement from the ToR justifying the purchase may be required.
- School & office supplies adequate for learning basic course skills (paper, pencils, etc).
- Materials for a documented educational project: fabric, wool, yarn enough for one project (exception: no food purchases allowed.) ToRs are responsible for monitoring the quantities of items purchased.
- Educational software to instruct and enhance learning in a subject area.
- Materials must not expose the ToR or student to danger or serious injury.
- Tracking forms & educational plans are required for certain items.
- School sponsored field trips.
- No more than 2 black printer ink cartridges and 1 color ink cartridge per semester.
- Only 2 reams of paper are allowed per semester per student.
- Organizational items if only intended to be used by the student explicitly for the organization of school supplies.

Disallowed Items:

Disallowed Items: (Please see complete list [here](#))

If a ToR inadvertently orders materials from this list, the ToR will collect the materials and return them to school administration.

Disallowed Items by Category:	Household Furniture	Technology	Personal Items	Kitchen	P.E. Equipment	Art	Outdoors	Music	Dangerous Items
	Furniture	Computer Parts	Toys or Items with no educational value	Popcorn Popper	Skis	Epoxy/Resin	Grass Watering Kits	Tuner	Knives
	Storage	Accessories & Software(1)	Personal Hygiene	Trays	Bicycles	Cricuts & Accessories	Garden Ponds	Instrument Stools	Poisons
	Storage containers	Phones	Costumes	Plates	Tricycles	Vinyl	Swimming Pools	Drums	Darts
	Picture Frames	Dictation Equipment	Uniforms	Silverware	Scooters	Heat Transfer Paper	Watering Cans	Electric Guitars	Sharp Items
	Footrest	TV's	Clothes	Food Coloring	Yoga Mats	Wax	Sharp Gardening Kits/Tool Set	Amplifier	Bow & arrows
	Chairs	3D Printers & Filament Refills	Makeup	Basic Kitchen Items	Weights	Wax Stamp Kits	Already grown plants	Cello	Weapons
	Lapdesks	Ink (2)	Jewelry	Kitchen Scale	Gloves	Hot Glue Guns	insect lore (1 per semester)	Harp	Welding Equipment
	Iron	Coding Robots over \$50+	Backpacks	Disposable Gloves	Mitts	Pottery wheels	Bubbles/Bubble Machines	Piano	Explosives
	Bookshelves	VR Goggles	Power Tools	Chef Hats/Hair Nets	Bats	Large Easels		Keyboard over \$75	Weedkiller
	Washer/Dryer		Wrapping Paper	Aprons	Rackets	Dried Flowers			Insect Repellant
			Gift Bags		Helmets				Fertilizer
			Soap Making Kits		Golf Clubs				
			Candles		Paddleboards				
			Fingertip Moisturizers		Gymnastics Equipment				
			Hairspray Bottles		Hockey Equipment				
			Balloons		Pogo Sticks				
			Rolling Whiteboards (3)						
			Household Cleaning Supplies						
			Hand Sanitizers						
			Fidget Toys						
			Rubix Cubes						

- (1) Accessories (ie. Tablet covers) & Software cannot be purchased for non-Excel-owned technology
- (2) Printer ink can only be purchased for an Excel purchased printer (No personal printer ink allowed)
- (3) Whiteboards must be within 48 x 36 inches
- (4) Must be taking an ETL/ VCI Music Class & Needs to be Returned at the end of School Year
- (5) Need to include an explanation for sticker purchase in the internal notes.
- (6) Please explain the reason or need to purchase knitting materials, cannot be purchased in excessive amounts

Disallowed Educational Activities

The following activities are examples of disallowed activities that cannot be paid for with IFs since they impose high liability and/or political risk to the school. Community providers who provide the below services will not be approved.

- Scuba Diving
- Skydiving
- Religious or sectarian, services or materials
- Water/Jet Skiing
- Skiing/Snowboarding
- Aircraft-related activities
- Behind the wheel driver's education/training
- Any motorized vehicle operation
- Extreme sports that expose the student to unnecessary risk: outdoor rock climbing, white water rafting, paragliding, etc.

Additional Guidelines for Specific Items

Excel Academy can only purchase the type of supplies that could be found in a brick and mortar public school. We also cannot pay for high priced/overpriced lessons, classes, or materials. Please refer to the [Disallowed List](#) for a detailed list of disallowed items.

Sectarian Materials

School materials cannot have sectarian/religious content. The Teacher of Record will ensure sectarian/religious materials are not ordered with IFs.

Computer Ordering Policy

Technology Options:

At Excel Academy, we value the use of technology as a powerful educational tool. Therefore, we offer our students a variety of technology options for purchase with IFs. Please be aware that, like all school materials, computers ordered with IFs are property of the school and **must be returned** when a student's enrollment in the school ends.

Technology Policies

- Environmental waste fees and warranties for school owned computers **must** be purchased with IFs.
- All families must have the [EACS Technology Agreement](#) on file and uploaded to SIS under notes with their ToR, **PRIOR** to purchase, to ensure internet safety for students and that internet and computer policies and procedures are followed.
- All accessories and software purchased must be only used for devices issued by Excel Academy. Excel Academy does not assume any liability for accessories and software installed on or used with non-Excel Academy issued devices.
- All Excel Academy issued Chromebooks come installed with GoGuardian, a monitoring and filtering system that allows Excel Academy to block inappropriate or time wasting internet usage, and tracks all student searches and visited websites. Due to this, Excel Academy is notified when a student makes an inappropriate or harmful search, and will contact the parent/guardian to alert them of their student's inappropriate usage of their Chromebook, as determined by the school Principals.
- Please note that computers don't come with any additional software (e.g. Microsoft Word).
- A list of available technology options may be obtained through your Teacher of Record. All computer orders must be placed according to the options listed on the computer options document.
- One computer or tablet per student TK- 12th grade until the computer is unable to provide adequate support to participate in the educational program and complete assigned work.

Return Policy for Materials Content & Community Providers (CCPs)

An Education Materials CCP is a business that provides curriculum, books, and school supplies. When placing material (EMR) orders, please research and choose wisely with careful consideration. Many CCPs do not accept returns from a school, and funds cannot be returned to individual student accounts. If a return is allowed, shipping costs will be deducted from the student account.

Cancellation Policy

We cannot cancel an EMR order after they are processed and sent to the CCP. Once materials are requested, the Student Services Department will order them and they cannot be canceled. If an order has not been processed and is still in "Pending Status," the ToR can cancel or edit the purchase order in OPS. For VCI orders, CCPs must be notified of cancellation prior to orders being canceled in OPS.

To cancel a purchase order in the prepending stage, you must pull up the purchase order by completing a search. Then click on the drop down menu "**Pending**" and choose "**Canceled**." Then click "**Update Order**." If you don't click "**Update Order**" the order will not cancel.

The VCI Cancellation Policy states that classes must be canceled with two weeks notice given to the content and community provider. Excel Academy will not pay for any missed classes with the content and community provider. **Any content and community provider-specific cancellation policies are the sole responsibility of the parent.**

Backordered Items

If the ordering window has closed, the parent cannot request an alternate item for backordered or canceled items. Please complete your orders well in advance of the deadline.

Ordering Deadline

April 4th, 2025 is the deadline for the parents to get PO requests submitted for review. ToRs will submit all approved orders requests no later than April 18, 2025. After the deadline, no purchase orders can be submitted. IFs do not roll over from year to year. If the IFs are not used by the deadline, the parent will no longer have access to them.

Intervention

The state of California requires every public school to have a *Multi-Tiered System of Support (MTSS)* in place to help students reach state standards. (Link provided: [CDE's Definition of MTSS](#))

WIN Interventions:

What I Need (WIN) interventions provide quality instruction & progress monitoring for students who are performing below grade-level standards on local, state, and/or ToR proctored assessments.

WIN Assignments:

Students with qualifying data are required to choose an intervention from our WIN Menu and complete weekly WIN assignments per the Acknowledgement of Responsibilities signed with the Master Agreement. Failure to complete intervention assignments for a period of five school days or more may result in a PIN.

WIN Live (Small Group Instruction):

Students will regularly attend required intervention classes (WIN Live, ELD Live, &/or Essentials courses) as assigned. Failure to attend intervention classes for a period of five school days or more may result in a PIN.

Student Success Team (SST)

The Student Success Team (SST) is a group that meets to develop strategies and interventions to assist an individual student with academic, and/or behavioral needs. The support provided is personalized for each student. The SST sets goals and closely monitors student progress throughout the year. If you would like an SST meeting for your student, please reach out to your ToR.

504 Plans

504 Plans provide eligible students with accommodations to ensure equitable access to their education and/or their learning environment. Section 504 is a federal law, which prohibits discrimination against individuals with a disability. This law defines an individual with a disability as anyone who exhibits any of the following conditions:

A mental or physical impairment which substantially limits one or more major life activities. The major life activities include, but are not limited to, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning,

working, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, speaking, and/or major bodily functions.

To be covered under Section 504, a student must be between 3 and 22 years of age (depending on the program as well as state and federal law), and must have a disability that *substantially* limits the child in one or more major life activities or major bodily functions. [34 C.F.R. §104.3(k)(2)]

If you have questions regarding 504 Plans, please contact your ToR or the 504 Coordinator, April Saade at asaade@excelacademy.education.

If a student enters Excel Academy with an existing 504 Plan, the plan will be reviewed and confirmed with the student, parent/guardian, and our team. In addition, all 504 Plans will be reviewed annually to ensure they are current and properly meeting student needs.

Special Education

At Excel Academy, we are committed to serving all students, including those with identified special needs. Special education and related services are available at no cost to enrolled students with Individualized Education Plans (“IEPs”) and include a full continuum of services and supports. We receive guidance regarding special education best practices, policies, and procedures from the Sonoma County Charter SELPA. At any point, if parents/guardians or members of a student’s school team suspect that a disability is impacting a student’s ability to adequately progress within the general education environment, they should contact their ToR for more information regarding the special education referral process.

For more information regarding the Special Education department, please [click here](#) to read the Special Education Handbook.

Certificate of Completion (COC)

Students with identified unique needs related to a significant disability condition are eligible for an alternate High School completion option, per their active Individualized Education Plan (“IEP”). If it is determined by the IEP team that the appropriate High School completion path is a Certificate of Completion (“COC”), the student will be required to meet the following requirements:

1. 30 Credits Language Arts
 - a. Three years/six semesters
2. 20 Credits Mathematics

- a. Two years/four semesters
3. 10 Credits Life Science
 - a. One year/two semesters
4. 10 Credits Physical Science
 - a. One year/two semesters
5. 20 Credits Social Studies
 - a. Two years/four semesters
6. 20 Credits Physical Education (Unless the pupil has been exempted pursuant to the provisions of EC Section 51241.)
 - a. Two years/four semesters
7. 25 Credits Employment, Education, and Life Skills (Minimum five credits/one semester required in each category)
 - a. Two and a half years/five semesters

Assessments

Report Cards

Students in grades TK- 12 will receive report cards to document progress and growth following the end of each semester with Excel Academy. The grades administered on the report card are final as determined by the ToR and the administration.

Grading Scales

TK-5 Students

The 4 – 1 grading scale that Excel Academy implements will give parents a clear understanding of student performance and progress.

4 Exemplary: Student consistently demonstrates an in-depth understanding of the standards, concepts, and skills taught during this reporting period. Student is working above grade level and produces outstanding work with little help or reteaching.

3 Proficient: Student consistently demonstrates an understanding of the standards, concepts, and skills taught during this reporting period. Student is meeting grade-level expectations, and able to complete assignments with appropriate amount of instruction and assistance.

2 Approaching Proficiency: Student is approaching an understanding of the standards, concepts, and skills taught during this reporting period. Student is working towards grade-level expectations. Student requires tools and reteaching to understand concepts being taught, or works at a slower pace.

1 Non-proficient: Student does not yet demonstrate an understanding of the standards, concepts, and skills taught during this reporting period. Student is working far below grade-level expectations. Student may have difficulty understanding new concepts.

***Please understand that a student who earns a “3” is at grade level and is where he/she needs to be working at this time. A student who earns a “4” is working above grade level and consistently provides excellent work in ALL areas of the course.**

6th - 12th Grade Report Cards - Required

Letter grades are based on the student’s overall performance.

1. Student’s overall academic performance in each area (ELA, math, social studies, science, physical education, and high school specific courses) is evaluated using the following criteria:
 - a. Observation
 - b. Graded student work
 - c. Chapter quizzes/tests
 - d. Parent/guardian input
 - e. Discussion at Learning Period meetings
 - f. Professional judgment

Students in grades 6 through 12 will earn grades using the standard A-F scale (see below). Grades will be specific to the grading scale.

**Outstanding performance in mastering of the subject.
Achievement of superior quality.
Credit will be issued for high school courses.**

**99 - 100 = A+
93 - 98 = A
90 - 92 = A-**

Consistent performance in achievement beyond the usual requirement.

**Achievement of high quality.
Credit will be issued for high school courses.**

**88 - 89 = B+
83 - 87 = B
80 - 82 = B-**

**Performance meets grade-level standards and expectations.
Achievement suggests sufficient understanding of the subject/course.
Credit will be issued for high school courses.**

**78 - 79 = C+
73 - 77 = C
70 - 72 = C-**

**Minimally acceptable performance of course-level material.
Achievement suggests below average understanding.
Credit will be issued for high school courses, but will not provide a-g designation.**

**68 - 69 = D+
63 - 67 = D
60 - 62 = D-**

**Achievement is at a level insufficient to demonstrate understanding
of the basic elements of the course, and will not count towards
graduation requirements.
Zero credit will be issued for high school courses.**

59 and below = F

*****Students taking courses from a community provider issuing a transcript and/or
Community College courses will be graded by the instructor teaching the course.**

EACS requires report cards for TK - 12th grade students. Exception to numerical grades:
a. Approved students taking high school courses must earn letter grades for those
courses

Grades and GPA

A GPA stands for a student's grade point average. A student's GPA is the total of all high-school course grades earned in high school and is divided by the total number of credits completed. Excel Academy requires students to earn a minimum of a D to pass a class and earn credit toward graduation. A total of 220 credits must be earned in order to graduate high school. Excel

Academy reports grades on a 4.0 scale with additional points being given for Honors, Advanced Placement, and Concurrent Enrollment courses.

State and Local Assessments

Standardized Testing

The California Assessment of Student Performance and Progress (CAASPP) is the state-mandated academic testing program. All charter schools are required to administer the CAASPP as well as other state-mandated assessments such as the ELPAC and PFT (Ed. Code, § 47605(c)(1)). CAASPP is a system intended to provide information that can be used to monitor student progress on an annual basis and ensure that all students leave high school ready for college and career. Following the spring of each year, individual student test score reports are provided to parents. Student score reports will include an overall score and a description of the student's achievement level for English Language Arts (ELA) and mathematics.

There is no law permitting a parent to opt out of the school's internal assessments, and therefore, students are required to participate in all internal/alternative assessments offered. Students who do not participate in the required assessments will be issued a Progress Improvement Notification (PIN) for each missed assessment. Upon the third Progress Improvement Notification, the student is subject to involuntary withdrawal.

Effective in 2022, when students do not participate in CAASPP testing our charter school will suffer significant penalties when reporting the school's performance measurement on the California state dashboard. Students who do not participate in testing will ultimately be assigned the lowest scale score possible which will hinder the overall performance score of the school. Charter Schools who are designated as low performing are subject to non-renewal. Charter schools exist in a performance-based accountability system where they are held accountable for student academic performance. In fact, a charter school cannot continue to exist without collecting data on students' performance on a variety of assessments and indicators. When a charter authorizer or county office of education is evaluating whether to approve and/or renew a school's charter petition, "increases in pupil academic achievement" is the most important factor in the decision. (Ed. Code, §§ 47607(c)(2) , 47607(a)(3)(A).) Therefore, it is important during the revocation and renewal processes for a school to gather as much positive academic achievement data as possible to show progress in student performance. Evaluating graduation, attendance, suspension, and English Learner (EL) reclassification rates are also ways to show student progress. However, student participation and performance on state mandated assessments (CAASPP) is the used method, and results are indicated on the California School Dashboard and System of Support. The CA Dashboard is a powerful online tool to help districts

and schools identify strengths and weaknesses and pinpoint student groups that may be struggling (<https://www.cde.ca.gov/ta/ac/cm/>). **Please remember that results and attendance from all state tests are directly tied to school funding per recent LCFF legislation and are an integral part in maintaining partnerships with our chartering school districts. At Excel Academy, our priority is always our students and sustaining longevity in the incredible model we offer to our families.**

If you have any questions, please contact Excel Academy's Director of Assessment and Accountability, Jenny Craig at jcraig@excelacademy.education.

English Language Proficiency Assessments for California (ELPAC)

The English Language Proficiency Assessments for California (ELPAC) is aligned with the 2012 California English Language Development Standards. The ELPAC consists of two separate assessments: one for the initial identification of students as English Learners (ELs) and a second for the annual summative assessment to measure a student's progress in learning English and to identify the student's level of English language proficiency (ELP) (cde.ca.gov).

- Grades K-12
- English Learners only
- Test Administration
 1. Initial Identification - When student enrolls with Excel Academy - Dates and Locations TBD (Assessment will be administered by trained proctors.)
 2. Annual Summative Assessment - Beginning in the Spring (Assessment will be administered by trained proctors.)
- Results are provided by the California Department of Education and sent to the school. Once received, parents will receive a letter explaining student score reports. Parents may also access test results through the parent portal.
-

***See [Title I & Title III](#) section for more information on English Learner Curriculum*

Criteria for Reclassification to Fluent English Proficient (RFEP)

In order to be reclassified to fluent English proficient (RFEP) and exit the EL program, students must meet the following criteria:

- Minimum ELPAC overall score of 4
- Teacher Evaluation
- Parent Approval
- CAASPP - Smarter Balanced and/or Local Assessments can also be used in determining student readiness for redesignation

CAASPP - California Assessment of Student Performance and Progress

California Science Test (CAST) – Computer Based Assessment

- The California Science Test (CAST) is an online test based on the California Next Generation Science Standards (NGSS).
- Participation in the CAST is required for all students in grades five and eight and for the pre-selected high school grades.
- All local educational agencies (LEAs) with eligible students in grades five and eight will administer the CAST. LEAs with eligible students in high school (i.e., students in grades ten, eleven, or twelve) will be pre-selected to participate in the spring assessment. The CAST uses the current California Assessment of Student Performance and Progress test delivery system and will only be administered online (www.caaspp.org).

Smarter Balanced Assessment Consortium (SBAC) – Computer-Based Test

With new state standards, students are working harder, thinking more critically, and applying their learning to the real world. To measure these new standards, educators from states using Smarter tests have worked together to develop new, high-quality tests in English and math for grades 3–8 and 11. Using computer adaptive technology, the tests are customized to every student (smarterbalanced.org).

- Grades 3 - 8 and 11
- ELA and Math – Computer Adaptive Tests (CAT)
- ELA and Math – Performance Tasks (PT)
- CAASPP - SBAC spring testing - Dates and Locations TBD
- Information for the SBAC ELA/MATH/CAST will be emailed to parents in early spring.
- Technology usage by students is prohibited in the designated testing rooms.
- During testing, cellphones are highly discouraged, and *no* electronic devices are allowed at the test sites, including smart watches.
- If testing in person, parents are notified when students have completed testing by a proctor at the site.
- If testing in person, parents are welcome to stay in the waiting area at most sites, but are not allowed in the testing rooms.
- If testing in person, a Photo ID may be *required* at pick-up.
- If testing in person, siblings picking up students **MUST** be old enough to have a photo ID and must be identified at the time of check-in.
- If testing in person, students may bring water and lunch to testing in a clear bag. Backpacks are not allowed.
- Students will be encouraged to take breaks during testing (i.e. restroom and snack breaks).

- Parents MUST review this information with their students.

Testing Resources

For additional information regarding assessments, please refer to Excel Academy's website under *Assessments*. For **CAASPP AND ELPAC practice tests**, please refer to the *Assessment* tab.

Smarter Balanced Assessment Consortium (SBAC) and the California Standards Tests (CAST) for Science

There are four major types of questions that students may see: multiple choice, multiple response, short answer, and performance assessments. We encourage you to explore and discuss the practice tests with your students. Please note that some of the practice tests do not provide answers or a score; however, it does provide your students with the experience of navigating through a sample test session, which is important to practice.

Additional Resources:

- Utilize the i-Ready personalized lessons to strengthen skills and close learning gaps.
- EACS test prep packets are provided to students in grades 3-8, and 11 in ELA and math.
- EACS virtual test prep sessions will be offered in February and March.

Physical Fitness Test (PFT)– California

The PFT provides information that can be used by (1) students to assess and plan personal fitness programs, (2) teachers to design the curriculum for physical education programs, and (3) parents and guardians to understand their children's fitness levels. The program also provides results that are used to monitor changes in the physical fitness of California students. By law (Education Code (EC) Section 60800) public schools are required to administer the PFT annually to all students in grades 5, 7 and 9 (cde.ca.gov).

- Grades 5, 7, and 9
- Dates vary in the spring - Your ToR will provide all necessary information and details regarding testing
- The PFT is administered by ToRs who will provide Excel Academy's Director of Assessment and Accountability with the results for each student tested.
- Students with testing accommodations will have them outlined in their IEPs or 504 Plans.
- If a parent states a student needs additional support, the ToR will need to notify the Director of Assessment and Accountability to verify accommodations.

Testing Includes:

1. Aerobic Capacity – One Mile Run
2. Abdominal Strength and Endurance – Curl Up
3. Upper Body Strength and Endurance – Push – Up
4. Trunk Extensor Strength and Flexibility – Trunk Lift
5. Flexibility – Shoulder Stretch
6. Recording of Height and Weight

*The Healthy Fitness Zone standards are available at the following California Department of Education Website: [FITNESSGRAM: Healthy Fitness Zone Charts](#).

i-Ready Benchmark Assessments – Computer-Based Tests

i-Ready benchmark assessments are adaptive diagnostic tests that will indicate mastery and identify learning gaps for students in grades K-11. This required assessment will be proctored virtually in the fall, winter, and spring by the ToRs to provide staff and parents pertinent knowledge to assist with academic support and guidance, and in the spring, to determine growth and goals prior to state testing.

- Test Administration *****ToRs will send out specific information regarding the available test sessions and specific testing dates.**
 - Testing window #1 - Fall - Testing takes place when school begins for ALL K-11th GRADE STUDENTS
 - Testing window #2 - Winter - WIN AND SHORELINE STUDENTS (REQUIRED) & THOSE WHO CHOOSE TO TAKE A MID-YEAR ASSESSMENT
 - Testing window #3 - Spring - Testing is in March for ALL K - 11th GRADE STUDENTS
- The benchmark assessments will be administered virtually by the ToR within the set testing window, unless a different method or timing of administration is required per the student's active IEP or 504 Plan. Newly enrolled students will be required to take the i-Ready assessments upon enrollment.
- ToRs must make sure each student on their roster (grades K-11) has completed the assessments within the set testing windows. Individualized follow-up lessons will be automatically created for students once the assessments are completed. These lessons are highly encouraged for additional support to promote growth and progress for students scoring in 8th grade or below. Ask your ToR for specific details.
- Students who test without ToR supervision will need to retake the assessment(s).

*iReady requirements for Shoreline and WIN students will be discussed directly with the parent. There will be a required mid-year i-Ready assessment to check student progress.

Student Testing Participation Requirement

All students currently enrolled in Excel Academy are required to participate in the aforementioned tests (where applicable). **Failure to participate or satisfy assessment requirements will result in PINs being issued to the student.** Alternative paper pencil assessments are subject to be given virtually by the ToRs only if in-person meetings/testing sites are not in place. Please refer to Excel Academy's PIN Policy.

High School Assessments

Final exams - If a high school course requires a final exam, the ToR will proctor the exam.

Field Trips

Excel Academy offers a wide variety of field trips and community events. Field trips may consist of historical reenactments, plays, musicals, libraries, museum tours, and so much more. Excel Academy's Field Trip Coordinator will be working throughout each school year to provide engaging, interactive, and educational opportunities for students and parents to participate in and around their community. Participation on the part of students and parents is optional. Excel Academy does not provide transportation to and from these events. Parents/Guardians must be in attendance with their student(s) on Excel Academy field trips and at events. The out-of-pocket parent/non student sibling (not of school age)/student tickets must be paid during registration. If students are using IFs, the amount will be removed at the close of the registration window.

California Education Code Section 35330(d) *All persons making the field trip or excursion shall be deemed to have waived all claims against the district, a charter school, or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion.* **ARTICLE 13. Excursions and Field Trips [35330 - 35332]**

Instructional Funds for Field Trips

Students may use IFs to register for field trips. Your ToR will be notified to pull those funds at a later time. Please take note of the amount that will be pulled and make sure you have funds to cover the trip. If you do not have enough funds, you will need to pay out of pocket or forfeit your spot.

Students who use IFs for field trips must provide evidence of learning to their ToR for that day. This evidence can be used as a work sample for that learning period.

Refunds

There will be no refunds for purchased tickets once the registration and/or deadline has closed, and no late registrations are honored. Please reach out to your ToR with any questions regarding field trips and registration deadlines. If a field trip or event is canceled, Excel Academy cannot guarantee a refund nor guarantee the same field trip will be rescheduled. Any refund extended to Excel Academy will be given to families.

Clubs, Programs, Student, & Parent Opportunities

GATE - Gifted and Talented Program

The GATE program at Excel Academy provides specialized educational opportunities for 3rd-8th grade students who demonstrate exceptional abilities or potential in academics, creative pursuits, and/or problem-solving. The program is designed to meet the specific learning needs of gifted and talented students, allowing them to develop their abilities to the fullest extent.

The GATE Program hosts in-person enrichment activities including STEM projects, field trips, and competitions. We recognize that gifted students often have unique social and emotional needs. The GATE program encourages the development of healthy peer relationships, supports students in coping with perfectionism and academic pressure, and fosters a sense of belonging with like-minded peers.

GATE testing is provided annually and participation is voluntary.

eSports

Excel Academy's eSports club focuses on sportsmanship, honor, respect, self control, self respect, as well as mutual respect for other gamers. The eSports club allows our students to improve their skills in gaming, teamwork, communication, and student collaboration. Students in grades 9-12 who are interested in competing in a fun, online environment are welcome to join.

The evidence is in, eSports is a fast growing industry! Colleges are looking for students with eSports experience. Additionally, playing video games can sometimes be isolating or played with people we don't know. This club helps to build student relationships under the advisement of a credentialed Excel Academy teacher.

Parent Advisory Committee

Excel Academy sponsors a Parent Advisory Committee (PAC), comprised of parents from the Excel Academy community, which meets regularly as is dictated by Excel Academy and serves to address and recommend changes to the Excel Academy Administration regarding specific areas of school operations and community. This includes but is not limited to:

- Curriculum/Instruction/Assessment
- Community Connection and Events
- Fundraising and Grants
- School Program Development

The PAC shares information about the school with the parent community, invites feedback and ideas from the parents on the school, and involves students in the school conversation. Dates of future meetings will be posted at least one month in advance. Certificated and classified staff members are welcome and encouraged to attend if their duties permit. PAC is chaired by the Excel Academy Director or their designee.

Excel Academy believes that active parent, student, and employee participation in school operations will help foster the sustainability of our school. The PAC will play an important role in making Excel Academy even more responsive to staff, student, and parent needs and provide for continual improvement. This ensures that Excel Academy staff members practice open and positive communication with families. To that end, we welcome any inquiries into parent participation in the committee. Please use the following link to provide parent feedback:

[Click here to complete the PAC feedback form.](#)

Student Council

Excel Academy Student Council is a both a junior high and high school elective class for students from grades 7-12 that develops, strengthens, and encourages students to become everyday school leaders. Students meet virtually twice weekly and are trained on how to develop characteristics of a successful leader and apply these skills to their own life. Student council members help develop quarterly events such as our annual beach clean-up day as a way to give back to the community. These students choose to take the next step forward in maintaining Excel Academy's high standards and dedication to serving our families well.

Leaders are not one-size fits all, and whether you are quiet and more introverted, or enjoy talking with everyone, there are many leadership opportunities for every student.

Theater Arts

The Excel Academy Theater Arts program is a new and exciting program for students of all ages! Each week students delve into the captivating world of theater, dance, and voice. In a supportive and engaging atmosphere, students will not only have a blast, but also forge lasting friendships and enjoy the countless rewards of a well-rounded theater education. At the end of each semester, they'll showcase their newfound skills in a dazzling musical theater production, complete with costumes, sets, stage lights, and resounding applause.

A theater education fosters creativity and self-expression, empowering students to confidently explore their unique artistic voice. Additionally, it cultivates essential life skills such as self-confidence, teamwork, communication, and empathy. Most importantly, participation in EACS Theater Arts provides the opportunity to meet other Excel families and be a part of this nurturing, artistic community.

Work Permits

Students interested in requesting a work permit must comply with Excel Academy's policy.

- Maintain full-time enrollment at Excel Academy (5 or more courses)
- Maintain attendance (attend classes on a regular basis and attend all Learning Period meetings with ToR, etc.)
- Maintain a 2.0 GPA average
- Display acceptable behavior in school and out of school
- Submit all coursework samples on time each Learning Period.

*New students must provide current report cards and/or official transcripts, behavior records, and attendance records from previous school.

General Work Permits:

All students under 18 years of age that would like to obtain a work permit shall follow these directions (not for Entertainment Work Permits, see the directions below for Entertainment Work Permits).

- Parents may print the B1-1 form (Statement of Intent to Employ a Minor & Request for a Work Permit) from their parent portal.

- Parent/student must complete their sections on the document, and then have the employer complete their section, prior to emailing it to Excel Academy for authorization.
- All parent and employer sections must be completed for Excel Administration to review
- Once the document is completed by the above mentioned parties, student will email it to Excel Academy's Registrar office: registrar@excelacademy.education.

*Parents/students must adhere to the state and federal laws that pertain to child labor as well as the school policies mentioned above.

Entertainment Work Permits:

- Application to work in the entertainment industry can be found on the CA Dept. of Industrial Relations website <https://www.dir.ca.gov/DLSE/OnlinePermits.htm>.
- Parent/student must complete their sections on the document and then email it to Excel Academy's Registrar office registrar@excelacademy.education.

*Parents/students must adhere to the state and federal laws that pertain to child labor as well as the school policies mentioned above.

Outline of Violations that May Result in Involuntary Removal

Attendance

Regular attendance is very important to the success of both your student and our school. Charter schools are funded based on "average daily attendance" or ADA. "Attendance" means when a student is engaged in educational activities required of them by the school, on days when school is actually taught. (5 C.C.R. 11960(a).)

Since our schools are non-classroom-based instructional programs, ADA is calculated based on the work completed by the student on school days and submitted by the due dates established in the independent study Master Agreement. The assigned teacher subsequently assesses the student's work to determine whether the time value ascribed to the assigned educational activities amount to a full day of attendance. It's important to stick to a regular work schedule/calendar so your student can clearly identify daily engagement each school day in required educational activities to an extent sufficient to constitute at least one day of time value. When determining the time value of a student's work, the teacher will consider each student individually and may adjust the assignments accordingly.

In California, each person between 6 and 18 years of age, unless otherwise exempt by law, is required to attend school full-time with regular and punctual attendance, and schools are required to enforce this compulsory attendance law. (See Ed. Code, § 48200 *et seq.*) A student's failure to complete assignments on-time may subject the student to discipline, removal from the school, and/or being classified as truant and reported to the proper authorities. Please review the detailed Attendance, Progress Improvement Notification (PIN) and Involuntary Withdrawal policy found in the EACS Handbook.

Governing Board Policies

In addition to attendance, the parent and student must abide by all board approved policies. These policies include, but are not limited to:

- The Academic Integrity Policy
- The Civility Policy
- The Acceptable Use Policy

The complete list of all Board-approved policies as well as how to access them may be found at <https://excelacademy.education/our-board/board-policies>

Behavior

Excel Academy takes behavior violations seriously and will not tolerate inappropriate behavior. Students who cheat, cause disruption in Excel Academy classes or events, use inappropriate language, demonstrate dishonesty, or plagiarize will receive a Behavior Improvement Plan (BIP) and are subject to consequences such as failing a class. Repeat offenses of these violations may result in involuntary withdrawal.

A student may be suspended or expelled for prohibited misconduct if the act is related to school activity or school attendance occurring at any time. A list of these offenses are outlined in Education Code Section 48900 *et seq.*, and are detailed in Excel Academy's charter petition.

Behavior Improvement Plan (BIP)

Excel Academy will issue a Behavioral Improvement Plan for a student if they violate Excel Academy's behavioral standards. The consequence of violating these behavioral standards as outlined in the BIP, may lead to suspension or from Excel Academy.

For students who commit violations such as [academic dishonesty](#), cheating, disruption, and inappropriate language, a BIP will be issued with consequences individually designed to help restore the individual student back into good standing with the school. These include but are not limited to a family meeting with the Teacher of Record and Administration, creating a plan of action for redirecting future behavior, writing a letter of apology, rewriting an assignment in

question, removal from extra-curricular and/or co-curricular opportunities, removal from the National Honor Society, and/or an in-school suspension.

For students who commit plagiarism, the first offense will result in a zero on the assignment until the behavior is corrected. For the second offense, the student will be removed from the class and will receive an F in the course. If a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit. Any subsequent offenses will be dealt with on a case-by-case manner.

Violations that may result in suspension or immediate involuntary withdrawal are included in the school's charter petition.

Excel Academy has reviewed Education Code Section 48900 et seq., which describes the non charter schools' list of offenses and procedures to establish its procedures for suspensions and expulsions. The language that follows closely mirrors the language of Education Code Section 48900 et seq. The Charter School is committed to annual review of policies and procedures surrounding suspensions and expulsions and, as necessary, modification of the lists of offenses for which students are subject to suspension or expulsion.

When the Policy is violated, it may be necessary to suspend or expel a student from regular instruction. This policy shall serve as EACS's policy and procedures for student suspension and expulsion and it may be amended from time to time without the need to amend the charter so long as the amendments comport with legal requirements. EACS staff shall enforce disciplinary rules and procedures fairly and consistently among all students.

Acknowledgement Of Responsibilities

I, the student, agree to:

- The terms as outlined in the Master Agreement.
- Complete coursework as outlined in the Master Agreement and as assigned by the credentialed teacher.
- Participate in a full academic school day, with the following average hours as guidelines: TK-K 4-hours/day , Grades 1st -8th 5-hours/day, Grades 9th-12th 6-hours/day.
- Attend all required meetings as scheduled and on-time.
- When in a virtual setting I agree to have my camera on and show my face.

- Come prepared to each Learning Period (LP) meeting with the body of work assigned by your ToR. The work should be complete and legible, with clear feedback/grades provided
- Stay on pace to complete my assignments each week. Should I need additional support, I will request it from my ToR.
- Students registered in ETL courses or the Virtual Pathway agree to:
 - Arrive promptly and come prepared each school day to submit or complete assignments as directed by the classroom teacher. Submitted work should always be complete and legible.
 - Attend all scheduled classes, conferences and meetings, actively participating and engaging with participants.
- Complete intervention assignments as required (WIN, ELD, etc). Failure to complete intervention assignments for a period of five school days or more may result in a PIN.
- Regularly attend required intervention classes (WIN Live, ELD Live, &/or Essentials courses) as assigned. Failure to attend intervention classes for a period of five school days or more may result in a PIN.
- I understand that failure to complete intervention requirements for a period of five school days or more may result in a PIN.
- Complete all required assessments, including the following: CAASPP (ELA, math, and science), i-Ready Diagnostic Assessments, grade-level paper/pencil benchmark assessments, Physical Fitness Testing (PFT), Initial and Summative ELPAC assessments, Algebra 1 Readiness Assessment (students entering Algebra I only), intervention assessments, and course assessments.
- Conduct myself in a respectful, responsible, and safe manner at all Excel Academy functions, including virtual forums. I understand that my participation in school functions is a privilege which may be revoked if my behavior is not acceptable.
- Use school-issued technology for school-related learning and assignments only, treating it with care and respect.
- If my behavior does not comply with school expectations I may receive a Behavior Improvement Plan (BIP). Three or more unexcused absences will result in a Progress Improvement Notification (PIN).

** Failure to complete mandated school-wide assessments may result in Progress Improvement Notifications (PINS) being issued. Please see the Parent Handbook for a description of the Progress Improvement Notification (PIN) process.*

I, the parent/guardian agree to:

- Prompt, timely, and effective communication with staff within 48 hours, excluding weekends and school holidays.
- Provide necessary documentation or information to the school in order to record attendance in compliance with applicable law.

- Provide the school with all required documentation for continued enrollment, such as proof of residency.
- Provide Excel Academy with in-progress grades if my student enrolls 25 days or more after the start of the semester and understand that in-progress grades will be combined with grades earned at the previous school to award the final semester grade. Request support from my student's assigned ToR or teacher when needed.
- Provide Excel Academy with a copy of either an unofficial or official transcript.
- Provide transportation to my student's scheduled meetings and school assessments.
- Monitor my student's behavior in all school-related classes or activities.
- Ensure my student complete mandated school-wide assessments such as: CAASPP (ELA, math, and science), i-Ready Diagnostic Assessments, grade-level paper/pencil benchmark assessments, PFT, Initial and Summative ELPAC assessments, Algebra 1 Readiness Assessment (students entering Algebra I only), intervention assessments, and course assessments.
- Support my student in the completion of intervention assignments as required (WIN, ELD, etc). Failure to complete intervention assignments for a period of five school days or more may result in a PIN.
- Ensure regular student attendance in required intervention classes (WIN Live, ELD Live, &/or Essentials courses) as assigned. Failure to attend intervention classes for a period of five school days or more may result in a PIN.
- Conduct myself in a respectful, responsible, and safe manner at all Excel Academy functions. I understand that my participation in school functions is a privilege which may be revoked if my behavior is not acceptable.
- Use instructional funds for approved requests for VCI courses/classes for participation only on instructional days during the current school year.
- Return all school-issued materials upon disenrollment, involuntary withdrawal, or the designated due date. All school purchased materials will be returned to Excel Academy. All materials are the property of Excel Academy and are on loan to the student while enrolled.

Personalized Path:

- Be responsible for the daily teaching, monitoring, verification, and assessment of all subjects/courses outlined in the Master Agreement.
- Be responsible for the adequate academic progress of my student as determined by the ToR. If a tutor is needed, the tutor's instruction does not supersede my responsibility for the day-to-day instruction and progress monitoring of my student.
- Attend Learning Period (LP) meetings at a mutually agreed upon location. If a make-up meeting is scheduled by the parent/guardian, it needs to take place within 5 school days of the original meeting. If this does not occur, a PIN may be issued. Parents/guardians that reschedule more than twice per calendar year may be subject to a Progress Improvement Notification (PIN).

- Provide the body of work for each subject/course assigned according to the pacing guide and all necessary paperwork.
- Ensure the student's coursework aligns with grade-level standards, If the ToR finds that the student's course of study is missing key content standards and provides additional assignments/curriculum, the parent is responsible to ensure that content is covered.
- Upon request, provide work samples every 5 school days to designated staff.
- High school students or students taking high school-level coursework must actively attempt and complete a minimum of at least 25-30 credits per semester in order to maintain earning sufficient credits toward graduation (20-25 credits at Excel Academy if the student is participating in concurrent enrollment).
- Junior high students must receive prior approval to enroll in a high school math and/or world language course for high school credit. Credits do not count toward the required credits for graduation.

Virtual Path or ETL Classes

- Provide the needed support for my student to access online learning and actively participate in class. (Ensure students can login to class and curriculum platforms, as well as access needed classroom materials and checklists.)
- Ensure my student has the camera on and their face is in view.
- Ensure my student completes and uploads all assigned work by the due date set by the classroom teacher.
- Any communication in the chat will be on topic, follow school policies, and be appropriate for the school setting.
- Read all school emails, responding to my student's teacher promptly.
- Oversee my student during school hours, ensuring my student is actively engaged during class time and completing all necessary assignments each school day.
- Provide a quiet atmosphere free from distractions such as televisions, cell phones, and gaming devices. Redirect student attention to the class when necessary.

Attend all required school meetings with the student, on time and as scheduled. If any school meeting is held virtually, I agree to show my face and my student's face on camera during the meeting.

- Notifying school personnel at least 24 hours prior if cancellation or change is necessary.
- Failure to do so for a period of 5 school days or more, will result in a Progress Improvement Notification (PIN).

The charter school has an obligation to provide a Free Appropriate Public Education (FAPE)

to every student with an Individualized Education Program (IEP). If my student has an IEP and does not access the special education and related services as outlined in the IEP, the charter school will contact me to discuss the matter and may be required to schedule an IEP team meeting. The IEP team will discuss the reasons for missed or canceled sessions as they relate to the student's unique needs. Parent participation is expected to address the student's access to necessary support and services.

Progress Improvement Notification Procedures

Excel Academy has procedures in place to address violation(s) of school policies and student discipline when it comes to academic progress and behavior issues. These processes are categorized as Progress Improvement Notification (PIN) or a Behavior Improvement Plan (BIP) and detail how Excel Academy addresses a variety of respective infractions.

Progress Improvement Notification Policy

First Progress Improvement Notification (PIN)

If a parent or student fails to meet the responsibilities outlined in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy, the school will send a PIN letter to the parent/guardian informing the family that the student/parent has failed to meet the minimum standards of independent study and/or the governing Board policies. The letter will include the reason for the notification so the parent/guardian and student are aware that they are not fulfilling their responsibilities with the school.

Excel Academy defines a missed assignment as anything that fails to meet the Acknowledgement of Responsibilities (AoR) as related to academic progress and may include but are not limited to the following infractions: missing a scheduled meeting, failing to communicate with the Teacher of Record or other school personnel, failing to meet adequate academic progress, lacking adequate work samples, and/or failing to sign required documents.

The reason for the notification is outlined in the PIN letter, per the credentialed ToR, and the student must complete the assignment within the designated time frame. Verification of completion of the identified assignment is required to ensure the student is making satisfactory progress and meeting their goals.

If the reason for the notification is that the parent/guardian or student did not attend a Learning Period meeting, a follow-up Learning Period meeting must occur within five school days.

Second Progress Improvement Notification (PIN) - Attendance Improvement Meeting (AIM)

If a parent or student fails to meet the responsibilities outlined in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy for a second time within the same school year, the school will send a PIN 2 letter to the parent/guardian informing the family that the student has failed to meet the minimum standards of independent study and/or the governing Board policies. The letter will include the reason for the notification so the parent/guardian and student are aware that they are not fulfilling their responsibilities with the school.

To determine that independent study is in the best interest of the student, an Attendance Intervention Meeting (AIM) may be held with the school's educational team within five days. The purpose of the AIM will be to review the student's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the evaluation for satisfactory progress as defined by the Board policy. If the student and parent/guardian elect to stay enrolled, the team will develop an agreement to help support the student to make satisfactory educational progress, including additional resources and support. If the parent/guardian or student does not attend the scheduled Attendance Intervention Meeting (AIM), the meeting will be held with the teacher and school designee, and a third PIN may be issued for failure to attend the required AIM meeting.

If the reason for the notification is that the student failed to complete an identified academic assignment outlined in the PIN letter per the credentialed ToR, the student must complete the academic assignment within five school days.

If the PIN was issued due to a missed LP meeting, a follow-up meeting must occur within five school days of the missed meeting. This meeting will take place to ensure the student has begun making satisfactory progress. If the parent/guardian or student does not attend the scheduled Attendance Intervention Meeting (AIM), the meeting will be held with the teacher and school designee, and a third PIN may be issued for failure to attend the required AIM meeting.

If the student is served under a Section 504 Accommodation Plan and the Attendance Intervention Meeting (AIM) team concludes that the area identified for improvement in the PIN may be related to the student's disability, a Section 504 meeting may be scheduled in conjunction with an Attendance Intervention Meeting (AIM) to ensure that both the General Education requirements and the 504 Accommodation Plans are addressed.

Third Progress Improvement Notification (PIN) - Internal Evaluation

If a parent or student fails to meet the responsibilities outlined in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy for a third time within the same school year, the school will send a letter to the parent/guardian informing the family that the student has failed to meet the minimum standards of independent study and/or

the governing Board policies. The letter will include the reason for the notification so the parent/guardian and student are aware that they are not fulfilling their responsibilities with the schools. When any student fails to complete three (3) identified assignments (or fails to meet the responsibilities in the Master Agreement Acknowledgement of Responsibilities (AOR), or Independent Study Policy three times) in a school year, the Principal or designee shall conduct an internal evaluation to determine whether it is in the best interest of the student to remain in independent study. If the evaluation finds that it is not in the student's best interest to remain in independent study, the student may be removed in accordance with the process outlined below.

If the student is served under an Individualized Education Plan (IEP) and the Attendance Intervention Meeting (AIM) team concludes that the area identified for improvement in the PIN may be related to the student's disability, the AIM team will share with the SpED Department to review and determine if an IEP meeting needs to be scheduled in addition to an Attendance Intervention Meeting (AIM).

Behavior Improvement Plan (BIP)

Excel Academy will issue a Behavioral Improvement Plan for a student if they violate Excel Academy's behavioral standards. The consequence of violating these behavioral standards as outlined in the BIP may lead to suspension or from Excel Academy.

For students who commit violations such as dishonesty, cheating, disruption, and inappropriate language, a BIP will be issued with consequences individually designed to help restore the individual student back into good standing with the school. These include but are not limited to a family meeting with the Teacher of Record and Administration, reflecting on the violation, creating a plan of action for redirecting future behavior, writing a letter of apology, rewriting an assignment in question, removal from extra-curricular and/or co-curricular opportunities, removal from the National Honor Society, and/or an in-school suspension.

For students who commit plagiarism, the first offense will result in a zero on the assignment until the behavior is corrected. For the second offense, the student will be removed from the class and will receive an F in the course. If a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit. Any subsequent offenses will be dealt with on a case-by-case manner.

Violations that may result in suspension or immediate expulsion are included in the school's charter petition.

Excel Academy has reviewed Education Code Section 48900 et seq., which describes the non charter schools' list of offenses and procedures to establish its procedures for suspensions and expulsions. The language that follows closely mirrors the language of Education Code Section 48900 et seq. The Charter School is committed to annual review of policies and procedures

surrounding suspensions and expulsions and, as necessary, modification of the lists of offenses for which students are subject to suspension or expulsion.

When the Policy is violated, it may be necessary to suspend or expel a student from regular instruction. This policy shall serve as EACS's policy and procedures for student suspension and expulsion and it may be amended from time to time without the need to amend the charter so long as the amendments comport with legal requirements. EACS staff shall enforce disciplinary rules and procedures fairly and consistently among all students.

Involuntary Withdrawal Policy

In accordance with Education Code Section 51747 and the Charter School's Board policy on independent study, after three (3) missed identified assignments, an internal evaluation is held by the Principal to determine whether it is in the best interest of the student to remain in independent study. If it is determined that it is not in the student's best interest to remain in independent study, the Charter School may involuntarily withdraw the student after the Charter School follows the requirements outlined in the Progress Improvement Notification Policy and only after providing notice and an opportunity for a parent, guardian, educational rights holder to request a hearing prior to any involuntary withdrawal as forth herein.

Procedures

Grounds for Involuntary Withdrawal of Students

As used herein, "involuntarily withdrawn" includes disenrolled, removed, dismissed, transferred, or terminated, but does not include removals for misconduct which may be grounds for suspension or expulsion as outlined in the petition. Students may be involuntarily withdrawn for reasons including, but not limited to, failure to comply with the terms of the student's independent study Master Agreement, Acknowledgement of Responsibilities (AoR), and the Independent Study Policy, pursuant to Education Code Section 51747(c)(4).

Withdrawal Procedures

No student shall be involuntarily withdrawn by the Charter School for any reason unless the parent/guardian of the student has been provided written notice of intent to withdraw the student no less than five (5) school days before the effective date of the action. The written notice shall be in the native language of the student or the student's parent/guardian or, if the student is a foster child or youth or a homeless child or youth, the student's educational rights holder, and shall inform the student, the student's parent/guardian, or educational rights holder of the basis for which the student is being involuntarily withdrawn and the student's parent, guardian, or educational rights holder's right to request a hearing to challenge the involuntary

removal. If the student's parent, guardian, or educational rights holder requests a hearing, the student shall remain enrolled and shall not be withdrawn until the Charter School issues a final decision.

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing.

Unless postponed for good cause, the hearing shall be held within thirty (30) school days after the student has accrued three (3) missed identified assignments, per the Master Agreement and independent study policy.

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian

at least ten (10) calendar days before the date of the hearing. Upon mailing the notice, it shall be deemed served upon the student. The notice shall include:

1. The date and place of the hearing.
2. A statement of the specific facts, charges and violations upon which the proposed withdrawal is based.
3. A copy of the Charter School's policies relate to the alleged violation.
4. Notification of the student's or parent/guardian's obligation to provide information about the student's status at the Charter School to any other school district or school to which the student seeks enrollment.
5. The opportunity for the student and/or the student's parent/guardian to appear in person or to employ and be represented by counsel or a non-attorney advisor.
6. The right to inspect and obtain copies of all documents to be used at the hearing.
7. The opportunity to confront and question all witnesses who testify at the hearing.
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.

Written Notice to Withdraw

The Executive Director or designees shall send written notice of the decision to withdraw, including findings of fact, to the student and student's parent/guardian. This notice will also include: (a) notice of the specific violation committed by the student;

Special Procedures for the Consideration of Involuntary Withdrawal of Students with Disabilities

1. Procedural Safeguards/Manifestation Determination

Within ten (10) school days of any decision to change the placement of a child with a disability due to violation of the Master Agreement or independent study policy, the Charter School, the parent, and relevant members of the IEP team or 504 team shall review all relevant information in the student's file, including the child's IEP or 504 Plan, any teacher observations, and any relevant information provided by the parents to determine:

- a. If the missed assignments/school avoidance in question was caused by, or had a direct and substantial relationship to, the child's disability; or
- b. If the missed assignments/school avoidance was the direct result of the local educational agency's failure to implement the IEP or 504 Plan.

If the Charter School, the parent, and relevant members of the IEP team or 504 Team determine that either of the above is applicable for the child, the conduct shall be determined to be a manifestation of the child's disability.

If the Charter School, the parent, and relevant members of the IEP team or 504 Team make the determination that the conduct was a manifestation of the child's disability, the IEP/504 Team shall:

- a. Review the student's IEP and determine if the student requires any additional supports, goals, or services to address the behavior(s) in question; and
- b. Return the child to the placement from which the child was withdrawn, unless the parent/guardian and the Charter School agree to a change of placement as part of the modification of the IEP.

The IEP team may also:

- a. Conduct a functional behavioral assessment and implement a behavioral intervention plan for such child, provided that the Charter School had not conducted such assessment prior to such determination before the behavior that resulted in a change in placement;
- b. If a behavioral intervention plan has been developed, review the behavioral intervention plan if the child already has such a behavioral intervention plan, and modify it, as necessary, to address the behavior.

If the Charter School, the parent/guardian, and relevant members of the IEP team or 504 Team determine that the behavior was not a manifestation of the student's disability and that the conduct in question was not a direct result of the failure to implement the IEP or 504 Plan, then the Charter School may apply the relevant involuntary withdrawal

policy and procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to students without disabilities.

Special Education Students – PINs

A PIN IEP will be held after a total of five (5) combined PINs. During the PIN IEP meeting, the IEP Team will discuss the reasons for no-shows/missed services and/or AoR violations and will conduct a team review of the student's current IEP in order to consider the following available options

Change of placement for a current special education student, or eligibility determination for a child suspected of being a student with a disability, will be addressed by the IEP team. No student who is known to have a disability condition will be recommended for removal from the current placement unless 1) a Manifestation Determination IEP meeting is convened according to law and 2) it is determined at that meeting that the concerns warranting removal are not a manifestation of the student's disability.

For more detailed information, please refer to the EACS Special Education PIN Process Policy.

Suspension/Expulsion Procedures

For Excel Academy students within Helendale School District or Warner Unified School District please refer to the suspension policy outlined in our charter petition. A copy will be made available upon request.

As to students with special education needs, discipline will be taken, where appropriate, in conformance with applicable law.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.
2. Parents or eligible students should submit to the program lead/director a written request that identifies the records they wish to inspect. The program lead/director will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

3. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
4. Parents or eligible students who wish to ask the school to amend a record should write the program lead/director, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
5. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
6. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. For this purpose, a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that processes FERPA complaints are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some

judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student:

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met.
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34.
- To authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the CDE. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf.
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid.
- To state and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38.
- To organizations conducting studies for, or on behalf of the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction.
- To accrediting organizations to carry out their accrediting functions.
- To parents of an eligible student if the student is a dependent for IRS tax purposes.
- To comply with a judicial order or lawfully issued subpoena.
- To appropriate officials in connection with a health or safety emergency, subject to §99.36.
- Information the school has designated as "directory information" under §99.37.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. The primary purpose of directory information is to allow the school to include information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production
- An annual yearbook
- Honor roll or other recognition lists
- Graduation programs

Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. If you do not want the school to disclose any or all of the types of information designated below to outside organizations as directory information from your child's education records without your prior written consent, you must notify the school and "opt out" of the directory.

Any and all of the following items of directory information relating to a student may be released to a designated recipient unless a written request is on file to withhold its release:

- Name
- Address
- Date of birth
- Dates of attendance (*e.g.*, by academic year or semester)
- Current and previous school(s) attended
- Degrees and awards received

In addition, two federal laws require a school receiving assistance under the Elementary and Secondary Education Act of 1965, as amended, to provide military recruiters, upon request, with the following information: names, addresses and telephone listings, unless parents have advised the school that they do not want their student's information disclosed without their prior written consent.

Title IX Notice of Nondiscrimination

Excel Academy is committed to providing an educational and work environment that is free from discrimination and harassment, including discrimination and harassment based on any protected category, and an environment free from retaliation for participation in any protected activity covered by this policy. Excel Academy will ensure equal rights and opportunities in

accessing education programs, activities, and facilities and prohibits discrimination or harassment based on the following categories: race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age (40 years and over), sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act of the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. In addition, Excel Academy prohibits retaliation against a person who engages in activities protected under this policy. Reporting, or assisting in reporting, suspected violations of this policy and cooperating in investigations or proceedings arising out of a violation of this policy are protected activities under this policy.

Megan Anderson, Human Resources Specialist
 1 Technology Ste. i-811, Irvine CA 92618
 Ph: 949-387-7822
 manderson@excelacademy.education

Annual Notice of Uniform Complaint Procedures

Excel Academy has the primary responsibility for compliance with federal and state laws and regulations for students who attend our schools. We have established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control and Accountability Plan (LCAP).

We will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the school, which is funded directly by, or that receives or benefits from any state financial assistance. The UCP shall also be used when addressing complaints alleging failure to comply with various other state and/or federal laws.

A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or extracurricular activity.
- A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

A pupil fee complaint must be filed with the Community Collaborative Family of Schools no later than one year from the date the alleged violation occurred. A complaint of noncompliance should be filed first with the school lead/director under the Uniform Complaint Procedures. A complainant unsatisfied with the decision of the school lead/director may appeal the decision and shall receive a written appeal decision within 60 days of receipt of the complaint. Complaints other than issues relating to pupil fees must be filed in writing with the following person designated to receive complaints:

Megan Anderson, Assistant Director of Human Resources

1 Technology

Suite I-811

Irvine, CA 92618

Ph: (714) 336-4220

manderson@excelacademy.education

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the school administrator or his or her designee.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with local procedures adopted under 5 C.C.R. § 4621.

The complainant has a right to appeal our decision of complaints regarding specific programs, pupil fees and the LCAP to the CDE by filing a written appeal within 15 days of receiving our decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our decision.

The complainant is advised of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

A copy of our UCP compliant policies and procedures is available free of charge.

Parent Liability for Student Conduct

The law states that a parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by, or performing volunteer services for a school, or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school or personal property of any school employee, shall be liable for all damages caused by the minor.

Further, the parent or guardian of a minor shall be liable to a school for all property belonging to the school loaned to the minor and not returned upon demand of an employee of the school authorized to make the demand.

Any school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the school authorized to make the demand may, after affording the pupil his or her due process rights, withhold grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto. The school will notify the parent or guardian of the pupil's alleged misconduct before withholding the pupil's grades, diploma, or transcript.

If the minor and parent are unable to pay for damages, or to return the property, the school will provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the voluntary work, the grades, diploma, and transcript of the pupil will be released.

Student Behavioral Health

Behavioral Health Support at Excel Academy:

- Encourage your student to participate in our schoolwide Behavioral Wellness Surveys. This guides our behavioral health support offerings through the school year.
- Attend Social Emotional Learning (S.E.L.) groups provided K-12. Contact your ToR for specific dates/times.
- Contact [Care Solace](#), a free, behavioral health care coordination service that can connect you with behavioral health care or substance abuse treatment centers, covered by your insurance or on a sliding scale.

If you have a child who may be struggling with emotions/behavior please reach out to their assigned counselor for additional support.

School Counselors:

Elementary (Grades TK-6):

Caroline Forester, cforester@excelacademy.education, PH: (619) 786-8270

Secondary (Grades 7-12):

Residing in Los Angeles, San Bernardino, Kern counties:

Larissa Allen Jefferson, lallenjefferson@excelacademy.education, PH: (657) 234-7585

Residing in Orange, Riverside, San Diego counties:

Daniel Favela, dfavela@excelacademy.education, PH: (909) 566-3186

Please click the link to view:

[Suicide Prevention Policy](#)

Charter schools serving students in grades 7-12 are required to adopt a student suicide prevention policy in consultation with school and community stakeholders and others.

Protecting the health and well-being of all students is of utmost importance to our school. The school board has adopted a suicide prevention policy which will help to protect all students through the following steps:

1. Students will learn about recognizing and responding to warning signs of suicide in friends, using coping skills, using support systems, and seeking help for themselves and friends. At the beginning of each school year, an informational pamphlet will be provided to each student's parent or guardian. It is the responsibility of each student's parent or guardian to review this information with him or her. If parents or guardians have any

questions about the material, they can contact the school's appointed suicide prevention liaisons, Noell Scott & Rebecca Metoyer.

2. The school has a designated Crisis Team who provides appropriate resources and support to students, & families in crisis.
3. When a student is identified as being at risk, they will be assessed by a school employed behavioral health professional who will work with the student and help connect them to appropriate local resources.
4. Students will have access to county & national resources which they can contact for additional support, such as:
 - a. [Behavioral Health Resources by County](#)
 - b. [CalHope](#)
 - c. [The National Suicide Prevention Lifeline](#) –Dial or Text 9-8-8
 - d. [The Trevor Project](#) – 1.866.488.7386,
5. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.

Students should also know that because of the life or death nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.

Title I & Title III

Excel Academy Charter School currently receives schoolwide assistance grants based on student/family socioeconomic status upon enrollment.. This funding is allocated for direct impact on our at-promise students including English Learners, homeless, foster, juvenile, delinquent, migratory, and any student who is working toward grade level proficiency. Title I funding provides students with the appropriate interventions and resources to improve their academic achievement and meet state standards.

[School-Parent Compact](#)

Our Parent/School Compact addresses legally required items, as well as other items suggested by parents and family members of Title I, Part A students.

[Parents Right to Know Letter](#)

If at any time your child has been taught for four or more consecutive weeks by a teacher not highly qualified, the school will notify you.

[Parent and Family Engagement Policy](#)

Excel Academy Charter Schools has developed a written Parent and Family Engagement Policy with input from Title I parents and families. Excel Academy has distributed the Policy to parents of Title I students by posting it on the school website and including it in the Parent and Student Handbook. This Policy describes the means for carrying out the following Title I parent and family engagement requirements.

Additional information may be found on the California Department of Education website.

[Title I: Improving Academic Achievement - Specialized Programs \(CA Dept of Education\)](#)

Tamara Murphy, Intervention Coordinator

Ph: 951-290-2949

tmurphy@excelacademy.education

School Site Council

The School Site Council (SSC) is an advisory board that works together to focus on school goals and student achievement for Excel Academy. This team evaluates progress made toward these goals during a two year term and helps make decisions that benefit all Excel Academy students.

The SSC brings together representatives of Excel Academy's community to:

1. Oversee the School Plan for Student Achievement (SPSA).
2. Act as an advisory board related to various school goals and student learner outcomes.
3. Provide ongoing review and modifications to the SPSA.
4. Review School budget, including the LCAP
5. Evaluate the progress made toward academic goals and student achievement.
6. Promote trust in school decisions that benefit all Excel Academy students.

The SSC consists of:

- Administrators
- Teachers of Record
- Non-teacher staff members
- Parents
- High School Students

McKinney-Vento Information

Excel Academy Charter School adheres to the provisions of the McKinney-Vento Homeless Assistance Act. We ensure that each homeless and foster youth has equal access to the same

free, appropriate public education as provided to other children and youths in accordance with applicable law.

Definition of Homeless:

The California Department of Education states that the McKinney-Vento Act defines homeless children and youth as individuals who lack a fixed, regular, and adequate nighttime residence.

This definition also includes:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (doubled up or tripled up)
- Children and youth who may be living in motels, hotels, trailer parks, shelters
- Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings (unsheltered)
- Migratory children who qualify as homeless because they are children who are living in similar circumstances listed above

Homeless & Foster Students' Rights

- Be immediately enrolled in school without a permanent address.
- Continue in the school that the student attended before becoming homeless
 - EACS students must reside in one of our authorized counties in order to remain enrolled.
- Enroll and attend classes while the school arranges for the transfer of required school records or documents
- Enroll and attend classes even while the school and parent seek to resolve a dispute over enrollment
- Participate in tutoring, school-related activities, and/or receive other support services
- EACS will accept and issue partial credits upon successful completion of a course, even if the class was not complete
- EACS will place student in equivalent courses to allow the student to complete the course (as available)
- If transferring in or after 11th grade students will be evaluated for graduation with the option for reduced credits or a fifth year of study.

Excel Academy will meet the McKinney-Vento and Foster Youth education rights following our regular enrollment policies. See more information at <http://www.cde.ca.gov/sp/hs/> and <https://www.cde.ca.gov/ls/pf/fy/fyedrights.asp>.

If you would like resource support, please contact your ToR or email our Intervention Coordinator, Tamara Murphy at tmurphy@excelacademy.education.

English Learners (ELs)

ELs are selected for ELPAC testing when the Home Language Survey indicates that their primary home language is a language other than English and are tested during the school year. Please refer to the EL Master Plan, found on the EACS website, for specific details.

- Excel Academy students are in an English Language Mainstream academic program with an English Language Development (ELD) Support Curriculum. Curriculum is supported by CLAD certified teachers. It includes academic language, speaking, listening, writing skills, and exposure to rigorous texts. Live designated instruction is provided by our certificated teachers and attendance is required for all ELs.
- Attendance of ELD Live designated instruction and meeting weekly requirements in online ELD curriculum is required. Progress in assigned ELD curriculum, as well as participation in live designated instruction, is monitored weekly. Both the home educator, and the ToR are responsible for ensuring adequate progress in ELD designated instruction and lesson assignments.
- If students do not meet weekly requirements in both ELD Live Instruction and lesson assignments, they may receive a Progress Improvement Notification (PIN).

***See Assessments section for information regarding English Learner Reclassification.*

English Learner Advisory Committee

An English Learner Advisory Committee (ELAC) is a school-level committee composed of parents, staff, and community members designated to advise school officials on English learner programs and services. An ELAC is required for any California public school with 21 or more English Learners. The ELAC shall be responsible for the following tasks:

- Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the SchoolSite Council for consideration of inclusion in the School Plan for Student Achievement.
- Assisting in the development of the schoolwide needs assessment.
- Communicating the importance of regular school attendance.
- California Education Code, sections 35147, 52176(b) and (c), 62002.5, and 64001(a)
- California Code of Regulations, Title 5, Section 11308

School Calendar



Excel Academy Charter Schools 2024 - 2025 Academic Calendar

July						
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LPs	Dates
1	8/22-9/13
2	9/16-10/11
3	10/14-11/8
4	11/12-12/6
5	12/9-1/17
6	1/21-2/21
7	2/24-3/21
8	3/24-4/25
9	4/28-5/30

- Holidays**
- Sept. 2 - Labor Day
 - Nov. 11 - Veteran's Day
 - Nov. 25 - Nov. 29
Thanksgiving Break
 - Dec. 22 - January 3
Winter Break
 - Jan. 20 - MLK
 - Feb. 14-17 Presidents Day
 - Apr. 7-11 Spring Break
 - May 26 Memorial Day
 - Out of calendar holidays
7/4 and 6/19

- Graduation
- school holidays
- end of semester

Printed & digital copies of the handbook in any language are available to be provided upon request.

EACS SEPTEMBER 2024 - HANDBOOK REVISIONS

Recommended for board approval to align with new provisions and update language for clarity

<i>Section</i>	<i>Item</i>
Overall	<ul style="list-style-type: none"> ● Changed all references of “Mental Health” to “Behavioral Health”
<p><u>Section:</u> School Policies, Procedures and Regulations</p>	<p><i>Revised:</i></p> <ul style="list-style-type: none"> ● Updated the language regarding PINs to say that “The student may be subject to discipline in accordance with applicable due process provisions in accordance with the handbook” instead of with the “relevant charter petition,” to be more precise. ● Removed math courses from the options that junior high students can take at community college ● Updated Travel Plan section to reflect the change of approval for student travel from the Teacher of Record to the Principals <p><i>Added:</i></p> <ul style="list-style-type: none"> ● Under the “Community College Courses - Concurrent Enrollment Policy” sub-section, a listed item as added to communicate that “Classes typically taken by underclassmen (freshman and sophomores) may not be substituted with a college course. These courses include, but are not limited to: Biology, Chemistry, English 9, English 10, Algebra 1, Algebra 2 and Geometry. These classes are foundational to college-level courses of the same names.” ● In the same sub-section, added a listed item about the process that happens if a student is found to enroll in a college course that has not been approved by the School Counselor and/or does not meet Excel Academy’s prerequisites.
<p><u>Section:</u> High School</p>	<p><i>Revised:</i></p> <ul style="list-style-type: none"> ● Updated the Add/Change/Drop courses deadlines for High School Classes
<p><u>Section:</u> Outline of Violations that May Result in</p>	<p><i>AddedL</i></p> <ul style="list-style-type: none"> ● Added language regarding involuntary withdrawal hearings to match the Charter Petition

Involuntary Withdrawal	
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Special Education Handbook - 2024-2025

Thank you for choosing Excel Academy Charter School (“EACS”) to support you on your student’s educational journey. We recognize the unique challenges that you may encounter while supporting your student with special needs in an independent study learning model and want to ensure that you have a reference guide to provide important information about the Special Education department at Excel Academy Charter School.

Excel Academy’s special education department is staffed with a collaborative team of credentialed special education teachers, specialists, and administrators who each bring a wealth of experience serving and supporting students with special needs to our school. We look forward to working with your student(s) to provide their Individualized Education Plan (“IEP”) supports and services in our personalized learning environment.

If your student is newly enrolled, we are pleased to welcome you to the Excel Academy family! If your student is continuing with us, we hope you will find this handbook helpful as a reference guide for a variety of topics and frequently asked questions.

I am honored to have the privilege of supporting this team as we embark on another year.

Sincerely,

A handwritten signature in blue ink that reads 'Lara Ulmer'. The signature is written in a cursive, flowing style.

Lara Ulmer
Director of Special Education

To view the general Excel Academy Charter School handbook on our website, please [click here](#).

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Special Education Department Contacts

Parent Support

Parent support is available during school hours, Monday through Friday from 8:00 A.M.–4:30 P.M. Please see the information below for special education department contact information.

Mailing Address

Our office is located at:

1 Technology Drive, Ste I-811
Irvine, CA 92618

For all questions, please **first** contact your student’s **assigned Case Manager (“CM”)** for support. You will receive contact information for your student’s CM prior to the first day of school. If you wish to reach a different staff member by email, please use one of the contacts below.

Student Records Requests:

Loubna Shokair, Registrar - registrar@excelacademy.education

Newly Enrolled/Transfer Students:

Lara Ulmer, Director of Special Education - lulmer@excelacademy.education

Case Manager and IEP Service Provider Questions:

Leah Vides, Assistant Director of Special Education - lvides@excelacademy.education

IEP Questions or Concerns:

Angela Garbe, Program Specialist - agarbe@excelacademy.education

General Special Education Referral Questions:

Noell Scott, School Psychologist - nscott@excelacademy.education

Speech and Language Therapy Referral Questions:

Lisa Villarreal, Speech and Language Pathologist - lvillarreal@excelacademy.education

If you wish to reach a specific team member by phone, please use one of the following:

Excel Academy Main Office	PH: 949-387-7822
Records/Registrar - Loubna Shokair	PH: 714-387-9677
Program Specialist - Angela Garbe	PH: 760-898-5155
Assistant Director of Special Education - Leah Vides	PH: 626-863-8950
Director of Special Education - Lara Ulmer	PH: 949-378-1350

Please refer to the general EACS Handbook for additional staff contact information

Contact Information and Communication Policy

School Communication Responsibilities

It is imperative that we are able to communicate effectively with our families due to the remote nature of our school. The school requires that all parents reply to communication from Excel Academy staff and Teachers of Records within 48 hours (2 business days). We also require 24 hours notice in the event a parent must cancel an Excel Academy appointment, including but not limited to: LP meetings, IEPs, SPED provider appointments, and Student Success Team (SST) meetings.



Communications with the Special Education Team

The main venues of communication and document submission to parents of special education students are Email and DocuSign. Parents will receive time-sensitive communication, information about upcoming events, reminders, surveys, and IEP-related documents via both of these methods.

DocuSign is a secure means for the electronic delivery of documents and the gathering of formal signatures. It is not required that you have a personal DocuSign account in order to access, view, and provide signatures on documents sent to you. In addition, you may request that a physical copy of any document be forwarded via US Mail or email attachment. Whenever you receive a confidential document via DocuSign, the passcode will be your student's SIX digit

birthday in MMDDYY format. For example, if your student's birthday is 3/2/13, the passcode will be 030212. ***Please let your student's Case Manager know as soon as possible if you would like to update your email contact information.***



Enrollment

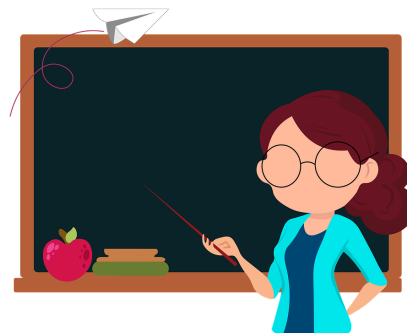
Students newly enrolled in Excel Academy Charter School (“EACS”) with an active IEP will be supported during each step of the transition. Once the admissions process is complete, your student will be assigned to a Teacher of Record (“ToR”), who will walk you through the details of the Master Agreement (“MA”) as well as the Acknowledgement of Responsibilities (“AoR”). The MA is a binding agreement between Excel Academy, the student, the parent/guardian, the supervising ToR, and other responsible persons. The agreement documents assigned courses as well as the time, manner, and frequency of the student’s meetings with the faculty. The AoR further outlines terms and conditions of Independent Study responsibilities.



Once both the MA and the AoR have been signed, your student is considered fully enrolled in EACS. Our special education team will support the process of requesting, gathering, and reviewing your student’s records prior to sending a welcome letter via email describing next steps. Once you have received your student’s welcome letter, please contact Lara Ulmer, Director of Special Education via email at lulmer@excelacademy.education if you have any questions.

The Excel Academy IEP Team

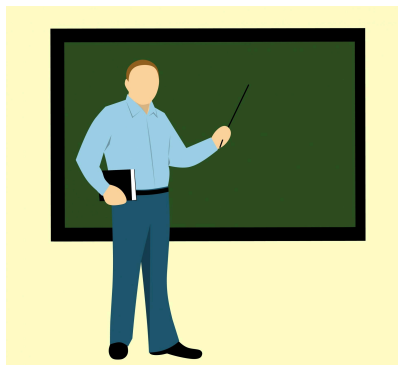
Teacher of Record (ToR) - The ToR is a single or multiple subject credential-holding teacher who works with assigned families to identify, support, and implement a personalized learning plan for each student. The assigned ToR will serve as the General Education teacher in all IEP meetings.



Parent/Guardian - Parents and guardians are considered vital participants in any IEP team discussion. In addition, at Excel Academy, our personalized independent study model requires that a parent/guardian or adult designee be responsible for providing daily core instructional support to students in the home setting.

Student - EACS encourages students to participate in discussion with their IEP team at all meetings, as soon as it is legally and/or developmentally appropriate for them to do so. Student's ages 16 and up will be invited to participate by their CM as an Individual Transition Plan (ITP) becomes a legally mandated portion of the IEP at age 16. Students 18 and up are required to participate, unless EACS has documentation to show continuing parent rights past the age of majority.





Case Manager (CM) - The CM is a fully credentialed special education teacher/education specialist. Your student's CM will provide oversight of all IEP implementation and progress monitoring needs, and in most cases will serve as the direct provider of Specialized Academic Instruction ("SAI") service.

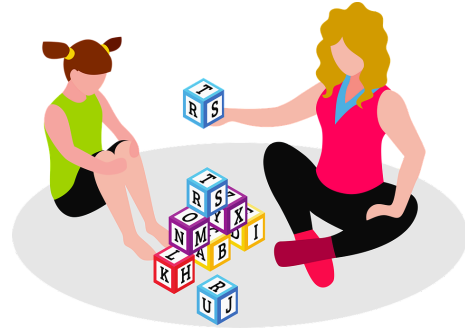
Speech and Language Pathologist (SLP) -

The SLP is an educational specialist trained in the prevention, assessment and treatment of speech and language disorders. If your student is identified as a special education student with only speech needs, an SLP will serve as your student's CM. For students with more complex needs including speech, the SLP will serve as a related service provider.



School Psychologist - The School Psychologist is an educational specialist trained in both the psychological and educational disciplines. At EACS, our School Psychologists support the IEP team in completing comprehensive evaluations of students across the domains of general development, cognition, processing, motor skills, academic achievement, adaptive/self-help skills, social-emotional skills. Additionally, they may provide ongoing direct services per the IEP. If your student is due for a comprehensive special education evaluation, or is receiving direct services for social/emotional needs, a School Psychologist will be part of your student's IEP team.

Related Service Providers - Related service providers support the provision of a variety of additional support services that may be provided per your student's IEP. They are referred to as "related services" because they are intended to address needs related to a primary educational disability condition. Some of the more common related service areas are Occupational Therapy ("OT"), Adapted Physical Education ("APE"), Physical Therapy ("PT"). If your student receives consultation or direct service in any of these areas per their current IEP, or is suspected of having a need for related services, a specialist will be contracted to provide assessment, consultation and/or direct service.



Administrative Designee/LEA Rep -

An administrative designee is required to participate in all IEP meetings. The primary purpose of the LEA Rep is to support the IEP team in collaborative discussion. Additionally, they are tasked with ensuring that our IEP team meeting processes remain both student-centered and legally compliant.



IEP Services

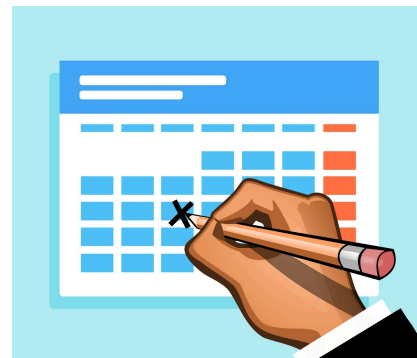
IEP Team Assignments

Prior to the first day of the regular school year, you will receive a personalized contact from your student's assigned Case Manager and all related service providers to discuss a schedule of service provision. Your student's IEP team will be selected and matched to your student(s) based on a variety of factors, including but not limited to credential/license type and geographic location. We have worked to expand our in-house faculty and currently employ a full team of Case Managers, Speech and Language Pathologists, SLP Assistant, School Psychologists, an Occupational Therapist and support staff to meet your student's needs.

Due to the complex nature of matching IEP teams to hundreds of students across several counties, the EACS team is not able to consider requests for specific CMs, providers, or related service agencies.

Scheduling IEP Services

When contacted by your student's service providers you will discuss available appointment times that allow for implementation of your student's IEP according to the frequency, duration, and delivery method required. Please note that services may only be provided during regular school hours (8:00 am through 4:30 pm).



“

Virtual Services:

All virtually delivered IEP services (individual or group) will be provided via Zoom or a similar online platform. Your CM, SLP, or related provider will provide specific information for platform access.

Virtual Session Participation:

Although the independent study setting offers scheduling flexibility for students to participate in many outside activities, it is important to remember that IEP services are deemed necessary in order for your student to receive educational benefit. With this in mind, when students are participating in any virtual special education service, the expectation is that they will be at home or in a quiet seated work area where they can remain fully engaged with the instructor for the duration of the session. It is not appropriate for students to join virtual sessions while laying in bed or in any location where they are not able to respond to the instructor when asked through a variety of formats (e.g. on-screen chat, written responses).

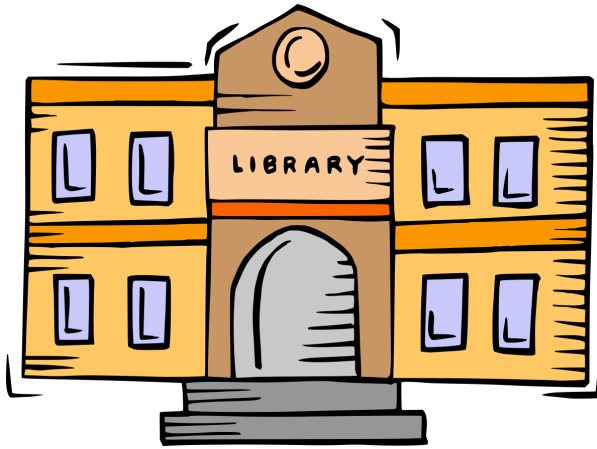
Please consider your student's schedule of virtual services before making commitments to activities that may pose a scheduling conflict or cause your student to be away from an appropriate academic work area when their sessions begin. In addition, EACS requires that students' web cameras are on and that the student is visible in the camera frame during the entirety of each virtual session. If you have any concerns with this, please contact your student's case manager to discuss.

Some of our students may require extra support from a parent during individual virtual sessions to help them adjust to the format. If the parent and CM agree that this is the case, the CM and parent must develop a fade out plan to increase the student's ability to independently participate in sessions.

Due to the confidentiality requirements of special education, parents are prohibited from joining a group session without first identifying themselves. We kindly ask that parents refrain from participating, in any way, in a group session without prior permission from the CM or group instructor. Please note that services may only be provided during regular school hours (8:00 am through 4:30 pm).

In Person Services:

All in-person services will be provided in a public location deemed to be an appropriate environment for the purpose of providing the indicated service. Due to our independent study charter school guidelines, we are not permitted to meet your student for any activity in our physical office location. Please note that services may only be provided during regular school hours (8:00 am through 4:30 pm).



Public Meeting Locations

If your student's IEP calls for in-person service delivery, the service provider will identify appropriate locations to meet with your student within a 25 mile radius of your home address. The provider will contact you to discuss options and agree on a location prior to the first day of service.

Preferred locations for in-person services are public libraries and community centers, although public food establishments and public parks will also be considered. If your student is working with a vendored provider for OT, PT, APE, or another service; you may be required to travel to a clinic/office location to meet your provider.

In Person Participation Guidelines

When students meet EACS providers for in-person sessions, a parent or guardian is required to remain on the premises or within a five minute travel radius of the location. If you choose to leave the premises during your student's session, you must provide your cell phone number to the service provider. If your student experiences a health-related or behavior-related emergency during sessions, it is vital that you are close enough to return to the session location without delay. If an EACS staff member is not able to reach you in the event of a health-related emergency, they will be required to dial 911 for assistance. If your student has a documented medical condition potentially requiring the administration of emergency medications (e.g. Albuterol, Diastat, etc), a parent or caregiver designated by the parent must remain in the immediate proximity of the student for the duration of the in-person session to provide support if needed. Excel Academy employees and contracted support staff are not permitted to provide emergency medications to students .

Prioritizing IEP Services

We understand that in today's world our students have very busy schedules. We also understand that the EACS format allows for them to fill their day with all manner of enriching activities to supplement their formal educational journey. However, we ask that when committing to educational and extracurricular activities you consider the importance of your student's IEP services. Because each IEP service provider is tasked with setting up session schedules to accommodate both individual and group services for students, we ask that you maintain

scheduling flexibility with your student's IEP providers as you work together to determine a mutually agreeable session schedule.

If you are unable to agree to a mutually agreeable schedule and/or location for the delivery of individual special education services, such that your student's IEP is unable to be implemented, EACS will be required to select and notify you of your student's scheduled service time and location. If you choose not to make your student available during the designated service time, please be aware that they will not be entitled to make-up services and EACS may be required to issue a Progress Improvement Notification due to lack of participation/attendance.

All IEP services delivered in a group setting will be pre-scheduled by EACS and are not able to be modified.

If there is a delay on the part of EACS in assigning your student's IEP service providers, make-up sessions will be provided per the IEP for the duration of time that services were unavailable.



Cancellations/Reschedules/No-Shows

We understand that sometimes unforeseen circumstances present themselves. If you need to cancel your student's IEP service appointment due to a conflicting educational or personal activity scheduled during the same period of time, we ask that you please do so at least 24 hours prior to the scheduled appointment. If you need to cancel your student's IEP service due to illness, please notify the provider as soon as you are aware that your student will not be well enough to participate. Parent or student canceled sessions and no-shows will be considered an absence and will not be made-up. Requests to reschedule sessions cannot be accommodated due to staff bandwidth and capacity. If a student demonstrates a pattern of cancellations or no-shows for services, your CM will reach out to determine a plan for increased successful attendance. If the absences continue, you will be contacted by the EACS special education program specialist to discuss. If neither attempt results in improved attendance, Progress Improvement Notifications ("PINs") may be issued per the [EACS SPED Student PIN Policy](#).

Special Education sessions may be cancelled in the event of a required staff activity or an unexpected staff illness. You will be notified in writing via email in these circumstances. If you wish to request a make-up

session due to a staff-related cancellation, EACS kindly requests that you email the Assistant Director of Special Education, Leah Vides, at lvides@excelacademy.education no later than one calendar week following the cancellation to document your request. All session make-ups will be provided during the EACS summer session.



CM/ToR Collaboration

Learning Period (LP) Meetings

Learning Period (LP) meetings are a critical part of personalized learning at Excel Academy. The LP meeting takes place at a mutually agreed upon public location, approximately every 20 school days. During the meeting, the ToR communicates with the student one on one to gather information and knowledge learned throughout the LP. If your student is participating in the Virtual Elementary path, their ToR will maintain ongoing documentation of core content presentation in place of the LP meeting requirement.

While it is not required, we encourage you to please share work samples with your student's CM monthly as well. If work samples are not provided regularly throughout the year, your student's CM will request recent samples from your student's ToR, along with general information regarding their observations of academic progress, prior to any scheduled IEP meeting.



Body of Work

A body of work is 20 days worth of learning, in each assigned subject area, generated from the ToR-provided Pacing Guide for each core subject/course. All work should be graded or evaluated in some manner. At each LP meeting, the ToR will collect a sampling from the body of work in each subject/course that is an accurate representation of the work completed. The ToR will file these samples as proof of student daily engagement, attendance and progress.

When scheduling LP meetings with the ToR, please keep in mind your student's Excel provided services. Missed service sessions due to LP meetings will not be made up.

Please note that your student's IEP service providers are required to provide specially designed instruction in accordance with their current documented IEP goals and objectives. Because of this, they are not able to support student completion of work samples for the sole purpose of meeting LP body of work requirements.

Student Pacing and Curriculum

The ToR will provide a pacing guide for all curriculum content in a student's Course of Study before each LP begins. The student's assigned ToR will review the body of work completed by the student throughout the LP and engage in academic conversation to confirm content mastery. Progression through the assigned curriculum content will be verified by the ToR on a weekly basis. If students fail to complete at least 70% of the pacing guide provided by the ToR, they may be issued a PIN.

The ToR, CM, and Special Education Coordinator will collaborate on pacing for students receiving support via an IEP, as needed and requested by the ToR and/or parent. In addition, if a student requires exposure to both a core grade-level curriculum and a supplemental curriculum in order to address their unique needs, consultation will be provided to support appropriate selection, pacing and assessment of progress. If a student is entirely unable to access core grade-level curriculum due to their disability, the IEP team will meet to discuss and determine an appropriate instructional level, and will discuss the long-term considerations of moving a student to an exclusively alternate curriculum.

Special Education Attendance

Consistent attendance for all IEP services is essential to ensuring that each student makes adequate progress and is receiving appropriate ongoing support for their disability-related educational needs. If your family is experiencing a special circumstance that will prevent your student from attending their IEP services consistently, you are encouraged to notify your student's CM as soon as possible. When a student accumulates three cancellations or no-shows for services, your CM will reach out to determine a plan for increased successful attendance. If the absences continue, you will be contacted by the EACS special education program specialist to discuss the concern. If neither attempt results in improved student attendance, Progress Improvement Notifications ("PINs") will be issued per the [EACS SPED Student PIN Policy](#).



General Education Attendance

Along with the assessment of student work, another responsibility of the ToR is to verify and claim attendance monthly. Daily engagement will be assessed each school day. Attendance will be claimed on or after the last day of the Learning Period. After reviewing daily engagement and the student's work, the ToR will verify that ample work was completed by the student from the provided pacing guide for the LP, and the ToR and parent/guardian will sign and date the electronic Attendance Grid Log. *Please note that attendance for IEP services is documented and monitored separately, and does not replace LP attendance requirements. Attendance for students participating in the Virtual Elementary Path will be supported by the ToR.*



Special Education Assessment

Special Education is defined by law as “specially designed instruction, at no cost to the parents, to meet the unique needs of the child with a disability.” In order to determine a student's unique needs and discuss their eligibility for special education, assessment in the areas of suspected disability are required. Once all assessments are complete, the IEP team meets to discuss results, review student progress, and answer the following questions.

1. Does the student meet the State of California’s definition for eligibility criteria as an individual with a disability?
2. Does the severity of the disability have an adverse effect on the student’s educational performance?
3. Does the student require special education services to ensure a free appropriate public education?

There are times when an assessment is required, and times when it will be recommended.

Required Assessment Decision Points:

1. Initial referral for special education.
2. Once every three years following the initial (AKA Reevaluation).
3. Anytime a new or additional disability is suspected by any member of the IEP team.

Recommended Assessment Decision Points:

1. Significant change in progress, disability status, or age since last evaluation.
2. Recommended exit from special education service.
3. Lack of consensus among the IEP team regarding the student's disability condition, unique needs, or offer of FAPE.

If your student is due for a required assessment, you will be provided with an Assessment Plan (AP) at least 60 days prior to the date on which the IEP team will be required to convene and discuss results.

If your student is recommended for an additional assessment, an early Reevaluation, or a special education assessment for any other reason, an AP will be provided within 15 calendar days of the referral concern being raised.

Once your consent to the AP is received, you will be contacted by the assigned assessment team to begin scheduling assessment contacts. We kindly request your cooperation and flexibility in accommodating the assessment team as your student may encounter multiple assessors and testing sessions. Following completion of the assessments, an IEP team meeting will be scheduled to review results and discuss recommendations. If you do not choose to provide consent to a required or recommended assessment, a representative from the EACS special education administrative team will contact you to discuss your concerns.

Observation of Student Educational Activities

EACS staff may observe any enrolled student while engaged in educational activities, with or without prior notice. While this is permitted to occur for any reason deemed appropriate and necessary by EACS administration, the primary functions of observation are to ensure that EACS is providing adequate support to students learning in our Independent Study Charter School environment, as well as to provide support and evaluative feedback to staff. Observations may occur during any Excel sponsored, funded, or supervised activity including but not limited to virtual meetings, online courses, in-person meetings, enrichment activities, extracurricular activities, and field trips.

Special education staff may observe your student participating in their educational day for the purposes of consultative/instructional support to colleagues, staff evaluation purposes, and to provide oversight to the special education team in the delivery and implementation of the special education program. When observations are required to be completed by internal staff to ensure compliance with state and/or licensing board requirements regarding oversight of service providers, student sessions may be canceled in advance to allow for these observations to occur as required.

If the purpose is to complete a structured or unstructured student observation as a portion of formal multidisciplinary evaluation, you will have provided prior permission via an active Assessment Plan (AP).



Individualized Education Plan (“IEP”) Information

IEP Overview

The term “individualized education program” (IEP) refers to a written document, developed for each child with a disability, to include:

1. Student’s present levels of academic achievement and functional performance, including how the disability affects involvement and progress in the general education curriculum.
2. A statement of measurable annual goals, including academic and functional goals designed to enable the student to make progress in the general education curriculum; and to meet other educational needs that result from the disability.
3. A description of how the student’s progress toward meeting the annual goals will be measured, and when.
4. A statement of the special education, related services, and supplementary aids and services that will be provided to appropriately support the student in making progress toward the annual goals.
5. An explanation of the extent, if any, to which the child will not participate with typically developing peers in the regular class and extracurricular and nonacademic activities.
6. A statement of any individual appropriate accommodations that are necessary to support access and formally measure academic achievement and functional performance.

IEP Meeting Scheduling and Participation

The following team members are required to participate in all IEP meetings:

- Parent/Guardian or Designee
- Teacher of Record
- Case Manager
- LEA Rep

*Additional IEP team members may be



invited, depending on the purpose and agenda of the scheduled meeting.

Parents/guardians will be contacted at minimum 10 days prior to any proposed IEP meeting date to discuss availability. If no response is received, a written meeting invitation will be provided to reflect the proposed meeting date and time. If you would like to designate another family member or friend to represent you as the parent/guardian at your student's IEP meetings, please submit your request in writing to your student's CM.

If EACS does not receive a response from a parent/guardian when proposing a required IEP meeting, three attempts will be made to engage parents/guardians in the scheduling process. If those attempts are unsuccessful and no response is received, an IEP date will be determined based on the availability of the remaining team members, and the IEP will be held without parent/guardian participation.

All EACS IEP meetings are held via the online platform Zoom, which provides both telephonic and videoconference access. Prior to the meeting all participants will be provided with a unique, secure access link.

IEP Plan Review Meetings

Each student's IEP is required to be reviewed at least once annually. The primary purpose is to discuss progress toward achievement of annual goals, and to update and revise the IEP appropriately. In addition, the IEP team will meet whenever the parent or another IEP team member requests a meeting to discuss, review or revise the IEP. An IEP meeting will be held within 30 calendar days of receipt of a written or verbal request from a parent.

Changes, Corrections and Amendments

If making changes to a child's IEP after the Plan Review IEP Team meeting for a school year has already occurred, the parent and LEA rep may agree not to convene a full IEP team meeting and instead may develop an amendment to correct or modify the student's existing IEP without a formal team discussion. While this is legally permitted with parent consent, it is recommended that it only be used for minor corrections and changes. The majority of concerns will necessitate the participation of all required IEP team members.

IEP Meeting Guests

Parents/guardians are permitted to invite anyone of their choosing to participate in their student's IEP. However, we at EACS kindly request that you notify your student's CM of any additional attendees prior to the IEP date. If EACS does not receive prior notification of an additional guest, the meeting will proceed so long as the guest participates in discussion in a collaborative and respectful manner, as described below in *IEP Participation Norms and the*

EACS Civility Policy.

If the guest is not able or willing to participate appropriately and the parent/guardian insists on their participation, the LEA representative may choose to end the meeting and reschedule for a time when additional administrative support can be provided.

IEP Meeting Participation Norms

1. Allow each other to talk without interruption. If needed, write questions or comments down and present them when the person is finished speaking.



2. Treat each other with respect. Voice levels will be kept down, profanity will not be used, narration will be kept to a minimum and everyone will remain engaged until the meeting is over. Generalized statements such as “You never...” “He always...” “No one cares about...” etc. will be avoided.



3. Summarize assessment results in 15 minutes or less.



4. Listen to understand each other’s viewpoint. Frame responses as a question and do not assume you know the answer. You may not agree with the person speaking and that is your right. Everyone is entitled to their personal view.



5. Focus on the future whenever possible rather than returning to past difficulties.



6. Anyone may call a private meeting (caucus); just ask for one.



7. The meeting is confidential.

8. Agree to time constraints.

Additionally, please be aware all activities occurring while in contact with Excel Academy staff are bound by the EACS Civility Policy. In the event that any party is uncivil during a school-related activity, the following steps will occur:

1. Communicate - The party experiencing the uncivil behavior will communicate that the behavior is not civil and uncivil behavior must cease immediately.
2. End Activity/Meeting - If the uncivil party fails to correct the uncivil behavior as directed, the affected party shall end the activity/meeting.
3. Referral - The reporting party shall refer the situation to the school administration with a written summary of the uncivil behavior and how he/she responded.

4. Determination - If it is determined that uncivil behavior occurred, proper disciplinary action will be taken, which may include suspension or expulsion.

Sample Plan Review IEP Meeting Agenda

1. Introductions, Purpose of Meeting, Establish Time Constraints
2. Procedural Safeguards
3. Student Strengths and Parent Concerns
4. Goal Progress Review
5. Special Factors
6. Proposal of New Goals
7. Accommodations and Modifications
8. Statewide Assessments
9. Services
10. Transportation
11. Extended School Year
12. Placement and LRE
13. Emergency Circumstances Plan
14. Offer of FAPE



Understanding FAPE

The acronym “FAPE” stands for Free and Appropriate Public Education. All students enrolled in EACS are enrolled in a public charter school, thereby ensuring access to three portions of this standard - *Free, Public, Education*.

The “A” in FAPE, stands for “Appropriate” and is determined via the IEP process. The FAPE standard mandates that every student identified as eligible for special education receive an education that includes specialized instruction to meet their unique needs. The formal written offer of FAPE is usually the final discussion item in the IEP agenda, and outlines the specific services and supports deemed necessary to provide the student with a FAPE.

IEP Consent

Following each IEP meeting, you will receive a full copy of the final IEP document via DocuSign. *The EACS team asks that you please review and provide a response to your student’s IEP*

within 15 calendar days. If you have any questions regarding the content of your student's IEP document and would like to discuss it further before providing a response, please contact your student's CM. Each IEP signature page will reflect options to agree in full, or to agree with exceptions. If no response is received within 15 days of the first DocuSign delivery, the EACS special education program specialist will follow up with you to discuss your options for providing consent

It is important to note that without parent consent, we are unable to implement any changes to the IEP, including any changes to your student's services or accommodations.

Independent Study and Special Education

EACS offers independent study to meet the personalized educational needs and goals of all enrolled students. For students with identified special education needs, the IEP then provides an additional layer of individualization. It is important to note that Independent Study is an alternative education program designed to teach the knowledge and skills of the core curriculum, and is considered to be a uniquely non-restrictive placement within the special education continuum. Independent study placement cannot be unilaterally determined by a parent or LEA, it must be an IEP team decision.

As part of the required agenda topics for each IEP meeting, the student's team will review progress, discuss ongoing needs, and will determine an offer of FAPE in the LRE. If the needs of the student can continue to be met in the Independent Study setting, it will remain the recommended LRE. However, if the student is determined to require a more restrictive placement in order to make progress, the IEP team is obligated to make an offer of FAPE to include a placement in the LRE that is appropriate for the individual student.



Curriculum and Materials

California State & Grade-Level Standards

Excel Academy students must show progression towards, and mastery of, California State Content Standards in order to remain enrolled. With the help of an assigned ToR, students will be guided towards the completion of these standards. ToRs will monitor and adjust student progress through the curriculum regularly to ensure completion of the grade-level standards .

ToRs will provide a copy of the grade-level content standards for all students enrolled. Additionally, parents can obtain the subject and course standards directly from the [California Department of Education](#) website.

Criteria for Materials That Can Be Purchased with Instructional Funds (IFs)

Excel Academy receives funding from the state to support student learning and progress toward the standards. Therefore, IFs need to be spent on educational items that meet the criteria below. ToRs will consult with the Student Services Manager for additional clarification on acceptable IF purchases. The list below should not be considered as all-inclusive and Excel Academy reserves the right to the interpretation of the below criteria and to exercise final judgment on how IFs will be used.

General Criteria:

- Educational curriculum ordered is appropriate for the student's courses and learning plan.
- Materials must be used to meet state and school standards for the student for whom the materials are being purchased.

Additional Guidelines for Special Education

Students who are receiving the support of special education are likewise expected to show progression toward grade-level standards, unless the IEP team has agreed that an alternate curriculum is required due to the unique nature or severity of the student's disability condition.

Unless an alternate curriculum determination has been made and documented by the IEP team, all EACS students must first select an appropriate foundational core curriculum to address all standard subject requirements at their enrolled grade level. Once that selection has been made, it is appropriate and permitted to select an additional supplemental curriculum to support scaffolding between the student's instructional level and currently enrolled grade level. If you require support in selecting an appropriate core curriculum at your student's grade level, or a supplemental curriculum, you are encouraged to collaborate with their assigned ToR and CM for recommendations.



Intervention

WIN

The What I Need (WIN) Program provides quality instruction & progress monitoring to a particular group of students who are performing below grade-level standards. Students are placed in the WIN program based on i-Ready data and ToR proctored assessments. Excel believes it is imperative to ensure each student is performing up to their full potential. Additionally, the state of California requires every public school to have a *Multi-Tiered System of Supports (MTSS)* in place to help students reach state standards. (Link provided: <https://www.cde.ca.gov/ci/cr/ri/>)

It is important to note that ALL parts of the WIN program are required per the Acknowledgment of Responsibilities signed with the 2023/2024 Master Agreement. If students or parents do not participate in the WIN Program, they may receive a Progress Improvement Notification (PIN).

It is important to note that EACS students receiving special education are not exempt from WIN requirements. WIN is intended to provide Tier 2 academic support and intervention, and Special Education is intended to provide Tier 3 support via specialized academic instruction (SAI). These two levels of support build on each other; one does not automatically replace the other. However, it is recommended and encouraged that any concerns regarding a special education student's participation in the WIN program be brought to the IEP team for discussion and consideration.



State and Local Assessments

i-Ready Benchmark Assessments

i-Ready benchmark assessments are adaptive diagnostic tests that will indicate mastery and identify learning gaps for students in grades K-11. The benchmark assessments will be administered at least twice annually within the set testing windows. There is no law permitting a parent to opt out of the school's internal assessments, and therefore, students are required to participate in all internal assessments. However, any applicable accommodations will be provided per the student's IEP.

Statewide Standardized Testing

All students identified as requiring special education are expected to participate in standardized state and local assessments along with their nondisabled peers. The California Assessment of Student Performance and Progress ("CAASPP") is the state-mandated academic testing program. The California Alternate Assessment ("CAA") is available to students with significant disabilities preventing access to the CAASPP. All charter schools are required to administer the CAASPP and CAA to identified students, as well as other state-mandated assessments.

In California, parents may opt out of state mandated academic testing by submitting a written request to the school each year. *We do not recommend opting out.* Again, please note that this applies only to state mandated assessments and will not excuse your student from participating in EACS' required internal progress monitoring activities such as iReady assessments, described above.

Your student's IEP includes a section wherein any permitted accommodations will be reflected to support your student's access to standardized state testing activities. If your student's IEP reflects highly individualized accommodations requiring one-on-one administration, their participation will be supported by a designated member of the special education team. If you have concerns about your student's ability to access statewide standardized testing, you are encouraged to discuss your concerns with the IEP team.

If your student requires one-on-one testing, you will receive communications from the special education department prior to the testing window regarding the specifics of planning for your

student's participation. The testing window typically takes place during the last 6-7 weeks of the school year, in April and May. We strongly encourage you to consider this timing when making plans for out-of-state travel with your student. If your student is required to test in-person due to their IEP accommodations, you will be provided with a minimum of two weeks notice regarding test locations and appointment times. During the statewide testing window, some of your student's regularly scheduled service sessions may be rescheduled and/or canceled to allow for internal special education staff to support student participation.

If you have any general questions about the EACS statewide testing requirement, please refer to pages 77-79 of the EACS 2024-2025 Manual.

Student Testing Participation Requirement

All students currently enrolled in Excel Academy are required to participate in the aforementioned tests (where applicable). Failure to participate or satisfy the above requirement will result in PINs being issued to the student. Please refer to Excel Academy's [Special Education Student PIN Policy](#) for more information.

Report Cards and IEP Progress Reports

Students in grades TK- 12 will receive report cards to document progress and growth following the end of each semester with Excel Academy. The grades administered on the report card are final as determined by the ToR and the administration.

IEP Progress reports will also be provided biannually, during the same timeframe in which semester-end report cards are completed. Your student will receive a detailed progress report for each individual goal addressed by the last agreed upon IEP.

In addition, your student will receive updated progress reports at each annual IEP review meeting. The data shown on each progress report provided at the semester's end will reflect progress from the point of the last IEP revision to the end of the semester. For the most comprehensive picture of your student's IEP progress over the course of one full IEP implementation year, please refer to the annual progress report provided within the annual IEP review.



High School

Graduation Requirements

Students are eligible to earn a regular high school diploma when all requirements below have been met:

1. English - 40 credits
2. Math - 20 credits
3. Science - 20 credits (1 life/1 physical)
4. History - 30 credits (1 US/ 1 world/gov/econ)
5. VAPA/World Language/CTE - 10 credits
6. PE - 20 credits
7. Ethnic Studies - 5 credits
8. Electives - 75 credits

Total to graduate: 220 credits

*5 credits = 1 semester / 10 credits = 1 year

Certificate of Completion (“COC”) Requirements



Not all students in California public schools are able to meet traditional graduation requirements. California public school students with significant disability conditions have the option to pursue a non-diploma track that will earn an alternative form of certification permitting that will permit participation in graduation and graduation related activities. Students with identified unique needs related to a disability condition are eligible for an alternate High School completion option, per their active Individualized Education Plan (“IEP”).

Given that the aforementioned is based on an IEP team recommendation, the IEP team will meet to discuss high school completion options and determine the appropriate path for any student identified with a significant cognitive disability. This IEP meeting may occur as early as the

spring semester of the student's 8th grade year but will be held no later than the first semester of enrollment in 9th grade coursework. The student's progress toward COC requirements will then be revisited at each IEP meeting to follow. If it is determined by the IEP team that the appropriate High School completion path is a Certificate of Completion ("COC"), the student will be required to meet the following requirements:

1. Three years/six semesters of English Language Arts.
2. Two years/four semesters of mathematics.
3. Two years/four semesters of science, including one year each of life biological and physical sciences.
4. Two years/four semesters of social studies.
5. Two years/four semesters in physical education, unless the pupil has been exempted pursuant to the provisions of Ed Code Section 51241.
6. Two and a half years/five semesters of Employment, Education, and Life Skills. Five credits (one semester minimum) required in each category.

Total to earned COC: 135 credits

For more information, please refer to the [EACS COC Policy](#).

Individual Transition Plan ("ITP") and Transition Services

An ITP is required to be developed for each student with special needs, beginning no later than the first IEP expected to be in effect when the student turns 16. This portion of the IEP will contain

1. Appropriate measurable postsecondary goals related to training, education, employment, and where appropriate, independent living skills. These recommended goals will be based upon age appropriate transition assessments.

and

2. Recommended transition services needed to assist the child in reaching postsecondary goals.

Federal law requires schools to provide disabled students with specialized supports from age 3 until age 22, or until they graduate from high school with a regular high school diploma. Students who receive a COC may decide to return to high school and can do so through the age of 22. There are three events that end the school's responsibility to a student with a disability.

1. Student earns a regular high school diploma.
2. Student turns 22.
3. Student or parent/guardian (in the case of conserved adults) requests revocation of all special education and related services.



Graduation

All special education students who are working toward earning a regular high school diploma will receive a Prior Written Notice (“PWN”) no more than 30 days prior to their anticipated graduation date. The PWN will confirm the forthcoming completion of diploma requirements, and will provide specific information regarding the end of special education services due to graduation. Following graduation, a Summary of Progress (“SOP”) and copies of all recent IEP documentation will be provided to the parent/guardian and/or adult student along with their final IEP progress report.

Student/Parent Requests for Revocation of Special Education

Parents and non-conserved students of majority age have the right to entirely revoke the provision of special education and related services at any time, without reason, following notification in writing. While we ask that you please put such a request in writing, EACS will accept verbal revocation requests made to any staff member, and will follow-up in writing to confirm informed consent to the revocation.

Parents and non-conserved students of majority age also have the right to revoke specific services. In these cases, an IEP will be scheduled to discuss the ramifications of the request.

Once a student or parent has revoked permission to implement the IEP, the student is immediately considered a general education student. If new concerns arise following a revocation decision, the special education referral process may be initiated again by the student, parent, or any staff member without delay.



Schoolwide Discipline Procedures

Progress Improvement Notification (PIN) and Identified Assignments

In order to remain enrolled at Excel Academy, the responsibilities outlined in the Master Agreement, Independent Study Policy, Attendance Policy, Progress Improvement Notification Policy, and Involuntary Withdrawal Policy must be followed. Within these policies, the process for which a student may be involuntarily withdrawn from Excel Academy is outlined. Part of that process includes the issuance of Progress Improvement Notifications (PINs) when a student fails to complete identified assignments key to a student's success in the independent study environment or any other responsibilities outlined in the EACS Handbook, Acknowledgement of Responsibilities, and Master Agreement.

PIN Process for Students with IEPs

EACS is required to provide a FAPE to all students with an IEP. The purpose of the Sped PIN policy is to outline the steps that will be taken if all responsibilities are not fulfilled per the student's active IEP and the EACS AoR.

Link to full [SPED PIN Policy](#)



Governing Board Policies

In addition to attendance, the parent and student must abide by all board approved policies. These policies include, but are not limited to:

- The Academic Integrity Policy
- The Civility Policy
- The Acceptable Use Policy

The complete list of all Board-approved policies as well as how to access them may be found at <https://excelacademy.education/our-board/board-policies>

Translation in primary language can be provided upon request.

Procedural Safeguards

Individuals with disabilities and their parents are afforded rights and procedural safeguards to

ensure that all individuals with disabilities are provided a free and appropriate public education (FAPE).

Parents can obtain assistance in understanding their rights and procedural safeguards from the Excel Academy Charter School Special Education Department, the Sonoma County SELPA, or the California Department of Education.

Excel Academy's special education department receives general operational support and guidance from the Sonoma County Charter SELPA (sonomaselpa.org). Please refer to the following links for the most current Notice of Procedural Safeguards. If you require translation in a language other than those presently available on the website below, please contact our office for assistance.

<https://www.sonomaselpa.org/info/notice-of-procedural-safeguards>



Frequently Asked Questions

1. I think my child's sibling may need special education services. Who do I call?

Please contact EACS' School Psychologist, Noell Scott, at nscott@excelacademy.education for additional information.

2. My student has a private specialist they really enjoy working with. How can I request that we work with them for their IEP services?

EACS will not accept requests to develop new relationships with specific special education agencies or providers. The internal special education team currently includes a staff of highly qualified and appropriately credentialed professionals to provide the majority of IEP services. For any specialty areas in which we do not employ internal staff, an appropriate NPA-approved provider will be identified and assigned within your county of residence.

3. What is the process for requesting a new Case Manager or IEP service provider?

Due to the complex nature of matching IEP teams to hundreds of students across several counties, the EACS team is not able to consider requests for specific Case Managers, providers, or related service agencies.

**If you have a concern to report regarding your Case Manager or a related service provider failing to implement your student's IEP, please contact Angela Garbe, Program Specialist at agarbe@excelacademy.education.*

4. I work full time. How am I expected to keep up with the expectations of this school?

EACS provides support to students and families in successfully accessing and participating in independent study. All EACS students must additionally have the support of a primary educator in the home setting during the school day; usually a parent or guardian. We understand that each of our families have different personal circumstances, however, the success of your student in our independent study placement depends largely on the ability of a consistent adult to provide core instruction.

5. I recently received a new diagnosis from my student's pediatrician that may affect their learning. Do I need to inform the IEP team?

Anytime you have new information regarding your child that may affect their learning it is important to share with the IEP team. Please contact your Case Manager with this information and an IEP meeting will be called to review any new records and discuss if any changes to the current IEP are necessary.

6. I have private speech, PT and OT services through my insurance. Can I choose to only attend those instead of the IEP services EACS offered to address my student's needs?

EACS is required to ensure the provision of all services to your student, by qualified personnel, in accordance with their current IEP offer of FAPE. We understand that many students additionally receive privately funded services outside of school hours however they cannot replace educationally-based services. If you believe your student no longer requires these services to address their unique educational needs, please contact your student's Case Manager to request an IEP meeting and discuss their progress.

7. I am not willing to transport my student to multiple locations during the week to meet with their IEP service providers. Can I change all their IEP services to virtual delivery?

EACS is a flexible, Independent Study charter school. All special education services are either provided virtually, in-person at a service provider's clinic/agency, or in-person at a mutually agreed location between the student's home and the service provider's location. Service delivery setting (in-person or virtual) is an IEP team decision determined according to the individual student's needs as a result of their disability. Travel distance is not a consideration when determining whether virtual or in-person services are appropriate.

8. Can I request all individual service delivery? My student doesn't do well in groups.

Service delivery is an IEP team decision based on the recommendation of the service provider and team discussion. The IEP team will consider the student's specific needs and IEP goals as a guide when determining the appropriate service delivery group size for each individual student. At times it may be appropriate for a student to receive special education services within a small group setting to support goal progress, while at other times individual services are determined appropriate.

9. How do I request a copy of my student's special education records?

Please contact registrar@excelacademy.education.

10. I have a question about my student's recent IEP. Who do I contact?

Your first point of contact for all questions regarding any portion of your student's IEP, or the implementation of services, is your student's current Case Manager.

Glossary of Terms

AoR: Acknowledgment of Responsibilities

AP: Assessment Plan

APE: Adapted Physical Education

CAA: California Alternate Assessment

CAASPP: California Assessment of Student Performance and Progress

CM: Case Manager

COC: Certificate of Completion

Ed Code: California's comprehensive guideline of laws and regulations for special education

ESY: Extended School Year

FAPE: Free and Appropriate Public Education

IDEA: Individuals with Disabilities Education Act

IEP: Individualized Education Plan

IF: Instructional Funds

ITP: Individual Transition Plan

LEA: Local Education Agency

LP: Learning Period

LRE: Least Restrictive Environment

MA: Master Agreement

OT: Occupational Therapy

PIN: Progress Improvement Notification

PT: Physical Therapy

PWN: Prior Written Notice

SAI: Specialized Academic Instruction

SLP: Speech and Language Pathologist

WIN: "What I Need" - EACS Intervention Program

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES
MASTER CONTRACT
2024-2025*



When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

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EXHIBIT A: 2024-2025 RATES

EXHIBIT B: 2024-2025 ISA

2024 -2025

Local Education Agency:

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or “*Contract*”) is entered into on, **August 1, 2024**, between **Excel Academy Charter School**, hereinafter referred to as the local educational agency (“LEA”), a member of the Sonoma County SELPA and **Name of NPS/A.** (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as “ISA”) and a Nonpublic Services student Enrollment form as specified in the LEA Procedures. Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within fifteen (15) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 et seq and within the professional scope of practice of each provider’s license, certification, and/or credential. A current

copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification, and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to, the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from August 1, 2024 – July 31, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to July 31, 2025. In the event the contract negotiations are not agreed to by July 31, 2025, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California

Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICE AGREEMENT; EXHIBIT B ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business

days of the last date a service was provided. CONTRACTOR shall provide any subsequent compensatory service hours awarded to a student as a result of lack of provision of services while student was served by NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.

b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract. [**SELPA Member LEA’s** (Alexander Valley Union SD, Bellevue Union SD, Bennett Valley Union SD, CA Virtual Academy, Cinnabar SD, Cloverdale Unified SD, Cotati-Rohnert Park Unified SD, Dunham SD, Forestville Union SD, Fort Ross SD, Geyserville Unified SD, Gravenstein Union SD, Guerneville SD, Harmony Union SD, Healdsburg Unified SD, Horicon SD, Kashia SD (c/o SCOE), Kenwood SD, Liberty SD, Mark West Union SD, Monte Rio Union SD, Montgomery SD, North County Consortium, Oak Grove Union SD, Old Adobe Union SD, Pathways Charter, Petaluma City SD, Petaluma Joint Union HSD, Piner-Olivet Union SD, Rincon Valley Union SD, Roseland SD, Santa Rosa City Elementary SD, Santa Rosa City High SD, Sonoma County Office of Education Special Education, Sonoma County Office of Education Court & Community School, South County Consortium, Sebastopol Union SD, Sebastopol Independent Charter, Sonoma Valley Unified, Twin Hills SD, Two Rock Union SD, Waugh SD, West County Consortium, West Side Union SD, West Sonoma County Union HSD, Wilmar Union SD, Windsor Unified SD, Wright SD)]

c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).

d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth

in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(1).

f. “Parent” means:

- i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
- ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
- iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,
- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term “days” means calendar days unless otherwise specified.

h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term “Master Contract” also means “Contract” and is referred to as

such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be emailed, mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed or emailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, including verification of behavior training consistent with 56366.1; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker’s compensation insurance policies; state NPS/A certifications; by-laws, if applicable; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR’s employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student’s record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student’s record, and a description of the record(s) provided. Such log needs to record access to the student’s records by: (a) the student’s parent; (b) an individual to whom written consent has been executed by the student’s parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, “employees of LEA or CONTRACTOR” do not include subcontractors. CONTRACTOR shall

grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. Both parties shall meet to negotiate any amendments or modifications to the Master Contract.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with

an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I- INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:
 \$2,000,000 \$1,000,000 per occurrence \$ 500,000 fire damage \$ 5,000 medical expenses \$1,000,000 personal & adv. injury \$3,000,000 general aggregate \$2,000,000 products/completed operations aggregate.
 The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.
 If no owned automobiles, then only hired and non-owned is required.
 If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.
- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:
 \$1,000,000 per occurrence
 \$2,000,000 general aggregate
- E. CONTRACTOR, upon execution of this contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY (“RTC”)

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows: \$3,000,000 per Occurrence and \$6,000,000 in General Aggregate.
The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC’s insurance primary despite any conflicting provisions in the RTC’s policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers’ Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers’ Compensation Act (Statutory Coverage). The Workers’ Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The Member District(s) shall have the right in their sole discretion to select counsel if it’s choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members,

administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract.

In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s).

If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including; but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor’s insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor’s work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor’s insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract.

All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 44 Clearance Requirements and Section 45 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e. before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity, or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide

special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq.,.

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is an NPA and/or related services provider, CONTRACTOR's general program of

instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested.

LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code. prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that the number of pupils loaded to a class shall not exceed twelve (12) pupils for grades K – 5, and fourteen (14) pupils for grades 6 – 13. CONTRACTOR shall provide written notice to each LEA with students enrolled in a class for grades K-5 that exceeds twelve (12) pupils.

If CONTRACTOR provides special education for individuals with exceptional needs between the ages of three (3) and five (5) years, inclusive, CONTRACTOR shall comply with the appropriate instructional adult to child ratios pursuant to California Education Code § 56440 et seq.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and

the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA- developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement

shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student_discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses described as described in Education Codes sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the

LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, et seq., 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidence-based practices and interventions specific to the unique behavioral needs of CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to all new staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies *require* a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone.

If the student's IEP does not contain a BIP an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan.

If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;
5. restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of his or her senses.

CONTRACTOR shall comply with Education Code section 49005.8. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by the state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places his or her body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back.
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

If prone restraint techniques are used by CONTRACTOR, a staff member shall observe the pupil for any signs of physical distress throughout the use of prone restraint. Whenever possible, the staff member monitoring the pupil shall not be involved in restraining the pupil.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of a LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for

whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall recognize LEA appointed surrogate parent assignments for students without parental representation, including unaccompanied homeless youths, in special education procedures pursuant to California Government Code Section 7579.5. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (“HIPAA”). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any written complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR’s place of business and shall be submitted to the LEA and LEA student’s parent(s) quarterly. Or as required by a pupils IEP.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student’s annual or triennial review IEP team meeting for the purpose of reporting the student’s present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessments. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA and at the LEA’s sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional’s license, certification, or credential.

CONTRACTOR shall not charge the student’s parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is

understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. GRADES, HIGH SCHOOL COURSE CREDITS & TRANSCRIPTS

When CONTRACTOR is an NPS, CONTRACTOR is responsible for assigning grades for any course of instruction taught at the NPS. Then grades determined by the pupil's teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final and consistent with the provisions specified in *EC* Section 49066. The grades each pupil receives in all courses of instruction taught by the NPS shall be reported to the parents and the LEA on a quarterly basis. Consistent with the LEA, should it become evident to the NPS the pupil is in danger of failing a course, the CONTRACTOR must initiate a parent conference, and the LEA representative must be in attendance.

When CONTRACTOR serves students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not recommend awarding a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

Pupil enrolled in high school during the 2020-2021 academic year may request a Pass or No Pass grade as permitted in *EC* Section 49066.5, which may be reflected on the student's transcript and shall not negatively affect the pupil's grade point average.

CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the LEA for evaluation of progress toward completion of diploma, or alternate process requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and the LEA for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not

limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns both verbal and written reported to pupil's parents, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal IDEA

Act (20 U.S.C. Sec. 1400 et seq.) and shall be certified or licensed by the state to provide nonmedical care, clinical services, or short-term residential therapeutic programs, as applicable to the facility type.

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq.; and 49550 et seq.

***OPTIONAL**

LEA, at its sole discretion, may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to the LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students, CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and the National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

43. MONITORING

The State Superintendent of Public Instruction (“Superintendent”) through the delegated monitoring activities to the California Department of Education (CDE), shall monitor CONTRACTOR’S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR

is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

The LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the CONTRACTOR site certified as an NPS where the LEA has placed a pupil and entered a master contract. The monitoring visit shall include, but is not limited to, a review of services specified on the ISA and provided to the pupil, a review of progress the pupil is making toward the goals set forth in the pupil's IEP, a review of progress the pupil is making towards the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the CDE within 60 calendar days of the onsite visit. A copy of the report will be given to the NPS.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR employees, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students in person or virtually until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon requests, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2 CONTRACTOR shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background

check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5) when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)) CONTRACTOR shall maintain, and provide the LEA upon request, documentation of its administrator's qualification in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS & OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school; and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

***OPTIONAL**

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56051.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et. seq. and, 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes

in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any serious accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370.

A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California

Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

Upon approval of said payment demand, LEA shall make payment in an amount equal to the number of creditable days of attendance multiplied by the agreed upon unit amount. Payment shall be made within forty-five (45) days of LEA's receipt of payment demand except when approval is denied and LEA exercises its right to withhold. Should the LEA or SCOE fail to comply, the nonpublic nonsectarian school or nonpublic agency may require the LEA, or county office to pay an additional amount of 1 1/2 percent of the unpaid balance per month until full payment is made.

In no case shall initial payment claim submission for any Master Contract fiscal year (August-July) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (August-July) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f)

the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is

provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student’s IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student’s unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Excused Absence Method

- A. LEA shall not be responsible for payment for more than 8 cumulative days of absences, for each of the first ninety days and second ninety days of the school year (i.e., semester), unless a written time extension is granted by LEA. No more than three of the 8 cumulative absences shall be unexcused. Reimbursements for Related Services cannot be claimed except in the case of a Bundled tuition rate.
- B. On the 4th consecutive day of a pupil’s absence, CONTRACTOR shall notify LEA of such absence. If CONTRACTOR fails to provide such notice by the 4th day of consecutive absence, CONTRACTOR shall not be compensated for services delivered during continuing absence after the 4th consecutive day of excused absence.
- C. All excused absences must be verified and a copy must be submitted to LEA with the monthly invoice. All documentation must be kept for at least five (5) years from the date of origination.
- D. Only the individuals listed below may verify the reason for absence:
 1. School or public health nurse
 2. Physician
 3. Principal
 4. Teacher
 5. School employee assigned to make such verification
 6. Student eighteen years of age or over
 7. Parent
- E. Any reasonable method which established the reason for the absence may be used:
 1. Written note from parent, guardian, representative or adult pupil (over 18 or emancipated)
 2. Telephone conversation with parent, guardian, representative, or adult pupil (over 18 or emancipated)
- F. Standards for excused absences are defined in the education code. Contractor is responsible for verification of excused absence in accordance with current requirements.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible

for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

For student absences beginning on the first day of quarantine or isolation consistent with public health protocol, when student's symptoms allow for participation in instruction, CONTRACTOR shall receive payment consistent with the student's approved ISA, contingent upon the provision of agreed upon services consistent with the Emergency Circumstances documented in the pupil's IEP in accordance with Education Code section 56345(a)(9). In the event that a student's symptoms do not allow participation in instruction, they shall be considered absent due to illness.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs under Education Code sections 41422 and 46392:

- a) If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b) NPS School Closure - In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR's school closure. If the LEA is unable to obtain alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c) LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement

for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR'S offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA'S rights under this section shall also include access to CONTRACTOR'S offices for purposes of interviewing CONTRACTOR'S employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR'S over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR'S over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA'S written notice demanding payment.

62. RATE SCHEDULE; EXHIBIT A

The attached rate schedule (EXHIBIT A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

CONTRACT SIGNATURE PAGE:

This Contract includes the attached General Provisions, **Exhibits A – B**, and any ISAs executed by CONTRACTOR and SELPA Member Districts. No payment shall be due under this Contract for special education or DIS provided to any pupil unless and until a SELPA member district and CONTRACTOR execute an ISA for such pupil.

Date: _____ Date: _____

Signature: _____ Signature: _____

Name of LEA Administrator

Name of NPS/A Administrator

Administrator’s Title

Name of NPS/A Title

LEA Address

NPS/A Address

LEA City, State, Zip

NPS/A City, State, Zip

LEA Phone

NPS/A Phone

Contract Submittal Requirements

- 1.) Please sign and return original contract with the following documents by : **Enter date**
- 2) Description of any changes to the crisis intervention training, including restraint procedures, or a statement that they have not changed (Section 30).
- 3) Current Staff List with annual training data.
- 4) EXHIBIT A, rate schedule, with initials.

Return contract with original signature and above documents to:

Name of Contract Contact:

Name of Contract Contact

Contract Contact’s Title:

Contact’s Title

Contract Contact’s Phone:

Contact’s Phone

Address for Contract Submission:

Address

City, State, Zip

Coversheet

Approval of the Annual Board Evaluation

Section: XI. Board Governance
Item: A. Approval of the Annual Board Evaluation
Purpose: Vote
Submitted by:
Related Material: Excel Academy Board Evaluation 2023-24 Final.pdf



Excel Academy Charter Schools
Annual Board Evaluation
Master Sheet

2023 - 2024

Issue/Concept	Complete	In Progress	Little/No Progress	Not Applicable
A Solid Foundation				
School has a well drafted charter contract with its sponsoring agencies.	BH MH SF SH LA			
School has well-drafted articles and bylaws.	BH MH SF SH LA			
School's legal and financial status are clear and well understood.	BH MH SF SH	LA		
Appropriate liability insurance and risk management practices are maintained at all times.	BH MH SF SH LA			
School has developed a long-term /strategic plan such as a WASC report that is reviewed	BH MH SF SH LA			

and revised on an annual basis.				
Long-term plans are translated into annual action plans/goals in a document such as the LCAP.	BH SF SH LA	MH		
Board Operations/Relations				
Board members understand their legal and ethical responsibilities (duty of care/loyalty, conflict of interest).	BH MH SF SH LA			
New board members are oriented and fully briefed prior to being seated.	MH SH	BH LA		SF
Board is composed of individuals with a broad and appropriate range of expertise and experience. Board seeks outside counsel for matters beyond its expertise.	BH MH SF SH LA			
Board member selection process ensures a board and appropriate range of expertise and experience.	MH SF SH	BH LA		
Board conducts annual self-evaluation.	BH MH SF SH LA			
Meetings are well planned with clear agendas focused on appropriate policy and action items.	BH MH SF SH LA			
Board president is a strong, capable meeting facilitator.	MH SF SH LA	BH		
Board president has developed meeting norms.	MH SF SH LA	BH		
Meetings are conducted pursuant to common ground rules (eg. Robert's Rules) that are well understood by all members.	BH MH SF SH LA			

Individual board members prepare for meetings and participate constructively.	BH MH SF SH LA			
Meeting minutes record each board meeting and are distributed promptly on the school's website after each meeting.	BH MH SF SH LA			
Relationship w/CEO				
Board develops performance goals and evaluates CEO performance each year.	BH MH SF SH LA			
Board has clear understanding with staff regarding where board responsibility should be to support and maximize the functioning of the schools.	SF SH LA BH MH			
Board has established a plan for succession in the event the CEO leaves/retires.	MH SF SH LA	BH		
Personnel and Staffing				
Board has adopted/approved a comprehensive set of personnel policies that are in line with all applicable state/federal laws & regulations. Policies are updated and an annual review will be conducted.	BH MH SF SH LA			
Clear job descriptions and staffing plans are in place.	BH MH SF SH LA			
Budget and Finance				
Board adopts an annual budget that maximizes the school's resources in support of mission/vision.	BH MH SF SH LA			
Board monitors the budget throughout the year via monthly updates, first interim budget and second interim budget.	BH SF SH LA	MH		

Board contracts with an independent auditor each year, reviews the audit report, and takes any needed follow-up action.	BH MH SF SH LA			
Board has adopted a three year financial plan in coordination with the school's overall three year plan (WASC, LCAP).	BH SF SH LA MH			
Board has adopted a comprehensive set of fiscal management and control policies.	BH MH SF SH LA			
Instruction, Curriculum, and Assessment				
Board has adopted/approved the school's curriculum and instructional programs.	BH SF SH LA MH			
Board has adopted/approved student achievement goals/standards.	BH SF SH LA MH			
A broad based assessment system is in place to measure progress toward instructional goals/standards.	BH MH SF SH LA			
The Instructional program is in alignment with the state requirements and terms of charter.	BH MH SF SH LA			
Student assessment data is assembled in a comprehensive, coherent fashion, presented to the board, and reviewed and analyzed in-depth on a regular basis.	BH SF SH LA MH			
School reports on student achievement to charter granting agencies on a regular basis as part of the ongoing oversight and renewal process.	BH MH SF SH LA			

Board Member Comments on Strengths:

Bill: Certainly the Board recognizes its fiduciary responsibilities as well as its role to ensure our students are afforded the best education possible. That being said, we also recognize that the manifestation of these responsibilities is due to the diligence and professionalism of the leadership and staff of Sage Oak Schools.

Steve: The entire staff at Excel Academy is to be recognized and commended for their hard work and dedication. Most positive leadership and administration in all areas. Student wellbeing, family support and intervention is at the top of the list. A superior learning environment. Congratulations to Heidi and the great staff!

Susan:

1. The Board has a collaborative relationship with staff and the community.
2. The Board has established a strong communication by asking detailed and hard questions, as well as, contributing views from past experiences.
3. The Board is composed of educators and each member has varied experiences.
4. The Board is data savvy.
5. The Board is united as a team and shares common beliefs and values for a high performing school.
6. The Board is committed to high student achievement.

Larry: Each member brings a wealth of information to the meeting.

Board Member Comments on Areas of Growth and Future Needs:

Bill:

1. Continue discussions regarding recruiting potential Board members and establish a process for Board input as well as that of Sage Oak Leadership.
2. Review procedures in the event of our Superintendent's absence due to health, family emergency, or retirement.

Steve: Continue on the already established path, to be a true leader in Charter Schools in California. As Board Members, continue to keep a focus on possible future members as needed.

Susan:

1. Continue allocating resources to meet student and community needs.
2. Continue monitoring and embracing school data for continuous improvements.
3. Continue having open communication with the Superintendent and staff.

Larry: Budget/spending and raises in the coming years

Coversheet

Approval of Unaudited Actuals for the 2023-2024 School Year

Section: XII. Business/Financial Services
Item: A. Approval of Unaudited Actuals for the 2023-2024 School Year
Purpose: Vote
Submitted by:
Related Material:
FY24 Combined Income Statement.xlsx - Statement of Activities - All F.pdf
Unaudited Actuals 24.09.12 Final.pptx.pdf

BACKGROUND:

Under the stipulations outlined in the Memorandum of Understanding between Excel Academy Charter Schools and the authorizing districts, it is mandated that the unaudited actuals of revenues and expenditures from the preceding fiscal year receive approval from the Board of Directors by September 15 of each year. These unaudited actuals will undergo meticulous scrutiny by independent auditors and subsequently be featured in an annual independent audit report, which must be submitted to the state by December 15th.

RECOMMENDATION:

It is recommended that the Board of Directors approve the 2023-24 Unaudited Actuals as presented.

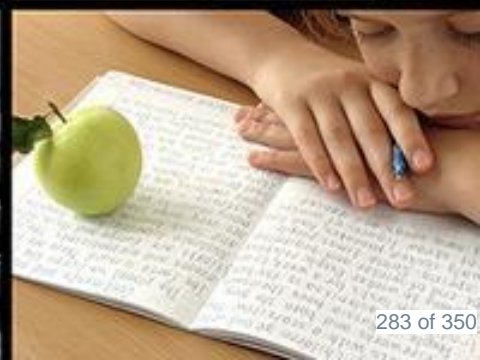
Excel Academy Charter Schools
Statement of Activities - All Funds

	Excel Academy Charter School - Helendale	Excel Academy Charter School - Warner	All Locations
	06/30/2024	06/30/2024	06/30/2024
8000-8799 REVENUES			
8010-8099 LCFF SOURCES	7,302,240.87	11,589,729.00	18,891,969.87
8100-8299 FEDERAL REVENUES	336,643.26	590,759.00	927,402.26
8300-8599 OTHER STATE REVENUE	951,548.92	1,833,735.60	2,785,284.52
8600-8799 OTHER LOCAL REVENUE	35,942.29	251,271.34	287,213.63
Total 8000-8799 REVENUES	8,626,375.34	14,265,494.94	22,891,870.28
1XXX-7XXX By Sub Objects			
1100-Certificated Teachers' Salaries	2,600,127.71	3,766,140.90	6,366,268.61
1200-Certificated Pupil Support Salaries	338,041.25	540,436.30	878,477.55
1300-Certificated Supervisors' & Admin Salaries	691,494.79	1,031,577.75	1,723,072.54
1900-Other Certificated Salaries	72,910.09	112,281.64	185,191.73
2100-Classified Instructional Salaries	64,953.44	105,419.18	170,372.62
2300-Classified Supervisors' & Admin Salaries	197,711.95	298,419.19	496,131.14
2400-Clerical, Technical & Office Salaries	340,247.73	528,456.81	868,704.54
3101-3102-STRS	593,977.61	962,441.46	1,556,419.07
3301-3302-OASDI/Medicare/Alternative	97,750.82	146,895.74	244,646.56
3401-3402-Health & Welfare Benefits	387,849.34	680,700.55	1,068,549.89
3501-3502-Unemployment Insurance	11,171.01	19,927.75	31,098.76
3601-3602-Workers' Compensation	24,966.19	40,365.76	65,331.95
3901-3990 Other Benefits	52,317.56	93,698.16	146,015.72
4100-Approved Textbooks & Curricula Materials	410,333.65	620,005.83	1,030,339.48

4300-Materials & Supplies	417,000.00	626,156.89	1,043,156.89
4400-Noncapitalized Equipment	12,726.63	24,704.63	37,431.26
5100-Subagreements for Services	82,025.34	146,000.78	228,026.12
5200-Travel & Conferences	44,573.22	78,806.20	123,379.42
5300-Dues & Memberships	22,323.84	40,461.33	62,785.17
5400-5450-Insurance	26,455.27	50,339.02	76,794.29
5600-Rentals, Leases, Repairs & Noncap. Improvements	38,976.04	68,077.57	107,053.61
5800-Professional/Consulting & Operating Services	1,279,923.06	2,061,909.25	3,341,832.31
5900-Communications	48,253.24	83,827.44	132,080.68
7438-Debt Service-Principal	0.00	1,002.00	1,002.00
Total 1XXX-7XXX By Sub Objects	7,856,109.78	12,128,052.13	19,984,161.91
NET INCOME	770,265.56	2,137,442.81	2,907,708.37
Fund Balance -Beginning	2,661,513.00	4,145,785.00	6,807,298.00
NET ASSETS ENDING	3,431,778.56	6,283,227.81	9,715,006.37



Excel Academy Charter Schools FY23-24 Unaudited Actuals September 12, 2024





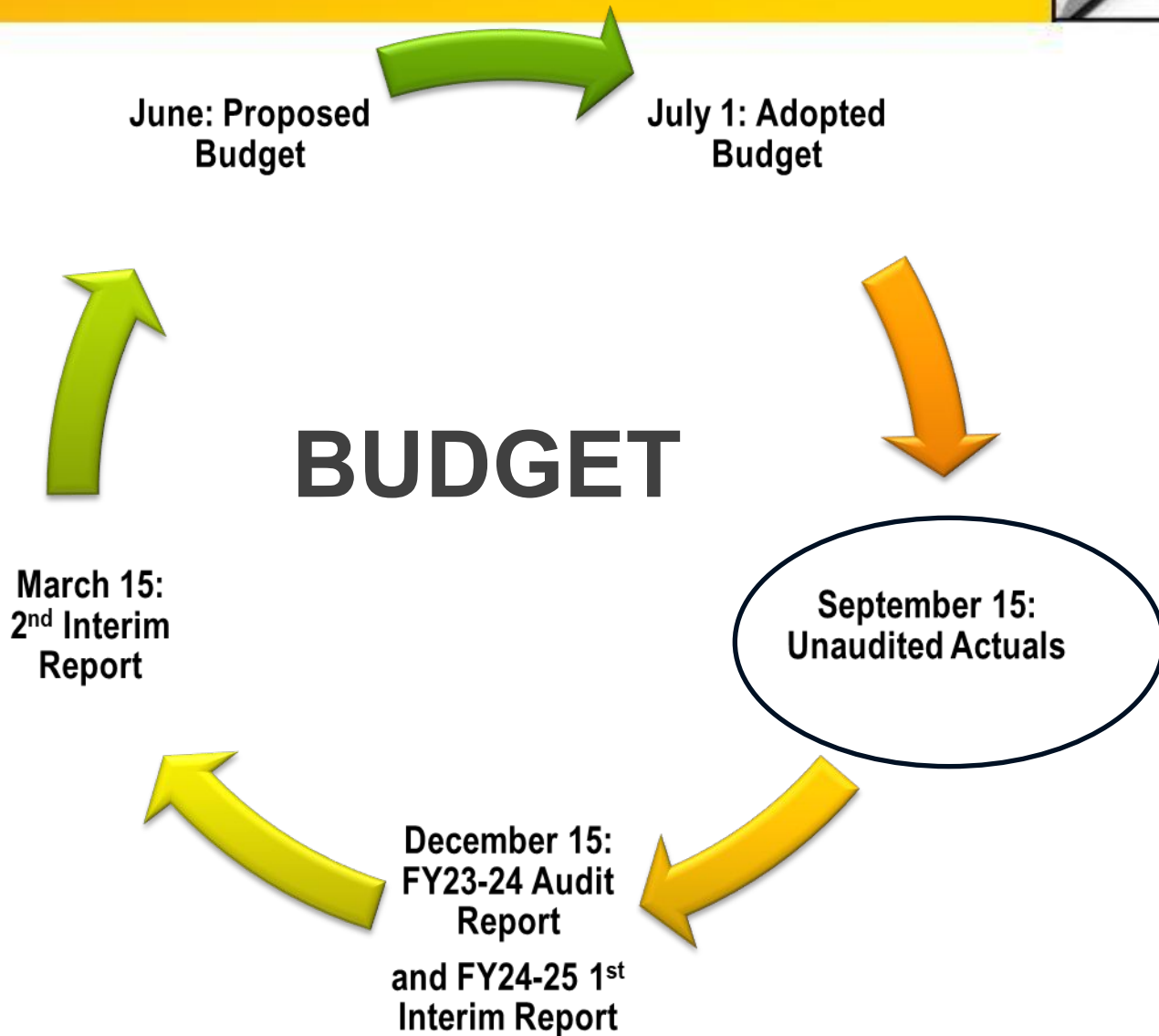
Presentation Overview

1

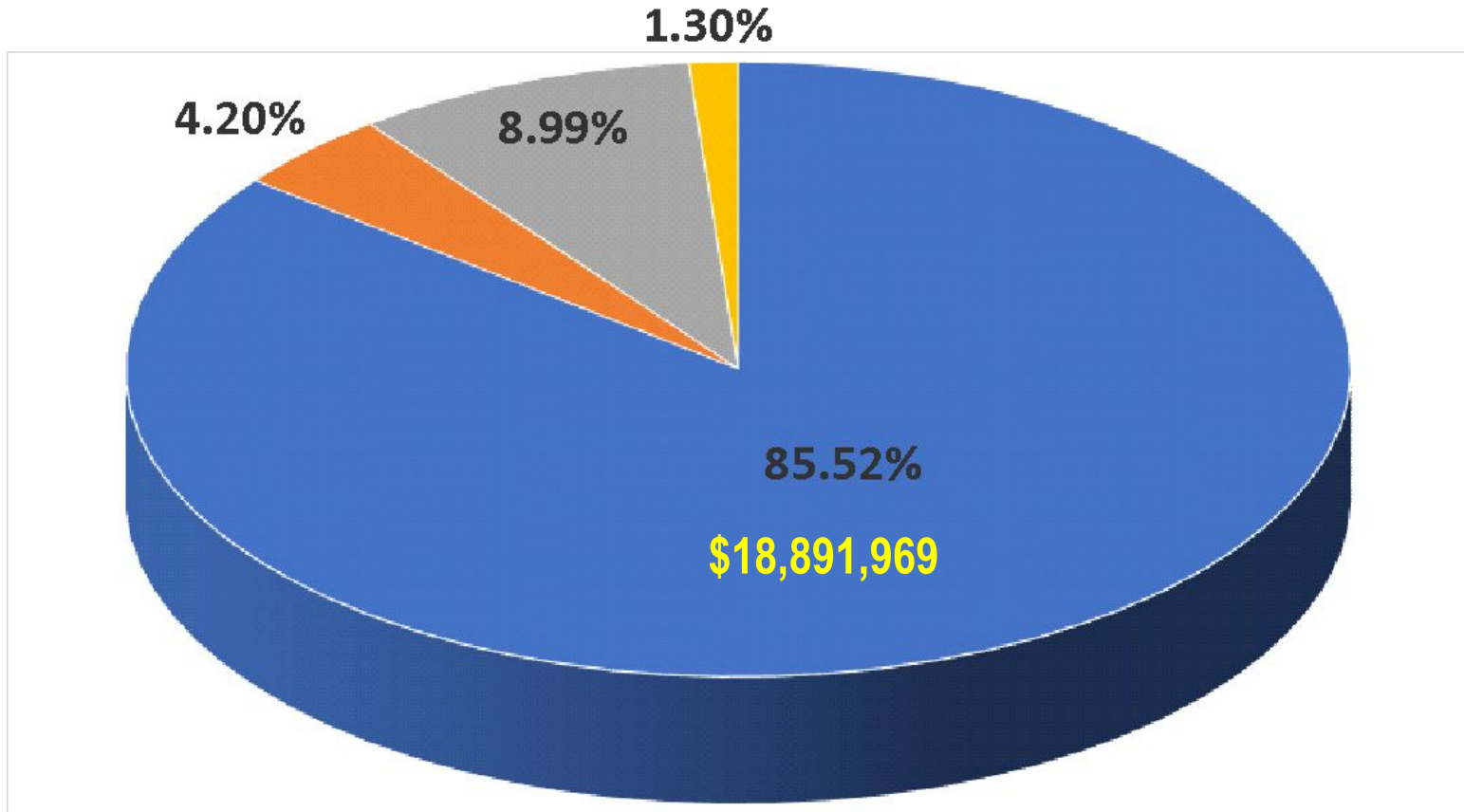
- **Budget Cycle**
- **Operating Revenues**
- **Operating Expenses**
- **FY24 Statement of Activities**
- **Ending Balance Comparison**
- **Summary**



The Budget Cycle



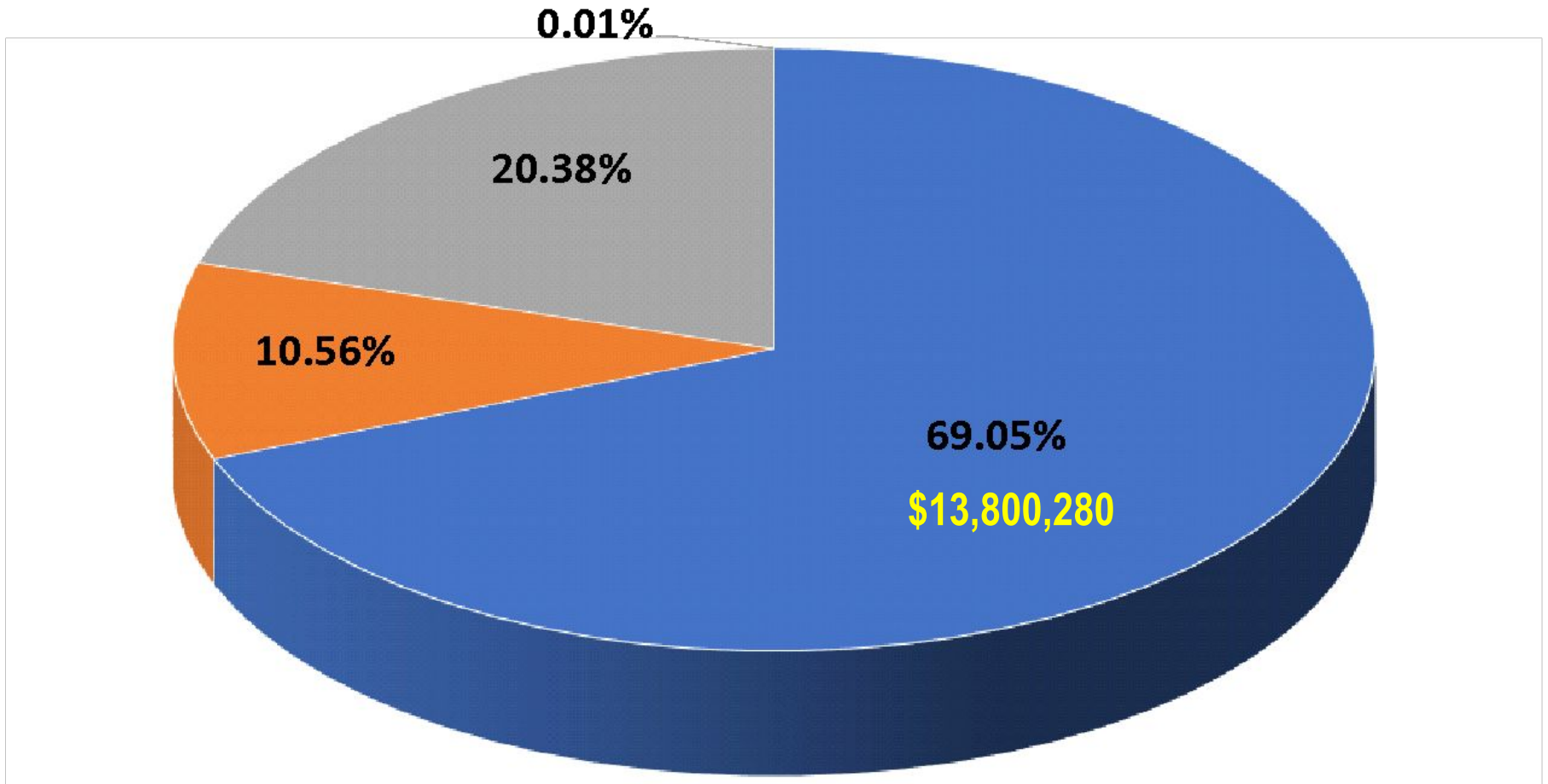
FY24 Operating Revenues - \$22,091,739



LCFF Revenues **Federal Revenues** **State Revenues** **Local Revenues**



FY24 Operating Expenses - \$19,985,254



■ Salaries and Benefits ■ Books and Supplies ■ Services ■ Miscellaneous



FY2023-24 Statement of Activities

	2023-24
Total Revenues	22,891,870
Total Expenditures	19,984,162
Increase in Fund Balance	2,907,708
Beginning Balance	6,807,298
Ending Balance	9,715,006
Adjustments to Ending Fund Balance	
Restricted Carryover Balances	
15% Required for Economic Uncertainties	2,997,624
Unappropriated Fund Balance Above 15%	6,717,382
Ending Balance Percent Of Expenditures	48.61%

Ending Balance Comparison



- **Ending Balance Comparison**

- **Unified School Districts – 23.74%**

- **Elementary School Districts – 25.55%**

- **High School Districts – 22.94%**

- **Excel Academy Charter Schools – 48.61%**





Summary

9

- Ending Balance - \$9,715,006 or 48.61%
- FY24 Average Monthly Revenues - \$1,907,655
- FY24 Average Monthly Expenses - \$1,665,371
- As of June 30, 2024, Cash Balance - **\$10.2 Million**
 - SDCOE - \$2,525,062
 - Chase Bank - \$140,728
 - Certificate of Deposit Chase Bank - \$7,589,694
- **Six Months of Cash**
- FY24 Audit Field Work Complete

Coversheet

Approval of 2024-25 Consolidated Application and Reporting System (CARS)

Section: XII. Business/Financial Services
Item: B. Approval of 2024-25 Consolidated Application and Reporting System (CARS)
Purpose: Vote
Submitted by:
Related Material: CARS Report Helendale.pdf
CARS Report Warner.pdf

BACKGROUND:

Excel Academy Charter School (EACS) submits the Consolidated Application to the California Department of Education (CDE) under the Consolidated Reporting System (CARS). There are two data collections for Consolidated Application each year (winter and spring). The Consolidated Application Spring Data collection is from May 15 through June 30. Data collected in this report includes EACS 2024-25 Application for Funding for Title I, Title II, Title III, and Title IV, Certification of Assurances, Protected Prayer Certification, and LCAP Federal Addendum Certification.

RECOMMENDATION:

It is recommended the Board of Directors approve the 2024-25 Consolidated Application and Reporting System (CARS) for Excel Academy Charter School, Helendale (2073), Warner (2053).

Excel Academy Charter (36 67736 0139576)

Status: Certified
 Saved by: Joe Sorrera
 Date: 6/27/2024 10:17 AM

2024–25 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca24assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Joe Sorrera
Authorized Representative's Signature	
Authorized Representative's Title	Director of Business Services
Authorized Representative's Signature Date	06/27/2024

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Claudio Sorrera
Authorized Representative's Title	Director of Business Services
Authorized Representative's Signature Date	06/27/2024
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

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2024–25 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District	
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter	06/13/2024
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Claudio Sorrera
Authorized Representative's Title	Director of Business Services

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2024–25 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

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2024–25 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2024–25 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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Excel Academy Charter (37 75416 0139386)

Status: Certified
 Saved by: Joe Sorrera
 Date: 6/27/2024 10:09 AM

2024–25 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca24assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Joe Sorrera
Authorized Representative's Signature	
Authorized Representative's Title	Director of Business Services
Authorized Representative's Signature Date	06/27/2024

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Excel Academy Charter (37 75416 0139386)

Status: Certified
 Saved by: Joe Sorrera
 Date: 6/27/2024 10:12 AM

2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

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The authorized representative agrees to the above statement	Yes
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Authorized Representative's Title	Director of Business Services
Authorized Representative's Signature Date	06/27/2024
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2024–25 Application for Funding

CDE Program Contact:

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Local Governing Board Approval

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By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

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2024–25 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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Coversheet

Approval of the Proposition 28 Arts & Music Grant Annual Report

Section: XII. Business/Financial Services
Item: C. Approval of the Proposition 28 Arts & Music Grant Annual Report
Purpose: Vote
Submitted by:
Related Material: AnnualReport (Helendale).pdf
AnnualReport (Warner).pdf
Prop 28 Proposal.docx.pdf

BACKGROUND:

Proposition 28, which established the Arts and Music in Schools—Funding Guarantee and Accountability Act, included an annual reporting requirement for local educational agencies (LEAs). As a condition of receiving funds, an LEA must submit a report approved by its local governing board to the California Department of Education (CDE), and the report must be posted on the LEA's website. Per [Education Code Section 8820 \(g\)\(4\)](#), the report must detail the following:

- The type of arts education programs funded
- The number of full-time equivalent teachers, classified personnel, and teaching aides
- The number of pupils served
- The number of school sites providing arts education programs with Proposition 28 funds

At its March 24, 2024, meeting, the Board of Directors approved implementing the Proposition 28 Art and Music in Schools program for the 2024-25 school year. As a result, no funds were utilized in the fiscal year 2023-24.

RECOMMENDATION:

It is recommended the Board of Directors approve the Proposition 28 Art and Music in Schools Annual Report as presented.

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2023-24

Name: Excel Academy Charter
 CDS Code: 3667736-0139576
 Charter School Number: 2073
 Allocation Year: 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

Excel Academy Charter School will create a comprehensive art program catering to personalized and virtual students within the school. The art teacher will curate a diverse range of art classes that will be available to all students. Personalized students can enroll in weekly art classes facilitated by Excel Teacher Led (ETL) instructors. These classes will be scheduled as part of the student's curriculum. Drbe organized in various school settings, accommodating both online and in-person participation. A dedicated elective art class will be offered every week for virtual students. This class will be mandatory for all virtual students, ensuring they can engage in an art education. Our LEA had no expenditures for the Proposition 28 Arts and Music in Schools Program in 2023-2024. To go to the annual report, click the URL below and go to the "Accountability" banner and Proposition 28.

2. Number of full-time equivalent teachers (certificated).	0.5
3. Number of full-time equivalent personnel (classified).	0.0
4. Number of full-time equivalent teaching aides.	0.0
5. Number of students served.	0
6. Number of school sites providing arts education.	1
Date of Approval by Governing Board/Body	9/12/2024 12:00:00 AM

Annual Report Data URL

<https://excelacademy.education/>

Submission Date 8/27/2024 10:54:44 AM

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2023-24

Name: Excel Academy Charter
 CDS Code: 3775416-0139386
 Charter School Number: 2053
 Allocation Year: 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

Excel Academy Charter School will create a comprehensive art program catering to personalized and virtual students within the school. The art teacher will curate a diverse range of art classes that will be available to all students. Personalized students can enroll in weekly art classes facilitated by Excel Teacher Led (ETL) instructors. These classes will be scheduled as part of the student's curriculum. Drop-in art sessions will also be organized in various school settings, accommodating online and in-person participation. A dedicated elective art class will be offered every week for virtual students. This class will be mandatory for all virtual students, ensuring they can engage in an art education. Our LEA had no expenditures for the Proposition 28 Arts and Music in Schools Program in 2023-2024. To access the report, click the URL below and go to the "Accountability" banner.

2. Number of full-time equivalent teachers (certificated).	1.0
3. Number of full-time equivalent personnel (classified).	0.0
4. Number of full-time equivalent teaching aides.	0.0
5. Number of students served.	0
6. Number of school sites providing arts education.	1
Date of Approval by Governing Board/Body	9/12/2024 12:00:00 AM

Annual Report Data URL
<https://excelacademy.education/>

Submission Date 8/27/2024 10:22:58 AM

PROP. 28 - ARTS & MUSIC

FUNDS PROPOSAL

PREPARED FOR

EXCEL ACADEMY CHARTER SCHOOL BOARD OF DIRECTORS

PREPARED BY

EXCEL ACADEMY CHARTER SCHOOL GENERAL EDUCATION DEPARTMENT



PROPOSAL DETAILS

PROJECT TITLE	Proposition 28 Arts & Music Funds Proposal		
SUBMITTED BY	EACS General Education Department	TOTAL GRANT BUDGET	\$ 229,354 annually (Warner & Helendale combined)
DATE OF PROPOSAL	March 14, 2024	VERSION NO.	1
PROJECTED START DATE	2024-2025 School Year		

TABLE OF CONTENTS

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8.2 REPORTING METHOD + SCHEDULE	9

1. PROJECT OVERVIEW

1.1 OUR OBJECTIVES

The objective is to establish a new and ongoing program at Excel Academy Charter School that will support arts instruction, specifically in the areas of art and music. The arts are a necessary part of a well-rounded education, helping students connect with school, having a positive impact on student attendance and school climate. With these funds, we are providing every student with a creative outlet.

1.2 COST + TIMELINE ESTIMATES

The total grant is budgeted at \$229,354 each school year.

2. NEEDS AND ISSUES

<p>NEED / ISSUE DESCRIPTION</p>	<p>Excel Academy Charter School will create a comprehensive art program that caters to both personalized and virtual students within the school. The art teacher will curate a diverse range of art classes that will be available to all students. Personalized students will have the option to enroll in weekly art classes facilitated by Excel Teacher Led (ETL) instructors. These classes will be scheduled as part of the students' curriculum. Additionally, drop-in art sessions will be organized in various school settings, accommodating both online and in-person participation. For virtual students, a dedicated elective art class will be offered on a weekly basis. This class will be mandatory for all virtual students, ensuring that they have the opportunity to engage in an art education.</p>
--	---

3. GOALS

GOAL DESCRIPTION	KEY BENEFITS
<p>1) Hire a full time art teacher to teach the personalized and virtual students</p>	<p>Teach Personalized Classes Grades 6-12 6-8 - Elective Art class on the ETL schedule 9-12 - ETL Integrated Visual and Performing Arts 10-credit class to meet the A-G "F" VAPA category and the VAPA graduation requirement</p> <p>Grades K-5 (Virtual and Elementary Personalized Paths) Create a <i>Meet the Masters</i>, or a similar program, to captivate the younger audience</p>
<p>2) Hire a full time (possibly part time depending on number of offered classes) music teacher to teach the personalized and virtual students</p>	<p>Teach a middle school/high school music appreciation class Foster an appreciation for varying music genres, compositions, and composers through exposure and education</p> <p>Teach introductory general music classes to various age groups K-8 Teach basic music theory: notation, rhythm, pitch, dynamics, etc, Foster an appreciation for varying music genres, compositions, and composers through exposure and education.</p>

4. SCOPE OF WORK

The Art and Music teachers' weekly responsibilities will include but not be limited to:

Creating and developing lessons plans which adhere to state standards

Delivering weekly, live, and online art & music classes

Providing constructive feedback to students weekly

Recording daily attendance

Grading weekly student assignments

Communicating with virtual teachers and Teachers of Record to share student progress

Communicating with parents regarding any student concerns

Providing a variety of differentiated strategies to support all learners

Sharing end-of-semester grade reports with virtual teachers and Teachers of Record

Developing and designing a junior high elective art and/or music wheel

Developing in-person art and music community opportunities

5. DELIVERABLES

DESCRIPTION	NOTES
Showcase monthly art and music projects	
Showcase the relationship between art/music and "real world" opportunities	
Share College and Career post-grad art and music options	

6. TIMELINE / MILESTONES

<p>March - Advertise the job descriptions and begin the hiring process for full time art and music teachers</p> <p>April /May - Interview and hiring process</p> <p>June/ July - Begin contract and program planning and implementation for the 24-25 school year</p> <p>August - New Teacher training process with each respective program administrator</p>

7. STAFFING RESOURCES

<p>Overview ...</p> <p>Virtual curriculum for all virtual classes</p> <p>Middle and High School curriculum for Excel Teacher Led classes</p> <p>Teacher art and music supplies for demonstrations</p> <p>Art & music supply lists</p>

JOB TITLE	REQUIREMENTS (Credential)	FTE
Virtual Art Teacher	Single Subject Art Credential / Multiple Subject Credential	1
Virtual Music Teacher	Single Subject Music Credential/ Multiple Subjects	.5

8. MEASUREMENTS OF SUCCESS

8.1 PROGRESS EVALUATION METHODS

Surveys - Student interest, participation and progress, etc.

Student work samples

Teacher feedback

Evaluation of teachers by the Education Department

Administrative formal new-teacher observation process

8.2 REPORTING METHOD + SCHEDULE

Teacher mid-year and end of the year performance reviews and observations

Evaluate the progress of the program and address potential improvements for the 25-26 school year

Coversheet

Approval of Proposal to Open a Checking Account for Associated Student Body (ASB)

Section: XII. Business/Financial Services
Item: D. Approval of Proposal to Open a Checking Account for Associated Student Body (ASB)
Purpose: Vote
Submitted by:

BACKGROUND:

Excel Academy Charter Schools currently needs an Associated Student Body account. This item proposes establishing a checking account dedicated to the Associated Student Body (ASB) at our school. This initiative aims to enhance the financial management of student-led fundraising activities and ensure that the funds raised are effectively utilized to support our students' co-curricular endeavors.

Financial Oversight: The ASB advisor will work closely with the Director of Business Services Director or his or her designee to ensure that all transactions are recorded accurately. Monthly financial statements will be reviewed and presented to the school administration, providing complete transparency and accountability.

Fundraising and Expenditure Guidelines: We will develop clear guidelines for fundraising activities and the appropriate use of funds. These guidelines will be aligned with the school's policies and the Board's expectations, ensuring that all activities support the educational and co-curricular goals of the school.

RECOMMENDATION:

It is recommended that the Board of Directors approve the opening of an ASB bank account at Chase Bank, as outlined in the proposal.

Coversheet

Approval of Executive Director/CEO Strategic Plan for 2024-2025

Section: XIII. Personnel Services
Item: A. Approval of Executive Director/CEO Strategic Plan for 2024-2025
Purpose: Vote
Submitted by:
Related Material: 2024-2025 Executive DirectorCEO Strategic plan (2).pdf



EXCEL ACADEMY CHARTER SCHOOL

*2024-2025 Executive Director's
Strategic Plan*

Heidi Gasca
Executive Director/CEO

Mission & Vision



Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

At Excel Academy, we are all about CHOICE:



This Strategic Plan is built on the four identified school goals and reflects the standards, elements and goals outlined in the following documents: CPSELs, WASC, SPSA and the LCAP.

Sustainable Growth



Retention



Quality Programs



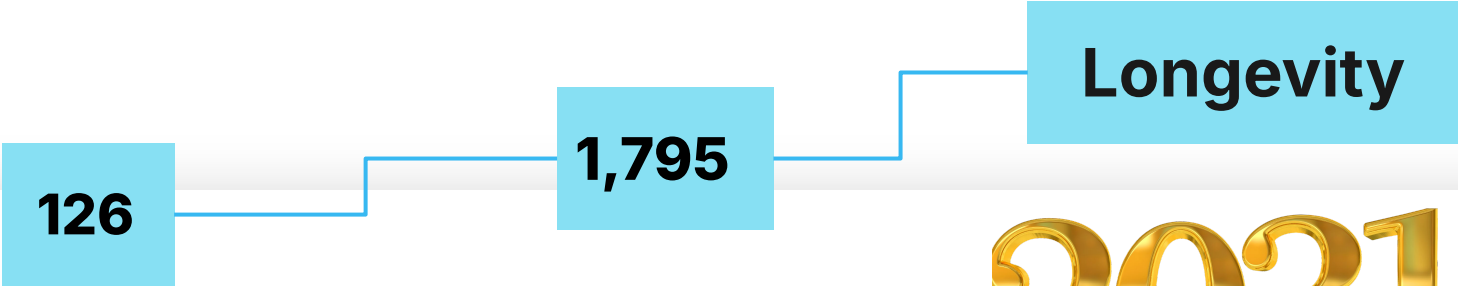
Professional Development



Priority/GOAL 1: Sustainable Growth



Sustainable growth through strategic planning and optimizing resources in relationship to our budget. New student recruitment initiatives through community outreach, relationship building, community providers, demographic research and marketing through diverse mixed media.



Staff Members

- 69 Teachers of Record
- 16 Special Education Teachers & Specialists
- 16 Classified Support Staff
- 8 Leadership Staff Members
- 7 Executive Team Members
- 4 Counselors
- 4 ETL Teachers
- 1 Music Teacher
- 1 Art Teacher

Students

- 1,146 Elementary Students
- 649 Secondary Students

2031

Seven year renewal for both Charters: 2024-2031



Six-year accreditation status through June 30, 2029 with a mid-cycle visit during the 2025-2026 school year.

34% increase in applications from August 2023 to August 2024

Staff Retention Rate

2022-23	2023-24
91%	92%



Financial Stability

Multi-Year Projections

	2024-25	2025-26	2026-27
Total Revenues	23,953,509	24,160,342	24,401,945
Total Expenditures	23,882,915	23,970,870	24,059,705
Projected Increase in Fund Balance	70,594	189,472	342,239
Projected Beginning Balance	8,148,214	8,218,808	8,408,280
Projected Ending Balance	8,218,808	8,408,280	8,750,519
Adjustments to Ending Fund Balance			
Restricted Carryover Balances			
15% Required for Economic Uncertainties	3,582,437	3,595,630	3,608,955
Unappropriated Fund Balance Above 15%	4,636,371	4,812,650	5,141,564
Ending Balance Percent Of Expenditures	34.41%	35.07%	36.37%

Community Opportunities

EXCLUSIVE

EXCEL EVENTS

WHAT: FREE THEMED EVENTS FOR THE EXCEL COMMUNITY

WHEN: MONTHLY

WHO: ALL EACS STUDENTS

WHERE: EVENTS OCCUR ACROSS NINE REGIONS IN SOCIAL

RECEIVE AN EACS COLLECTOR'S PIN AT EACH EVENT!

EXCEL ACADEMY

Science Fair

SPRING

ALL STUDENTS IN GRADES K-8 ARE INVITED TO PARTICIPATE AS PRESENTERS.

ZOOM WEEK

Open for TK-12 students

Lessons taught by Excel Academy Teachers

SPELLING BEE

WHO CAN COMPETE?

All K-8 Students
One Bee: K-2
Two Bee: 3-5
Three Bee: 6-8

SPRING SEMESTER

Teen Talk

Wednesdays

- Grades 7th-8th at 10:45A
- Grades 9th-12th at 11:20A

Talk with a counselor and peers for your mental health and well-being

Lead via Zoom by the EACS counseling team

EXCEL ACADEMY

Excel Book Club

Grades 1st-2nd & Grades 3rd-5th

Book Club meets every Friday
Grade 1-2: 10:30-11:15
Grades 3-5: 1:00-2:00pm

High School

Catalina Island Trip

2 Nights 3 Days

March 1-3, 2024

\$355.00 / Student

9-12 Grade Students

INSTRUCTIONAL FUNDS CAN BE USED!

Includes:

- Boat Ride
- Meals
- Lodging
- Snorkeling
- Hiking
- Science Labs
- And More!

EXCEL ACADEMY

GATE PROGRAM

Open to all 3rd-8th Grades

Events held throughout the school year

EXCEL ACADEMY

Field Trips

All ages, All regions

San Diego SAFARI PARK
Tuesday, April 4

Julian Mining Company
Come experience the history of mining the Gold Rush!

EXCEL ACADEMY

OUTDOOR CLASSROOM

MONTHLY HANDS ON LESSONS & ACTIVITIES

GEARED TOWARDS STUDENTS IN TK-6TH GRADE

Priority/GOAL 2: Retention

Sustainably retaining students through high academic expectations, intervention, innovation, quality programs and collaboration. Staff retention through improvements and initiatives that increase positive culture, oversight, accountability, professional development and support.

Student Retention



Bi-monthly pulse checks via text, gathered and analyzed by AI:

Your Possip report is ready! You received 188 responses this week.

Respondents shared [praise](#) for:

- *Kind and responsive teachers and administrators*
- *Engaging in school events and field trips*
- *The flexible curriculum that gives students more autonomy*

Respondents shared the following [feedback, questions, or needs](#):

- *School funding feedback and disbursement suggestions*
- *Comments on i-Ready testing and the alternative testing process*
- *Requests for more local school vendors*
- *Suggestions for extracurricular activities like debate, theater, and tennis*
- *Ideas for family engagement opportunities to strengthen the school community*
- *Suggestions for change in communication to include calendars of all events and reminder emails*
- *Comments about the curriculum being strict and more field trip opportunities*
- *Questions about TOR for the next school year*

Highlight Quotes:

"I have loved the philosophy of allowing students to flourish in life long learning and developing a growth mindset. I appreciate the autonomy to pick curriculum that with meet my students where they are at academically. And communication has been fantastic this year with the weekly emails."

Feedback:

"Would love to see more physically education classes offered "

Student Support

2023-2024 Intervention Results

63%

Of students in
intervention classes grew
1 grade level or more
from Fall to Spring

25%

Of WIN Math and WIN
Reading students met
grade level proficiency
by Spring

Special Education Offerings

- Variety of services and supports across the entire continuum of student disability needs
- Internal services for SAI, OT, Speech, and Counseling
- 22 independent SAI groups (7-9 students/group)
- Mod-Severe groups for Elementary & Secondary
- Speech Improvement Group
- Social Communication Group for High School students

Special Education Data Highlights

☀️ 34% of students met or exceeded grade level standards.

☀️ 8% increase in students who met or exceeded grade level standards in math

Priority/GOAL 3: Quality Programs

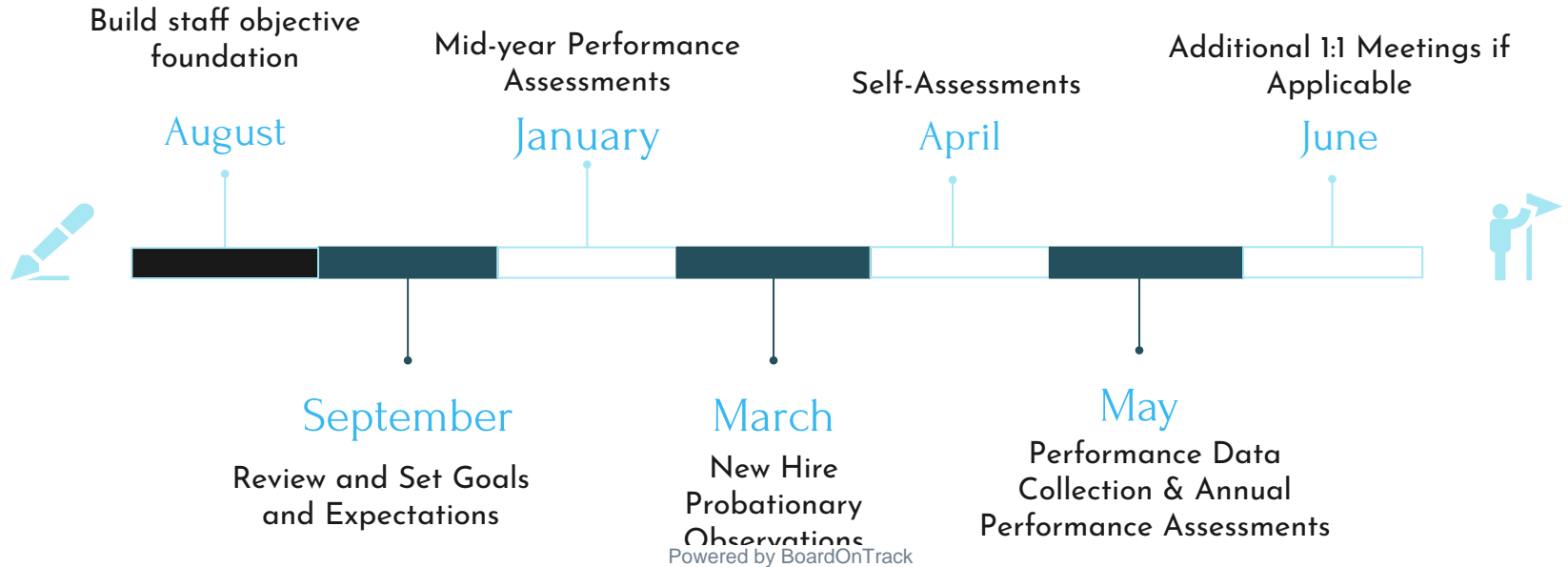
Offer students innovative personalized programs that offer flexibility, and independent learning. Empower individual teams to deliver diverse programs and pathways developed from data analysis of assessment and academic portfolios built on integrity, accountability and compliance.

Staff Sustainability

TIMELINE

8/12 months include touch points to:

- Gather data & document
- Communicate Expectations
- Implement Solutions
- Train
- Make informed decisions














Staff: New Initiatives

Excel Academy believes in the wellbeing of all staff members and strives to ensure that their professional goals, mental & physical health, and learning needs are met.

- Classified Teacher Credential Program(s)
- Wellness Initiative
- Increasing professional development opportunities
- Lowering roster counts of Secondary Teachers so that they can more effectively service their students as they maneuver through high school
- Health Spending and Reimbursement Accounts
- Dependent care savings Accounts
- 457b plans for Classified Staff - EACS matching up to 7%

California Dashboard Status

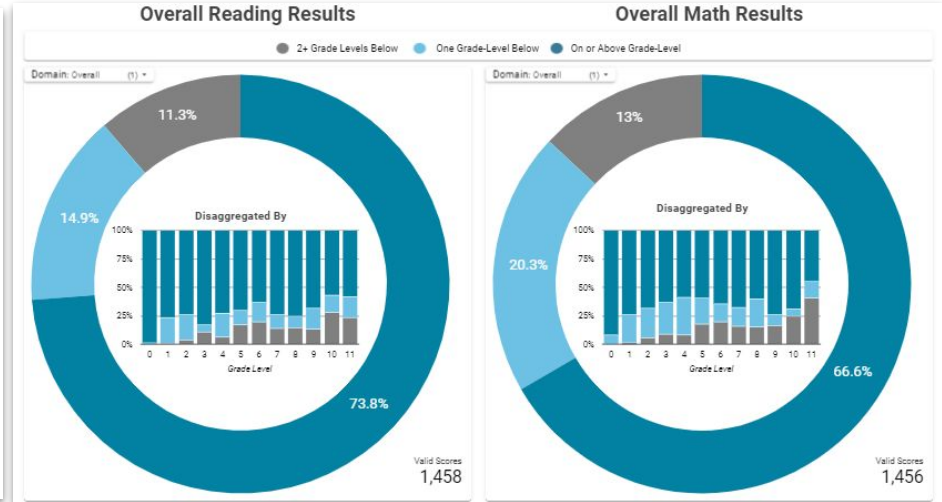
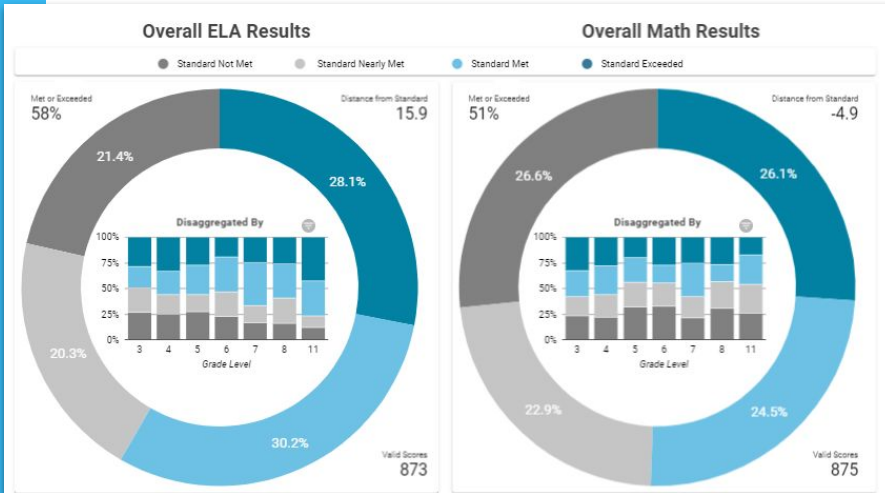
School	Chronic Absenteeism	Suspension Rate	College & Career Readiness	Graduation Rate	English Language Arts	Mathematics
Excel Academy - Warner	Very Low  Blue	Very Low  Blue	31.8%	Very High  Blue	High  Green	High  Green
Excel Academy - Helendale	Low  Green	Very Low  Blue	Not enough grads to warrant a score	Not enough grads to warrant a score	High  Green	High  Green



Academic Data Analysis

State Assessment Data

Local Assessment Data





Parent Education: New Initiatives

Excel Academy strives for parents to not only be at ease at the start of the school year, but to be equipped with the resources and knowledge they need to successfully support their child's education.

- EagleTube - Excel's new Youtube Channel that delivers monthly on-demand videos for parent engagement and education
- MagicSchool - Artificial Intelligence resources for parents as home educators
- Parent Academy Online - Workshops for parents at the start of the school year to equip them with the knowledge and tools needed to succeed for the year
- Two in-person Parent PowerUps to be hosted - these events host workshops for parents to give them further skills in their role as a parent educator





Student Empowerment: New Initiatives

Excel Academy strives to improve our program and offerings to continue to educate parents and strengthen the learning opportunities for students.

- Art & Music Teachers via Prop 28 funds
- Writing Benchmarks
- Educational Memberships now offered to students to provide more opportunities for hands on learning experiences
- Curriculum Collages for each grade level in both Science and Social Studies
- Grade Level Homerooms
- Expanding ETL class options
- A.C.E.: Academics for College & Career Education

Priority/GOAL 4: Professional Development



Growing, enhancing and developing skills in our staff. Defining and demonstrating roles and responsibilities, identifying strengths and weaknesses through a growth mindset evaluation platform. Providing methods of support including training and access to materials to enhance performance. Emphasizing how teamwork and using individual strengths contribute to success.

Human Resources

The 5 C's of Documentation

Clear

Concise

Correct

Complete

Communication

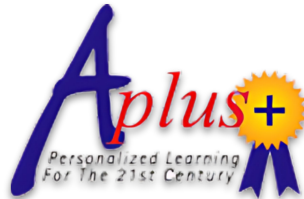
Excel Academy's Human Resources team has worked hard to develop a thorough performance evaluation, tracking, coaching, and discipline process for all leadership staff. This includes timelines, assessments, the performance improvement process, and more.



Professional Development Associations



California
Charter Schools
Association



An Employee-Owned Company

Multi-Year Goals

Improve participation and class offerings in live instruction in ELA and Math.

Increase group class offerings for Special Education.

Expand the gifted and talented program into course offerings

Increase participation and number of completers in Career and Technical Education offerings

Increase parent education offerings across a variety of platforms; in person and virtually

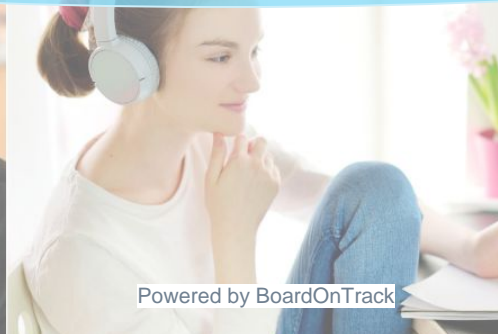
Expand Community Outreach and connection through POSSIP recommendations





THANK YOU!

*Excel Academy...
where we instill a love for learning
in each individual student.*



Coversheet

Approval of ClassPass for Excel Academy Charter School Staff

Section: XIII. Personnel Services
Item: B. Approval of ClassPass for Excel Academy Charter School Staff
Purpose: Vote
Submitted by:
Related Material: Excel Academy Charter School x Classpass Agreement.pdf
Excel Academy Charter School Health & Wellness (2).pdf

BACKGROUND:

ClassPass is an extension of Excel Academy Charters Schools health and wellness offering. ClassPass will give Excel staff access to health and wellness resources such as yoga, pilates, gym, medication, sauna and infrared therapies among others. ClassPass is a flexible mobile application that allows employees to access participating health and wellness facilities all over the globe.



CORPORATE WELLNESS PROGRAM ORDER FORM

CORPORATE PARTNER DETAILS

Excel Academy Charter School
 1 Technology Drive
 Suite i-811, Irvine, CA, 92618, US

Contact: Megan Anderson
E-mail: manderson@excelacademy.education

Bill to:
Legal Entity Name: Excel Academy Charter School

Billing Address: 1 Technology Dr, Suite i-811;
 Irvine-CA, 92618

Billing contact: Nicole Tanner
E-mail: ntanner@excelacademy.education
VAT/Tax ID: 47-4121751

INITIAL PROGRAM TERM

Start Date	September 2, 2024
End Date	September 2, 2025

PROGRAM FEES (if applicable)

Corporate Partner Fee Category	Price
Global Program Fee (Monthly)	\$180.00 USD

PARTICIPANT PLAN OFFERINGS

Participant Plan	Region	Subsidy billed to Corporate Partner
11 Credit Plan (includes 10 % additional credits)	United States	\$24.00 USD / Month
25 Credit Plan (includes 10 % additional credits)	United States	\$24.00 USD / Month
42 Credit Plan (includes 10 % additional credits)	United States	\$24.00 USD / Month
88 Credit Plan (includes 10 % additional credits)	United States	\$24.00 USD / Month

CONFIDENTIAL

Participants select an individual membership plan and will pay ClassPass the listed rates on the Partner’s landing page to purchase credits under the Program.

ADDITIONAL TERMS

This Order Form is governed by the ClassPass Corporate Program Terms and Conditions found at <https://classpass.com/corporate-wellness/program-agreement/terms> (the “**Terms**”) (the Terms and the Order Form, collectively, the “**Agreement**”). The Program described in this Order Form is provided under and subject to the Terms, except as expressly modified by this Order Form. Capitalized terms used but not defined in this Order Form shall have the meanings ascribed to them in the Terms.

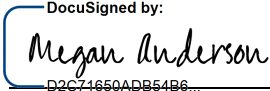
Prices are listed in the applicable currency and exclude any applicable taxes.

All payment obligations under this Agreement are non-cancelable and all fees paid are non-refundable.

This Order Form supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to the services set forth herein, including, but not limited to, any prior Order Forms executed between the Parties.


By signing below, you are acknowledging that you have read and accepted the Agreement and you are an authorized representative of the Corporate Partner.

ACCEPTED:

Signature: 
Name: Megan Anderson
Title: Director of Human Resources
Date: 8/19/2024

ACCEPTED:

ClassPass, LLC

Signature: 
Name: Cate Donovan
Title: Sr. Director, Corporate Sales
Date: 8/19/2024

CONFIDENTIAL

Order: 006PA000008N9E5YAK

CONFIDENTIAL

Let yourself be moved.



— Excel Academy Charter School Health & Wellness Program - Class Pass

Class Pass

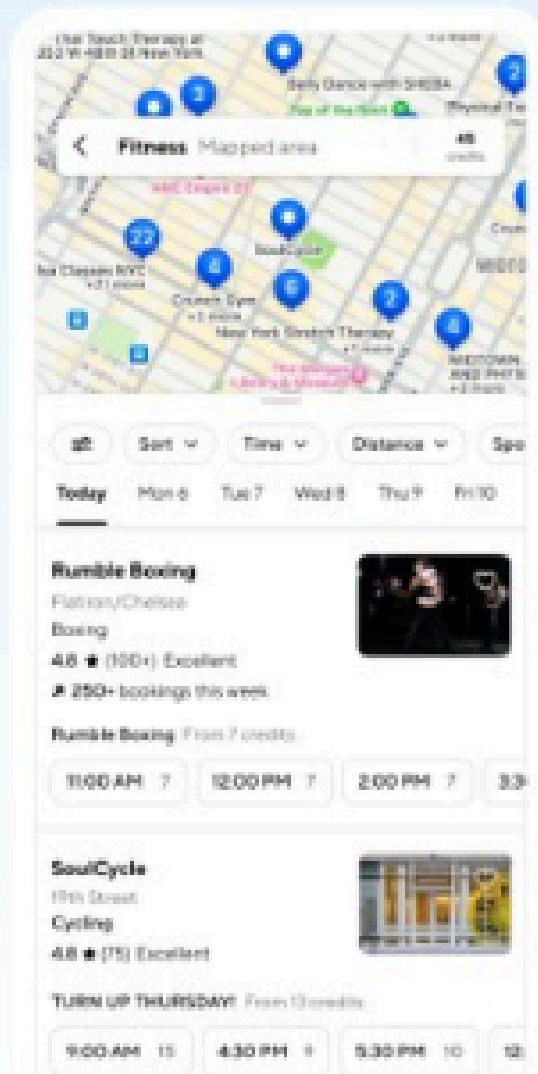
Class Pass is an employer offered Health and Welfare benefit that allows employees access to multiple participating health and wellness establishments of their choice. Using a unit or credit system class pass assigns units to activities based on time of class and popularity. Staff can gain access to health and wellness activities such as yoga, pilates, gym memberships, sauna, infra red & hyperbaric therapies, meditation among many more. Class Pass offers a variety of activities and therapies for staff at all ability and skill level



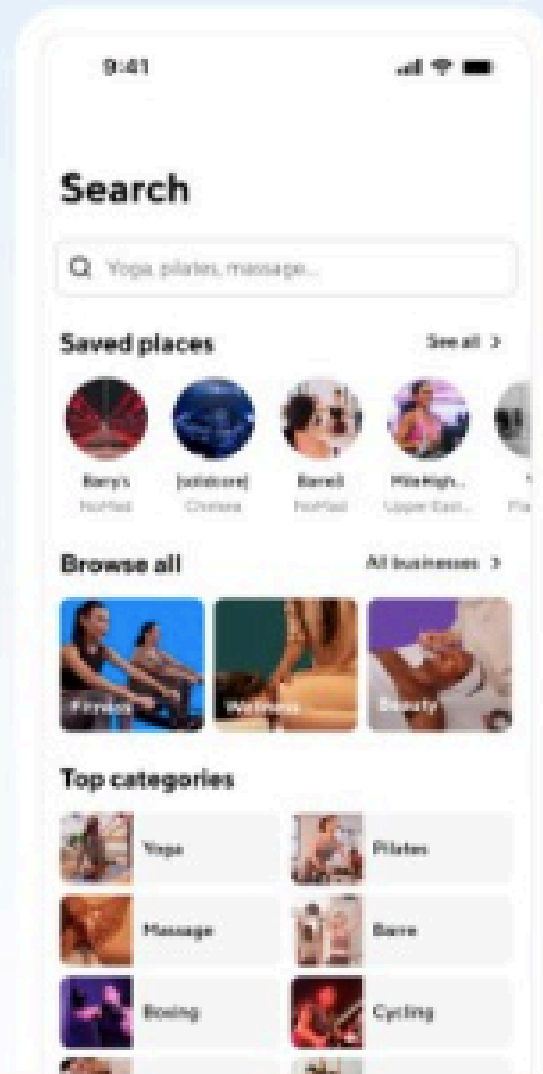
ClassPass is a monthly fitness and wellness membership

Employees can access thousands of fitness studios, gyms, salons and spas in one place.

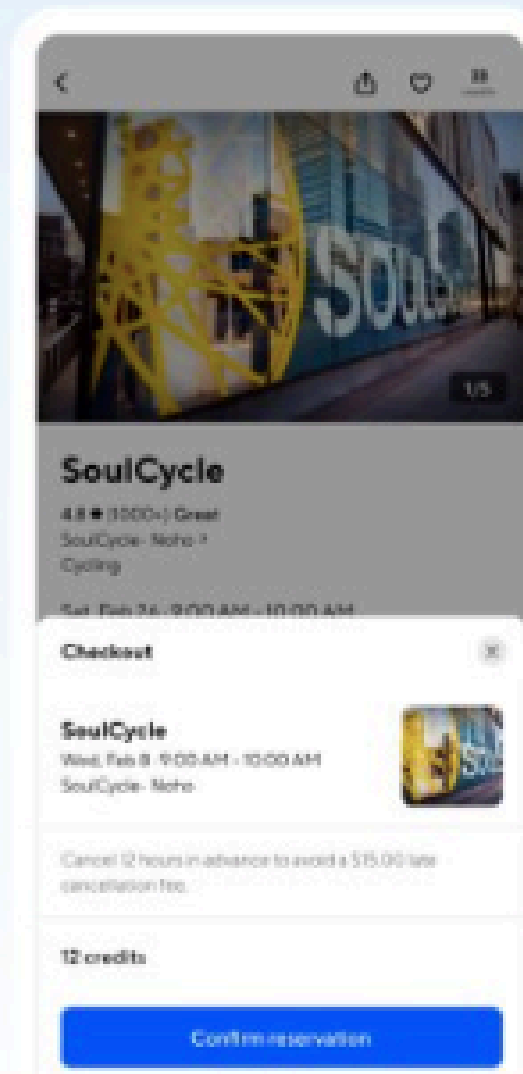
Explore business near you and around the world



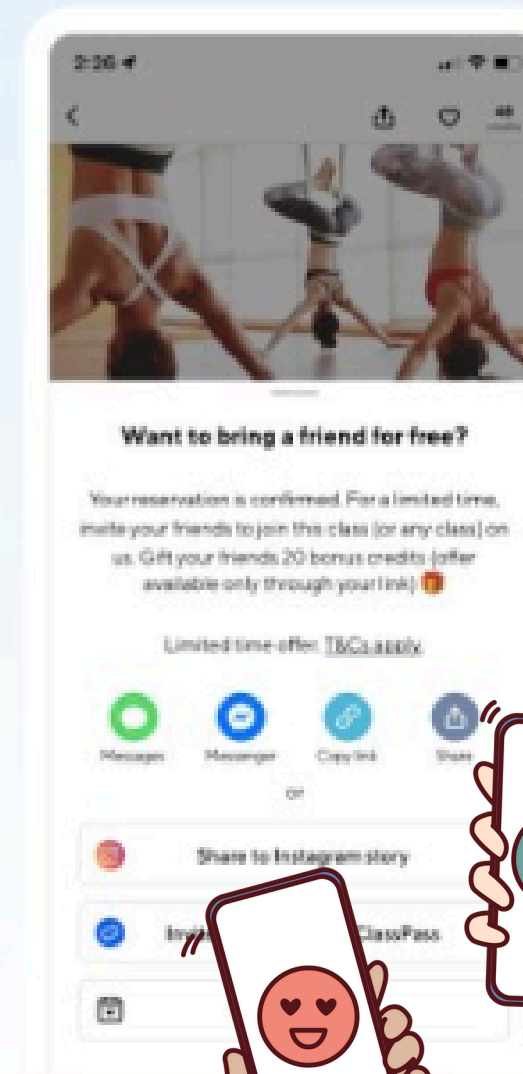
Search by activity



Book classes & appointments with credits



Invite coworkers and friends to class



How it works



Offerings

Enable employees to take care of their physical & mental health however they choose

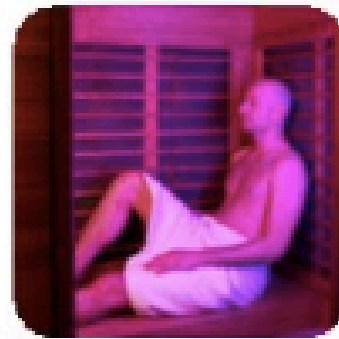
Employees can mix and match thousands of fitness classes, wellness appointments and our library of 4,000 on-demand workouts to build a routine that works for their lifestyle.

[Browse all classes & appointments](#)



Fitness

- Spin
- HIIT
- Boxing
- Yoga
- Barre
- Pilates
- Bootcamp
- Martial arts
- Gym time
- ClassPass on-demand library



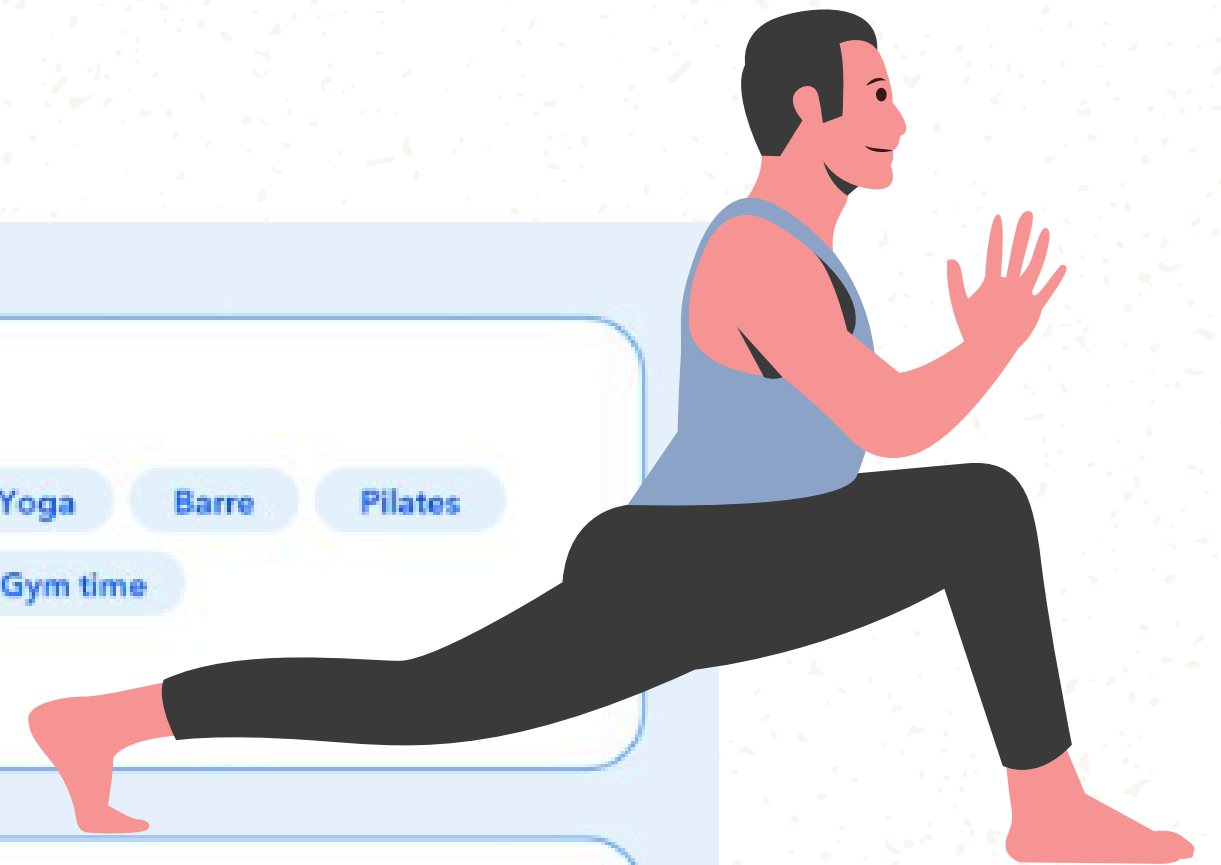
Wellness

- Massage
- Acupuncture
- Cryotherapy
- Meditation
- Sports recovery
- Cupping
- Sauna



Beauty





- Facial
- Manicure
- Pedicure
- Brows
- Lashes
- Haircuts
- Hair removal

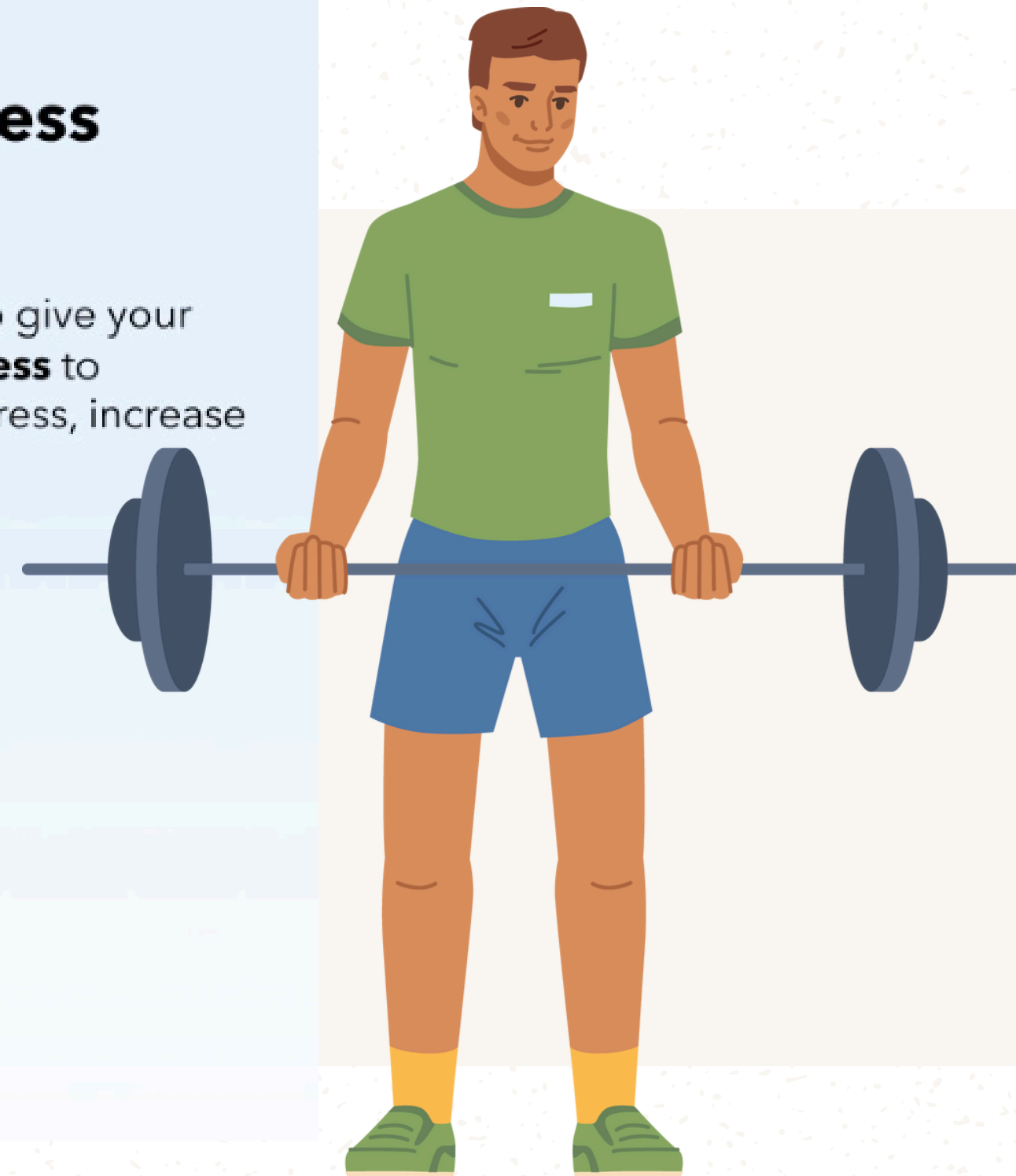
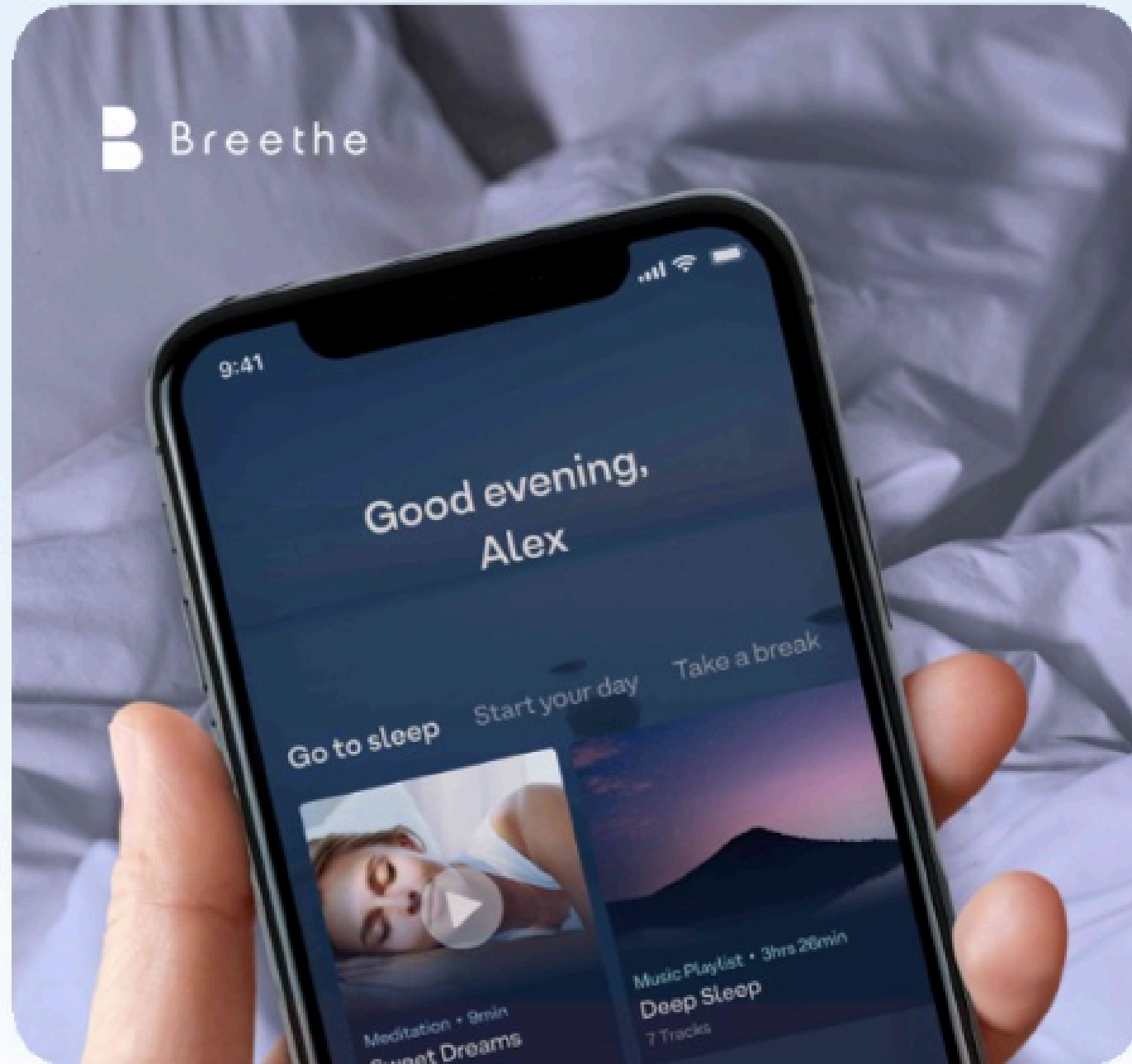


Not just physical health

Employees get access to Breethe

We've teamed up with Breethe to give your employees **one year of free access** to resources that will help reduce stress, increase sleep quality and more.

-  Guided meditations
-  Hypnotherapy sessions
-  White noise
-  Music



What class pass can offer to you.



Anxiety relief

Services such as massage and meditation



Flexible time

Access classes at anytime to fit into a busy schedule



Reduce stress

Sauna and Chrio therapies



Life balancing

Yoga and Pilates



Health tips

Wellness Centers

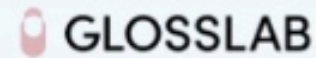


Health report

Online - mobile application to track your progress

Participating

Employees get unrestricted access to thousands of top-rated gyms, fitness studios, salons and spas...



How Credits Work



6-credit plan
Eddie · Austin

Eddie usually books a mental reset & gym session once a week. During a busy month, he rolls his credits over.

Gym Time **x3** **3 credits**
1 credit each

Meditation **3 credits**



25-credit plan
Kate · Amsterdam

Kate recently found out she's pregnant and uses ClassPass once or twice a week to stay active.

Prenatal Yoga **x2** **8 credits**
4 credits each

Full Body Pilates **10 credits**

Meditation **4 credits**

Barre **3 credits**



80-credit plan
Mel · New York

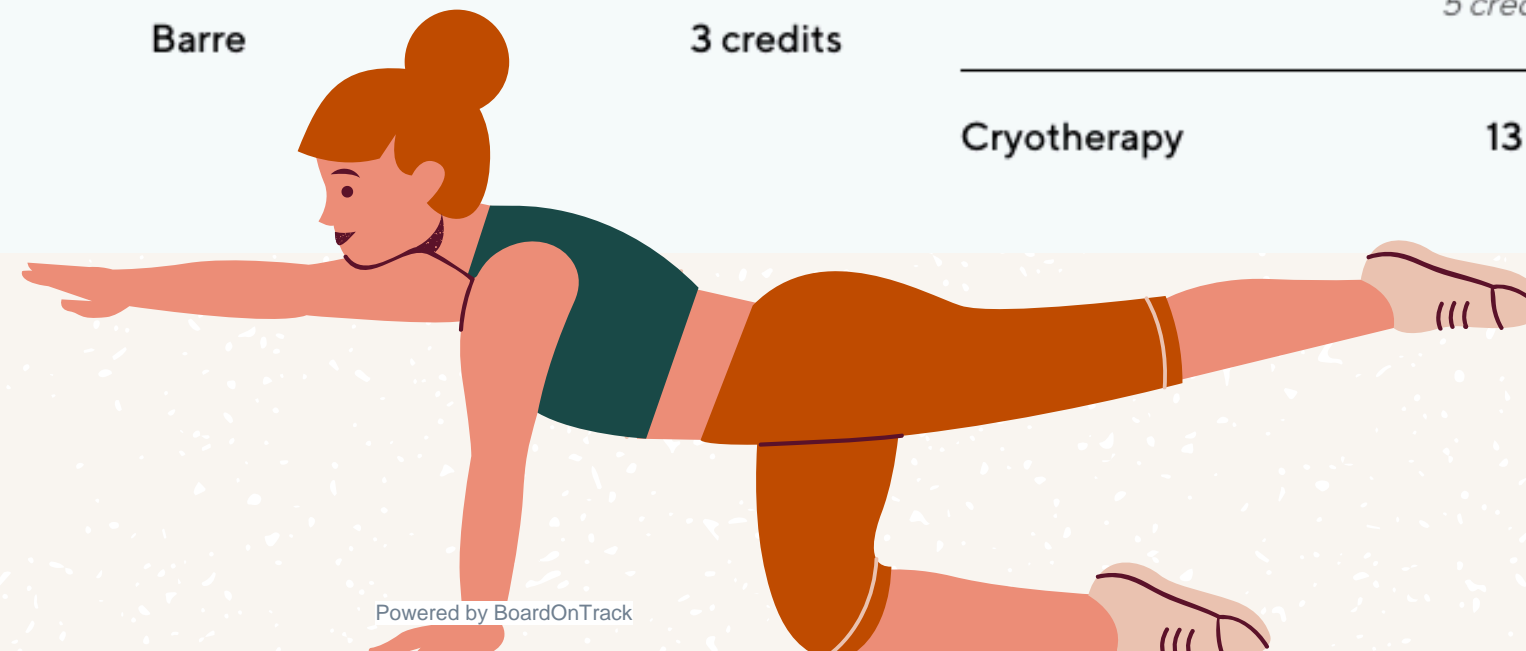
Mel uses ClassPass to book her favorite workouts on repeat & keep up a fitness routine.

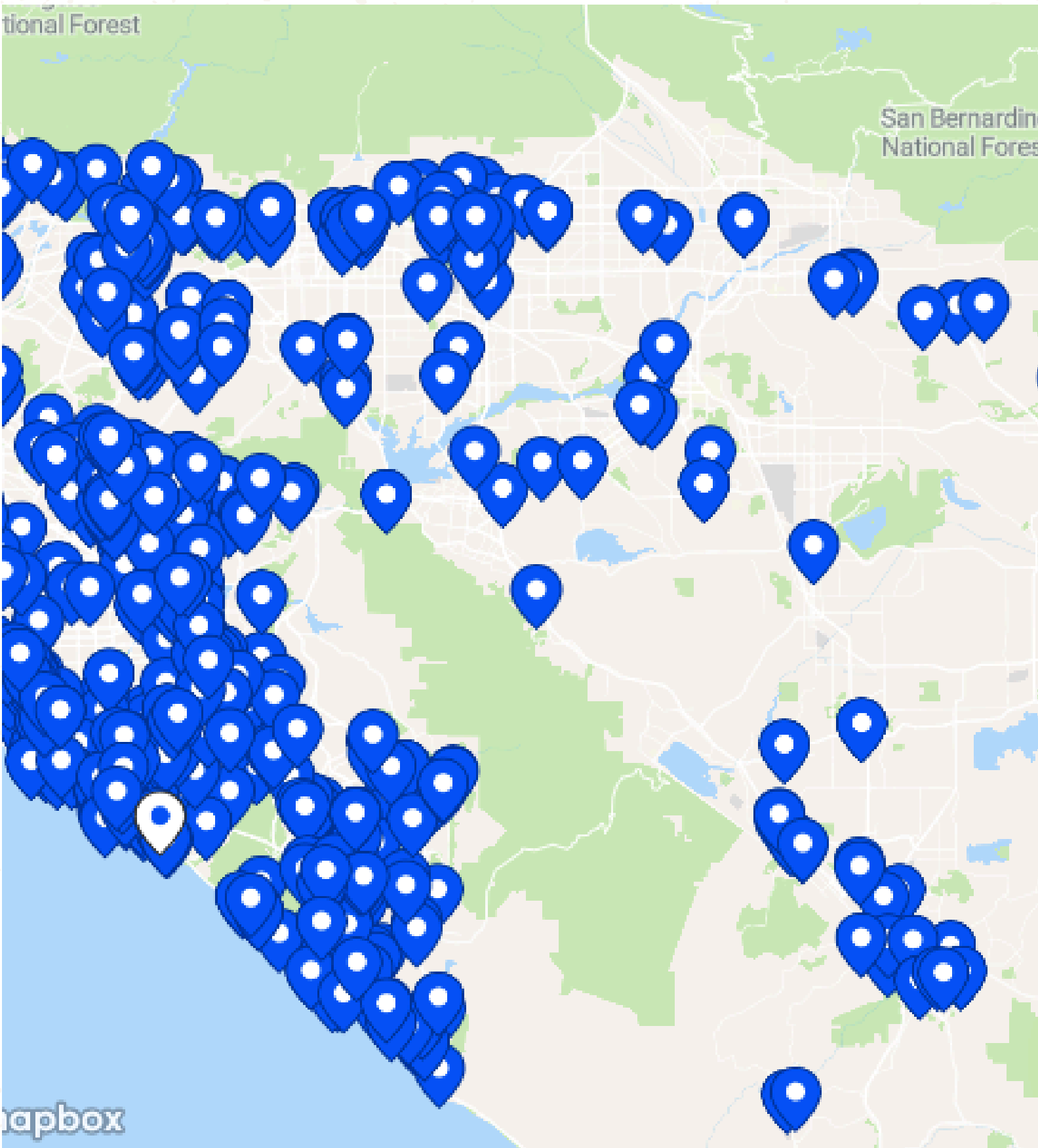
Strength Training **x2** **16 credits**
8 credits each

Hot Yoga **x3** **21 credits**
7 credits each

Cycling **x6** **30 credits**
5 credits each

Cryotherapy **13 credits**





The focus on strength, balance & flexibility.

11
Units Per Month
ER Contribution

50%
Off EE Buy Up
Packages

K's
Participating
Establishments

...and can use their ClassPass membership around the globe

ClassPass is available in thousands of cities worldwide, meaning you're able to offer your employees the same great benefit wherever they are.



NORTH AMERICA
United States
Canada

SOUTH AMERICA
Brazil
Chile

EUROPE
Austria
Denmark

Finland
France
Germany

Ireland
Netherlands
Norway

Portugal
Spain
Sweden

Switzerland
United Kingdom
Belgium [classpass.com](#)

MIDDLE EAST
UAE

ASIA/PACIFIC
China
Australia

Hong Kong
India
Indonesia

Malaysia
New Zealand
Philippines

Singapore
Japan

