



Excel Academy (CA)

Regular Meeting of the Board of Directors

Published on February 2, 2024 at 4:00 PM PST

Date and Time

Thursday February 8, 2024 at 11:30 AM PST

Location

Excel Academy Charter School
|
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

1160 Cuyamaca Avenue
Chula Vista, CA 91911

Zoom Meeting Information:

Dial In: +1 669 444 9171

Meeting ID: 871 4325 3555

URL: <https://us06web.zoom.us/j/87143253555>

MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:30 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
II. Pledge of Allegiance			
III. Approve/Adopt Agenda			11:32 AM
A. Agenda	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of February 8, 2024.			

	Purpose	Presenter	Time
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

IV. Approve Minutes11:33 AM

A. Approve Minutes	Approve Minutes	Board President	1 m
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Minutes of the Regular Board Meeting that was held on January 11, 2024.

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado
Moved by _____
Seconded by _____
Ayes _____
Nays _____
Absent _____

Approve minutes for Regular Meeting of the Board of Directors on January 11, 2024

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports11:34 AM

	Purpose	Presenter	Time
A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO	Discuss	Heidi Gasca	3 m
B. Admin Summit Recap - Presented by Lauren Hansen, Senior Communications Coordinator	Discuss	Lauren Hansen	4 m
C. Special Education Update - Presented by Lara Ulmer, Director of Special Education	Discuss	Lara Ulmer	8 m
D. State Budget Overview - Presented by Joe Sorrera, Director of Business Services	Discuss	Joe Sorrera	7 m
E. LCAP Mid-Year Report - Presented by Jenny Craig, Director of Assessment & Accountability	Discuss	Jenny Craig	7 m

VII. Consent**12:03 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services

1. Check Register - January 2024
2. Cash Payments - January 2024
3. Approval of Document Tracking Services (DTS) Licensing Agreement Renewal

B. Consent - Education Student/Services

1. Approval of the Excel Academy 2024-2025 School Calendar
2. Approval of the Excel Academy Handbook Revisions for 2023-2024
3. Approval of 2022-23 School Accountability Report Card (SARC) Final

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of the Comprehensive Safety Plan Revisions

D. Approve Consent Agenda	Vote	William Hall	1 m
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	Purpose	Presenter	Time
Items in the consent agenda are considered routine and will be approved/adopted by a single motion.			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

VIII. Board Governance12:04 PM

- A. Approval of the Excel Academy 2024-2025 Board Meeting Calendar & ScheduleVoteHeidi Gasca2 m

It is recommended that the Board approve the Excel Academy 2024-2025 Board Meeting Calendar & Schedule as presented.

Fiscal Impact: None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Business/Financial Services12:06 PM

- A. Approval of CliftonLarsonAllen (CLA) Final Annual Audit Report - Year Ended June 30, 2023VoteLili Huang5 m

It is recommended the Board approve CliftonLarsonAllen (CLA) Final Annual Audit Report - Year Ended June 30, 2023 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: None

Roll Call Vote:

	Purpose	Presenter	Time
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

B.	Approval for Instructional Funds Increase for Students	Vote	Heidi Gasca	3 m
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It is recommended the Board approve the Instructional Funds Increase for Students for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$395,250.00
Warner (#2053): \$260,865.00
Helendale (#2073): \$134,385.00

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Calendar

The next scheduled Regular Board Meeting will be held both in person and virtually on March 14, 2024.

XI. Board Comments

XII. CEO Comments

XIII. Closing Items 12:14 PM

A.	Adjourn Meeting	Vote	William Hall	1 m
	Roll Call Vote:			
	William Hall			
	Michael Humphrey			
	Steve Fraire			

	Purpose	Presenter	Time
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School.

Coversheet

Approve Minutes

Section: IV. Approve Minutes
Item: A. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Regular Meeting of the Board of Directors on January 11, 2024



Excel Academy (CA)

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday January 11, 2024 at 11:15 AM

Location

Excel Academy Charter School
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Zoom Meeting Information:

Dial In: +1 669 444 9171
Meeting ID: 873 8236 6363
URL: <https://us06web.zoom.us/j/87382366363>

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Directors Present

S. Fraire, S. Houle, W. Hall

Directors Absent

L. Alvarado, M. Humphrey

Guests Present

L. Hansen

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Excel Academy (CA) to order on Thursday Jan 11, 2024 at 11:35 AM.

B. Record Attendance

II. Approve/Adopt Agenda

A. Agenda

S. Fraire made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Absent

L. Alvarado Absent

S. Fraire Aye

S. Houle Aye

Roll Call

W. Hall Aye

III. Approve Minutes

A. Approve Minutes

S. Fraire made a motion to approve the minutes from Regular Meeting of the Board of Directors on 12-14-23.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Absent

S. Houle Aye

W. Hall Aye

S. Fraire Aye

L. Alvarado Absent

IV. Consent

A. Consent - Business/Financial Services

B. Consent - Education Student/Services

C. Consent - Personnel Services

D. Approve Consent Agenda

S. Houle made a motion to Bill Hall.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire Aye

M. Humphrey Absent

W. Hall Aye

S. Houle Aye

L. Alvarado Absent

V. Business/Financial Services

A. Approval of ScholaRecruiterPro Proposal

S. Fraire made a motion to Bill Hall.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Houle	Aye
W. Hall	Aye
S. Fraire	Aye
M. Humphrey	Absent
L. Alvarado	Absent

VI. Education Services

A. Approval of 2022-2023 School Accountability Report Card (SARC)

S. Houle made a motion to Bill Hall.
S. Fraire seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Absent
S. Fraire	Aye
S. Houle	Aye
W. Hall	Aye
L. Alvarado	Absent

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:22 PM.

Respectfully Submitted,
W. Hall
S. Fraire made a motion to Bill Hall.
S. Houle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Absent
S. Fraire	Aye
L. Alvarado	Absent
W. Hall	Aye
S. Houle	Aye

FOR MORE INFORMATION
For more information concerning this agenda, contact
Excel Academy Charter School.

Coversheet

School Highlights - Presented by Heidi Gasca, Executive Director/CEO

Section:	VI. Correspondence/Proposals/Reports
Item:	A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO
Purpose:	Discuss
Submitted by:	
Related Material:	EACS January 2024 Board Update.pdf

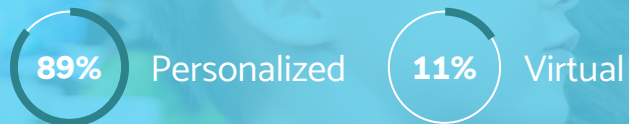
EXCEL ACADEMY JANUARY HIGHLIGHTS

February 8, 2024



Enrollment Data

Academic Path



Student Count: 1,631



TK-3rd
645 Students



4th-8th
672 Students



9th-12th
316 Students

Admin Summit - 2024



The Admin team had a productive, insightful, and enjoyable time together at their yearly Admin Summit, where they planned and strategized for the 2024/25 school year.

Powered by BoardOnTrack



General Education Highlights

Since January of last year to January of this year, the Virtual Path has grown from 126 students to 200 students!

- Established grade-level teams to create grade level specific resources for parents.
 - The Elementary team implemented “Math Check-ins” at each LP meeting: ToRs watch students complete 1-3 problems of math in the area studied the past month. This is done through games, apps, or virtual whiteboards, so the students enjoy it!
- The Secondary team continues to increase our NCAA course offerings to widen the curricular choice for our student athletes.

Assessment Update

Working on Civil
Rights Data
Collection

SARC was
completed!



Completing
Mid-Year LCAP
report



COUNSELING UPDATES

Our Excel Academy Counseling team held webinars on options for freshmen, anti-bullying, and the impact of social media on mental health.

Student & Family Webinar FRESHMAN EXPLORATION WORKSHOP

 **12:30PM**
 **JANUARY 29TH, 2023**

Start exploring your class options, extra-curricular choices, and other ways to personalize your high school journey!



**WORRIED YOUR STUDENT WILL HAVE
TROUBLE SPEAKING UP?**

Anti-Bullying Webinar



Social Media's Impact on Youth Mental Health

San Diego County of
Education Invites all parents
to join this webinar:

January 24th @ 5:30pm

For more info:

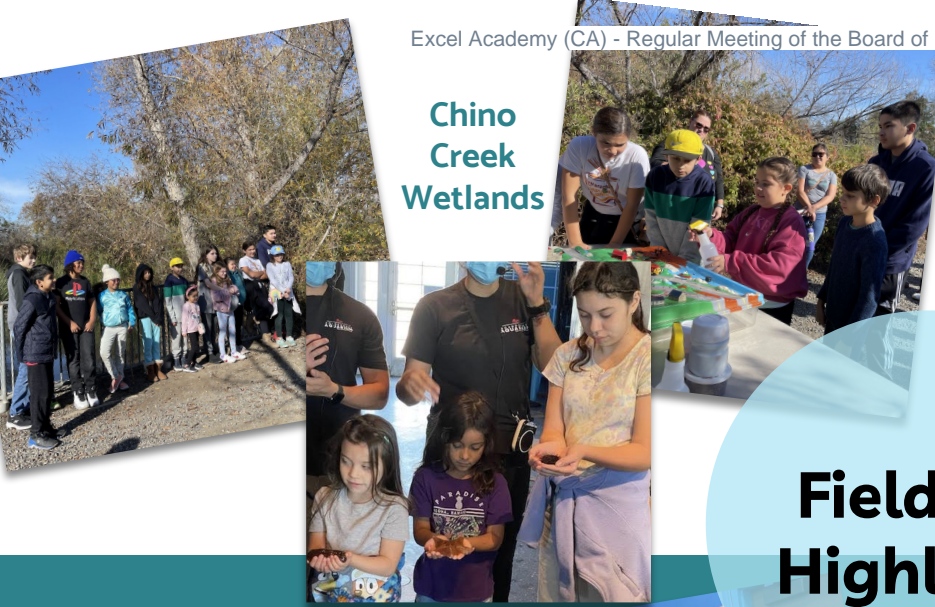
Visit: [SDCOE.net](https://sdcoe.k12oms.org/evnt_register.php?id=243903)

Calling All Parents!

https://sdcoe.k12oms.org/evnt_register.php?id=243903



Chino Creek Wetlands



Field Trip Highlights

Marine Mammal Cruise



Natural History Museum



La Habra Children's Museum





EXCEL ACADEMY

GIFTED PROGRAM

Wild Windmills



Engineer a Windmill and Test it!



Staff Spotlights



Karen Ottoson continues to shine as she continues her streak of attending Community events to see her students and support Excel staff at the event. Her passion for her students and Excel does not go unnoticed!

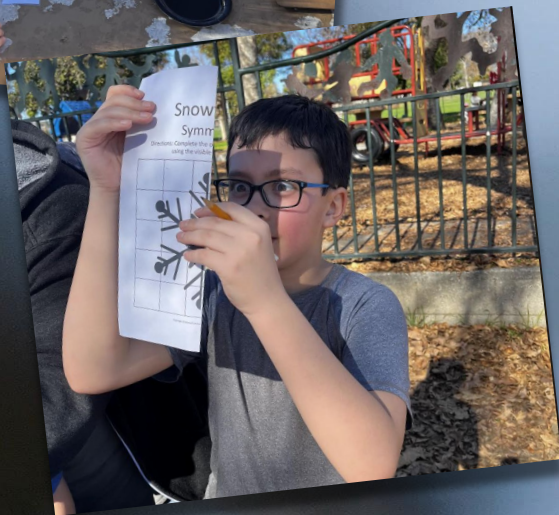


Erin Petersen has done a phenomenal job at training the Elementary ToRs on Professional Learning Communities (PLCs.) ToRs have met with their small PLCs monthly to collaborate on student learning. This has not only improved student learning but also increased morale as ToRs get to use their teacher hats on the regular.



Sarah Horikawa received a compliment from a parent: Her student asks, "Why can't I just take all WIN classes instead." The parent has said "He is reading now and I have seen SO MUCH improvement." Sarah is phenomenal in teaching her reading intensive class!

Outdoor Classroom: Snowflake Symmetry





Excel Academy's Bowling BONANZA

Over 430 Excel Academy students attended our Bowling Bonanza Community event! Families shared how much they enjoyed gathering with other Excel families in a fun and interactive environment.



Student Spotlight

Danielle White, an 11th grader, was a rising star on Disney's comedy series "Saturdays," and will be graduating early at Excel Academy! She has received an early acceptance letter into her dream school Howard University, where she will be majoring in media, journalism, and film, in hopes to be a producer one day.

Danielle has been with Excel since the 7th grade, and we are so proud of her accomplishments and how Excel's flexible model helped her achieve her dreams.

Professional Development in October & November

Counseling Department:

- ❖ Cash for College Train the Trainer
- ❖ California Dream Act Application line by line review by CSAC

Intervention Department:

- ❖ Writing Strategies & Best Practices (Heggerty)
- ❖ Expanded Graduation Options for Students Experiencing Homelessness

Education:

- ❖ Effective Progress Monitoring Strategies
- ❖ California College Guidance Initiative and Charter Partnership workshop

Assessment:

- ❖ LCAP Training Series

Leadership:

- ❖ ACSA Superintendent's Symposium
- ❖ New Laws & Cases

Human Resources

- ❖ ADA Reasonable Accommodations webinar

Communications:

- ❖ Learn With AI, Learn About AI
- ❖ CDE Maximize Workflow & Planning with AI

Looking forward to...



We're excited to host our first ever Parent PowerUp event for all Excel Academy parents, where we will be putting on various workshops for adults and fun activities for students.



Excel Academy has 45 students participating in this year's Spelling Bee!



Our fourth exclusive community event, Game Time, will be hosted in 9 regions across Southern California! Students can enjoy chess & checkers tournaments, minute to win it games, prizes, and more!

A young boy is looking through a microscope, with a woman's hands assisting him. The scene is set in a classroom or laboratory with a blue tablecloth. A desk lamp is visible on the left. A circular logo for Excel Academy is partially visible on the right side of the image.

Thank you!

Coversheet

Admin Summit Recap - Presented by Lauren Hansen, Senior Communications Coordinator

Section: VI. Correspondence/Proposals/Reports
Item: B. Admin Summit Recap - Presented by Lauren Hansen, Senior Communications Coordinator
Purpose: Discuss
Submitted by:
Related Material: Admin Summit Recap.pdf

Welcome to the 2023/24 Admin Summit!



Collaboration

Bonding

Information Sharing

TO STAY CONNECTED TO OUR MISSION & VISION

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.



What we are all about: Our Vision

C

Compassion, Creativity ,
Collaboration, Challenge, &
Confidence.

H

Helpful, Hands-On , Humility,
& Happiness.

O

Optimism, Options,
Opportunities, Ownership, &
Others

I

Independence,
Individualization,
Inspiration, & Investigation

C

Child-focused , Curiosity,
Critical Thinking,
Consideration, & Community

E

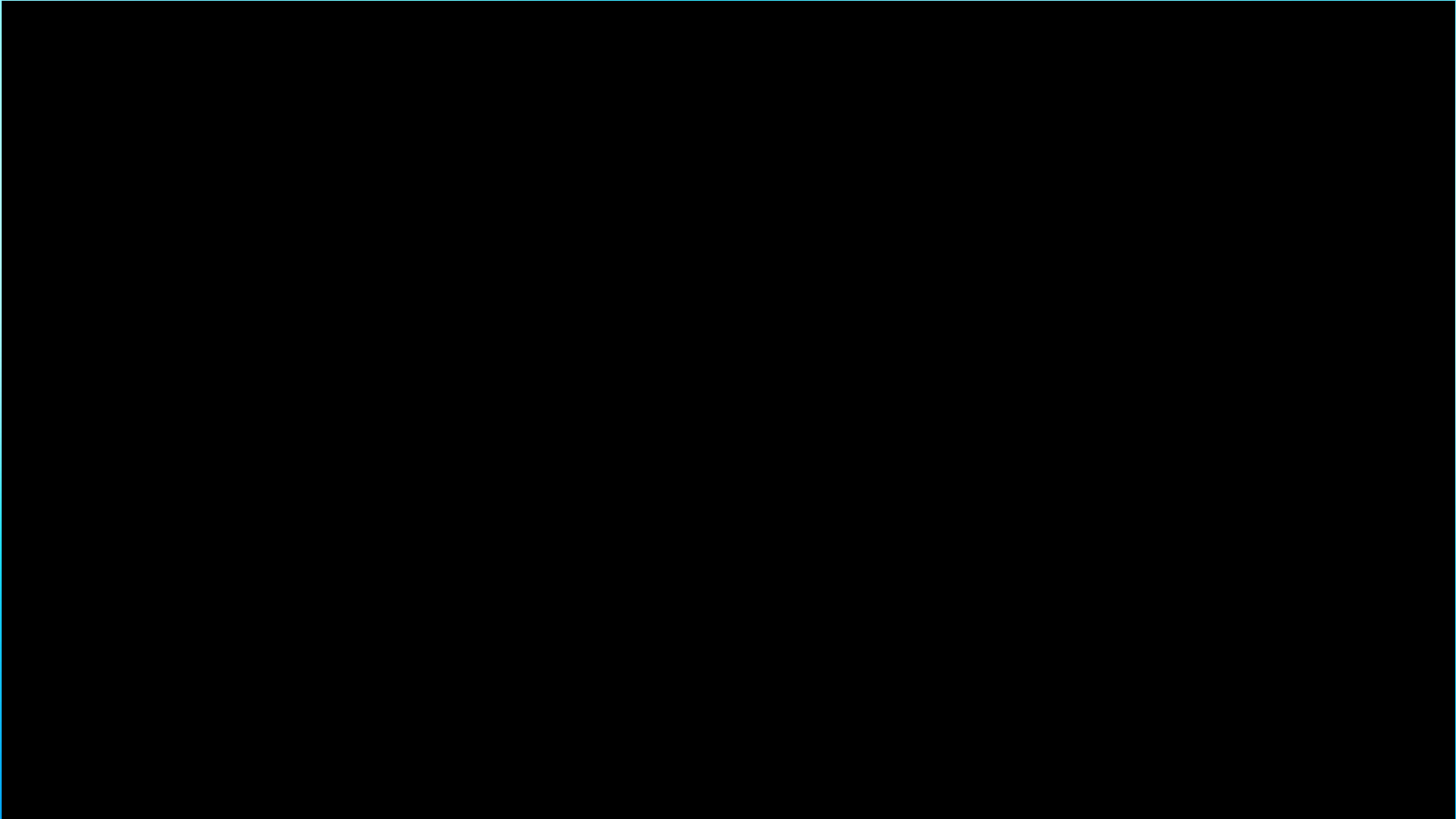
Education, Equity,
Enjoyment. Exploration &
Empowerment

Excel Academy's

#1 GOAL

is student achievement & success

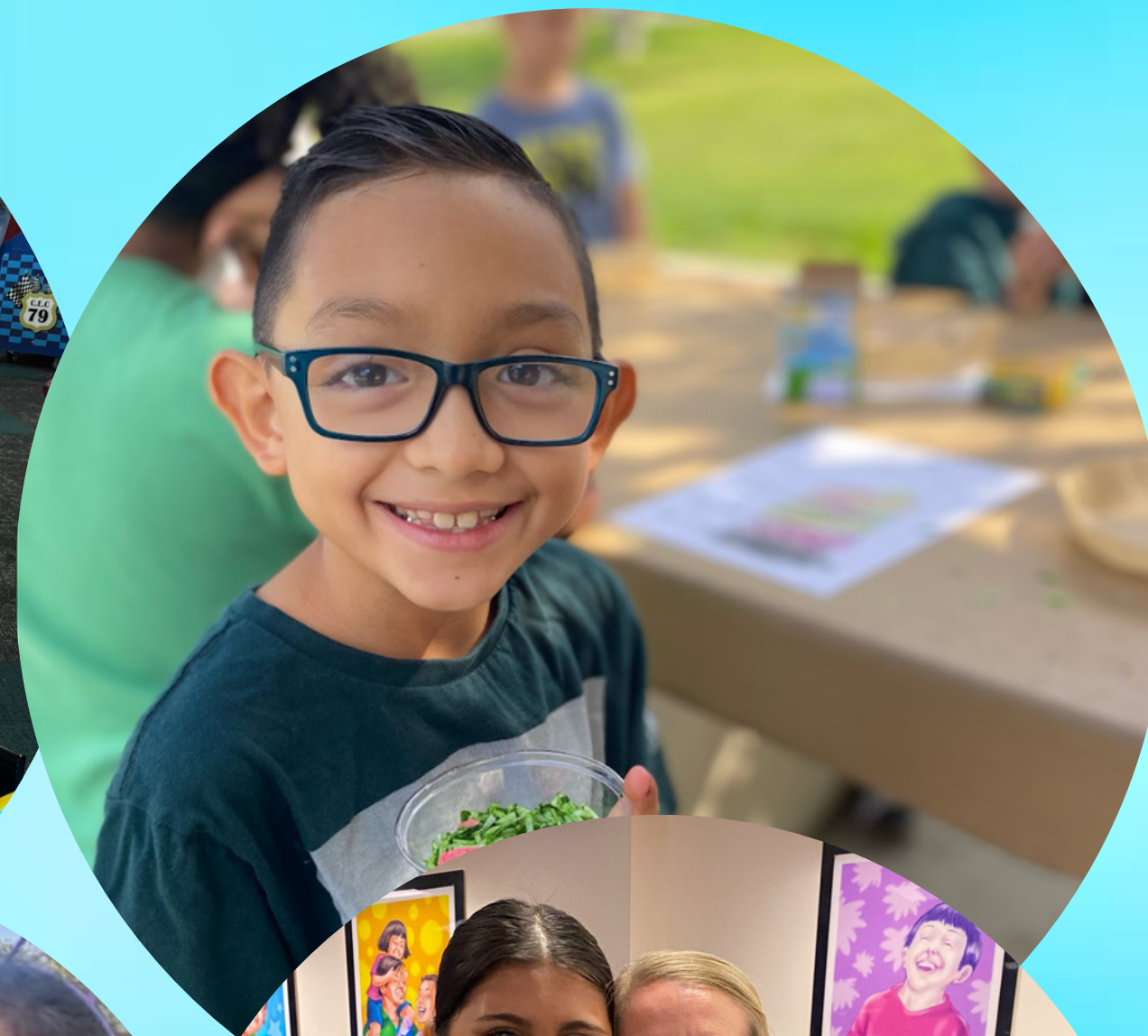
Let's count the many reasons why....













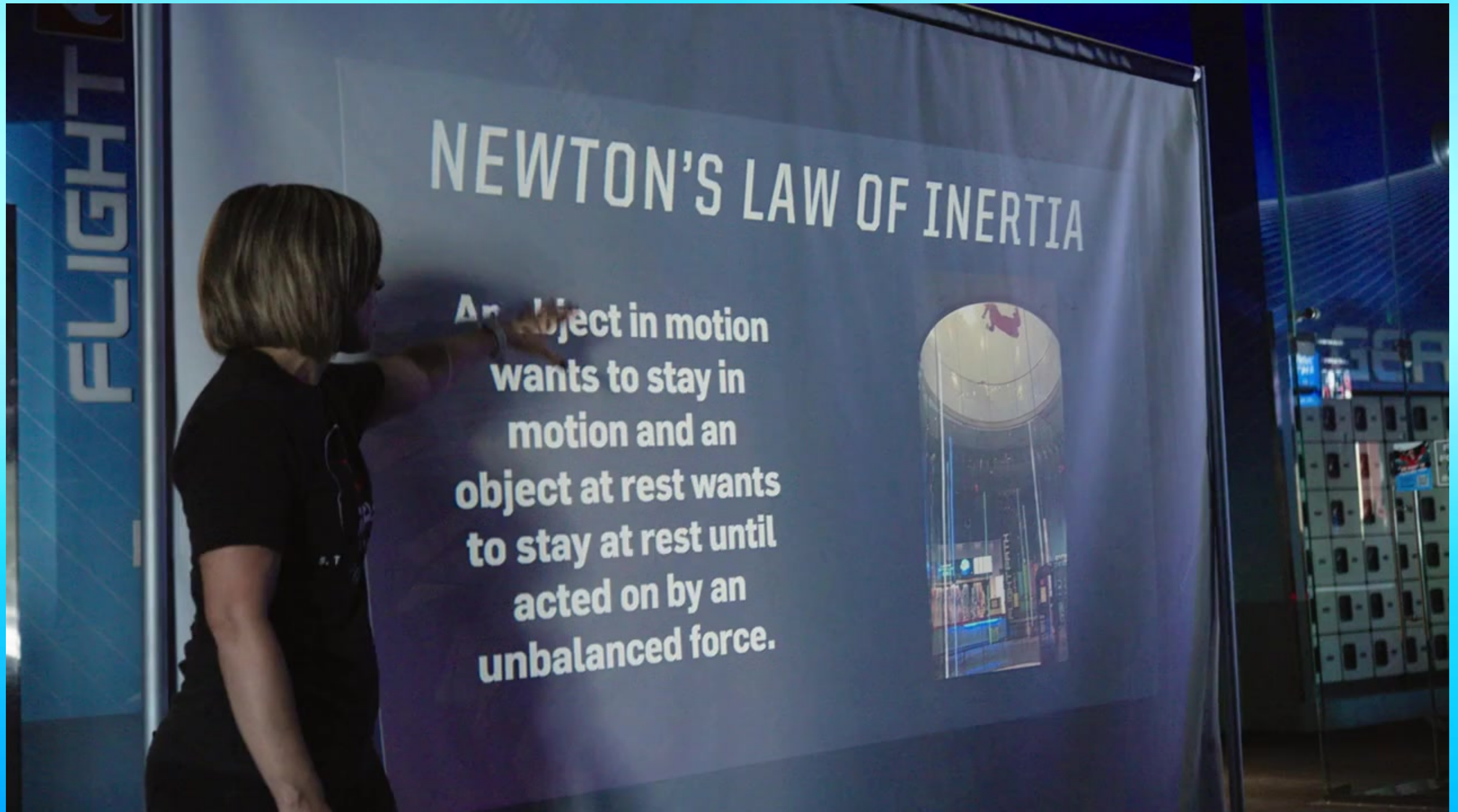
April
Elementary Principal



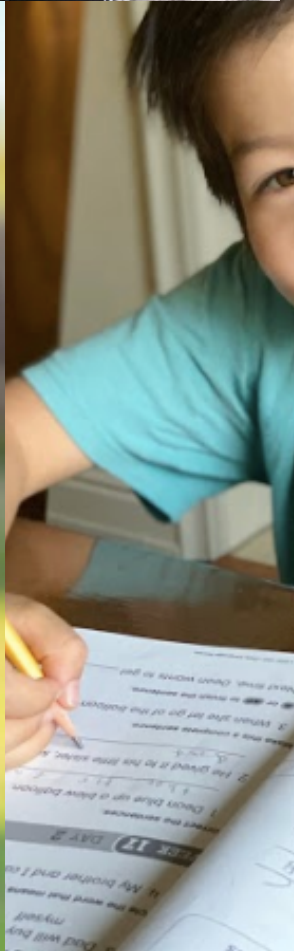
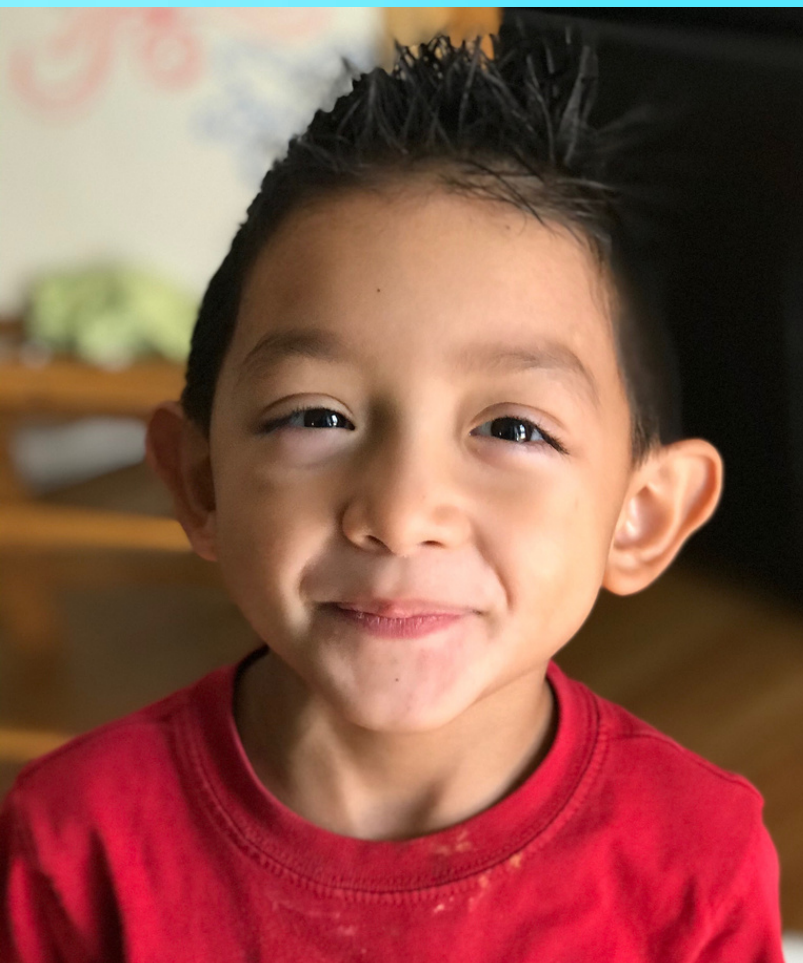




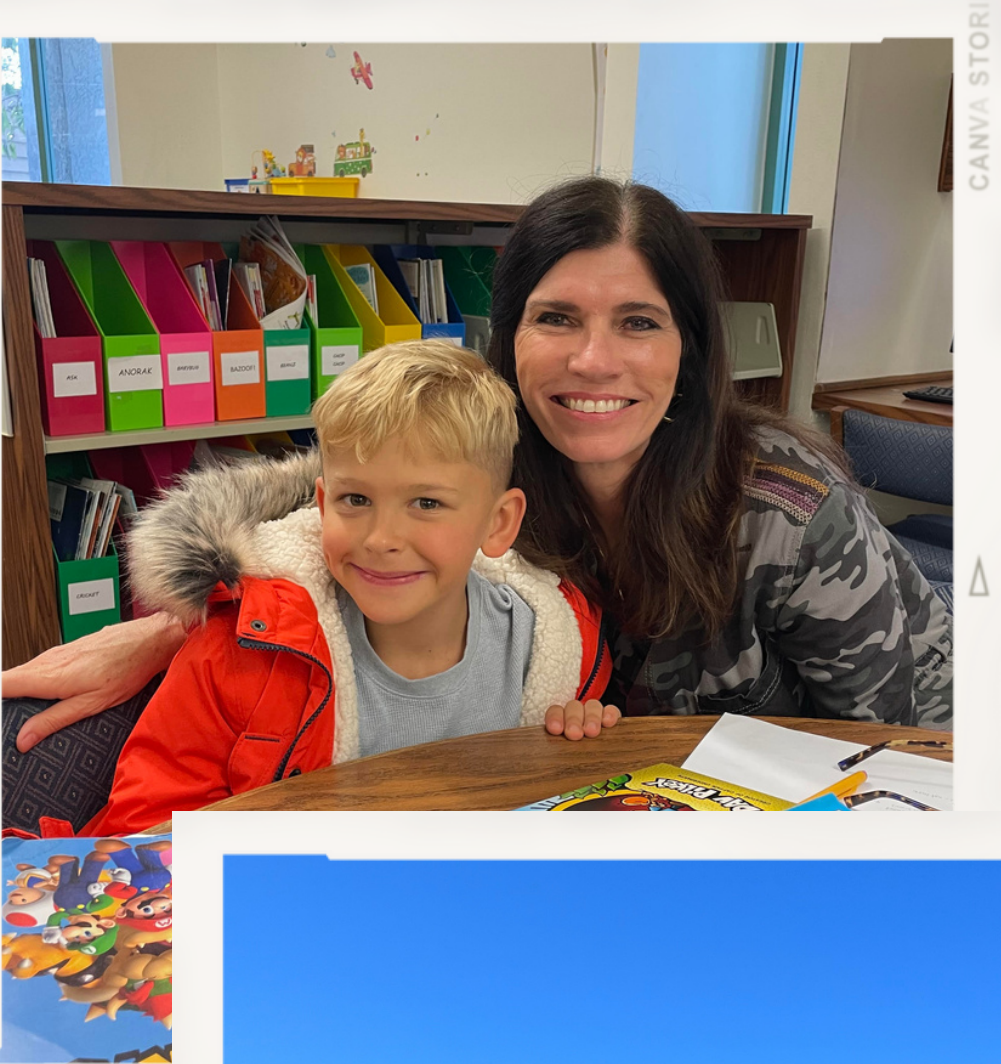














Jennifer
Parent

All of this
is possible
through YOUR work!

*How do we make time for this
work?!*

Management Solutions for Information Sharing and Identifying Time Spent

When do we need to create?

When problems are presented

Do we always need to change?

If it isn't broken, let the process happen

BEST Practice for identifying and understanding problems:

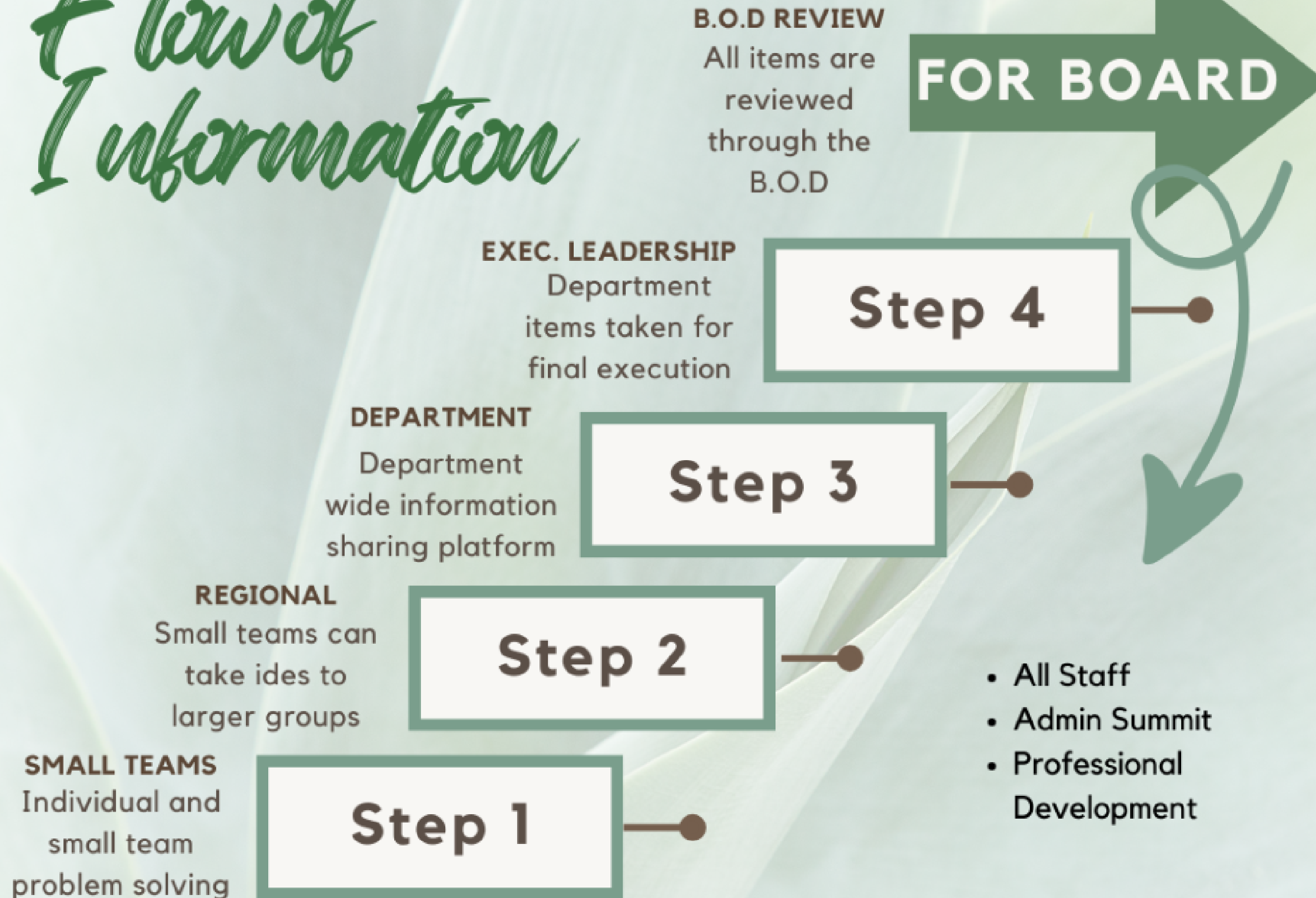
Staff & Family
Feedback

Annual Process,
Position, &
Program Audits

Active Listening

Information
Sharing
Opportunities

Flow of Information



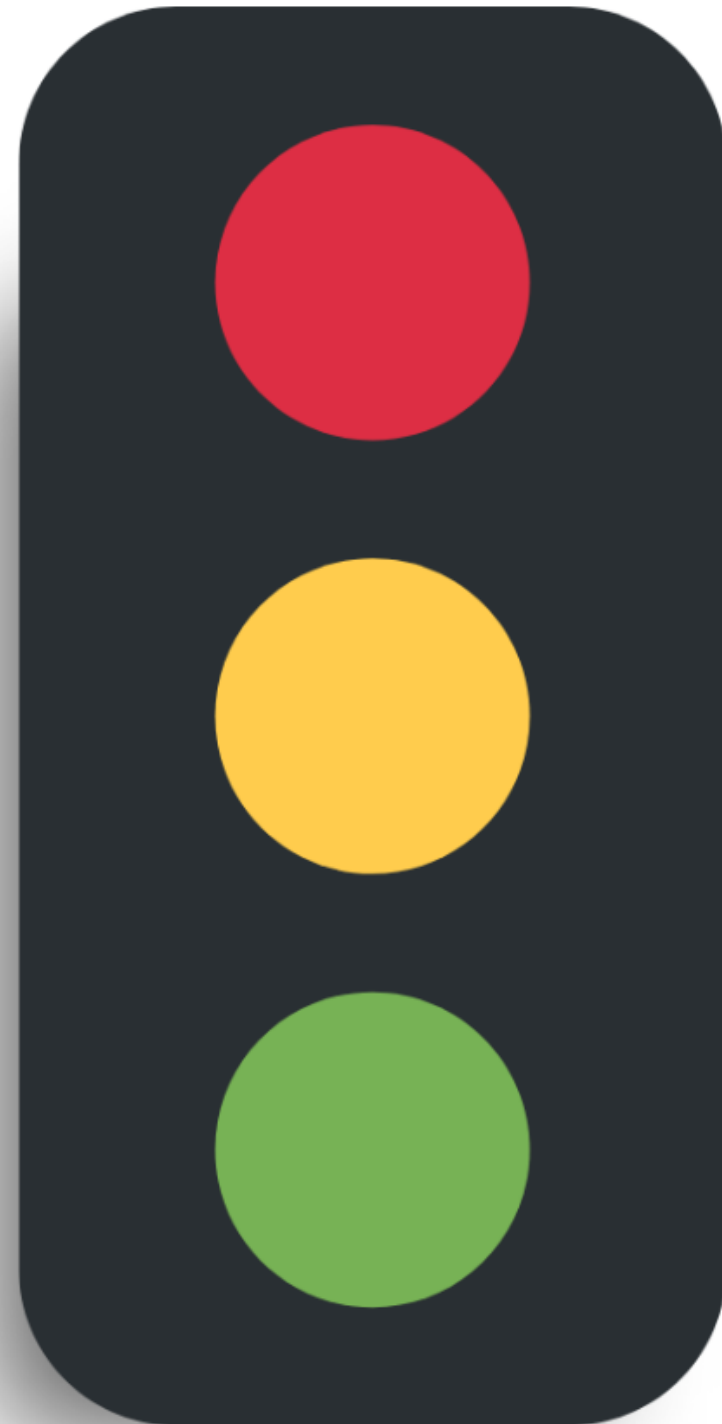
Should We Have a Meeting?

So many staff members spend their workday bouncing from meeting to meeting. In many organizations, the de facto method of getting anything done has become “let’s meet about it.” Can we do anything about meeting overload?

Maybe. Use this handy decision tree to determine whether you should have a meeting or not.



Stop, Slow, or Go



Red (Stop):

- Brainstorming
- Collaborating
- General information sharing
- Presenting ideas
- Status updates
- Problem solving

Yellow (Slow):

- Turning notes into action items
- Discussing logistics to problem solving
- Creating project plans/deadlines
- Distributing work
- Design & innovation
- Decision making
- Strategic planning

Green (Go):

- Execution
- Training
- Development
- Time to do the work!

Admin Summit

AGENDA

Location: Ponte Inn, Temecula

Date : January 22, 2024

Time	Item	Details
9:00 AM	Arrival	<ul style="list-style-type: none">Doppietta Room
9:30 AM	Welcome & Expectations for the Summit	<ul style="list-style-type: none">HousekeepingOur "Why" PresentationAgenda OverviewStop, Slow Go Key Intro
10:30 AM	Enrollment Goals	<ul style="list-style-type: none">Sped EnrollmentStaffingBridge TeachersRoster Counts / Class Sizes
12:00 PM	Lunch	
12:45 PM	Enrollment Goals (cont.)	
1:30 PM	Virtual Families	<ul style="list-style-type: none">50 mile radius - ToR to FamilyVirtual Path discussion
2:30 PM	Break	
3:30 PM	Position Review	<ul style="list-style-type: none">TOSAs Community Reqs from ToRs Bridge ToRs cont.
5:00 PM	Prep for Dinner / Check In	
6:00 PM	Team Dinner	

Notes

What fuels YOU?



SCHEDULE ONE FUEL A DAY FOR YOURSELF

Coversheet

Special Education Update - Presented by Lara Ulmer, Director of Special Education

Section:	VI. Correspondence/Proposals/Reports
Item:	C. Special Education Update - Presented by Lara Ulmer, Director of Special Education
Purpose:	Discuss
Submitted by:	
Related Material:	SPED Board Presentation 2023-2024.pdf

Excel Academy Special Education Department

2023-2024





The Team

23/24 Excel SpEd Team

Instructional Team

5 Mild/Moderate Case Managers (*1 vacancy)
2 Moderate/Severe Case Managers
1 Dual Credentialed Case Manager
1 Paraprofessional (vacancy)

Specialist Team

2 School Psychologists
3 Speech and Language Pathologists
1 Speech and Language Pathologist Assistant
1 Occupational Therapist

Support Staff:

1 SpEd Compliance & Vendor Specialist

Leadership Team

Program Specialist
Department Coordinator
Director





Current Students

Student Demographics

176* Students w/ IEPs

*8 new enrollments pending

*5 initial evaluations pending

Maintaining approximate 11% annual schoolwide disability identification rate.

Diagnostic Placements utilized for new students with a history of highly supportive programs or gaps in school attendance.

Current Primary disabilities:

1. Specific Learning Disability (35%)
2. Autism (22%)
3. Speech or Language Impairment (21%)
4. Other Health Impairment (17%)
 - a. ADHD most common
5. Emotional Disturbance & Intellectual Disability (5% combined)

100

Elementary Students
(Grades TK-6)

76

Secondary Students
(Grades 7-13+)

114

Students w/ Internal Speech
& Language Services

24

Students w/ Internal
Occupational Therapy
services

25

Students w/ Internal
Individual Counseling
and/or
Behavior Support services



What's New?

23/24 Program Improvements

Gen Ed Group Offerings

Speech Improvement Group
(Elementary, Articulation Focus)
- internal referral process, extension of intervention offerings

Social Communication Group
(HS Students) - open referral (staff, student or parent)

IEP Counseling and OT services now internal!

SAI Small Groups

22 independent groups

7-9 students per group max

*Mild-Mod CMs teach at least 3 groups weekly

*Many students now supported by multiple teachers

New Groups 23/24:

Mod-Severe (Primary & Secondary)

*big leap forward in providing our students with most intensive needs with peer exposure in a group instructional setting

*allows our Mod-Severe teaching team to share students and collaborate on program supports



23/24 Professional Development

★ SpEd/GenEd Mini Collab Workshops (All Staff)

- [SpEd Eligibility 101](#)
- [IEP Goals - What is the Focus?](#)
- [LRE - What Does it Mean?](#)
- [IEP Feedback Form - How and Why?](#)
- [Understanding Accommodations](#)
- [Developmental Stages of Speech](#)

★ IEP Writing Training Refresher - all SpEd

★ Admin Designee Training - Specialists & Leadership

★ Generation Genius (Math resource) - CM Team

Ongoing Supports

★ Professional Learning Community (PLC) Meetings

- Bi-Monthly, Whole Group
- One Agenda driven, one CM led
- Goals: Building CM relationships, sharing resources and providing info

ED & Conference Participation

★ SSC Local Allocation Policy Webinar

★ GoalBook: Sustaining and Retaining Special Educators

★ CSDC Conference, Anaheim

★ AALRR Legal Update series

★ ACSA Every Child Counts Symposium

★ Deep Dive into Prior Written Notice Webinar series

★ CCSA Conference

★ Diagnostic Center trainings:

- Executive Functioning
- Social-Emotional Learning

★ California Association of School Psychologists (CASP) Spring Institute

Legal Filings & Updates

**STILL ALL
CLEAR!**

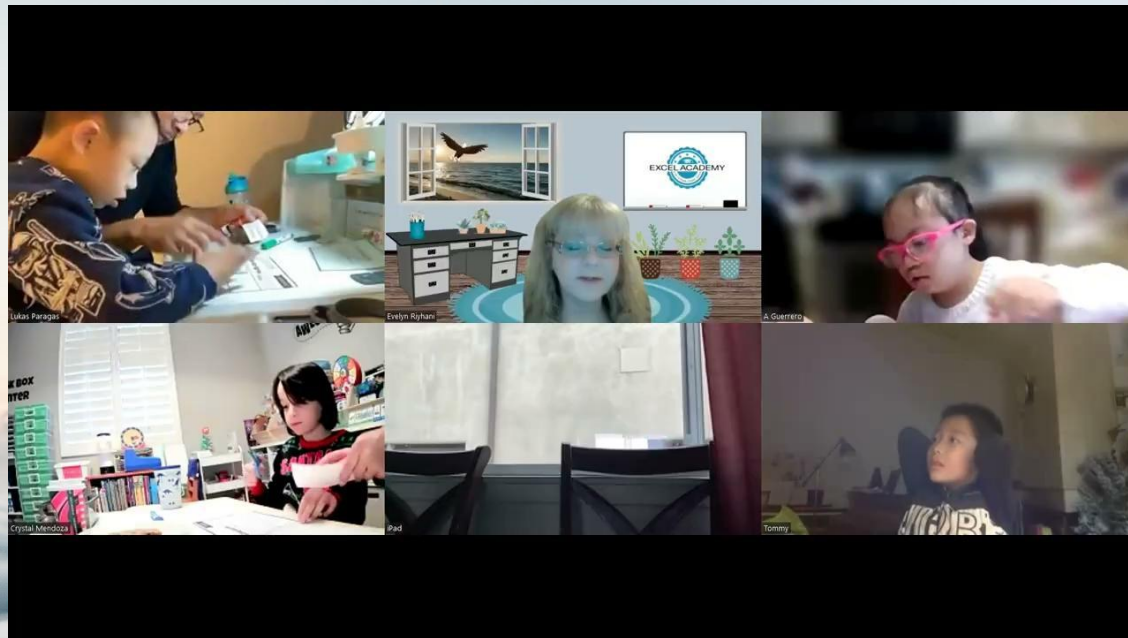


- No Due Process Filings (initiated or received) since Fall 2021
- No Independent Educational Evaluation (“IEE”) Requests since Spring 2021

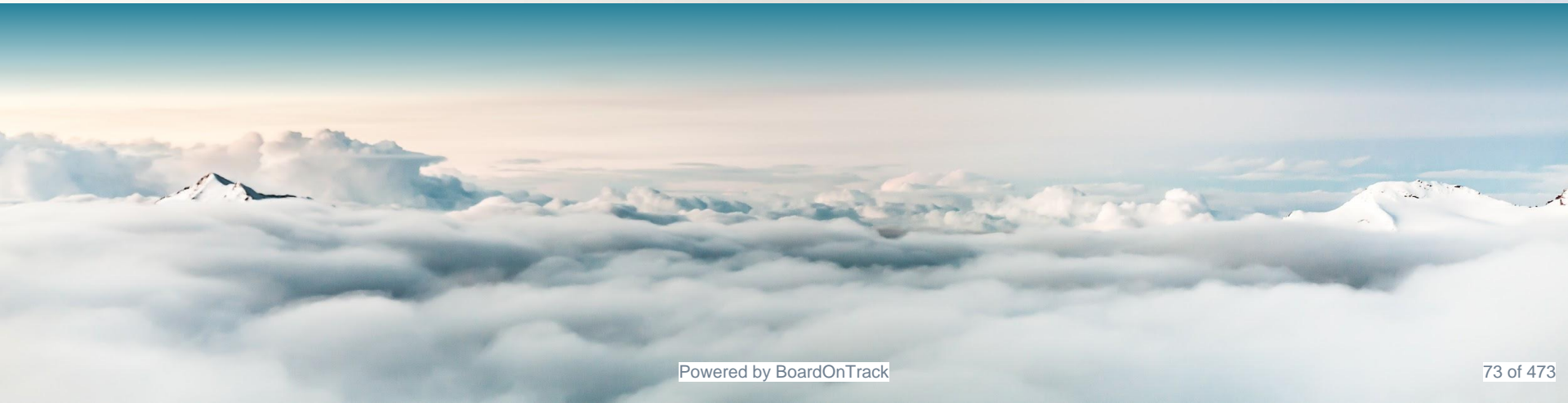


SPED Group Instruction Clip

Moderate-Severe Primary Group



Q&A



Coversheet

State Budget Overview - Presented by Joe Sorrera, Director of Business Services

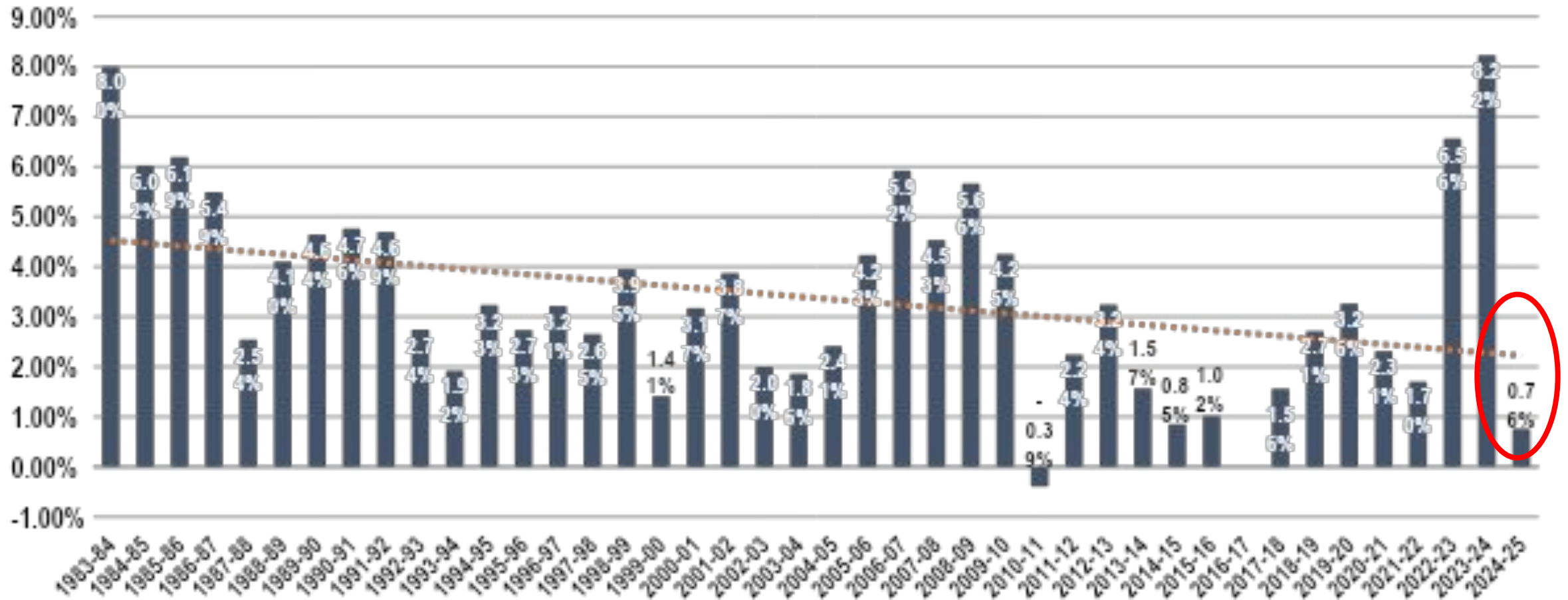
Section:	VI. Correspondence/Proposals/Reports
Item:	D. State Budget Overview - Presented by Joe Sorrera, Director of Business Services
Purpose:	Discuss
Submitted by:	
Related Material:	02-08 2024 Governor's Budget Presentation.pptx.pdf



Governor's Proposals for the 2024-25 State Budget and K-12 Education

Historical Statutory COLAs

- The statutory COLA for 2024-25 feels anomalous relative to the last two years, but when looking back, COLA is beginning to normalize to historical trends—COLAs above 6% are the anomalies



2024-25 LCFF Funding Factors

2023-24 Base Grant per ADA¹	\$9,919	\$10,069	\$10,367	\$12,015
0.76% COLA	\$75	\$77	\$79	\$91
2024-25 Base Grant per ADA	\$9,994	\$10,146	\$10,446	\$12,106
GSA	\$1,039	—	—	\$315
2024-25 Adjusted Base Grant per ADA	\$11,033	\$10,146	\$10,446	\$12,421
20% Supplemental Grant per ADA²	\$2,207	\$2,029	\$2,089	\$2,484
65% Concentration Grant per ADA³	\$4,965	\$4,566	\$4,701	\$5,589
TK Add-On (inclusive of COLA)	\$3,067	—	—	—

¹Average daily attendance

²Maximum amount per ADA—to arrive at LEA's grant amount, multiply adjusted base grant per ADA by 20% and UPP

³Maximum amount per ADA—to arrive at LEA's grant amount, multiply adjusted base grant per ADA by 65% and UPP above 55%

Proposition 98: Arts and Music Instruction (Proposition 28)

Arts and Music Programs in Public Schools

\$931 million (EACS - \$266,127)

Beginning in 2024-25, Proposition 98 is permanently rebenchmarked to include an amount equal to 1.0% of the K-12 share of the minimum guarantee to fund arts and music programs in public schools

Proposition 28 allocations are subject to annual audits to ensure that LEAs:

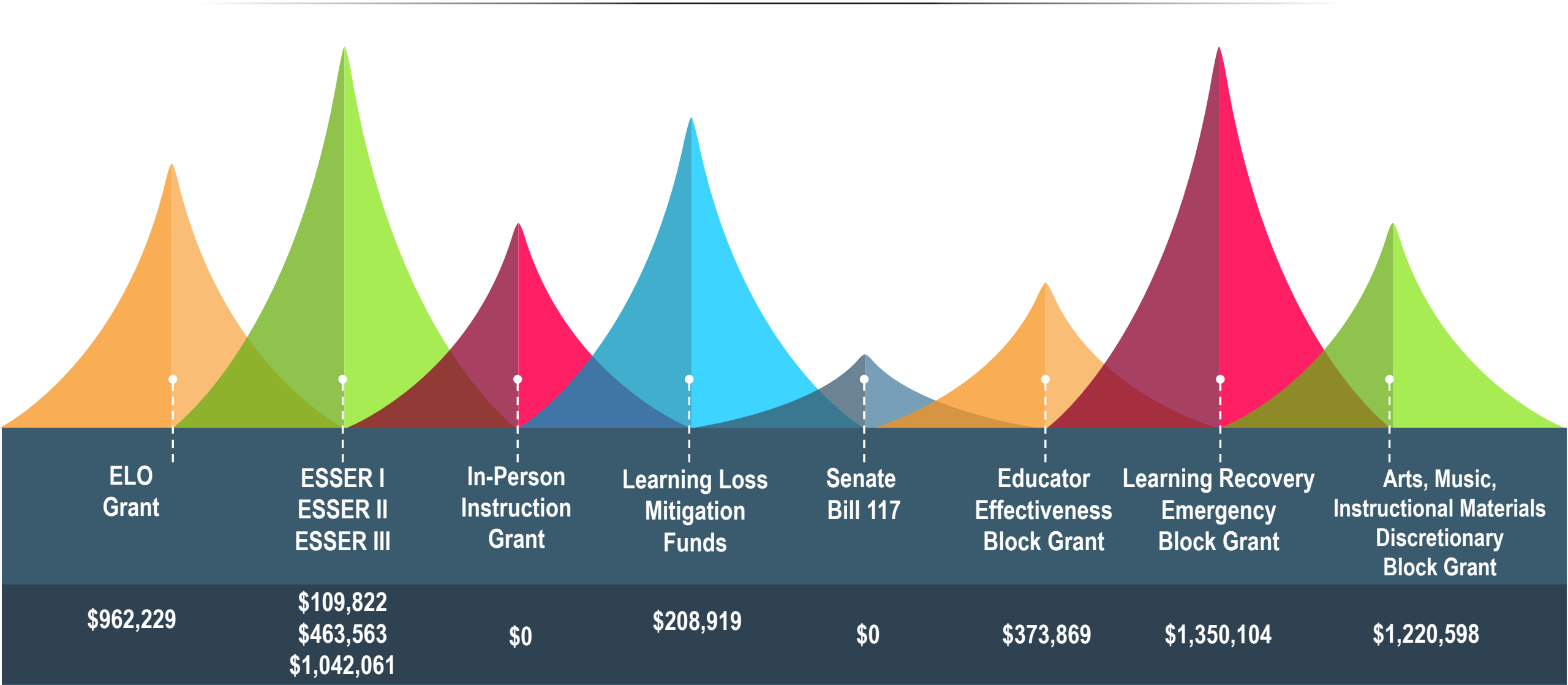
Certify that 80% of funds will be used to employ LEA staff, if LEA enrollment exceeds 500 students

Certify that funds will be used to *supplement* arts education programs

Certify that no more than 1% will be used for administrative expenses

Audit instructions will be forthcoming with the release of the 2023-24 Audit Guide Supplement in March

One-Time Funds



One-Time Funds—Deadlines



September 30, 2024

- **ESSER III:**
- **ELO Grant:**



June 30, 2028

- **Learning Recovery
Emergency Block**



June 30, 2026

- **Arts, Music, Instructional
Materials Discretionary
Block Grant:**
- **Educator Effectiveness
Block Grant:**

The Road Ahead

- **The next steps in the process are controlled by the Legislature, which has the responsibility to vet the Governor's proposals during budget hearings over the next several weeks and months**
 - **This process prepares legislators to respond quickly after the next official checkpoint—the May Revision**
 - **State Budget Adoption June 30, 2024**



Coversheet

LCAP Mid-Year Report - Presented by Jenny Craig, Director of Assessment & Accountability

Section: VI. Correspondence/Proposals/Reports
Item: E. LCAP Mid-Year Report - Presented by Jenny Craig, Director of Assessment & Accountability
Purpose: Discuss
Submitted by:
Related Material:
2024_LCAP_Mid-Year_Monitoring_Report_for_the_2023-24_LCAP_Excel_Academy_Charter_School_-_Warner_20240202.pdf
2024_LCAP_Mid-Year_Monitoring_Report_for_the_2023-24_LCAP_Excel_Academy_Charter_School_-_Helendale_20240202.pdf
EACS Mid-Year LCAP - Board Presentation 2024.pdf



Monitoring Goals, Actions, and Resources for the 2023-24 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2023-24 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Excel Academy Charter School - Warner	Heidi Gasca Executive Director	hgasca@excelacademy.education (949) 412-3122

Goal 1

Goal Description

Excel Academy will improve the academic achievement of all students, including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) by providing challenging and engaging curriculum and standards-based assessments in language arts and mathematics. Excel Academy will provide intensive, individualized support to students who have fallen below grade level and face significant challenges to success.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
CAASPP ELA Increase the number of students that have	A baseline will be developed from 2021-22 CAASPP data.	Due to the pandemic, Excel Academy did not	2021-2022 CAASPP Overall ELA Scores - Warner	2022-2023 CAASPP Overall ELA Scores - Warner	Increase the number of students that have met or exceeded grade level

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
met or exceeded grade level proficiency by 2% each year.		participate in ELA CAASPP in 2020-21. A baseline will be developed from 2021-22 CAASPP data.	66% met or exceeded grade level standard 22% standard nearly met 12% standard not met	66% met or exceeded grade level standards 20% standard nearly met 14% standard not met	proficiency by 2% each year.
CAASPP Math Increase the number of students that have met or exceeded grade level proficiency by 2% each year.	A baseline will be developed from 2021-22 CAASPP data.	Due to the pandemic, Excel Academy did not participate in math CAASPP in 2020-21. A baseline will be developed from 2021-22 CAASPP data.	2021-2022 CAASPP Overall Math Scores - Warner 54% met or exceeded grade level standard 26% standard nearly met 20% standard not met	2022-2023 CAASPP Overall Math Scores - Warner 56% met or exceeded grade level standards 25% standard nearly met 19% standard not met	Increase the number of students that have met or exceeded grade level proficiency by 2% each year.
i-Ready ELA Increase the number of students that have met or exceeded grade level proficiency by 2% each year.	2021 i-Ready ELA Fall Scores ALL Tier 1: 65.7% Tier 2: 23.6% Tier 3: 10.7% English Learners Tier 1: 39.5% Tier 2: 32.6% Tier 3: 27.9% Economically Disadvantaged Tier 1: 55.7% Tier 2: 26% Tier 3: 18.3% Students w/ IEPs Tier 1: 34.8% Tier 2: 31.9% Tier 3: 33.3%	2022 i-Ready ELA Spring Scores ALL Tier 1: 80.5% Tier 2: 13.8% Tier 3: 5.7% English Learners Tier 1: 76.7% Tier 2: 6.7% Tier 3: 16.7% Economically Disadvantaged Tier 1: 74.9% Tier 2: 17.5% Tier 3: 7.7% Students w/ IEPs Tier 1: 50.5% Tier 2: 21.6% Tier 3: 27.8%	2023 i-Ready ELA Spring Scores ALL Tier 1: 78.8% Tier 2: 13.2% Tier 3: 7.9% English Learners Tier 1: 47.4% Tier 2: 36.8% Tier 3: 15.8% Economically Disadvantaged Tier 1: 73.4% Tier 2: 16.8% Tier 3: 9.8% Students with IEPs Tier 1: 49.3% Tier 2: 17.8% Tier 3: 32.9%	2023 i-Ready ELA Fall Scores ALL Tier 1: 63.3% Tier 2: 23.1% Tier 3: 13.6% English Learners Tier 1: 38.2% Tier 2: 38.2% Tier 3: 23.5% Economically Disadvantaged Tier 1: 50.7% Tier 2: 29.4% Tier 3: 19.9% Students with IEPs Tier 1: 31% Tier 2: 27.4% Tier 3: 41.7%	Decrease Tier III percentage by 2% each year
i-Ready Math Increase the number of students that have met or exceeded grade level proficiency by 2% each year.	2021 i-Ready Math Fall Scores ALL Tier 1: 52.6% Tier 2: 34.4% Tier 3: 13%	2022 i-Ready Math Spring Scores ALL Tier 1: 74.2% Tier 2: 17.7% Tier 3: 8.1%	2023 i-Ready Math Spring Scores ALL Tier 1: 72.6% Tier 2: 18.3% Tier 3: 9.1%	2024 i-Ready Math Fall Scores ALL Tier 1: 50.4% Tier 2: 32.9% Tier 3: 16.7%	Decrease Tier III percentage by 2% each year

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>English Learners Tier 1: 36.4% Tier 2: 45.5% Tier 3: 18.2%</p> <p>Economically Disadvantaged Tier 1: 40.6% Tier 2: 38.1% Tier 3: 21.3%</p> <p>Students w/ IEPs Tier 1: 31.9% Tier 2: 26.4% Tier 3: 41.7%</p>	<p>English Learners Tier 1: 63.3% Tier 2: 30% Tier 3: 6.7%</p> <p>Economically Disadvantaged Tier 1: 68.5% Tier 2: 20.8% Tier 3: 10.7%</p> <p>Students w/ IEPs Tier 1: 48% Tier 2: 18.4% Tier 3: 33.7%</p>	<p>English Learners Tier 1: 68.4% Tier 2: 21.1% Tier 3: 10.5%</p> <p>Economically Disadvantaged Tier 1: 68% Tier 2: 20.9% Tier 3: 11%</p> <p>Students with IEPs Tier 1: 37.5% Tier 2: 23.6% Tier 3: 38.9%</p>	<p>English Learners Tier 1: 33.3% Tier 2: 47.2% Tier 3: 19.4%</p> <p>Economically Disadvantaged Tier 1: 40.5% Tier 2: 33.8% Tier 3: 25.7%</p> <p>Students with IEPs Tier 1: 27.1% Tier 2: 23.5% Tier 3: 49.4%</p>	
Increase ELPAC levels annually	A baseline will be developed from 2021-22 Summative ELPAC data.	Summative ELPAC results will be published by the state in the summer or fall of 2022.	Summative ELPAC results will be published by the state in the summer or fall of 2023.	Summative ELPAC results will be published by the state in the summer or fall of 2024.	Increase ELPAC proficiency by 2% each year.
State Local Indicator Priority 2: State Standards: Implementation of State Standards and access to curriculum aligned instructional materials	Implementation and Sustainability of the State Standards against the CDE State Standards Reflection Tool baseline developed with 2021 local indicator outcomes.	<p>Full Implementation and Sustainability in providing professional learning for teaching to the academic standards in ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p> <p>Full Implementation and Sustainability in making instructional materials that are aligned to the academic standards available ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p>	<p>Full Implementation and Sustainability in providing professional learning for teaching to the academic standards in ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p> <p>Full Implementation and Sustainability in making instructional materials that are aligned to the academic standards available ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p>	<p>Full Implementation and Sustainability in providing professional learning for teaching to the academic standards in ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p> <p>Full Implementation and Sustainability in making instructional materials that are aligned to the academic standards available ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p>	Excel Academy will maintain implementation and sustainability of the State Standards against the CDE State Standards Reflection Tool.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
State Local Indicator Basic Services: Conditions of Learning, State Priority: Basic Qualified and Effective Teachers, Teacher Credentialing	100% of teachers are appropriately credentialed for the courses they teach	100% of teachers are appropriately credentialed for the courses they teach	100% of teachers are appropriately credentialed for the courses they teach	100% of teachers are appropriately credentialed for the courses they teach	Maintain 100% of teachers are appropriately credentialed for the courses they teach
State Local Indicator Basic Services: Conditions of Learning: Textbooks Availability of textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	Excel Academy will maintain the availability of online, textbook, and teacher created curriculum to meet the individual needs of our students

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	Student Achievement 1.1 Excel Academy will increase the academic achievement of all students by evaluating student assessments through in-depth data analysis to provide effective instruction, a challenging and engaging curriculum, and aligned assessments in language arts and mathematics through a database system that collects individual formative and summative data. Data collection and analysis includes statewide and internal assessments as measured by the Dashboard and accountability systems.	No	Fully Implemented	2023 CAASPP and i-Ready data has been analyzed to determine the next steps to provide necessary resources and interventions for students performing below grade level.	In comparison to 59 charter schools of comparable demographics and enrollment, students ranked 3rd overall in ELA and 1st in math on the 2023 CAASPP assessments. EACS students out scored the state and county percentages.		

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.2	Student Monitoring 1.2 Monitor low-income pupils, foster youth, English Learners, and students with disabilities for proficiency on state and local assessments to review student learner outcomes and ensure academic success as well as social and emotional wellness, or refer to the RTI, SST, or IEP team. Offer programs like the "What I Need" WIN intervention program to provide instruction and resources to promote academic growth, in addition to social-emotional awareness classes and character building.	Yes	Fully Implemented	2023 CAASPP and i-Ready data has been analyzed to determine the next steps to provide necessary resources and interventions for students performing below grade level.	Students are tested on their reading fluency twice a year, and TK/K are tested on letter sounds and names twice per year. Teachers are focusing on math skill checks during monthly meetings and modeling instructional strategies. EL students are engaged in ELD curriculum and live instruction throughout the school week. Students with IEPs meet with their teachers and Case Managers on a regular basis to monitor growth. All students are provided with equity based instruction.		
1.3	Broad Course of Study 1.3. All students have access to a broad course of study and materials/learning experiences aligned to Common Core Standards through multiple channels assisting students in completing standards-aligned content.	No	Fully Implemented	All students are provided with a broad course of study and equity based instruction that is monitored by the assigned teacher. Curriculum is vetted and paced for each student, and adjustments are	Work samples are collected to determine the progress students are making and to ensure that they are meeting grade	\$11,849,528.00	\$4,840,208.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> Online courses, credit recovery, core programs Supplemental curriculum and materials supporting Common Core Standards Extended School year Curriculum aligned to Common Core English Language Development (ELD) curriculum 			made to meet the needs of each individual student.	level expectations. Students who are falling below grade level are placed in the intervention program and provided with individualized resources and supplements that are designed to meet their academic needs.		
1.4	Professional Development 1.4 Professional development opportunities for teachers and administrators to equip them with information and resources to better serve students and parents, for example, tools for goal setting and curriculum pacing, identifying, supporting, and monitoring students in the "What I Need" (WIN) and English Language Development (ELD) program. Professional development through organizations such as CSSA (California Charter School Association), CSDC (Charter School Development Center) and APLUS+.	No	Fully Implemented	The EACS staff has a plethora of opportunities to participate in ongoing internal and external professional development which includes conferences related to individual job related positions and duties. Information acquired is disseminated to the staff in order to stay informed of the latest educational trends, policies, and procedures.		\$96,360.00	\$11,417.00
1.5	Parent Training 1.5 Provide parent training, learning opportunities, and workshops on a variety of topics, for example,	Yes	Fully Implemented	EACS provides opportunities for parents to learn instructional strategies to engage and			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	explaining the EL progress and reclassification process during ELAC meetings, parent portal resources, webinars, curriculum menus, Parent Summit, Back to School events, and ToR parent training.			assist students with learning. In addition, EACS has provided on going parent training (i.e. cyber safety, equity based instruction, math, phonics, supporting attention and focus challenges, written expression).			
1.6	Grade Level Curriculum and Instruction 1.6 Students will be provided with instructional strategies connected to the grade-level curriculum to become creative and complex thinkers, effective communicators, community/global participants, and empowered independent learners.	No	Fully Implemented	Students have been provided with instructional strategies connected to the grade-level curriculum to become creative and complex thinkers, effective communicators, community/global participants, and empowered independent learners.			
1.7	Student Monitoring and Support 1.7 Identify, support, and monitor students performing one or more years below grade level through the "What I Need" (WIN) intervention program. Students are required to participate in weekly intervention programs that are monitored by the credentialed ToR (Teacher of Record). Students who are performing below grade level on the fall i-Ready assessments will be required to take the mid-year i-Ready assessment(s).	Yes	Fully Implemented	Students have been identified, supported, and monitored through the WIN intervention program.		\$60,910.00	\$33,877.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.8	Needs Assessment and Data Analysis 1.8 Use data analysis and historical tracking of performance on internal and state testing to drive our policies, curriculum, and program decisions.	No	Fully Implemented	Data analysis continues throughout the year on both internal and state assessments to drive policies, curriculum, and program decisions to ensure that students are making progress. EACS relies on the assessment dashboard created by Parsec Education that includes data on the i-Ready internal assessments and the CAASPP assessments across all identified subjects and subgroups.		\$9,600.00	\$9,600.00

Goal 2

Goal Description

We will continue to promote a high ADA and a positive school climate by providing high-quality teachers, clear expectations, and frequent communication. With effective intervention and support, we ensure that all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) maintain active engagement to learn and improve their performance.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Maintain or decrease Chronic Absenteeism rate of .01%	A baseline will be developed from 2020-21 data	Cumulative Enrollment: 1189, Chronic Absenteeism Count: 6, Chronic Absenteeism Rate: 0.5%	Cumulative Enrollment: 1048, Chronic Absenteeism Count: 14, Chronic Absenteeism Rate: 1.0%	Cumulative Enrollment as of 2/2/2024 - 991	Maintain an Absenteeism Rate of .01% or less
Strive for 0% Expulsion Rate each year	0% Expulsion Rate	0% Expulsion Rate	0% Expulsion Rate	0% Expulsion Rate	Maintain 0% Expulsion Rate
Strive for 0% Suspension Rate each year	0% Suspension Rate	0% Suspension Rate	0% Suspension Rate	0% Suspension Rate	Maintain 0% Suspension Rate

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
State Local Indicator Basic Services: Conditions of Learning, State Priority: Basic Qualified/Effective Teachers	100% of teachers are appropriately credentialed for the courses they teach.	100% of teachers are appropriately credentialed for the courses they teach.	100% of teachers are appropriately credentialed for the courses they teach.	100% of teachers are appropriately credentialed for the courses they teach.	Maintain 100% of teachers are appropriately credentialed for the courses they teach.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	School Climate and Student Engagement 2.1 Focus on school climate and student engagement by providing families with a Master Agreement and Acknowledgement of Responsibilities (AOR) to maintain or improve our ADA by Progress Improvement Notification (PIN) policies and procedures, frequent check-ins and communication, and pacing guides.	No	Fully Implemented	The school climate and student engagement action is fully implemented.		\$52,202.00	\$26,101.00
2.2	Certificated and Classified Salaries and Benefits 2.2 Recruit and retain highly qualified multiple and single-subject teachers and classified staff, maintaining appropriate assignments and remaining competitive with salary and benefits.	No	Fully Implemented	The recruitment and retention of highly qualified multiple and single subject teachers and classified staff is fully implemented.	Staff is evaluated mid-year and at the end of the school year to ensure that they are meeting expectations.	\$161,382.00	\$80,691.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.3	Educational Partner Communication 2.3 Frequent communication with parents/students to notify them of school events, opportunities, and resources through Beehively, email, the school website, and social media platforms. We will build partnerships for student outcomes by sending notification of surveys, parent meetings, and Board of Directors public meetings in a timely manner to all families through emails, website, and other social media platforms while ensuring the participation and engagement of our underrepresented families.	No	Fully Implemented	Educational partner communication remains a high priority and is fully implemented at EACS.	Surveys, SSC, ELAC, PAC, and learning period meetings, social media platforms, emails, and newsletters are various ways in which an open line of communication is implemented.	\$24,241.00	\$10,493.00
2.4	Technology 2.4 Purchase technological devices and provide professional development to promote student engagement and develop 21st Century skills and support access to instruction as needed.	No	Fully Implemented	Technology is made available to meet the needs of students (i.e. DocCam, computers, hotspots).		\$132,000.00	\$123,692.00
2.5	Professional Development 2.5 Professional development in cultural awareness.	No	Fully Implemented	Professional development in cultural awareness and equity based instruction is a priority at EACS and is an area of continued growth. EACS will continue to hold trainings on this topic.	ELAC Meetings - Inviting students, parents, and staff to share about their cultures		

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					Staff Meetings - Providing equity based instruction - focus on cultural awareness		

Goal 3

Goal Description

We will establish connections and partnerships with our families and community to increase engagement, involvement, and ensure safety and satisfaction to support student learning and achievement for all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs). Effective and meaningful transparent communication will provide all educational partners opportunities for input in decision making for policy and program improvement.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
State Local Indicator Priority 3: Participation/Input Rates Survey Results Maintain or increase by 2% each year	Baseline set 2020-2021 Maintain or increase by 2%	Year 1 Outcome - 2021-2022 220 Responses from Educational Partners There were more responses that impacted the overall percentages. With a 96% and 98% approval rate, Excel Academy is excelling in all areas mentioned below.	Year 2 Outcome - 2022-2023 304 Responses from Educational Partners There were more responses that impacted the overall percentages. Excel Academy is excelling in all areas mentioned below.	The Educational Partners Survey will be provided in the spring.	Maintain or increase by 2%
State Local Indicator Priority 6: Overall Satisfaction Rate Survey Results Maintain or increase by 2% each year	Overall Satisfaction Report: Based on 66 responses from parents/guardians 97.6% of survey respondents agree that the school has	Overall Satisfaction Report: Based on 220 responses from parents/guardians 96.4% of survey respondents agree that the school has supported	Overall Satisfaction Report: Based on 304 responses from parents/guardians 95.7% of survey respondents agree that the school has supported	TBD	Maintain or increase by 2%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>supported students attaining their academic goals.</p> <p>98.1% of survey respondents overall agree that the school provides input opportunities for parents/guardians to participate in the school and their child's education.</p> <p>98.6% of survey respondents agree that students have access to rigorous curriculum and resources that allow them to access and master grade level standards in the core content areas.</p>	<p>students attaining their academic goals.</p> <p>98.2% of survey respondents overall agree that the school provides input opportunities for parents/guardians to participate in the school and their child's education.</p> <p>98.2% of survey respondents agree that students have access to rigorous curriculum and resources that allow them to access and master grade level standards in the core content areas.</p>	<p>students attaining their academic goals.</p> <p>96.1% of survey respondents overall agree that the school provides input opportunities for parents/guardians to participate in the school and their child's education.</p> <p>98.4% of survey respondents agree that students have access to rigorous curriculum and resources that allow them to access and master grade level standards in the core content areas.</p>		
Safety Plan Review and Training	Annual Review/Updates and Training Dates	The school safety plan was last reviewed and updated with staff in March of 2022.	The school safety plan was last reviewed and updated with staff in March of 2023.	TBD - March 2024	Annual Review and Training Date

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	Educational Partner Engagement 3.1 We will seek parent input and assess our level of educational partner engagement through parent participation in LP, ELAC, SSC, and PAC meetings, surveys, and Student Council, SARC and SPSA updates to identify our level of meaningful and transparent communication with all parents, and	No	Fully Implemented	Educational partner engagement action is fully implemented.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	ensure all parents have opportunities for participation and input.						
3.2	Educational Partner Partnerships 3.2 We will engage our educational partners in a meaningful and consistent manner through the monitoring of student performance and engaging parents in the participation of timely interventions to ensure student support and success.	Yes	Fully Implemented	Teachers are in constant communication with parents to ensure that student academic and social needs are being met. Interventions and monitoring are in place for students who need additional support.		\$414,540.00	\$129,348.00
3.3	School Climate 3.3 We will build relationships by ensuring that all parents, students, and teachers feel that our schools are providing a safe, positive, inclusive, and welcoming learning environment.	No	Fully Implemented	EACS provides a positive, inclusive, and welcoming learning environment. A survey will be provided to parents and students in the spring. Results from the survey will help the leadership team determine if any changes need to be made for the remainder of the school year and the 24-25 school year.		\$65,748.00	\$28,984.00
3.4	Student Services 3.4 Properly vet all newly hired Content and Community Providers to ensure standards alignment and safety for our students.	No	Fully Implemented	The student service action is fully implemented.		\$61,286.00	\$30,643.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.5	School Climate and School Safety 3.5 The charter will continue to maintain a safe learning environment for all students by training the teachers and staff on school-wide safety plans.	No	Fully Implemented	Human resources works diligently to ensure that EACS maintains a safe learning environment with an effective school-wide safety plan in place.			
3.6	Communication and Translation Services 3.6 Notices, reports, statements, or records sent to a student, parent, or guardian will be translated as needed. Documents, records, and statements will be sent upon request by clerical staff.	Yes	Fully Implemented	Translated school communications are sent to families in their language for all who need language barriers broken or upon request. On Demand Alboum translation and interpretation service is utilized for video and/or audio interpretation conference calls.		\$6,308.00	\$454.46
3.7	School Operating Services 3.7 Operations of the charter are maintained and controlled through the management, oversight, and provision of operating services by the Executive Director and school leadership team.	No	Fully Implemented	The school operating services action is fully implemented.			

Goal 4

Goal Description

We will ensure that all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) are on-track to graduate from high school with increased access to expanded A-G course options, community college partnerships, and CTE pathways all aimed at

preparing them for college and/or career and technical education readiness. Collaboration among all educational partners will help ensure proper support is in place to prepare high school students for required internal and state assessments.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Graduation Rate Dropout Rate	Develop a baseline from 2020-21 data.	2020-21: 89.7% Graduation Rate 2020-21: 4.8% Dropout Rate	2021-22: 87.2% Graduation Rate 2021-22: Dropout Rate	2022-23 - 97.7% Graduation Rate 2022-23 - 0% Dropout Rate	Increase the graduation rate by 2%
Access to a Broad Curriculum: Career Technical Education (CTE) Participation	Develop a baseline for CTE participants and UC/CSU prepared	2020-21: Number of Students participating in CTE: 27	2021-22: Number of Students participating in CTE: 9	2022-23 - Number of Students participating in CTE: 10	Increase the % of College/Career Prepared students by 2%
Access to a Broad Curriculum: College/Career Prepared Pupils enrolled in and completion of A-G courses required for UC/CSU Admission	2019-20 Graduates completed all courses for UC/CSU Admission: 0	2020-21: Students enrolled in UC/CSU required courses for admission: 49.03% Completed All Courses Required for UC/CSU Admission: 0	2021-22: Students enrolled in UC/CSU required courses for admission: 84 Completed All Courses Required for UC/CSU Admission: 1	2022-23: Students enrolled in UC/CSU required courses for admission: 118 Completed All Courses Required for UC/CSU Admission: 12	Increase the A-G course participation and completion annually by 2% to increase the College/Career Prepared Rate

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.1	College and Career Readiness and Career Technical Education 4.1 Consistent with California College and Career Indicators, develop a comprehensive College and Career readiness program for high school students that helps align student strengths and interests to post-secondary goals; continue to develop Career Technical Education (CTE)	No	Fully Implemented	The College and Career Readiness and Career Technical Education action is fully implemented. The Secondary Department developed and introduced a new CTE pathway - digital media and photography.		\$16,000.00	\$2,166.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	pathways to encourage CTE Completers to prepare students for the 21st century workforce and global competencies.						
4.2	High School Graduation 4.2 Students transitioning from middle to high school will be monitored to keep students on-track to graduate from high school by monitoring attendance data, providing collective support from teachers for academic success, raising the academic bar, and fostering support to ease transition through middle and high school.	No	Fully Implemented	Every 8th grader will meet with a counselor for academic course guidance. Workshops are offered for parents and students to transition smoothly from middle to high school.		\$208,431.00	\$104,215.00
4.3	High School Curriculum and Instruction 4.3 Provide high-quality instruction and curriculum that promotes graduation and college and career readiness with academic interventions. Review and strengthen the high school curriculum to maintain an engaging and rigorous curriculum supporting graduation and college and career readiness.	No	Fully Implemented	Training and support documents were provided that show how the curriculum aligns to common core standards. Teachers used these to guide curriculum selection and identify additional resources to ensure all standards are fully covered. Teachers are checking math skills at each LP meeting by watching students complete math in real time and providing instruction strategies and support when needed		\$625,124.00	\$213,680.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				<p>EACS expanded math interventions to include two support classes - Prealgebra and Algebra to help support students scoring approximately one year below grade level. EACS has a near 100% student passing rate for these courses. EACS continues to provide live, weekly drop-in homework support and access to 24/7 tutoring support.</p> <p>All live classes now include project-based learning opportunities for deeper learning and curricular engagement. EACS developed the first College and Career week.</p> <p>New curriculum is vetted using specific guidelines to maintain rigor and meet the state standards.</p> <p>Parents are provided with updated curriculum menus of our top recommendations, which were reviewed for rigor and to make side that they promote college and career readiness.</p>			
4.4	Testing 4.4 Ensure all students have opportunity for intensive CAASPP	Yes	Fully Implemented	All students required to take the CAASPP are provided with test prep		\$148,970.00	\$74,485.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	preparation, specifically low income, EL, foster-youth students, and students with disabilities.			packets, online practice tests, test prep sessions with credentialed teachers, and access to CAASPP bootcamps provided by vetted CCPs.			
4.5	Testing 4.5 Advanced Placement exam costs for low-income and foster youth who are experiencing financial hardship.	Yes	Fully Implemented	Advanced placement exam costs are provided for low-income and foster youth who are experiencing financial hardship.			
4.6	A-G and Career Technical Education Courses 4.6 Expand our A-G course offerings so that all students have access to graduate as A-G completers, and continue to build relationships with community colleges to promote college credit courses.	No	Fully Implemented	EACS expanded A-G course offerings to include 14 AP courses. EACS increased our A-G course offerings to include additional elective courses and have over 65 A-G choices. EACS has students enrolled in nearly 100 concurrent enrollment college courses.		\$31,730.00	\$0
4.7	Needs Assessment - Data Analysis 4.7 Analyze 8th-10th grade i-Ready score reports and 8th grade CAASPP data to ensure students are on track to succeed with high school-level coursework and prepare for the CAASPP assessments in 11th grade. Provide targeted interventions and resources to students identified as needing additional support.	No	Fully Implemented	1st-8th graders are part of the schoolwide Tier 2 intervention program where students fill gaps through asynchronous personalized programs. In addition, targeted small group instruction is provided to students based on i-Ready data in reading comprehension, phonics, and math.	SST meetings for planning targeted interventions & monitoring growth Tutor.com		

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				8th graders testing one year below grade level in math participate in a high-school preparatory course to ensure readiness for high school algebra. These students have the opportunity to continue in a supported algebra class once in high school.			



Monitoring Goals, Actions, and Resources for the 2023-24 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2023-24 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Excel Academy Charter School - Helendale	Heidi Gasca Executive Director	hgasca@excelacademy.education (949) 412-3122

Goal 1

Goal Description

Excel Academy will improve the academic achievement of all students, including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) by providing challenging and engaging curriculum and standards-based assessments in language arts and mathematics. Excel Academy will provide intensive, individualized support to students who have fallen below grade level and face significant challenges to success.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
CAASPP ELA Increase the number of students that have met or	A baseline will be developed from 2021-22 CAASPP data.	Due to the pandemic, Excel Academy did not participate in ELA	2021-2022 CAASPP Overall ELA Scores - Helendale	2022-2023 CAASPP Overall ELA Scores - Helendale	Increase the number of students that have met or exceeded grade level

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
exceeded grade level proficiency by 2% each year.		CAASPP in 2020-21. A baseline will be developed from 2021-22 CAASPP data.	59% met or exceeded grade level standard 23% standard nearly met 18% standard not met	60% met or exceeded grade level standards 22% standard nearly met 18% standard not met	proficiency by 2% each year.
CAASPP Math Increase the number of students that have met or exceeded grade level proficiency by 2% each year.	A baseline will be developed from 2021-22 CAASPP data.	Due to the pandemic, Excel Academy did not participate in math CAASPP in 2020-21. A baseline will be developed from 2021-22 CAASPP data.	2021-2022 CAASPP Overall Math Scores - Helendale 48% met or exceeded grade level standard 22% standard nearly met 30% standard not met	2022-2023 CAASPP Overall Math Scores - Helendale 48% met or exceeded grade level standards 28% standard nearly met 24% standard not met	Increase the number of students that have met or exceeded grade level proficiency by 2% each year.
i-Ready ELA Increase the number of students that have met or exceeded grade level proficiency by 2% each year.	2021 i-Ready ELA Fall Scores ALL Tier 1: 62.2% Tier 2: 23.7% Tier 3: 14.1% English Learners Tier 1: 42.9% Tier 2: 35.7% Tier 3: 21.4% Economically Disadvantaged Tier 1: 62.1% Tier 2: 18.6% Tier 3: 19.3% Students w/ IEPs Tier 1: 40% Tier 2: 27.5% Tier 3: 32.5%	2022 i-Ready ELA Spring Scores ALL Tier 1: 76% Tier 2: 15.2% Tier 3: 8.8% English Learners Tier 1: 65.2% Tier 2: 8.7% Tier 3: 26.1% Economically Disadvantaged Tier 1: 66.5% Tier 2: 21.9% Tier 3: 11.6% Students with IEPs Tier 1: 46.7% Tier 2: 20% Tier 3: 33.3%	2023 i-Ready ELA Spring Scores ALL Tier 1: 76.3% Tier 2: 13.1% Tier 3: 10.5% English Learners Tier 1: 56.3% Tier 2: 18.8% Tier 3: 25% Economically Disadvantaged Tier 1: 69.8% Tier 2: 16.5% Tier 3: 13.6% Students with IEPs Tier 1: 34.8% Tier 2: 19.6% Tier 3: 45.7%	2023 i-Ready ELA Fall Scores ALL Tier 1: 60% Tier 2: 21.8% Tier 3: 18.1% English Learners Tier 1: 31.8% Tier 2: 18.2% Tier 3: 50% Economically Disadvantaged Tier 1: 51.7% Tier 2: 23.4% Tier 3: 24.9% Students with IEPs Tier 1: 23.4% Tier 2: 21.9% Tier 3: 54.7%	Decrease Tier III percentage by 2% each year
i-Ready Math Increase the number of students that have met or exceeded grade level proficiency by 2% each year.	2021 i-Ready Math Fall Scores ALL Tier 1: 47.4% Tier 2: 30.9% Tier 3: 21.7%	2022 i-Ready Math Spring Scores ALL Tier 1: 68.3% Tier 2: 19.6% Tier 3: 12.1%	2023 i-Ready Math Spring Scores ALL Tier 1: 68.8% Tier 2: 20.2% Tier 3: 11.1%	2024 i-Ready Math Fall Scores ALL Tier 1: 45.4% Tier 2: 33.3% Tier 3: 21.4%	Decrease Tier III percentage by 2% each year

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>English Learners Tier 1: 51.9% Tier 2: 25.9% Tier 3: 22.2%</p> <p>Economically Disadvantaged Tier 1: 48.2% Tier 2: 26.6% Tier 3: 25.2%</p> <p>Students w/ IEPs Tier 1: 27.5% Tier 2: 22.5% Tier 3: 50%</p>	<p>English Learners Tier 1: 65.2% Tier 2: 17.4% Tier 3: 17.4%</p> <p>Economically Disadvantaged Tier 1: 62.6% Tier 2: 21.5% Tier 3: 15.9%</p> <p>Students with IEPs Tier 1: 39.7% Tier 2: 19% Tier 3: 41.4%</p>	<p>English Learners Tier 1: 75% Tier 2: 6.3% Tier 3: 18.8%</p> <p>Economically Disadvantaged Tier 1: 62.1% Tier 2: 25.5% Tier 3: 12.3%</p> <p>Students with IEPs Tier 1: 30.4% Tier 2: 19.6% Tier 3: 50%</p>	<p>English Learners Tier 1: 28.6% Tier 2: 28.6% Tier 3: 42.9%</p> <p>Economically Disadvantaged Tier 1: 36.8% Tier 2: 34.6% Tier 3: 28.6%</p> <p>Students with IEPs Tier 1: 15.6% Tier 2: 20.3% Tier 3: 64.1%</p>	
Increase ELPAC levels annually	A baseline will be developed from 2021-22 Summative ELPAC data.	Summative ELPAC results will be published by the state in the summer or fall of 2022.	Summative ELPAC results will be published by the state in the summer or fall of 2023.	Summative ELPAC results will be published by the state in the summer or fall of 2024.	Increase ELPAC proficiency by 2% each year.
State Local Indicator Priority 2: State Standards: Implementation of State Standards and access to curriculum aligned instructional materials	Implementation and Sustainability of the State Standards against the CDE State Standards Reflection Tool baseline developed with 2021 local indicator outcomes.	<p>Full Implementation and Sustainability in providing professional learning for teaching to the academic standards in ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p> <p>Full Implementation and Sustainability in making instructional materials that are aligned to the academic standards available ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p>	<p>Full Implementation and Sustainability in providing professional learning for teaching to the academic standards in ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p> <p>Full Implementation and Sustainability in making instructional materials that are aligned to the academic standards available ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p>	<p>Full Implementation and Sustainability in providing professional learning for teaching to the academic standards in ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p> <p>Full Implementation and Sustainability in making instructional materials that are aligned to the academic standards available ELA, ELD, mathematics, Next Generation Science Standards, and history - social science.</p>	Excel Academy will maintain implementation and sustainability of the State Standards against the CDE State Standards Reflection Tool.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
State Local Indicator Basic Services: Conditions of Learning, State Priority: Basic Qualified and Effective Teachers, Teacher Credentialing	100% of teachers are appropriately credentialed for the courses they teach	100% of teachers are appropriately credentialed for the courses they teach	100% of teachers are appropriately credentialed for the courses they teach	100% of teachers are appropriately credentialed for the courses they teach	Maintain 100% of teachers are appropriately credentialed for the courses they teach
State Local Indicator Basic Services: Conditions of Learning: Textbooks Availability of textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	0% Students lacking textbooks and other instructional materials	Excel Academy will maintain the availability of online, textbook, and teacher created curriculum to meet the individual needs of our students

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	Student Achievement 1.1 Excel Academy will increase the academic achievement of all students by evaluating student assessments through in-depth data analysis to provide effective instruction, a challenging and engaging curriculum, and aligned assessments in language arts and mathematics through a database system that collects individual formative and summative data. Data collection and analysis includes statewide and internal assessments as measured by the Dashboard and accountability systems.	No	Fully Implemented	2023 CAASPP and i-Ready data has been analyzed to determine the next steps to provide necessary resources and interventions for students performing below grade level.	In comparison to 59 charter schools of comparable demographics and enrollment, students ranked 7th overall in ELA and 4th in math on the 2023 CAASPP assessments. EACS students out scored the state and county percentages.		

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.2	Student Monitoring 1.2 Monitor low-income pupils, foster youth, English Learners, and students with disabilities for proficiency on state and local assessments to review student learner outcomes and ensure academic success as well as social and emotional wellness, or refer to the RTI, SST, or IEP team. Offer programs like the "What I Need" WIN intervention program to provide instruction and resources to promote academic growth, in addition to social-emotional awareness classes and character building.	Yes	Fully Implemented	2023 CAASPP and i-Ready data has been analyzed to determine the next steps to provide necessary resources and interventions for students performing below grade level.	Students are tested on their reading fluency twice a year, and TK/K are tested on letter sounds and names twice per year. Teachers are focusing on math skill checks during monthly meetings and modeling instructional strategies. EL students are engaged in ELD curriculum and live instruction throughout the school week. Students with IEPs meet with their teachers and Case Managers on a regular basis to monitor growth. All students are provided with equity based instruction.		
1.3	Broad Course of Study 1.3 All students have access to a broad course of study and materials/learning experiences aligned to Common Core Standards through multiple channels assisting students in completing standards-aligned content. (All Students)	No	Fully Implemented	All students are provided with a broad course of study and equity based instruction that is monitored by the assigned teacher. Curriculum is vetted and paced for each student, and adjustments are	Work samples are collected to determine the progress students are making and to ensure that they are meeting grade	\$6,267,670.00	\$3,260,755.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> Online courses, credit recovery, core programs Supplemental curriculum and materials supporting Common Core Standards Extended School year Curriculum aligned to Common Core English Language Development (ELD) curriculum 			made to meet the needs of each individual student.	level expectations. Students who are falling below grade level are placed in the intervention program and provided with individualized resources and supplements that are designed to meet their academic needs.		
1.4	Professional Development 1.4 Professional development opportunities for teachers and administrators to equip them with information and resources to better serve students and parents, for example, tools for goal setting and curriculum pacing, identifying, supporting, and monitoring students in the "What I Need" (WIN) and English Language Development (ELD) program. Professional development through organizations such as CSSA (California Charter School Association), CSDC (Charter School Development Center) and APLUS+.	No	Fully Implemented	The EACS staff has a plethora of opportunities to participate in ongoing internal and external professional development which includes conferences related to individual job related positions and duties. Information acquired is disseminated to the staff in order to stay informed of the latest educational trends, policies, and procedures.		\$49,640.00	\$5,881.00
1.5	Parent Training 1.5 Provide parent training, learning opportunities, and workshops on a variety of topics, for example,	Yes	Fully Implemented	EACS provides opportunities for parents to learn instructional strategies to engage and			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	explaining EL progress and reclassification process during ELAC meetings, parent portal resources, webinars, curriculum menus, Parent Summit, Back to School events, and ToR parent training.			assist students with learning. In addition, EACS has provided on going parent training (i.e. cyber safety, equity based instruction, math, phonics, supporting attention and focus challenges, written expression).			
1.6	Grade Level Curriculum and Instruction 1.6 Students will be provided with instructional strategies connected to the grade-level curriculum to become creative and complex thinkers, effective communicators, community/global participants, and empowered independent learners.	No	Fully Implemented	Students have been provided with instructional strategies connected to the grade-level curriculum to become creative and complex thinkers, effective communicators, community/global participants, and empowered independent learners.			
1.7	Student Monitoring and Support 1.7 Identify, support, and monitor students performing one or more years below grade level through the "What I Need" (WIN) intervention program. Students are required to participate in weekly intervention programs that are monitored by the credentialed ToR (Teacher of Record). Students who are performing below grade level on the fall i-Ready assessments will be required to take the mid-year i-Ready assessment(s).	Yes	Fully Implemented	Students have been identified, supported, and monitored through the WIN intervention program.		\$31,378.00	\$24,268.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.8	Needs Assessment - Data Analysis 1.8 Use data analysis and historical tracking of performance on internal and state testing to drive our policies, curriculum, and program decisions.	No	Fully Implemented	Data analysis continues throughout the year on both internal and state assessments to drive policies, curriculum, and program decisions to ensure that students are making progress. EACS relies on the assessment dashboard created by Parsec Education that includes data on the i-Ready internal assessments and the CAASPP assessments across all identified subjects and subgroups.		\$4,945.00	\$4,945.00

Goal 2

Goal Description

We will continue to promote a high ADA and a positive school climate by providing high-quality teachers, clear expectations, and frequent communication. With effective intervention and support, we ensure that all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) maintain active engagement to learn and improve their performance.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Maintain or decrease Chronic Absenteeism rate of .01%	A baseline will be developed from 2020-21 data	Cumulative Enrollment: 521, 8 Chronic Absenteeism Count, Chronic Absenteeism Rate: 1.5%	Cumulative Enrollment: 545, 7 Chronic Absenteeism Count, Chronic Absenteeism Rate: 1.1%	Cumulative Enrollment as of 2/2/2024 - 622	Maintain an Absenteeism Rate of .01% or lower
Strive for 0% Expulsion Rate each year	0% Expulsion Rate	0% Expulsion Rate	0% Expulsion Rate	0% Expulsion Rate	Maintain 0% Expulsion Rate
Strive for 0% Suspension Rate each year	0% Suspension Rate	0% Suspension Rate	0% Suspension Rate	0% Suspension Rate	Maintain 0% Suspension Rate

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
State Local Indicator Basic Services: Conditions of Learning, State Priority: Basic Qualified/Effective Teachers	100% of teachers are appropriately credentialed for the courses they teach.	100% of teachers are appropriately credentialed for the courses they teach.	100% of teachers are appropriately credentialed for the courses they teach.	100% of teachers are appropriately credentialed for the courses they teach.	Maintain 100% of teachers are appropriately credentialed for the courses they teach.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	School Climate and Student Engagement 2.1 Focus on school climate and student engagement by providing families with a Master Agreement and Acknowledgement of Responsibilities (AOR) to maintain or improve our ADA by Progress Improvement Notification (PIN) policies and procedures, frequent check-ins and communication, and pacing guides.	No	Fully Implemented	The school climate and student engagement action is fully implemented.		\$27,922.00	\$13,961.00
2.2	Certificated and Classified Salaries and Benefits 2.2 Recruit and retain highly qualified multiple and single-subject teachers and classified staff, maintaining appropriate assignments and remaining competitive with salary and benefits.	No	Fully Implemented	The recruitment and retention of highly qualified multiple and single subject teachers and classified staff is fully implemented.	Staff is evaluated mid-year and at the end of the school year to ensure that they are meeting expectations.	\$83,136.00	\$41,568.00
2.3	Educational Partner Communication	No	Fully Implemented	Educational partner communication remains	Surveys, SSC, ELAC, PAC,	\$12,488.00	\$5,394.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	2.3 Frequent communication with parents/students to notify them of school events, opportunities, and resources through Beehively, email, the school website, and social media platforms. We will build partnerships for student outcomes by sending notification of surveys, parent meetings, and Board of Directors public meetings in a timely manner to all families through emails, website, and other social media platforms while ensuring the participation and engagement of our underrepresented families.			a high priority and is fully implemented at EACS.	and learning period meetings, social media platforms, emails, and newsletters are various ways in which an open line of communication is implemented.		
2.4	Technology 2.4 Purchase technological devices and provide professional development to promote student engagement and develop 21st Century skills and support access to instruction as needed.	No	Fully Implemented	Technology is made available to meet the needs of students (i.e. DocCam, computers, hotspots).		\$68,000.00	\$63,720.00
2.5	Professional Development 2.5 Professional development in cultural awareness.	No	Fully Implemented	Professional development in cultural awareness and equity based instruction is a priority at EACS and is an area of continued growth. EACS will continue to hold trainings on this topic.	ELAC Meetings - Inviting students, parents, and staff to share about their cultures Staff Meetings - Providing equity based		

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					instruction - focus on cultural awareness		

Goal 3

Goal Description

We will establish connections and partnerships with our families and community to increase engagement, involvement, and ensure safety and satisfaction to support student learning and achievement for all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs). Effective and meaningful transparent communication will provide all educational partners opportunities for input in decision making for policy and program improvement.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
State Local Indicator Priority 3: Participation/Input Rates Survey Results Maintain or increase by 2% each year	Baseline set 2020-2021 Maintain or increase by 2%	Year 1 Outcome - 2021-2022 220 Responses from Educational Partners There were more responses that impacted the overall percentages. With a 96% and 98% approval rate, Excel Academy is excelling in all areas mentioned below.	Year 2 Outcome - 2022-2023 304 Responses from Educational Partners There were more responses that impacted the overall percentages. Excel Academy is excelling in all areas mentioned below.	The Educational Partners Survey will be provided in the spring.	Maintain or Increase by 2%
State Local Indicator Priority 6: Overall Satisfaction Rate Survey Results Maintain or increase by 2% each year	Overall Satisfaction Report: Based on 66 responses from parents/guardians 97.6% of survey respondents agree that the school has supported students attaining their academic goals.	Overall Satisfaction Report: Based on 220 responses from parents/guardians 96.4% of survey respondents agree that the school has supported students attaining their academic goals.	Overall Satisfaction Report: Based on 304 responses from parents/guardians 95.7% of survey respondents agree that the school has supported students attaining their academic goals.	TBD	Maintain or Increase by 2%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>98.1% of survey respondents overall agree that the school provides input opportunities for parents/guardians to participate in the school and their child's education.</p> <p>98.6% of survey respondents agree that students have access to rigorous curriculum and resources that allow them to access and master grade level standards in the core content areas.</p>	<p>98.2% of survey respondents overall agree that the school provides input opportunities for parents/guardians to participate in the school and their child's education.</p> <p>98.2% of survey respondents agree that students have access to rigorous curriculum and resources that allow them to access and master grade level standards in the core content areas.</p>	<p>96.1% of survey respondents overall agree that the school provides input opportunities for parents/guardians to participate in the school and their child's education.</p> <p>98.4% of survey respondents agree that students have access to rigorous curriculum and resources that allow them to access and master grade level standards in the core content areas.</p>		
Safety Plan Review and Training	Annual Review/Updates and Training Dates	The school safety plan was last reviewed and updated with staff in March of 2022.	The school safety plan was last reviewed and updated with staff in March of 2023.	TBD - March 2024	Annual Review and Training Date

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	Educational Partner Engagement 3.1 We will seek parent input and assess our level of educational partner engagement through parent participation in LP, ELAC, SSC, and PAC meetings, surveys, and Student Council, SARC and SPSA updates to identify our level of meaningful and transparent communication with all parents, and ensure all parents have opportunities for participation and input.	No	Fully Implemented	Educational partner engagement action is fully implemented.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.2	Educational Partner Partnerships 3.2 We will engage our educational partners in a meaningful and consistent manner through the monitoring of student performance and engaging parents in the participation of timely interventions to ensure student support and success.	Yes	Fully Implemented	Teachers are in constant communication with parents to ensure that student academic and social needs are being met. Interventions and monitoring are in place for students who need additional support.		\$213,551.00	\$52,903.00
3.3	School Climate 3.3 We will build relationships by ensuring that all parents, students, and teachers feel that our schools are providing a safe, positive, inclusive, and welcoming learning environment.	No	Fully Implemented	EACS provides a positive, inclusive, and welcoming learning environment. A survey will be provided to parents and students in the spring. Results from the survey will help the leadership team determine if any changes need to be made for the remainder of the school year and the 24-25 school year.		\$33,870.00	\$15,312.00
3.4	Student Services 3.4 Properly vet all newly hired Content and Community Providers to ensure standards alignment and safety for our students.	No	Fully Implemented	The student service action is fully implemented.		\$31,572.00	\$15,786.00
3.5	School Climate and School Safety 3.5 The charter will continue to maintain a safe learning	No	Fully Implemented	Human resources works diligently to ensure that EACS maintains a safe learning environment			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	environment for all students by training the teachers and staff on school-wide safety plans.			with an effective school-wide safety plan in place.			
3.6	Communication and Translating Services 3.6 Notices, reports, statements, or records sent to a student, parent, or guardian will be translated as needed. Documents, records, and statements will be sent upon request by clerical staff.	Yes	Fully Implemented	Translated school communications are sent to families in their language for all who need language barriers broken or upon request. On Demand Alboum translation and interpretation service is utilized for video and/or audio interpretation conference calls.		\$3,250.00	\$278.54
3.7	School Operating Services 3.7 Operations of the charter are maintained and controlled through the management, oversight, and provision of operating services by the Executive Director and school leadership team.	No	Fully Implemented	The school operating services action is fully implemented.			

Goal 4

Goal Description

We will ensure that all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) are on-track to graduate from high school with increased access to expanded A-G course options, community college partnerships, and CTE pathways all aimed at preparing them for college and/or career and technical education readiness. Collaboration among all Educational Partners will help ensure proper support is in place to prepare high school students for required internal and state assessments.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Graduation Rate Dropout Rate	Develop a baseline from 2020-21 data.	2020-21: 93.8% Graduation Rate 2020-21: 6.3% Dropout Rate	2021-22: 100% Graduation Rate 2021-22: 0% Dropout Rate	2022-23 - 90.9% Graduation Rate 2022-23 - 0% Dropout Rate	Increase the graduation rate by 2%
Access to a Broad Curriculum: Career Technical Education (CTE) Participation	Develop a baseline for CTE participants and UC/CSU preparedness	2020-21: Number of Students participating in CTE: 11	2021-22: Number of Students participating in CTE: 13	2022-23 - Number of Students participating in CTE: 2	Increase the % of College/Career Prepared students by 2%
Access to a Broad Curriculum: College/Career Prepared Pupils enrolled in and completion of A-G courses required for UC/CSU Admission	2019-20 Graduates completed all courses for UC/CSU Admission: 0	2020-21: Students enrolled in UC/CSU required courses for admission: 54.43% Completed All Courses Required for UC/CSU Admission: 0	2021-22: Students enrolled in UC/CSU required courses for admission: 34 Completed All Courses Required for UC/CSU Admission: 0	2022-23: Students enrolled in UC/CSU required courses for admission: 54 Completed All Courses Required for UC/CSU Admission: 5	Increase the A-G course participation and completion annually by 2% to increase the College/Career Prepared Rate

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.1	College and Career Readiness and Career Technical Education 4.1 Consistent with California College and Career Indicators, develop a comprehensive College and Career readiness program for high school students that helps align student strengths and interests to post-secondary goals; continue to develop Career Technical Education (CTE) pathways to encourage CTE Completers to prepare students for the 21st century workforce and global competencies.	No	Fully Implemented	The College and Career Readiness and Career Technical Education action is fully implemented. The Secondary Department developed and introduced a new CTE pathway - digital media and photography.		\$8,200.00	\$1,116.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.2	High School Graduation 4.2 Students transitioning from middle to high school will be monitored to keep students on-track to graduate from high school by monitoring attendance data, providing collective support from teachers for academic success, raising the academic bar, and fostering support to ease transition through middle and high school.	No	Fully Implemented	Every 8th grader will meet with a counselor for academic course guidance. Workshops are offered for parents and students to transition smoothly from middle to high school.		\$107,374.00	\$53,687.00
4.3	High School Curriculum and Instruction 4.3 Provide high-quality instruction and curriculum that promotes graduation and college and career readiness with academic interventions. Review and strengthen the high school curriculum to maintain an engaging and rigorous curriculum supporting graduation and college and career readiness.	No	Fully Implemented	Training and support documents were provided that show how the curriculum aligns to common core standards. Teachers used these to guide curriculum selection and identify additional resources to ensure all standards are fully covered. Teachers are checking math skills at each LP meeting by watching students complete math in real time and providing instruction strategies and support when needed EACS expanded math interventions to include two support classes - Prealgebra and Algebra to help support students scoring approximately		\$322,034.00	\$123,301.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				<p>one year below grade level. EACS has a near 100% student passing rate for these courses. EACS continues to provide live, weekly drop-in homework support and access to 24/7 tutoring support.</p> <p>All live classes now include project-based learning opportunities for deeper learning and curricular engagement. EACS developed the first College and Career week.</p> <p>New curriculum is vetted using specific guidelines to maintain rigor and meet the state standards.</p> <p>Parents are provided with updated curriculum menus of our top recommendations, which were reviewed for rigor and to make side that they promote college and career readiness.</p>			
4.4	Testing 4.4 Ensure all students have opportunity for intensive CAASPP preparation, specifically low income, EL, foster-youth students, and students with disabilities.	Yes	Fully Implemented	All students required to take the CAASPP are provided with test prep packets, online practice tests, test prep sessions with credentialed teachers, and access to CAASPP bootcamps		\$76,742.00	\$38,371.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				provided by vetted CCPs.			
4.5	Testing 4.5 Advanced Placement exam costs for low-income and foster youth who are experiencing financial hardship.	Yes	Fully Implemented	Advanced placement exam costs are provided for low-income and foster youth who are experiencing financial hardship.			
4.6	A-G and Career Technical Education Courses 4.6 Expand our A-G course offerings so that all students have access to graduate as A-G completers, and continue to build relationships with community colleges to promote college credit courses.	No	Fully Implemented	EACS expanded A-G course offerings to include 14 AP courses. EACS increased our A-G course offerings to include additional elective courses and have over 65 A-G choices. EACS has students enrolled in nearly 100 concurrent enrollment college courses.		\$16,346.00	\$0
4.7	Needs Assessment - Data Analysis 4.7 Analyze 8th-10th grade i-Ready score reports and 8th grade CAASPP data to ensure students are on track to succeed with high school-level coursework and prepare for the CAASPP assessments in 11th grade. Provide targeted interventions and resources to students identified as needing additional support.	No	Fully Implemented	1st-8th graders are part of the schoolwide Tier 2 intervention program where students fill gaps through asynchronous personalized programs. In addition, targeted small group instruction is provided to students based on i-Ready data in reading comprehension, phonics, and math. 8th graders testing one year below grade level in math participate in a high-school preparatory course to ensure	SST meetings for planning targeted interventions & monitoring growth Tutor.com		

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				readiness for high school algebra. These students have the opportunity to continue in a supported algebra class once in high school.			

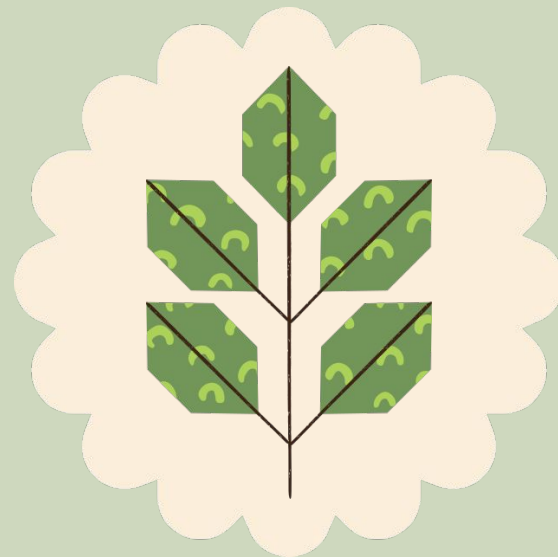


Mid-Year Monitoring Report for the 23/24 LCAP



MISSION

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student



VISION

We are all about CHOICE:
Challenge, Hands-On, Opportunities, Individualization, Critical Thinking & Equity

What is the Local Control Accountability Plan (LCAP)?



The Mid-Year LCAP Report is designed to provide input in an effort to ensure that Excel Academy is making progress towards the set goals and that each goal is monitored and evaluated.

- Three-year plan
- Describes the goals, actions, services, and expenditures to support positive student outcomes
- Opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs.

Goal 1 - Excel Academy will improve the academic achievement of all students, including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) by providing challenging and engaging curriculum and standards-based assessments in language arts and mathematics. Excel Academy will provide intensive, individualized support to students who have fallen below grade level and face significant challenges to success.

Warner

- CAASPP Test Scores exceed state and county percentages
- 66% of students met or exceeded state standards
- EACS ranked 3rd in ELA and 1st in math to 59 comparable charter schools
- i-Ready fall results indicate that 63% of students were at or above grade level in ELA and 50% in math in Sept. - retest in March

Helendale

- CAASPP Test Scores exceed state and county percentages
- 60% of students met or exceeded state standards
- EACS ranked 7th in ELA and 4th in math to 59 comparable charter schools
- i-Ready fall results indicate that 60% of students were at or above grade level in ELA and 45% in math in Sept. - retest in March

Mid-Year Outcomes

All actions are fully implemented:

- Student Monitoring & Support
- Broad Course of Study
- Professional Development
- Parent Training

Goal 2 - Excel Academy will continue to promote a high ADA and a positive school climate by providing high-quality teachers, clear expectations, and frequent communication. With effective intervention and support, we ensure that all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) maintain active engagement to learn and improve their performance.

Warner

- Enrollment: 991
- 0% expulsion to date
- 0% suspension rate to date
- 100% of teachers are appropriately credentialed
- Staff is evaluated during the mid and end of the school year to ensure expectations are met

Helendale

- Enrollment - 622
- 0% expulsion to date
- 0% suspension rate to date
- 100% of teachers are appropriately credentialed
- Staff is evaluated during the mid and end of the school year to ensure expectations are met

Mid-Year Outcomes

All actions are fully implemented:

- School climate & student engagement
- Retention of highly qualified and credentialed teachers
- Communication with educational partners
- Purchasing technology
- Implementation of professional development

Goal 3 - Excel Academy will establish connections and partnerships with our families and community to increase engagement, involvement, and ensure safety and satisfaction to support student learning and achievement for all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs). Effective and meaningful transparent communication will provide all educational partners opportunities for input in decision making for policy and program improvement.

Mid-Year Outcomes

- Educational Partner Surveys are provided to parents and students in March
- Goal: Exceed the number of parent and student survey completers from previous year
- Survey results determine next steps for the 23/24 and 24/25 school years

All actions are fully implemented:

- Communication with parents is at the forefront to ensure student academic and social-emotional needs are met
- Content and Community Providers are properly vetted and hired
- Schoolwide safety plan is reviewed and in place by March.

- Translated school communications are sent to families in their home language
- Interpretation services are in place as needed

Goal 4 - Excel Academy will ensure that all students including English Learners (EL), other unduplicated student groups, and students with disabilities (SWDs) are on-track to graduate from high school with increased access to expanded A-G course options, community college partnerships, and CTE pathways all aimed at preparing them for college and/or career and technical education readiness. Collaboration among all educational partners will help ensure proper support is in place to prepare high school students for required internal and state assessments.

Warner

- 97.7% graduation rate for 22/23
- 0% dropout rate
- 10 students participating in CTE offered classes in 22/23
- 118 students enrolled in UC/CSU required courses for admission in 22/23
- 12 students completed required UC/CSU courses for admission

Helendale

- 90.9% graduation rate for 22/23
- 0% dropout rate
- 2 students participating in CTE offered classes in 22/23
- 54 students enrolled in UC/CSU required courses for admission in 22/23
- 5 students completed required UC/CSU courses for admission

Mid-Year Outcomes

All actions are fully implemented:

- New CTE pathway (digital media and photography) was developed
- Required 8th grade meetings with School Counselor
- Pre-algebra and algebra support classes in place
- Expanded A-G courses
- Test prep in place
- Interventions for all students performing below grade level



Mid-Year Expenditures

- The mid-year expenditures align with the budgeted funds.
- Business Services will monitor to avoid exceeding allocated funds for each LCAP action.
- We'll review the budget and actions for board approval in the spring.

*Education is like a seed, that when
watered with knowledge and
experience, grows into true
wisdom.*

-Richard Hartmetz

THANK YOU!

Coversheet

Consent - Business/Financial Services

Section:	VII. Consent
Item:	A. Consent - Business/Financial Services
Purpose:	
Submitted by:	
Related Material:	1.26.24 Monthly Cash Requirement.pdf 1.10.24 Cash Requirement Statement.pdf 1.26.24 Semi Monthly Cash Requirement.pdf Check register 010124-013124.pdf DTS_Renewal_License and Invoice_Excel Academy Charter Schools.pdf

BACKGROUND:

Item: DTS Renewal

Background: Excel Academy Charter School is requesting approval to continue to utilize Document Tracking Services (DTS) to create templates and house state required documentation for the 24/25 school year.

The following are standard documents to be used in conjunction with the license.

- 1. 2024 School Accountability Report Card, English & Spanish (CDE Template)
- 2. 2024 School Plan for Student Achievement (CDE Template)
- 3. 2024 Comprehensive School Safety Plan (Custom Template)
- 4. 2024 Local Control and Accountability Plan (CDE Template)
- 5. Others to be identified as needed

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: EC7B5C844

Period Ending: 01/31/2024

Check Date: 01/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 01/25/2024

*A wire request for \$740,965.30 will be sent to your bank on 01/24/2024***Items**

Checks / Vouchers	102
Additional Direct Deposit Accounts	11

Billing

Check Processing/Tax Service	1,717.48
Direct Deposit	9.75
Jurisdiction Filing	6.00
Garnishment Fee this Payroll	No Charge
Total Billing	<u>1,733.23</u>

Tax Deposits

	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	4,579.28	4,579.28	9,158.56
Medicare	11,397.74	11,397.74	22,795.48
Federal W/H Tax	60,220.00		60,220.00
FUTA		3,451.22	3,451.22
California W/H Next Day	28,950.38		28,950.38
California SDI Next Day	8,530.45		8,530.45
California ETT Qtrly		670.92	670.92
California SUTA		17,443.60	17,443.60
Hawaii W/H Semiweekly	845.59		845.59
Hawaii SUTA		546.90	546.90
Total Tax Deposits	<u>114,523.44</u>	<u>38,089.66</u>	<u>152,613.10</u>

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	559,984.70
Direct Deposit Distribution - Paycom Pay	26,634.27
Taxes - PAYCOM Resp.	152,613.10
Payroll Fee	1,733.23
Total Paycom Cash Requirements	<u>740,965.30</u>

Total Cash Requirements740,965.30

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: 3A50AA865

Period Ending: 12/31/2023

Check Date: 01/10/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 01/09/2024

*A wire request for \$27,881.59 will be sent to your bank on 01/08/2024***Items**

Checks / Vouchers	19
Additional Direct Deposit Accounts	1

Billing

Check Processing/Tax Service	598.71
Direct Deposit	7.25
Jurisdiction Filing	6.00
Garnishment Fee this Payroll	No Charge
Total Billing	<u>611.96</u>

Tax Deposits

	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	1,470.81	1,470.81	2,941.62
Medicare	421.96	421.96	843.92
Federal W/H Tax	1,776.36		1,776.36
FUTA		238.08	238.08
California W/H Next Day	793.20		793.20
California SDI Next Day	326.10		326.10
California ETT Qtrly		29.66	29.66
California SUTA		748.09	748.09
Total Tax Deposits	<u>4,788.43</u>	<u>2,908.60</u>	<u>7,697.03</u>

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	18,125.56
Direct Deposit Distribution - Paycom Pay	1,447.04
Taxes - PAYCOM Resp.	7,697.03
Payroll Fee	611.96
Total Paycom Cash Requirements	<u>27,881.59</u>

Other Cash Requirements

Manual Checks	3,554.60
Total Other Cash Requirements	<u>3,554.60</u>

Total Cash Requirements31,436.19

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: CFFA1F80A

Period Ending: 01/15/2024

Check Date: 01/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 01/25/2024

*A wire request for \$30,473.26 will be sent to your bank on 01/24/2024***Items**

Checks / Vouchers	20
Additional Direct Deposit Accounts	1

Billing

Check Processing/Tax Service	612.19
Direct Deposit	7.25
Jurisdiction Filing	6.00
Garnishment Fee this Payroll	No Charge
Additional Services	1,088.30
Total Billing	1,713.74

Tax Deposits

	Employee Deductions	Employer Liability	Total Deposit
FICA/Social Security	1,234.40	1,234.40	2,468.80
Medicare	404.38	404.38	808.76
Federal W/H Tax	1,367.82		1,367.82
FUTA		209.34	209.34
California W/H Next Day	578.48		578.48
California SDI Next Day	310.72		310.72
California ETT Qtrly		28.23	28.23
California SUTA		734.43	734.43
Total Tax Deposits	3,895.80	2,610.78	6,506.58

Paycom Cash Requirements

Net Direct Deposits - Paycom Pay	20,658.94
Direct Deposit Distribution - Paycom Pay	1,594.00
Taxes - PAYCOM Resp.	6,506.58
Payroll Fee	1,713.74
Total Paycom Cash Requirements	30,473.26

Other Cash Requirements

Manual Checks	1,047.00
Total Other Cash Requirements	1,047.00

Total Cash Requirements**31,520.26**

Cash Requirements Statement**EXCEL ACADEMY CHARTER SCHOOLS**

Transaction #: CFFA1F80A

Period Ending: 01/15/2024

Check Date: 01/26/2024

Client: 10056

EIN: 47-4121751

PAYCOM Impound Date: 01/25/2024

A wire request for \$30,473.26 will be sent to your bank on 01/24/2024

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

Company name: Excel Academy Charter Schools													
Report name: Check register													
Locations: 2053--Excel Academy Charter School - Warner & 2073--Excel Academy Charter School - Helendale													
Bank	Date	Bill date	Bill no.	Vendor	GL account or account label	Document no.	Amount	Amount applied	Cleared	Memo	Department	Location	
CHASE 9313 - Chase Bank	Account no: 215769313												
	1/2/2024	1/2/2024	5795-123123	5795--BOMS - FSA 5795--BOMS - FSA	9516--Voluntary FSA 9516--Voluntary FSA		120.62 120.62	74.78 45.84	In Transit In Transit	Rebecca Metoyer Rebecca Metoyer	000--Schoolwide -Revenues/BS Accounts 000--Schoolwide -Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
	1/2/2024	1/2/2024	6267-010224	6267--Noel Park 6267--Noel Park	9521--Accrued Salary & Wages 9521--Accrued Salary & Wages	30093 30093	3,554.60 3,554.60	2,203.85 1,350.75	In Transit In Transit		000--Schoolwide -Revenues/BS Accounts 000--Schoolwide -Revenues/BS Accounts	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
	1/8/2024	12/2/2023	B-268306711	2372--Outschool	5880--Instructional Vendors &	10136007196	298.00	298.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner	
	1/8/2024	12/8/2023 12/6/2023	5300207 5299931	1208--Singapore Math Inc 1208--Singapore Math Inc	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007172 10136007172	259.21 259.21	102.51 156.70	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
1/8/2024	12/13/2023	144527	1224--Oak Meadow Inc	4100--Textbooks & Core Curricu	10136007158	248.27	248.27	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale		
1/8/2024	11/29/2023 12/1/2023 11/29/2023	4492009 4492557 4491835	1156--Barnes and Noble 1156--Barnes and Noble 1156--Barnes and Noble	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007212 10136007212 10136007212	246.86 246.86 246.86	188.09 20.18 36.59	In Transit In Transit In Transit		910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner		
1/8/2024	12/15/2023	919215	5016--All About Learning Press, Inc	4100--Textbooks & Core Curricu	10136007193	213.26	213.26	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	1/1/2024	B-268341783	3084--Marcos Mscat	5880--Instructional Vendors &	10136007207	210.00	210.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/4/2023	B-268306695	5764--West Coast Krav Maga Wildomar, Inc.	5880--Instructional Vendors &	10136007162	189.00	189.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/13/2023 9/1/2023	189928 18367	1243--JackRi Publishing, LLC 1243--JackRi Publishing, LLC	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007165 10136007165	164.84 164.84	42.99 121.85	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale		
1/8/2024	11/26/2023 12/17/2023	B-268306709 B-268341480	6163--One World Many Views - Discover Art 6163--One World Many Views - Discover Art	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007185 10136007185	160.00 160.00	80.00 80.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner		
1/8/2024	12/21/2023	B-268341464	5884--Master Lee's Kung Fu San Soo	5880--Instructional Vendors &	10136007171	159.00	159.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/7/2023	122498	1303--Royal Fireworks Press	4100--Textbooks & Core Curricu	10136007163	143.00	143.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	1/2/2024	B-268341506	5649--Waterworks Swim School Yorba Linda	5880--Instructional Vendors &	10136007216	141.16	141.16	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/20/2023	B-268336021	V3170--A+ Tutoring Inc.	5880--Instructional Vendors &	10136007200	140.00	140.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/16/2023	B-268341466	3142--Melinda J. Beebe	5880--Instructional Vendors &	10136007198	135.00	135.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/4/2023	IN-0000997082	1312--Little Passports	4100--Textbooks & Core Curricu	10136007205	131.01	131.01	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/12/2023	1230782	1276--Morey's Music Store, Inc.	4310--Materials & Supplies	10136007159	120.68	120.68	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/19/2023	B-268341496	5833--Susan Sanders	5880--Instructional Vendors &	10136007211	120.00	120.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale		
1/8/2024	12/6/2023	B-268341481	5571--RWE School of the Arts	5880--Instructional Vendors &	10136007177	590.00	590.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/21/2023	B-268336030	1387--Waterworks Aquatics HB	5880--Instructional Vendors &	10136007189	568.40	568.40	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	1/2/2024	B-268341505	2144--Waterworks Aquatics Pasadena	5880--Instructional Vendors &	10136007179	538.40	538.40	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale		
1/8/2024	12/21/2023	B-268341488	5580--Russian School of Mathematics Irvine	5880--Instructional Vendors &	10136007160	491.00	491.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	11/29/2023	B-268306712	3364--Pacific Ballet Conservatory	5880--Instructional Vendors &	10136007214	471.00	471.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/18/2023	B-268341471	6133--Murphy Language Arts LLC	5880--Instructional Vendors &	10136007180	457.73	457.73	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/31/2023	14364	5017--Alpha Vision, Inc.	5940--Technology Services	10136007206	454.00	46.50	In Transit		912--Administration/Office	2053--Excel Academy Charter School - Warner		
	12/31/2023	14369	5017--Alpha Vision, Inc.	5940--Technology Services	10136007206	454.00	38.50	In Transit		912--Administration/Office	2073--Excel Academy Charter School - Helendale		
	1/1/2024	14369	5017--Alpha Vision, Inc.	5940--Technology Services	10136007206	454.00	234.98	In Transit		912--Administration/Office	2053--Excel Academy Charter School - Warner		
	1/1/2024	14369	5017--Alpha Vision, Inc.	5940--Technology Services	10136007206	454.00	144.02	In Transit		912--Administration/Office	2073--Excel Academy Charter School - Helendale		
1/8/2024	12/27/2023	873135	5363--Procopio, Cory, Hargreaves & Savitch LL 5363--Procopio, Cory, Hargreaves & Savitch LL	5810--Legal 5810--Legal	10136007174 10136007174	449.70 278.81	170.89 278.81	In Transit In Transit		912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner		
1/8/2024	12/25/2023	5121-012424	5121--Cox Business 5121--Cox Business	5910--Telephone 5910--Telephone	10136007209 10136007209	438.42 438.42	166.60 271.82	In Transit In Transit		912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner		
1/8/2024	12/22/2023 12/21/2023	B-268341503 B-268336028	2211--Valerie Marich Music 2211--Valerie Marich Music	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007183 10136007183	420.00 420.00	180.00 240.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale		
1/8/2024	12/4/2023	B-268306696	2341--West Coast Krav Maga Tecumecula	5880--Instructional Vendors &	10136007188	359.10	359.10	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/11/2023 12/11/2023	SINV8547 SINV8562	3210--Bright Thinker 3210--Bright Thinker	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007210 10136007210	357.23 357.23	238.15 119.08	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner		
1/8/2024	9/8/2023 12/12/2023	200199929 200200959	1307--TouchMath Acquisition LLC 1307--TouchMath Acquisition LLC	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007190 10136007190	332.80 332.80	77.80 285.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale		
1/8/2024	11/30/2023 11/30/2023 11/30/2023 11/30/2023	8090 8086 8087 8089	1260--McRuffy Press, LLC 1260--McRuffy Press, LLC 1260--McRuffy Press, LLC 1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007164 10136007164 10136007164 10136007164	329.60 329.60 329.60 329.60	43.90 49.90 107.90 127.90	In Transit In Transit In Transit In Transit		910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner		
1/8/2024	12/5/2023 12/5/2023	SI-197003 SI-197000	1978--The Logic of English 1978--The Logic of English	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007195 10136007195	328.16 328.16	118.30 209.86	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner		
1/8/2024	11/29/2023	SH0922190350711	6177--CrunchLabs LLC	4100--Textbooks & Core Curricu	10136007161	325.59	325.59	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/12/2023	B-268341507	1804--We Break Hip Hop Dance Company	5880--Instructional Vendors &	10136007181	320.00	320.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale		
1/8/2024	12/7/2023	511532	3031--Essentials in Writing	4100--Textbooks & Core Curricu	10136007155	311.10	311.10	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale		
1/8/2024	12/19/2023	B-268341479	1698--Nonnan Family Swim School San Diego	5880--Instructional Vendors &	10136007166	308.00	308.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/8/2023 11/14/2023	17074 16980	1278--Blackbird and Company 1278--Blackbird and Company	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007203 10136007203	305.76 305.76	126.07 179.69	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale		
1/8/2024	12/26/2023	B-268341465	v2672--Mathnasium of Mission Viejo	5880--Instructional Vendors &	10136007191	300.00	300.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/8/2024	12/26/2023	B-268341490	1027--Science-2-U 1027--Science-2-U	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007169 10136007169	4,746.25 4,746.25	812.50 3,933.75	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner		
1/8/2024	12/26/2023 12/26/2023	B-268336025 B-268336250	1253--LIVE Online Math 1253--LIVE Online Math 1253--LIVE Online Math	5880--Instructional Vendors & 5880--Instructional Vendors & 5880--Instructional Vendors &	10136007208 10136007208 10136007208	3,200.00 3,200.00 3,200.00	795.00 1,670.00 735.00	In Transit In Transit In Transit		910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale		

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/8/2024	12/19/2023	B-268341482	v3032--Peace Hill Classical Co-op LLC v3032--Peace Hill Classical Co-op LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007157 10136007157	2,270.00 2,270.00	1,925.00 345.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/8/2024	12/6/2023	11933306	5911--Almprint, Inc. 5911--Almprint, Inc.	5841--Community Marketing 5841--Community Marketing	10136007215 10136007215	1,977.02 1,977.02	1,225.75 751.27	In Transit In Transit	913--Marketing 913--Marketing	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/8/2024	12/11/2023 12/12/2023 12/15/2023	287646 287676 287740	1293--Moving Beyond the Page 1293--Moving Beyond the Page 1293--Moving Beyond the Page	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007168 10136007168 10136007168	1,467.66 1,467.66 1,467.66	566.15 105.51 796.00	In Transit In Transit In Transit	910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
1/8/2024	12/26/2023	B-268341469	1550--Monica D Basurto 1550--Monica D Basurto	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007197 10136007197	1,332.00 1,332.00	84.00 1,248.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/8/2024	12/26/2023 12/26/2023	B-268341474 B-268336206	4171--Naomi Lee 4171--Naomi Lee	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007175 10136007175	1,110.00 1,110.00	315.00 795.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
1/8/2024	12/21/2023	B-268341515	2255--Yamaha Music School Cerritos/Chino Hill 2255--Yamaha Music School Cerritos/Chino Hill	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007192 10136007192	928.88 928.88	175.00 753.89	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/8/2024	12/12/2023	INV28203	5003--Foundation for Educational Administratio 5003--Foundation for Educational Administratio	5895--Professional Development 5895--Professional Development	10136007182 10136007182	849.00 849.00	526.38 322.62	In Transit In Transit	907--Special Education 907--Special Education	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/8/2024	9/5/2023	IN-5970	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4310--Materials & Supplies 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	95.37 22.92	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
9/5/2023	IN-5968	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	136.96 31.48	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
9/5/2023	IN-5969	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	16.49 24.24	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale	
9/5/2023	IN-6204	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	73.70 45.09	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale	
9/5/2023	IN-5965	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	73.70 45.09	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale	
12/15/2023	IN-5972	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	45.09 26.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale	
12/13/2023	IN-6201	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	26.50 13.79	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Warner	
9/5/2023	IN-5973	1339--Elemental Science (Elemental Science, I 1339--Elemental Science (Elemental Science, I	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007202 10136007202	712.11 712.11	13.79 167.28	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/8/2024	12/1/2023	B-268341476	5802--Newport Seabase	5880--Instructional Vendors &	10136007170	699.00	699.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/8/2024	12/15/2023	B-268336251	5814--Mary Longbottom	5880--Instructional Vendors &	10136007199	675.00	675.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/8/2024	12/23/2023	B-268341483	1648--Portal Languages Fullerton LLC 1648--Portal Languages Fullerton LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007186 10136007186	660.00 660.00	480.00 180.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/8/2024	12/19/2023	B-268341510	v3174--Multiriver Studios LLC	5880--Instructional Vendors &	10136007204	647.00	647.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/8/2024	12/23/2023	00002E01V5513	1649--LPS 1649--LPS	5930--Postage 5930--Postage	10136007213 10136007213	138.91 138.91	52.79 86.12	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Warner
1/9/2024	12/19/2023	B-268341478	1022--Noonan Family Swim School Murrieta	5880--Instructional Vendors &	10136007156	102.00	102.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/12/2023	553808	1179--Home Science Tools	4100--Textbooks & Core Curricu	10136007178	91.94	91.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/13/2023	498753	2129--Studies Weekly	4100--Textbooks & Core Curricu	10136007194	86.09	86.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/22/2023	B-268341467	5468--Michelle's Keys Piano Studio	5880--Instructional Vendors &	10136007167	80.00	80.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/11/2023	7719	2699--Nicole the Math Lady, LLC.	4100--Textbooks & Core Curricu	10136007154	79.00	79.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/18/2023	B-268341489	5961--Science Classroom Plus	5880--Instructional Vendors &	10136007201	76.25	76.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/12/2023	54163	1211--Teaching Textbooks	4100--Textbooks & Core Curricu	10136007184	72.95	72.95	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	9/7/2023	1951297	1244--Art Supplies Wholesale	4310--Materials & Supplies	10136007176	61.48	61.48	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/7/2023	955954311	1180--Houghton Mifflin Harcourt Publishing Co.	4100--Textbooks & Core Curricu	10136007187	51.76	51.76	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	11/30/2023	B-268306704	2267--Top Billing Entertainment Performance A	5880--Instructional Vendors &	10136007153	42.00	42.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/4/2023	US-2023-00672615	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007173	18.36	18.36	In Transit	908--Intervention/Titl	2053--Excel Academy Charter School - Warner
1/9/2024	12/21/2023	B-268341502	2798--Traditional Equitation School	5880--Instructional Vendors &	20136003896	93.50	93.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/13/2023	B-268336252	4146--Mary C. Roberts	5880--Instructional Vendors &	20136003899	82.50	82.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/19/2023	B-268336249	3135--Amber Barney	5880--Instructional Vendors &	20136003907	75.00	75.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/20/2023	B-268336023	3250--Edward V. West	5880--Instructional Vendors &	20136003887	68.75	68.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/7/2023	B-268341477	v3090--Nicole Fredericks	5880--Instructional Vendors &	20136003880	65.00	65.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/11/2023	B-268341492	3025--IncludEducation	5880--Instructional Vendors &	20136003883	60.00	60.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/13/2023	B-268341512	3212--WriteAtHome, Inc.	5880--Instructional Vendors &	20136003882	299.00	299.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/20/2023	B-268341473	3308--My Learning Studio	5880--Instructional Vendors &	20136003886	294.00	294.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/4/2023	B-268341508	6145--West Coast Services	5880--Instructional Vendors &	20136003905	280.00	280.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/1/2023	B-268306698	6134--Virtues Art Academy	5880--Instructional Vendors &	20136003872	225.00	225.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/20/2023	268341495	6234--Sundae Music Group LLC	5880--Instructional Vendors &	20136003906	210.00	210.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	11/28/2023	B-268306717	2132--Piano Studio of Natalie Warren	5880--Instructional Vendors &	20136003909	202.00	202.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/7/2023	INV2306929	1321--Art of Problem Solving	4100--Textbooks & Core Curricu	20136003874	169.28	169.28	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/4/2023	B-268306700	5875--Valley Wide Elite Gymnastics	5880--Instructional Vendors &	20136003875	156.00	156.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/21/2023	B-268336027	2030--Suzuki Piano and Ultimate Music Theory	5880--Instructional Vendors &	20136003912	152.00	152.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	11/17/2023	B-268306710	6045--OnPash Creative	5880--Instructional Vendors &	20136003878	150.00	150.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/21/2023	B-268336029	2127--Waterfront Education	5880--Instructional Vendors &	20136003902	125.00	125.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	11/29/2023	B-268306699	2959--Victory Tae Kwon Do USA	5880--Instructional Vendors &	20136003889	120.00	120.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/16/2023	FSA-2089-012024	5795--BROS - FSA 5795--BROS - FSA 5795--BROS - FSA 5795--BROS - FSA	3990--PY Benefit Adjustments 3990--PY Benefit Adjustments 3990--PY Benefit Adjustments 3990--PY Benefit Adjustments	20136003888 20136003888 20136003888 20136003888	117.00 117.00 117.00 117.00	12.35 20.15 32.11 52.39	In Transit In Transit In Transit In Transit	000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts 000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/9/2024	12/12/2023	B-268341470	6024-Monica L. Slvey	5880--Instructional Vendors & 4310--Materials & Supplies	20136003891	560.00	560.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/1/2023	B-268306705	1377--Olympia Training Center	5880--Instructional Vendors & 4310--Materials & Supplies	20136003884	536.00	536.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	11/27/2023	B-268306708	v3093--One Ju Jitsu and Fitness	5880--Instructional Vendors & 4310--Materials & Supplies	20136003879	485.00	485.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/20/2023	B-268341485	2298--Riverside Aquatics Association	5880--Instructional Vendors & 4310--Materials & Supplies	20136003881	446.38	446.38	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/22/2023	B-268341494	4111--Spanish Time 123 4111--Spanish Time 123	5880--Instructional Vendors & 5880--Instructional Vendors & 4310--Materials & Supplies	20136003877 20136003877	425.00 425.00	40.00 385.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/9/2024	12/1/2023	B-268306703 B-268341501	3086--Torres Fine Arts Instruction 3086--Torres Fine Arts Instruction	5880--Instructional Vendors & 5880--Instructional Vendors & 4310--Materials & Supplies	20136003900 20136003900	412.50 412.50	275.00 137.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
1/9/2024	11/30/2023	B-268306706	v3076--Cristina E. O'Connell v3076--Cristina E. O'Connell	5880--Instructional Vendors & 5880--Instructional Vendors & 4310--Materials & Supplies	20136003893 20136003893	400.00 400.00	70.00 330.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/9/2024	12/21/2023	B-268336022	6174--Above & Beyond Athletics	5880--Instructional Vendors & 4310--Materials & Supplies	20136003895	350.00	350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/21/2023	B-268306713	1863--Jing Ma 1863--Jing Ma	5880--Instructional Vendors & 5880--Instructional Vendors & 4310--Materials & Supplies	20136003892 20136003892	299.50 299.50	159.50 140.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Helendale
1/9/2024	12/6/2023	572273	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	137.46	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/1/2023	588415	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	170.41	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/6/2023	572318	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	68.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	576897	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	11.17	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	572307	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	67.43	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	574626	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	102.96	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	574633	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	218.70	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/8/2023	580311	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	137.46	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	582321	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	179.49	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	582481	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	122.78	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	572322	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	145.01	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	572321	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	60.36	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	572327	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	572299	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	77.35	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/8/2023	580312	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	88.28	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/6/2023	572303	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	158.13	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/18/2023	591122	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	57.55	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	572301	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	187.53	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	572319	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	29.65	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	572324	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	99.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	576883	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	62.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/8/2023	580309	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	95.54	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	576886	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	144.78	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/8/2023	580310	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	97.44	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	574632	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	45.91	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	588269	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	136.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	588209	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	114.44	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	572264	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	226.80	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/1/2023	582220	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	58.62	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	574630	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	19.84	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	572323	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	11.31	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/8/2023	580310	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	91.96	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	576885	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	17.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	576885	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	212.48	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	580311	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	179.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	577063	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	342.45	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	580634	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	43.54	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	582134	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	60.14	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/13/2023	586780	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	961.24	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/7/2023	572330	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	157.06	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	584713	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	27.69	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/8/2023	580335	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003885	5,591.95	296.79	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	582436	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003885	5,591.95	23.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/16/2023	2089-012024	5796--BRMS - CharterLIFE	3990--PY Benefit Adjustments	20136003876	104,709.85	3.32	In Transit	000--Scholwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5796--BRMS - CharterLIFE	3990--PY Benefit Adjustments	20136003876	104,709.85	10,443.20	In Transit	000--Scholwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5796--BRMS - CharterLIFE	3990--PY Benefit Adjustments	20136003876	104,709.85	2.04	In Transit	000--Scholwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5796--BRMS - CharterLIFE	3990--PY Benefit Adjustments	20136003876	104,709.85	33,590.85	In Transit	000--Scholwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Helendale
			5796--BRMS - CharterLIFE	3990--PY Benefit Adjustments	20136003876	104,709.85	6,450.24	In Transit	000--Scholwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
			5796--BRMS - CharterLIFE	3990--PY Benefit Adjustments	20136003876	104,709.85	54,220.10	In Transit	000--Scholwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
1/9/2024	12/19/2023	B-268341514	1586--Wittenburg Door	5880--Instructional Vendors & 5880--Instructional Vendors & 4310--Materials & Supplies	20136003913 20136003913	8,356.75 8,356.75	5,879.00 2,477.75	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/9/2024	11/30/2023	168W-4G2-66W	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	17.23	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/30/2023	116W-9-KXT-96P3	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	68.22	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/22/2023	116T3-KT6-LH41	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	91.94	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/21/2023	116Q9-J01V-H144	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	316.88	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/26/2023	116G-7YK-V8M6	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003871	3,524.44	60.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/22/2023	116W1-TY0K-G1P1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	26.42	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/21/2023	116C3-7F6K-F3C3	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003871	3,524.44	34.56	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/30/2023	117W-1J4K-7J7M	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003871	3,524.44	21.78	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/1/2023	118F-TD02-MN0K	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	18.24	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/2/2023	1173X-WMM-M03X	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	14.85	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/30/2023	136-N776-7677	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	32.95	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/25/2023	118W-V02T-KM7P	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	346.53	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/29/2023	141W-V9P6-91Y1	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003871	3,524.44	13.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/3/2023	120W-M449-3DVG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	26.05	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/20/2023	116K-KYVW-6F6K	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	41.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/22/2023	116T-KT6-LH41	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	148.80	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/26/2023	116G7-T1M1-1LXM	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003871	3,524.44	33.73	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/2/2023	116Q2-G04H-TM1X	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	19.38	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/22/2023	116T3-KT6-LH41	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	22.43	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/2/2023	117W-1J4K-MQD9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	34.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/26/2023	116T3-G2K9-P9J9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	116.06	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/22/2023	116W1-TY0K-G1P1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	26.42	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/22/202									

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

	11/25/2023	10NR-RLX1-IMGV	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003871	3,524.44	135.46	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/2/2023	10NR-3F41-NKRR	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	144.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/15/2023	1YFK-37L6-3C3G	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	58.14	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	10/29/2023	191K-3Y7V-MMU	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136003871	3,524.44	19.54	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136003871	3,524.44	11.98	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/21/2023	1KRP-Q4FP-CNM4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	24.66	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/24/2023	1R01-7Y1G-9J FD	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	164.35	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/30/2023	16Q2-4YFP-9969	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	35.26	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/30/2023	19DT-JMMR-77TR	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003871	3,524.44	22.98	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/19/2023	1389	4180--Language@dtd, Inc.	5880--Instructional Vendors &	20136003873	2,898.00	1,449.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/19/2023	1390	4180--Language@dtd, Inc.	5880--Instructional Vendors &	20136003873	2,898.00	1,449.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/15/2023	B-268341468	2244--Miss Crady the Math Lady	5880--Instructional Vendors &	20136003894	2,533.25	1,762.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			2244--Miss Crady the Math Lady	5880--Instructional Vendors &	20136003894	2,533.25	770.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/21/2023	B-268336024	4184--Free Society Academic	5880--Instructional Vendors &	20136003911	1,932.00	966.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			4184--Free Society Academic	5880--Instructional Vendors &	20136003911	1,932.00	966.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/19/2023	B-268341511	1033--WM Music Lessons	5880--Instructional Vendors &	20136003901	1,900.00	1,125.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			1033--WM Music Lessons	5880--Instructional Vendors &	20136003901	1,900.00	775.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/26/2023	B-268341475	3005--New California Conservatory of Music	5880--Instructional Vendors &	20136003897	1,022.22	1,022.22	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/4/2023	B-268306707	1409--To the Pointe Dance Productions	5880--Instructional Vendors &	20136003910	944.00	456.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1409--To the Pointe Dance Productions	5880--Instructional Vendors &	20136003910	944.00	488.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/9/2024	12/1/2023	B-268306716	5881--Peace Love & Dance, LLC	5880--Instructional Vendors &	20136003903	900.00	900.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/5/2023	B-268341487	3078--Rock Creek Education Center	5880--Instructional Vendors &	20136003908	695.00	695.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/21/2023	B-268341472	3305--Music Maker Inc.	5880--Instructional Vendors &	20136003898	671.00	671.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	12/15/2023	B-268341493	2583--Spanish Advantage	5880--Instructional Vendors &	20136003904	632.25	93.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2583--Spanish Advantage	5880--Instructional Vendors &	20136003904	632.25	538.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/9/2024	11/30/2023	B-268306701	2101--Automotive Technology Group, Inc. dba	5880--Instructional Vendors &	20136003890	600.00	200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			2101--Automotive Technology Group, Inc. dba	5880--Instructional Vendors &	20136003890	600.00	400.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/10/2024	1/9/2024	5308-011024	5308--Lisa Durham	9521--Accrued Salary & Wages	Voited - 030094	0.00	0.00	In Transit	000--Schoolwide - Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
			5308--Lisa Durham	9521--Accrued Salary & Wages	Voited - 030094	0.00	0.00	In Transit	000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
1/16/2024	12/11/2023	SINV8549	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007302	119.08	119.08	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/16/2024	12/15/2023	41232	2484--Randia Press	4100--Textbooks & Core Curricu	10136007325	96.98	96.98	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Helendale
1/16/2024	12/1/2023	7.00203E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007308	77.31	77.31	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/27/2023	B-268306738	5961--Science Classroom Plus	5880--Instructional Vendors &	10136007299	76.25	76.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343753	4140--Legacy of Valor & Excellence	5880--Instructional Vendors &	10136007335	75.00	75.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/5/2023	SI-197006	1978--The Logic of English	4100--Textbooks & Core Curricu	10136007365	72.92	37.95	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1978--The Logic of English	4310--Materials & Supplies	10136007365	72.92	34.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/30/2023	B-268306692	4121--Wm Tutoring Services	5880--Instructional Vendors &	10136007282	50.00	50.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/12/2023	54154	1211--Teaching Textbooks	4100--Textbooks & Core Curricu	10136007322	45.95	45.95	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/26/2023	B-268306685	6034--Noelle Fitness	5880--Instructional Vendors &	10136007345	41.10	41.10	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/16/2023	23773996	4321--NCS Pearson Inc.	4350--Other Supplies - Materi	10136007245	1.00	1.00	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
1/16/2024	11/27/2023	B-268306686	1022--Noonan Family Swim School Murrieta	5880--Instructional Vendors &	10136007338	331.50	331.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/31/2023	B-268343757	6241--Mathnasium of Riverside	5880--Instructional Vendors &	10136007310	320.00	320.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/1/2023	B-268306743	3365--South Coast Repertory, Inc.	5880--Instructional Vendors &	10136007344	318.34	131.67	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			3365--South Coast Repertory, Inc.	5880--Instructional Vendors &	10136007344	318.34	186.67	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343751	6093--Dennis Frayne Music Studio	5880--Instructional Vendors &	10136007348	294.00	294.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/30/2023	B-268306673	1896--Mission Renaissance	5880--Instructional Vendors &	10136007303	275.60	275.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343765	5816--Monrovia Music Academy	5880--Instructional Vendors &	10136007235	268.50	134.25	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			5816--Monrovia Music Academy	5880--Instructional Vendors &	10136007235	268.50	134.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/20/2023	B-268341500	6170--The Escola	5880--Instructional Vendors &	10136007317	250.00	250.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	1/1/2024	B-268343722	3172--Dancing Keys Music Studio LLC	5880--Instructional Vendors &	10136007238	249.00	249.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/30/2023	B-268306751	5833--Susan Sanders	5880--Instructional Vendors &	10136007321	240.00	240.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/31/2023	B-268343714	5887--Blackmore Learning Academy	5880--Instructional Vendors &	10136007294	230.00	230.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/21/2023	23786785	4321--NCS Pearson Inc.	4350--Other Supplies - Materi	10136007290	221.95	85.37	In Transit	907--Special Education	2073--Excel Academy Charter School - Helendale
			4321--NCS Pearson Inc.	4350--Other Supplies - Materi	10136007290	221.95	136.58	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343707	1849--Art Steps, Inc Yorba Linda	5880--Instructional Vendors &	10136007261	203.00	203.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/18/2023	B-268341484	6020--R.I.C.A. Dance	5880--Instructional Vendors &	10136007287	200.00	200.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343804	5575--Red Dragon Karate	5880--Instructional Vendors &	10136007363	199.00	199.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/31/2023	B-268343829	2341--West Coast Krav Maga Temecula	5880--Instructional Vendors &	10136007305	189.00	189.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/19/2023	8105	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	10136007257	162.90	162.90	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/30/2023	B-268343758	6214--Meg's Art School	5880--Instructional Vendors &	10136007322	152.50	152.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/4/2023	B-268306754	1917--The Center Stage Studio	5880--Instructional Vendors &	10136007279	796.67	796.67	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343773	5802--Newport Seabase	5880--Instructional Vendors &	10136007288	789.50	174.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			5802--Newport Seabase	5880--Instructional Vendors &	10136007288	789.50	614.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343708	3052--Art Steps, Inc.	5880--Instructional Vendors &	10136007221	761.50	761.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/29/2023	B-268343733	2383--Guitar Nirjas	5880--Instructional Vendors &	10136007339	697.50	547.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2383--Guitar Nirjas	5880--Instructional Vendors &	10136007339	697.50	150.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/1/2023	B-268306733	5589--Rock Fitness	5880--Instructional Vendors &	10136007347	680.00	255.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

	12/31/2023	B-268343808	5589--Rbck Fitness	5880--Instructional Vendors &	10136007347	680.00	425.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/29/2023	B-268306720	1648--Portal Languages Fullerton LLC 1648--Portal Languages Fullerton LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007314 10136007314	680.00 680.00	240.00 440.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	12/1/2023	B-268306746	5487--Southland Ballet Academy	5880--Instructional Vendors &	10136007241	645.00	645.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/30/2023	W133315-IN	5756--School Services of California, Inc. 5756--School Services of California, Inc. 5756--School Services of California, Inc. 5756--School Services of California, Inc.	5895--Professional Development 5895--Professional Development 5895--Professional Development 5895--Professional Development	10136007252 10136007252 10136007252 10136007252	630.00 630.00 630.00 630.00	119.70 119.70 195.30 195.30	In Transit In Transit In Transit In Transit	Megan Anderson Lauren Hansen Megan Anderson Lauren Hansen	901--Human Resources 912--Administration/Office 901--Human Resources 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
1/16/2024	12/19/2023 12/18/2023 12/12/2023 12/14/2023	S301024 S300961 S300423 S300656	1208--Singapore Math Inc 1208--Singapore Math Inc 1208--Singapore Math Inc 1208--Singapore Math Inc	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007291 10136007291 10136007291 10136007291	594.48 594.48 594.48 594.48	120.14 365.04 64.50 44.80	In Transit In Transit In Transit In Transit		910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
1/16/2024	11/29/2023	B-268306735	2107--Rockstars of Tomorrow, Inc - Nerco 2107--Rockstars of Tomorrow, Inc - Nerco	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007296 10136007296	530.00 530.00	155.00 375.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/16/2024	12/28/2023	B-268343800	5578--Power of Leverage Brazilian Ju Jitsu	5880--Instructional Vendors &	10136007342	525.00	525.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/5/2023	B-268306723	1902--Precision Gymnastics 1902--Precision Gymnastics	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007247 10136007247	448.00 448.00	130.00 318.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/16/2024	12/18/2023 12/18/2023	555097 555124	1179--Home Science Tools 1179--Home Science Tools	4310--Materials & Supplies 4310--Materials & Supplies	10136007315 10136007315	423.61 423.61	247.15 176.46	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343705	5952--Andrea Covarrubias	5880--Instructional Vendors &	10136007271	413.00	413.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/20/2023	B-268341486	5453--Riverside Ballet Arts	5880--Instructional Vendors &	10136007332	405.00	405.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343810	2107--Rockstars of Tomorrow, Inc - Nerco	5880--Instructional Vendors &	10136007251	375.00	375.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	1/1/2024	B-268343797	5514--Pleasant Street Stable	5880--Instructional Vendors &	10136007269	360.00	360.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/6/2023	B-268306719	6094--ROM Tutors	5880--Instructional Vendors &	10136007226	351.00	351.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/30/2023	162551	v3100--SpEd Consulting Services, Inc.	5100--SpEd Consultants and Ven	10136007276	351.00	351.00	In Transit	SAI Services	907--Special Education	2073--Excel Academy Charter School - Helendale
1/16/2024	12/1/2023	B-268306684	5802--Newport Seabase 5802--Newport Seabase	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007243 10136007243	349.50 349.50	174.75 174.75	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	12/5/2023	B-268306752	1071--Terra Arts Foundation 1071--Terra Arts Foundation	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007359 10136007359	6,519.22 6,519.22	2,000.00 4,519.22	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	12/17/2023	B-268341498	1071--Terra Arts Foundation 1071--Terra Arts Foundation	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007285 10136007285	5,902.22 5,902.22	2,000.00 3,902.22	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	11/30/2023	B-268306739	1027--Science-2-U 1027--Science-2-U	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007270 10136007270	4,553.25 4,553.25	780.00 3,773.25	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	12/23/2023 12/22/2023 12/22/2023	1773 1773G 1774	5443--Well-Trained Mind Academy, Inc. 5443--Well-Trained Mind Academy, Inc. 5443--Well-Trained Mind Academy, Inc.	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007336 10136007336 10136007336	3,362.50 3,362.50 3,362.50	1,087.50 1,137.50 1,137.50	In Transit In Transit In Transit		910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/16/2024	12/15/2023	1688-REVISED	v3068--Mr. D Math, LLC v3068--Mr. D Math, LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007262 10136007262	2,491.00 2,491.00	985.00 1,506.00	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343698	v3056--Al-Burooj Academy	5880--Instructional Vendors &	10136007340	2,400.00	2,400.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/6/2023	B-268306656	2337--Wildcats Hockey LLC 2337--Wildcats Hockey LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007329 10136007329	2,371.50 2,371.50	1,069.00 1,302.50	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/16/2024	1/3/2024	B-268343759	1610--Michaela Shea Ackermann	5880--Instructional Vendors &	10136007334	1,940.00	1,940.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343742	v3080--Kaser Arts v3080--Kaser Arts	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007254 10136007254	1,255.50 1,255.50	291.75 963.75	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024 11/21/2023	B-268343826 B-268306697	1389--Waterworks Aquatics Irvine 1389--Waterworks Aquatics Irvine	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007255 10136007255	1,168.38 1,168.38	995.19 173.19	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
1/16/2024	12/22/2023	1818	5443--Well-Trained Mind Academy, Inc.	4100--Textbooks & Core Curricu	10136007264	1,137.50	1,137.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343732	6239--Golden Star Educational Services	5880--Instructional Vendors &	10136007328	1,100.00	1,100.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/1/2023	B-268306745	v3029--South OC Hybrid Homeschool	5880--Instructional Vendors &	10136007306	924.00	924.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/1/2024	B-268343825	4147--Kelsey Mira Slater	5880--Instructional Vendors &	10136007224	860.00	860.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	12837246	6245--San Diego Natural History Museum 6245--San Diego Natural History Museum 6245--San Diego Natural History Museum	9388--Parent Payfhl Account 5835--Field Trips 5835--Field Trips	10136007253 10136007253 10136007253	340.00 340.00 340.00	40.00 108.00 192.00	In Transit In Transit In Transit		000--Schoolwide-Revenues/BS Accounts 910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	12/5/2023	SI-196958	1978--The Logic of English	4100--Textbooks & Core Curricu	10136007300	39.99	39.99	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/30/2023	B-268343728	5976--Epic Surf Skills	5880--Instructional Vendors &	10136007265	220.00	220.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	50001	6255--Accuvision Optometry, Inc.	5100--SpEd Consultants and Ven	10136007277	220.00	220.00	In Transit	Vision Therapy	907--Special Education	2073--Excel Academy Charter School - Helendale
1/16/2024	12/16/2023	268294013	5469--Let's Bake Baking Kits	4100--Textbooks & Core Curricu	10136007358	198.22	198.22	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	12/21/2023	Dec--23	5765--Horizon Therapy Services	5100--SpEd Consultants and Ven	10136007289	180.00	180.00	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
1/16/2024	11/27/2023	B-268306725	6030--Providence Heart Ranch	5880--Instructional Vendors &	10136007297	175.00	175.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	11/27/2023	B-268306722	5578--Power of Leverage Brazilian Ju Jitsu	5880--Instructional Vendors &	10136007231	175.00	175.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/16/2024	1/2/2024	B-268343801	6030--Providence Heart Ranch	5880--Instructional Vendors &	10136007324	175.00	175.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/14/2023 12/8/2023	919194 919139	5016--All About Learning Press, Inc 5016--All About Learning Press, Inc	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007272 10136007272	154.48 154.48	79.93 74.55	In Transit In Transit		910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/16/2024	12/31/2023	B-268343715	6162--Blooming Anomaly	5880--Instructional Vendors &	10136007323	150.00	150.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343748	2288--Kicks Taekwondo Riverside Inc.	5880--Instructional Vendors &	10136007337	150.00	150.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/5/2023	E487709	5159--Education.com Holdings, Inc.	4100--Textbooks & Core Curricu	10136007330	150.00	150.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/16/2024	12/31/2023	B-268343782	6034--Nobelle Fitness	5880--Instructional Vendors &	10136007233	146.90	146.90	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner

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1/16/2024	12/3/2023	B-268306666	6213--KS Fitness, Inc.	5880--Instructional Vendors &	10136007350	145.00	145.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/8/2023	1.30852E+11	1191--McGraw Hill LLC	4100--Textbooks & Core Curricu	10136007355	142.04	142.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/30/2023	B-268343712	v3089--B & B Music School	5880--Instructional Vendors &	10136007242	130.00	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/6/2023	4494483	1156--Barnes and Noble	4310--Materials & Supplies	10136007217	121.11	121.11	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/27/2023	160	5302--Little Ears Therapy Center	5100--SpEd Consultants and Ven	10136007280	120.00	120.00	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
1/16/2024	12/2/2023	US-2023-00666179	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	18.48	In Transit	908--Intervention/Title I	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/5/2023	US-2023-00674263	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	16.51	In Transit	908--Intervention/Title I	2053--Excel Academy Charter School - Warner	
1/16/2024	12/5/2023	US-2023-00674202	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	16.51	In Transit	908--Intervention/Title I	2053--Excel Academy Charter School - Warner	
1/16/2024	12/5/2023	US-2023-00674254	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	16.63	In Transit	908--Intervention/Title I	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/2/2023	US-2023-00666188	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	18.65	In Transit	908--Intervention/Title I	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/5/2023	US-2023-00674265	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	16.51	In Transit	908--Intervention/Title I	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/5/2023	US-2023-00674195	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007267	119.70	16.51	In Transit	908--Intervention/Title I	2053--Excel Academy Charter School - Warner	
1/16/2024	12/12/2023	SINV8578	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007237	119.08	119.08	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/11/2023	SINV8563	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007354	119.08	119.08	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	B-268306668	4140--Legacy of Valor & Excellence	5880--Instructional Vendors &	10136007263	112.50	112.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	11/28/2023	B-268306653	5890--Jill Sturkie	5880--Instructional Vendors &	10136007248	96.00	96.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	11/16/2023	5.57063E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007357	94.58	94.58	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/7/2023	287605	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	10136007293	93.66	93.66	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/5/2023	B-268306718	2095--Piecemakers	5880--Instructional Vendors &	10136007246	85.00	85.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/28/2023	B-268306674	1550--Monica D Basurto	5880--Instructional Vendors &	10136007298	84.00	84.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343720	2361--Foothill Creative Arts Group	5880--Instructional Vendors &	10136007219	56.00	56.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	11/30/2023	B-268306755	6170--The Escola	5880--Instructional Vendors &	10136007346	50.00	50.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/6/2023	11233910	2773--Classroom Complete Press	4100--Textbooks & Core Curricu	10136007349	48.45	48.45	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/18/2023	18944	1243--JackR's Publishing, LLC	4100--Textbooks & Core Curricu	10136007244	43.98	43.98	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/18/2023	SINV8603	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007283	595.38	119.08	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/13/2023	SINV8581	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007283	595.38	476.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	B-268306731	5453--Riverside Ballet Arts	5880--Instructional Vendors &	10136007304	585.00	585.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	B-268306729	6051--8Rfts Music	5880--Instructional Vendors &	10136007229	560.00	560.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/29/2023	INV-EL-3116	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007341	530.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/29/2023	INV-EL-3123	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007341	530.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	7.1732E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007292	516.34	262.33	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/5/2023	7.57345E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007292	516.34	254.01	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/2/2024	B-268343812	5726--Silva Jiu-Jitsu Academy	5880--Instructional Vendors &	10136007327	500.00	500.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343834	2092--World Elite Gymnastics	5880--Instructional Vendors &	10136007234	489.60	489.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/1/2024	B-268343713	1694--Beaumont Music Centre	5880--Instructional Vendors &	10136007361	448.00	448.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343762	5704--Achieve, Inc.	5880--Instructional Vendors &	10136007313	440.00	440.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/2/2024	B-268343779	6159--Nino's Art Studio	5880--Instructional Vendors &	10136007259	420.00	420.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/17/2023	5128	2327--Ivy Kids LLC	4100--Textbooks & Core Curricu	10136007360	413.10	413.10	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	8088	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	10136007301	398.80	398.80	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/2/2024	B-268343815	5487--Southland Ballet Academy	5880--Instructional Vendors &	10136007309	385.00	385.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/31/2023	B-268343830	5764--West Coast Krav Maga Wildomar, Inc.	5880--Instructional Vendors &	10136007281	378.00	378.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/10/2023	51283	5122--Crafty School Crates	4100--Textbooks & Core Curricu	10136007222	369.41	369.41	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/27/2023	B-268306667	5529--Lanterns Global LLC	5880--Instructional Vendors &	10136007362	358.34	358.34	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/27/2023	B-268306687	1698--Nonan Family Swim School San Diego	5880--Instructional Vendors &	10136007311	336.00	336.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/4/2023	8093	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	10136007225	323.85	323.85	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/6/2023	SHQP22194191511	6177--Crunchlabs LLC	4100--Textbooks & Core Curricu	10136007318	322.60	322.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	B-268306677	6133--Murphy Language Arts LLC	5880--Instructional Vendors &	10136007295	311.25	311.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	B-268306662	2288--Kicks Taekwondo Riverside Inc.	5880--Instructional Vendors &	10136007228	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343760	1896--Mission Renaissance	5880--Instructional Vendors &	10136007356	275.60	275.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/6/2023	B-268306740	5548--Sektor Jiu-Jitsu	5880--Instructional Vendors &	10136007220	270.00	270.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/2/2024	B-268343828	6143--Waterworks Swim School Chino Hills	5880--Instructional Vendors &	10136007239	266.30	266.30	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/29/2023	INV-EL-3118	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007230	265.00	265.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	11/20/2023	B-268306753	5682--The Art House	5880--Instructional Vendors &	10136007240	260.00	130.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	11/20/2023	5682--The Art House	5880--Instructional Vendors &	10136007240	260.00	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner		
1/16/2024	1/3/2024	B-268343747	5843--Katie Kohn Tutoring	5880--Instructional Vendors &	10136007366	250.00	250.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/11/2023	SINV8548	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007316	238.16	119.08	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	SINV8490	3210--Bright Thinker	4100--Textbooks & Core Curricu	10136007316	238.16	119.08	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/19/2023	144584	1224--Oak Meadow Inc	4100--Textbooks & Core Curricu	10136007326	226.72	226.72	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	11/28/2023	B-268306736	5580--Russian School of Mathematics Irvine	5880--Instructional Vendors &	10136007275	223.00	223.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	1.111E+11	5146--DocuSign, Inc.	5940--Technology Services	10136007274	17,007.65	6,462.91	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale	
			5146--DocuSign, Inc.	5940--Technology Services	10136007274	17,007.65	10,544.74	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner	

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

	12/2/2023	B-268306654	3278--Joobilo, LLC 3278--Joobilo, LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007364 10136007364	6,931.13 6,931.13	2,675.00 4,256.13	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	B-268306689	4137--Olive Tree Education 4137--Olive Tree Education	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007249 10136007249	6,312.50 6,312.50	1,290.00 5,022.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/16/2024	12/30/2023	B-268343785	4137--Olive Tree Education 4137--Olive Tree Education	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007320 10136007320	5,906.57 5,906.57	4,553.75 1,352.82	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	INV0023744	6268--Kincaid Information Technology, LLC 6268--Kincaid Information Technology, LLC	5940--Technology Services 5940--Technology Services	10136007286 10136007286	4,180.00 4,180.00	1,588.40 2,591.60	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	B-268306657	v3067--K2 Studios, LLC v3067--K2 Studios, LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007260 10136007260	2,895.66 2,895.66	300.00 550.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
	1/2/2024	B-268343740	v3067--K2 Studios, LLC v3067--K2 Studios, LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007260 10136007260	2,895.66 2,895.66	615.66 1,430.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/16/2024	11/30/2023	162549	v3100--Oxford Consulting Services, Inc. v3100--Oxford Consulting Services, Inc.	5100--SpEd Consultants and Ven 5100--SpEd Consultants and Ven	10136007236 10136007236	1,950.50 1,950.50	878.00 1,072.50	In Transit In Transit	PT & BIS Services SAI Services	907--Special Education 907--Special Education	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343798	6094--ROM Tutors	5880--Instructional Vendors &	10136007319	1,404.00	1,404.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/6/2023	B-268306744	1874--South County Dance Inc.	5880--Instructional Vendors &	10136007343	1,372.50	1,372.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343814	v3029--South OC Hybrid Homeschool	5880--Instructional Vendors &	10136007353	1,246.00	1,246.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/2/2024	B-268343794	3109--New Modern Music School US Inc.	5880--Instructional Vendors &	10136007352	1,034.00	1,034.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/19/2023	287782	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	10136007227	956.10	956.10	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	1/2/2024	B-268343827	2144--Waterworks Aquatics Pasadena	5880--Instructional Vendors &	10136007258	954.00	954.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	1/5/2024	1648	5809--Charter Connect 5809--Charter Connect	5841--Community Marketing 5841--Community Marketing	10136007266 10136007266	950.00 950.00	361.00 589.00	In Transit In Transit	913--Marketing 913--Marketing	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner	
1/16/2024	12/6/2023	B-268306715	5571--PWE School of the Arts	5880--Instructional Vendors &	10136007307	875.00	875.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343767	5557--Music Lessons with Jena	5880--Instructional Vendors &	10136007223	800.00	800.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/3/2023	B-268306670	6171--Lucky Duck Swim School	5880--Instructional Vendors &	10136007218	796.00	796.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/29/2023	INV-EL-3124	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007268	795.00	530.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
	12/29/2023	INV-EL-3120	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007268	795.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343736	5711--Icetown Riverside	5880--Instructional Vendors &	10136007256	766.00	766.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	7/12/2023	0130823-B	1598--Ocean Institute 1598--Ocean Institute 1598--Ocean Institute 1598--Ocean Institute	5835--Field Trips 5835--Field Trips 5835--Field Trips 5835--Field Trips	10136007250 10136007250 10136007250 10136007250	763.00 763.00 763.00 763.00	315.41 193.31 157.65 96.63	In Transit In Transit In Transit In Transit	914--Community Engagement 914--Community Engagement 910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/16/2024	1/1/2024	B-268343739	5714--Irene School of Rhythmic Gymnastics	5880--Instructional Vendors &	10136007331	732.00	732.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	B-268306660	v3080--Kaser Arts v3080--Kaser Arts	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007312 10136007312	724.25 724.25	332.50 391.75	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/16/2024	1/3/2024	B-268343724	3245--KidsArt Glendora Inc.	5880--Instructional Vendors &	10136007333	685.00	685.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/21/2023	EX02023_12	5400--Therapy in Action	5100--SpEd Consultants and Ven	10136007278	660.00	330.00	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
	12/21/2023	EX02023_11	5400--Therapy in Action	5100--SpEd Consultants and Ven	10136007278	660.00	330.00	In Transit	OT Services	907--Special Education	2073--Excel Academy Charter School - Helendale
1/16/2024	1/2/2024	B-268343819	1917--The Center Stage Studio	5880--Instructional Vendors &	10136007351	650.00	650.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/6/2024	00002E01V5014	1649--UPS 1649--UPS	5930--Postage 5930--Postage	10136007273 10136007273	96.57 96.57	59.87 36.70	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/16/2024	11/30/2023	B-268306748	4111--Spanish Time 123	5880--Instructional Vendors &	20136003965	60.00	60.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	B-268306749	1540--StageLight Performing Arts	5880--Instructional Vendors &	20136003934	60.00	60.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/1/2023	B-268306737	6038--San Clemente Dance & Performing Arts C	5880--Instructional Vendors &	20136003951	400.00	400.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/4/2023	B-268306661	1419--Kick It Up Kdz LLC	5880--Instructional Vendors &	20136003986	400.00	400.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/1/2023	B-268306732	2381--Robin Nesom Young	5880--Instructional Vendors &	20136003982	350.00	350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/3/2024	B-268343729	2956--Evolution Swim Academy Mission Viejo, L	5880--Instructional Vendors &	20136003993	344.00	344.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/28/2023	B-268343749	4107--Shinja Km	5880--Instructional Vendors &	20136003973	340.00	340.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/4/2023	B-268306665	1873--Krav Maga of Orange County	5880--Instructional Vendors &	20136003936	330.00	330.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	1/2/2024	B-268343731	4174--FortPiano Music School	5880--Instructional Vendors &	20136003999	328.00	328.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	B-268306682	2877--Nataly Jewel	5880--Instructional Vendors &	20136003966	320.00	320.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/27/2023	B-268306675	6024--Monica L. Silvey	5880--Instructional Vendors &	20136003977	320.00	320.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/31/2023	B-268343822	5877--Ultra Ju Jitsu Academy	5880--Instructional Vendors &	20136003955	320.00	320.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/28/2023	B-268343734	3185--Olymstar International Corp.	5880--Instructional Vendors &	20136003968	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/30/2023	B-268343709	6150--Art Studio Pilar	5880--Instructional Vendors &	20136003991	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/1/2023	B-268306726	2147--Rebecca Meta Scott	5880--Instructional Vendors &	20136003937	295.00	147.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
	1/1/2024	B-268343802	2147--Rebecca Meta Scott	5880--Instructional Vendors &	20136003937	295.00	147.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	11/30/2023	B-268306681	3308--My Learning Studio	5880--Instructional Vendors &	20136004012	294.00	294.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/20/2023	1083805	1148--Institute for Excellence in Writing	4100--Textbooks & Core Curricu	20136003929	267.22	267.22	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	12/7/2023	B-268306688	5545--Oksana Kalinuka dba OC Dancing	5880--Instructional Vendors &	20136003938	260.00	260.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/16/2024	1/3/2024	B-268343799	2171--Grace E. Hickok	5880--Instructional Vendors &	20136003960	255.00	255.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner	
1/16/2024	12/15/2023	B-268341491	2880--Signing the Gap 2880--Signing the Gap	5880--Instructional Vendors & 5880--Instructional Vendors &	20136003919 20136003919	251.25 251.25	172.50 78.75	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale	
1/16/2024	12/5/2023	B-268306680	4162--Reiko Israel	5880--Instructional Vendors &	20136003917	234.00	234.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/16/2024	12/29/2023	B-268343793	1863-Jing Ma 1880-Jing Ma	5880-Instructional Vendors & 5880-Instructional Vendors &	20136004002 20136004002	232.00 232.00	92.00 In Transit	910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2053-Excel Academy Charter School - Warner
1/16/2024	12/21/2023	B-268306671	5844-Miss Candice's Dance Center	5880-Instructional Vendors &	20136004008	220.00	220.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/29/2023	B-268343796	2132-Reno Studio of Natalie Warren	5880-Instructional Vendors &	20136003935	202.00	202.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343777	4182-NEWSONG Studio	5880-Instructional Vendors &	20136003947	200.00	200.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	B-268306734	3310-Rockside Music Inc	5880-Instructional Vendors &	20136003995	180.00	180.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343717	6122-Christina O'Herin	5880-Instructional Vendors &	20136004001	150.00	150.00	In Transit	910-Instructional Funds 2073-Excel Academy Charter School - Helendale
1/16/2024	12/19/2023	593272	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136003975	149.08	53.94	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/18/2023	593275	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136003975	149.08	95.14	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343726	5606-Earthroots Field School	5880-Instructional Vendors &	20136003989	147.00	147.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	11/30/2023	B-268306694	3336-Debra K. Herdman	5880-Instructional Vendors &	20136003971	115.00	115.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	B-268306664	6069-KL Tutoring	5880-Instructional Vendors &	20136003950	113.50	113.50	In Transit	910-Instructional Funds 2073-Excel Academy Charter School - Helendale
1/16/2024	12/1/2023	B-268306669	3135-Amber Barney	5880-Instructional Vendors &	20136003914	75.00	75.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	11W9-b6VN-6H2Y	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	64.64	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	164J-JYD-7G2DM	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	42.02	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1C4I-XH0M-4VFT	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	22.00	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	164J-JYD-JPQ6	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	29.06	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1QF9-NKL3-KJ VV	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	34.15	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/2/2023	1186-7G4L-464MD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	5.29	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1PM9-DH9G-7G7V	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	6.34	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1J G-XD6J-W4NO	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	24.03	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1Y3D-XW DM-08P9	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003947	4,591.44	104.29	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1QF9-NKL3-9XHW	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	25.01	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1TQD-142V-CXW6	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	90.63	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1T9W-CMHA-9P7N	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	21.99	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1F8R-DJMM-6FKL	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	30.91	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1H9P-12QW-Q2LN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	151.99	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	11/7/2023	171R-9V2Y-1PCD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	7.71	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1H0M-KPR6-HFTK	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	145.34	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1VKT-M8P6-C8YK	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	27.11	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	173C-NC1F-QJ KQ	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	90.85	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	19D1-R1DH-X1XX	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	32.34	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	164J-JYD-D43VC	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	12.07	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1QMU-3TQJ-FDL4	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	26.19	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	11HD-TQ7I-FLK6	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004018	4,591.44	84.69	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	11/16/2023	16R1-QXRM-1TK7	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	109.84	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	173R-147D-L7D2	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	76.11	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1Q37-H4W9-9349	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004018	4,591.44	175.81	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1F8R-DJ MW-9H0R	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	14.86	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	11/9/2023	1C4I-9VRL-6D0H	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	51.88	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	11W9-b6VN-R8T1	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	38.54	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	128W-CY9R-1G2M	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	154.52	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1W9P-LDX4-M463	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	10.76	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1D1J-X9P9-39W6	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	37.46	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1W6P-LD26-4G89	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004018	4,591.44	12.83	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1Y1D-F6MM-164R	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	83.54	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	128W-CY9R-G7L1	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	91.47	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	19DP-C919-6J 3G	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	33.09	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	199P-DH9G-7GDM	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	30.49	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1QF9-NKL3-TDOL	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	219.63	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1G7P-P84L-7K4Y	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	38.24	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1W9P-LDX4-M463	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	31.32	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1J 19-94DQ-HVJ9	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	43.04	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	17I G-NC1F-TCG3	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	338.30	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1W6P-LD26-P4MTL	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	80.78	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1K1J-KPR6-4R3L	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	197.51	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	16LJ-J 0CC-J8Y9	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	147.99	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1W9P-LD26-G7L1	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	19.13	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	19DP-C919-944K	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	49.67	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	164J-JYD-D43VC	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	38.64	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	164J-JYD-D43VC	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004018	4,591.44	124.47	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1VQD-K6DC-MMYT	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004018	4,591.44	7.52	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1W6P-LD26-P4MTL	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	22.96	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1HRQ-G3VF-CJ 79	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	11.14	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1J 14-Y70K-443X	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	20.63	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1QF9-NKL3-NT9L	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	80.20	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1L4L-FTYM-1Q49R	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	78.39	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	13M6-PR4K-9T99	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004018	4,591.44	60.59	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1CD9-MQG6-YCTH	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004018	4,591.44	41.97	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	B-268306691	1586-Whittemburg Door 1586-Whittemburg Door	5880-Instructional Vendors & 5880-Instructional Vendors &	20136004019 20136004019	8,403.75 8,403.75	2,449.75 5,954.00	In Transit In Transit	910-Instructional Funds 910-Instructional Funds
1/16/2024	1/2/2024	B-268343710	v3054-Ascend Institute for Youth Skills Develo v3054-Ascend Institute for Youth Skills Develo	5880-Instructional Vendors & 5880-Instructional Vendors &	20136004007 20136004007	4,670.00 3,165.00	1,505.00 In Transit	910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	1WQJ-COMY-WYTX	1925-Amazon Capital Services, Inc.	4320-Office Supplies	20136003931	3,363.71	26.69	In Transit	911-Executive Administration 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1M9P-LVJ1-HFTJ	1925-Amazon Capital Services, Inc.	4310-Office Supplies	20136003931	3,363.71	16.36	In Transit	911-Executive Administration 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1R4V-NDVR-J NTD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	7.34	In Transit	906-Education Services 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1M9P-LVJ1-FLRT	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	14.27	In Transit	906-Education Services 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	148M-MNV9-9QR7	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	86.07	In Transit	906-Education Services 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1QCR-VTL1-MLWV	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	56.40	In Transit	914-Community Engagement 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	19D1-JYD-Y6Y9Y	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	180.20	In Transit	914-Community Engagement 2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	1Y1 F-D6MM-9YCD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	11.84	In Transit	914-Community Engagement 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	134R-T6D1-R4VL	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	203.14	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/6/2023	1QF9-NKL3-KP9G	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	71.12	In Transit	910-Instructional Funds 2053-Excel Academy Charter School - Warner
1/16/2024	12/4/2023	1V7Y-LMK6-994K	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003931	3,363.71	111.85	In Transit	910

12/5/2023	11MM-9J V1-9J GX	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003931	3,363.71	105.97	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/4/2023	11MM-LDXV-70TX	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	50.33	15.15	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/5/2023	11PM-DHYG-9TDM	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	114.17	11.17	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11MO-IMLU-KX39	1925-Amazon Capital Services, Inc.	4100-Materials & Supplies	20136003931	3,363.71	42.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
10/17/2023	1109-4LRM-3YXW	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	115.92	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/6/2023	11V4-NMVR-MJUV	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	36.98	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11MP-LDXV-JV9H	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003931	3,363.71	5.38	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/4/2023	11Q9-11QW-6J RC	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	16.15	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
10/15/2023	11QW-1J 4F-7YXK	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	31.66	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/5/2023	11QD-KDCC-J HXJ	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	72.55	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11V1-D-FMM-7H6P	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	45.77	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11A1-JY1 D-CX4M	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003931	3,363.71	24.86	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11Y1-D-FMM-K67P	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	92.93	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/4/2023	117R-JJ 7 J-RL9H	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	80.76	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/3/2023	11D9-CPTJ-KJXK	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	84.14	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11GU -3TQJ-DJWR	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	15.21	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/3/2023	11LF-VWPM-WMKN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	37.98	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/6/2023	11Q5-10VB-LG99	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	16.49	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/5/2023	11FW-CMMA-DKQD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	65.13	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/5/2023	11Q9-11QW-KXK7	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	29.62	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/4/2023	11R9-DJMM-WN9Y	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	18.69	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/5/2023	11MM-9J V1-HQD9	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	69.49	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Warner
12/4/2023	11HT-HV3V-7761	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003931	3,363.71	36.18	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/3/2023	11CX-3J1 7-XJDM	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003931	3,363.71	60.86	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/7/2023	11CX-RJQJ-VR61	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003931	3,363.71	21.08	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343803	2610-Rebecca Linn Starbeck 2610-Rebecca Linn Starbeck	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003959 20136003959	4,486.75 2,680.50	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
1/16/2024	1/1/2024	B-268343795	5881-Peace Love & Dance, LLC	5880-Instructional Vendors &	20136003981	3,230.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/29/2023	B-268343723	5654-Denise Williams 5654-Denise Williams	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003923 20136003923	2,415.00 1,955.00	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
1/16/2024	11/30/2023	B-268306672	2244-Miss Crady the Math Lady 2244-Miss Crady the Math Lady	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003949 20136003949	1,930.75 1,165.00	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
1/16/2024	12/30/2023	B-268343816	5473-STEAM Academy	5880-Instructional Vendors &	20136004014	1,836.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	11/30/2023	B-268306693	1033-WM Music Lessons 1033-WM Music Lessons	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003985 20136003985	1,365.00 695.00	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
1/16/2024	12/3/2023	B-268306649	3081-Daniel Alarco, Jr.	5880-Instructional Vendors &	20136003948	1,174.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/21/2023	B-268306690	4127-Meena Yoon	5880-Instructional Vendors &	20136003925	1,075.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	1/2/2024	B-268343718	1984-The Colburn School 1984-The Colburn School	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003930 20136003930	1,060.22 1,060.22	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
1/16/2024	1/1/2024	B-268343735	1971-Abby Zabby LLC DBA Home School Coac	5880-Instructional Vendors &	20136003994	1,015.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/16/2024	12/13/2023	586777	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/7/2023	572263	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	197.84	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/7/2023	572211	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	17.17	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/18/2023	591306	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	143.82	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/4/2024	552814	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	236.85	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/18/2023	592102	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	27.44	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/19/2023	593435	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004010	979.60	211.58	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/16/2024	12/29/2023	B-268343813	1412-South Coast Conservatory	5880-Instructional Vendors &	20136003943	927.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/28/2023	B-268343697	2022-A+ In Home Tutors, Inc. 2022-A+ In Home Tutors, Inc.	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003916 20136003916	910.00 910.00	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2053-Excel Academy Charter School - Warner 2073-Excel Academy Charter School - Helendale
1/16/2024	12/29/2023	B-268343823	5875-Valley Wide Elite Gymnastics	5880-Instructional Vendors &	20136003942	868.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	11/27/2023	B-268306724	2769-Preston's Piano Studio	5880-Instructional Vendors &	20136003976	777.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	B-268306714	v3083-Rinassus Preparatory Academy	5880-Instructional Vendors &	20136003988	762.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/16/2024	11/30/2023	B-268306679	3305-Music Maker Inc.	5880-Instructional Vendors &	20136004009	671.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Warner
1/16/2024	1/1/2024	B-268343737	3081-Daniel Alarco, Jr.	5880-Instructional Vendors &	20136004011	650.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343771	4162-Reiko Israel	5880-Instructional Vendors &	20136003996	648.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/16/2024	12/1/2023	B-268306747	2583-Spanish Advantage 2583-Spanish Advantage	5880-Instructional Vendors & 5880-Instructional Vendors &	20136003921 20136003921	632.25 632.25	In Transit In Transit	910-Instructional Funds 910-Instructional Funds	2073-Excel Academy Charter School - Helendale 2053-Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343788	1377-Olympia Training Center	5880-Instructional Vendors &	20136003967	581.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/28/2023	B-268343730	5936-Flow Academy Ju Jitsu	5880-Instructional Vendors &	20136003946	522.50	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	1/3/2024	B-268343711	1441-AVPA at La Sierra University	5880-Instructional Vendors &	20136003969	490.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	119K-123R-9YK6	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003970	483.45	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/3/2023	17K1-19HT-VXVX	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136003970	483.45	16.71	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/5/2023	11EM-K9PK-GWPK	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003970	483.45	205.22	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
12/6/2023	11CX-RJQJ-RHND	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003970	483.45	78.87	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
11/7/2023	11MM-K7G6-1DFO	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136003970	483.45	86.44	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/16/2024	12/5/2023	B-268306655	1954-Joyful Music and Arts	5880-Instructional Vendors &	20136003953	480.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/16/2024	12/31/2023	B-268343818	2505-STEM Center USA	5880-Instructional Vendors &	20136003958	460.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/17/2024	8/24/2023	INV2300744	1195-Peace Hill Press, Inc. dba Well Trained M	4100-Textbooks & Core Curricu	20136003957	103.91	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/17/2024	12/30/2023	B-268343699	6086-Alicia Jones Coaching	5880-Instructional Vendors &	20136003922	90.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/17/2024	12/28/2023	B-268343755	4146-Mary C. Roberts	5880-Instructional Vendors &	20136004003	82.50	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/17/2024	12/30/2023	B-268343719	5520-Creative Academy Tutoring Center	5880-Instructional Vendors &	20136004005	80.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/17/2024	1/3/2024	B-268343754	5687-Long Beach Ring	5880-Instructional Vendors &	20136004016	77.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/17/2024	12/1/2023	B-268306756	1938-Brittany Doan	5880-Instructional Vendors &	20136003984	70.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/17/2024	1/2/2024	B-268343727	5813-Encourage Learning	5880-Instructional Vendors &	20136003932	68.75	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/17/2024	12/28/2023	B-268343811	5841-San Diego Surfing School Inc.	5880-Instructional Vendors &	20136003944	341.04	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/17/2024	12/21/2023	B-268306663	4107-Shinja Kim	5880-Instructional Vendors &	20136003933	340.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/17/2024	11/30/2023	B-268306741	2880-Signing the Gap	5880-Instructional Vendors &	20136003974	251.25	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

			2880--Signing the Gap	5880--Instructional Vendors &	20136003974	251.25	172.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/29/2023	B-268343833	3336--Debra K. Hardman	5880--Instructional Vendors &	20136004013	250.00	250.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/1/2024	B-268343807	2381--Robin Nesom Young	5880--Instructional Vendors &	20136003964	245.00	245.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/2/2024	B-268343756	5521--Mathnasium of Anaheim Hills	5880--Instructional Vendors &	20136000392	225.00	225.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	10F9-MXJ-9KXC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003987	221.46	149.83	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
12/5/2023	10F1-WQOP-9LXX	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003987	221.46	9.90	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
12/4/2023	1H0P-1J2W-6J 77	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003987	221.46	61.73	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale	
1/17/2024	12/28/2023	B-268343752	5484--Learning with Laurel	5880--Instructional Vendors &	20136003915	219.40	219.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/2/2024	B-268343703	3330--American Tiger Martial Arts & Fitness	5880--Instructional Vendors &	20136003983	219.00	219.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/1/2024	B-268343824	5581--Victory Aquatics	5880--Instructional Vendors &	20136004015	180.00	180.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/21/2023	B-268341497	2030--Suzuki Piano and Ultimate Music Theory	5880--Instructional Vendors &	20136003956	152.00	152.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	11/29/2023	B-268306658	3301--Karen J Smith	5880--Instructional Vendors &	20136004000	135.00	135.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/19/2023	595706	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003924	122.40	122.40	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	1/1/2024	B-268343820	1938--Brittany Doan	5880--Instructional Vendors &	20136003998	717.00	717.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	11/29/2023	B-268306728	6202--Rhein Equine Riding	5880--Instructional Vendors &	20136003918	600.00	600.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	B-268306678	3401--Christina Choate	5880--Instructional Vendors &	20136004006	600.00	600.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/3/2024	B-268343805	1064--Redlands Gymnastics Club	5880--Instructional Vendors &	20136004017	583.50	316.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	11/29/2023	B-268306727	1064--Redlands Gymnastics Club	5880--Instructional Vendors &	20136004017	583.50	267.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/30/2023	B-268343750	1873--Krav Maga of Orange County	5880--Instructional Vendors &	20136003972	496.97	496.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/21/2023	B-268306702	5877--Ultra Ju Jitsu Academy	5880--Instructional Vendors &	20136003990	480.00	160.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/21/2023	B-268306702	5877--Ultra Ju Jitsu Academy	5880--Instructional Vendors &	20136003990	480.00	320.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	11/20/2023	B-268306730	2298--Riverside Aquatics Association	5880--Instructional Vendors &	20136003941	446.38	446.38	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/30/2023	B-268343741	3301--Karen J Smith	5880--Instructional Vendors &	20136003962	435.00	435.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	B-268306659	1397--Karis Academy	5880--Instructional Vendors &	20136003978	416.79	416.79	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/28/2023	B-268343716	5829--Broadway Gymnastics School	5880--Instructional Vendors &	20136003926	412.00	412.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	11/7/2023	1J89-XDF3-1TDL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	5.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/21/2023	17K1-CYXR-CWR9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	248.20	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/21/2023	1Q21-V4LK-P4K8	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	13.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/6/2023	1MMV-BVU1-NDNC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	36.22	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	1P9K-TX3R-GFON	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	91.82	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	1M8P-1LV1-CJFX	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	70.03	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/3/2023	1VOT-ODXR-Y4MD	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003954	2,861.00	67.47	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/6/2023	17Q2-LVCH-MM4W	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	76.06	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/3/2023	1YCL-8RHP-1DRX	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	9.03	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	11/23/2023	11D3-YRFP-DL7W	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	60.30	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	1J02-9CMQ-WQX2	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	88.06	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	1X1D-AMQJ-VJ 31	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	8.42	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/3/2023	1F3Z-3WJ 3-C3D4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	68.87	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	1MMV-BV 1-FXG9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	276.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/3/2023	1J04-6C43-V3L8	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	73.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	1W6J-VJ Tr-6VGL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	66.77	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	13CN-LY9K-4N3Y	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	62.38	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	1G8P-6F7J-CCM4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	111.55	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/6/2023	17Q2-LVCH-MM4W	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003954	2,861.00	52.15	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	17Q2-LVCH-MM4W	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	78.23	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	1M24-GMJC-9Y9H	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	203.17	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	1QCL-RM2J-CH44	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	419.26	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/4/2023	1QCR-VTL1-3AM3	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003954	2,861.00	95.30	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/17/2024	11/20/2023	1R1D-GDCL-4DKF	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	161.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/3/2023	1QCR-C19R-1J N4	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003954	2,861.00	27.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/3/2023	1QCR-C19R-1J N4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	104.07	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/6/2023	138L-P19H-M4TR	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	92.45	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/6/2023	1GMO-MMLP-PDQ6	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	117.89	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/6/2023	1W6C-RM2J-PMTW	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	71.45	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	18PG-H7HM-D6GN	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	29.25	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/4/2023	1T0N-142V-46XM	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	12.36	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/7/2023	17K1-HPH7-9Y1T	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003954	2,861.00	37.21	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/6/2023	1P9H-DYIC-PFLF	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	99.76	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	11/19/2023	17K1-MW3Y-LCLM	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	95.43	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	17K1-CYXR-HXPN	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	230.81	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	1XJ F-4DS8-7LND	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	37.66	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	164J-VJ D-HG3W	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	130.18	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	17K1-MW3Y-LCLM	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	242.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	13CN-LY9K-6N1Y	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	15.21	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	17K1-MW3Y-LCLM	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	136.04	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/4/2023	1H0P-1J2W-38T3	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	177.08	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	1YJ D-F6M1-PYD9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	19.38	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	17K1-MW3Y-LCLM	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	166.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/5/2023	138L-P19H-MM11	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	77.28	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/3/2023	1P9H-DYIC-PFLF	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	61.02	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	10/11/2023	1079-W7XZ-WPFI H	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	10.35	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/5/2023	13CN-LY9K-CDWC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	58.06	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/4/2023	1XMM-CY9P-7GWH	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136003979	1,666.04	44.44	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	1079-SCMY-3F3L	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	60.91	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	1YX9-7X3W-4YR4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	189.92	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	1YX9-7X3W-4YR4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003979	1,666.04	21.71	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	1/3/2024	B-268343706	6254--Art of Ju Jitsu Costa Mesa	5880--Instructional Vendors &	20136003940	1,500.00	1,500.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/28/2023	B-268343791	v3093--One Ju Jitsu and Fitness	5880--Instructional Vendors &	20136003920	1,435.00	1,435.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/14/2023	588264	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003945	1,209.75	168.88	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/7/2023	572316	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136003945	1,209.75	216.97	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/7/2023	572359	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136003945	1,209.75	62.79	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/7/2023	572359	1201--Rainbow Resource Center, Inc							

	12/5/2023	1M34-G4KC-GG63	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	84.99	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/5/2023	1F8N-CM44-CV9N	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	164.33	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/7/2023	1GRV-69YL-JUYF	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	5.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/5/2023	1VKT-MR9K-J G43	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	46.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	1H8P-LD9V-LP1T	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	80.21	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/3/2023	1H09-3K0C-VW66	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	18.73	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	11/16/2023	1F3J -CV7J-3W9H	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	151.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/6/2023	1R0C-MR9N-WW7J	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136003963	1,169.92	249.14	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/4/2023	B-268306650	1304--Intro 2 Skateboarding LLC	5880--Instructional Vendors &	20136003997	1,110.00	385.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/4/2023	B-268343738	1304--Intro 2 Skateboarding LLC	5880--Instructional Vendors &	20136003997	1,110.00	140.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/4/2023	B-268343738	1304--Intro 2 Skateboarding LLC	5880--Instructional Vendors &	20136003997	1,110.00	105.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/4/2023	B-268343738	1304--Intro 2 Skateboarding LLC	5880--Instructional Vendors &	20136003997	1,110.00	480.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/17/2024	12/3/2023	B-268306750	5473--STEAM Academy	5880--Instructional Vendors &	20136003927	1,098.00	1,098.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/3/2024	B-268343702	2577--Amanda Leigh Holiday	5880--Instructional Vendors &	20136003980	1,091.25	1,091.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	11/30/2023	B-268306683	3005--New California Conservatory of Music	5880--Instructional Vendors &	20136003928	1,022.22	1,022.22	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/1/2023	B-268306742	1412--South Coast Conservatory	5880--Instructional Vendors &	20136004004	927.00	927.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	12/29/2023	B-268343806	6202--Reign Equine Riding	5880--Instructional Vendors &	20136003939	900.00	900.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	11/30/2023	B-268306721	2171--Grace E. Hickok	5880--Instructional Vendors &	20136003952	877.50	877.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	1/3/2024	B-268343721	3240--Creative Creatures & Co.	5880--Instructional Vendors &	20136003961	842.75	842.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/17/2024	11/29/2023	B-268306652	2047--Jennifer Walton	5880--Instructional Vendors &	20136004020	825.00	825.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/19/2023	B-268336204	6217--Kirsten A Lewis	5880--Instructional Vendors &	10136007395	220.00	220.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/20/2023	100113	3031--Essentials in Writing	4100--Textbooks & Core Curricu	10136007432	212.80	212.80	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380779	1166--Math Learning Rendondo Beach	5880--Instructional Vendors &	10136007381	199.50	199.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/11/2023	B-268336197	5890--Jill Sturkie	5880--Instructional Vendors &	10136007426	192.00	192.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/14/2023	B-268336146	1424--California Gymnastics, LLC	5880--Instructional Vendors &	10136007371	186.00	186.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/6/2023	P42603980101	5387--Steve Spangler Science	4100--Textbooks & Core Curricu	10136007374	180.96	180.96	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/21/2023	2066	6257--First Touch Soccer	5880--Instructional Vendors &	10136007434	159.00	159.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/6/2024	B-268380781	6214--Meg's Art School	5880--Instructional Vendors &	10136007403	152.50	152.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/26/2023	3887	5051--Outside the Box Creations LLC	4100--Textbooks & Core Curricu	10136007406	151.50	151.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/20/2023	B-268336070	V3170--A+ Tutoring Inc.	5880--Instructional Vendors &	10136007408	140.00	140.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/16/2023	B-268336179	5673--Deven's Marine Science	5880--Instructional Vendors &	10136007440	119.00	119.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380817	1027--Science-2-U	5880--Instructional Vendors &	10136007455	112.50	112.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/1/2023	2023-1201	2457--Spanish For You!	4100--Textbooks & Core Curricu	10136007390	111.44	111.44	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/22/2023	B-268336190	2572--Focus Dance Center	5880--Instructional Vendors &	10136007407	105.00	105.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/20/2023	18952	1243--Jack's Publishing, LLC	4100--Textbooks & Core Curricu	10136007423	104.16	25.99	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/20/2023	18949	1243--Jack's Publishing, LLC	4100--Textbooks & Core Curricu	10136007423	104.16	76.17	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/18/2023	B-268336152	6165--Catherine Crosette Cello	5880--Instructional Vendors &	10136007436	100.00	100.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380857	2627--Veronica Richards Violin Studio	5880--Instructional Vendors &	10136007404	100.00	100.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/15/2024	B-268381039	5961--Science Classroom Plus	5880--Instructional Vendors &	10136007437	76.25	76.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/5/2023	B-268336121	5539--Alex Nguyen Tennis	5880--Instructional Vendors &	10136007443	75.00	75.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/11/2024	1N48814	5313--LogiCopy	5800--Professional Services -	10136007445	44.20	16.80	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			5313--LogiCopy	5800--Professional Services -	10136007445	44.20	27.40	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
1/22/2024	11/6/2023	B-268267425	2267--Top Billing Entertainment Performance A	5880--Instructional Vendors &	10136007425	42.00	42.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380808	6044--Prado Music Academy	5880--Instructional Vendors &	10136007367	38.00	38.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/7/2024	B-268380583	6118--Bridges Equestrian, Inc.	5880--Instructional Vendors &	10136007451	400.00	400.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/27/2023	B-268336140	4101--Yvonne Oll Cruz	5880--Instructional Vendors &	10136007391	385.00	385.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/8/2023	919128	5016--All About Learning Press, Inc	4100--Textbooks & Core Curricu	10136007448	384.69	182.20	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/5/2023	919072	5016--All About Learning Press, Inc	4100--Textbooks & Core Curricu	10136007448	384.69	202.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380820	5948--South Shore Ju Jitsu & MMA	5880--Instructional Vendors &	10136007420	375.00	375.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/19/2023	B-268336182	1855--Dorothy McCandless	5880--Instructional Vendors &	10136007382	369.00	369.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/1/2024	0140472-IN	5756--School Services of California, Inc.	5300--Dues & Memberships	10136007435	355.00	134.90	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			5756--School Services of California, Inc.	5300--Dues & Memberships	10136007435	355.00	220.10	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
1/22/2024	12/13/2023	B-268336134	v3063--Belami A. Dufrene	5880--Instructional Vendors &	10136007370	350.00	350.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380672	5922--Let There Be Rock School	5880--Instructional Vendors &	10136007402	338.00	338.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/21/2023	S301181	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	10136007429	331.54	29.90	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/21/2023	S301179	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	10136007429	331.54	186.06	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/21/2023	S301180	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	10136007429	331.54	59.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/21/2023	S301139	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	10136007429	331.54	55.89	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/19/2023	B-268336184	1949--Kids Art Pasadena	5880--Instructional Vendors &	10136007428	321.00	321.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/20/2023	RK122027	5944--Riddish Kids	4100--Textbooks & Core Curricu	10136007388	309.67	309.67	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/15/2023	B-268336189	5591--Faith Seymour Tutoring Services	5880--Instructional Vendors &	10136007414	300.00	300.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/20/2023	B-268336129	1994--Ar1 4 Kids and Teens	5880--Instructional Vendors &	10136007418	298.00	298.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/15/2023	B-268336180	6147--DK Tutoring	5880--Instructional Vendors &	10136007411	290.00	290.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/21/2023	10305	5310--Lit League	4100--Textbooks & Core Curricu	10136007378	281.14	281.14	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/22/2024	12/26/2023	B-268336191	4110--Gabrina Casillas Owen	5880--Instructional Vendors &	10136007400	280.00	280.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380593	1110--Claremont Chefs Academy	5880--Instructional Vendors &	10136007396	280.00	280.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/22/2023	B-268336069	2717--Tree of Knowledge	5880--Instructional Vendors &	10136007438	275.00	275.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/19/2023	B-268336196	6128--Institute for Educational Advancement	5880--Instructional Vendors &	10136007397	271.25	271.25	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/5/2024	B-268380650	3259--Math LLC	5880--Instructional Vendors &	10136007449	270.00	270.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/19/2023	B-268336183	2192--Drawn2Art Northridge	5880--Instructional Vendors &	10136007399	268.00	268.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/29/2023	INW-EL-3115	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007413	265.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380656	6035--Karin Leonard	5880--Instructional Vendors &	10136007372	253.13	253.13	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/18/2023	B-268336201	5843--Katie Kohn Tutoring	5880--Instructional Vendors &	10136007430	250.00	250.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/22/2023	207243	2074--Thinkwell Corporation	4100--Textbooks & Core Curricu	10136007453	242.05	242.05	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/21/2023	B-268336143	v3140--Cadenza Music Academy	5880--Instructional Vendors &	10136007424	240.00	240.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/19/2023	B-268336144	5684--Calque Ju Jitsu Walnut Academy	5880--Instructional Vendors &	10136007416	240.00	240.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/9/2024	B-268380859	5902--Waterworks Swim School Diamond Bar	5880--Instructional Vendors &	10136007368	236.00	236.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/4/2023	B-268336187	5805--Eduance Classrooms in Motion dba Play	5880--Instructional Vendors &	10136007409	235.00	235.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380809	1902--Precision Gymnastics 1902--Precision Gymnastics	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007369 10136007369	222.00 222.00	78.00 144.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	1/9/2024	B-268380587	2749--Circle City School Enrichment Program	5880--Instructional Vendors &	10136007376	4,975.90	4,975.90	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024 12/21/2023 1/4/2024	284-258341-12 B-268336188 284-258342-12	1376--EMH Sports USA, Inc. 1376--EMH Sports USA, Inc. 1376--EMH Sports USA, Inc.	5880--Instructional Vendors & 5880--Instructional Vendors & 5880--Instructional Vendors &	10136007450 10136007450 10136007450	2,216.50 2,216.50 2,216.50	950.00 494.00 345.00	In Transit In Transit In Transit	APE Services 910--Instructional Funds 910--Instructional Funds	907--Special Education 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380653	2337--Wildcats Hockey LLC 2337--Wildcats Hockey LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007442 10136007442	2,212.50 2,212.50	670.00 1,542.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	12/11/2023	B-268336142	1355--C3 Classes, LLC	5880--Instructional Vendors &	10136007393	1,952.49	1,952.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/18/2023 12/19/2023 12/18/2023 12/19/2023 12/18/2023 12/19/2023	SINW805 SINW809 SINW804 SINW821 SINW806 SINW811	3210--Bright Thinker 3210--Bright Thinker 3210--Bright Thinker 3210--Bright Thinker 3210--Bright Thinker 3210--Bright Thinker	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007418 10136007418 10136007418 10136007418 10136007418 10136007418	1,667.07 1,667.07 1,667.07 1,667.07 1,667.07 1,667.07	119.08 357.23 119.08 119.08 714.45 238.15	In Transit In Transit In Transit In Transit In Transit In Transit	910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
1/22/2024	1/5/2024	B-268380596	5970--Code Ninjas Irvine	5880--Instructional Vendors &	10136007452	1,488.00	1,488.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/1/2024	631712366	6015--Granite Telecommunications 6015--Granite Telecommunications	5910--Telephone 5910--Telephone	10136007392 10136007392	1,475.38 1,475.38	560.64 914.74	In Transit In Transit	912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380796	2372--Outschool 2372--Outschool	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007375 10136007375	1,444.00 1,444.00	311.00 1,133.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	12/13/2023	B-268336127	5641--Ark Academy 5641--Ark Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007421 10136007421	1,420.00 1,420.00	565.00 855.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380832	v3125--Strategic Kids LLC	5880--Instructional Vendors &	10136007379	1,360.40	1,360.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/22/2023 12/22/2023	1819 1803	5443--Well-Trained Mind Academy, Inc. 5443--Well-Trained Mind Academy, Inc.	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007446 10136007446	1,242.50 1,242.50	415.00 827.50	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner
1/22/2024	12/22/2023	B-268336138	2806--Brain Builders STEM Education 2806--Brain Builders STEM Education	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007444 10136007444	1,232.40 1,232.40	176.60 1,055.80	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	12/15/2023	B-268336154	6023--Celebration Education	5880--Instructional Vendors &	10136007410	1,120.00	1,120.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/27/2023 12/21/2023 12/21/2023 12/21/2023 12/19/2023 12/21/2023 12/22/2023	SI-197976 SI-197776 SI-197795 SI-197774 SI-197879 SI-197789 SI-197826	1978--The Logic of English 1978--The Logic of English 1978--The Logic of English 1978--The Logic of English 1978--The Logic of English 1978--The Logic of English 1978--The Logic of English	4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu 4100--Textbooks & Core Curricu	10136007385 10136007385 10136007385 10136007385 10136007385 10136007385 10136007385	1,055.93 1,055.93 1,055.93 1,055.93 1,055.93 1,055.93 1,055.93	75.57 206.90 180.55 270.72 141.62 62.77 117.80	In Transit In Transit In Transit In Transit In Transit In Transit In Transit	910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale 2073--Excel Academy Charter School - Helendale
1/22/2024	1/7/2024	B-268380791	5532--Nuestra Escuela Spanish Academy 5532--Nuestra Escuela Spanish Academy	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007447 10136007447	886.35 886.35	228.10 658.25	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	12/27/2023	B-268336124	6124--Applause Music Academy Glendora 6124--Applause Music Academy Glendora	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007373 10136007373	796.00 796.00	328.00 468.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	12/5/2023	B-268336080	6185--Adage Dance Center LLC	5880--Instructional Vendors &	10136007387	792.43	792.43	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/22/2023	B-268336139	v3002--Breakthrough Sports LLC v3002--Breakthrough Sports LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007389 10136007389	776.75 776.75	118.00 658.75	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/12/2024	B-268380904	5927--Creative Brain Learning	5880--Instructional Vendors &	10136007383	736.50	736.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/21/2023	B-268336185	2506--KidsArt Claremont Inc.	5880--Instructional Vendors &	10136007427	709.00	709.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/7/2023	B-268336206	5529--Lanterns Global LLC	5880--Instructional Vendors &	10136007386	641.66	641.66	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/7/2024	B-268380648	2726--Hope Ranch, LLC	5880--Instructional Vendors &	10136007441	630.00	630.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380674	6171--Lucky Duck Swim School	5880--Instructional Vendors &	10136007433	514.00	514.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/27/2023	B-268336125	6125--Applause Music Academy Rancho Cucam	5880--Instructional Vendors &	10136007401	492.00	492.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	11/30/2023	162550	v3100--Oxford Consulting Services, Inc.	5100--SpEd Consultants and Ven	10136007415	468.00	468.00	In Transit	SAI Services	907--Special Education
1/22/2024	1/6/2024	B-268380573	4103--Elizabeth K Gills	5880--Instructional Vendors &	10136007431	468.00	468.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/7/2024	B-268380668	6028--Kumon Math and Reading of Norco	5880--Instructional Vendors &	10136007405	465.00	465.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/5/2024	B-268380666	6148--Kids' Club Spanish School	5880--Instructional Vendors &	10136007377	452.00	452.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/22/2024	12/15/2023	B-60996E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007380	443.75	443.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/18/2023	B-268336192	5999--Gracie Barra RSM	5880--Instructional Vendors &	10136007454	400.00	400.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/14/2023	B-268336199	3278--Jobbilo, LLC 3278--Jobbilo, LLC	5880--Instructional Vendors & 5880--Instructional Vendors &	10136007439 10136007439	7,261.16 4,663.62	2,597.54 4,663.62	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380645	1005--Holly Dodson	5880--Instructional Vendors &	10136007422	6,560.00	6,560.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/11/2024	F2AF-9006-0002	5893--Social Media Examiner 5893--Social Media Examiner 5893--Social Media Examiner 5893--Social Media Examiner	5200--Travel & Conferences 5200--Travel & Conferences 5200--Travel & Conferences 5200--Travel & Conferences	10136007412 10136007412 10136007412 10136007412	2,594.00 2,594.00 2,594.00 2,594.00	568.86 680.14 416.86 928.14	In Transit In Transit In Transit In Transit	912--Administration/Office 906--Education Services 906--Education Services 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	12/28/2023	9952895747	5421--Verizon Wireless 5421--Verizon Wireless	5910--Telephone 5910--Telephone	10136007417 10136007417	900.46 900.46	558.29 342.17	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	1/12/2024	6274-012524	6274--Susi Epperson Consulting, LLC 6274--Susi Epperson Consulting, LLC	5200--Travel & Conferences 5200--Travel & Conferences	10136007384 10136007384	350.00 350.00	133.00 217.00	In Transit In Transit	903--Assessment 903--Assessment	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	12/23/2023	B-268336203	1419--Kick It Up Kitz LLC	5880--Instructional Vendors &	20136004035	200.00	200.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/20/2023	B-268336158	2246--Chef Tech Cooking School	5880--Instructional Vendors &	20136004028	195.00	195.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/8/2024	B-268380643	1652--Hanger 18 Upland, Inc	5880--Instructional Vendors &	20136004031	180.00	180.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/27/2023	B-268336181	v3012--Do Re Michelle Music School	5880--Instructional Vendors &	20136004060	160.00	160.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/10/2024	B-268380776	6176--Mamute Ju Jitsu	5880--Instructional Vendors &	20136004041	145.00	145.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/31/2023	15854140	5296--LEAF 5296--LEAF	5620--Equipment Leases 5620--Equipment Leases	10136007398 10136007398	143.86 143.86	89.19 54.67	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	12/19/2023	B-268336132	1061--Art With Aunt Jes	5880--Instructional Vendors &	20136004048	140.00	140.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/15/2023	B-268336193	2177--Greenwave Surf	5880--Instructional Vendors &	20136004056	140.00	140.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/21/2023	597503	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004061	136.30	136.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380836	2738--Veronica Gutierrez	5880--Instructional Vendors &	20136004030	135.00	135.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/5/2024	B-268380847	4166--The Writer's Workshop for Kids	5880--Instructional Vendors &	20136004024	120.00	120.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/26/2023	B-268336149	2391--Christian Classical Conservatory LLC	5880--Instructional Vendors &	20136004043	105.56	105.56	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/21/2023	B-268336141	1126--Buzzy Mae Music Academy	5880--Instructional Vendors &	20136004051	105.00	105.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/9/2023	B-268336194	3185--Olymstar International Corp.	5880--Instructional Vendors &	20136004046	100.00	100.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/7/2024	B-268380615	3240--Creative Creatures & Co.	5880--Instructional Vendors &	20136004069	88.75	88.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/17/2023	B-268336151	5475--Carrier Shell Curriculum	5880--Instructional Vendors &	20136004026	85.00	85.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/8/2024	B-268380637	2007--Hanger 18 East Riverside, Inc.	5880--Instructional Vendors &	20136004023	80.00	80.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380602	2964--Corona Inline	5880--Instructional Vendors &	20136004042	73.33	73.33	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/20/2023	B-268336186	3250--Edward V. West	5880--Instructional Vendors &	20136004039	68.75	68.75	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380826	1540--StageLight Performing Arts	5880--Instructional Vendors &	20136004029	60.00	60.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/19/2023	B-268336123	5828--Amazing Athletes of Inland Empire	5880--Instructional Vendors &	20136004032	56.00	56.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/13/2024	0000201V5024	1649--UPS 1649--UPS	5930--Postage 5930--Postage	10136007394 10136007394	50.76 50.76	31.47 19.29	In Transit In Transit	912--Administration/Office 912--Administration/Office	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	1/12/2024	B-268336122	6086--Alicia Jones Coaching	5880--Instructional Vendors &	20136004025	40.00	40.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	12/8/2023	B-268336198	1988--Joe Ferrante Music Academy	5880--Instructional Vendors &	20136004062	39.00	39.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380798	v3083--Parnassus Preparatory Academy	5880--Instructional Vendors &	20136004052	2,624.00	2,624.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/22/2024	1/5/2024	B-268380814	5846--Raise the Barre 5846--Raise the Barre	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004022 20136004022	2,445.00 2,445.00	1,095.00 1,350.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380815	6051--Riffs Music	5880--Instructional Vendors &	20136004065	1,540.00	1,540.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/19/2023	B-268336126	1370--Arbor Learning Community 1370--Arbor Learning Community	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004071 20136004071	1,220.56 1,220.56	895.56 325.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	12/8/2023	5359-120823	5359--Ritney Bowes 5359--Ritney Bowes 5359--Ritney Bowes 5359--Ritney Bowes	5930--Postage 5930--Postage 5930--Postage 5930--Postage	20136004027 20136004027 20136004027 20136004027	859.94 859.94 859.94 859.94	152.95 249.55 283.61 173.83	In Transit In Transit In Transit In Transit	912--Administration/Office 912--Administration/Office 912--Administration/Office 912--Administration/Office	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380804	2102--Ray-Well Technologies	5880--Instructional Vendors &	20136004053	757.44	757.44	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/15/2023	B-268336202	5574--Kelly Saldívar Performance Horses 5574--Kelly Saldívar Performance Horses	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004033 20136004033	750.00 750.00	500.00 250.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/12/2024	B-268380999	4115--1 Art-Megapikeels School of Art	5880--Instructional Vendors &	20136004072	737.00	737.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380794	v3076--Cristina E. O'Connell v3076--Cristina E. O'Connell	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004037 20136004037	700.00 140.00	560.00 140.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	12/19/2023	B-268336159	2017--Claremont Community School of Music 2017--Claremont Community School of Music	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004034 20136004034	605.00 605.00	376.00 229.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380849	2101--Automotive Technology Group, Inc. dba 2101--Automotive Technology Group, Inc. dba	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004058 20136004058	600.00 400.00	200.00 400.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2053--Excel Academy Charter School - Warner 2073--Excel Academy Charter School - Helendale
1/22/2024	1/13/2024	B-268381016	5561--Firestorm Freerunning - Galaxy LLC	5880--Instructional Vendors &	20136004054	570.00	570.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/20/2023	INV2307160	1321--Art of Problem Solving	4100--Textbooks & Core Curricu	20136004064	519.03	519.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380816	6038--San Clemente Dance & Performing Arts (5880--Instructional Vendors &	20136004045	487.00	487.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/22/2024	12/21/2023	B-268336195	5984--Healthy Footprints Adventure Communit 5984--Healthy Footprints Adventure Communit	5880--Instructional Vendors & 5880--Instructional Vendors &	20136004057 20136004057	485.00 325.00	160.00 325.00	In Transit In Transit	910--Instructional Funds 910--Instructional Funds	2073--Excel Academy Charter School - Helendale 2053--Excel Academy Charter School - Warner
1/22/2024	1/5/2024	B-268380619	2269--Dunsmuir Dance Project, Inc	5880--Instructional Vendors &	20136004070	465.00	465.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/22/2024	12/21/2023	B10032364	1295-BookShark, LLC	4100-Textbooks & Core Curricu	20136004055	441.83	249.97	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
12/21/2023	12/21/2023	B10032365	1295-BookShark, LLC	4100-Textbooks & Core Curricu	20136004055	441.83	191.86	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/22/2024	12/22/2023	B-268336177	1533--Common Thread Claremont	5880-Instructional Vendors &	20136004059	420.00	420.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/22/2024	12/18/2023	B-268336157	1784--Celeste Haueter	5880-Instructional Vendors &	20136004047	404.25	404.25	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	12/22/2023	B-268336200	1954--Joyful Music and Arts	5880-Instructional Vendors &	20136004044	403.00	403.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/22/2024	12/27/2023	B-268336178	5520--Creative Academy Tutoring Center	5880-Instructional Vendors &	20136004066	400.00	400.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	1/5/2024	B-268380585	5648--CA Training Facility	5880-Instructional Vendors &	20136004038	350.00	350.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	12/21/2023	B-268336170	6174--Above & Beyond Athletics	5880-Instructional Vendors &	20136004049	350.00	350.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	12/20/2023	B-268336205	6069--KL Tutoring	5880-Instructional Vendors &	20136004063	340.50	340.50	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/22/2024	1/4/2024	B-268380782	3401--Christina Choate	5880-Instructional Vendors &	20136004068	340.00	340.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	1/9/2024	B-268380622	5924--Goldfish Swim School of Alto Viejo	5880-Instructional Vendors &	20136004036	338.00	189.00	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/22/2024	1/5/2024	B-268380784	2877--Nataly Jewel	5880-Instructional Vendors &	20136004067	338.00	149.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	1/4/2024	B-268380621	1789--Fashion Camp - Create, Design, Sew, Lu	5880-Instructional Vendors &	20136004050	285.00	285.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/22/2024	12/19/2023	B-268336136	2149--Blondevs	5880-Instructional Vendors &	20136004040	239.00	239.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/24/2024	11/29/2023	B-268380678	6202--Reign Equine Riding	5880-Instructional Vendors &	Voided - 20136003918	-600.00	-600.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/24/2024	12/29/2023	B-268343806	6202--Reign Equine Riding	5880-Instructional Vendors &	Voided - 20136003939	-900.00	-900.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/24/2024	12/10/2023	101M-FPKG-MPCN	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	7.79	In Transit	911-Executive Administration	2053-Excel Academy Charter School - Warner
12/7/2023	1JRS-RIOF-10FT	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	4.77	In Transit	911-Executive Administration	2073-Excel Academy Charter School - Helendale	
12/7/2023	101M-KXWJ-3RG5	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	10.61	In Transit	914-Community Engagement	2053-Excel Academy Charter School - Warner	
12/7/2023	10CR-VTLT-VYMD	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	98.96	In Transit	914-Community Engagement	2053-Excel Academy Charter School - Warner	
12/9/2023	1TMC-Q2WV-KWU1	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	236.82	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
11/20/2023	1D9C-NPLX-WW67	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	126.80	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1UHD-TOTT-XW07	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	127.44	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1UHD-TOTT-RXG1	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	116.88	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1Y1D-FMMH-CHVL	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	70.52	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	198Q-JCCP-JN1X	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	16.53	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	118M-CHYK-62WY	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	94.33	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1307-4PWW-LUW	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	58.96	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1TGN-14QV-LFVM	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	68.91	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1G8P-TF4H-QY76	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	372.59	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1WMP-LDXX-DUHN	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	121.13	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1T3M-TX1K-C13R	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	7.49	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	138P-FJUM-461O	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	135.16	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1Y1D-FMMH-MXQ3	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	68.28	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1M34-G4IC-WO1X	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	22.77	In Transit	908-Education Services	2053-Excel Academy Charter School - Warner	
12/9/2023	1G1W-VHYW-MTRF	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	154.04	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1P9K-T43R-NT6J	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	160.34	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1OT1-RFYC-NP9P	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	68.12	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	106C-CVVC-LD1L	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	32.75	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1G8P-6FTJ-PWAM	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	154.89	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1G1 P-6PTJ-DT4K	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	19.52	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1H6T-7Y7X-652N	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	104.95	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1179-XG1J-G9F1	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	263.04	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1H7C-189R-YKCL	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	205.57	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1LUM-RD9Y-46JT	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	86.19	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	179D-LVCH-RPT7	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	165.79	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/10/2023	179T-4PWW-RN1F	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	62.93	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/8/2023	1YF9-WT17-9VNW	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	44.90	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1H8M-K9PK-P3JK	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	211.25	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	11D3-VY8P-WW89	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	12.49	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1XNM-CYYP-Y3PJ	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	13.03	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1CK1-RXQJ-Q94V	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	11.24	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1KCF-MFFT-KMLX	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	29.94	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/8/2023	1QMR-KXWJ-9WVV	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	172.47	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1HMR-63WV-1YTF	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	207.23	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/1/2023	1JC2-N6P7-FJ YF	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	66.55	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/8/2023	1QPM-R49P-60M6	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	25.71	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1UHD-TOTT-NKYN	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	116.63	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1YX9-7X3W-QKQF	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	67.13	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1A9-94QD-YP0F	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	72.15	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/8/2023	106C-CVVC-7G17	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	44.84	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/8/2023	1Y17-NP76-QJF7	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	38.05	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	1X1D-RM0J-NGQ4	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	263.42	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1YVC-L7LH-QWNC	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	38.65	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1Y17-NP76-QJF7	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	171.77	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1OC2-Y4L4-RTT1	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	198.81	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1OC2-Y4L4-RTT1	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	238.85	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	138P-FJUM-VYVM	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	248.80	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	164J-JYUD-VY1L	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	22.85	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/5/2023	1P9K-T43R-ML9P	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	10.10	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/3/2023	1P9K-T43R-ML9P	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	10.10	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/3/2023	1379-WG16-13VJ	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	8.04	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1QFV-WG16-MD07	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	92.81	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1379-WG16-MD07	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	92.81	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	164J-JYUD-VL9P	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	88.36	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1K9M-MGLR-J847	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	286.26	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1H8M-K9PK-MK2V	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	221.73	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/3/2023	19DT-JM9V-YOYH	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	145.70	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1307-4PWW-G74C	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	10.68	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1307-4PWW-G74C	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	10.68	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/8/2023	1L7Y-NP76-TD11	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	206.94	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	1PVC-L7LH-D10K	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	12.99	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/7/2023	138P-FJUM-397P	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	67.18	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/9/2023	1L7Y-NP76-JIGG	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	10.32	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	138P-FJUM-62WY	1925--Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004073	9,564.89	7.17	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner	
12/6/2023	138P-FJUM-62WY	1925--Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004073	9,564.89	266.19				

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

	12/8/2023	13KP-FUIM-766L	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004073	9,564.89	18.15	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/24/2024	12/29/2023	B-26834386-2	6202--Reign Equine Riding	5880--Instructional Vendors &	20136004074	1,500.00	900.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/29/2023	B-26836728-2	6202--Reign Equine Riding	5880--Instructional Vendors &	20136004074	1,500.00	600.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/8/2024	B-268380842	5682--The Art House	5880--Instructional Vendors &	10136007461	260.00	130.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			5682--The Art House	5880--Instructional Vendors &	10136007461	260.00	130.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/4/2024	B-268380846	v16222--The Claremont Club	5880--Instructional Vendors &	10136007463	250.49	250.49	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/2/2023	10779	1391--Moobox Art, Inc.	4100--Textbooks & Core Curricu	10136007465	225.95	225.95	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/5/2023	US-2023-00674277	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	16.41	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/6/2023	US-2023-00674271	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	16.41	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/4/2023	US-2023-00673111	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	18.36	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/5/2023	US-2023-00674260	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	16.46	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/4/2023	US-2023-00673190	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	18.56	In Transit	908--intervention/Title I	2073--Excel Academy Charter School - Helendale
	12/13/2023	US-2023-00696972	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.01	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/13/2023	US-2023-00696951	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.28	In Transit	908--intervention/Title I	2073--Excel Academy Charter School - Helendale
	12/13/2023	US-2023-00696844	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.01	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/13/2023	US-2023-00696868	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.01	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/13/2023	US-2023-00696937	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.12	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/13/2023	US-2023-00696817	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.12	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/13/2023	US-2023-00696890	5899--Lulu Press, Inc.	4100--Textbooks & Core Curricu	10136007471	205.76	17.01	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
1/29/2024	1/15/2024	B-268381013	3015--Art Steps, Inc. Costa Mesa	5880--Instructional Vendors &	10136007510	203.00	203.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/27/2023	7777	2699--Nicole the Math Lady, LLC	4100--Textbooks & Core Curricu	10136007486	198.00	99.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/27/2023	7776	2699--Nicole the Math Lady, LLC	4100--Textbooks & Core Curricu	10136007486	198.00	99.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/27/2023	22048	2445--Beautiful Feet Books, Inc.	4100--Textbooks & Core Curricu	10136007487	185.05	185.05	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/17/2024	B-268390263	6213--KS Fitness, Inc.	5880--Instructional Vendors &	10136007476	145.00	145.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/26/2023	288526	3031--Essentials in Writing	4100--Textbooks & Core Curricu	10136007498	142.55	142.55	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/14/2023	18934	1243--JackR Publishing, LLC	4100--Textbooks & Core Curricu	10136007490	138.80	42.99	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	18935	1243--JackR Publishing, LLC	4100--Textbooks & Core Curricu	10136007490	138.80	27.99	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	18921	1243--JackR Publishing, LLC	4100--Textbooks & Core Curricu	10136007490	138.80	61.82	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/27/2023	2023-12278	2457--Spanish For You!	4100--Textbooks & Core Curricu	10136007496	138.40	69.20	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/27/2023	2023-1227A	2457--Spanish For You!	4100--Textbooks & Core Curricu	10136007496	138.40	69.20	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/20/2023	4498535	1156--Barnes and Noble	4310--Materials & Supplies	10136007506	131.48	35.09	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/20/2023	4498536	1156--Barnes and Noble	4310--Materials & Supplies	10136007506	131.48	96.39	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/28/2023	54265	1211--Teaching Textbooks	4100--Textbooks & Core Curricu	10136007457	124.33	124.33	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/26/2023	SHQ92220788011	6177--CrunchLabs LLC	4100--Textbooks & Core Curricu	10136007511	98.38	98.38	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/16/2024	B-268381030	5843--Katie Kohn Tutoring	5880--Instructional Vendors &	10136007489	87.50	87.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/20/2023	INV47910	6102--Wilson Language Training Corporation	4100--Textbooks & Core Curricu	10136007484	53.10	17.70	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	1/19/2024	INV47872	6102--Wilson Language Training Corporation	4100--Textbooks & Core Curricu	10136007484	53.10	17.70	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	1/19/2024	INV47903	6102--Wilson Language Training Corporation	4100--Textbooks & Core Curricu	10136007484	53.10	17.70	In Transit	908--intervention/Title I	2053--Excel Academy Charter School - Warner
	12/4/2023	INV51889	1350--DriverEd.Com	4100--Textbooks & Core Curricu	10136007492	50.95	50.95	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/13/2023	IN-6202	1339--Elemental Science (Elemental Science, In	4100--Textbooks & Core Curricu	10136007469	45.09	45.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/26/2023	8098	1260--McRuffy Press, LLC	4100--Textbooks & Core Curricu	10136007481	42.90	42.90	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/5/2023	869802	5363--Proccipio, Cory, Hargreaves & Savitch LL	5810--Legal	10136007474	3,239.86	79.80	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
	1/23/2024	876113	5363--Proccipio, Cory, Hargreaves & Savitch LL	5810--Legal	10136007474	3,239.86	130.20	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
			5363--Proccipio, Cory, Hargreaves & Savitch LL	5810--Legal	10136007474	3,239.86	1,151.35	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			5363--Proccipio, Cory, Hargreaves & Savitch LL	5810--Legal	10136007474	3,239.86	1,878.51	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Warner
1/29/2024	1/16/2024	3036495.01	5106--City of Brea	5610--Facility Rents & Leases	10136007473	3,006.00	1,142.28	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
			5106--City of Brea	5610--Facility Rents & Leases	10136007473	3,006.00	1,863.72	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
1/29/2024	12/13/2023	1FV7-KRKP-MNM46	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	12.32	In Transit	914--Community Engagement	2073--Excel Academy Charter School - Helendale
	12/12/2023	1XPN-3J00N-PHMG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	20.10	In Transit	914--Community Engagement	2053--Excel Academy Charter School - Warner
	12/12/2023	1P9F-7FLD-9THD	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	162.55	In Transit	909--Business Services	2053--Excel Academy Charter School - Warner
	12/13/2023	1DTG-PKJ4-Q3MT	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	111.88	In Transit	909--Business Services	2073--Excel Academy Charter School - Helendale
	12/14/2023	1PDU-RJRM-1M31	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	95.42	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
	12/14/2023	1JDU-MW3P-RVDD	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	58.48	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
	12/14/2023	1GRT-LXJP-3CY1	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	3.99	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
	12/12/2023	1Q1M-VK4D-DLTN	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	2.45	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
	12/14/2023	1PFW-CTCP-374L	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	12.40	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
	12/13/2023	16M0-MGTN-P49X	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	116.64	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
	12/11/2023	1Q1M-VK4D-DLTN	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	71.49	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
	12/18/2023	1377-1NVL-11YK	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	67.02	In Transit	909--Business Services	2073--Excel Academy Charter School - Helendale
	12/18/2023	1C1WK-LWTF-D999	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	109.36	In Transit	909--Business Services	2053--Excel Academy Charter School - Warner
	12/18/2023	1JL6-HC07-TJTV	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	10.85	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
	12/14/2023	1PFW-CTCP-374L	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	17.69	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
	12/13/2023	16M0-MGTN-P49X	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	3.27	In Transit	914--Community Engagement	2073--Excel Academy Charter School - Helendale
	12/13/2023	16M0-MGTN-P49X	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	14.25	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
	12/11/2023	1Q1M-VK4D-DLTN	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004075	20,804.63	8.74	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
	12/14/2023	1377-1NVL-11YK	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	27.47	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	1377-1NVL-11YK	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	129.91	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	1C1WK-LWTF-D999	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136004075	20,804.63	7.42	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/18/2023	1JL6-HC07-TJTV	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	25.34	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	182N-CMFV-GUDJ	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136004075	20,804.63	206.34	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/15/2023	14LM-J14W-6LKH	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	19.52	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/16/2023	1HFD-KLMJ-DYF6	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	5.21	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/17/2023	12LA-MW3P-JQCC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	77.42	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/19/2023	1XLA-CTYD-GKRC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004075	20,804.63	180.29	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
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Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	2013000075	20,804.63	22.03	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	IDCW-KV-CHT4	4310--Materials & Supplies	2013000075	20,804.63	53.29	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	TDW-TPD-QMVA	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	13PC-MWF-TDT0	4310--Materials & Supplies	2013000075	20,804.63	243.64	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/18/2023	TLM-WKFJ-C7D7	4310--Materials & Supplies	2013000075	20,804.63	86.88	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/18/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
1/11/2024	LBR-YTFM-FK1K	4100--Textbooks & Core Curricu	2013000075	20,804.63	10	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	KYNH-NLD-WFZW	4100--Textbooks & Core Curricu	2013000075	20,804.63	56.43	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/19/2023	7DS-DITL-ZLVC	4310--Materials & Supplies	2013000075	20,804.63	30.76	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	IGMW-VZC-HTFW	4310--Materials & Supplies	2013000075	20,804.63	20.31	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/15/2023	FNC-PBSC-3NFQ	4310--Materials & Supplies	2013000075	20,804.63	120.27	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1PW-YAMJ-GP6P	4310--Materials & Supplies	2013000075	20,804.63	25.41	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	80.61	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1OIM-YKMD-C6AC	4310--Materials & Supplies	2013000075	20,804.63	32.10	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/14/2023	IQH-RFLR-IHRD	4100--Textbooks & Core Curricu	2013000075	20,804.63	73.62	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/14/2023	19N-9EXT-LTR9	4310--Materials & Supplies	2013000075	20,804.63	57.83	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	ICPF-XHYU-KKKC	4310--Materials & Supplies	2013000075	20,804.63	208.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1CPW-XHYU-6VDI	4310--Materials & Supplies	2013000075	20,804.63	9.21	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XPM-XON-HAK6	4310--Materials & Supplies	2013000075	20,804.63	22.49	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1YAT-7MLX-NH46	4100--Textbooks & Core Curricu	2013000075	20,804.63	15.57	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	13PC-MWF-RDWB	4310--Materials & Supplies	2013000075	20,804.63	201.34	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/18/2023	1PI-F-PWC-BNM	4100--Textbooks & Core Curricu	2013000075	20,804.63	75.12	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/15/2023	WPYY-INAR-69AL	4310--Materials & Supplies	2013000075	20,804.63	248.23	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/12/2023	IKPT-YDGM-D3M2	4100--Textbooks & Core Curricu	2013000075	20,804.63	34.81	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	NHM-MMWD-RXPX	4310--Materials & Supplies	2013000075	20,804.63	67.47	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/15/2023	INC1-FINR-6PMP	4310--Materials & Supplies	2013000075	20,804.63	294.43	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/12/2023	XKX-GBBG-GMFL	4310--Materials & Supplies	2013000075	20,804.63	30.14	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1OCP-JAYW-P1KM	4310--Materials & Supplies	2013000075	20,804.63	10.76	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/13/2023	1ADJ-ADU-M13F	4310--Materials & Supplies	2013000075	20,804.63	129.33	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4100--Textbooks & Core Curricu	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	19W-COMH-LAU4	4310--Materials & Supplies	2013000075	20,804.63	53.61	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	19W-COMH-LAU4	4100--Textbooks & Core Curricu	2013000075	20,804.63	89.90	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/18/2023	17R-HSEY-4J4J	4310--Materials & Supplies	2013000075	20,804.63	32.94	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	17R-HSEY-4J4J	4310--Materials & Supplies	2013000075	20,804.63	228.31	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/19/2023	16N-QWIF-H3G6	4310--Materials & Supplies	2013000075	20,804.63	14.77	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/19/2023	16N-QWIF-H3G6	4100--Textbooks & Core Curricu	2013000075	20,804.63	14.77	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	IGYR-IGAN-JK9J	4310--Materials & Supplies	2013000075	20,804.63	21.10	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/9/2023	XKMX-D2C-KW9I	4310--Materials & Supplies	2013000075	20,804.63	126.23	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/11/2023	1XVM-JYTK-HHTG	4100--Textbooks & Core Curricu	2013000075	20,804.63	18.10	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	294.30	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/18/2023	1LCM-M9R-61VR	4310--Materials & Supplies	2013000075	20,804.63	16.08	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/10/2023	17A-D7WH-W66P	4310--Materials & Supplies	2013000075	20,804.63	9.70	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	17A-D7WH-W66P	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/14/2023	15EC-7W7T-1K7J	4100--Textbooks & Core Curricu	2013000075	20,804.63	61.53	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/14/2023	14FS-3MHC-30V4	4310--Materials & Supplies	2013000075	20,804.63	10.82	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	16M-MGTH-69VC	4310--Materials & Supplies	2013000075	20,804.63	179.60	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/10/2023	17A-D7WH-W66P	4310--Materials & Supplies	2013000075	20,804.63	372.21	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/13/2023	1D7G-KAP-67JN	4310--Materials & Supplies	2013000075	20,804.63	21.78	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	17K-MNUH-673M	4310--Materials & Supplies	2013000075	20,804.63	26.87	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/15/2023	1KCT-K1G8-3096	4310--Materials & Supplies	2013000075	20,804.63	33.60	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XPM-3MNU-M4W1	4310--Materials & Supplies	2013000075	20,804.63	27.18	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/13/2023	17R-D7WH-W66P	4310--Materials & Supplies	2013000075	20,804.63	13.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	17V-137M-R9MR	4310--Materials & Supplies	2013000075	20,804.63	12.56	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/18/2023	1Y4L-7MHC-TCH4	4310--Materials & Supplies	2013000075	20,804.63	6.36	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/10/2023	1OFP-WGVS-107F	4310--Materials & Supplies	2013000075	20,804.63	116.78	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/15/2023	1YUJ-J17F-67L6	4310--Materials & Supplies	2013000075	20,804.63	346.56	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1Q1-889V-4848	4310--Materials & Supplies	2013000075	20,804.63	75.26	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	84.83	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	17KX-73W-W69N	4310--Materials & Supplies	2013000075	20,804.63	363.81	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1D7G-HRKR-NL0D	4310--Materials & Supplies	2013000075	20,804.63	42.67	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/14/2023	1C1K-VK1C-IDVG	4310--Materials & Supplies	2013000075	20,804.63	329.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1JFM-XQKJ-LK2H	4100--Textbooks & Core Curricu	2013000075	20,804.63	119.58	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/13/2023	17V7-K0XP-J37R	4310--Materials & Supplies	2013000075	20,804.63	10.88	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/13/2023	16D-107C-LK16	4310--Materials & Supplies	2013000075	20,804.63	154.65	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/15/2023	1L6-HD27-3N4G	4310--Materials & Supplies	2013000075	20,804.63	124.72	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/11/2023	17V7-K0XP-J37R	4310--Materials & Supplies	2013000075	20,804.63	41.07	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4100--Textbooks & Core Curricu	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/14/2023	1D3K-PR9V-1LWJ	4310--Materials & Supplies	2013000075	20,804.63	190.26	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	1V4K-D7WH-W66P	4310--Materials & Supplies	2013000075	20,804.63	19.19	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	17V7-K0XP-J37R	4310--Materials & Supplies	2013000075	20,804.63	180.55	In Transit	910--Instructional Funds	2053--Excel Academy Charter School	Warner
12/12/2023	17V7-K0XP-J37R	4100--Textbooks & Core Curricu	2013000075	20,804.63	52.93	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	37.78	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	107.74	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Warner
12/12/2023	1XVM-JYTK-HHTG	4310--Materials & Supplies	2013000075	20,804.63	26.19	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/11/2023	1V4W-JR3G-6W4Y	4100--Textbooks & Core Curricu	2013000075	20,804.63	25.23	In Transit	910--Instructional Funds	2073--Excel Academy Charter School	Hendale
12/12/2023	19WJ-46C-HW03	4310--Materials & Supplies	2013000075	20,804.63					

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

	12/13/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	36.95	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/19/2023	19P0-VQW-KIR3D	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	13.72	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/19/2023	19K0-DHFR-RN9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	233.20	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Warner
	12/13/2023	14M-CVOK-MMP3	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	63.30	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/17/2023	19XZ-WFJH-JD7	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	231.21	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	17.40	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	17M0-NMU-ANMC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	173.17	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/13/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	19.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/16/2023	1474-AJOC-JF1X	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	368.86	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/11/2023	19G0-XRPP-HJ9B	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	16.27	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/11/2023	1971-LT91-RJ9S	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	19.39	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	1C9T-C7L0-T1ID	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	263.26	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Warner
	12/14/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	70.81	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	10CP-WBYW-7MDK	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	14.77	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/15/2023	17T1-HKLE-AIOD	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	175.55	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	48.72	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	1877-VQDM-DR3	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	45.23	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	19K0-DHFR-GD17	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	60.41	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	16M-HMTI-P99A	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	50.03	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/11/2023	1919-WT71-RELG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	47.13	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/15/2023	1970-TVL7-GE9H	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	37.88	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	1770-TVL7-GE9H	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	45.22	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	11K3-YPM6-GWN	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	18.37	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/14/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	19.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/9/2023	1D39-TN6P-HMM7	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	96.96	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	19M0-F7XU-TVUT	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	53.13	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	19K0-DHFR-MDC5	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	164.92	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	19V1H-XRBP-WKDQ	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	26.94	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	19M0-ITC0-P99A	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	26.27	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	1471-MN3M-JMMV	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	80.62	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/9/2023	173F-APKX-LC26	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	31.20	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/10/2023	19VX-HXK3-MK43	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	51.96	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	19K7-RTVL-1KGR	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	176.98	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/17/2023	19M0-DFY1-D0Y1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	114.43	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/18/2023	11H7-G3FR-4U4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	25.84	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	14H1-116R-4E7V	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	13.95	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	19K0-DHFR-KDMV	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	7.92	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	196M-WF8H-A061	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	14.55	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/16/2023	11KX-17V1-JWTF	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	117.50	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	19M4-VQXK-7L1L	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	59.52	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/13/2023	101M-1YKQ-QMKX	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	45.32	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	19M0-ITC0-P99A	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	32.39	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/10/2023	19VH-NDRS-RP9D	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	193.73	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	19C0N-1YKX-PY97	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	29.55	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	19C0N-1YKX-PY97	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	17.79	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	14M-CVOK-7K77	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	123.47	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/12/2023	19V1H-MH4H-H4VH	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	16.26	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	14M-CVOK-MDY7	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	297.81	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/15/2023	19M7-3JDF-38RC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	101.56	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/10/2023	18C0-20D0-D0H1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	19.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/10/2023	19M4-LEL-MYNG	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	31.35	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/15/2023	16K9-F7J1-VT09	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	71.49	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	19K0-4260-F1M9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	18.49	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	19G0-XRBP-4XVD	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	18.04	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/14/2023	19M0-ITC0-P99A	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	18.04	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/17/2023	19K1-3714-P4Q1	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	62.06	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/14/2023	19M0-GLMY-10MH	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	28.78	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/14/2023	19C0N-1YKX-7L1L	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	38.38	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/14/2023	19M7-FLD7-TRK7	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136000475	20,804.63	25.68	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/10/2023	19C01-4PMW-MYJC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	196.48	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/11/2023	1471-MN3M-61TG	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	81.97	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/17/2023	19VX-11TF-P1DQ	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136000475	20,804.63	65.65	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
				4310--Materials & Supplies	20136000475	20,804.63	51.09	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	11/20/2023	EXCOL1-1123	5378--Specialized Therapy Services, Inc.	5100--SpEd Consultants and Ven	10136007479	1,882.50	1,051.25	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
	11/30/2023	EXCOL2-1123	5378--Specialized Therapy Services, Inc.	5100--SpEd Consultants and Ven	10136007479	1,882.50	1,051.25	In Transit	Counseling Services	907--Special Education	2053--Excel Academy Charter School - Warner
			5378--Specialized Therapy Services, Inc.	5100--SpEd Consultants and Ven	10136007479	1,882.50	284.00	In Transit	OT Services	907--Special Education	2053--Excel Academy Charter School - Warner
				5100--SpEd Consultants and Ven	10136007479	1,882.50	218.75	In Transit			
1/29/2024	12/6/2023	B-268319049	6994--ROM Tutors	5880--Instructional Vendors &	10136007464	1,755.00	1,755.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/23/2024	B-268301369	2372--Outschool	5880--Instructional Vendors &	10136007477	1,711.00	573.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2372--Outschool	5880--Instructional Vendors &	10136007477	1,711.00	1,138.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/13/2023	MAS4219532	1151--Apple Inc	4310--Materials & Supplies	10136007485	1,638.64	405.17	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/13/2023	MAS4219531	1151--Apple Inc	4310--Materials & Supplies	10136007485	1,638.64	410.41	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/13/2023	MAS4219530	1151--Apple Inc	4310--Materials & Supplies	10136007485	1,638.64	410.41	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/13/2023	MAS4219531	1151--Apple Inc	4310--Materials & Supplies	10136007485	1,638.64	410.41	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/4/2024	B-268308555	v3112--VCMMA Villatoro Champion Martial Arts	5880--Instructional Vendors &	10136007495	1,468.00	396.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
			v3112--VCMMA Villatoro Champion Martial Arts	5880--Instructional Vendors &	10136007495	1,468.00	1,072.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/13/2024	B-268381004	1874--South County Dance	5880--Instructional Vendors &	10136007493	1,222.50	1,222.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/12/2024	B-268381014	5927--Creative Brain Learning	5880--Instructional Vendors &	10136007468	953.50	953.50	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/4/2024	B-268380861	6009--Winners Circle Athletics	5880--Instructional Vendors &	10136007508	850.00	850.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/26/2023	E.593867E-11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007500	828.84	828.84	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/9/2024	B-268380819	5548--Sektor Juu-Jitsu	5880--Instructional Vendors &	10136007509	801.00	390.00	In Transit		910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			5548--Sektor Juu-Jitsu	5880--Instructional Vendors &	10136007509	801.00	411.00	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/27/2023	3022560	3004--Pro-Ed, Inc	4100--Textbooks & Core Curricu	10136007505	777.15	777.15	In Transit		910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/31/2023	38484	5257--Jump and Schout Therapy, Inc.	5100--SpEd Consultants and Ven	10136007502	703.13	312.50	In Transit	Speech Services	907--Special Education	2073--Excel Academy Charter School - Helendale
	12/31/2023	38483</									

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/29/2024	1/22/2024	B-268401372	6215--San Clemente Gymnastics Club	5880--Instructional Vendors &	10136007491	360.00	360.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	11/27/2023	B-268319050	5578--Power of Leverage Brazilian Ju Jitsu	5880--Instructional Vendors &	10136007458	350.00	350.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/13/2023	498754	2129--Studies Weekly	4100--Textbooks & Core Curricu	10136007480	346.47	216.93	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/2/2024	498939	2129--Studies Weekly	4100--Textbooks & Core Curricu	10136007480	346.47	43.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/13/2023	498752	2129--Studies Weekly	4100--Textbooks & Core Curricu	10136007480	346.47	43.39	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2129--Studies Weekly	4100--Textbooks & Core Curricu	10136007480	346.47	43.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/11/2024	B-268381018	4156--Grace Barra San Clemente	5880--Instructional Vendors &	10136007504	310.00	310.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/18/2024	B-268390241	5864--Aquatic Explorations and Safety Training	5880--Instructional Vendors &	10136007499	306.00	306.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/4/2024	132979	4223--Think Outside LLC	4100--Textbooks & Core Curricu	10136007460	304.00	304.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/19/2024	B-268401365	5996--Belmont Music Studio Music Lessons	5880--Instructional Vendors &	10136007483	285.00	285.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	11/30/2023	11629	5162--Effectual Educational Consulting Service	5100--SpEd Consultants and Ven	10136007472	4,370.00	385.00	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
			5162--Effectual Educational Consulting Service	5100--SpEd Consultants and Ven	10136007472	4,370.00	495.00	In Transit	907--Special Education	2073--Excel Academy Charter School - Helendale
			5162--Effectual Educational Consulting Service	5100--SpEd Consultants and Ven	10136007472	4,370.00	747.50	In Transit	907--Special Education	2073--Excel Academy Charter School - Helendale
			5162--Effectual Educational Consulting Service	5100--SpEd Consultants and Ven	10136007472	4,370.00	1,302.50	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
			5162--Effectual Educational Consulting Service	5100--SpEd Consultants and Ven	10136007472	4,370.00	1,460.00	In Transit	907--Special Education	2053--Excel Academy Charter School - Warner
1/29/2024	1/18/2024	35271807	5644--Medieval Times USA	5835--Field Trips	10136007482	4,144.25	52.06	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
			5644--Medieval Times USA	5835--Field Trips	10136007482	4,144.25	84.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			5644--Medieval Times USA	5835--Field Trips	10136007482	4,144.25	1,723.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			5644--Medieval Times USA	5835--Field Trips	10136007482	4,144.25	2,284.25	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	10/31/2023	528218	6004--San Diego Zoo Wildlife Alliance	5835--Field Trips	10136007488	4,000.00	22.80	In Transit	906--Education Services	2073--Excel Academy Charter School - Helendale
			6004--San Diego Zoo Wildlife Alliance	5835--Field Trips	10136007488	4,000.00	37.20	In Transit	906--Education Services	2053--Excel Academy Charter School - Warner
			6004--San Diego Zoo Wildlife Alliance	5835--Field Trips	10136007488	4,000.00	100.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			6004--San Diego Zoo Wildlife Alliance	5835--Field Trips	10136007488	4,000.00	1,180.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			6004--San Diego Zoo Wildlife Alliance	9388--Parent Payfhl Account	10136007488	4,000.00	1,980.00	In Transit	000--Schoolwide - Revenues/BS Accounts	2053--Excel Academy Charter School - Warner
1/29/2024	12/29/2023	INV-EL-3108	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3106	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3119	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3105	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3112	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3111	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3114	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3121	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3110	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3117	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3107	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3113	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	INV-EL-3109	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007497	3,445.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/15/2023	1184	2276--KiwCo., Inc.	4100--Textbooks & Core Curricu	20136004085	2,628.95	879.86	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2276--KiwCo., Inc.	4100--Textbooks & Core Curricu	20136004085	2,628.95	1,749.09	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/29/2023	603256	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	31.26	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/28/2023	603046	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	180.40	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/28/2023	602433	1201--Rainbow Resource Center, Inc	4310--Materials & Supplies	20136004094	1,782.54	227.75	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/7/2023	574625	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	91.37	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/28/2023	603047	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	269.73	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/12/2023	582482	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	479.90	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/18/2023	591121	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	136.30	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	603255	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	84.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	12/29/2023	603231	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	343.87	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
	12/27/2023	600460	1201--Rainbow Resource Center, Inc	4100--Textbooks & Core Curricu	20136004094	1,782.54	49.51	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
						1,782.54	1,757.51	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	12/31/2023	1398	4180--LanguageBrd, Inc.	5880--Instructional Vendors &	20136004081	1,700.00	1,700.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/29/2024	12/8/2023	B-268319051	5846--Raise the Barre	5880--Instructional Vendors &	20136004088	1,482.50	550.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			5846--Raise the Barre	5880--Instructional Vendors &	20136004088	1,482.50	932.50	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/12/2024	INV28424	5003--Foundation for Educational Administratio	5895--Professional Development	10136007503	1,250.00	237.50	In Transit	909--Business Services	2073--Excel Academy Charter School - Helendale
			5003--Foundation for Educational Administratio	5895--Professional Development	10136007503	1,250.00	237.50	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
			5003--Foundation for Educational Administratio	5895--Professional Development	10136007503	1,250.00	387.50	In Transit	909--Business Services	2053--Excel Academy Charter School - Warner
			5003--Foundation for Educational Administratio	5895--Professional Development	10136007503	1,250.00	387.50	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
1/29/2024	12/31/2023	268130512	2279--Cogito International, Inc	5880--Instructional Vendors &	20136004084	1,145.00	312.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	11/30/2023	268130511	2279--Cogito International, Inc	5880--Instructional Vendors &	20136004084	1,145.00	312.50	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
	1/24/2024	B-268402216	2279--Cogito International, Inc	5880--Instructional Vendors &	20136004084	1,145.00	260.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
			2279--Cogito International, Inc	5880--Instructional Vendors &	20136004084	1,145.00	260.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/18/2024	B-268390275	5680--Metnasmus of Torrance	5880--Instructional Vendors &	20136004087	940.00	940.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/9/2024	B-268380862	4127--Meena Yoon	5880--Instructional Vendors &	20136004083	850.00	850.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/15/2024	B-268381036	5545--Oksana Kalinika dba OC Dancing	5880--Instructional Vendors &	20136004096	780.00	780.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/1/2023	B-268319053	6051--Riffs Music	5880--Instructional Vendors &	20136004077	620.00	620.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/16/2024	B-268381049	1409--To the Pointe Dance Productions	5880--Instructional Vendors &	20136004090	568.00	568.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/11/2024	B-268381022	2047--Jennifer Walton	5880--Instructional Vendors &	20136004093	550.00	550.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/16/2024	B-268381037	1500--Optimus Learning School	5880--Instructional Vendors &	20136004097	535.00	250.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			1500--Optimus Learning School	5880--Instructional Vendors &	20136004097	535.00	285.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/23/2024	B-268401374	3012--Stars Gymnastics LLC	5880--Instructional Vendors &	20136004091	350.00	350.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	11/29/2023	B-268319052	6202--Reign Equine Riding	5880--Instructional Vendors &	20136004095	300.00	300.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/15/2024	B-268381072	5574--Kelly Sallivar Performance Horses	5880--Instructional Vendors &	20136004092	250.00	250.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/16/2024	B-268381035	4186--Kidd Golf Club	5880--Instructional Vendors &	20136004082	240.00	240.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/20/2024	00002E01V5034	1649--LPS	5930--Postage	10136007470	214.25	132.83	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
			1649--LPS	5930--Postage	10136007470	214.25	81.42	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
1/29/2024	1/17/2024	363	4305--Environmental Nature Center	5835--Field Trips	10136007501	168.00	104.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
			4305--Environmental Nature Center	5835--Field Trips	10136007501	168.00	64.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/6/2024	B-268380848	5877--Ultra Ju Jitsu Academy	5880--Instructional Vendors &	20136004089	160.00	160.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/29/2024	12/20/2023	268303008	6190--Science with Mrs. Collins	4100--Textbooks & Core Curricu	20136004086	144.00	144.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/29/2024	1/19/2024	B-268390880	1399--Gryphon Fitness Studio	5880--Instructional Vendors &	20136004080	140.00	140.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	1/23/2024	B-268401371	1863--Jing Ma	5880--Instructional Vendors &	20136004078	140.00	140.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/29/2024	12/14/2023	INV2037092	1321--Art of Problem Solving	4100--Textbooks & Core Curricu	20136004079	86.92	86.92	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner

Excel Academy (CA) - Regular Meeting of the Board of Directors - Agenda - Thursday February 8, 2024 at 11:30 AM

1/29/2024	1/2/2024	INV2301042	1195--Peace Hill Press, Inc. dba Well Trained M	4100--Textbooks & Core Curricu	20136004076	44.90	44.90	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/30/2024	1/9/2024	5368--School Pathways, LLC	5368--Non-Instructional Softwa	5830--Non-Instructional Softwa	10136005721	27,106.00	9,428.08	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Warner
1/30/2024	1/9/2024	140-INV5979	5368--School Pathways, LLC	5830--Non-Instructional Softwa	10136005721	27,106.00	17,677.92	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Warner
1/30/2024	1/26/2024	5046-042624	5046--Alyres Hotel & Suites Costa Mesa	5878--Student Assessment	10136007514	2,672.20	1,656.76	In Transit	903--Assessment	2053--Excel Academy Charter School - Warner
1/30/2024	1/26/2024	5046-042624	5046--Alyres Hotel & Suites Costa Mesa	5878--Student Assessment	10136007514	2,672.20	1,015.44	In Transit	903--Assessment	2073--Excel Academy Charter School - Helendale
1/30/2024	1/3/2024	8.80617E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007524	945.56	784.86	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	1/8/2024	1.31317E+11	2114--Lakeshore Learning Materials	4310--Materials & Supplies	10136007524	945.56	160.70	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/30/2024	1/24/2024	B-268403222	6149--Performing Arts Empire	5880--Instructional Vendors &	10136007520	820.10	820.10	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	1/4/2024	2987989	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	10136007523	759.95	442.93	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/30/2024	1/8/2024	288050	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	10136007523	759.95	146.02	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	1/8/2024	288051	1293--Moving Beyond the Page	4100--Textbooks & Core Curricu	10136007523	759.95	171.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	1/24/2024	B-268413807	6188--Tels Academy	5880--Instructional Vendors &	10136007527	534.60	534.60	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/30/2024	1/5/2024	5302143	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	10136007518	377.68	188.84	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/30/2024	1/5/2024	5302144	1208--Singapore Math Inc	4100--Textbooks & Core Curricu	10136007518	377.68	188.84	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/30/2024	1/27/2024	000020E1V5044	1649--UPS	5930--Postage	10136007517	313.61	194.44	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
1/30/2024	1/27/2024	1649--UPS	5930--Postage	5930--Postage	10136007517	313.61	119.17	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
1/30/2024	12/29/2023	INV-EL-3122	3206--eDynamic Learning	4100--Textbooks & Core Curricu	10136007519	265.00	265.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	12/28/2023	SI-198005	1978--The Logic of English	4100--Textbooks & Core Curricu	10136007513	221.95	102.21	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	12/27/2023	SI-197989	1978--The Logic of English	4100--Textbooks & Core Curricu	10136007513	221.95	119.74	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/30/2024	1/24/2024	B-268413806	1551--Sierra Madre Dance Center	5880--Instructional Vendors &	10136007512	200.00	200.00	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/30/2024	12/22/2023	INV-0000997223	1312--Little Passports	4100--Textbooks & Core Curricu	10136007516	187.16	187.16	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	1/4/2024	132981	4223--Think Outside LLC	4100--Textbooks & Core Curricu	10136007525	178.00	178.00	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	1/8/2024	18975	1243--JackRis Publishing, LLC	4100--Textbooks & Core Curricu	10136007526	150.61	74.73	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	12/21/2023	18956	1243--JackRis Publishing, LLC	4100--Textbooks & Core Curricu	10136007526	150.61	75.88	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	12/19/2023	144583	1224--Oak Meadow Inc	4100--Textbooks & Core Curricu	10136007515	103.20	103.20	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/30/2024	12/15/2023	4497293	1156--Barnes and Noble	4310--Materials & Supplies	10136007522	11.40	11.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	1/26/2024	2024-383961	6070--Taste	4330--Meals & Events	Voided - 030907	-2,634.72	-1,001.19	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
1/31/2024	1/26/2024	2024-383961	6070--Taste	4330--Meals & Events	Voided - 030907	-2,634.72	-1,633.53	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Warner
1/31/2024	1/30/2024	5367-013024	5367--San Bernardino Superintendent Of Schoo	9525--STRS	30096	81,248.36	81,248.36	In Transit	000--Schoolwide-Revenues/BS Accounts	2073--Excel Academy Charter School - Helendale
1/31/2024	1/26/2024	2024-383961	6070--Taste	4330--Meals & Events	30097	2,634.72	1,633.53	In Transit	912--Administration/Office	2053--Excel Academy Charter School - Warner
1/31/2024	1/26/2024	2024-383961	6070--Taste	4330--Meals & Events	30097	2,634.72	1,001.19	In Transit	912--Administration/Office	2073--Excel Academy Charter School - Helendale
1/31/2024	12/9/2023	1X0V1-VPTJ-KRLP	1925--Amazon Capital Services, Inc.	4320--Office Supplies	20136004098	7,212.98	79.94	In Transit	901--Human Resources	2073--Excel Academy Charter School - Helendale
1/31/2024	12/21/2023	1XGR-MMMJ-1DJJ	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	13.96	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	1TMD-SBPF-7JL4	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	17.87	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/19/2023	1WKP-MNPL-G4G9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	27.85	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/18/2023	1TWH-WYWR-9N1K	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	35.56	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/18/2023	1RSC-KDWH-H1K1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	113.36	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/20/2023	17F9-HGFV-M4VC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	47.26	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/20/2023	1XCI-PPXP-K1K1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	12.28	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	1X66-CMP3-4CNC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	80.79	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/21/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4100--Textbooks & Core Curricu	20136004098	7,212.98	11.68	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/22/2023	1N1H-NL3J-PP1X	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	12.29	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/19/2023	1LGI-MKJ3-HTLV	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	18.28	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	1JN1-Y177-4C9W	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	12.39	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/18/2023	1TWH-WYWR-6VYP	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	5.41	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	1XCI-PPXP-K1K1	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	51.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	1LGI-MKJ3-L97H	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	70.68	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	1LGM-KPDM-LYCX	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	151.66	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/19/2023	1LGM-KPDM-LYCX	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	50.36	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	1X66-CMP3-4CNC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	18.85	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	1X66-CMP3-4CNC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	127.40	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	1X66-CMP3-4CNC	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	97.94	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	39.03	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	32.61	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	52.12	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	15.82	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	21.54	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/20/2023	17MD-VF9F-13Y9	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	149.83	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/23/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	191.99	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	30.14	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	19.35	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	209.92	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/23/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	127.43	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/23/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	35.34	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	76.98	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	32.28	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/20/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	58.45	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	11.71	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	102.80	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/19/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	18.73	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/20/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	64.36	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/20/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	102.80	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	26.37	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	32.22	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	50.11	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Warner
1/31/2024	12/19/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	13.04	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	17WJ-S6UC-JJCL	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	115.80	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/22/2023	1743-P11C-DJ31	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	124.85	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/21/2023	1743-P11C-DJ31	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	107.71	In Transit	910--Instructional Funds	2053--Excel Academy Charter School - Warner
1/31/2024	12/21/2023	1743-P11C-DJ31	1925--Amazon Capital Services, Inc.	4310--Materials & Supplies	20136004098	7,212.98	73.44	In Transit	910--Instructional Funds	2073--Excel Academy Charter School - Helendale
1/31/2024	12/21/2023	1743								

	12/20/2023	1116-HVOT-1NGJ	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	50.55	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/20/2023	1197-Y4V6-MT97	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	7.84	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/22/2023	1N1H-NL3K-7HVA	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	12.92	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/21/2023	1GKR-PMWV-3HKG	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	8.80	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/22/2023	1M8J-6CRG-C1NF	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	145.51	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	1GKX-FHLE-DQPA	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	34.69	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/23/2023	1VVR-KPV9-J9FD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	34.07	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/19/2023	11CJ-MF0M-GUAR	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	37.36	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/20/2023	1116-HVOT-1QCP	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	24.46	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	1PP9-3CKJ-G3DY	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	108.46	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/20/2023	1W8P-MPRL-KVM6	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	121.11	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	17YT-FQMK-9X7F	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004098	7,212.98	33.65	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/21/2023	1P89-DWV7-6VPH	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	17.23	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/13/2023	197X-NVCV-K6HY	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	177.22	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/22/2023	198H-XR7H-9LK1	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004098	7,212.98	101.05	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/20/2023	1111-KALR-3WJ2	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	30.70	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/13/2023	1P4F-F7LD-LGV6	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004098	7,212.98	43.53	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Warner
	12/20/2023	1W8P-MPRL-JLVN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	26.61	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	1Y1P-MUPV-CZDP	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	40.01	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/12/2023	1QDQ-XL1P-HXGT	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	279.50	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/20/2023	1QD7-9PTQ-JXDD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	43.09	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/22/2023	1963-4HTD-9LH1	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	41.50	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/21/2023	1D3H-JPKG-61FD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	9.63	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	17HT-G3FR-7Q3W	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004098	7,212.98	15.28	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/20/2023	17YT-FQMK-MRLX	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	15.62	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/21/2023	1F4N-WYX9-3ALN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	91.47	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/22/2023	1743-P11C-6177	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	99.90	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/22/2023	1M8J-6CRG-C9TT	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	38.78	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/19/2023	176H-HQWV-9QWV	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	9.15	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/22/2023	13AK-C6MH-9TCN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	29.08	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/22/2023	1MPD-CYCL-9WKK	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	76.23	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/20/2023	17D9-DIT3-KGEM	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	134.68	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/18/2023	11P7-Y4V6-47H1	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	26.08	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/20/2023	13P7-PNKK-3KKW	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	14.97	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/20/2023	1PFC-C77D-JLQD	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	17.51	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/18/2023	176D-WF9V-4F6P	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004098	7,212.98	6.56	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/19/2023	1F4N-WYX9-3ALN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	56.68	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	1F4N-WYX9-3ALN	1925-Amazon Capital Services, Inc.	4100-Textbooks & Core Curricu	20136004098	7,212.98	15.79	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/19/2023	1F4N-WYX9-3ALN	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	48.48	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/21/2023	1W8P-C136-64LC	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	9.79	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
	12/22/2023	1VVR-KPV9-76JQ	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	53.96	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/23/2023	177D-WWNY-FVQ3	1925-Amazon Capital Services, Inc.	4310-Materials & Supplies	20136004098	7,212.98	90.54	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/31/2024	12/18/2023	591124	1201-Rainbow Resource Center, Inc	4310-Materials & Supplies	20136004099	180.48	119.17	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
	12/29/2023	603233	1201-Rainbow Resource Center, Inc	4100-Textbooks & Core Curricu	20136004099	180.48	61.31	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
1/31/2024	1/24/2024	B-268403216	2391-Christian Classical Conservatory LLC	5880-Instructional Vendors &	20136004101	105.56	105.56	In Transit	910-Instructional Funds	2073-Excel Academy Charter School - Helendale
1/31/2024	1/27/2024	B-268413803	5844-Miss Candice's Dance Center	5880-Instructional Vendors &	20136004100	100.00	100.00	In Transit	910-Instructional Funds	2053-Excel Academy Charter School - Warner
Total for CHASE 9313						698,522.26	698,522.26			



LICENSE AGREEMENT

This Agreement effective **July 1, 2024**, is made and entered into by **Excel Academy Charter Schools** ("Licensee") and Document Tracking Services ("DTS") as Licensors, each a "Party" and collectively the "Parties".

1. Scope of Agreement

- 1.1 License. This License Agreement between Licensee and DTS covers Licensee's use of DTS's proprietary web-based application in accordance with the terms and conditions expressed herein.
- 1.2 Agreement to Be Bound. Licensee agrees to be bound by, and comply with, the terms of this License Agreement by (i) accessing and/or using the DTS Application and/or (ii) ratifying this License Agreement by signing below.

2. License and Right to Use. DTS hereby grants to Licensee a non-exclusive and non-transferable license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.

- 2.1 DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.
- 2.2 Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.

3. Internet Areas. Neither Licensee nor any third party shall be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval of DTS.

4. Term of License. The term of this License Agreement is for **one (1) year** from the effective date noted at the top of this document.

5. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.

6. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS's secure server and will provide complete access to Licensee and its representatives. Licensee is solely responsible for the sufficiency, adequacy, and completeness of its content; for updating its content as necessary; and for proper implementation of any plans or procedures required by local, state, or federal law.

7. Security of Data. At all times, DTS will have complete security of Licensee's documents on dedicated servers that only authorized DTS personnel will have access to. All logins by DTS's authorized personnel will be stored and saved as to time of log-in.

- 7.1 Licensee may request in writing that DTS only store Licensee's documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.

8. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.



9. Customer Service. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays.

10. Fees.

10.1 Licensee shall pay a fee of **\$675.**

10.2 Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **\$0.**

10.3 Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.

10.4 DTS will charge a one-time setup fee of \$200 per standard document up to a maximum of \$850 for customized documents.

11. Warranty.

11.1 Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.

11.2 The express warranties provided in this License Agreement are the sole and exclusive warranties made by DTS to Licensee. DTS makes no other warranty, express or implied, and Licensee assumes no warranty, express or implied, by use of the DTS Application. By accepting this Agreement, Licensee acknowledges that it is not relying on any implied warranties, including warranties of performance, fitness for a particular purpose or otherwise, or upon any representation or warranty outside those expressly contained in this Agreement.



12. Liability.

- 12.1 DTS will not be liable to Licensee for indirect, incidental, exemplary, special or consequential damages; loss or corruption of data or interruption or loss of business; or loss of revenues, profits, goodwill or anticipated sales or savings.
- 12.2 The maximum aggregate liability of DTS under this License Agreement is limited to the fees received by DTS from Licensee for use of the DTS Application.
- 12.3 This limitation on DTS's liability applies whether the claims sound in warranty, contract, tort, infringement, or otherwise. Nothing in this License Agreement excludes any liability that cannot be limited as a matter of law.

13. Choice of Law and Venue. This License Agreement, and any dispute related to this License Agreement or arising from it, shall be governed exclusively by the laws of the State of California. The state and federal courts of the State of California shall have exclusive jurisdiction to adjudicate any dispute arising out of, or related to, this License Agreement or its formation, interpretation, or enforcement.

14. Severability. If any portion of this License Agreement is not enforceable under applicable law, it will not affect any other term of this Agreement.

15. Definitions.

- 15.1 Document. A document is defined as **a)** a specific template provided by CDE or; **b)** any specific word document or forms that have different fields or school references such as elementary, middle or high schools* submitted by District or CDE; or **c)** individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.

* Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.

- 15.2 Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.

16. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director
Document Tracking Services
10606 Camino Ruiz, Suite 8-132
San Diego, CA 92126
858-784-0960 - Phone
858-587-4640 - Corporate Fax

Date: January 30, 2024

Licensee

By: _____

Date: _____

Excel Academy Charter Schools



Exhibit A

The following are standard documents to be used in conjunction with the license.

1. 2024 School Accountability Report Card, English & Spanish (CDE Template)
2. 2024 School Plan for Student Achievement (CDE Template)
3. 2024 Comprehensive School Safety Plan (Custom Template)
4. 2024 Local Control and Accountability Plan (CDE Template)
5. Others to be identified as needed.



January 30, 2024

Excel Academy Charter Schools
1 Technology Drive, I-811
Irvine, CA 92618

Re: Document Tracking Services

INVOICE #9261802

Pursuant to the licensing agreement between Excel Academy Charter Schools and Document Tracking Services (DTS):

Document Tracking Services

Document Tracking Services [7/1/24 to 6/30/25]: \$675
2 Charter Schools

Total Balance Due: \$675

Please Make Checks Payable To: Document Tracking Services

Send to:

Aaron Tarazon, Director
Document Tracking Services
10606 Camino Ruiz, Suite 8-132
San Diego, CA 92126
858-784-0960 - Phone
858-587-4640 - Corporate Fax

Thank you!

Approved Per Payment (Signature)

Name/Role (Printed)

Coversheet

Consent - Education Student/Services

Section: VII. Consent
Item: B. Consent - Education Student/Services
Purpose:
Submitted by:
Related Material:
EACS 2023-24 Handbook Revisions - Feb..pdf
EACS Handbook - 23_24.pdf
_Excel Academy Charter Schools 24-25 Calendar - 22-23 (1).pdf
2023_School_Accountability_Report_Card_Excel_Academy_Charter_School_-_Warner_20240129
FINAL.pdf
2023_School_Accountability_Report_Card_Excel_Academy_Charter_School_-_Helendale_202401
29 FINAL.pdf

EACS February 2024 - HANDBOOK REVISIONS

Recommended for board approval to align with new provisions and update language for clarity

<u>Section:</u> P.E. Requirements	<i>Revised:</i> <ul style="list-style-type: none"> • P.E. requirements for 7th-8th graders changed from 100 minutes to 200 minutes • Removed the requirement for a written summary to go with those minutes • Junior High P.E. grading amended to reflect the 200 minute requirement
<u>Section:</u> Graduation Requirements	<i>Added:</i> <ul style="list-style-type: none"> • Ethnic studies added to list of requirements <i>Revised:</i> <ul style="list-style-type: none"> • Elective credits changed from 80 to 75
<u>Section:</u> Criteria for Materials That Can Be Purchased with IFs	<i>Added:</i> <ul style="list-style-type: none"> • Excel Academy only allows the purchase of printers that require ink, NO toner <i>Revised:</i> <ul style="list-style-type: none"> • Removed “1 toner cartridge per semester”



Excel Academy Charter School Handbook 2023-2024

Dear Parents and Students,

Thank you for choosing Excel Academy Charter School, a proud recipient of the prestigious California Distinguished School award. On behalf of the administration, teachers and support staff we want to welcome you to the 2023-2024 school year! We are honored to support you on your personal educational journey. As your Executive Director, I am humbled to serve you alongside an incredible team of dedicated educators and staff ready to collaborate as you begin the 2023-2024 school year! We recognize the sacrifice and dedication families make when committing to our school model which is why we strive to help create balance and parent choice in a personalized learning environment. Excel Academy is led by a collaborative team made up of innovative educators on the forefront of educational change.

Our school goals support our mission and vision providing a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

We hope you will find this handbook helpful and use it as a tool to clarify procedures and expectations. Please never hesitate to reach out to your teacher of record or administration with any questions or concerns.

Excel Eagles~Let's continue to SOAR!

Sincerely,

A handwritten signature in black ink that reads "Heidi Glasco".

Executive Director

To view the Excel Academy Charter School handbook on our website, please [click here](#)

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Who We Are

Excel Academy is a tuition free, public charter school offering a personalized learning environment, offering three paths, for independent study and distance learning students in grades TK-12. Our unique educational program allows parents to select from a wide variety of educational resources and materials from approved content and community providers using instructional funds provided by the charter school. Our Virtual Path option allows students to learn directly from an Excel Academy Teacher in a distance learning model. Using these educational resources, families have the freedom to build a customized learning experience for their children, benefiting from flexibility of choice and the partnership of a highly qualified California-credentialed teacher.

Mission Statement

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.



What we are all about: Our Vision

C

Compassion, Creativity ,
Collaboration, Challenge, &
Confidence.

H

Helpful, Hands-On , Humility,
& Happiness.

O

Optimism, Options,
Opportunities, Ownership, &
Others

I

Independence,
Individualization,
Inspiration, & Investigation

C

Child-focused , Curiosity,
Critical Thinking,
Consideration, & Community

E

Education, Equity,
Enjoyment. Exploration &
Empowerment

Schoolwide Learning Outcomes

Schoolwide Learning Outcomes (SLOs) are statements about what all students should know, understand, and be able to do by the time they graduate. To meet the demands of the 21st century, Excel Academy graduates will be:

Self-Directed, Critical Thinkers who

1. Produce quality work through multiple modalities
2. Organize and manage time efficiently
3. Demonstrate competency in active listening, reading, speaking and writing
4. Devise solutions in academic and real-world situations using higher-order thinking skills
5. Exhibit in-depth knowledge across disciplines
6. Reflect on and analyze learning experiences

Resourceful, Lifelong Learners who

1. Communicate effectively
2. Utilize personalization and a growth mindset to pursue individual passions and interests
3. Solve problems independently and collaboratively
4. Create and pursue personal, academic, and professional goals
5. Express ideas and information confidently and creatively
6. Employ technology to complement their knowledge

Respectful, Responsible Citizens who

1. Demonstrate college and career readiness upon high school graduation
2. Possess personal integrity and take responsibility for decisions and actions
3. Model respect for diverse cultures
4. Contribute as leaders within their community
5. Display a commitment to service
6. Develop a sense of personal accountability and dedication

Charter Authorization

Excel Academy Charter School is chartered by Warner Unified School District for the Orange, Riverside, and San Diego Counties, and Helendale School District for the Los Angeles and San Bernardino Counties: [Counties Served](#)

The strong connections and communication amongst the [authorizers](#) and the community foster a strong foundation for which our school is built.

WASC Accreditation

Excel Academy Charter Schools are accredited by the *Accrediting Commission for Schools, Western Association of Schools and Colleges*.

The *Western Association of Schools and Colleges (WASC)* is one of six regional associations, which accredit public and private schools, colleges, and universities in the United States. Accreditation certifies to other educational institutions and to the general public that an institution meets established criteria or standards and is achieving its own stated objectives. This means that all diploma or degree programs and educational activities offered by the institution are covered by the institution's accreditation.

What does Accreditation mean?

Accreditation certifies to other educational institutions and to the general public that an institution meets established criteria or standards and is achieving its own stated objectives. WASC and the other five regional associations in the United States grant "institutional accreditation" after a comprehensive self-study followed by an on-site evaluation of the programs and services of the total institution. This means that all diploma or degree programs and educational activities offered by the institution are covered by the institution's accreditation. The evaluation determines whether or not the institution qualifies for regional recognition. More importantly, periodic self-study and review promote improvement in educational quality and institutional effectiveness.

Why Consider Accreditation?

Having WASC accreditation has many benefits. When a school participates in WASC, it:

- Assures a school community that the school's purposes are appropriate and being accomplished through a viable education program. In other words, it is a trustworthy institution for student learning
- Validates the integrity of the school's program and transcripts
- Facilitates transfer of credits to other English-speaking schools — critical for college/university acceptance worldwide
- Provides a process for regularly examining programs, processes, and data around school goals and student learning through data analysis, reflection, inquiry, and dialogue
- Builds a professional culture to support the schoolwide action plan
- Fosters the continuous improvement of the school's programs and operations to support student learning
- Provides valuable insight from fellow educators visiting the school
- Benefits schools that choose joint accreditation or other collaborative processes

To remain accredited, a school must report annually on the progress of its submitted improvement plan as well as its ability to continue to meet accreditation standards. Once every five years, the school will need to engage in a thorough self-study process and will host a visiting accreditation team during the sixth year in the cycle. For more information, go to <http://www.acswasc.org/>.

Contacts

Parent Support

Parent support is available Monday through Friday from 8 A.M.–4:30 P.M. Please see the school directory below for department emails and contact numbers.

Contact Information

Our office is located at:
1 Technology Drive, Ste I-811
Irvine, CA 92618

Office Phone Number: (949) 387-7822

If you wish to reach a specific department by email, please use one of the following:

Admissions - admissions@excelacademy.education

Registrar - registrar@excelacademy.education

Student Services - studentservices@excelacademy.education

Intervention - tmurphy@excelacademy.education

Counseling - lallenjefferson@excelacademy.education & dfavela@excelacademy.education

Testing & Assessments - jcraig@excelacademy.education

Once enrolled, you will be provided with the contact information of your ToR Teacher of Record (ToR). If you are attempting to reach a member of our administrative staff, please call our Parent Support line and ask for the person with whom you wish to speak. We will be happy to connect you.

Special Education:

If your student has a current IEP, please contact their assigned Case Manager (“CM”) for support. You will receive contact information for your student’s CM prior to the first day of school.

If you have general questions about the Special Education Referral Process, please contact:

Intervention Coordinator - Tamara Murphy

PH: 951-290-2949

Or

School Psychologist - Noell Scott

PH: 949-382-1198

Enrollment

Recruitment and admissions policies, procedures, and activities are in compliance with state and federal law and are outlined in the individual charter petitions for each school.

Students will be considered for admission without regard to ethnicity, national origin, gender, disability or achievement level. Admission will not be determined according to the place of residence of the student or parents, except as required by law. Prior to admission, all parents must agree to and sign the Master Agreement. All students' continued enrollment shall depend upon them fulfilling the terms of the Master Agreement, Acknowledgement of Responsibilities (AoR), and Independent Study Policy. Enrollment space will be based on need in the community and availability of qualified, credentialed teachers to serve as the ToR.

Excel Academy will be non-sectarian in its programs, admissions policies, employment practices, and all other operations, shall not charge tuition, and shall not discriminate on the basis of race, ethnicity, national origin, gender, disability, or any other characteristic listed in Education Code Section 220 (or association with an individual who has any of those characteristics).

The application process begins on the Excel Academy website, where the parent or guardian will create a RegOnline account and will complete all steps of the application. The enrollment team will verify your application once **all documents have been uploaded and all electronic documents have been signed**. Our enrollment department will send you an acceptance letter once your application has completed and verified. Upon receiving that letter, families are encouraged to attend one of the All About Excel webinars or watch the recording. Once the family has decided what academic path they'd like their student to be on for the school year, they will email Admissions indicating their path preference.

Enrollment Documents Required

- Proof of Residency
- Birth Certificate
- Immunization Records
- Transcripts (high school only)
- Progress Report*

- Oral Health Report Form or waiver (TK, KN and 1st Grade only)
- Health Exam Form/Waiver (TK, KN and 1st Grade only)

**Please note: If a secondary student enrolls after 10 school days of start date, a progress report will be needed as well.*

Private School Affidavit (PSA)

Students enrolling from a private homeschool setting will be required to submit all documents listed above. Additionally, placement tests will be required and administered by the Teacher of Record (ToR) for enrollment in certain secondary school courses.

Privately home-schooled students in 9th-12th grade enrolling in Excel Academy for semester two, please use the following: [PSA Transcript Summary](#).

Junior High students: Use the [PSA Transcript Summary](#) form for any math course (Algebra 1 or higher math) or world language course taken for high school credit.

Regardless of the number of transfer credits awarded, the student must successfully complete the required number of courses at Excel Academy in order to earn a high school diploma. (see [Graduation Track Options](#))

Grade-Level Assignment

At Excel Academy, students are enrolled in the grade that most closely corresponds to their age, in accordance with California State Law. Please see link below for Excel Academy's Grade Placement Chart: [Excel Grade Placement Chart 2023/2024](#)

Transitional Kindergarten (TK) Policy

TK is an option for the following students:

- Students who turn 5 between September 2-June 2
- Optional TK for Kinder Eligible Students
 - Students who turn 5 between June 1st-September 1st;
 - In this case, a Kindergarten Continuance Form must be signed, verifying that the parent/guardian agrees to have his/her child continue in kindergarten for one additional year.
 - Students may not be promoted from TK to 1st grade.

Kindergarten Placement

Students must turn 5 on or before September 1.

High School Grade-Level Placement

High school students are assigned a grade level based on the year of entry into 9th grade. Regardless of credit deficiency, students will be promoted to the next grade and given an opportunity to remediate credits in hopes that the student will graduate with his or her cohort.

In the event that a student does not graduate with their cohort, Excel Academy will provide the student an opportunity to continue their education, provided they are making adequate progress towards a diploma.

Adult Student Enrollment

Effective July 1, 2004 California State Law prohibits the enrollment of any student age 19 years or older who has not been continuously enrolled since their 18th birthday and making regular progress towards a high school diploma.

Dual Enrollment Policy – Public and Private Schools

In accordance with California Education Code Section 47602(b) and Title 5, California Code of Regulations Section 11965(a), no student may be enrolled in Excel Academy and simultaneously be enrolled in another public or private school. Private schools function outside the jurisdiction of the California Department of Education (CDE) and most state education regulations.

Acceleration & Retention: Policies & Processes

Acceleration

Students at Excel Academy will be promoted to the next grade level each year. Our general philosophy is that because Excel Academy offers personalized learning, acceleration is rarely necessary. For those rare exceptions, it must be agreed upon in writing, by both the parent and school administration, in order to skip a grade. Acceleration will only be considered prior to the beginning of the school year. Decisions regarding acceleration will be made on a case-by-case basis by the Acceleration Team. Typically, this is reserved for high school students who would like to graduate early. Students may graduate early, only if they have met all of the criteria for graduation, including credit requirements.

*In order to ensure sufficient time to observe the student in our academic setting, requests for grade acceleration will not be considered prior to enrollment with Excel Academy Charter School.

Acceleration Requests

1. Parents will send a letter to the Elementary Principal stating reasons why they are requesting acceleration.
 - a. Parents will provide any additional relevant information (i.e. report cards, transcripts, or assessment results received outside of EACS)
2. The Acceleration Team reviews information to determine if an acceleration meeting is warranted or if a decision can be made based on the letter.
 - a. If a meeting is warranted, it will be scheduled with the Parent and Acceleration Team.
3. A decision is made by the Acceleration Team and a decision letter is sent to the parent via email.

Retention

Students at Excel Academy will be promoted to the next grade level each year. Our general philosophy is that because Excel offers personalized learning, retention is rarely necessary. For those rare exceptions, it must be agreed upon in writing, by both the parent and school administration, in order to repeat a grade. Retention will only be considered prior to the beginning of the school year. Decisions regarding retention will be made on a case-by-case basis by the Retention Team. Students may not be retained more than once. Students will only repeat a grade in the case that there is substantial evidence the student lacks academic and/or emotional maturity.

*In order to ensure sufficient time to observe the student in our academic setting, requests for grade retention will not be considered prior to enrollment with Excel Academy Charter School.

Retention Requests

1. Parents will send a letter to the Elementary Principal stating reasons why they are requesting grade retention.
 - a. Parents will provide any additional relevant information (i.e. report cards, transcripts, or assessment results received outside of EACS)
2. The Retention Team reviews information to determine if a retention meeting is warranted or if a decision can be made based on the letter.
 - a. If a meeting is warranted, it will be scheduled with the Parent and Retention Team.

3. A decision is made by the Retention Team and a decision letter is sent to the parent via email.

8th Grade Retention & Promotion

State law requires schools to have promotion and retention criteria for students who are in their last year of junior high (*EC* Section 48070.5[a][5]). Therefore, Excel Academy will identify students who are at-risk of being retained in 8th grade (*EC* Section 48070.5[b]). Excel Academy will use i-Ready scores as its main source of data. Based on those results, additional assessments may be administered, to determine an 8th grader's readiness for high school.

Steps Excel Academy will take if a student is found to be at-risk for 8th grade retention:

- Parents will be notified in the fall of 8th grade, or once the i-Ready assessment is complete for mid-year enrollees.
- The student will participate in additional progress monitoring & individualized academic intervention throughout their 8th grade year.
- The spring i-Ready assessment will be used as a main source of data for final 8th grade retention or promotion recommendations.
- For those students who continue to be at-risk for retention in the spring of 8th grade, Retention Review meetings may be held with the parent and Excel Academy administration. Excel Academy will make the final determination based on data collected.

Student with an Expulsion History

For students who seek admission at Excel Academy with expulsion history, please refer to the expulsion policies for our authorizing districts (Helendale Elementary and Warner Unified School District). A panel will meet to determine whether the pupil does not pose a threat to others or will be disruptive to the school environment. The Executive Director or designee shall make a recommendation to the governing board following the meeting regarding his or her determination.

Master Agreement

The Master Agreement is a binding agreement between Excel Academy, the student, the parent/guardian, the supervising ToR, and other team members responsible for the student's educational progress. The agreement documents assigned courses as well as the time, manner, and frequency of the student's meetings with the faculty. In addition, the Master Agreement addresses specific resources including materials and personnel that will be made available to all

students, academic and other supports, missed assignments, satisfactory progress and required parent communication to address pupils not generating attendance. Each agreement can be signed prior or up to the first day of the student's attendance start date.

Methods of Operation and Glossary of Terms

Learning Options

Excel Academy Charter School strives to meet the educational needs of the whole child. Our Academic Paths allow families to choose the model of education that best works for the needs of the student and parent. Our Academic Path options include:

- Personalized Primary
- Personalized Secondary
- Virtual Path

Personalized Primary (TK-6)

In this path, students are educated through flex-based instruction, where the parent/guardian is the primary instructor, and the Excel Teacher of Record (ToR) oversees the student's education. Parents are able to choose from a selection of standards-aligned curriculum options based on the specific needs of their student (Curriculum can include textbook and online options). Each student's curriculum is paced out by the ToR for the school year, with clear expectations for what the student is to complete each learning period. The ToR, parent/guardian and student will meet together to review the student's body of work and academic progress at the end of each Learning Period (LP). TK-6th grade students meet with their ToR each LP on an alternating schedule (in-person and virtually)

Personalized Secondary (7-12)

In this path, students are educated through flex-based instruction, where the parent/guardian is the primary instructor, and the Excel Teacher of Record (ToR) oversees the student's education. Parents are able to choose from a selection of standards-aligned curriculum options based on the specific needs of their student. Curriculum can include textbook and online options. Additionally, Excel Teacher-Led courses provide the option for students to enroll in hybrid courses which consist of an asynchronous, online curriculum which is supported with live, online teaching. Each student's curriculum is paced out by the ToR for the school year, with clear expectations for what the student is to complete each Learning Period (LP). The ToR, parent/guardian, and student will meet together to review the student's body of work and academic progress at the end of each LP. 7th-12th grade students meet with their ToR monthly for their LP meeting. These meetings may be in person or online. Students and families must meet with their ToR once each semester in person, in the fall and in the spring. This in-person

meeting requirement may be met during a Learning Period meeting, a field trip, or a school event.

Virtual Path (1-8)

In this path, students learn in a virtual classroom setting with a group of their peers three days a week, receiving instruction in all core subjects. The other two days of the week, students check-in briefly with their teachers and work independently on their school subjects for the remainder of the day.

- Direct instruction provided by a credentialed Virtual Teacher
- 100% Virtual Learning and Meetings
- Classrooms split by grade level for 1st-6th, and by subject for 7th and 8th
- Regular connection with peers in an online platform
- Quality, standards-aligned curriculum, assigned by the teacher

Note: Fast, reliable internet service is required for the Virtual Path.

General Terms

Acknowledgment of Responsibilities (AoR) - A document that lists the responsibilities of Excel Academy parents/guardians and their students. The AoR is sent via email link, along with the Master Agreement (MA), for parents to sign upon enrollment.

Behavior Improvement Plan (BIP) - A BIP serves as a follow-up to address any areas where your student may need a restorative plan of action and/or support to redirect current behavior.

Daily Attendance Grid Log -Each day a student participates in an educational activity, parents will be asked to go into the parent portal to mark attendance.

Art & Music Enrichment- Weekly engagement “classroom style,” aka via Zoom. 30 min daily by the Virtual Art and Music teacher.

Eagle Examiner - Executive Director communication and press kits.

ETL (Excel Teacher Led) Courses- Excel Academy’s courses that are offered to students in junior high and high school (or in Eagle Secondary). The courses are virtual in nature and intended to offer students the opportunity to participate in a class setting with a credentialed teacher.

HQT (Highly Qualified Teacher) Content Area Specialist - The HQT Content Area Specialist's ultimate responsibility is to ensure the success of each high school student at Excel Academy. The HQT teacher works closely with the student, parent, and ToR providing single subject expertise in CORE subject areas.

Instructional Funds (IFs) - State funds allotted to each student with which families may request the purchase of approved educational materials and services through Excel Academy's.

Learning Period (LP) - The intervening days between each LP meeting, ranging from (13 - 20) school days.

Master Agreement (MA) - An enrollment agreement between the parent/guardian, school, and ToR which specifies the policies and procedures that must be followed to participate in Excel Academy. An MA signed by all parties, in conjunction with the AoR, is necessary for enrollment in the school.

Progress Improvement Notification (PIN) - A PIN serves as a follow-up to address any areas where your student may need additional support.

Teacher of Record (ToR) - The ToR is a single or multiple subject credential-holding teacher who works with his or her assigned family to identify, support, and implement a personalized learning plan for the student on the Personalized Elementary or Personalized Secondary path.

Virtual Path - An academic pathway option for students in 1st-8th grade. In this path, students learn in an online classroom with a group of their peers three days a week, receiving instruction for all core subjects by their assigned teacher. On the other two days of the week, the student will check in briefly with their teacher and will work independently on their school subjects.

Virtual Teacher - The Virtual Teacher is a single or multiple subject credential-holding teacher who services students in the Virtual Path. They serve as the classroom teacher for students and provide daily, direct instruction to students in an online environment.

Student Services Department Terms

CCP - Content and Community Provider

EMR- Educational Materials

VCI- Educational Services

OPS- Online Purchasing System. The system used at Excel Academy for ordering educational materials and services.

Red Notes- Individual guidelines for placing orders.

Internal Notes- Notes placed on orders after they have been created. Method for admin and ToRs to communicate about a specific order.

Consumable Items- Items that (A) are under \$30 and/or (B) cannot be reused by another student. Examples include: workbooks, pens, paper, pencils, printer ink, etc.

Non-Consumable items- Items that (A) are over \$30 and/or (B) can be reused by another student. Examples include: Textbooks, CD/DVDs, electronics (laptop, iPad, printer).

Purchase Order Status Terms: Purchase order status refers to the stages of a purchase order from first placement by the family through to the payment of the purchase order.

Pre-Pending- Order has been placed by the parent and is *pending review by the ToR*.

Pending- ToR has carefully reviewed the order to ensure that the items or services being ordered correspond to Excel Academy guidelines and selected “Pending,” OR the ToR has placed the order on behalf of the parent (*orders placed by ToR are assumed to have been carefully reviewed*).

Approved- Order has been reviewed and approved by the Student Services Department.

Processed- Order has been processed by Student Services (for VCI this is on the 20th of the month prior to services) and sent to the CCP for fulfillment. VCI CCP will now be able to view Purchase orders in their OPS portal and process for payment at the end of the month of service. EMR orders will be sent to the CCP for fulfillment and shipping.

Received Partial (EMR ONLY)- ToR has indicated that some, but not all, of the items on the order have been received.

Received Fully (EMR ONLY)- ToR has indicated that all items on the order have been received.

Invoice Matched- Student Services Department has received the invoice from the CCP and matched the order in OPS to match what the CCP is charging.

Methods of Operation

Body of Work

For Personalized Path Students only: A body of work is 15-20 days of learning, depending on the length of the learning period, in each assigned subject area generated from the ToR-provided Pacing Guide for each core subject/course (see below). All work should be graded or evaluated in some manner by the home educator. At each LP meeting, the ToR will collect a generous

sampling from the body of work in each subject/course that is an accurate representation of the student's mastery and work completed. The ToR will file these samples as proof of student daily attendance and progress.

Student Pacing and the Assessment of Learning

For Personalized Path Students only: The ToR will provide a pacing guide for all curriculum content in a student's Course of Study before each LP begins. The student's assigned ToR will review the body of work completed by the student throughout the LP and engage in academic conversation to confirm content mastery. Progression through the assigned curriculum content will be verified by the ToR on a weekly basis. If a student fails to complete at least 70% of the pacing guide provided by the ToR, they may be issued a PIN. Final grades assigned at the end of the semester are heavily based on the progress and achievement shown to the ToR.

Attendance Roll Sheet/Grid Log

Along with the assessment and pacing of student work, another responsibility of the ToR is to verify and claim attendance for each LP. Daily attendance is required for each school day a student participates in an educational activity. The ToR will verify that ample work was completed by the student after reviewing the daily attendance claimed, participation in educational activities and the student's work. Following this the ToR and parent/guardian will sign and date the electronic Attendance Grid Log.

Progress Improvement Notification (PIN) and Identified Assignments

In order to remain enrolled at Excel Academy, the responsibilities outlined in the Master Agreement, Independent Study Policy, and Attendance, Progress Improvement Notification, Involuntary Withdrawal Policy, and Civility Policy must be followed. Within these policies, the process for which a student may be involuntarily withdrawn from Excel Academy is outlined. Part of that process includes the issuance of Progress Improvement Notifications (PINs) when a student fails to complete identified assignments key to a student's success in the independent study environment or any other responsibilities outlined in the EACS Handbook, Acknowledgement of Responsibilities, and Master Agreement. These identified assignments include, but are not limited to, completion of assigned work (CORE, ELD, WIN), internal assessments, attendance at mandatory meetings, and other key responsibilities outlined within the Excel Academy Board Policies and EACS Handbook.

Behavior Improvement Plan Process

Excel Academy will issue a Behavioral Improvement Plan for a student if they violate Excel Academy's behavioral standards. The consequence of violating these behavioral standards as outlined in the BIP, may lead to suspension or involuntary withdrawal from Excel Academy.

For students who commit violations such as dishonesty, cheating, disruption, and inappropriate language, a BIP will be issued with consequences individually designed to help restore the individual student back into good standing with the school. These include but are not limited to a family meeting with the Teacher of Record and Administration, reflecting on the violation, writing a letter of apology, rewriting an assignment in question, removal from extra-curricular opportunities, removal from the National Honor Society, and/or an in-school suspension.

For students who commit plagiarism, the first offense will result in a zero on the assignment until the behavior is corrected. For the second offense, the student will be removed from the class and will receive an F in the course. If a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit. Any subsequent offenses will be dealt with on a case-by-case manner.

Violations that may result in suspension or immediate involuntary withdrawal are included in the school's charter petition.

Excel Academy has reviewed Education Code Section 48900 et seq., which describes the non charter schools' list of offenses and procedures to establish its procedures for suspensions and expulsions. The language that follows closely mirrors the language of Education Code Section 48900 et seq. The Charter School is committed to annual review of policies and procedures surrounding suspensions and expulsions and, as necessary, modification of the lists of offenses for which students are subject to suspension or expulsion.

When the Policy is violated, it may be necessary to suspend or expel a student from regular instruction. This policy shall serve as EACS's policy and procedures for student suspension and expulsion and it may be amended from time to time without the need to amend the charter so long as the amendments comport with legal requirements. EACS staff shall enforce disciplinary rules and procedures fairly and consistently among all students.

Parent Newsletter

One of the main venues of communication to our parents is through our newsletter, sent via the Excel Academy communication platform, Beehively. Parents often receive time-sensitive communication, information about community events, deadline reminders, and community provider spotlights through the monthly newsletters. ***Please let your ToR know if you are not receiving the monthly newsletter and updates through Beehively.***

Meeting Types

Attendance Intervention Meeting (AIM)

A meeting that occurs after a student receives their second PIN. The purpose of the AIM will be to review the student's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the evaluation for satisfactory progress as defined by the board policy. If the student and parent/guardian elect to stay enrolled, the team will develop an agreement to help support the student to make satisfactory educational progress, including additional resources and supports.

Initial Contact Meeting

For students participating in the Personalized Paths, once a ToR has been assigned to a family, he/she will reach out to schedule an introductory meeting. During this meeting, the ToR will explain the school-wide requirements and go over curriculum options. For more information on learning styles and curriculum options, please click [here](#) to visit the Excel Academy website. Parents/guardians must provide their ToR with curriculum choices that cover grade level content standards within 5 days of a student's start date with Excel Academy. If the parent/guardian fails to decide upon curricula that cover grade-level content standards within the 5 day window, the ToR will order the student curricula from Excel Academy's grade-level recommendations.

Learning Period (LP) Meetings

Learning Period (LP) meetings are a critical part of the Personalized Paths at Excel Academy. For grades TK-6, students meet with their Teacher of Record each Learning Period on an alternating schedule (in-person and virtually). For grades 7-12, students meet with their Teacher of Record at least once in person each semester. New students will meet with their ToR in person on or before the third Learning Period. In-person meetings take place at a mutually agreed upon public location and virtual meetings are held via Zoom. LP meetings are held approximately every 15- 20 school days. During the meeting, the ToR communicates with the student one on one to gather information and knowledge learned throughout the LP. Due to the importance of these meetings, and out of respect for our ToRs, we ask that families keep the agreed upon location and time of their LP meeting, with the exception of unforeseen emergencies. Additionally, parents who cancel, reschedule, or miss LP meetings will be subject to Progress Improvement Notifications (PINs), which may lead to Involuntary Withdrawal. (See our [Outline of Violations that May Result in Involuntary Withdrawal](#)).

Parent-Teacher Conferences

Families enrolled in the Virtual Path do not attend Learning Period (LP) meetings. Instead, parents/guardians are updated weekly on class assignments and expectations, as well as student work completion. Additionally, parent-teacher conferences are scheduled each semester to discuss academic progress. If parents would like a conference outside of these scheduled times, they may request one with the teacher. and to set a positive course for learning.

Parents/guardians who cancel or miss a parent-teacher conference will be subject to Progress Improvement Notifications (PINs), which may lead to Involuntary Withdrawal. (See our [Outline of Violations that May Result in Involuntary Withdrawal](#)).

Virtual Path Expectations

All students participating in the Virtual Path need a strong, reliable internet connection in order to participate in class each day. Students who do not have a strong, reliable internet connection may wish to enroll in Excel Academy's Personalized Path, which does not require daily streaming.

The [Virtual Path Learning Schedule](#) provides families with the daily classroom schedule for each grade level. Students are required to attend all grade-level classes, on time and for the entirety of the class session, as listed on the schedule. While students are welcome to participate in school sponsored field trips, they must have prior approval from their classroom teacher and be in good academic standing should the field trip fall during class.

While class is in session, students must have their web cameras on and focused on their face. All other electronics including cell phones, computers and gaming equipment should be out of sight of the student. Parents/guardians should make sure students have no other browsers or screens open during class. Headphones are highly recommended for all students in the Virtual Path, in order to provide a quiet learning environment. (Student funds can be used, if needed.) Additionally, the learning area should be free from other individuals or children that might cause a distraction.

Communication and teamwork between the classroom teacher and the parent/guardian is key to ensuring student access to online learning platforms and student completion and submission of assigned work. All assigned learning for the week, as well as any other important updates or announcements will be sent in a weekly email by the classroom teacher. If there are any concerns about student learning or progress, that will be included in the communication as well. Parents/guardians are expected to read all communication thoroughly to make sure students are adequately prepared for the upcoming week.

The parent/guardian is expected to prepare students for the school week by:

1. Gathering all materials, manipulatives, and/or components necessary for class lessons, as outlined by the classroom teacher. (This may include printing and organizing student worksheets, gathering science materials, pencils, glue, erasers, rulers, etc.)
2. Ensuring student completion and submission of all assignments, including any outstanding work for which they have been given an extension.

Additionally, parents should:

1. Be available during class to immediately address any emergencies or behavioral issues that arise. (Be sure all updated telephone numbers and emails are on file with the school.)
2. Review student grades and progress in Buzz regularly (the LMS for FlexPoint Curriculum)

Questions/Concerns: If a parent/guardian has a concern regarding a classroom or teacher, please address it in a private setting after class is over. Parents are not to interrupt a class session to voice a concern or ask their student to voice a concern regarding a teacher or the material being taught. All questions/concerns should be addressed to the teacher or administrator privately.

Curriculum Access Using BUZZ

All of your student's learning will be accessible through the LMS "BUZZ". BUZZ is easy to use, once you get the hang of it. As a parent/observer, you will help to ensure your student is completing their assignments at home, so it is critical that you know how to login and access everything. Please use the learning tools below to learn how to use BUZZ as a student and parent/guardian/observer.

[User Manual-Students](#)

[User Manual-Parents and Observers](#)

*All students in the Virtual Path will use the same online curriculum, accessed through the Buzz platform. However, students in 7th and 8th grade have the opportunity to take advanced courses, should they qualify. Additionally, the CHYA Health course is taught using additional curriculum. Advanced Courses may be given through other curriculum providers and may be asynchronous. Please see the following section for more information: [Junior High Students Taking High School Courses](#)

Virtual Classroom Access

All Virtual ToRs use the Zoom platform to teach live class sessions. The link provided by the classroom teacher is not to be shared and should only be used by the student.

School Policies, Procedures & Regulations

School Safety Plan

Excel Academy seeks to provide a safe environment for its students, parents, staff, ToRs, and administration. For more information on Excel's emergency procedures and policies, please review our comprehensive safety plan [here](#).

School Communication Responsibilities

It is pertinent that we are able to communicate effectively with our families due to the remote nature of our school. The school requires that all parents reply to communication from Excel Academy staff and Teachers of Records within 48 hours (2 business days). We also require 24 hours notice in the event a parent must cancel an Excel Academy appointment, including but not limited to: LP meetings, IEPs, SPED provider appointments, and Student Success Team (SST) meetings. Please note: Students are allowed two changes to appointments per school year before being subject to a PIN. Additionally, if a student/parent cannot be reached by Excel Academy staff for 10 business days or more, an evaluation will take place to determine whether it is in the best interest of the pupil to remain in independent study. If the evaluation finds that it is not in the student's best interest to remain in independent study, the student may be involuntarily withdrawn. (Please refer to Outline of Responsibilities that May Result in Involuntary Withdrawal section for further details).

Email or voicemail sent to administrative personnel Monday through Thursday between 8:00 am and 5:00 pm Pacific Time (PT) will be addressed within twenty-four (24) to forty-eight (48) business hours of the time it was sent. Email or voicemail sent between 8:00 am and 5:00 pm PT the day before a weekend or holiday will be addressed on the next business day. Email or voicemail sent during non-office hours will be addressed within twenty-four (24) to forty-eight (48) hours of the beginning of the following business day. Instructors who are scheduled to be away during regularly scheduled office hours (for professional meetings or vacation) will post the dates and times of those interruptions at least forty-eight (48) hours in advance and will offer alternative contact information for assistance. Unanticipated absences due to illness or other emergencies will be reported to the Principal Director who will find suitable alternatives for assistance.

Email Accounts

A valid, working email account is required for all Teachers of Record and parents, and is provided to students for optional use. Parents and students must provide contact information, which can include email, phone number, and mailing address. If a Teacher of Record, student, or parent/guardian's email address, mail address, IM address, or phone number changes, it must be updated with Excel Academy Admissions at admissions@excelacademy.education within five (5) business days. In case of an emergency, it is important that this information is kept current.

Excel Academy disperses student email accounts to every Excel Academy student. This email account will be available to the student as long as they are enrolled at Excel Academy. Please contact your Teacher of Record if you have not received your student email account login info to request an email account and he/she will contact the Senior Communications Coordinator to get it set up. For another option, students who need a separate email account from their parents/guardians can sign up for a free account with Yahoo, Gmail, or Hotmail. Please note, however, that Excel Academy does not have any relationship with these third parties, and it is not responsible for the availability or content of marketing or other materials on the above third parties' websites. The providers of the websites may discontinue their free programs at any time at their discretion.

Phone and Text Communication

Social Media and Instant messaging Communication by phone or text/instant messaging should be only for urgent matters and only during the hours of operation (Monday-Friday 8:00 am-4:30 pm.) All informational communication by the school will be through Beehively, email, the Excel Academy website, and/or social media.

Tone of Contact

Students and parents/guardians must use school appropriate language in communication with Excel Academy employees and peers. Students and parents/guardians will not partake in cyber-bullying or any form of harassment. Students should strive to use appropriate grammar and capitalization in their written communications.

Authorized Contacts

At the time of enrollment, a student's parent/guardian is asked to approve any contacts that have authorization to receive performance information about the student. Individuals with authorization are responsible for maintaining current contact information with the school. In accordance with FERPA law, school officials are only authorized to speak to parents/guardians that are listed at the time of enrollment and who possess educational rights. The Registrar should be notified of any changes in custody or educational rights immediately.

Internet/Computer System Acceptable Use Policy (AUP)

Excel Academy provides technology resources to its students solely for educational purposes. Through technology, the schools provide access for students and staff to unlimited resources. Expanding technologies provide tremendous opportunities for enhancing, extending, and rethinking the learning process. The goal in providing these resources is to promote educational excellence by facilitating resource sharing, innovation, and communication with the support and supervision of the parent and credentialed teacher.

With this access brings the potential exposure to material that may not hold educational value or may be harmful or disruptive to the student's learning experience.

The purpose of this policy is to ensure that student internet access on school-owned computers will be appropriate and used only for educational purposes, consistent with the acceptable standards of the school.

All computer equipment, programs, supporting materials, and peripherals of any nature which the student receives from the school are loaned to the student for educational purposes only and belong to the school. As a condition of receiving and using any such equipment, the student and parent/guardian acknowledge that there is no right or expectation of privacy whatsoever related to the student's use of such equipment. The school retains the right to monitor, at all times, internet/computer activity accessed by this equipment, review any material stored in files on such equipment, and edit or remove any material which the school staff, in its sole discretion, believes violates the above standards, and terminate the Internet/Computer Agreement of any persons violating the conditions set forth in this policy.

Information services, such as online educational resources provided by the school, may occasionally require new registration and account information to continue the service. This will require the school to give out certain portions of a student's personal information to one or more 3rd party content and community provider(s) required for this requested service, such as login information, etc. Student and parent/guardian signatures of this policy and the use of aforesaid computer equipment or school-provided online resources indicate specific consent to such release of personal information.

Students using the internet shall be closely supervised by the parent. Students and their parents/guardians are ultimately responsible for the materials accessed through the use of student internet accounts. Parents/guardians will be responsible for the supervision of students using the internet.

The California Computer Crime Bill (1979) added section 502 to the Penal Code making it a felony to intentionally access any computer or system or network for certain purposes, including:

- Devising or executing any scheme or artifice to defraud or extort
- Wrongfully control or obtain money, property, or data
- Knowingly accesses and without permission adds, alters, damages, deletes, or destroys any data, computer software, or computer programs which reside or exist internal or external to a computer, computer system, or computer network
- Knowingly and without permission accesses or causes to be accessed any computer, computer system, or computer network
- Knowingly introduces any computer contaminant into any computer, computer system, or computer network

*Anyone committing acts of this kind, or any other actions prohibited by law with school owned computers and/or equipment will face legal action and disciplinary procedures.

It is the intent of this policy to protect students from inappropriate information. However, the staff cannot screen all of the materials available on the internet. Willful access to inappropriate material in any form by students as well as the importation of any material from “outside sources” on school owned computers and/or equipment is a violation of this policy and may result in disciplinary action including, but not limited to, the revocation of school-provided computer and/or equipment and/or discipline, up to and including, expulsion of the student. Students, staff and parents/guardians hold a joint responsibility to ensure that inappropriate material is not displayed or available on any computer.

Parents/guardians will teach the student about internet safety, including how to protect online privacy and how to avoid online predators using resources such as materials available at:

<http://www.digitalcitizenship.net>.

Excel Academy has also adopted internet safety policies in accordance with applicable law, including the Children’s Internet Protection Act, which will be provided to parents/guardians.

This policy does not attempt to articulate all required or proscribed behavior by users. Misuse may come in many forms; it is commonly viewed as any transmission(s) sent or received that suggest or indicate pornography, unethical or illegal solicitation, racism, sexism and inappropriate language.

Unacceptable behaviors may include, but are not limited to, the following:

- Using the school funded internet/computer system for illegal, inappropriate, or obscene purposes or in support of such activities.

- Utilizing the school funded internet/computer system for any illegal activity including violation of copyrights or other contracts relating to licensed uses.
- Intentionally disrupting equipment of system performance.
- Downgrading the equipment or system performance.
- Damaging or misusing any hardware or software.
- Utilizing the school's computing resources for commercial/financial gain or fraud.
- Pirating and/or theft of data, equipment, or intellectual property.
- Gaining or seeking to gain unauthorized access to resources or entities.
- Utilizing the system to encourage the use of drugs, alcohol or tobacco or any promotion or attempt to promote any unethical behavior.
- Using harassing, abusive or obscene language.
- Annoying, harassing or intentionally offending another person.
- Introducing computer viruses into the system.
- Forging electronic mail messages or using an access owned by, or used by another.
- Wasting of resources.
- Invading the privacy of others.
- Possessing data in any form (including hard copy or disk) which might be considered a violation of these rules.

Zoom Disclaimer

The purpose of the Zoom Disclaimer is to build trust, respect and have safeguards in place for students to abide and adhere to the guidelines set forth by the school. The goal is to prevent Zoom violations from occurring in our school organization by:

- Protecting data, student privacy and IT Security.
- Protecting students and staff from Cyberbullying, Abuse, Threats and Sensitive Content.
- Protecting unauthorized access data loss protection against security breaches and impersonating.
- Protecting unauthorized disclosure and dissemination of data from cybersecurity attacks.

When taking part in online Zoom meetings, the following considerations must be observed and adhered to:

- By accepting the Zoom meeting ID and joining the meeting you agree to the terms set out in this document and [Zoom Acceptable Use Guidelines](#).
- Participants should be dressed appropriately.
- The meeting ID is to remain confidential and not to be shared to anyone that it was not designated to.

- Recording, photos or screenshots of the Zoom meeting are not allowed by participants.
- For participants some Zoom facilities will be disabled by the host teacher. This includes but is not limited to the screen record function, chat and screen share.
- [Zoom Acceptable Use Guidelines](#) apply to Zoom meetings, and the teacher retains the right to terminate a meeting or a specific student's attendance in the event a violation of the above has occurred.
- Students must adhere to the Internet/Computer System Acceptable Use Policy as outlined above.

Student Freedom of Speech / Expression

Excel Academy believes that free inquiry and exchange of ideas are essential parts of a democratic education. We respect students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

Students shall have the right to exercise freedom of speech and of the press including, but not limited to: (1) use of bulletin boards; (2) distribution of printed materials or petitions; (3) wearing of buttons, badges, and other insignia; and (4) right of expression in official school publications. "Official school publications" refers to material produced by pupils in the journalism, newspaper, yearbook, or writing classes and distributed to the student body either free or for a fee. The school lead/director or designee will supervise the material produced by pupils to ensure it meets professional standards of English and journalism.

Students' freedom of expression shall be limited as allowed by Education Code Section 48907, and other applicable state and federal laws. Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incite students as to create a clear and present danger of the commission of unlawful acts at school-sponsored activities or events, the violation of school rules, or substantial disruption of the school's orderly operation. The use of "fighting words" or epithets is prohibited in those instances where the speech is abusive and insulting, rather than a communication of ideas, and the speech is used in an aggressive or abusive manner in a situation that presents an actual danger that it will cause a breach of the peace. A student shall be subject to discipline for out-of-school expression, including expression on internet websites, when such expression poses a threat to the safety of other students, staff, or school property, or substantially disrupts the educational program.

Civility Policy

School personnel, parents, guardians, and students are required to be civil in all of their interpersonal school-related interactions. Civility does not require unqualified agreement or conformity of opinion. An expression of disagreement or a discussion of a controversial

viewpoint is not uncivil if such expression or discussion is appropriately and respectfully presented and does not disrupt a school-related activity.

For purposes of this policy, to be civil means to act with self-discipline in a courteous, respectful, and orderly way in every interpersonal communication and behavior, either in person, electronically, or online with the goal of providing a safe and harassment free environment for our students and staff while maintaining individual rights to freedom of expression.

Examples of uncivil conduct includes, but is not limited to:

- a. Using an inappropriately loud voice;
- b. Using profane, vulgar, or obscene words, gestures and/or online language/images;
- c. Belittling, jeering, or taunting;
- d. Using personal epithets;
- e. Using violent or aggressive gestures or body-language;
- f. Repeatedly and inappropriately interrupting another speaker;
- g. Repeatedly demanding personal attention at inappropriate times;
- h. Purposefully and inappropriately invading personal space;
- i. Purposefully ignoring appropriate communications;
- j. Wrongfully interfering with another person's freedom of movement;
- k. Wrongfully invading another person's private possessions; or;
- l. Any other behavior that inappropriately disrupts school-related activities.

In the event that any party is uncivil during a school-related activity, the following steps will occur:

1. **Communicate** - The party experiencing the uncivil behavior will communicate that the behavior is not civil and that the uncivil behavior must cease immediately.
2. **End Activity/Meeting** - If the uncivil party fails to correct the uncivil behavior as directed, the affected party shall end the activity/meeting.
3. **Referral** - The reporting party shall refer the situation to school administration with a written summary of the uncivil behavior and how he/she responded.
4. **Determination** - If it is determined that uncivil behavior occurred, proper disciplinary action will be taken, which may include suspension, expulsion and/or involvement with law enforcement or county and community services as needed.

Bullying

Excel Academy recognizes the harmful effects of bullying, hazing, or other behavior that infringes on the safety and well-being of students or interferes with learning or teaching. We desire to provide a safe school culture that protects all students from physical and emotional harm. Student safety is a top priority, and the school will not tolerate discrimination, harassment, intimidation, or bullying of any kind of any student.

“Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.
- Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

“Electronic act” means the creation or transmission of a message (*e.g.*, a text message, sound recording, video, image, social media post, etc.) by means of an electronic device, including, but not limited to, a telephone, computer, tablet, pager, or other communication device.

Bullying that occurs outside of school but negatively impacts the school environment or ability of a student to perform in school is considered bullying. Violations of our zero tolerance policy on bullying will result in a BIP and may lead to discipline up to and including suspension and/or expulsion.

Academic Integrity Policy

Excel Academy Charter School and its programs (“EACS” or the “Charter School”) adopt this Academic Integrity Policy to apply to all students at EACS.

Excel Academy considers academic honesty to be one of its highest values. Students are expected to be the sole authors of their work and to exhibit honest behavior and academic integrity. Students must neither give nor receive any unauthorized aid on any test, paper, or assignment. Use of another person’s work or ideas must be accompanied by specific citations and references. The purpose of this policy is to create and maintain ethics and integrity in all academic endeavors and to provide our students with the tools to write with integrity.

Upon enrollment and at the beginning of each school year, students and parents/guardians will be given a back-to-school packet which includes an overview of Excel Academy’s plagiarism policy including an invitation to access and use the Teacher of Record’s Google Classroom

account as a tool to discourage plagiarism. With the help of the Teacher of Record, parents/guardians, and students will discuss the Academic Integrity Code and sign an Academic Honesty Pledge.

Definition of Plagiarism

The unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work.

- All high school students will sign the [Plagiarism Academic Honesty Pact](#).
- All high school students will submit at least two papers each semester to Google Classroom.

Examples of plagiarism and academic dishonesty include, but are not limited to:

- Quoting someone else's words, sentences, paragraphs, or an entire paper without acknowledging the source within the paper or written assignment
- Simply listing your sources in the Works Cited page but not citing them in your writing
- Paraphrasing someone else's ideas, opinions, or thoughts without acknowledging the source
- Only citing a portion of the source; even if only one source is used all references need to be cited
- Copying another student's work, paper, and/or essays and turning it in as your own
- Copying another student's computer file or work and submitting the work as your own
- Buying any completed or partial work written by someone else and using it as your own work
- Copying answers from a teacher's manual rather than using the manual to check answers
- Turning in work that you have done for other classes or writing assignments—this is considered academic dishonesty. You need to turn in original writing for each class and assignment
- Any other form of cheating

The above examples represent examples of plagiarism and/or academic dishonesty. Whether a student copies something word-for-word or rephrases the ideas of another student and/or writer without properly acknowledging the source, both constitute examples of plagiarism. Excel Academy recognizes the accessibility of information and online sources. It is therefore imperative for students to review the Academic Integrity policy with their Teacher of Record and ensure steps to avoid plagiarism.

Process for Addressing Incidents of Academic Dishonesty

First incident:

If a student is suspected of plagiarism or academic dishonesty in any course:

- The ToR will confirm the student plagiarized or has been academically dishonest.
- If confirmed, student will receive an initial F/zero on the assignment in question. The student will be required to redo the assignment by the following Learning Period meeting for a new grade which will be at the teacher's discretion.
- The ToR will consult with school administration.
- A plan will be created to help the student learn about plagiarism and/or academic dishonesty and how to avoid it in the future.
- Student must view webinar on academic integrity shared by the ToR.
- Student will be issued a BIP if the incident is deemed intentional.

Second incident:

If a student is suspected of plagiarism or academic dishonesty in any course for a second time:

- The ToR will confirm the student plagiarized or has been academically dishonest.
- If confirmed, the student will receive an F/zero on the assignment. The student will correct the mistake without a grade increase. The zero for the assignment will remain.
- A meeting with the ToR, parent, and school administration will be scheduled to explain the severity of the issue, to provide additional support, and to warn the student that they will be required to retake the course with a passing grade to receive credit for the course.
- Student will be issued a BIP if this is a second occurrence of either plagiarism or academic dishonesty.

Third incident:

If a student is suspected of plagiarism or academic dishonesty in any course for a third time:

- The ToR will confirm the student plagiarized or has been academically dishonest.
- If confirmed, the student will receive an F/zero for the course they plagiarized.
- A meeting with the ToR, parent, and school administration will be scheduled.
- The student may be subject to discipline in accordance with applicable due process provisions in accordance with the relevant charter petition, which is available upon request.
- A meeting with the ToR, parent, and school administration will be scheduled to explain the severity of the issue, to provide additional support, and to warn student that they are in jeopardy of being involuntarily withdrawn from the school.
- The student will be issued a BIP if this is a third occurrence of either plagiarism or academic dishonesty.

Grievance Procedure

The following procedure is established to ensure that students' grievances are addressed fairly by the appropriate persons in a timely manner. The school prohibits discrimination against students/families on the basis of disability, race, creed, color, gender, national origin, or religion.

If a student is accused of plagiarism, cheating, or other forms of academic dishonesty and the parent/student disagrees:

- The student and parent/guardian will address the school administrator in writing with the reason for the grievance, including why they believe the accusation is not accurate/appropriate.
- The school administrator will investigate and respond with a written determination within ten (10) working days.
- If the concern or grievance is not resolved, the student and parent/guardian may, within ten (10) working days, request a review with the Executive Director. The Executive Director shall investigate and respond to the student and parent/guardian within ten (10) school days after the review. The decision of the Executive Director will be accomplished by the vote of a simple majority and the decision is final.

Consequences for incidents of academic dishonesty are cumulative and are not specific to one course.

Special Education Students

If the at-risk student is an identified Special Education student, including a student with an IEP, the teacher will contact the Special Education Department and comply with all provisions of applicable law in addressing any student conduct concerns, including plagiarism. If the student has a 504 plan, the teacher will notify the Assistant Director of Intervention

Excel Academy's Parent Proctoring Policy

Excel Academy considers academic honesty and integrity to be one of its highest values. Assessments are an integral part of the individualized learning plan for all students. It is critical that all assessments are completed ***independently*** in order to identify areas of strength and

any potential learning gaps. The purpose of this policy is to create and maintain ethics and integrity in all academic endeavors. Our intent is to provide our students and parents/guardians with guidelines to understand what is and is not acceptable when proctoring at-home assessments.

Cheating (Definitions of Cheating)

- To act dishonestly; practice fraud
- To violate rules deliberately

Testing Dishonesty in Grades TK - 6

- Searching the internet to find answers
- Use of teacher manuals or answer keys
- Anyone other than the student reading test questions or passages
 - If a read-aloud option is provided through the online system, this is permitted
- Hinting at correct answers or elimination of answers
- Discussing the content of the test with the student within the testing window
- Use of a dictionary
- Use of a calculator
- Use of a multiplication chart, hundreds chart, or math cheat sheet of any kind

*If Excel Academy has reason to believe that testing results are not an accurate reflection of the student's abilities, the student may be required to take additional assessments proctored by the ToR.

Testing Dishonesty in Grades 7- 12 (i.e. closed-book quizzes, end of unit tests, mid-term exams, and final exams)

- Use of a calculator when not allowed
- Use of "open-book" testing when not allowed
- Using the internet to find answers
- Use of a dictionary or thesaurus
- Use of teacher manuals or answer keys - if a student's entire test is identical to the answer key, and zero work is shown, the student may be asked to retake the test.
- Providing hints or clues to the correct answer
- Copying, recording, or taking screenshots of any part of an assessment for future reference
- Sharing or making any part of the assessment public

Accommodations for Students with IEPs or 504 Plans

If the student has an IEP or 504 Plan, the Teacher of Record will contact the SPED Case Manager or 504 Coordinator to receive clear directions on accommodations that should be provided. Similarly, Excel Academy will comply with all provisions of applicable law in addressing any student conduct concerns, including cheating.

Consequences of Non-compliance

As with any other violation of school rules and regulations, consequences of violations may include, but are not limited to, the following:

- Suspension of school funded internet access if provided by school
- Revocation of school funded internet access if provided by school
- Limitations of school funded computer access
- Revocation of school funded computer access
- Disciplinary processes up to expulsion or involuntary withdrawal
- Legal action and prosecution
- Financial liability for loss of internet/computer system

The parent/guardian is responsible to abide by and to ensure the student abides by the provisions and conditions of this policy and that any violations of the above provisions may result in disciplinary action, the revoking of the user account, and appropriate legal action.

The parent/guardian is also responsible to report any misuse of the information system to school administration. All the rules of conduct described in the publication entitled “Internet/Computer Acceptable Use Regulations” apply when on the internet or using the school-owned computer.

Substance Abuse

Excel Academy does not tolerate the illegal use, possession, or sale of drugs, alcohol, tobacco, or related paraphernalia by students while engaged in school-sponsored educational activities or events. School administrators are required to take immediate action to prevent, discourage, and eliminate the illegal use, possession, or sale of drugs, alcohol, tobacco, or related paraphernalia while engaged in school-sponsored educational activities or events. Students found in violation will receive a BIP and are subject to discipline, up to and including suspension and/or expulsion.

Smoking and the use of all tobacco products, including the use of electronic nicotine delivery systems such as e-cigarettes is prohibited on all Excel Academy property, including any owned

or leased buildings and in school vehicles, at all times by all persons, including employees, students, and visitors.

Child Abuse Reporting

Teachers, instructional aides, classified staff, and other school employees are required by law to report all known or suspected cases of child abuse or neglect to the appropriate law enforcement or child welfare agency. (Pen. Code, § 11166.)

Homicide Threat Reporting

The new statutes require any school district employee interacting with students in grades 6 through 12, inclusive, who observes a threat or perceived threat that a student is going to “commit a homicidal act related to school or school activity” to immediately report such threat to local law enforcement. (Ed. Code, § 49393.) Any report of a homicidal threat must include any evidence associated with the threat or perceived threat. If two or more school employees observe the same concerning conduct, a report by one of the employees is sufficient to meet the obligation of all of the employees.

A “threat or perceived threat” is defined by the law as: “any writing or action of a pupil that creates a reasonable suspicion that the pupil is preparing to commit a homicidal act related to school or a school activity.” (Ed. Code, § 49390(e).) A threat or perceived threat may be based on a student’s “possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the pupil.” A threat or perceived threat may also be based on “a warning by a parent, pupil, or other individual.”

If local law enforcement is notified of any threat or perceived threat, SB 906 requires the law enforcement agency or schoolsite police—with LEA support—to immediately conduct an investigation and assessment of the reported threat. The investigation must include “a review of the firearm registry of the Department of Justice” and if justified by reasonable suspicion, a search of the schoolsite. (Ed. Code, § 49394.)

SB 906 mandates each LEA provide parents “information related to the safe storage of firearms” in the required annual notification, which means an LEA’s first disclosure would be required in the upcoming 2023-2024 school year. We recommend the notice be included in a district’s Parent/Student Handbook. (Ed. Code § 49392.)

Independent Study Policy

Excel Academy Charter Schools, which operates Excel Academy Charter School – Helendale and Excel Academy Charter School – Warner (collectively, “EACS” or “Charter School”) offers independent study to meet the educational needs of all students enrolled in the Charter School. Independent study is an optional educational alternative in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum. EACS shall provide appropriate existing services and resources to enable students to complete their independent study successfully.

The following written policies have been adopted by the Board of Directors for implementation at the Charter School:

1. For students in all grade levels offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be twenty (20) school days.
2. An evaluation shall be completed to determine whether it is in the best interest of the student to remain in the independent study under the following circumstances:
 - a. In the event that a student misses three (3) assignments during any period of twenty (20) school days.
 - b. In the event the students educational progress falls below satisfactory levels as determined by the Charter School Satisfactory Educational Progress Policy and procedure which considers All of the following indicators:
 - i. The pupils' achievement and engagement in the independent study program, as indicated by the pupils' performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code 52060(d) paragraphs (4) and (5).
 - ii. The completion of assignments, assessments or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts as determined by the supervising teacher.
 - iv. Progress toward successful completion of the course of study or the individual course, as determined by the supervising teacher.

The evaluation will be documented in the attendance record and learning record documents and will be maintained as a mandatory interim student record which shall be maintained for a period of three years from the date of evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to the school.

3. The Charter School shall provide content aligned to grade level standards that is substantially

equivalent to in-person instruction. For high school grade levels this shall include access to all courses offered by the Charter School for graduation requirements.

- a. For college-bound students, all 15 required courses as determined by the UC or CSU as creditable under the A-G admissions criteria are accessible.
- b. For diploma-bound students, all core courses provide access to A-G approved content in addition to meeting graduation requirements.

4. The Charter School has adopted tiered reengagement strategies for the following:

- a. Pupils not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of a local educational agency's approved instructional calendar;
- b. Pupils found not participatory in synchronous instructional offerings for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span;
- c. Pupils who are in violation of the written agreement pursuant to Education Code 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following:

- a. Verification of current contact information for each enrolled pupil;
- b. Notification to parents or guardians lack of participation within one school day of the recording of a non-attendance day or lack of participation;
- c. A plan for outreach from the school to determine pupil needs including connection with health and social services as necessary;
- d. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g) of Education Code Section 51747.
- e. An Attendance Intervention Meeting (AIM) will be held once a student receives a second Progress Improvement Notification (PIN) to determine if it is in the best interest of the student to remain in independent study. The meeting shall include a review of the pupil's written master agreement, and reconsideration of the independent study program's impact on the pupil's achievement and well-being. If the student and parent/guardian elect to stay enrolled, the team will develop an agreement to help support the student to make satisfactory educational progress, including additional resources and supports.
- f. If the student continues to make unsatisfactory educational progress, then a third Progress Improvement Notification (PIN) will be given and an internal evaluation will be conducted to determine whether it is in the

best interest of the student to remain in independent study. If the evaluation finds that it is not in the student's best interest to remain in independent study, the student may be removed in accordance with the process outlined in Board Policy 6115 on Attendance, Progress Notification (PIN) and Involuntary Withdrawal.

5. The following plan shall be in place in accordance with Education Code Section 51747 (e) to provide opportunities for both synchronous interaction and live interaction:

- a. Pupils in all grades Tk-12 will have access to their teacher or teachers of record (as designated by Education Code Section 51747.5) for synchronous instruction opportunities as outlined in Education Code Section 51747(e) between the pupil and a Charter School employee or employees for the purpose of maintaining school connectedness. This interaction may take place in person, or in the form of internet or telephonic communication.
- b. For pupils in Transitional Kindergarten through grade 3, inclusive, opportunities for daily synchronous instruction will be provided for all pupils throughout the school year by their teacher or teachers of record.
- c. For pupils in grades 4 to 8, inclusive, opportunities for both daily live interaction (by a Charter School employee) and at least weekly synchronous instruction (by their teacher or teachers of record) will be provided for all pupils throughout the school year.
- d. For pupils in grades 9-12, inclusive, opportunities for at least weekly synchronous instruction will be provided for all pupils throughout the school year by their teacher or teachers of record.

6. The following plan shall be utilized to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days: the Charter School will assist the student and family with enrollment in the school district of residence.

7. A current written agreement shall be maintained on file for each independent study student, including but not limited to, all of the following:

- a. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
- b. The objectives and methods of study for the student's work, and the methods utilized to evaluate that work.
- c. The specific resources, including materials and personnel, which will be made available to the student. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
- d. A statement of the policies adopted herein regarding the maximum length of time

allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed prior to an evaluation of whether or not the student should be allowed to continue in independent study.

- e. The duration of the independent study agreement, including beginning and ending dates for the student's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
- f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
- g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.
- h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no student may be required to participate. The student will always be eligible to return to his/her school district. The Charter School will assist with the transition of pupils whose families wish to return to in person instruction from independent study expeditiously, and, in no case, later than five instructional days.
- i. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction.
- j. For a pupil participating in an independent study program that is scheduled for more than 14 school days, each written agreement shall be signed, prior to the commencement of independent study, by the student, the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. Beginning in the 2022–23 school year, for a pupil participating in an independent study program that is scheduled for less than 15 school days, each written agreement shall be signed within 10 school days of the commencement of the first day of the pupil's enrollment in independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee

designated as having responsibility for the special education programming of the pupil, as applicable. For purposes of this paragraph “caregiver” means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.

- i. Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

The Charter School shall comply with the Education Code Sections 51745 through 51749.3 and the provisions of the Charter School’s Act and the State Board of Education regulations adopted thereunder.

The Executive Director may establish regulations to implement these policies in accordance with the law.

Travel Plan

- A Travel Plan is needed for any travel longer than 2 weeks (10 school days).
- Request and receive approval for a travel plan from your teacher 2 weeks (10 school days) prior to any extended family travel.
 - During travel time a student must be attending school and parent/guardian and/or Teacher of Record must be available by phone and/or internet for communication.
- Students cannot be on extended travel longer than four consecutive weeks per semester (30 consecutive days).

Required Courses for TK-8

- Language Arts
- Mathematics
- Social Studies
- Science
- PE

Curriculum and Education Resources

Excel Academy offers quality curriculum options and an extensive list of content and community providers to assist students in attaining excellence in their educational goals. The ToR and family work together to complete a Course of Study for the student, identify curriculum options that will meet the student's needs, and make sure school guidelines and state standards are met. For more information, please visit our [Content & Community Provider Resources page](#). Other enrichment courses and activities can be found using our [Content & Community Provider search tool](#). Parents are encouraged to pursue educational choices that best reflect the academic and social needs of their individual student. Students benefit from learning at home and can take supplemental courses offered through approved Content and Community Providers. Please consult with your ToR to determine a course of study that balances the student's academic and extracurricular interests.

California State & Grade-Level Standards

Excel Academy students must show progression towards and mastery of California State Content Standards in order to remain in the school. With the help of an assigned ToR, students will be guided towards the completion of these standards. ToRs will monitor and adjust student progress through the curriculum regularly to ensure completion of the grade-level standards.

ToRs will provide a copy of the grade-level content standards for all students enrolled. Additionally, parents can obtain the subject and course standards directly from the [California Department of Education](#) website.

Observation of Student Educational Activities

EACS staff may observe any enrolled student while engaged in educational activities, with or without prior notice. While this is permitted to occur for any reason deemed appropriate and necessary by EACS administration, the primary functions of observation are to ensure that EACS is providing adequate support to students learning in our non classroom based model, as well as to provide support and evaluative feedback to staff. Observations may occur during any Excel Academy sponsored, funded, or supervised activity including but not limited to virtual meetings, online courses, in-person meetings, enrichment activities, extracurricular activities, and field trips.

PE Requirements

The physical education requirements are:

- 200 minutes per week for 9th-12th grades
- 200 minutes per week for 7th-8th grades

- 100 minutes per week for 1st-6th grades

Students in grades TK-8 may log their physical activities for each LP on a PE log, or complete an assignment representing the learning which took place. High school students must complete a PE log each month along with a brief, written paragraph.

*Please talk with your assigned ToR for further clarification.

Junior High PE grading

200-160 minutes - A

159-120 minutes - B

119-80 minutes - C

99-40 minutes - D

39-0 minutes - F

High School PE grading

200-160 minutes - A

159-120 minutes - B

119-80 minutes - C

99-40 minutes - D

39-0 minutes - F

A log without the written paragraph will be reduced by one letter grade.

CHYA-California Healthy Youth Act

The California Healthy Youth Act, commonly known as CHYA, is a mandate that requires public schools in the state of California to offer medically accurate, comprehensive sexual health education and HIV prevention to students once in junior high and once again in high school.

For more information on CHYA, please go to: <https://www.cde.ca.gov/ls/he/se/index.asp>.

*If any parent wishes to opt their student out of the CHYA requirement, they may do so with a signed, dated note to their assigned ToR upon enrollment or upon receipt of the annual parent notification letter.

Student Athletes

Student athletes who are interested in using Instructional Funds (IFs) toward their sport must maintain their attendance, grades, and comply with the policy set forth.

- Middle school students must be registered for at least 4 academic courses
- High school students must be registered for at least 5-6 academic courses depending on graduation credits needed and subject requirements fulfilled.

All students must:

- Maintain a minimum GPA of a 2.0
- Attend all LP meetings as scheduled
- Be up-to-date on assigned work

****If a student athlete finds themselves in academic distress, they will be required to attend an SST meeting. Also, depending on the severity of the situation IFs may be revoked from being used towards their sport.**

High School

Excel Academy offers a personalized approach to learning where parents are encouraged and supported in choosing curricula from the high school catalog that matches their students' needs, expectations, and rigor in each subject area. With guidance and support from the ToR and the High School Department, parents will be sure to meet California State Standards and provide their student with a relevant course of study for their grade level. Click on [HS Course Curriculum Catalog-23/24](#) to view curriculum choices.

High School Students Admitted 10 days After the School Year Started

All high school students who enroll 10 days after the semester begins will be required to submit in-progress grades from their previous school.

Minimum & Maximum Course Policy

The minimum & maximum course policy is in place to ensure academic success.

- The minimum number of courses that high school students can register for is 5-6 courses per semester depending on the student's respective grade level (see graduation track options below for details).
- 12th graders who have earned 180 credits prior to the start of their senior year, can register for 4 courses per semester, equaling 40 credits for the school year.
- If a student is participating in concurrent enrollment, then a minimum of 4 Excel Academy high school-level courses must be taken each semester they are registered for a college course.
- The maximum number of courses high school students can register for is 8 courses per semester including concurrent enrollment courses.

Adding/Changing/Dropping Courses

Students adding, changing (including curriculum), or dropping a course can only do so within 10 school days of the start of the semester or within 10 school days of enrollment without penalty. 10-day window:

Fall - 8/28/23-9/8/23

Spring -12/18/23-1/16/24

See below for further clarification:

- Courses dropped on or before the 10th school day will not show on the transcript.
- Courses dropped after the 10th school day in the first and/or second semester will receive a “W” on the report card/transcript.
- Courses dropped after 10/20/23 for fall semester or 2/23/24 for spring semester will receive a/an “F” on the report card/transcript.

Withdrawals may only be issued to students who hold a minimum of six courses prior to the withdrawal and wherein the drop will not impact graduation requirements. Seniors carrying five courses may drop to a minimum of four courses as long as they carry sufficient credits to graduate.

Individual CCPs have their own refund policies. Please work with your ToR if you have any questions on this.

Transcripts

Official transcripts should be requested from the Registrar’s office via the [Transcript Request Link](#) at least two weeks prior to deadlines.

Transcript Revision Requests

Excel Academy will revise a transcript due to either a clerical error and or an approved official grade change request. No other transcript revisions will be made, as a transcript is an official document reflecting an individual student’s credits earned and courses completed. Parents requesting a transcript review will need to complete the [Student Transcript Revision Request form](#).

Repeated Courses

Only courses in which grades of a D/F are earned may be repeated. The highest grade will be used in the GPA calculation. *The UC only allows a course to be repeated one time for grade replacement.*

Graduation Requirements

Students are eligible for a diploma when all requirements have been met:

English - 40 credits
 Math - 20 credits
 Science - 20 credits (1 life/1 physical)
 History - 30 credits (1 US/1 world/gov/econ)
 VAPA/World Language/CTE - 10 credits
 Ethnic Studies - 5 credits
 PE - 20 credits
 Electives - 75 credits
 Total to graduate: 220 credits
 1 semester class = 5 credits / 2 semesters/1 year = 10 credits

Graduation Track Options

College Prep Track (UC, CSU, Private) CSU Admissions UC Admissions	Customized Graduation Track (Career, Community College, Military, Trade School)
Freshman Year	Freshman Year
English 9 10 credits Algebra 1 or Geometry 10 credits Biology 10 credits World Language year 1 10 credits Physical Education 10 credits	English 9 10 credits Pre-Algebra or Algebra 1 10 credits Life Science 10 credits Elective 10 credits Physical Education 10 credits
Minimum 50 Credits	Minimum 50 Credits
Sophomore Year	Sophomore Year
English 10 10 credits Geometry or Algebra II 10 credits World History 10 credits World Language year 2 10 credits Chemistry 10 credits Physical Education 10 credits	English 10 10 credits Algebra I or Geometry 10 credits Physical Science 10 credits Physical Education 10 credits World History 10 credits Elective 10 credits
Minimum 60 Credits	Minimum 60 Credits
Junior Year	Junior Year
English 11 10 credits Algebra II or Pre-Calculus/Trig 10 credits World Language year 3 10 credits VAPA 10 credits US History 10 credits Physics or Env. Science 10 credits	English 11 10 credits World Language/VAPA/CTE 10 credits U.S. History 10 credits Elective 10 credits Elective 10 credits Elective 10 credits
Minimum 60 Credits	Minimum 60 Credits
Senior Year	Senior Year

English 12	10 credits	English 12	10 credits
Academic Elective	10 credits	Government	5 credits
Pre-Calculus or Calculus	10 credits	Economics	5 credits
Government	5 credits	Elective	10 credits
Economics	5 credits	Elective	10 credits
Elective	10 credits	Elective	10 credits
Minimum 50 Credits		Minimum 50 Credits	

Total to graduate is 220 credits - All high school core courses will utilize college-prep curriculum for both the College Prep and Customized Track. The customized graduation track prepares students for meeting the minimum graduation requirements while still receiving access to A-G curriculum options. Families have the ability to work alongside their ToR to build a personalized learning experience and choose from a range of curricular options for their students.

Honors and Awards

Students may receive one of the following GPA-based Awards:

Valedictorian: Student with the highest weighted GPA in their class (after 7 semesters) is eligible to receive the honor of becoming Valedictorian of their graduating class.

Salutatorian: Student with the second highest weighted GPA in their class (after 7 semesters) is eligible to receive the honor of becoming Salutatorian of their graduating class.

Excel Academy recognizes graduates in the following ways:

National Honor Society:

The National Honor Society requires high academic scholarship, service to the community, demonstrated leadership, and high character. Students inducted into the NHS will be recognized during the graduation ceremony.

Golden State Merit:

Per the CDE: The Golden State Seal Merit Diploma (GSSMD) insignia is awarded jointly by the State Board of Education and the State Superintendent of Public Instruction to recognize students who have demonstrated mastery of the high school curriculum in at least six subject areas. Students who meet this minimum state requirements will be recognized during the graduation ceremony.

Presidential Awards:

The Presidential Awards honor both high educational excellence through the gold award, and high educational achievement through the silver award. Five graduates will be recognized in both the gold and silver categories.

State Seal of Biliteracy:

Per the CDE: The State Seal of Biliteracy (SSB), marked by a gold seal on the diploma or transcript, recognizes high school graduates who have attained a high level of proficiency in speaking, reading, and writing one or more languages in addition to English. Students who meet this requirement will be recognized during the graduation ceremony.

College Prep/A-G Explained

For admission to the University of California (UC) or California State University (CSU) systems, a college-preparatory program that prepares students for higher-education is followed. The college-prep track prepares students for college and follows the A-G requirements as put forth by the UC/CSU systems. Students must complete a total of 15 year-long, A-G high-school courses with a grade of C or better—at least 11 of them prior to their senior year. See link: [UC A-G Subject Requirements](#).

Graduating Early: If a student wishes to graduate early, the student's 4-year plan must be reviewed and approved by a School Counselor so that students fully understand the implications of this decision. Students graduating early may require additional credit completion per semester. Any course load above the maximum 8 courses, would require students to complete the remaining courses during summer school. Excel Academy currently does not offer summer school. Students will need to submit summer school transcripts for review and credit completion purposes.

Advanced Course Designation

Below are the eligibility requirements for all advanced course options:

Student must have a minimum 3.0 GPA

Student must show advanced course readiness in their respective core courses and assessments (such as CAASPP, iReady, Excel Academy assessments, GPA, and report-card grade in respective subject)

ToR recommendation (community provider & online provider recommendations may also be submitted for consideration).

Honors Courses

Honors courses are designed to be more in-depth, challenging, and rigorous. High school students may take honors courses with prior written approval. Junior high students may take a high school, honors-level math and/or world language course with prior written approval. The student may submit the course for approval, by following these steps:

- Student requests to register for an honors course
- ToR completes Survey for Advanced Courses
- The Secondary Department will review each request to verify eligibility.
- If approved, all honors courses require a quarterly project - Edgenuity and Florida Virtual are the only providers wherein students will not need to complete additional coursework.
- ToR will assist students in meeting additional honors requirements
- Honors credit will not be issued retroactively
- Up to 8 year-long courses will be eligible for a full-grade percentage bump per course that earns a passing score.

Advanced Placement (AP) Courses

Students may take AP courses through one of our approved online content and community providers with prior written approval:

- Student requests to register for an Advanced Placement course
- ToR completes Survey for Advanced Courses
- High School Department will review each request to verify eligibility
- Excel Academy high school students who wish to take an AP exam should go through their local public high school or visit collegeboard.org for more information on AP test options.
- Up to 8 year-long courses will be eligible for a full-grade percentage bump per course that earns a passing score.
- Transcripts from the online provider may be required to receive credit.

Although many providers advertise AP courses, similar to A-G, Excel Academy must approve any AP course to designate this distinction on the transcript. Courses listed on our [College Board AP Ledger](#) are preapproved. Please see your ToR for curriculum requirements. Additional courses can be taken through the online provider [Florida Virtual School](#). Courses taken through Florida Virtual require oversight from Florida virtual teachers and may require the submission of transcripts to receive credit.

Additional Advanced Course Options

For students wishing to complete a year-long course in one semester (i.e. English 9 A/B), they must choose a curriculum from the High School Course Curriculum Catalog with the exception of in-person provider courses or enroll in a concurrent enrollment course.

- Student requests to register for an accelerated course with their ToR
- ToR completes Survey for Advanced Courses
- HS Department will review each request to verify eligibility
- ToR will aid the student in choosing curriculum that would work for this designation or follow process for concurrent enrollment (see College Readiness section below)

For students who are credit deficient, they may request to complete two courses in the same subject simultaneously (i.e. English 9 A/B and English 10 A/B) if summer school is not an option. They must choose a curriculum from the High School Course Curriculum Catalog with the exception of in-person provider courses.

Junior High Students Taking High School Courses

Qualified junior high students may take up to two, high school-level courses in either math (Algebra 1 or higher math) and/or world language.

Junior high students requesting to take a high school-level math course must meet the following eligibility requirements:

- Take a proctored and approved Algebra 1 or Integrated Math I readiness assessment with a score of 85 or higher.

And at least one of the following:

- Earn an 85% in a pre algebra course using approved pre algebra curriculum
- Earn 'exceeds standards' in math CAASP for the respective year requested
- Score 'At or above grade level' for 8th grade on 'end-of-year' view of local assessment (i.e. iReady)

Junior High students requesting to take a high school-level world language course must meet two of the following eligibility requirements:

- Student earns a "meets standards" on their CAASPP ELA for the respective year requested.
- Student earns an 85% or higher in English on their report card.
- Student completes a middle school LOTE course with an 85% or higher.

- Student demonstrates fluency in reading or writing in a LOTE.
- Student receives a recommendation from their Teacher of Record or former teacher.

All junior high students may enroll in a junior high or middle school level language course using instructional funds. No credit will be given on the transcript.

Junior high students may submit the course/s for approval, by following these steps:

- Student requests to take high school math and/or world language course/s with their ToR
- ToR completes the Survey for Advanced Courses
- High School Department will review each request to verify eligibility
- If approved, the high school course(s) will be overseen by the High School Department
- The course(s) will be indicated on the Master Agreement for credits, not weeks
- If a student wishes to take an honors-level math and/or world language course, in addition to requesting approval for the core course, they must also request for the honors designation. Please refer to the above honors request process. Upon approval for an honors-level math and/or world language course, students must follow Excel Academy honors requirements for this designation. The GPA will not be weighted because these courses do not count toward graduation credits
- Course/s must be approved by the High School Administration. Junior high school students will have to follow the same add/drop policies as high school students (see above policies).
- Transfer junior high students must show proof of current course enrollment from their previous school via their transcript in order to maintain a high school-level course approval.
- *Per the [CA Dept. of Education](#), junior high students who take Algebra 1 or higher math and/or world language courses are still required to complete courses in both the respective high school math and world language required categories while in grades 9th-12th. Thus, high school-level courses taken in junior high do not count towards the 220 credits required for graduation.*

College Readiness

Community College Courses - Concurrent Enrollment Policy

Students may request concurrent enrollment courses by following these steps:

1. Students and parents/guardians discuss concurrent enrollment options with their ToR.

2. ToR will discuss eligibility requirements which include the following: Students must have a minimum 3.0 GPA for academic courses or a 2.7 GPA for elective/vocational courses. Students must show college readiness in their respective core courses (ie. each community college sets their own prerequisites for determining high-school eligibility).
3. School Counselors will only approve college-level courses which are defined as courses that will earn college credit and are either UC/CSU transferable or applicable to earning an Associate's degree or higher. Courses not receiving credit will not be approved.
4. ToR completes Concurrent Enrollment Course Survey.
5. The High School Department either grants or denies approval for a student to take the requested community college course.
6. High School (9th-12th) students must be enrolled in at least 4 Excel classes (20 credits) per semester at Excel Academy to be considered eligible for concurrent enrollment at a community college. Students may take a maximum of 2 community college classes per semester while concurrently enrolled in Excel Academy. This may include one semester-length course and one interim session or two semester-length courses per semester.
7. Middle school (7th-8th) students interested in taking community college courses are limited to math (Algebra 1 or higher math) and/or world language. Please see the [Community College Handbook](#) for grade-level policy per community college.
8. Students must complete and sign the concurrent enrollment form obtained from the community college Admissions office and submit it to the Excel Registrar's office (registrar@excelacademy.education). Please note: The turn-around time for concurrent enrollment approval is 3-7 days depending on wet signature requirements.
9. It is the responsibility of each student to take this signed form back to their respective community college to submit and finalize registration.
10. It is also the responsibility of the student to know the community college's fees, registration, and deadline dates (information can be found on the college's website).
11. If a student's first choice is unavailable and/or if they are unable to register for courses, the student is responsible for informing their ToR and High School Counselor. In this circumstance, students **must** work with their ToR in either finding another course to add to their Master Agreement or removing the course from their schedule. Students need to be aware that if they are unable to register for a late-start college course, then they will be required to enroll in a late-start accelerated high school course with Excel Academy depending on their minimum course count. If an additional community college course is chosen, students must complete and submit an additional concurrent enrollment form to reinstate the process.
12. Students must be aware and adhere to all college rules and regulations.
13. In order to confirm the course will transfer to the university of the student's choice, please consult with a Community College Counselor.

14. Per the Community College regulations, only 5% of Excel Academy students can attend a community college during the summer. Priority approval will be given to those needing courses to graduate.
15. Grades from any concurrent enrollment course will not be reflected on the Excel Academy transcript until the official college transcript has been received and verified. Upon completion of the college course, students are required to send an **official transcript** to the Excel Academy Registrar's office. Upon receipt, the high school transcript will be updated to reflect grades/credits earned. Please send all transcript requests to:

Excel Academy Charter School
 ATTN: Registrar Department
 1 Technology Drive, Ste. I-811
 Irvine, CA 92618

College Unit Conversion Policy

Excel Academy uses the following formula for converting college units to high school credits:

- 3-5 unit degree applicable (UC/CSU transferable) college courses = 10 high school credits
- Most PE courses have been excluded or restricted for concurrently enrolled students, but a 1 unit course such as Dance, if approved by the college would = 5 high school PE credits
- Some college policies state that their world language course content is equivalent to two years of high school world language; however, a maximum of 10 high school credits will be given per community college course
- College-level courses will receive a corresponding GPA bump up to eight respective courses on their transcript
- College courses taken in excess of the minimum Excel Academy graduation credit requirements of 220 credits may not be issued dual enrollment credit. They will receive college credit but may not receive the additional high school credit.
- For a list of community colleges, see our [Community College Handbook](#).

Career Readiness

CTE - Career and Technical Education

Excel Academy offers Career Technical Education (CTE) which provides college preparation and career training for high school students. Career and Technical Education (CTE) is a series of high-school elective courses that provide students with opportunities to explore career pathways and experience hands-on training and education in career fields/sectors that interest them.

Students learn workplace competencies that help make academic content more accessible. Each pathway is a two-year program that consists of a concentrator and a capstone course. Students who complete both courses will receive a Completer recognition. CTE provides the academic and technical skills, knowledge, and training necessary to succeed in future careers.

CTE offerings:

- Health Science: Patient Care pathway
- Marketing, Sales and Services: Marketing pathway
- Education: Child Development pathway

College Entrance Exam Information

PSAT/NMSQT

The Preliminary SAT®/National Merit Scholarship Qualifying Test is a co-sponsored program by the College Board and National Merit Scholarship Corporation (NMSC). PSAT/NMSQT stands for Preliminary SAT/National Merit Scholarship Qualifying Test. The PSAT is a standardized test that provides first-hand practice for the SAT Reasoning Test™. The NMSQT gives students a chance to enter the National Merit Scholarship Corporation (NMSC) scholarship programs. The PSAT/NMSQT measures critical reading skills, math problem-solving skills, and writing skills. Administrators and teachers are cognizant of testing schedules, so they can assist students by providing appropriate information. Students register for and attend these tests independent of Excel Academy. Please visit collegeboard.org for more information.

SAT/ACT

The SAT Reasoning Test (formerly Scholastic Aptitude Test and Scholastic Assessment Test) and the American College Testing Program (ACT) are standardized tests for college admissions. Most colleges accept either the SAT or ACT exam as part of their admissions process. Students register for and attend these tests independent of Excel Academy. Test dates, registration dates, fees, subject areas tested, practice questions, and scores can be accessed by visiting collegeboard.org for the SAT and actstudent.org for the ACT.

Grading

The grade issued to each student is determined by the course learning environment and overseeing teacher/s. All online and Excel Teacher-Led (ETL) courses will be graded by the course teacher. Any parent-led class will involve collaboration among the parent, ToR, and HQT. See below for further details:

- Online course - the grade will be issued by the online instructor.
- Excel Teacher Led course - the grade will be issued by the Excel teacher.
- Customized course - the grade will be issued by the ToR with collaboration among parent, ToR, and HQT.
- Community College course - the grade will be issued by the college instructor.
- Students taking online classes or classes with an approved CCP need to consult with the online teacher or instructor regarding questions about grades, averages, or course progress. Excel Academy uses a traditional 4.0 scale in determining Grade Point Average (GPA). Credit is only granted for courses that earn a minimum of 60% out of a possible 100%.
- Excel Academy High School Department reserves the right to review final grades with the exception of any non-Excel Academy issued transcript.
- Excel Academy uses a letter-grading system which does not include any Pass/No Pass grades.

High School Prerequisites

Mastery of a certain body of knowledge is necessary if students are to be successful in their courses. Most commonly, such knowledge is measured by successful completion of the prerequisite courses listed in the course description. For graduation purposes, “successful completion” is defined by a grade of “A,” “B,” “C,” or “D” in the prerequisite course. For college preparation and A-G course completion, “successful completion” is defined by a grade of “A,” “B,” or “C” in the prerequisite course. For advanced course prerequisites, please refer to each advance course policy. Grades that are not acceptable are “F,” “I,” or, “NG.” Although Excel Academy will review incoming grades to reflect a “P” or “NP,” the school does not grant a “P” or “NP” for students enrolled in Excel Academy for the duration that requires a grade be given.

How to Clear a Prerequisite

Students enrolling in a course with a prerequisite will be required to do one of the following:

- Complete the required prerequisite course(s) at Excel Academy with a satisfactory grade that is a grade of “A,” “B,” “C,” or “D” respectively.
- Students must present transcripts from another high school, if applicable, to the School Counselor for a transcript review as soon as possible.
- Transcripts must demonstrate satisfactory completion of the prerequisite course; completion of the course with a grade of “A,” “B,” “C,” “D,” or “P” respectively.
- It is at the school’s discretion to accept or deny the request to waive the prerequisite course requirement.

Transfer Credits

Transferable Grades and Credits

Transfer grades and credits received from previous schools/programs will be accepted and applied as needed to meet Excel Academy's graduation requirements. Transfer students who have met EACS graduation requirements prior to the start of the new school year will be referred back to their current school.

Official transcripts are required in order to award credit. Transcript analysis may require research and contact with previous institutions to determine eligibility of transfer credits. International records may require translation and/or evaluation prior to being considered for transfer credits. Costs for translation and external evaluations are sustained by the student.

Students leaving EACS before the end of the semester will earn a progress report indicating a percentage grade or percentage earned from the time of enrollment to exit but will not earn credit, OR a report card with earned grade and credit for any unfinished course.

If a student is given a percentage or provided with a percentage grade upon exiting their previous school, Excel Academy may award the transfer grade by applying a percentage to the amount of work equivalent to what was completed at the previous school or require the student to complete the remaining course requirements. Students who are provided with exit grades without percentages will be awarded a transfer grade equivalent to the amount of work completed at the previous school in accordance with the following scale:

Any A: 90%

Any B: 80%

Any C: 70%

Any D: 60%

Any F: 59%

Physical Education for the High School Student

State law requires 2 years of PE to be completed before a student can graduate.

High school students are required:

1. To complete 400 minutes of PE every 10 school days (approximately 40 minutes per day).
2. To complete a PE log each month (which is available in the Parent Portal), along with a brief, written paragraph.

If a student is unable to participate in physical activities, the student can complete an alternative assignment approved by their ToR. If the inability to participate extends beyond 5 days, a doctor's note will be required. Likewise, for students with serious medical issues, a doctor's note must be provided for proof of inability to do traditional PE. Acceptable options would include a written paper on physical activities/exercises and the benefits to the body or a research paper completed on various forms of exercise such as dance, yoga, or a sport of the student's choice. This will be turned in as the sample at the LP meeting as a replacement to the PE Log.

Please refer to the [PE Requirements](#) section for information about physical education grading.

High School Acceptable Sample Requirements:

There are a variety of ways to show academic progress and proper pacing. The ToR will review the body of work and collect a sampling of this work. Final determination on acceptance may be determined by the Highly Qualified Teacher (HQT) and/or the Teacher of Record.

Here are some suggestions:

- A unit test - strongly prefer that it comes from the publisher or course. All assessments must demonstrate high school-level rigor.
- A final draft multi-paragraph essay or paper on a related topic. Paper must follow MLA formatting rules. Papers/essays are required twice a semester.
- A rough draft of an in-progress paper - a final draft is always preferred and cannot use final draft for future sample.
- A lab write-up (science courses only) - must include title, intro/purpose, materials list, method, data, results, analysis, conclusion, and graphs or figures, if applicable. Refer to the [Lab Report Template](#). Labs are required twice a semester.
- A project/presentation showing significant learning and application
- A book report with critical analysis - may not be simple summary
- A written copy of a student-written speech or an oral presentation
- Answers to a section of chapter questions or a chapter review
- A timeline or map that clearly reflects HS level work/detail
- Another high school-level sample as agreed upon by ToR/parent/student in advance

Driver's Education

High School students can take a Driver's Education course by choosing one of the approved high school course curricula for a total of 5 elective credits. This course prepares students for the writing portion of the driver's permit test; although, completion of the course does not result in a driver's permit. Please note, IFs may not be used for behind-the-wheel instruction, as this is

the responsibility of the parent/guardian. Driver's License information can be found at the following link: [CA DMV](#).

Diploma

Students will have the opportunity to display a legal name or a preferred name on a diploma using the intent to graduate form. The school considers the diploma to be a ceremonial document, and thus you may enter a familiar or preferred name to be used in lieu of your name of record for this purpose. However, please be advised that in some situations your diploma may need to be used as a legal document, and the name appearing on your diploma may need to match other legal documents you possess. For further information on this, contact the school Registrar.

State Seal of Biliteracy:

In order to be eligible for the State Seal of Biliteracy, students must meet all of the following criteria:

1. Complete all English language arts requirements for graduation with an overall grade point average of 2.0 or above in those classes.
2. Pass the California standards assessment at the "standards met" or above in English language arts (ELA) set for native English speakers at the 11th grade.
3. Demonstrate proficiency in one or more languages—in addition to English—by accomplishing **one** of the following:
 1. Score three or higher on an Advanced Placement (AP) world language examination.
 2. Score four or higher on an International Baccalaureate world language examination.
 3. Score of 600 or higher on the Scholastic Assessment Test II world language examination.
 4. Score at the "proficient" level or higher on a school district language examination that, at a minimum, assesses speaking, reading, and writing in a language other than English.
 5. Successfully complete a four-year high school course of study in a world language and attain an overall grade point average of 3.0 or above in that course of study, **including oral proficiency**.
 6. Per the CDE: In addition to the requirements mentioned above, if the primary language of a pupil is other than English, they shall demonstrate English

proficiency on the English Language Proficiency Assessments for California (ELPAC), or any previous or successor state English language proficiency assessment, in transitional kindergarten, kindergarten, or any of grades 1 to 12, inclusive (California Education Code Section 51461). If students have a primary language other than English, they must meet the criteria in items 1–3 above and also obtain a score of 4 on the English Language Proficiency Assessments for California Development Test ([ELPAC](#)).

Excel Academy offers a language exam option for students who have no language course or assessment offered at their school through Language Bird. Instructional funds may be utilized to pay for this language assessment. It is each student's responsibility to review yearly assessment dates. Assessments are typically administered once in the fall and once in the spring. Language Bird provides a variety of language assessment options and families will need to review the list as these are subject to change from year to year.

Instructional Funds and Content and Community Provider (CCP) Policies

Excel Academy has a list of community providers who deliver an array of products and services to enrolled families. Currently enrolled parents and ToRs are able to request new community providers. Excel does not accept solicitations.

Content and Community Provider (CCP) must complete the CCP application process. For service CCPs who work directly with Excel students, they must complete Live Scan fingerprint background checks and submit proof of commercial liability insurance. Please understand this is an important step to protect your students. If a CCP does not wish to complete all parts of the application, including the Live Scan fingerprint background check and insurance requirements, the application cannot be approved. Families that join Excel Academy have access to the approved CCP list.

Instructional funds (IFs) are dispersed at the discretion of the ToR and the Student Services Department among approved CCPs.

Educational material CCPs provide educational curriculum, books, materials, and supplies for Excel Academy students. Items ordered should be basic in quality and appropriate to the

student's age, grade, and need. IFs depreciate daily depending on the day of actual enrollment and must be used in the same academic year.

Educational services are provided by a CCP Course Instructor. This person(s) or facility provides academic tutoring, supplemental academic classes, art/music lessons, physical education classes, or other supervised/guided instruction. A service order request does not guarantee placement in a CCP's class. The parent must communicate directly with the CCP to ensure the CCP has open spots in a class.

All purchase orders must be created prior to using services or ordering materials. Excel Academy will not reimburse parents directly. If on a *rare* occasion, a CCP agreement has expired or dissolved, Excel Academy cannot pay for services or materials purchased from them. The ToR will notify families who happen to order something from a CCP such as this.

Additional Documents for Parent Use

- [Ordering Guidelines 23/24](#)
- [Student Services Department FAQ](#)
- [Parent Purchase Order Training 23/24](#)

Find a CCP Near Your Home

Excel Academy has an interactive map tool that allows you to search for CCPs in a specific area. You are able to search by CCP name, subject, or area of service. To view the CCP map, click [here](#).

To use this map follow the simple steps below:

- Enter your search criteria into the appropriate box.
- The list will be populated based on your entry.

Family CCP Agreement

A signed copy of the [Family Content and Community Provider \(CCP\) Agreement](#) must be on file before the family can begin placing purchase orders for services. The ToR will go over the Family CCP Agreement carefully with each parent before signing. The ToR may be asked to produce a copy of the signed Family Content and Community Provider (CCP) Agreement at any time.

Instructional Funds (IFs)

Depending on grade level and date of enrollment, between \$2,900 – \$3,400 will be allotted to each student, with which families can select approved educational materials and services.

Funds may only be used during the school year in which they were allotted and do not carry over from year to year. Use of IFs is up to the discretion of the ToR . Funds are prorated after the first day of the school year.

The IFs are as follows:**Personalized Path****TK-8th** \$2,900**High School** \$3,400**The IFs are disbursed in multiple allotments:****TK - 8th** \$1,450 in August, \$1,450 in November**High School** \$1,700 in August and \$1,700 in November**Virtual Path****1st - 8th** \$1600**The IF's will be disbursed in multiple allotments:****1st - 8th** \$800 in August, \$800 in November**Criteria for Materials That Can Be Purchased with IFs**

Excel Academy receives funding from the state to support student learning and progress toward the standards. Therefore, IFs need to be spent on educational items that meet the criteria below. ToRs will consult with the Student Services Manager for additional clarification on acceptable IF purchases. The list below should not be considered as all-inclusive and Excel Academy reserves the right to the interpretation of the below criteria and to exercise final judgment on how IFs will be used.

General Criteria:

- Educational curriculum ordered is appropriate for the student's courses and learning plan.
- Materials must be used to meet state and school standards for the student for whom the materials are being purchased.
- All materials must be non-sectarian.
- As a general rule, **basic, economical items/models must be selected**. If the student requires a higher-priced, less than basic item/model, a statement from the ToR justifying the purchase may be required.
- School & office supplies adequate for learning basic course skills (paper, pencils, etc).
- Materials for a documented educational project: fabric, wool, yarn enough for one project (exception: no food purchases allowed.) ToRs are responsible for monitoring the quantities of items purchased.

- Educational software to instruct and enhance learning in a subject area.
- Materials must not expose the ToR or student to danger or serious injury.
- Tracking forms & educational plans are required for certain items.
- School sponsored field trips.
- No more than 2 black printer ink cartridges and 1 color ink cartridge per semester. (Excel Academy only allows the purchase of printers that require ink, NO toner)
- Only 2 reams of paper are allowed per semester per student.
- Organizational items if only intended to be used by the student explicitly for the organization of school supplies.

Disallowed Items:

Disallowed Items: (Please see complete list [here](#))

If a ToR inadvertently orders materials from this list, the ToR will collect the materials and return them to school administration.

Disallowed Items by Category:	Household Furniture	Technology	Personal Items	Kitchen	P.E. Equipment	Art	Outdoors	Music	Dangerous Items
	Furniture	Computer Parts	Toys or items with no educational value	Popcorn Popper	Skis	Epoxy/Resin	Grass Watering Kits	Tuner	Knives
	Storage	Accessories & Software(1)	Personal Hygiene	Trays	Bicycles	Cricuts & Accessories	Garden Ponds	Instrument Stools	Poisons
	Storage containers	Phones	Costumes	Plates	Tricycles	Vinyl	Swimming Pools	Drums	Darts
	Picture Frames	Dictation Equipment	Uniforms	Silverware	Scooters	Heat Transfer Paper	Watering Cans	Electric Guitars	Sharp Items
	Footrest	TV's	Clothes	Food Coloring	Yoga Mats	Wax	Sharp Gardening Kits/Tool Set	Amplifier	Bow & arrows
	Chairs	3D Printers & Filament Refills	Makeup	Basic Kitchen Items	Weights	Wax Stamp Kits	Already grown plants	Cello	Weapons
	Lapdesks	Ink (2)	Jewelry	Kitchen Scale	Gloves	Hot Glue Guns	insect lore (1 per semester)	Harp	Welding Equipment
	Iron	Coding Robots over \$80+	Backpacks	Disposable Gloves	Mitts	Pottery wheels	Bubbles/Bubble Machines	Piano	Explosives
	Bookshelves	VR Goggles	Power Tools	Chef Hats/Hair Nets	Bats	Large Easels		Keyboard over \$75	Weedkiller
	Washer/Dryer		Wrapping Paper	Aprons	Rackets	Dried Flowers			Insect Repellent
			Gift Bags		Helmets				Fertilizer
			Soap Making Kits		Golf Clubs				
			Candles		Paddleboards				
			Fingertip Moisturizers		Gymnastics Equipment				
			Hairspray Bottles		Hockey Equipment				
			Balloons		Pogo Sticks				
			Rolling Whiteboards (3)						
			Household Cleaning Supplies						
			Hand Sanitizers						
			Fidget Toys						
			Rubix Cubes						

- (1) Accessories (ie. Tablet covers) & Software cannot be purchased for non-Excel-owned technology
- (2) Printer ink can only be purchased for an Excel purchased printer (No personal printer ink allowed)
- (3) Whiteboards must be within 48 x 36 inches
- (4) Must be taking an ETL/ VCI Music Class & Needs to be Returned at the end of School Year
- (5) Need to include an explanation for sticker purchase in the internal notes.
- (6) Please explain the reason or need to purchase knitting materials, cannot be purchased in excessive amounts

Disallowed Educational Activities

The following activities are examples of disallowed activities that cannot be paid for with IFs since they impose high liability and/or political risk to the school. Community providers who provide the below services will not be approved.

- Scuba Diving
- Skydiving
- Religious or sectarian, services or materials
- Water/Jet Skiing
- Skiing/Snowboarding
- Aircraft-related activities
- Behind the wheel driver's education/training
- Any motorized vehicle operation
- Extreme sports that expose the student to unnecessary risk: outdoor rock climbing, white water rafting, paragliding, etc.

Additional Guidelines for Specific Items

Excel Academy can only purchase the type of supplies that could be found in a brick and mortar public school. We also cannot pay for high priced/overpriced lessons, classes, or materials.

Please refer to the [Disallowed List](#) for a detailed list of disallowed items.

Sectarian Materials

School materials cannot have sectarian/religious content. The Teacher of Record will ensure sectarian/religious materials are not ordered with IFs.

Computer Ordering Policy

Technology Options:

At Excel Academy, we value the use of technology as a powerful educational tool. Therefore, we offer our students a variety of technology options for purchase with IFs. Please be aware that, like all school materials, computers ordered with IFs are property of the school and **must be returned** when a student's enrollment in the school ends.

Technology Policies

- Environmental waste fees and warranties for school owned computers must be purchased with IFs.
- All families must have the [EACS Technology Lease Agreement-2023/2024](#) on file and uploaded to SIS under notes with their ToR, **PRIOR** to purchase, to ensure internet safety for students and that internet and computer policies and procedures are followed.

- All accessories and software purchased must be only used for devices issued by Excel Academy. Excel Academy does not assume any liability for accessories and software installed on or used with non-Excel Academy issued devices.
- All Excel Academy issued Chromebooks come installed with GoGuardian, a monitoring and filtering system that allows Excel Academy to block inappropriate or time wasting internet usage, and tracks all student searches and visited websites. Due to this, Excel Academy is notified when a student makes an inappropriate or harmful search, and will contact the parent/guardian to alert them of their student's inappropriate usage of their Chromebook, as determined by the school Principals.
- *Please note that computers don't come with any additional software (e.g. Microsoft Word).
- A list of available technology options may be obtained through your Teacher of Record. All computer orders must be placed according to the options listed on the computer options document.
- One computer or tablet per student TK- 12th grade until the computer is unable to provide adequate support to participate in the educational program and complete assigned work.

Return Policy for Materials Content & Community Providers (CCPs)

An Education Materials CCP is a business that provides curriculum, books, and school supplies. When placing material (EMR) orders, please research and choose wisely with careful consideration. Many CCPs do not accept returns from a school, and funds cannot be returned to individual student accounts. If a return is allowed, shipping costs will be deducted from the student account.

Cancellation Policy

We cannot cancel an EMR order after they are processed and sent to the CCP. Once materials are requested, the Student Services Department will order them and they cannot be canceled. If an order has not been processed and is still in "Pending Status," the ToR can cancel or edit the purchase order in OPS. For VCI orders, CCPs must be notified of cancellation prior to orders being canceled in OPS.

To cancel a purchase order in the prepending stage, you must pull up the purchase order by completing a search. Then click on the drop down menu "**Pending**" and choose "**Canceled**." Then click "**Update Order**." If you don't click "**Update Order**" the order will not cancel.

The VCI Cancellation Policy states that classes must be canceled with two weeks notice given to the content and community provider. Excel Academy will not pay for any missed classes with the content and community provider. **Any content and community provider-specific cancellation policies are the sole responsibility of the parent.**

Backordered Items

If the ordering window has closed, the parent cannot request an alternate item for backordered or canceled items. Please complete your orders well in advance of the deadline.

Ordering Deadline

April 12th, 2024 is the deadline for the parents to get PO requests submitted for review. ToRs will submit all approved orders requests no later than April 26th, 2023. After the deadline, no purchase orders can be submitted. IFs do not roll over from year to year. If the IFs are not used by the deadline, the parent will no longer have access to them.

Intervention

The state of California requires every public school to have a *Multi-Tiered System of Support (MTSS)* in place to help students reach state standards. (Link provided: [CDE's Definition of MTSS](#))

WIN Program

The What I Need (WIN) Program provides quality instruction & progress monitoring for students who are performing below grade-level standards. Students are placed in the WIN program based on i-Ready data and ToR proctored assessments.

WIN Online Lessons:

Students are required to complete WIN lessons per the Acknowledgement of Responsibilities signed with the Master Agreement. If students do not complete WIN Lessons, through their chosen intervention, they may receive a Progress Improvement Notification (PIN).

WIN Live (Small Group Instruction):

The *WIN Live program* offers both optional and required small group classes. Students will not receive PINs for *optional* WIN Live classes, but may receive PINs for not attending required WIN Live classes.

Student Success Team (SST)

The Student Success Team (SST) is a problem solving group that meets to develop strategies and interventions to assist an individual student with academic, and/or behavioral needs. The support provided is individualized for each student. The SST sets goals and holds follow-up meetings to closely monitor student progress throughout the year. If you would like an SST meeting for your student, please reach out to your ToR.

504 Plans

Section 504 is a federal law, which prohibits discrimination against individuals with a disability. This law defines an individual with a disability as anyone who exhibits any of the following conditions:

A mental or physical impairment which substantially limits one or more major life activities. The major life activities include, but are not limited to, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, working, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, speaking, and/or major bodily functions.

To be covered under Section 504, a student must be between 3 and 22 years of age (depending on the program as well as state and federal law), and must have a disability that *substantially* limits the child in one or more major life activities or major bodily functions. [34 C.F.R. §104.3(k)(2)]

If you have questions regarding 504 Plans, please contact your ToR or the 504 Coordinator, April Saade at asaade@excelacademy.education.

If a student enters Excel Academy with an existing 504 Plan, the plan will be reviewed and confirmed with the student, parent/guardian, and our team. In addition, all 504 Plans will be reviewed annually to ensure they are current and properly meeting student needs.

Special Education

At Excel Academy, we are committed to serving all students, including those with identified special needs. Special education and related services are available at no cost to enrolled students with Individualized Education Plans ("IEPs") and include a full continuum of services and supports. We receive guidance regarding special education best practices, policies, and procedures from the Sonoma County Charter SELPA. At any point, if parents/guardians or members of a student's school team suspect that a disability is impacting a student's ability to adequately progress within the general education environment, they should contact their ToR for more information regarding the special education referral process.

For more information regarding the Special Education department, please [click here](#) to read the Special Education Handbook.

Certificate of Completion (COC)

Students with identified unique needs related to a significant disability condition are eligible for an alternate High School completion option, per their active Individualized Education Plan (“IEP”). If it is determined by the IEP team that the appropriate High School completion path is a Certificate of Completion (“COC”), the student will be required to meet the following requirements:

1. 30 Credits Language Arts
 - a. Three years/six semesters
2. 20 Credits Mathematics
3. Two years/four semesters 10 Credits Life Science
 - a. One year/one semester
4. 10 Credits Physical Science
 - a. One year/one semester
5. 20 Credits Social Studies
 - a. Two years/four semesters
6. 20 Credits Physical Education (Unless the pupil has been exempted pursuant to the provisions of EC Section 51241.
 - a. Two Years/four semesters
7. 30 Credits Employment, Education, and Life Skills (Minimum five credits/one semester required in each category)

Assessments

Report Cards

Students in grades TK- 12 will receive report cards to document progress and growth following the end of each semester with Excel Academy. The grades administered on the report card are final as determined by the ToR and the administration.

Grading Scales

TK-5 Students

The 4 – 1 grading scale that Excel Academy implements will give parents a clear understanding of student performance and progress.

4 Exemplary: Student consistently demonstrates an in-depth understanding of the standards, concepts, and skills taught during this reporting period. Student is working above grade level and produces outstanding work with little help or reteaching.

3 Proficient: Student consistently demonstrates an understanding of the standards, concepts, and skills taught during this reporting period. Student is meeting grade-level expectations, and able to complete assignments with appropriate amount of instruction and assistance.

2 Approaching Proficiency: Student is approaching an understanding of the standards, concepts, and skills taught during this reporting period. Student is working towards grade-level expectations. Student requires many tools and reteaching to understand concepts being taught, works at a slower pace, or works slightly below grade level at a faster pace.

1 Non-proficient: Student does not yet demonstrate an understanding of the standards, concepts, and skills taught during this reporting period. Student is working far below grade-level expectations. Student may have difficulty understanding new concepts.

***Please understand that a student who earns a “3” is at grade level and is where he/she needs to be working at this time. A student who earns a “4” is working above grade level and consistently provides excellent work in all areas of the course.**

Grades 6 – 12

Students in grades 6 through 12 will earn grades using the standard A-F scale (see below). Grades will be specific to the grading scale.

*Outstanding performance in mastery of the subject. Achievement of superior quality.

98 - 100 = A+

93 - 97 = A

90 - 92 = A-

*Consistent performance in achievement beyond the usual requirement. Achievement of high quality.

88 - 89 = B+

83 - 87 = B

80 - 82 = B-

*Performance meets grade-level standards and expectations. Achievement suggests sufficient understanding of the subject/course.

78 - 79 = C+

73 - 77 = C

70 - 72 = C-

*Minimally acceptable performance of course-level material. Achievement suggests below-average understanding.

68 - 69 = D+

63 - 67 = D

60 - 62 = D-

*Achievement is at a level insufficient to demonstrate an understanding of the basic elements of the course and will not count towards graduation requirements.

59 and below = F

State and Local Assessments

Standardized Testing

The California Assessment of Student Performance and Progress (CAASPP) is the state-mandated academic testing program. All charter schools are required to administer the CAASPP as well as other state-mandated assessments such as the ELPAC and PFT (Ed. Code, § 47605(c)(1)). CAASPP is a system intended to provide information that can be used to monitor student progress on an annual basis and ensure that all students leave high school ready for college and career. Following the spring of each year, individual student test score reports are provided to parents. Student score reports will include an overall score and a description of the student's achievement level for English Language Arts (ELA) and mathematics.

There is no law permitting a parent to opt out of the school's internal assessments, and therefore, students are required to participate in all internal/alternative assessments offered. Students who do not participate in the required assessments will be issued a Progress Improvement Notification (PIN) for each missed assessment. Upon the third Progress Improvement Notification, the student is subject to involuntary withdrawal.

Effective in 2022, when students do not participate in CAASPP testing our charter school will suffer significant penalties when reporting the school's performance measurement on the California state dashboard. Students who do not participate in testing will ultimately be assigned the lowest scale score possible which will hinder the overall performance score of the school. Charter Schools who are designated as low performing are subject to non-renewal. Charter schools exist in a performance-based accountability system where they are held accountable for student academic performance. In fact, a charter school cannot continue to exist without

collecting data on students' performance on a variety of assessments and indicators. When a charter authorizer or county office of education is evaluating whether to approve and/or renew a school's charter petition, "increases in pupil academic achievement" is the most important factor in the decision. (Ed. Code, §§ 47607(c)(2) , 47607(a)(3)(A).) Therefore, it is important during the revocation and renewal processes for a school to gather as much positive academic achievement data as possible to show progress in student performance. Evaluating graduation, attendance, suspension, and English Learner (EL) reclassification rates are also ways to show student progress. However, student participation and performance on state mandated assessments (CAASPP) is the used method, and results are indicated on the California School Dashboard and System of Support. The CA Dashboard is a powerful online tool to help districts and schools identify strengths and weaknesses and pinpoint student groups that may be struggling (<https://www.cde.ca.gov/ta/ac/cm/>). **Please remember that results and attendance from all state tests are directly tied to school funding per recent LCFF legislation and are an integral part in maintaining partnerships with our chartering school districts. At Excel Academy, our priority is always our students and sustaining longevity in the incredible model we offer to our families.**

If you have any questions, please contact Excel Academy's Director of Assessment and Accountability, Jenny Craig at jcraig@excelacademy.education.

English Language Proficiency Assessments for California (ELPAC)

The English Language Proficiency Assessments for California (ELPAC) is aligned with the 2012 California English Language Development Standards. The ELPAC consists of two separate assessments: one for the initial identification of students as English Learners (ELs) and a second for the annual summative assessment to measure a student's progress in learning English and to identify the student's level of English language proficiency (ELP) (cde.ca.gov).

- Grades K-12
- English Learners only
- Test Administration
 1. Initial Identification - When student enrolls with Excel Academy - Dates and Locations TBD (Assessment will be administered by trained proctors.)
 2. Annual Summative Assessment - Beginning in the Spring (Assessment will be administered by trained proctors.)
- Results are provided by the California Department of Education and sent to the school. Once received, parents will receive a letter explaining student score reports. Parents may also access test results through the parent portal.
-

***See [Title I & Title III](#) section for more information on English Learner Curriculum*

Criteria for Reclassification to Fluent English Proficient (RFEP)

In order to be reclassified to fluent English proficient (RFEP) and exit the EL program, students must meet the following criteria:

- Minimum ELPAC overall score of 4
- Teacher Evaluation
- Parent Approval
- CAASPP - Smarter Balanced and/or Local Assessments can also be used in determining student readiness for redesignation

CAASPP - California Assessment of Student Performance and Progress

California Science Test (CAST) – Computer Based Assessment

- The California Science Test (CAST) is an online test based on the California Next Generation Science Standards (NGSS).
- Participation in the CAST is required for all students in grades five and eight and for the pre-selected high school grades.
- All local educational agencies (LEAs) with eligible students in grades five and eight will administer the CAST. LEAs with eligible students in high school (i.e., students in grades ten, eleven, or twelve) will be pre-selected to participate in the spring assessment. The CAST uses the current California Assessment of Student Performance and Progress test delivery system and will only be administered online (www.caaspp.org).

Smarter Balanced Assessment Consortium (SBAC) – Computer-Based Test

With new state standards, students are working harder, thinking more critically, and applying their learning to the real world. To measure these new standards, educators from states using Smarter tests have worked together to develop new, high-quality tests in English and math for grades 3–8 and 11. Using computer adaptive technology, the tests are customized to every student (smarterbalanced.org).

- Grades 3 - 8 and 11
- ELA and Math – Computer Adaptive Tests (CAT)
- ELA and Math – Performance Tasks (PT)
- CAASPP - SBAC spring testing - Dates and Locations TBD
- Information for the SBAC ELA/MATH/CAST will be emailed to parents in early spring.
- Technology usage by students is prohibited in the designated testing rooms.
- During testing, cellphones are highly discouraged, and *no* electronic devices are allowed at the test sites, including smart watches.

- If testing in person, parents are notified when students have completed testing by a proctor at the site.
- If testing in person, parents are welcome to stay in the waiting area at most sites, but are not allowed in the testing rooms.
- If testing is in person, a Photo ID may be *required* at pick-up.
- If testing in person, siblings picking up students **MUST** be old enough to have a photo ID and must be identified at the time of check-in.
- If testing in person, students may bring water and lunch to testing in a clear bag. Backpacks are not allowed.
- Students will be encouraged to take breaks during testing (i.e. restroom and snack breaks).
- Parents **MUST** review this information with their students.

Testing Resources

For additional information regarding assessments, please refer to Excel Academy's website under *Assessments*. For **CAASPP AND ELPAC practice tests**, please refer to the *Assessment* tab.

Smarter Balanced Assessment Consortium (SBAC) and the California Standards Tests (CAST) for Science

There are four major types of questions that students may see: multiple choice, multiple response, short answer, and performance assessments. We encourage you to explore and discuss the practice tests with your students. Please note that some of the practice tests do not provide answers or a score; however, it does provide your students with the experience of navigating through a sample test session, which is important to practice.

Additional Resources:

- Utilize the i-Ready personalized lessons to strengthen skills and close learning gaps.
- EACS test prep packets are provided to students in grades 3-8, and 11 in ELA and math.
- EACS virtual test prep sessions will be offered in February and March.

Physical Fitness Test (PFT)– California

The PFT provides information that can be used by (1) students to assess and plan personal fitness programs, (2) teachers to design the curriculum for physical education programs, and (3) parents and guardians to understand their children's fitness levels. The program also provides results that are used to monitor changes in the physical fitness of California students. By law

(Education Code (EC) Section 60800) public schools are required to administer the PFT annually to all students in grades 5, 7 and 9 (cde.ca.gov).

- Grades 5, 7, and 9
- Dates vary in the spring - Your ToR will provide all necessary information and details regarding testing
- The PFT is administered by ToRs who will provide Excel Academy's Director of Assessment and Accountability with the results for each student tested.
- Students with testing accommodations will have them outlined in their IEPs or 504 Plans.
- If a parent states a student needs additional support, the ToR will need to notify the Director of Assessment and Accountability to verify accommodations.

Testing Includes:

1. Aerobic Capacity – One Mile Run
2. Abdominal Strength and Endurance – Curl Up
3. Upper Body Strength and Endurance – Push – Up
4. Trunk Extensor Strength and Flexibility – Trunk Lift
5. Flexibility – Shoulder Stretch
6. Recording of Height and Weight

*The Healthy Fitness Zone standards are available at the following California Department of Education Website: [FITNESSGRAM: Healthy Fitness Zone Charts](#).

i-Ready Benchmark Assessments – Computer-Based Tests

i-Ready benchmark assessments are adaptive diagnostic tests that will indicate mastery and identify learning gaps for students in grades K-11. This required assessment will be proctored virtually in the fall, winter, and spring by the ToRs to provide staff and parents pertinent knowledge to assist with academic support and guidance, and in the spring, to determine growth and goals prior to state testing.

- Test Administration *** (ToRs will send out specific information regarding the available test sessions.)
 - Testing window #1 - Begins on September 5th for ALL K- 11th GRADE STUDENTS
 - Testing window #2 - Begins on November 6th for all *WIN AND SHORELINE STUDENTS (REQUIRED) & THOSE WHO CHOOSE TO TAKE A MID-YEAR ASSESSMENT
 - Testing window #3 - Begins on March 4th for ALL K - 11th GRADE STUDENTS

- The benchmark assessments will be administered virtually by the ToR within the set testing window, unless a different method or timing of administration is required per the student's active IEP or 504 Plan. Newly enrolled students will be required to take the i-Ready assessments upon enrollment.
- ToRs must make sure each student on their roster (grades K-11) has completed the assessments within the set testing windows. Individualized follow-up lessons will be automatically created for students once the assessments are completed. These lessons are highly encouraged for additional support to promote growth and progress for students scoring in 8th grade or below. Ask your ToR for specific details.
- Students who test without ToR supervision will need to retake the assessment(s).

*iReady requirements for Shoreline and WIN students will be discussed directly with the parent. There will be a required mid-year i-Ready assessment to check student progress.

Student Testing Participation Requirement

All students currently enrolled in Excel Academy are required to participate in the aforementioned tests (where applicable). **Failure to participate or satisfy assessment requirements will result in PINs being issued to the student.** Alternative paper pencil assessments are subject to be given virtually by the ToRs only if in-person meetings/testing sites are not in place. Please refer to Excel Academy's PIN Policy.

High School Assessments

Final exams - If a high school course requires a final exam, the ToR will proctor the exam.

Field Trips

Excel Academy offers a wide variety of field trips and community events. Field trips may consist of historical reenactments, plays, musicals, libraries, museum tours, and so much more. Excel Academy's Field Trip Coordinator will be working throughout each school year to provide engaging, interactive, and educational opportunities for students and parents to participate in and around their community. Participation on the part of students and parents is optional. Excel Academy does not provide transportation to and from these events. Parents/Guardians must be in attendance with their student(s) on Excel Academy field trips and at events. The out-of-pocket parent/non student sibling (not of school age)/student tickets must be paid during registration. If students are using IFs, the amount will be removed at the close of the registration window.

California Education Code Section 35330(d) *All persons making the field trip or excursion shall be deemed to have waived all claims against the district, a charter school, or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion.* **ARTICLE 13. Excursions and Field Trips [35330 - 35332]**

Instructional Funds for Field Trips

Students may use IFs to register for field trips. Your ToR will be notified to pull those funds at a later time. Please take note of the amount that will be pulled and make sure you have funds to cover the trip. If you do not have enough funds, you will need to pay out of pocket or forfeit your spot.

Students who use IFs for field trips must provide evidence of learning to their ToR for that day. This evidence can be used as a work sample for that learning period.

Refunds

There will be no refunds for purchased tickets once the registration and/or deadline has closed, and no late registrations are honored. Please reach out to your ToR with any questions regarding field trips and registration deadlines. If a field trip or event is canceled, Excel Academy cannot guarantee a refund nor guarantee the same field trip will be rescheduled. Any refund extended to Excel Academy will be given to families.

Clubs, Programs, & Parent Opportunities

eSports

Excel Academy's eSports club focuses on sportsmanship, honor, respect, self control, self respect, as well as mutual respect for other gamers. Students in grades 9-12 who are interested in improving their gaming skills and competing in a fun, online environment are welcome to join.

The evidence is in, eSports is a fast growing industry! Colleges are looking for students with eSports experience. Additionally, playing video games can sometimes be isolating or played with people we don't know. This club helps to build student relationships under the advisement of a credentialed Excel Academy teacher.

Parent Advisory Committee

Excel Academy sponsors a Parent Advisory Committee (PAC), comprised of parents from the Excel Academy community, which meets regularly as is dictated by Excel Academy and serves to address and recommend changes to the Excel Academy Administration regarding specific areas of school operations and community. This includes but is not limited to:

- Curriculum/Instruction/Assessment
- Community Connection and Events
- Fundraising and Grants
- School Program Development

The PAC shares information about the school with the parent community, invites feedback and ideas from the parents on the school, and involves students in the school conversation. Dates of future meetings will be posted at least one month in advance. Certificated and classified staff members are welcome and encouraged to attend if their duties permit. PAC is chaired by the Excel Academy Director or their designee.

Excel Academy believes that active parent, student, and employee participation in school operations will help foster the sustainability of our school. The PAC will play an important role in making Excel Academy even more responsive to staff, student, and parent needs and provide for continual improvement. This ensures that Excel Academy staff members practice open and positive communication with families. To that end, we welcome any inquiries into parent participation in the committee. Please use the following link to provide parent feedback:

[Click here to complete the PAC feedback form.](#)

Student Council

Excel Academy Student Council is a program for students from grades 9-12 that develops, strengthens, and encourages students to become everyday leaders. Students meet virtually every two weeks and are trained on how to develop characteristics of a successful leader and apply these skills to their own life. Student council members help develop quarterly events such as our annual beach clean-up day as a way to give back to the community. These students choose to take the next step forward in maintaining Excel Academy's high standards and dedication to serving our families well.

Leaders are not one-size fits all, and whether you are quiet and more introverted, or enjoy talking with everyone, there are many leadership opportunities for every student.

Theater Arts

The Excel Academy Theater Arts program is a new and exciting program for students of all ages! Each week students delve into the captivating world of theater, dance, and voice. In a supportive and engaging atmosphere, students will not only have a blast, but also forge lasting friendships

and enjoy the countless rewards of a well-rounded theater education. At the end of each semester, they'll showcase their newfound skills in a dazzling musical theater production, complete with costumes, sets, stage lights, and resounding applause.

A theater education fosters creativity and self-expression, empowering students to confidently explore their unique artistic voice. Additionally, it cultivates essential life skills such as self-confidence, teamwork, communication, and empathy. Most importantly, participation in EACS Theater Arts provides the opportunity to meet other Excel families and be a part of this nurturing, artistic community.

Work Permits

Students interested in requesting a work permit must comply with Excel Academy's policy.

- Maintain full-time enrollment at Excel Academy (5 or more courses)
- Maintain attendance (attend classes on a regular basis and attend all Learning Period meetings with ToR, etc.)
- Maintain a 2.0 GPA average
- Display acceptable behavior in school and out of school
- Submit all coursework samples on time each Learning Period.

*New students must provide current report cards and/or official transcripts, behavior records, and attendance records from previous school.

General Work Permits:

All students under 18 years of age that would like to obtain a work permit shall follow these directions (not for Entertainment Work Permits, see the directions below for Entertainment Work Permits).

- Parents may print the B1-1 form (Statement of Intent to Employ a Minor & Request for a Work Permit) from their parent portal.
- Parent/student must complete their sections on the document, and then have the employer complete their section, prior to emailing it to Excel Academy for authorization.
- All parent and employer sections must be completed for Excel Administration to review
- Once the document is completed by the above mentioned parties, student will email it to Excel Academy's Registrar office: registrar@excelacademy.education.

*Parents/students must adhere to the state and federal laws that pertain to child labor as well as the school policies mentioned above.

Entertainment Work Permits:

- Application to work in the entertainment industry can be found on the CA Dept. of Industrial Relations website <https://www.dir.ca.gov/DLSE/OnlinePermits.htm>.
- Parent/student must complete their sections on the document and then email it to Excel Academy's Registrar office registrar@excelacademy.education.

*Parents/students must adhere to the state and federal laws that pertain to child labor as well as the school policies mentioned above.

Outline of Violations that May Result in Involuntary Removal

Attendance

Regular attendance is very important to the success of both your student and our school. Charter schools are funded based on “average daily attendance” or ADA. “Attendance” means when a student is engaged in educational activities required of them by the school, on days when school is actually taught. (5 C.C.R. 11960(a).)

Since our schools are non-classroom-based instructional programs, ADA is calculated based on the work completed by the student on school days and submitted by the due dates established in the independent study Master Agreement. The assigned teacher subsequently assesses the student's work to determine whether the time value ascribed to the assigned educational activities amount to a full day of attendance. It's important to stick to a regular work schedule/calendar so your student can clearly identify daily engagement each school day in required educational activities to an extent sufficient to constitute at least one day of time value. When determining the time value of a student's work, the teacher will consider each student individually and may adjust the assignments accordingly.

In California, each person between 6 and 18 years of age, unless otherwise exempt by law, is required to attend school full-time with regular and punctual attendance, and schools are required to enforce this compulsory attendance law. (See Ed. Code, § 48200 *et seq.*) A student's failure to complete assignments on-time may subject the student to discipline, removal from the school, and/or being classified as truant and reported to the proper authorities. Please review

the detailed Attendance, Progress Improvement Notification (PIN) and Involuntary Withdrawal policy found in the EACS Handbook.

Governing Board Policies

In addition to attendance, the parent and student must abide by all board approved policies.

These policies include, but are not limited to:

- The Academic Integrity Policy
- The Civility Policy
- The Acceptable Use Policy

The complete list of all Board-approved policies as well as how to access them may be found at <https://excelacademy.education/our-board/board-policies>

Behavior

Excel Academy takes behavior violations seriously and will not tolerate inappropriate behavior. Students who cheat, cause disruption in Excel Academy classes or events, use inappropriate language, demonstrate dishonesty, or plagiarize will receive a Behavior Improvement Plan (BIP) and are subject to consequences such as failing a class. Repeat offenses of these violations may result in involuntary withdrawal.

A student may be suspended or expelled for prohibited misconduct if the act is related to school activity or school attendance occurring at any time. A list of these offenses are outlined in Education Code Section 48900 et seq., and are detailed in Excel Academy's charter petition.

Behavior Improvement Plan (BIP)

Excel Academy will issue a Behavioral Improvement Plan for a student if they violate Excel Academy's behavioral standards. The consequence of violating these behavioral standards as outlined in the BIP, may lead to suspension or from Excel Academy.

For students who commit violations such as dishonesty, cheating, disruption, and inappropriate language, a BIP will be issued with consequences individually designed to help restore the individual student back into good standing with the school. These include but are not limited to a family meeting with the Teacher of Record and Administration, reflecting on the violation, creating a plan of action for redirecting future behavior, writing a letter of apology, rewriting an assignment in question, removal from extra-curricular and/or co-curricular opportunities, removal from the National Honor Society, and/or an in-school suspension.

For students who commit plagiarism, the first offense will result in a zero on the assignment until the behavior is corrected. For the second offense, the student will be removed from the

class and will receive an F in the course. If a student earns an F in a course that is required for graduation, then they will be required to repeat this course for credit. Any subsequent offenses will be dealt with on a case-by-case manner.

Violations that may result in suspension or immediate involuntary withdrawal are included in the school's charter petition.

Excel Academy has reviewed Education Code Section 48900 et seq., which describes the non charter schools' list of offenses and procedures to establish its procedures for suspensions and expulsions. The language that follows closely mirrors the language of Education Code Section 48900 et seq. The Charter School is committed to annual review of policies and procedures surrounding suspensions and expulsions and, as necessary, modification of the lists of offenses for which students are subject to suspension or expulsion.

When the Policy is violated, it may be necessary to suspend or expel a student from regular instruction. This policy shall serve as EACS's policy and procedures for student suspension and expulsion and it may be amended from time to time without the need to amend the charter so long as the amendments comport with legal requirements. EACS staff shall enforce disciplinary rules and procedures fairly and consistently among all students.

Acknowledgement Of Responsibilities (Personalized Path)

I, the student, agree to:

- The terms as outlined in the Master Agreement.
- Complete coursework as outlined in the Master Agreement and as assigned by the credentialed Teacher of Record (ToR).
- Conduct myself in a respectful, responsible, and safe manner at all Excel Academy functions, including virtual forums. I understand that my participation in school functions is a privilege which may be revoked if my behavior is not acceptable and may result in a Behavioral Improvement Plan (BIP).
- Participate in a full academic school day, with the following average hours as guidelines: Tk-K: 4-hour school day, Grades 1st -8th 5-hour school day, Grades 9th-12th 6-hour school day.
- Attend all required meetings scheduled throughout the school year. If virtual, attend the meeting with my camera on and engage with those in the meeting.
- Arrive promptly and come prepared to each Learning Period (LP) meeting with the body of work assigned by the ToR in the pacing guide/AWR. All school work should

be complete and legible, with clear feedback/grades provided.

- If I take an ETL course, I will attend with my camera turned on showing my face during class time and abide by all online school expectations. If my behavior does not comply with school expectations, I may receive a BIP.
- Stay on pace to complete my assignments each week. Should I need additional support, I will request it from my ToR.
- Complete intervention requirements (WIN, and other), if assigned.
- Complete English Language Development (ELD) curriculum, if assigned.
- Complete all required assessments, including the following: CAASPP (ELA, math, and science), i-Ready Diagnostic Assessments, grade-level paper/pencil benchmark assessments, Physical Fitness Testing (PFT), Initial and Summative ELPAC assessments, Algebra 1 Readiness Assessment (students entering Algebra I only), intervention assessments, and course assessments.

** Failure to complete mandated school-wide assessments may result in Progress Improvement Notifications (PINS) being issued. Please see the Parent Handbook for a description of the Progress Improvement Notification (PIN) process.*

I, the parent/guardian agree to:

- Prompt, timely, and effective communication with my ToR within 24-48 hours school days of being contacted.
- Provide any necessary documentation or information to the school in order to record attendance in compliance with applicable law.
- Provide Excel Academy with in-progress grades if my student enrolls 20 days or more after the start of the semester and understand that in-progress grades will be combined with grades earned at the previous school to award the final semester grade.
- Provide Excel Academy with a copy of either an unofficial or official transcript.
- Provide the school with all required documentation for continued enrollment, such as proof of residency.
- Provide transportation to my student's scheduled meetings and school assessments.
- The daily teaching, monitoring, verification, and assessment of all subjects/courses outlined in the Master Agreement.
- Attend LP meetings at a mutually agreed upon location with all necessary paperwork, including the body of work for each subject/course assigned on the pacing guide.
- Ensure the student's coursework aligns with grade-level content standards, including all necessary components of each subject area. If the ToR finds that the student's course of study is missing key content standards and provides additional assignments/curriculum, the parent is responsible to ensure that content is covered.
- Be responsible for the adequate academic progress of my student as determined by the ToR.
- Provide submitted work samples upon request every 5 school days to the ToR or

administrative staff at Excel Academy.

- Attend all LP meetings during the designated LP week scheduled by the ToR. If a make-up meeting is scheduled by the parent/guardian, it needs to take place within 5 school days of the original meeting. If this does not occur, a PIN may be issued. Parents/guardians that reschedule more than twice per calendar year may be subject to a Progress Improvement Notification (PIN).
- Attend all required school meetings with the student, including but not limited to, Learning Periods, high school planning, SST, 504 Plan, etc., on time and as scheduled, notifying school personnel at least 24 hours prior if cancellation or change is necessary.
 - Failure to do so for a period of 5 school days or more, will result in a Progress Improvement Notification (PIN).
 - If any school meeting is held virtually, I agree to show my face and my student's face on camera during the meeting.
 - Utilize the pacing guide provided by the ToR. The ToR will base the amount of learning that took place during the Learning Period (LP) off of the provided pacing guide.
- Acknowledge that if my student takes an ETL course, they must attend with their camera turned on and show their face. Any communication in the chat will be on topic, follow school policies, and be appropriate for the school setting.
- Monitor my student's behavior in all school-related classes or activities.
- Complete mandated school-wide assessments such as: CAASPP (ELA, math, and science), i-Ready Diagnostic Assessments, grade-level paper/pencil benchmark assessments, PFT, Initial and Summative ELPAC assessments, Algebra 1 Readiness Assessment (students entering Algebra I only), intervention assessments, and course assessments.
- Support my student in completing intervention requirements (WIN or other) if assigned.
 - Failure to complete interventions for a period of 5 school days or more may result in a PIN.
- Conduct myself in a respectful, responsible, and safe manner at all Excel Academy functions. I understand that my participation in school functions is a privilege which may be revoked if my behavior is not acceptable.
- If my student is a designated English Learner, the student will complete the ELD curriculum and ELPAC (English Learner Proficiency Assessments for California), as required by law.
- If my student uses instructional funds for tutoring services, the tutor input does not supersede my responsibility for the day-to-day instruction and progress monitoring of my student.
- Acknowledge and understand approved PO (Purchase Order) requests for VCI courses/classes are approved for participation only on instructional days during the current school year.
- Request support from my student's assigned ToR when needed.
- High school students or students taking high school-level coursework must actively

attempt and complete at least 25 credits per semester (20 credits at Excel Academy if the student is participating in concurrent enrollment).

- Upon disenrollment, involuntary withdrawal, or the designated due date, all school purchased materials will be returned to Excel Academy. All materials are the property of Excel Academy and are on loan to the student while enrolled at Excel Academy. If any materials are damaged or lost, I may be required to pay the full replacement costs of such items.
- The charter school has an obligation to provide a Free Appropriate Public Education (FAPE) to every student with an Individualized Education Program (IEP). If my student has an IEP and does not access the special education and related services as outlined in the IEP, the charter school will contact me to schedule an IEP team meeting. The IEP team will discuss the reasons for missed or canceled sessions as they relate to the student's unique needs. Parent participation is expected to address the student's access to necessary support and services.

** Teacher of Record responsibilities are outlined in the Student/Parent Handbook*

We, the undersigned, read, understand, and agree to comply with all agreements and policies located in the EACS Handbook.

We, the undersigned, read, understand, and voluntarily agree to the terms and conditions of this Independent Study Acknowledgement of Responsibilities Agreement. Our signatures below indicate that we understand and accept our responsibilities in relation to this document.

Acknowledgement Of Responsibilities (Virtual Path)

I, the student, agree to:

- The terms as outlined in the Master Agreement.
- Complete coursework as outlined in the Master Agreement and as assigned by the credentialed teacher.
- Conduct myself in a respectful, responsible, and safe manner at all Excel Academy functions. I understand that my participation in school functions is a privilege which can be revoked if my behavior is not acceptable.
- Participate in a full academic school day, with the following average hours as guidelines:
Grades 1st-8th 5 hour school day.
- Attend daily classes and agree to turn my camera on showing my face during the class time and abide by all virtual path expectations. If my behavior does not comply with school expectations I may receive a Behavior Improvement Plan (BIP). Three or more unexcused absences will result in a Progress Improvement Notification (PIN).
- Attend all required classes, conferences and meetings scheduled throughout the school year with my camera on and engage with those present in the meeting. Arrive

promptly and come prepared each school day to submit or complete assignments as directed by the classroom teacher. Submitted work should always be complete and legible.

- Complete intervention requirements (WIN, and other), if assigned.
- Complete English Language Development (ELD) curriculum, if assigned.
- Stay on pace to complete my assignments each week. Should I need additional support, request it from my teacher. Complete all required assessments, including the following: CAASPP (ELA, math, and science) , i-Ready Diagnostic Assessments, grade-level paper/pencil benchmark assessments, Physical Fitness Testing (PFT), Initial and Summative ELPAC assessments, Algebra 1 Readiness Assessment (students entering Algebra I only), intervention assessments, and course assessments.

** Failure to complete mandated school-wide assessments may result in Progress Improvement Notifications (PINS) being issued. Please see the Parent Handbook for a description of the Progress Improvement Notification (PIN) process.*

I, the parent/guardian agree to:

- Prompt, timely, and effective communication with my child's teacher within 24-48 hours school days of being contacted.
- Provide any necessary documentation or information to the school in order to record attendance in compliance with applicable law.
- Provide the school with all required documentation for continued enrollment, such as proof of residency.
- The daily support of the monitoring, verification, and assessment of all subjects/courses outlined in the Master Agreement.
- Attend two scheduled conference meetings at a mutually agreed upon time and location with all necessary paperwork.
- Be responsible for supporting the adequate academic progress of my student as determined by the teacher. Provide submitted work samples, upon request of the teacher or administrative staff at Excel Academy.
- Provide transportation to my student's scheduled in person meetings and in person school assessments.
- Attend all scheduled meetings throughout the school year as scheduled by the teacher and/or staff at Excel Academy. If a make-up meeting is scheduled by the parent/guardian, it needs to take place within 5 school days of the original meeting. Parents/guardians that reschedule more than twice per calendar year may be subject to a Progress Improvement Notification (PIN).
- Address questions outside of live class time to avoid disrupting the class. Parents/guardians that continue to disrupt the class may be subject to a Progress Improvement Notification

- Attend all required school meetings with the student, including but not limited to, conferences, SST, 504 Plan, etc., on time and as scheduled, notifying school personnel at least 24 hours prior if cancellation or change is necessary.
 - When any school meeting is held virtually, I agree to show my face and my student's face on camera during the meeting.
 - Utilize the lessons and resources provided by the teacher. The teacher will base the amount of learning that took place during the Learning Period (LP) from participation and work completed.
 - Failure to do so for a period of 5 school days or more, may result in a Progress Improvement Notification (PIN).
- Monitor my student's behavior in all school related classes or activities.
- Complete mandated school-wide assessments such as: CAASPP (ELA, math, and science), i-Ready Diagnostic Assessments, grade-level paper/pencil benchmark assessments, PFT, Initial and Summative ELPAC assessments, Algebra 1 Readiness Assessment (students entering Algebra I only), intervention assessments, and course assessments.
- Support my student in completing intervention requirements (WIN or other), if assigned.
 - Failure to complete interventions for a period of 5 school days or more, can result in a PIN.
- Provide Excel Academy with in-progress grades if my student enrolls 20 days or more after the start of the semester and understand that in progress grades will be combined with grades earned at the previous school to award the final semester grade.
- Conduct myself in a respectful, responsible, and safe manner at all Excel Academy functions. I understand that my participation in school functions is a privilege which can be revoked if my behavior is not acceptable.
- If my student is a designated English Learner, the student will complete the ELD curriculum and ELPAC (English Learner Proficiency Assessments for California), as required by law.
- If my student uses instructional funds for tutoring services, the tutor input does not supersede the day-to-day instruction by the teacher or parent support provided to monitor progress
- Request support from my student's assigned teachers as needed.
- Upon disenrollment, involuntary withdrawal, or the designated due date, all school purchased materials will be returned to Excel Academy. All materials are the property of Excel Academy and are on loan to the student while enrolled at Excel Academy. If any materials are damaged or lost, I may be required to pay the full replacement costs of such items.
- The charter school has an obligation to provide a Free Appropriate Public Education (FAPE) to every student with an Individualized Education Program (IEP). If my student has an IEP and does not access the special education and related services as outlined in the IEP, the charter school will contact me to schedule an IEP team meeting. The IEP team will discuss the reasons for missed or canceled sessions as they relate to the students unique needs. Parent participation is expected to address the students' access

to necessary supports and services.

** Teacher of Record responsibilities are outlined in the EACS Handbook*

We, the undersigned, read, understand, and agree to comply with all agreements and policies located in the parent/student handbook.

We, the undersigned, read, understand, and voluntarily agree to the terms and conditions of this Independent Study Acknowledgement of Responsibilities Agreement. Our signatures below indicate that we understand and accept our responsibilities in relation to this document.

Progress Improvement Notification Procedures

Excel Academy has procedures in place to address violation(s) of school policies and student discipline when it comes to academic progress and behavior issues. These processes are categorized as Progress Improvement Notification (PIN) or a Behavior Improvement Plan (BIP) and detail how Excel Academy addresses a variety of respective infractions.

Progress Improvement Notification Policy

First Progress Improvement Notification (PIN)

If a parent or student fails to meet the responsibilities outlined in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy, the school will send a letter to the parent/guardian informing the family that the student/parent has failed to meet the minimum standards of independent study and/or the governing Board policies. The letter will include the reason for the notification so the parent/guardian and student are aware that they are not fulfilling their responsibilities with the school.

Excel Academy defines a missed assignment as anything that fails to meet the Acknowledgement of Responsibilities (AoR) as related to academic progress and may include but are not limited to the following infractions: missing a scheduled meeting, failing to communicate with the Teacher of Record or other school personnel, failing to meet adequate academic progress, lacking adequate work samples, and/or failing to sign required documents.

The reason for the notification is outlined in the PIN letter, per the credentialed ToR, and the student must complete the assignment within the designated time frame.

Verification of completion of the identified assignment is required to ensure the student is making progress and meeting their goals.

If the reason for the notification is that the parent/guardian or student did not attend a Learning Period meeting, a follow-up Learning Period meeting must occur within five school days.

Second Progress Improvement Notification (PIN) - Attendance Improvement Meeting (AIM)

If a parent or student fails to meet the responsibilities outlined in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy for a second time within the same school year, the school will send a letter to the parent/guardian informing the family that the student has failed to meet the minimum standards of independent study and/or the governing Board policies. The letter will include the reason for the notification so the parent/guardian and student are aware that they are not fulfilling their responsibilities with the school.

An Attendance Intervention Meeting (AIM) may be held with the school's educational team within five days. The purpose of the AIM will be to review the student's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the evaluation for satisfactory progress as defined by the Board policy. If the student and parent/guardian elect to stay enrolled, the team will develop an agreement to help support the student to make satisfactory educational progress, including additional resources and support.

If the reason for the notification is that the student failed to complete an identified academic assignment outlined in the PIN letter per the credentialed ToR, the student must complete the academic assignment.

If the PIN was issued due to a missed LP meeting, a follow-up meeting must occur within five school days of the missed meeting. This meeting will take place to ensure the student has begun making satisfactory progress. If the parent/guardian or student does not attend the scheduled Attendance Intervention Meeting (AIM), the meeting will be held with the teacher and school designee, and a third PIN may be issued for failure to attend the required AIM meeting.

If the student is served under a Section 504 Accommodation Plan and the Attendance Intervention Meeting (AIM) suspects that the area identified for improvement in the PIN may be related to the student's disability, a Section 504 meeting may be scheduled in lieu of an Attendance Intervention Meeting (AIM).

Third Progress Improvement Notification (PIN) - Internal Evaluation

If a parent or student fails to meet the responsibilities outlined in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy for a third time within the same school year, the school will send a letter to the parent/guardian informing the family that the student has failed to meet the minimum standards of independent study and/or the governing Board policies. The letter will include the reason for the notification so the parent/guardian and student are aware that they are not fulfilling their responsibilities with the school.

When any student fails to complete three (3) identified assignments (or fails to meet the responsibilities in the Master Agreement, Acknowledgement of Responsibilities (AOR), or Independent Study Policy three times) in a school year, the Principal or designee shall conduct an internal evaluation to determine whether it is in the best interest of the student to remain in independent study. If the evaluation finds that it is not in the student's best interest to remain in independent study, the student may be removed in accordance with the process outlined below.

Involuntary Withdrawal Policy

In accordance with Education Code Section 51747 and the Charter School's Board policy on independent study, after three (3) missed identified assignments, an internal evaluation is held by the Principal to determine whether it is in the best interest of the student to remain in independent study. If it is determined that it is not in the student's best interest to remain in independent study, the Charter School may involuntarily withdraw the student after the Charter School follows the requirements outlined in the Progress Improvement Notification Policy and only after providing notice and an opportunity for a parent, guardian, educational rights holder to request a hearing prior to any involuntary withdrawal as forth herein.

Procedures

Grounds for Involuntary Withdrawal of Students

As used herein, "involuntarily withdrawn" includes disenrolled, removed, dismissed, transferred, or terminated, but does not include removals for misconduct which may be grounds for suspension or expulsion as outlined in the petition. Students may be involuntarily withdrawn for reasons including, but not limited to, failure to comply with the terms of the student's independent study Master Agreement, Acknowledgement of Responsibilities (AoR), and the Independent Study Policy, pursuant to Education Code Section 51747(c)(4).

Withdrawal Procedures

No student shall be involuntarily withdrawn by the Charter School for any reason unless the parent/guardian of the student has been provided written notice of intent to withdraw the student no less than five (5) school days before the effective date of the action. The written notice shall be in the native language of the student or the student's parent/guardian or, if the student is a foster child or youth or a homeless child or youth, the student's educational rights holder, and shall inform the student, the student's parent/guardian, or educational rights holder of the basis for which the student is being involuntarily withdrawn and the student's parent, guardian, or educational rights holder's right to request a hearing to challenge the involuntary removal. If the student's parent, guardian, or educational rights holder requests a hearing, the student shall remain enrolled and shall not be withdrawn until the Charter School issues a final decision.

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing.

Written Notice to Withdraw

The Executive Director or designees shall send written notice of the decision to withdraw, including findings of fact, to the student and student's parent/guardian. This notice will also include: (a) notice of the specific violation committed by the student;

Special Procedures for the Consideration of Involuntary Withdrawal of Students with Disabilities

1. Procedural Safeguards/Manifestation Determination

Within ten (10) school days of any decision to change the placement of a child with a disability due to violation of the Master Agreement or independent study policy, the Charter School, the parent, and relevant members of the IEP team or 504 team shall review all relevant information in the student's file, including the child's IEP or 504 Plan, any teacher observations, and any relevant information provided by the parents to determine:

- a. If the missed assignments/school avoidance in question was caused by, or had a direct and substantial relationship to, the child's disability; or
- b. If the missed assignments/school avoidance was the direct result of the local educational agency's failure to implement the IEP or 504 Plan.

If the Charter School, the parent, and relevant members of the IEP team or 504 Team determine that either of the above is applicable for the child, the conduct shall be determined to be a manifestation of the child's disability.

If the Charter School, the parent, and relevant members of the IEP team or 504 Team make the determination that the conduct was a manifestation of the child's disability, the IEP/504 Team shall:

- a. Review the student's IEP and determine if the student requires any additional supports, goals, or services to address the behavior(s) in question; and
- b. Return the child to the placement from which the child was withdrawn, unless the parent/guardian and the Charter School agree to a change of placement as part of the modification of the IEP.

The IEP team may also:

- a. Conduct a functional behavioral assessment and implement a behavioral intervention plan for such child, provided that the Charter School had not conducted such assessment prior to such determination before the behavior that resulted in a change in placement;
- b. If a behavioral intervention plan has been developed, review the behavioral intervention plan if the child already has such a behavioral intervention plan, and modify it, as necessary, to address the behavior.

If the Charter School, the parent/guardian, and relevant members of the IEP team or 504 Team determine that the behavior was not a manifestation of the student's disability and that the conduct in question was not a direct result of the failure to implement the IEP or 504 Plan, then the Charter School may apply the relevant involuntary withdrawal policy and procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to students without disabilities.

Special Education Students – PINs

A PIN IEP will be held after a total of five (5) combined incidents of no-shows and/or AOR violations resulting in the issuance of a PIN to the student. During the PIN IEP meeting, the IEP Team will discuss the reasons for no-shows/missed services and/or AoR violations and will conduct a team review of the student's current IEP in order to consider available options.

Change of placement for a current special education student, or eligibility determination for a child suspected of being a student with a disability, will be addressed by the IEP team. No student who is known to have a disability condition will be recommended for removal from the current placement unless 1) a Manifestation Determination IEP meeting is convened according to law and 2) it is determined at that meeting that the concerns warranting removal are not a manifestation of the student's disability.

For more detailed information, please refer to the EACS Special Education PIN Process Policy.

Suspension/Expulsion Procedures

For Excel Academy students within Helendale School District or Warner Unified School District please refer to the suspension policy outlined in our charter petition. A copy will be made available upon request.

As to students with special education needs, discipline will be taken, where appropriate, in conformance with applicable law.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.
2. Parents or eligible students should submit to the program lead/director a written request that identifies the records they wish to inspect. The program lead/director will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
3. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
4. Parents or eligible students who wish to ask the school to amend a record should write the program lead/director, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
5. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
6. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. For this purpose, a school official is a person

employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that processes FERPA complaints are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student:

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met.
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34.

- To authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the CDE. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf.
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid.
- To state and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38.
- To organizations conducting studies for, or on behalf of the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction.
- To accrediting organizations to carry out their accrediting functions.
- To parents of an eligible student if the student is a dependent for IRS tax purposes.
- To comply with a judicial order or lawfully issued subpoena.
- To appropriate officials in connection with a health or safety emergency, subject to §99.36.
- Information the school has designated as "directory information" under §99.37.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. The primary purpose of directory information is to allow the school to include information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production
- An annual yearbook
- Honor roll or other recognition lists
- Graduation programs

Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. If you do not want the school to disclose any or all of the types of information designated below to outside organizations as directory information from your

child's education records without your prior written consent, you must notify the school and "opt out" of the directory.

Any and all of the following items of directory information relating to a student may be released to a designated recipient unless a written request is on file to withhold its release:

- Name
- Address
- Date of birth
- Dates of attendance (*e.g.*, by academic year or semester)
- Current and previous school(s) attended
- Degrees and awards received

In addition, two federal laws require a school receiving assistance under the Elementary and Secondary Education Act of 1965, as amended, to provide military recruiters, upon request, with the following information: names, addresses and telephone listings, unless parents have advised the school that they do not want their student's information disclosed without their prior written consent.

Title IX Notice of Nondiscrimination

Excel Academy is committed to providing an educational and work environment that is free from discrimination and harassment, including discrimination and harassment based on any protected category, and an environment free from retaliation for participation in any protected activity covered by this policy. Excel Academy will ensure equal rights and opportunities in accessing education programs, activities, and facilities and prohibits discrimination or harassment based on the following categories: race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age (40 years and over), sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act of the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. In addition, Excel Academy prohibits retaliation against a person who engages in activities protected under this policy. Reporting, or assisting in reporting, suspected violations of this policy and cooperating in investigations or proceedings arising out of a violation of this policy are protected activities under this policy.

Megan Anderson, Human Resources Specialist
 1 Technology Ste. i-811, Irvine CA 92618
 Ph: 949-387-7822
 manderson@excelacademy.education

Annual Notice of Uniform Complaint Procedures

Excel Academy has the primary responsibility for compliance with federal and state laws and regulations for students who attend our schools. We have established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control and Accountability Plan (LCAP).

We will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the school, which is funded directly by, or that receives or benefits from any state financial assistance. The UCP shall also be used when addressing complaints alleging failure to comply with various other state and/or federal laws.

A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or extracurricular activity.
- A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

A pupil fee complaint must be filed with the Community Collaborative Family of Schools no later than one year from the date the alleged violation occurred. A complaint of noncompliance

should be filed first with the school lead/director under the Uniform Complaint Procedures. A complainant unsatisfied with the decision of the school lead/director may appeal the decision and shall receive a written appeal decision within 60 days of receipt of the complaint. Complaints other than issues relating to pupil fees must be filed in writing with the following person designated to receive complaints:

Megan Anderson, Assistant Director of Human Resources

1 Technology

Suite I-811

Irvine, CA 92618

Ph: (714) 336-4220

manderson@excelacademy.education

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the school administrator or his or her designee.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with local procedures adopted under 5 C.C.R. § 4621.

The complainant has a right to appeal our decision of complaints regarding specific programs, pupil fees and the LCAP to the CDE by filing a written appeal within 15 days of receiving our decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our decision.

The complainant is advised of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

A copy of our UCP compliant policies and procedures is available free of charge.

Parent Liability for Student Conduct

The law states that a parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by, or performing volunteer services for a school, or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school or personal property of any school employee, shall be liable for all damages caused by the minor.

Further, the parent or guardian of a minor shall be liable to a school for all property belonging to the school loaned to the minor and not returned upon demand of an employee of the school authorized to make the demand.

Any school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the school authorized to make the demand may, after affording the pupil his or her due process rights, withhold grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto. The school will notify the parent or guardian of the pupil's alleged misconduct before withholding the pupil's grades, diploma, or transcript.

If the minor and parent are unable to pay for damages, or to return the property, the school will provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the voluntary work, the grades, diploma, and transcript of the pupil will be released.

Student Mental Health

Mental Health Support at Excel Academy:

- Encourage your student to participate in our schoolwide Mental Wellness Surveys provided by *Panorama*. This guides our mental health support offerings through the school year.
- Attend Social Emotional Learning (S.E.L.) groups provided K-12. Contact your ToR for specific dates/times.
- Contact [Care Solace](#), a free mental health care coordination service that can connect you with mental health care or substance abuse treatment centers, covered by your insurance or on a sliding scale.

If you have a child who may be struggling with emotions/behavior please reach out to our counseling office for additional support.

School Counselors:

Rebecca Metoyer (Psychologist)- rmetoyer@excelacademy.education PH: (714) 367-6749

Noell Scott (Psychologist) - nscott@excelacademy.education PH: (949) 382-1198

Larissa Allen Jefferson (Counselor) - lallenjefferson@excelacademy.education PH: (657) 234-7585

Daniel Favela (Counselor) - dfavela@excelacademy.education PH: (909) 566-3186

Please click the link to view:

[Suicide Prevention Policy](#)

Charter schools serving students in grades 7-12 are required to adopt a student suicide prevention policy in consultation with school and community stakeholders and others.

Protecting the health and well-being of all students is of utmost importance to our school. The school board has adopted a suicide prevention policy which will help to protect all students through the following steps:

1. Students will learn about recognizing and responding to warning signs of suicide in friends, using coping skills, using support systems, and seeking help for themselves and friends. At the beginning of each school year, an informational pamphlet will be provided to each student's parent or guardian. It is the responsibility of each student's parent or guardian to review this information with him or her. If parents or guardians have any questions about the material, they can contact the school's appointed suicide prevention liaisons, Noell Scott & Rebecca Metoyer.
2. The school has a designated Crisis Team who provides appropriate resources and support to students, & families in crisis.
3. When a student is identified as being at risk, they will be assessed by a school employed mental health professional who will work with the student and help connect them to appropriate local resources.
4. Students will have access to county & national resources which they can contact for additional support, such as:
 - a. [Mental Health Resources by County](#)
 - b. [The National Suicide Prevention Lifeline](#) –Dial or Text 9-8-8
 - c. [The Trevor Project](#) – 1.866.488.7386,
5. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are

encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.

Students should also know that because of the life or death nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.

Title I & Title III

Excel Academy Charter School currently receives schoolwide assistance grants based on student/family socioeconomic status upon enrollment.. This funding is allocated for direct impact on our at-risk students, English Learner, homeless, foster, juvenile, delinquent, migratory, and any student who is working toward grade level proficiency. Title I funding provides students with the appropriate interventions and resources to improve their academic achievement and meet state standards.

[School-Parent Compact](#)

Our Parent/School Compact addresses legally required items, as well as other items suggested by parents and family members of Title I, Part A students.

[Parents Right to Know Letter](#)

If at any time your child has been taught for four or more consecutive weeks by a teacher not highly qualified, the school will notify you.

[Parent and Family Engagement Policy](#)

Excel Academy Charter Schools has developed a written Parent and Family Engagement Policy with input from Title I parents and families. Excel Academy has distributed the Policy to parents of Title I students by posting it on the school website and including it in the Parent and Student Handbook. This Policy describes the means for carrying out the following Title I parent and family engagement requirements.

Additional information may be found on the California Department of Education website.

<https://www.cde.ca.gov/sp/sw/index.asp>

Tamara Murphy, Intervention Coordinator

Ph: 951-290-2949

tmurphy@excelacademy.education

Schoolsite Council

The School Site Council is an advisory board that works together to focus on school goals and student achievement for Excel Academy. This team will evaluate the progress made toward these goals during a two year term and help make decisions that benefit all Excel Academy students.

The SSC brings together representatives of Excel Academy's community to:

1. Oversee the School Plan for Student Achievement (SPSA).
2. Act as an advisory board related to various school goals and student learner outcomes.
3. Provide ongoing review and modifications to the SPSA.
4. Review School budget, including the LCAP
5. Evaluate the progress made toward academic goals and student achievement.
6. Promote trust in school decisions that benefit all Excel Academy students.

The SSC consists of:

- Excel Academy's Executive Director
- Teachers of Record
- non-teacher staff members
- parents
- students

McKinney-Vento Information

Excel Academy Charter School adheres to the provisions of the McKinney-Vento Homeless Assistance Act. We will ensure that each homeless and foster youth has equal access to the same free, appropriate public education as provided to other children and youths in accordance with applicable law.

Definition of Homeless:

The California Department of Education states that the McKinney-Vento Act defines homeless children and youth as individuals who lack a fixed, regular, and adequate nighttime residence.

This definition also includes:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (doubled up or tripled up)
- Children and youth who may be living in motels, hotels, trailer parks, shelters
- Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings

- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings (unsheltered)
- Migratory children who qualify as homeless because they are children who are living in similar circumstances listed above

Homeless & Foster Students' Rights

- Be immediately enrolled in school without a permanent address.
- Continue in the school that the student attended before becoming homeless
 - EACS students must reside in one of our authorized counties in order to remain enrolled.
- Enroll and attend classes while the school arranges for the transfer of required school records or documents
- Enroll and attend classes even while the school and parent seek to resolve a dispute over enrollment
- Participate in tutoring, school-related activities, and/or receive other support services

Excel Academy will meet the McKinney-Vento education rights following our regular enrollment policies. See more information at <http://www.cde.ca.gov/sp/hs/>.

If you would like resource support, please contact your ToR or email our Intervention Coordinator, Tamara Murphy at tmurphy@excelacademy.education.

English Learners (ELs)

ELs are selected for ELPAC testing when the Home Language Survey indicates that their primary home language is a language other than English and are tested during the school year. Please refer to the EL Master Plan, found on the EACS website, for specific details.

- Excel Academy students are in an English Language Mainstream academic program with an English Language Development (ELD) Support Curriculum. Curriculum is supported by CLAD certified teachers. It includes academic language, speaking, listening, writing skills, and exposure to rigorous texts. Live designated instruction is provided by our certificated teachers and attendance is required for all ELs.
- Attendance of ELD Live designated instruction and meeting weekly requirements in online ELD curriculum is required. Progress in assigned ELD curriculum, as well as participation in live designated instruction, is monitored weekly by the ToR. Both the home educator, and the ToR are responsible for ensuring adequate progress in ELD designated instruction and curriculum.

- If students do not meet weekly requirements in ELD Live Instruction and Curriculum, they may receive a Progress Improvement Notification (PIN).

***See Assessments section for information regarding English Learner Reclassification.*

English Learner Advisory Committee

An English Learner Advisory Committee (ELAC) is a school-level committee composed of parents, staff, and community members designated to advise school officials on English learner programs and services and is required for any California public school with 21 or more English Learners. The ELAC shall be responsible for the following tasks:

- Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the SchoolSite Council for consideration of inclusion in the School Plan for Student Achievement.
- Assisting in the development of the schoolwide needs assessment.
- Communicating the importance of regular school attendance.
- California Education Code, sections 35147, 52176(b) and (c), 62002.5, and 64001(a)
- California Code of Regulations, Title 5, Section 11308

School Calendar



Excel Academy Charter Schools 2023-2024 Academic Calendar

July						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

LPs	Dates	Days
1	8/28 - 9/22	19
2	9/25 - 10/20	20
3	10/23 - 11/17	19
4	11/27 - 12/15	15
5	12/18 - 1/26	18
6	1/29 - 2/23	18
7	2/26 - 3/22	20
8	3/25 - 4/19	15
9	4/22 - 5/17	20
10	5/20 - 6/4	11
Total		175

	Graduation
	Non student work days
	school holidays
	end of semester

October						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Holidays	
Sept. 4	- Labor Day
Nov. 10	- Veteran's Day
Nov. 20 - Nov. 24	
Thanksgiving Break	
Dec. 22 - January 5	
Winter Break	
Jan. 15	- MLK
Feb. 16 - 19	Presidents Day
Apr. 1 - 5	Spring Break
May 27	- Memorial Day
Outside of work calendar Federal Holidays	
6/19, 7/4	
June 4th is both the last day of the semester and Graduation	

Printed copies of the handbook are available to view in English, Korean, and Spanish at the Excel Academy Administrative office in Irvine.

Translation in primary language can be provided upon request.



Excel Academy Charter Schools

2024 - 2025 Academic Calendar

Sem 1 = Days 86

Sem 2 = Days 89

July						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

ToR August workdays,
8/13 - 8/21

Staff
August and February
8/12, 2/10

ToR June workdays,
6/2-6/4

LPs	Dates	Days
1	8/22 - 9/13	16
2	9/16 - 10/11	20
3	10/14 - 11/8	20
4	11/12 - 12/6	14
5	12/9 - 1/10	14
6	1/13 - 2/7	19
7	2/10 - 3/7	18
8	3/10 - 4/4	20
9	4/14 - 5/2	15
10	5/5 - 5/30	19
Total		175

Holidays

Sept. 2 - Labor Day

Nov. 11 - Veteran's Day

Nov. 25 - Nov. 29

Thanksgiving Break

Dec. 20 - January 3

Winter Break

Jan. 20 - MLK

Feb. 14-17 Presidents Day

Apr. 7-11 Spring Break

May 26 Memorial Day
Outside of Instructional
calendar

Holidays 7/4, 6/19

- Graduation
- Non student work days
- school holidays
- end of semester
- P1 / P2 attendance
- All Staff in person

ESY - TBD

Graduation 5/28

Excel Academy Charter School - Warner

2022-2023 School Accountability Report Card

(Published During the 2023-2024 School Year)



General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2023-24 School Contact Information

School Name	Excel Academy Charter School - Warner
Street	1 Technology Dr., i-811, Irvine, CA 92618
City, State, Zip	Irvine
Phone Number	949-387-7822
Principal	Jennifer Craig, Director
Email Address	jcraig@excelacademy.education
School Website	https://www.excelacademy.education/
County-District-School (CDS) Code	California

2023-24 District Contact Information

District Name	Excel Academy Charter School - Warner
Phone Number	949-387-7822
Superintendent	Heidi Gasca, Executive Director
Email Address	hgasca@excelacademy.education
District Website	https://www.excelacademy.education/

2023-24 School Description and Mission Statement

Excel Academy Charter School strives to meet the educational needs of the whole child by offering a tuition-free, personalized learning independent study model for students in grades TK-12. Our Academic Paths allow families to choose the mode of education that best works for the needs of the student and parent. Our Academic Path options include: Personalized Elementary Path, Personalized Secondary Path, and Virtual Path. Our high-quality model of education is rooted in flexible learning and proven systems of support. Students have direct access to state-approved curriculum, as well as academic and elective services using instructional funds provided by the charter school. For students on the Personalized Elementary and Secondary Paths, students build a customized learning plan based on individual educational goals with the support of their assigned highly-qualified credentialed teacher. In collaboration with the credentialed Teacher of Record (ToR), parents select from a variety of educational resources, services, and materials. Using these educational resources, families build a customized learning experience for their students, tailored to fit their academic, emotional, and social needs. Students on the personalized paths, meet face to face and via a variety of platforms throughout the monthly learning periods to ensure students' unique needs are met, and the students are showing academic growth and progress through grade level and state standards. Teachers, students, and parents consistently collaborate to properly pace and design an instructional schedule to successfully work through grade-level Common Core State Standards with pre-approved curriculum options. On the Virtual Path, students in grades 1-8 benefit from a structured virtual classroom environment overseen by a credentialed teacher. Quality grade-level curriculum is used by the teacher to provide direct, daily instruction to students, as well as to assign independent learning activities. Students benefit from the structure of the classroom environment, with the flexibility to pursue additional learning opportunities in the afternoons. Parents/guardians partner with teachers to ensure students complete all assigned learning activities. Every student enrolled in Excel Academy benefits from the expertise, guidance, and oversight of a credentialed teacher who develops a personal learning plan for their students. Daily and weekly communication occurs between teachers, parents, and students to ensure academic progress as well as support social and emotional success. Excel Academy operates on a traditional school calendar with regularly scheduled holidays.

During the 2023-24 school year, Excel Academy will continue to involve all Educational Partners in decision-making at the school level through participation in the School Site Council (SSC), English Learner Advisory Committee (ELAC), Parent Advisory Council (PAC), and streamlined daily, weekly, and monthly communication. The focus on the connections between Educational Partners and Excel Academy is to foster investment in education and provide meaningful transparent communication. Excel Academy will continue to gather baseline data from internal assessments and the upcoming California

2023-24 School Description and Mission Statement

Assessment of Student Performance and Progress (CAASPP) results, and will work to meet or exceed student performance data in both English language arts (ELA) and math by 2% each year. Excel Academy will establish baseline data of college and career readiness at the conclusion of the 2023-24 school year and will strive to increase 2% annually in the number of students that are college and career ready. Excel Academy will maintain a rate of average daily attendance (ADA) at 95% or higher or increase ADA by 2% each school year until reaching 95% or above, and will maintain less than a 1% suspension and expulsion rate. Excel Academy aims for students to complete all standards in ELA, math, science, social studies, visual and performing arts, physical education, health, and world languages, while working to be creative and complex thinkers, effective communicators, community and global participants, and empowered, independent learners.

Mission Statement:

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

Our Vision:

We are all about CHOICE:

C: Compassion, Creativity , Collaboration, Challenge, & Confidence

H: Helpful, Hands-On , Humility, & Happiness

O: Optimism, Options, Opportunities, Ownership, & Others

I: Independence, Individualization, Inspiration, & Investigation

C: Child-focused, Curiosity, Critical Thinking, Consideration, & Community

E: Education, Equity, Enjoyment, Exploration & Empowerment

About this School

2022-23 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	133
Grade 1	111
Grade 2	91
Grade 3	101
Grade 4	89
Grade 5	104
Grade 6	73
Grade 7	84
Grade 8	83
Grade 9	42
Grade 10	57
Grade 11	37
Grade 12	43
Total Enrollment	1,048

2022-23 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	50.5%
Male	49.5%
Asian	13.7%
Black or African American	2.6%
Filipino	2.2%
Hispanic or Latino	28.8%
Native Hawaiian or Pacific Islander	0.1%
Two or More Races	9.3%
White	40.5%
English Learners	2.2%
Foster Youth	0.1%
Socioeconomically Disadvantaged	39.1%
Students with Disabilities	9.4%

A. Conditions of Learning **State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

2020-21 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	19.70	33.63	86.00	57.63	228366.10	83.12
Intern Credential Holders Properly Assigned	0.00	0.00	0.50	0.33	4205.90	1.53
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.10	0.20	1.60	1.08	11216.70	4.08
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	37.50	63.92	58.00	38.89	12115.80	4.41
Unknown	1.30	2.23	3.00	2.05	18854.30	6.86
Total Teaching Positions	58.70	100.00	149.30	100.00	274759.10	100.00

Note: The data in this table is based on Full Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	26.20	39.95	108.20	60.76	234405.20	84.00
Intern Credential Holders Properly Assigned	0.00	0.00	0.00	0.00	4853.00	1.74
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.00	0.00	0.60	0.37	12001.50	4.30
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	38.20	58.30	64.50	36.23	11953.10	4.28
Unknown	1.10	1.74	4.60	2.63	15831.90	5.67
Total Teaching Positions	65.50	100.00	178.20	100.00	279044.80	100.00

The CDE published the first year of available teacher data for the 2020-21 SARC in June 2022, and the CDE published the second year of data for the 2021-22 SARC in June 2023. The EC Section 33126(b)(5) requires the most recent three years of teacher data to be requested in the SARC, as data is available. The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Note: The data in this table is based on Full-Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered “ineffective” under ESSA)

Authorization/Assignment	2020-21	2021-22
Permits and Waivers	0.00	0.00
Misassignments	0.10	0.00
Vacant Positions	0.00	0.00
Total Teachers Without Credentials and Misassignments	0.10	0.00

The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Credentialed Teachers Assigned Out-of-Field (considered “out-of-field” under ESSA)

Indicator	2020-21	2021-22
Credentialed Teachers Authorized on a Permit or Waiver	0.00	0.00
Local Assignment Options	37.50	38.20
Total Out-of-Field Teachers	37.50	38.20

The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Class Assignments

Indicator	2020-21	2021-22
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	10.4	0
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0	0

The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2023-24 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Excel Academy offers a tuition-free, independent study personalized learning model for students in grades TK-12. Our school allows parents, in collaboration with their highly qualified, California-credentialed teacher, to select from vetted curriculum and educational resources and materials from approved community providers using instructional funds provided by the charter school. Using these educational resources, families create a customized learning experience for their children in partnership with their teacher. Excel Academy has an administrative team that examines the curriculum choices allowed by the school each year, with an emphasis on ensuring all curricula meet the California Content Standards for each subject. Additionally, teachers act as a highly qualified partner to the parent, ensuring each student's specific needs are met and acting as the final decision maker for the student's curricula. English learner (EL) students have access to a standards-aligned English language development (ELD) curriculum. Intervention students have access to standards-aligned intervention curriculum in the areas of mathematics and English language arts (ELA).

In addition, the school provides access for all students to online grade-level standards curriculum through a variety of online programs such as Mystery Science, MobyMax, SuperTeacher, Studies Weekly, Disney CodeIllusion, PearDeck, Virtual Course Training, Starfall, and BeainPop, Generation Genius, and Tutor.com. Students who are identified in the "What I Need" (WIN) program are provided with access to additional resources and supplemental support.

Year and month in which the data were collected

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts		Yes	0%
Mathematics		Yes	0%
Science		Yes	0%
History-Social Science		Yes	0%
Foreign Language		Yes	0%
Health		Yes	0%
Visual and Performing Arts		Yes	0%
Science Laboratory Equipment (grades 9-12)	N/A	N/A	0%

School Facility Conditions and Planned Improvements

Excel Academy is a non-classroom based charter school.

Year and month of the most recent FIT report

N/A

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer				N/A
Interior: Interior Surfaces				N/A
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation				N/A

School Facility Conditions and Planned Improvements

Electrical				N/A
Restrooms/Fountains: Restrooms, Sinks/ Fountains				N/A
Safety: Fire Safety, Hazardous Materials				N/A
Structural: Structural Damage, Roofs				N/A
External: Playground/School Grounds, Windows/ Doors/Gates/Fences				N/A

Overall Facility Rate

Exemplary	Good	Fair	Poor
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B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

College and Career Ready

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Subject	School 2021-22	School 2022-23	District 2021-22	District 2022-23	State 2021-22	State 2022-23
English Language Arts/Literacy (grades 3-8 and 11)	66	66	55	53	47	46
Mathematics (grades 3-8 and 11)	54	55	41	40	33	34

2022-23 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	582	559	96.05	3.95	66.19
Female	278	267	96.04	3.96	68.16
Male	304	292	96.05	3.95	64.38
American Indian or Alaska Native	0	0	0	0	0
Asian	72	72	100.00	0.00	81.94
Black or African American	18	18	100.00	0.00	50.00
Filipino	16	16	100.00	0.00	87.50
Hispanic or Latino	176	169	96.02	3.98	54.44
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	64	61	95.31	4.69	67.21
White	234	221	94.44	5.56	70.14
English Learners	12	12	100.00	0.00	8.33
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	--	--	--	--	--
Socioeconomically Disadvantaged	250	240	96.00	4.00	60.00
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	62	60	96.77	3.23	31.67

2022-23 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	582	561	96.39	3.61	55.26
Female	278	268	96.40	3.60	50.00
Male	304	293	96.38	3.62	60.07
American Indian or Alaska Native	0	0	0	0	0
Asian	72	72	100.00	0.00	77.78
Black or African American	18	18	100.00	0.00	38.89
Filipino	16	16	100.00	0.00	75.00
Hispanic or Latino	176	171	97.16	2.84	40.35
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	64	61	95.31	4.69	63.93
White	234	221	94.44	5.56	57.47
English Learners	12	12	100.00	0.00	41.67
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	--	--	--	--	--
Socioeconomically Disadvantaged	250	240	96.00	4.00	45.42
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	62	60	96.77	3.23	35.00

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

Science test results include the CAST and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

Subject	School 2021-22	School 2022-23	District 2021-22	District 2022-23	State 2021-22	State 2022-23
Science (grades 5, 8 and high school)	52.04	48.43	26.32	11.76	29.47	30.29

2022-23 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	264	255	96.59	3.41	48.63
Female	127	124	97.64	2.36	49.19
Male	137	131	95.62	4.38	48.09
American Indian or Alaska Native	0	0	0	0	0
Asian	26	26	100.00	0.00	69.23
Black or African American	--	--	--	--	--
Filipino	--	--	--	--	--
Hispanic or Latino	85	81	95.29	4.71	34.57
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	36	36	100.00	0.00	41.67
White	100	95	95.00	5.00	58.95
English Learners	--	--	--	--	--
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	--	--	--	--	--
Socioeconomically Disadvantaged	119	116	97.48	2.52	42.24
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	25	23	92.00	8.00	21.74

2022-23 Career Technical Education Programs

22/23

Primary Representative: Lorrie Wood, Secondary Principal

The following three CTE pathways were offered during the 2022-2023 school year:

Education, Child Development & Family Services "Child Development," Marketing Sales & Service "Marketing," Health Science & Medical Technology "Patient Care" pathways.

The courses for the respective pathways were offered:

7510: Intermediate Child Development Concentrator - EACS offered the year one Concentrator course (3 students)

8311: Advanced Marketing Completer- EACS offered the year two Completer course (5 students)

7922: Advanced Patient Care Completer- EACS offered this year two Completer course (5 students)

Total Students - 13

Total Completers - 6

The CTE courses serve as elective courses. They are not integrated into core courses. They help fulfill graduation requirements. EACS offers a range of CTE course options via online curriculum providers. Additionally, live, weekly instruction from a credentialed CTE instructor in their specific pathway is open to all students. A variety of instruction including group projects, multimedia demonstrations, guest speakers, and collaborative learning activities provide a well-rounded online classroom experience. Accommodations are made to ensure that the needs unique to defined special populations of students are met.

1) Measurable outcomes for 7510: Intermediate Child Development Concentrator -

As a result of this study of psychology, students will demonstrate the ability to:

Understand the nature of human beings, both as individuals and as members of social groups.

Appreciate psychology and theories, both as an academic discipline and as a body of knowledge relevant to the student's life and culture. Apply critical thinking skills and be aware of the need for careful, objective evaluation of psychological ideas.

Employ the various methods of psychological inquiry.

Recognize and apply psychological principles to everyday situations including high ethical standards.

Explain why knowledge of psychology is important to teach effectively; discuss, compare, and contrast the foundations of constructivist and behavioral psychology.

Discuss, compare, and contrast constructivist and behaviorist models of teaching and learning.

Identify and discuss two types of behavioral conditioning, and how each type can be used in the teaching/learning process.

Identify the key elements of psychological and social constructivism; and identify the cognitive skill levels of Bloom's

Taxonomy, and discuss how teachers can apply the taxonomy to the constructivist model of teaching and learning.

Identify points of physical development that might be important for teachers of certain age levels.

Identify and discuss a variety of psychologists and leading professionals in the field.

Discuss research and examples of bullies and psychopathic children and their impact in the educational setting.

Identify and discuss diversity based on individual and group differences, such as differences in learning styles and preferences, intelligences and sensitivities, cultures and ethnicities, and gender.

Identify and discuss diversity based on ability and disability, including the history of accommodating special needs students; the perspectives and strategies for accommodating special needs, such as IEPs and alternative assessment; and the categories of disabilities: learning, cognitive, sensory, behavioral and physical.

Identify and discuss at least four perspectives or theories of motivation, including their implications for teaching and learning;

discuss the Expectancy x Value model of motivation and give examples of how it can be applied in a classroom; and identify

and discuss at least five proven management strategies that enhance learning, encourage participation, and promote a caring classroom atmosphere while preventing misbehavior.

Methods of instruction:

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

Evaluation methods:

- Student projects

2022-23 Career Technical Education Programs

- Written work
- Exams
- Observation record of student performance
- Completion of assignment

2) Measurable outcomes for 8311: Advanced Marketing Completer-
As a result of this study, students will demonstrate the ability to:

Compare and contrast entrepreneurship and intrapreneurship
Analyze advantages and disadvantages of business ownership
Examine the four phases of the business cycle
Describe the use of business ethics in promotion
Discuss the global environment in which businesses operate
Interpret labor issues associated with global trade
Describe the determinants of exchange rates and their effects on the domestic economy
Determine the impact of global trade on business decision making
Explain the importance of marketing research
Describe methods used to design marketing research studies
Identify strategies for entering international markets
Describe types of rating scales
Create a marketing plan
Compare the benefits of various types of promotional media and marketing
Explain the role of marketing in a free enterprise system
Examine the concept of promotional mix
Describe the regulation of marketing information management
Identify and explain personal and long-term consequences of unethical or illegal behaviors
Determine unfair business practices
Clarify how business is affected by government regulation of consumer protection
Examine the phases of the product life cycle
Determine markups, markdowns, and break-even points
Identify the psychological effects of pricing
Explain how goods and services are ordered
Describe the ethical considerations in channel management
Analyze import and export laws in relation to buying and selling products in an int. market
Outline the steps in a buying plan
Analyze current trends in marketing
Explain economic trends related to marketing
Compare and contrast global marketing trends
Explain business ethics in selling
Describe the nature of budgets
Understand the various methods sales managers use to develop sales forecasts
Calculate sales productivity
Identify the purposes of sales organization
Discuss key approaches to determining sales force size
Explain business ethics in selling
Compare and contrast management styles
Discuss the development of sales training programs
Analyze characteristics of good leaders
Discuss the effect of personal characteristics on salesperson motivation
Demonstrate methods to recognize and reward team performance
Identify and explain key success factors for salesperson performance
Discuss the use of electronic presentation in demonstrations, meetings, and others.
Identify trends affecting marketing research

Methods of instruction:

- Direct instruction
- Group and individual applied projects
- Multimedia Demonstration
- Guest speakers

2022-23 Career Technical Education Programs

Evaluation methods:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

3) Measurable Outcomes for 7922: Advanced Patient Care Completer

As a result of this study, students will demonstrate the ability to:

Discuss the history of healthcare services

Identify the components of the healthcare delivery system

Name the types of healthcare organizations and give examples of organizations that set the guidelines to oversee them

Describe the responsibilities of different members of the healthcare team to understand the importance of teamwork

Outline ways to find, apply for, and interview for a healthcare job and recognize the importance of mental health for healthcare professionals

Outline the process for building a medical term and making it plural

Recognize commonly used prefixes and suffixes

Define commonly used combining forms by translating conditions, procedures, and instruments

Identify abbreviations, acronyms, and symbols used in the medical world

Describe anatomical positions, divisions, and body positions as well as their relationship to body movement

Identify the structural units of the body (e.g., cells, tissues, and organs) and their importance in maintaining homeostasis

Describe the nutritional needs of the body and how diet may be adjusted to compensate for conditions and disorders

Outline developmental stages, milestones, and growth patterns in conjunction with the role each plays in patient health education planning

Recognize the structure and functions of the musculoskeletal system

Analyze the roles of the integumentary and sensory systems

Identify the structures and functions of the nervous system

Describe the organs and tissues of the hematopoietic and lymphatic systems

Recognize the role of the tissues and organs of the cardiovascular system

Explain the structure and function of the organs of the respiratory system

Analyze the digestive and urinary systems

Describe the parts of the reproductive and endocrine systems

Describe common pathology of the musculoskeletal and nervous systems

Investigate issues involving diseases of the sensory, integumentary, and reproductive systems

Define the digestive, urinary, and endocrine systems

Demonstrate knowledge of the pathology of the cardiovascular, lymphatic, and respiratory systems

Identify pathology of the hematopoietic system and how bloodborne pathogens spread disease

Explain developmental psychology and factors that impact mental health

Describe verbal and nonverbal communication skills, including special considerations

Analyze common barriers to communication

Identify proper handling methods for verbal and written correspondence

Recognize defense mechanisms and how to handle crucial conversations

Discuss professionalism and ethical behavior in healthcare settings

Describe similarities and differences between paper-based systems and electronic systems used in health care

Discuss legal and ethical issues and regulations related to technology in health care

Identify the contents of medical records and the importance of maintaining them

Define functions of electronic health records, electronic medical records, and computerized physician order entry systems

Analyze uses of software and peripheral devices

Describe methods used to format a schedule for patient appointments

Identify scheduling considerations

Recognize methods to manage workflow in a medical environment

Manage the medical facility environment

Analyze communication methods and methods of improvement in a medical facility

Describe the difference between ethical and legal requirements and recognize basic legal terminology as it relates to professional liability

Identify laws and legal obligations related to a healthcare professional

Analyze legal requirements related to privacy and confidentiality of patient information

2022-23 Career Technical Education Programs

Explain legal documents related to informed consent and advance directives and how these documents are used in the healthcare environment

Summarize the importance of recognizing and reporting any legal or ethical incidents or violations

Identify modes of transmission of infection and methods of infection control to stop them

Analyze levels of infection control and apply them to the sterile environment

Describe keys to proper body mechanics and patient positioning

Recognize OSHA safety standards within health care and methods of implementation

Evaluate the importance of quality control procedures within healthcare organizations

Define pharmacokinetics, including drug classifications and schedules

Identify the routes of medication administration and the role of the medical assistant

Analyze methods used to properly handle medications as well as ways to calculate dosages

Demonstrate knowledge of commonly prescribed medications and commonly used abbreviations on prescriptions

Describe immunization schedules and requirements

Measure vital signs and other patient assessment data as part of the initial intake process

Demonstrate knowledge of BLS and CPR

Recognize signs and symptoms of conditions that constitute a medical emergency

Identify common conditions like burns, poisoning, bites, cuts, and hot/cold exposure and the first aid skills needed to treat them

Describe conditions like asthma, hyperventilation, and the differences between common muscle or bone injuries and first aid skills to treat them

Explain methods of testing eyes, ears, and reflexes as part of the patient examination

Describe steps in assisting with different types of allergy and respiratory tests and treatments

Discuss methods for assisting with common non-surgical and surgical procedures

Demonstrate accurate documentation methods while assisting with general physical exams

Educate, screen, and counsel patients based on provider orders

Describe common tests using blood samples along with normal and abnormal results

Identify common tests using methods other than blood along with normal and abnormal results

Explain methods of blood collection including techniques and sampling processes

Recognize methods of collection and sample handling for samples other than blood

Analyze laboratory processes and quality control standards

Identify the parts of an EKG wave and how it corresponds to the heart's electrical conduction pathway

Describe the process of performing types of EKGs

Differentiate between artifacts and critical versus non-critical arrhythmia

Explain various types of computer-based diagnostic testing

Analyze the team-based approach to health care and ways to coordinate the patient care process

Explain the importance of insurance and the types of insurance available to patients

Describe various healthcare delivery models and the incentives available to providers to reduce the cost of care

Discuss processes and actions in the reimbursement process that help prepare for a patient's visit

Identify methods of medical billing and coding

Analyze ways to identify errors and resolve issues in a medical practice

Methods of instruction:

- Direct instruction
- Group and individual applied projects
- Multimedia Demonstration
- Guest speakers

Evaluation methods:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

2022-23 Career Technical Education (CTE) Participation

Measure	CTE Program Participation
Number of Pupils Participating in CTE	
Percent of Pupils that Complete a CTE Program and Earn a High School Diploma	
Percent of CTE Courses that are Sequenced or Articulated Between the School and Institutions of Postsecondary Education	

Course Enrollment/Completion

This table displays the course enrollment/completion of University of California (UC) and/or California State University (CSU) admission requirements.

UC/CSU Course Measure	Percent
2022-23 Pupils Enrolled in Courses Required for UC/CSU Admission	96.65
2021-22 Graduates Who Completed All Courses Required for UC/CSU Admission	0

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2022-23 California Physical Fitness Test Results

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. The administration of the PFT during 2021-22 and 2022-23 school years, only participation results are required for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	98	98	98	98	98
Grade 7	98	98	98	98	98
Grade 9	94	94	94	94	94

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2023-24 Opportunities for Parental Involvement

Excel Academy offers several opportunities for parental involvement through the SSC, ELAC and PAC.

SSC is our school-level group of parents, teachers, students and administrators who work together to develop and monitor Excel Academy's continuous growth and improvement. The specific areas of monitoring include, but is not limited to:

1. School budget, including the LCAP
2. Curriculum/instruction/assessment
3. Fundraising and grants
4. School program development

Agendas are shared two weeks in advance. All Educational Partners are invited to attend and offered the opportunity to make comments at the meeting. This committee is scheduled to meet four times each year. Please contact Tamara Murphy, Intervention Coordinator, at tmurphy@excelacademy.education with any questions.

The ELAC is a committee for parents or other community members who want to advocate for English learners. School information and opportunities for English learner support and participation are shared during the meeting. This committee is scheduled to meet four times each year. Please contact Jenny Craig, Director of Assessment and Accountability, at jcraig@excelacademy.education with any questions.

The PAC is a group of parents from the Excel Academy community who meets twice per year to address and recommend changes to the Excel Academy administration regarding specific areas of school operations in order to help the school attain its goal of providing each child with the best education possible. Excel Academy believes that active parent, student, and employee participation in school operations will help foster the sustainability of our school. The PAC will play an important role in making Excel Academy even more responsive to staff, student, and parent needs, and provide for continual improvement, ensuring that Excel Academy staff practice open and positive communication with families. To that end, we welcome any inquiries into parent participation in the committee. Please contact Lorrie Wood, High School Principal, at lwood@excelacademy.education to inquire how to become involved.

Excel Academy provides several opportunities throughout the school year to seek Educational Partner feedback through surveys. In addition, we have our Family Needs Request & Feedback Form available on our website.

C. Engagement

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school Dropout Rates;
- High school Graduation Rates; and
- Chronic Absenteeism

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2020-21	School 2021-22	School 2022-23	District 2020-21	District 2021-22	District 2022-23	State 2020-21	State 2021-22	State 2022-23
Dropout Rate	4.8	4.3	2.3	14.7	14.3	23.6	9.4	7.8	8.2
Graduation Rate	90.5	87.2	97.7	58.8	63.5	52.1	83.6	87	86.2

2022-23 Graduation Rate by Student Group (Four-Year Cohort Rate)

This table displays the 2022-23 graduation rate by student group. For information on the Four-Year Adjusted Cohort Graduation Rate (ACGR), visit the CDE Adjusted Cohort Graduation Rate web page at www.cde.ca.gov/ds/ad/acgrinfo.asp.

Student Group	Number of Students in Cohort	Number of Cohort Graduates	Cohort Graduation Rate
All Students	44	43	97.7
Female	24	24	100.0
Male	20	19	95.0
Non-Binary			
American Indian or Alaska Native	0	0	0.00
Asian	--	--	--
Black or African American	--	--	--
Filipino	--	--	--
Hispanic or Latino	--	--	--
Native Hawaiian or Pacific Islander	0	0	0.00
Two or More Races	--	--	--
White	19	18	94.7
English Learners	--	--	--
Foster Youth	0.0	0.0	0.0
Homeless	--	--	--
Socioeconomically Disadvantaged	26	25	96.2
Students Receiving Migrant Education Services	0.0	0.0	0.0
Students with Disabilities	--	--	--

2022-23 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	1160	1126	10	0.9
Female	590	567	7	1.2
Male	570	559	3	0.5
Non-Binary	0	0	0	0.0
American Indian or Alaska Native	0	0	0	0.0
Asian	156	152	0	0.0
Black or African American	28	28	0	0.0
Filipino	23	23	0	0.0
Hispanic or Latino	345	337	6	1.8
Native Hawaiian or Pacific Islander	2	2	0	0.0
Two or More Races	105	102	0	0.0
White	469	453	4	0.9
English Learners	31	30	0	0.0
Foster Youth	4	3	0	0.0
Homeless	6	6	2	33.3
Socioeconomically Disadvantaged	491	473	5	1.1
Students Receiving Migrant Education Services	0	0	0	0.0
Students with Disabilities	142	136	4	2.9

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions and expulsions data.

Rate	School 2020-21	School 2021-22	School 2022-23	District 2020-21	District 2021-22	District 2022-23	State 2020-21	State 2021-22	State 2022-23
Suspensions	0.00	0.00	0.00	0.11	0.37	0.41	0.20	3.17	3.60
Expulsions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.07	0.08

2022-23 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	0	0
Female	0	0
Male	0	0
Non-Binary		
American Indian or Alaska Native	0	0
Asian	0	0
Black or African American	0	0
Filipino	0	0
Hispanic or Latino	0	0
Native Hawaiian or Pacific Islander	0	0
Two or More Races	0	0
White	0	0
English Learners	0	0
Foster Youth	0	0
Homeless	0	0
Socioeconomically Disadvantaged	0	0
Students Receiving Migrant Education Services	0	0
Students with Disabilities	0	0

2023-24 School Safety Plan

The school safety plan was last reviewed and updated with staff in October 2023. The safety plan may be viewed upon request. The school safety plan ensures emergency preparedness at learning period meetings, test sites, field trips, staff meetings, and at the school office. It also encompasses required trainings and school expectations in regards to a mandated reporter, sexual harassment, bloodborne pathogens, and active shooters. The expectations of conduct for students, parents, guardians, and staff, bullying and hate crime reporting are also included.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2020-21 Elementary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	1	4		
1	1	7		
2	1	1		
3	1	1		
4	2	2		
5	1	1		
6	1	1		
Other	12	59	5	

2021-22 Elementary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	1	10		
1	1	4		
2	1	7		
3	1	1		
4	1	3		
5	1	3		
6	1	1		
Other	10	86	1	

2022-23 Elementary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	1	3	0	0
1	2	7	0	0
2	3	4	0	0
3	7	2	0	0
4	3	4	0	0
5	3	5	0	0
6	4	3	0	0
Other	15	27	14	0

2020-21 Secondary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	1	178		
Mathematics	1	176		
Science	1	126		
Social Science	1	148		

2021-22 Secondary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	1	178		
Mathematics	1	181		
Science	1	127		
Social Science	1	138		

2022-23 Secondary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	2	115	0	0
Mathematics	2	111	0	0
Science	2	74	0	0
Social Science	2	93	0	0

2022-23 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	698.67

2022-23 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	1.3
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	2
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	2.7
Resource Specialist (non-teaching)	
Other	19.1

Fiscal Year 2021-22 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2021-22 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$10,623	\$476	\$10,147	\$68,070
District	N/A	N/A		\$61,073
Percent Difference - School Site and District	N/A	N/A		
State	N/A	N/A	\$7,607	\$77,993
Percent Difference - School Site and State	N/A	N/A		

Fiscal Year 2022-23 Types of Services Funded

Excel Academy Charter School is a non-classroom based independent-study charter school program that provides students with counseling services in academics as well as social-emotional support. Title I intervention services are provided to all at-risk students. These students receive evidence-based interventions and are closely monitored for progress. Career and Technical Education courses are available for students who wish to pursue a specific pathway.

Fiscal Year 2021-22 Teacher and Administrative Salaries

This table displays the 2021-22 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	\$44,681	\$47,616
Mid-Range Teacher Salary	\$68,330	\$75,580
Highest Teacher Salary	\$95,002	\$100,485
Average Principal Salary (Elementary)	\$0	\$114,067
Average Principal Salary (Middle)	\$0	\$123,622
Average Principal Salary (High)	\$0	\$125,386
Superintendent Salary	\$142,140	\$157,977
Percent of Budget for Teacher Salaries	24.65%	27.82%
Percent of Budget for Administrative Salaries	4.16%	5.78%

2022-23 Advanced Placement (AP) Courses

This table displays the percent of student in AP courses at this school.

Percent of Students in AP Courses	2.2
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This table displays the number of AP courses offered at this school where there are student course enrollments of at least one student.

Subject	Number of AP Courses Offered
Computer Science	0
English	2
Fine and Performing Arts	0
Foreign Language	0
Mathematics	1
Science	0
Social Science	3
Total AP Courses Offered Where there are student course enrollments of at least one student.	6

Professional Development

Excel Academy Charter School exceeds performance goals based on the additional implementation of professional development opportunities that are set in place for the administration, teachers, and staff. Professional Development is provided throughout the year to all staff. Topics include but are not limited to: course curriculum, assessments, social-emotional learning, goal setting, progress monitoring, power standards, etc. Information learned from professional development seminars and conferences are shared with the staff and teachers during set training days. Excel Academy teachers and staff are provided with professional development training multiple times throughout the year. These trainings include technical and compliance training, departmental updates, and special program workshops. All topics are selected by a combination of staff surveys and departmental needs. Surveys are sent to all staff requesting input in the areas they would most like training in, as well as assessing the effectiveness of the training they received, the delivery of the training, and how trainings could be improved. All of these factors are taken into consideration when developing the agendas.

Excel Academy teachers are provided with up-to-date technology training every year. Due to the virtual nature of our independent study model, our teachers have been trained in using Zoom, Google G Suite, and Beehively to communicate effectively with parents and students. Teachers receive professional development on tips and tricks within Google, best practices for project and time management, and updates on the platform for our ordering system, OPS. In addition, teachers are instructed on how to find important high school resources in our Shared Drive, how to utilize Turnitin to monitor the written skills of our high school students, and how to utilize other best practices for supporting high school students. In-depth training is also centered around teacher led equity based instruction, social and emotional learning (SEL) and direct literature and writing instruction, as well as identifying and supporting WIN (What I Need) intervention students who test one or more years below grade level on the fall i-Ready benchmark assessments in math and/or ELA. This includes updates on how to use and monitor online programs used to support struggling students (i.e. i-Ready, Thinkwell, MobyMax, ReadLive, ELD Curriculum). In addition, teachers and staff are required to participate in SafeSchool Training Modules every year on the following topics: Sexual Harassment Prevention, Active Shooters, School Intruders, Bloodborne Pathogen Exposure Prevention, Mandated Reporter: Child Abuse and Neglect, Medication Administration: Epinephrine Auto-Injectors, Students Experiencing Homelessness: Awareness and Understanding, and Youth Suicide: Awareness, Diversity Awareness: Staff to Student, and Sensitivity Awareness.

Teachers are continually supported during the school year to provide support and ensure implementation of professional learnings through individual Zoom or phone conferences for mentoring. In addition, follow-up videos for support are provided to all teachers. Additionally, all departments create goals that are essentially aligned to the school goals, which ultimately drives each staff member's individual goals. Evaluations are held during the year to stay up-to-date on each individual staff member's

Professional Development

goals and areas of growth. All administration and department leads are given the opportunity to attend two to three conferences and/or workshops throughout the year to increase their proficiency and develop their individual departmental knowledge and goals.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2021-22	2022-23	2023-24
Number of school days dedicated to Staff Development and Continuous Improvement	10	10	15

Excel Academy Charter School - Helendale

2022-2023 School Accountability Report Card

(Published During the 2023-2024 School Year)



General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2023-24 School Contact Information

School Name	Excel Academy Charter School - Helendale
Street	1 Technology Dr. i-811, Irvine, CA 92618
City, State, Zip	Irvine
Phone Number	949-387-7822
Principal	Jennifer Craig, Director
Email Address	jcraig@excelacademy.education
School Website	https://www.excelacademy.education/
County-District-School (CDS) Code	California

2023-24 District Contact Information

District Name	Excel Academy Charter School - Helendale
Phone Number	949-387-7822
Superintendent	Heidi Gasca, Executive Director
Email Address	hgasca@excelacademy.education
District Website	https://www.excelacademy.education/

2023-24 School Description and Mission Statement

Excel Academy Charter School strives to meet the educational needs of the whole child by offering a tuition-free, personalized learning independent study model for students in grades TK-12. Our Academic Paths allow families to choose the mode of education that best works for the needs of the student and parent. Our Academic Path options include: Personalized Elementary Path, Personalized Secondary Path, and Virtual Path. Our high-quality model of education is rooted in flexible learning and proven systems of support. Students have direct access to state-approved curriculum, as well as academic and elective services using instructional funds provided by the charter school. For students on the Personalized Elementary and Secondary Paths, students build a customized learning plan based on individual educational goals with the support of their assigned highly-qualified credentialed teacher. In collaboration with the credentialed Teacher of Record (ToR), parents select from a variety of educational resources, services, and materials. Using these educational resources, families build a customized learning experience for their students, tailored to fit their academic, emotional, and social needs. Students on the personalized paths, meet face to face and via a variety of platforms throughout the monthly learning periods to ensure students' unique needs are met, and the students are showing academic growth and progress through grade level and state standards. Teachers, students, and parents consistently collaborate to properly pace and design an instructional schedule to successfully work through grade-level Common Core State Standards with pre-approved curriculum options. On the Virtual Path, students in grades 1-8 benefit from a structured virtual classroom environment overseen by a credentialed teacher. Quality grade-level curriculum is used by the teacher to provide direct, daily instruction to students, as well as to assign independent learning activities. Students benefit from the structure of the classroom environment, with the flexibility to pursue additional learning opportunities in the afternoons. Parents/guardians partner with teachers to ensure students complete all assigned learning activities. Every student enrolled in Excel Academy benefits from the expertise, guidance, and oversight of a credentialed teacher who develops a personal learning plan for their students. Daily and weekly communication occurs between teachers, parents, and students to ensure academic progress as well as support social and emotional success. Excel Academy operates on a traditional school calendar with regularly scheduled holidays.

During the 2023-24 school year, Excel Academy will continue to involve all Educational Partners in decision-making at the school level through participation in the School Site Council (SSC), English Learner Advisory Committee (ELAC), Parent Advisory Council (PAC), and streamlined daily, weekly, and monthly communication. The focus on the connections between Educational Partners and Excel Academy is to foster investment in education and provide meaningful transparent communication. Excel Academy will continue to gather baseline data from internal assessments and the upcoming California

2023-24 School Description and Mission Statement

Assessment of Student Performance and Progress (CAASPP) results, and will work to meet or exceed student performance data in both English language arts (ELA) and math by 2% each year. Excel Academy will establish baseline data of college and career readiness at the conclusion of the 2023-24 school year and will strive to increase 2% annually in the number of students that are college and career ready. Excel Academy will maintain a rate of average daily attendance (ADA) at 95% or higher or increase ADA by 2% each school year until reaching 95% or above, and will maintain less than a 1% suspension and expulsion rate. Excel Academy aims for students to complete all standards in ELA, math, science, social studies, visual and performing arts, physical education, health, and world languages, while working to be creative and complex thinkers, effective communicators, community and global participants, and empowered, independent learners.

Mission Statement:

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

Our Vision:

We are all about CHOICE:

C: Compassion, Creativity , Collaboration, Challenge, & Confidence

H: Helpful, Hands-On , Humility, & Happiness

O: Optimism, Options, Opportunities, Ownership, & Others

I: Independence, Individualization, Inspiration, & Investigation

C: Child-focused, Curiosity, Critical Thinking, Consideration, & Community

E: Education, Equity, Enjoyment, Exploration & Empowerment

About this School

2022-23 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	73
Grade 1	53
Grade 2	56
Grade 3	54
Grade 4	44
Grade 5	54
Grade 6	43
Grade 7	43
Grade 8	34
Grade 9	24
Grade 10	27
Grade 11	23
Grade 12	17
Total Enrollment	545

2022-23 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	51.4%
Male	48.4%
Asian	11.4%
Black or African American	2.8%
Filipino	1.1%
Hispanic or Latino	47.3%
Native Hawaiian or Pacific Islander	0.6%
Two or More Races	11.2%
White	22.8%
English Learners	3.1%
Foster Youth	0.2%
Homeless	0.6%
Socioeconomically Disadvantaged	49.9%
Students with Disabilities	9.7%

A. Conditions of Learning **State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

2020-21 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	18.80	45.54	203.20	73.41	228366.10	83.12
Intern Credential Holders Properly Assigned	0.00	0.00	1.00	0.36	4205.90	1.53
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.20	0.60	4.10	1.51	11216.70	4.08
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	22.00	53.20	64.60	23.34	12115.80	4.41
Unknown	0.20	0.60	3.80	1.38	18854.30	6.86
Total Teaching Positions	41.30	100.00	276.80	100.00	274759.10	100.00

Note: The data in this table is based on Full Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	30.70	50.34	239.90	73.92	234405.20	84.00
Intern Credential Holders Properly Assigned	0.00	0.00	3.00	0.92	4853.00	1.74
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.00	0.00	9.50	2.94	12001.50	4.30
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	28.80	47.24	67.50	20.82	11953.10	4.28
Unknown	1.40	2.41	4.50	1.39	15831.90	5.67
Total Teaching Positions	61.00	100.00	324.50	100.00	279044.80	100.00

The CDE published the first year of available teacher data for the 2020-21 SARC in June 2022, and the CDE published the second year of data for the 2021-22 SARC in June 2023. The EC Section 33126(b)(5) requires the most recent three years of teacher data to be requested in the SARC, as data is available. The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Note: The data in this table is based on Full-Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered “ineffective” under ESSA)

Authorization/Assignment	2020-21	2021-22
Permits and Waivers	0.00	0.00
Misassignments	0.20	0.00
Vacant Positions	0.00	0.00
Total Teachers Without Credentials and Misassignments	0.20	0.00

The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Credentialed Teachers Assigned Out-of-Field (considered “out-of-field” under ESSA)

Indicator	2020-21	2021-22
Credentialed Teachers Authorized on a Permit or Waiver	0.00	0.00
Local Assignment Options	22.00	28.80
Total Out-of-Field Teachers	22.00	28.80

The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Class Assignments

Indicator	2020-21	2021-22
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	18.1	0
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0	0

The teacher data for the 2022-23 SARC will not be available prior to February 1, 2024, and therefore is not included in the template.

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2023-24 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Excel Academy offers a tuition-free, independent study personalized learning model for students in grades TK-12. Our school allows parents, in collaboration with their highly qualified, California-credentialed teacher, to select from vetted curriculum and educational resources and materials from approved community providers using instructional funds provided by the charter school. Using these educational resources, families create a customized learning experience for their children in partnership with their teacher. Excel Academy has an administrative team that examines the curriculum choices allowed by the school each year, with an emphasis on ensuring all curricula meet the California Content Standards for each subject. Additionally, teachers act as a highly qualified partner to the parent, ensuring each student's specific needs are met and acting as the final decision maker for the student's curricula. English learner (EL) students have access to a standards-aligned English language development (ELD) curriculum. Intervention students have access to standards-aligned intervention curriculum in the areas of mathematics and English language arts (ELA).

In addition, the school provides access for all students to online grade-level standards curriculum through a variety of online programs such as Mystery Science, MobyMax, SuperTeacher, Studies Weekly, Disney CodeIllusion, PearDeck, Virtual Course Training, Starfall, and BeainPop, Generation Genius, and Tutor.com. Students who are identified in the "What I Need" (WIN) program are provided with access to additional resources and supplemental support.

Year and month in which the data were collected

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts		Yes	0%
Mathematics		Yes	0%
Science		Yes	0%
History-Social Science		Yes	0%
Foreign Language		Yes	0%
Health		Yes	0%
Visual and Performing Arts		Yes	0%
Science Laboratory Equipment (grades 9-12)	N/A	N/A	0%

School Facility Conditions and Planned Improvements

Excel Academy is a non-classroom based charter school.

Year and month of the most recent FIT report

N/A

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer				N/A
Interior: Interior Surfaces				N/A

School Facility Conditions and Planned Improvements

Cleanliness: Overall Cleanliness, Pest/Vermin Infestation				N/A
Electrical				N/A
Restrooms/Fountains: Restrooms, Sinks/ Fountains				N/A
Safety: Fire Safety, Hazardous Materials				N/A
Structural: Structural Damage, Roofs				N/A
External: Playground/School Grounds, Windows/ Doors/Gates/Fences				N/A

Overall Facility Rate

Exemplary	Good	Fair	Poor
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B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

College and Career Ready

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Subject	School 2021-22	School 2022-23	District 2021-22	District 2022-23	State 2021-22	State 2022-23
English Language Arts/Literacy (grades 3-8 and 11)	59	60	48	47	47	46
Mathematics (grades 3-8 and 11)	48	48	32	32	33	34

2022-23 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	301	297	98.67	1.33	60.47
Female	161	160	99.38	0.62	62.89
Male	140	137	97.86	2.14	57.66
American Indian or Alaska Native	0	0	0	0	0
Asian	30	28	93.33	6.67	78.57
Black or African American	12	12	100.00	0.00	41.67
Filipino	--	--	--	--	--
Hispanic or Latino	145	144	99.31	0.69	53.47
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	40	40	100.00	0.00	72.50
White	66	65	98.48	1.52	65.63
English Learners	--	--	--	--	--
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	0	0	0	0	0
Socioeconomically Disadvantaged	163	161	98.77	1.23	53.42
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	36	34	94.44	5.56	32.35

2022-23 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	301	296	98.34	1.66	47.97
Female	161	159	98.76	1.24	45.28
Male	140	137	97.86	2.14	51.09
American Indian or Alaska Native	0	0	0	0	0
Asian	30	28	93.33	6.67	78.57
Black or African American	12	12	100.00	0.00	8.33
Filipino	--	--	--	--	--
Hispanic or Latino	145	144	99.31	0.69	40.28
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	40	40	100.00	0.00	65.00
White	66	64	96.97	3.03	50.00
English Learners	--	--	--	--	--
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	0	0	0	0	0
Socioeconomically Disadvantaged	163	161	98.77	1.23	42.86
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	36	34	94.44	5.56	14.71

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

Science test results include the CAST and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

Subject	School 2021-22	School 2022-23	District 2021-22	District 2022-23	State 2021-22	State 2022-23
Science (grades 5, 8 and high school)	42.59	44.35	18.11	21.94	29.47	30.29

2022-23 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	131	124	94.66	5.34	44.35
Female	69	65	94.20	5.80	40.00
Male	61	58	95.08	4.92	50.00
American Indian or Alaska Native	0	0	0	0	0
Asian	14	12	85.71	14.29	75.00
Black or African American	--	--	--	--	--
Filipino	--	--	--	--	--
Hispanic or Latino	66	65	98.48	1.52	35.38
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	14	13	92.86	7.14	84.62
White	27	25	92.59	7.41	36.00
English Learners	--	--	--	--	--
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	0	0	0	0	0
Socioeconomically Disadvantaged	67	65	97.01	2.99	38.46
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	16	14	87.50	12.50	28.57

2022-23 Career Technical Education Programs

22/23

Primary Representative: Lorrie Wood, Secondary Principal

The following three CTE pathways were offered during the 2022-2023 school year:

Education, Child Development & Family Services "Child Development," Marketing Sales & Service "Marketing," Health Science & Medical Technology "Patient Care" pathways.

The courses for the respective pathways were offered:

7510: Intermediate Child Development Concentrator - EACS offered the year one Concentrator course (3 students)

8311: Advanced Marketing Completer- EACS offered the year two Completer course (5 students)

7922: Advanced Patient Care Completer- EACS offered this year two Completer course (5 students)

Total Students - 13

Total Completers - 6

The CTE courses serve as elective courses. They are not integrated into core courses. They help fulfill graduation requirements. EACS offers a range of CTE course options via online curriculum providers. Additionally, live, weekly instruction from a credentialed CTE instructor in their specific pathway is open to all students. A variety of instruction including group projects, multimedia demonstrations, guest speakers, and collaborative learning activities provide a well-rounded online classroom experience. Accommodations are made to ensure that the needs unique to defined special populations of students are met.

1) Measurable outcomes for 7510: Intermediate Child Development Concentrator -

As a result of this study of psychology, students will demonstrate the ability to:

Understand the nature of human beings, both as individuals and as members of social groups.

Appreciate psychology and theories, both as an academic discipline and as a body of knowledge relevant to the student's life and culture. Apply critical thinking skills and be aware of the need for careful, objective evaluation of psychological ideas.

Employ the various methods of psychological inquiry.

Recognize and apply psychological principles to everyday situations including high ethical standards.

Explain why knowledge of psychology is important to teach effectively; discuss, compare, and contrast the foundations of constructivist and behavioral psychology.

Discuss, compare, and contrast constructivist and behaviorist models of teaching and learning.

Identify and discuss two types of behavioral conditioning, and how each type can be used in the teaching/learning process.

Identify the key elements of psychological and social constructivism; and identify the cognitive skill levels of Bloom's

Taxonomy, and discuss how teachers can apply the taxonomy to the constructivist model of teaching and learning.

Identify points of physical development that might be important for teachers of certain age levels.

Identify and discuss a variety of psychologists and leading professionals in the field.

Discuss research and examples of bullies and psychopathic children and their impact in the educational setting.

Identify and discuss diversity based on individual and group differences, such as differences in learning styles and preferences, intelligences and sensitivities, cultures and ethnicities, and gender.

Identify and discuss diversity based on ability and disability, including the history of accommodating special needs students; the perspectives and strategies for accommodating special needs, such as IEPs and alternative assessment; and the categories of disabilities: learning, cognitive, sensory, behavioral and physical.

Identify and discuss at least four perspectives or theories of motivation, including their implications for teaching and learning; discuss the Expectancy x Value model of motivation and give examples of how it can be applied in a classroom; and identify and discuss at least five proven management strategies that enhance learning, encourage participation, and promote a caring classroom atmosphere while preventing misbehavior.

Methods of instruction:

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

Evaluation methods:

- Student projects

2022-23 Career Technical Education Programs

- Written work
- Exams
- Observation record of student performance
- Completion of assignment

2) Measurable outcomes for 8311: Advanced Marketing Completer-
As a result of this study, students will demonstrate the ability to:

Compare and contrast entrepreneurship and intrapreneurship
Analyze advantages and disadvantages of business ownership
Examine the four phases of the business cycle
Describe the use of business ethics in promotion
Discuss the global environment in which businesses operate
Interpret labor issues associated with global trade
Describe the determinants of exchange rates and their effects on the domestic economy
Determine the impact of global trade on business decision making
Explain the importance of marketing research
Describe methods used to design marketing research studies
Identify strategies for entering international markets
Describe types of rating scales
Create a marketing plan
Compare the benefits of various types of promotional media and marketing
Explain the role of marketing in a free enterprise system
Examine the concept of promotional mix
Describe the regulation of marketing information management
Identify and explain personal and long-term consequences of unethical or illegal behaviors
Determine unfair business practices
Clarify how business is affected by government regulation of consumer protection
Examine the phases of the product life cycle
Determine markups, markdowns, and break-even points
Identify the psychological effects of pricing
Explain how goods and services are ordered
Describe the ethical considerations in channel management
Analyze import and export laws in relation to buying and selling products in an int. market
Outline the steps in a buying plan
Analyze current trends in marketing
Explain economic trends related to marketing
Compare and contrast global marketing trends
Explain business ethics in selling
Describe the nature of budgets
Understand the various methods sales managers use to develop sales forecasts
Calculate sales productivity
Identify the purposes of sales organization
Discuss key approaches to determining sales force size
Explain business ethics in selling
Compare and contrast management styles
Discuss the development of sales training programs
Analyze characteristics of good leaders
Discuss the effect of personal characteristics on salesperson motivation
Demonstrate methods to recognize and reward team performance
Identify and explain key success factors for salesperson performance
Discuss the use of electronic presentation in demonstrations, meetings, and others.
Identify trends affecting marketing research

Methods of instruction:

- Direct instruction
- Group and individual applied projects
- Multimedia Demonstration
- Guest speakers

2022-23 Career Technical Education Programs

Evaluation methods:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

3) Measurable Outcomes for 7922: Advanced Patient Care Completer

As a result of this study, students will demonstrate the ability to:

Discuss the history of healthcare services

Identify the components of the healthcare delivery system

Name the types of healthcare organizations and give examples of organizations that set the guidelines to oversee them

Describe the responsibilities of different members of the healthcare team to understand the importance of teamwork

Outline ways to find, apply for, and interview for a healthcare job and recognize the importance of mental health for healthcare professionals

Outline the process for building a medical term and making it plural

Recognize commonly used prefixes and suffixes

Define commonly used combining forms by translating conditions, procedures, and instruments

Identify abbreviations, acronyms, and symbols used in the medical world

Describe anatomical positions, divisions, and body positions as well as their relationship to body movement

Identify the structural units of the body (e.g., cells, tissues, and organs) and their importance in maintaining homeostasis

Describe the nutritional needs of the body and how diet may be adjusted to compensate for conditions and disorders

Outline developmental stages, milestones, and growth patterns in conjunction with the role each plays in patient health education planning

Recognize the structure and functions of the musculoskeletal system

Analyze the roles of the integumentary and sensory systems

Identify the structures and functions of the nervous system

Describe the organs and tissues of the hematopoietic and lymphatic systems

Recognize the role of the tissues and organs of the cardiovascular system

Explain the structure and function of the organs of the respiratory system

Analyze the digestive and urinary systems

Describe the parts of the reproductive and endocrine systems

Describe common pathology of the musculoskeletal and nervous systems

Investigate issues involving diseases of the sensory, integumentary, and reproductive systems

Define the digestive, urinary, and endocrine systems

Demonstrate knowledge of the pathology of the cardiovascular, lymphatic, and respiratory systems

Identify pathology of the hematopoietic system and how bloodborne pathogens spread disease

Explain developmental psychology and factors that impact mental health

Describe verbal and nonverbal communication skills, including special considerations

Analyze common barriers to communication

Identify proper handling methods for verbal and written correspondence

Recognize defense mechanisms and how to handle crucial conversations

Discuss professionalism and ethical behavior in healthcare settings

Describe similarities and differences between paper-based systems and electronic systems used in health care

Discuss legal and ethical issues and regulations related to technology in health care

Identify the contents of medical records and the importance of maintaining them

Define functions of electronic health records, electronic medical records, and computerized physician order entry systems

Analyze uses of software and peripheral devices

Describe methods used to format a schedule for patient appointments

Identify scheduling considerations

Recognize methods to manage workflow in a medical environment

Manage the medical facility environment

Analyze communication methods and methods of improvement in a medical facility

Describe the difference between ethical and legal requirements and recognize basic legal terminology as it relates to professional liability

Identify laws and legal obligations related to a healthcare professional

Analyze legal requirements related to privacy and confidentiality of patient information

2022-23 Career Technical Education Programs

Explain legal documents related to informed consent and advance directives and how these documents are used in the healthcare environment

Summarize the importance of recognizing and reporting any legal or ethical incidents or violations

Identify modes of transmission of infection and methods of infection control to stop them

Analyze levels of infection control and apply them to the sterile environment

Describe keys to proper body mechanics and patient positioning

Recognize OSHA safety standards within health care and methods of implementation

Evaluate the importance of quality control procedures within healthcare organizations

Define pharmacokinetics, including drug classifications and schedules

Identify the routes of medication administration and the role of the medical assistant

Analyze methods used to properly handle medications as well as ways to calculate dosages

Demonstrate knowledge of commonly prescribed medications and commonly used abbreviations on prescriptions

Describe immunization schedules and requirements

Measure vital signs and other patient assessment data as part of the initial intake process

Demonstrate knowledge of BLS and CPR

Recognize signs and symptoms of conditions that constitute a medical emergency

Identify common conditions like burns, poisoning, bites, cuts, and hot/cold exposure and the first aid skills needed to treat them

Describe conditions like asthma, hyperventilation, and the differences between common muscle or bone injuries and first aid skills to treat them

Explain methods of testing eyes, ears, and reflexes as part of the patient examination

Describe steps in assisting with different types of allergy and respiratory tests and treatments

Discuss methods for assisting with common non-surgical and surgical procedures

Demonstrate accurate documentation methods while assisting with general physical exams

Educate, screen, and counsel patients based on provider orders

Describe common tests using blood samples along with normal and abnormal results

Identify common tests using methods other than blood along with normal and abnormal results

Explain methods of blood collection including techniques and sampling processes

Recognize methods of collection and sample handling for samples other than blood

Analyze laboratory processes and quality control standards

Identify the parts of an EKG wave and how it corresponds to the heart's electrical conduction pathway

Describe the process of performing types of EKGs

Differentiate between artifacts and critical versus non-critical arrhythmia

Explain various types of computer-based diagnostic testing

Analyze the team-based approach to health care and ways to coordinate the patient care process

Explain the importance of insurance and the types of insurance available to patients

Describe various healthcare delivery models and the incentives available to providers to reduce the cost of care

Discuss processes and actions in the reimbursement process that help prepare for a patient's visit

Identify methods of medical billing and coding

Analyze ways to identify errors and resolve issues in a medical practice

Methods of instruction:

- Direct instruction
- Group and individual applied projects
- Multimedia Demonstration
- Guest speakers

Evaluation methods:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

2022-23 Career Technical Education Programs

2022-23 Career Technical Education (CTE) Participation

Measure	CTE Program Participation
Number of Pupils Participating in CTE	
Percent of Pupils that Complete a CTE Program and Earn a High School Diploma	
Percent of CTE Courses that are Sequenced or Articulated Between the School and Institutions of Postsecondary Education	

Course Enrollment/Completion

This table displays the course enrollment/completion of University of California (UC) and/or California State University (CSU) admission requirements.

UC/CSU Course Measure	Percent
2022-23 Pupils Enrolled in Courses Required for UC/CSU Admission	100
2021-22 Graduates Who Completed All Courses Required for UC/CSU Admission	0

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2022-23 California Physical Fitness Test Results

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. The administration of the PFT during 2021-22 and 2022-23 school years, only participation results are required for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	96	96	96	96	96
Grade 7	98	98	98	98	98
Grade 9	100	100	100	100	100

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2023-24 Opportunities for Parental Involvement

Excel Academy offers several opportunities for parental involvement through the SSC, ELAC and PAC.

SSC is our school-level group of parents, teachers, students and administrators who work together to develop and monitor Excel Academy's continuous growth and improvement. The specific areas of monitoring include, but is not limited to:

1. School budget, including the LCAP
2. Curriculum/instruction/assessment
3. Fundraising and grants
4. School program development

Agendas are shared two weeks in advance. All Educational Partners are invited to attend and offered the opportunity to make comments at the meeting. This committee is scheduled to meet four times each year. Please contact Tamara Murphy, Intervention Coordinator, at tmurphy@excelacademy.education with any questions.

The ELAC is a committee for parents or other community members who want to advocate for English learners. School information and opportunities for English learner support and participation are shared during the meeting. This committee is scheduled to meet four times each year. Please contact Jenny Craig, Director of Assessment and Accountability, at jcraig@excelacademy.education with any questions.

The PAC is a group of parents from the Excel Academy community who meets twice per year to address and recommend changes to the Excel Academy administration regarding specific areas of school operations in order to help the school attain its goal of providing each child with the best education possible. Excel Academy believes that active parent, student, and employee participation in school operations will help foster the sustainability of our school. The PAC will play an important role in making Excel Academy even more responsive to staff, student, and parent needs, and provide for continual improvement, ensuring that Excel Academy staff practice open and positive communication with families. To that end, we welcome any inquiries into parent participation in the committee. Please contact Lorrie Wood, High School Principal, at lwood@excelacademy.education to inquire how to become involved.

Excel Academy provides several opportunities throughout the school year to seek Educational Partner feedback through surveys. In addition, we have our Family Needs Request & Feedback Form available on our website.

C. Engagement

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school Dropout Rates;
- High school Graduation Rates; and
- Chronic Absenteeism

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2020-21	School 2021-22	School 2022-23	District 2020-21	District 2021-22	District 2022-23	State 2020-21	State 2021-22	State 2022-23
Dropout Rate	6.3	0	4.5	15.6	17	15.5	9.4	7.8	8.2
Graduation Rate	93.8	100	90.9	55.9	62.1	66.9	83.6	87	86.2

2022-23 Graduation Rate by Student Group (Four-Year Cohort Rate)

This table displays the 2022-23 graduation rate by student group. For information on the Four-Year Adjusted Cohort Graduation Rate (ACGR), visit the CDE Adjusted Cohort Graduation Rate web page at www.cde.ca.gov/ds/ad/acgrinfo.asp.

Student Group	Number of Students in Cohort	Number of Cohort Graduates	Cohort Graduation Rate
All Students	22	20	90.9
Female	11	11	100.0
Male	--	--	--
Non-Binary			
American Indian or Alaska Native	0	0	0.00
Asian	--	--	--
Black or African American	0	0	0.00
Filipino	0	0	0.00
Hispanic or Latino	14	14	100.0
Native Hawaiian or Pacific Islander	0	0	0.00
Two or More Races	--	--	--
White	--	--	--
English Learners	--	--	--
Foster Youth	0.0	0.0	0.0
Homeless	--	--	--
Socioeconomically Disadvantaged	17	16	94.1
Students Receiving Migrant Education Services	0.0	0.0	0.0
Students with Disabilities	--	--	--

2022-23 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	604	589	6	1.0
Female	315	307	2	0.7
Male	287	280	4	1.4
Non-Binary	2	2	0	0.0
American Indian or Alaska Native	0	0	0	0.0
Asian	68	63	4	6.3
Black or African American	23	21	0	0.0
Filipino	6	6	0	0.0
Hispanic or Latino	282	275	1	0.4
Native Hawaiian or Pacific Islander	5	5	1	20.0
Two or More Races	64	64	0	0.0
White	137	136	0	0.0
English Learners	23	19	1	5.3
Foster Youth	4	3	0	0.0
Homeless	3	3	0	0.0
Socioeconomically Disadvantaged	305	295	2	0.7
Students Receiving Migrant Education Services	0	0	0	0.0
Students with Disabilities	73	73	2	2.7

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions and expulsions data.

Rate	School 2020-21	School 2021-22	School 2022-23	District 2020-21	District 2021-22	District 2022-23	State 2020-21	State 2021-22	State 2022-23
Suspensions	0.00	0.00	0.00	0.03	0.93	0.91	0.20	3.17	3.60
Expulsions	0.00	0.00	0.00	0.00	0.02	0.00	0.00	0.07	0.08

2022-23 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	0	0
Female	0	0
Male	0	0
Non-Binary		
American Indian or Alaska Native	0	0
Asian	0	0
Black or African American	0	0
Filipino	0	0
Hispanic or Latino	0	0
Native Hawaiian or Pacific Islander	0	0
Two or More Races	0	0
White	0	0
English Learners	0	0
Foster Youth	0	0
Homeless	0	0
Socioeconomically Disadvantaged	0	0
Students Receiving Migrant Education Services	0	0
Students with Disabilities	0	0

2023-24 School Safety Plan

The school safety plan was last reviewed and updated with staff in October 2023. The safety plan may be viewed upon request. The school safety plan ensures emergency preparedness at learning period meetings, test sites, field trips, staff meetings, and at the school office. It also encompasses required trainings and school expectations in regards to a mandated reporter, sexual harassment, bloodborne pathogens, and active shooters. The expectations of conduct for students, parents, guardians, and staff, bullying and hate crime reporting are also included.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2020-21 Elementary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	1	6		
1	1	2		
2	1	4		
3	1	2		
4	1	1		
5	1	2		
6	1	11		
Other	8	40	2	

2021-22 Elementary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
1	1	6		
2	1	1		
3	1	6		
4	1	5		
5	1	2		
6	1	4		
Other	7	60	2	

2022-23 Elementary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	1	3	0	0
1	3	2	0	0
2	6	1	0	0
3	4	3	0	0
4	3	2	0	0
5	4	3	0	0
6	4	4	0	0
Other	9	31	5	0

2020-21 Secondary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	1	67		
Mathematics	1	68		
Science	1	49		
Social Science	1	59		

2021-22 Secondary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	1	88		
Mathematics	1	87		
Science	1	60		
Social Science	1	69		

2022-23 Secondary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	2	54	0	0
Mathematics	1	68	0	0
Science	2	42	0	0
Social Science	2	48	0	0

2022-23 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	363.33

2022-23 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	1.3
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	2
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	1
Resource Specialist (non-teaching)	
Other	14.4

Fiscal Year 2021-22 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2021-22 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$10,382	\$532	\$9,850	\$68,070
District	N/A	N/A		\$85,626
Percent Difference - School Site and District	N/A	N/A		
State	N/A	N/A	\$7,607	\$88,288
Percent Difference - School Site and State	N/A	N/A		

Fiscal Year 2022-23 Types of Services Funded

Excel Academy Charter School is a non-classroom based independent-study charter school program that provides students with counseling services in academics as well as social-emotional support. Title I intervention services are provided to all at-risk students. These students receive evidence-based interventions and are closely monitored for progress. Career and Technical Education courses are available for students who wish to pursue a specific pathway.

Fiscal Year 2021-22 Teacher and Administrative Salaries

This table displays the 2021-22 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	\$43,784	\$54,046
Mid-Range Teacher Salary	\$79,234	\$84,515
Highest Teacher Salary	\$113,977	\$110,867
Average Principal Salary (Elementary)	\$151,243	\$136,841
Average Principal Salary (Middle)	\$152,581	\$141,477
Average Principal Salary (High)	\$0	\$137,985
Superintendent Salary	\$222,385	\$217,473
Percent of Budget for Teacher Salaries	32.39%	32.43%
Percent of Budget for Administrative Salaries	8.46%	5.62%

2022-23 Advanced Placement (AP) Courses

This table displays the percent of student in AP courses at this school.

Percent of Students in AP Courses	2.2
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This table displays the number of AP courses offered at this school where there are student course enrollments of at least one student.

Subject	Number of AP Courses Offered
Computer Science	0
English	0
Fine and Performing Arts	0
Foreign Language	0
Mathematics	1
Science	0
Social Science	2
Total AP Courses Offered Where there are student course enrollments of at least one student.	3

Professional Development

Excel Academy Charter School exceeds performance goals based on the additional implementation of professional development opportunities that are set in place for the administration, teachers, and staff. Professional Development is provided throughout the year to all staff. Topics include but are not limited to: course curriculum, assessments, social-emotional learning, goal setting, progress monitoring, power standards, etc. Information learned from professional development seminars and conferences are shared with the staff and teachers during set training days. Excel Academy teachers and staff are provided with professional development training multiple times throughout the year. These trainings include technical and compliance training, departmental updates, and special program workshops. All topics are selected by a combination of staff surveys and departmental needs. Surveys are sent to all staff requesting input in the areas they would most like training in, as well as assessing the effectiveness of the training they received, the delivery of the training, and how trainings could be improved. All of these factors are taken into consideration when developing the agendas.

Excel Academy teachers are provided with up-to-date technology training every year. Due to the virtual nature of our independent study model, our teachers have been trained in using Zoom, Google G Suite, and Beehively to communicate effectively with parents and students. Teachers receive professional development on tips and tricks within Google, best practices for project and time management, and updates on the platform for our ordering system, OPS. In addition, teachers are instructed on how to find important high school resources in our Shared Drive, how to utilize Turnitin to monitor the written skills of our high school students, and how to utilize other best practices for supporting high school students. In-depth training is also centered around teacher led equity based instruction, social and emotional learning (SEL) and direct literature and writing instruction, as well as identifying and supporting WIN (What I Need) intervention students who test one or more years below grade level on the fall i-Ready benchmark assessments in math and/or ELA. This includes updates on how to use and monitor online programs used to support struggling students (i.e. i-Ready, Thinkwell, MobyMax, ReadLive, ELD Curriculum). In addition, teachers and staff are required to participate in SafeSchool Training Modules every year on the following topics: Sexual Harassment Prevention, Active Shooters, School Intruders, Bloodborne Pathogen Exposure Prevention, Mandated Reporter: Child Abuse and Neglect, Medication Administration: Epinephrine Auto-Injectors, Students Experiencing Homelessness: Awareness and Understanding, and Youth Suicide: Awareness, Diversity Awareness: Staff to Student, and Sensitivity Awareness.

Teachers are continually supported during the school year to provide support and ensure implementation of professional learnings through individual Zoom or phone conferences for mentoring. In addition, follow-up videos for support are provided to all teachers. Additionally, all departments create goals that are essentially aligned to the school goals, which ultimately drives each staff member's individual goals. Evaluations are held during the year to stay up-to-date on each individual staff member's

Professional Development

goals and areas of growth. All administration and department leads are given the opportunity to attend two to three conferences and/or workshops throughout the year to increase their proficiency and develop their individual departmental knowledge and goals.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2021-22	2022-23	2023-24
Number of school days dedicated to Staff Development and Continuous Improvement	10	10	15

Coversheet

Consent - Personnel Services

Section:	VII. Consent
Item:	C. Consent - Personnel Services
Purpose:	
Submitted by:	
Related Material:	EACS 2023-24 Safety Plan Revisions - Feb. (1).pdf Excel Academy Comprehensive School Safety Plan 24_25 _ HR.pdf

EACS February 2024 - COMPREHENSIVE SAFETY PLAN REVISIONS

Recommended for board approval to align with new provisions and update language for clarity

<p><u>Section 4:</u> Human Resources</p>	<p><i>Added:</i></p> <ul style="list-style-type: none"> • An LGBTQ+ training was added to the list of yearly employee compliance training
<p><u>Section H:</u> A Safe and Orderly Environment Conducive to Learning at the School</p>	<p><i>Added:</i></p> <ul style="list-style-type: none"> • Opioid and Fentanyl Use and Overdose Prevention Procedures sub-section was added, to be in compliance with new bill SB 10. Below is the added content: <p>The purpose of this section is to protect the health and well-being of all of our students by having procedures in place to prevent and respond to the use and overdose of opioids and fentanyl.</p> <p>Excel Academy Charter Schools will use the following prevention strategies: Distribute safety advice to families regarding drug use and overdose prevention. Regularly assess the school climate and address gaps as needed. Providing training to staff who facilitate field trips, school events, and other student in-person events.</p> <p>Responding to Possible Overdose</p> <p>STEP 1: EVALUATE FOR SIGNS OF OPIOID OVERDOSE Signs of overdose, which often results in death if not treated, include: Unconsciousness or inability to awaken. Slow or shallow breathing or breathing difficulty such as choking sounds or a gurgling/snoring noise from a person who cannot be awakened. Fingernails or lips turning blue/purple.</p> <p>If an opioid overdose is suspected, stimulate the person: Call the person's name. If the person does not respond, call 911.</p> <p>STEP 2: CALL 911 FOR HELP An opioid overdose needs immediate medical attention. An essential step is to get someone with medical expertise to see</p>

	<p>the person as soon as possible. If no emergency medical services (EMS) or other trained personnel is on the scene, call 911 immediately. All you have to say is “Someone is unresponsive and not breathing.” Be sure to give a specific address and/or description of your location. After calling 911, follow the dispatcher’s instructions.</p>
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DO’S AND DON’TS WHEN RESPONDING TO OPIOID OVERDOSE

DO follow the instructions of the 911 dispatcher.

DO stay with the person and keep the person warm.

DON’T slap or forcefully try to stimulate the person; it will only cause further injury. If you cannot wake the person, the person may be unconscious.

DON’T try to make the person vomit drugs that may have been swallowed. Choking or inhaling vomit into the lungs can cause a fatal injury.



COMPREHENSIVE SCHOOL

SAFETY PLAN

2024-2025

Main Excel Academy Office Line: 949-387-7822

Administration

Heidi Gasca, Executive Director

Board of Directors

William Hall, Board President

Michael Humphrey, Board Vice President

Susan Houle, Board Clerk

Steve Fraire, Board Member

Larry Alvarado, Board Member

EVALUATION OF PROGRESS AND REVISION OF COMPREHENSIVE SAFETY PLAN

Part 1 and 2 Comprehensive Safety Plan Draft 0119

The Comprehensive School Safety Plan (Plan) is established to ensure the health and safety of pupils and staff. The Plan shall be evaluated and amended, as needed, by the Board of Directors no less than once a year to ensure that the Plan is properly implemented. (Education Code Section 35294.2[e]47605(F)(i)-(ii)). The Plan will be reviewed and updated by March 1 of each year.

The Plan is in compliance with Education Code Sections 44237(A) and (H), inclusive of paragraph (2) of subdivision (a) of Section 32282. An updated file of all safety-related plans and materials shall be readily available for inspection by the public. A copy of the Plan will be kept in each school office.

The due date for the updated Plan for the 2022/23 School Year is March 1st, 2023.

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Section I: Program Plan Purpose

Purpose

The purpose of this Plan is to provide specific guidelines and procedures for Teachers, Administration, Staff, Parents, Students, and Providers. It is the school's goal that readers will be prepared to respond to the variety of emergency situations that could arise in or around school functions and events.

Objective

Excel Academy recognizes that students and staff have the right to a safe, secure, and respectful environment where they are free from physical and psychological harm. The school is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student and employee conduct.

Nondiscrimination and Fair Treatment of Pupils

Excel Academy realizes that a major source of conflict in many schools is the problem of bias and unfair treatment of students based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. Our school strives to convey the attitude that all children can achieve academically and behave appropriately, while at the same time appreciating individual differences. Excel Academy strives to communicate to students and the greater community that all students are valued and respected.

Conduct

Excel Academy believes that all students have the right to be educated in a positive learning environment free from disruptions. At program activities, students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the event.

Behavior is considered appropriate when students are diligent in study, responsible with program property, courteous and respectful towards teachers, staff, volunteers, and other students. Every effort is made to ensure students are aware of the expected behaviors at a program-organized event.

The Executive Director or designee shall ensure that each program develops standards of conduct and discipline consistent with board policies and administrative regulations.

Parents/guardians and students may be provided information about early warning signs of harassing/intimidating behaviors, such as bullying, as well as prevention and intervention strategies.

Plan Elements

The Excel Academy School Plan contains the following elements:

- Emergency Preparedness
 - Professional Development/Staff Meetings
 - Learning Period Meetings
 - Testing site safety and contact procedures
 - Field trip safety and contact procedures
 - Professional Development/Staff Meetings
 - School office evacuation procedures
- Human Resources
 - Mandated Reporter
 - Sexual Harassment
 - Bloodborne Pathogens
 - Active Shooter
- Expectations of Conduct
 - Students
 - Parents/Guardians
 - Staff

The school Plan shall be evaluated annually and re-published in March of each year. A copy of the School Plan will be available for review at the Excel Academy school office and online at www.excelacademy.education.

Criminal Background Check

All candidates for employment shall submit to a criminal background check in compliance with Education Code Section 44237 prior to employment. Criminal background checks cannot be carried over from the candidate's prior employer. Failure to submit to a criminal background check will result in the candidate's application for that position being withdrawn from further consideration.

Section II: Program Policies

A. Child Abuse Reporting

In compliance with EC Section 32282, this section will identify the proper Child Abuse reporting procedures consistent with Article 2.5 (commencing with Section 11164) of Chapter 2 of Title 1 of Part 4 of the Penal Code.

Duty to Report

In conformance with the requirements of Penal Code 11165.7, any district employee who has knowledge of or observes a child in their professional capacity or within the scope of their employment, whom they know or reasonably suspects has been a victim of child abuse, shall report the known or suspected instance of child abuse to the Sheriff and/or child protective agency immediately or as soon as practically possible by telephone, and shall prepare and send a written report thereof within 36 hours of receiving the information concerning the incident. The mandated reporting duties are required of the individual and cannot be delegated to another individual except under circumstances set forth in Penal Code 11166.

For the purposes of this reporting procedure and the Penal Code 11166.1, "reasonable suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like situation, drawing when appropriate on their training and experience, to suspect child abuse.

Definitions:

1. "Child Abuse" includes the following:
 - a. A physical injury inflicted by other than accidental means on a child by another person
 - b. Sexual abuse of a child
 - c. Willful cruelty or unjustifiable punishment of a child, or willfully inflicting unjustifiable physical pain or mental suffering, or failure to safeguard a child from these injuries when the child is under a person's care or custody
 - d. Unlawful corporal punishment or injury resulting in a traumatic condition
 - e. Neglect of a child or abuse in out-of-home care
2. "Mandated Reporters" are those people defined by law as "child care custodians," "health practitioners," "child visitation monitors," and "employees of a child protective agency." Mandated reporters include virtually all Excel Academy employees. The following Excel Academy personnel are required to report:
 - a. Teachers, administrators, supervisors of child welfare and attendance, certificated pupil personnel employees, and those instructional aides or other classified employees trained in child abuse reporting

3. "Child Protective Agencies" are those law enforcement and child protective services responsible for investigating child abuse reports, including the local police or sheriff department, county welfare or juvenile probation
4. Employees reporting child abuse to a child protective agency are encouraged, but not required, to notify the Executive Director, or the director's designee as soon as possible after the initial verbal report by telephone.

The Executive Director so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with California State law and regulations. At the mandated reporter's request, the Executive Director may assist in completing and filing these forms.

If the mandated reporter does not disclose their identity to the Executive Director, they shall provide or mail a copy of the written report to the main office without their signature or name.

Legal Responsibility and Liability:

1. Mandated reporters have absolute immunity. Excel Academy employees required to report are not civilly or criminally liable for filing a required or authorized report of known or suspected child abuse.
2. If a mandated reporter fails to report an instance of child abuse, which they know to exist or reasonably know to exist, they are guilty of a misdemeanor punishable by confinement in jail for up to six months, a fine of up to \$1,000, or both. The mandated reporter may also be held civilly liable for damages resulting from any injury to the child after a failure to report.
3. When two or more persons who are required to report have joint knowledge of a suspected instance of child abuse, and when they so agree, the telephone report may be made by either of them, and a single report made and signed by that person. However, if any person who knows that the designated person failed to make the report, that person then has a duty to do so.

Child Protective Services Hotlines

1. Orange county: 714-940-1000 -or- 800-207-4464
2. Los Angeles county: 800-540-4000 (within CA), 213-639-4500 (outside CA), 800-272-6699 TDD
3. Riverside county: 800-442-4918 -or- 877-922-4453
4. Ventura county: 805-654-3200
5. Kern county: 661-631-6011 -or- 760-375-6049
6. San Bernardino county: 909-384-9233 -or- 800-827-8724
7. San Diego county: 858-560-2191 -or- 800-344-6000
8. Imperial county: 760-337-7750

Sheriff's Offices Contact Information

1. Orange county
 - o Phone: 714-647-7000

- o Website: <http://www.ocsd.org>
- 2. Los Angeles county
 - o Phone: 323-267-4800
 - o Website: <http://www.lasd.org>
- 3. Riverside county
 - o Phone: 951-955-2400
 - o Website: <http://www.riversidesheriff.org>
- 4. Kern county
 - o Phone: 661-391-7500
 - o Website: <http://www.kernsheriff.com>
- 5. Ventura county
 - o Phone: 805-654-9511
 - o Website: <http://www.vcsd.org>
- 6. San Bernardino county
 - o Phone: 909-387-3400
 - o Website: <http://www.sbcounty.gov/sheriff>
- 7. San Diego county
 - o Phone: 858-974-2240
 - o Website: <http://www.sdsheriff.net>
- 8. Imperial county
 - o Phone: 442-265-2001
 - o Website: <http://www.icsso.org>

Within 36 hours, a written report must be sent, faxed or submitted electronically. The written report must be completed on a state form called 8572, which will be downloaded at

http://ag.ca.gov/childabuse/pdf/ss_8572.pdf. ([Appendix C: Child Abuse Report Form](#))

Child Abuse Training Requirement:

- Per AB 1432, all Excel Academy employees must annually complete the Mandated Reporter Training course within the first six weeks of school or by the sixth week of employment.
- This course is fully compliant with California Assembly Bill 1432 and is available online through SafeSchools, the school's online training and tracking system designed specifically for education agency employees.
- The SafeSchools learning management system will generate the required reports for proof of completion. Employees must retain a copy of the training certificate.
- Staff must access online training courses at:
 - o <http://www.mandatedreporterca.com/> -or-
 - o <https://eacs-ca.safeschools.com/login>
 - Mandated reporter training courses will be assigned through the SafeSchools interface.

B. Routine & Emergency Disaster Procedures

Excel Academy is an independent study program where students are schooled in the home and through independent providers in the community. Typically, students are under the direct supervision of their parent/guardian. However, there are instances when Excel Academy sponsors events such as field trips and state testing, when it is important to have a clear emergency preparedness plan.

In such instances, it is necessary to be prepared to respond to a vast array of emergency situations. The program's procedures for evacuation and emergency preparedness are outlined in the following section for testing sites, the school office, staff meetings, and field trips. The roles of the responsible parties, training, and resources necessary to perform those responsibilities, are defined for each site where school operations are conducted.

Furthermore, it is important to clearly define the responsibilities of the school and parent/guardian in the event of an emergency or disaster. It is also necessary to define the school's dismissal procedures in the event of a key policy violation or violations.

Required Training and Resources for All Employees

- Active Shooter
- Complete Safe Schools Training - First Aid
- Emergency Apps downloaded on phone
 - Red Cross First Aid
- Maintain current personal emergency contact information with Excel Academy in Paycom
- Report safety concerns to Executive Director immediately
- Support Executive Director as needed
- Follow the emergency plans as directed by the venue

Professional Development/Staff Meetings

Biannual staff meetings are conducted.

Guidelines for Student and Staff Dismissal

Student Dismissal

Is this for Field Trips?

In the event that a state of emergency is declared that does not pose an immediate threat to the school, all students will be required to remain onsite, or at an alternate location, designated by law enforcement under the supervision of the Executive Director, director's designee, or other school staff assigned by the Executive Director or designee. Students not already attended by a parent/guardian will not be permitted to leave until:

1. Regular dismissal time, and only if it is considered safe to do so.
2. An authorized adult with a photo ID, who is identified as the designated pick-up, arrives to retrieve the student.
3. In the event of a natural or man-made disaster that prevents parents and other designated adults from picking up students, students will remain under the supervision of school staff.

Staff Dismissal

In the event that a state of emergency is declared that does not pose an immediate threat to students all school employees will remain on site and carry out their assignments until officially dismissed by the Executive Director or director's designee, or relieved by fire or law enforcement.

Executive Director Responsibilities

The Executive Director of Excel Academy is responsible for overall policy, direction and coordination of the emergency response effort during the incident. The Executive Director is also responsible for interacting with responding state/government agencies. The Executive Director will:

- Ensure that all staff are trained in the use of the safety plan.
- Direct the school's personnel during a disaster including:
 - Teacher of Records, Administrative Staff, Support Staff, Providers
- Serve as the spokesperson for the program to the media after a disaster.
- Direct all staff to become familiar with the implementation of the plan.

Responsibilities

- Assess emergency, threat and impact to students, staff, school property and surrounding community; The Executive Director will contact the Sheriff's Department and Highway Patrol to determine whether an evacuation of students and staff from a school is advised.
- Authorize any release of public information.
- Release Teacher of Records and Providers as appropriate.

- Remain in charge of the program until redirected or released by the CEO of the school or relieved by the Fire or Law Enforcement Incident Commander.
- Designate a person who will assist in a disaster situation in their absence.
- Work in coordination with the Red Cross if the school is designated an evacuation center.
- The Executive Director or their designee will monitor the emergency communication system and immediately notify the CEO in the event of a chemical spill on the roads or railway system within the vicinity.

Fire

Building Fire

- Evacuate the building as soon as possible. The safety of all persons and students must take precedence over personal effects.
- Call 911
- Contact the Executive Director or designee
- Do not re-enter the building until directed by law enforcement and/or fire department personnel.

Student Catching Fire

- Instruct student to **Stop, Drop** and **Roll**, if their clothing catches on fire (Never instruct a student to run when clothes are on fire) and will use a blanket, jacket or other available material - Starting at the head of the victim, drag the blanket toward the feet, moving the flame away from the face
- Contact the Executive Director or designee

Testing Site

If an employee is at a testing site the Assessment Lead or senior Excel Academy employee will:

1. Begin orderly evacuation immediately
2. Lead students to the designated evacuation area away from fire lanes
3. Take roll once in the evacuation area
4. Report any missing students to the Assessment Lead or senior Excel Academy employee immediately
5. Remain with students until given alternative instructions

Relocation/Evacuation

Relocation/Evacuation from the School Office

In the event that an emergency occurs, all employees are to evacuate the building by following the procedures below. For an evacuation map, please see Appendix F.

1. All employees must immediately stop whatever they are doing and quickly and safely exit the building, if possible.
2. It is the responsibility of the most senior staff member present at the time of the emergency to see that all employees leave the building promptly and safely.

3. All employees must exit the building by way of the nearest exit or stairwell to the outside.
 1. If the nearest stairwell is blocked by smoke, use the other stairwell. DO NOT USE THE ELEVATOR. Excel Academy will make every attempt to create prior arrangements with staff and individuals with disabilities as needed to assist them in the event of an evacuation.
 2. If the nearest doorway or exit is blocked, and if the emergency calls for immediate evacuation, utilize the window breaker to clear a safe path to the outside.
1. Follow the exit plans and get to the secure designated meeting area.
2. Once outside the building, the designee will:
 1. Confirm that the fire department has been called (911)
 2. All employees must immediately congregate in the designated meeting area and the senior employee will confirm that all employees and visitors are out of the building and accounted for.
 3. Designate someone to meet the fire department to provide additional information if necessary.
1. Staff members will be assessed to determine if additional medical attention is required and appropriate action will be taken.
2. Do not re-enter until the building is declared safe by the Fire Department and you are informed to do so by the Executive Director or designee.

Relocation/Evacuation from a public meeting space or business

1. Follow the evacuation procedure posted at the meeting space or business location.
2. Follow staff member instructions.
3. Excel Academy employees, supervise the evacuation of students and parents
4. Ensure that all parents and/or students are accounted for.
5. Contact 911 as soon as it is safe to do so.
6. Contact a school administrator to inform them of the situation.

Bomb Threat

Excel Academy Administrative staff or teachers may be notified of bomb threats via different mediums, e.g., telephonic, written, email, etc. In the event of a bomb threat, the administration will assess the location of the bomb threat and how many TORs, staff and students may be in or near the area of the threat.

If Administration, TORs, or support staff are the person(s) receiving the message of a bomb threat by phone they must try to maintain contact with the caller and ask for the location of the bomb, the time it is expected to detonate, the reason for the bomb, etc. In the event that a staff member or TOR receives a bomb threat, they must immediately notify:

- The Executive Director
- The Sheriff's Department
- The Fire Department

Bioterrorism/Hazardous Materials/Chemical Accident

Biological agents are organisms or toxins that can kill or incapacitate people,. A biological attack is the deliberate release of germs or other biological substances that can make you sick.

There are three basic groups of biological agents that could likely be used as weapons: bacteria, viruses, and toxins. Biological agents can be dispersed by spraying them into the air, person-to-person contact, infecting animals that carry the disease to humans, and by contaminating food and water.

A biological attack may or may not be immediately obvious. In most cases local health care workers will report a pattern of unusual illness or there will be a wave of sick people seeking emergency medical attention. The public would be alerted through an emergency radio or TV broadcast, or some other signal used in your community, such as a telephone call or a home visit from an emergency response worker.

During a Biological Threat

The first evidence of an attack may be when you notice symptoms of the disease caused by exposure to an agent. In the event of a biological attack, public health officials may not immediately be able to provide information on what you must do. It will take time to determine exactly what the illness is, how it must be treated, and who is in danger.

Follow these guidelines during a biological threat:

- Watch TV, listen to the radio, or check the Internet for official news and information including signs and symptoms of the disease, areas in danger, if medications or vaccinations are being distributed, and where you must seek medical attention if you become ill.
- If you become aware of an unusual and suspicious substance, quickly get away.
- Cover your mouth and nose with layers of fabric that can filter the air but still allow breathing.
- Depending on the situation, wear a face mask to reduce inhaling or spreading germs.
- If you have been exposed to a biological agent, Follow official instructions for disposal of contaminated items.
- Wash yourself with soap and water and put on clean clothes.
- Contact authorities and seek medical assistance.
- You may be advised to stay away from others or even quarantined.
- If your symptoms match those described and you are in the group considered at risk, immediately seek emergency medical attention.

- Follow instructions of doctors and other public health officials, expect to receive medical evaluation if necessary
- In a declared biological emergency or developing epidemic avoid crowds
- Wash your hands with soap and water frequently.
- Do not share food or utensils.

After a Biological Threat

Pay close attention to all official warnings and instructions on how to proceed. The delivery of medical services for a biological event may be handled differently to respond to increased demand.

The basic public health procedures and medical protocols for handling exposure to biological agents are the same as for any infectious disease. It is important for you to pay attention to official instructions via radio, television, and emergency alert systems.

Visit the **Centers for Disease Control and Prevention** for a complete list of potential agents/diseases and appropriate treatments.

Chemical Emergencies

Chemical agents are poisonous vapors, aerosols, liquids and solids that have toxic effects on people, animals or plants. While potentially lethal, chemical agents are difficult to deliver in lethal concentrations because they dissipate rapidly outdoors and are difficult to produce.

Before a Chemical Emergency

A chemical attack could come without warning. Signs of a chemical release include people having difficulty breathing, eye irritation, loss of coordination, nausea, or burning in the nose, throat and lungs. The presence of many dead insects or birds may indicate a chemical agent release.

During a Chemical Emergency

In the event that Excel Academy employees find themselves located within one mile of where an accident involving containing large quantities of toxic (or unknown) agents has occurred, follow the below procedures:

- Take immediate action to get yourself and students/parents away.
- Get out of the building without passing through the contaminated area, if possible.
- If you can't get out of the building or find clean air without passing through the affected area, move as far away as possible and **shelter-in-place**.
- Contact 911 as soon as it is safe to do so.

- Contact a school administrator to inform them of the situation.

If you are instructed to remain in your home or office building, you must:

- Close doors and windows and turn off all ventilation, including furnaces, air conditioners, vents, and fans.
- Seek shelter in an internal room with your disaster supplies kit.
- Seal the room with duct tape and plastic sheeting.
- Look for further information from the local authority.

If you are caught in or near a contaminated area outdoors:

- Quickly decide what is the fastest way to find clean air:
 - Move away immediately, in a direction upwind of the source.
 - Find the closest building to **shelter-in-place**.

After a Chemical Emergency

Do not leave the safety of a shelter to go outdoors to help others until authorities announce it is safe to do so.

A person affected by a chemical agent requires immediate medical attention from a professional. If medical help is not immediately available, decontaminate yourself and assist in decontaminating others.

Decontamination guidelines are as follows:

- Use extreme caution when helping others who have been exposed to chemical agents.
- Remove all clothing and other items in contact with the body.
 - Cut off clothing normally removed over the head to avoid contact with the eyes, nose and mouth.
 - Put contaminated clothing and items into a plastic bag and seal it.
 - Remove eyeglasses or contact lenses. Put glasses in a pan of household bleach to decontaminate them and then rinse and dry.
- Wash hands with soap and water.
- Flush eyes with water.
- Gently wash face and hair with soap and water before thoroughly rinsing with water.
- Proceed to a medical facility for screening and professional treatment.

This information is primarily drawn from Ready.gov. For more information on preparing for a power outage, please visit: <https://www.ready.gov/bioterrorism> or <https://www.ready.gov/chemical>.

Earthquake

Earthquake Procedures Indoors

In the event that an earthquake occurs in a location where a TOR, parent and student may be meeting inside, the following actions shall be taken:

1. School employees shall implement the Drop, Cover, and Hold action. Each student shall:
 - a. **Drop** to the ground. For those students who are physically unable to drop to the ground, they must remain seated and cover their heads with their arms and hands
 - b. **Cover** under or near desks, tables, or chairs in a kneeling position with their backs to the windows
 - c. **Hold** onto table or chair legs
 - d. Remain in the drop position until ground movement ends.
2. Assess the situation, looking for:
 - a. Severe structural damage
 - b. Fire
 - c. Toxic spill
 - d. Student injuries. (Render first aid if necessary)
3. Evacuate the building as soon as possible
4. Follow all instructions from law enforcement

If at a testing site:

1. Remain in drop position until ground movement ends
2. Assessment Lead or designee will direct employees to evacuate
3. Proctors will take proctor binders (containing student information)
4. Proctors will lead students to the designated evacuation area
5. Proctors will take roll once in the evacuation area
6. Any missing students will be immediately reported to the Assessment Lead or designee
7. Remain with students until given alternative instructions

Earthquake Procedures Outdoors

In the event that an earthquake occurs in a location where employee(s), parent(s) and student(s) may be meeting outside, the following actions shall be taken:

1. Move away from overhead hazards such as power lines, trees, and buildings.
2. Drop to the ground in the kneeling position and cover the back of your neck with your hands.
3. Do not enter any buildings until it is safe to do so.
4. Teachers and students shall stay in the open until the earthquake is over, or until further directions are given.
5. Once the earthquake has stopped, proceed to the evacuation assembly area designated by the building manager or law enforcement.

6. The teacher will check roll, report any missing students, and remain with the students unless given an alternative assignment.
7. Follow all instructions from law enforcement

Flood

Flash floods are to be expected in desert regions. In the event that flooding is likely, the Executive Director will instruct the Teacher of Records to cancel meetings that day. In preparation for flooding, families and staff must review the following safety tips.

Basic Safety Tips (source: Ready.gov)

1. Avoid walking or driving through flood waters.
2. Do not drive over bridges that are over fast-moving floodwaters. Floodwaters can scour foundation material from around the footings and make the bridge unstable.
3. Just 6 inches of moving water can knock you down, and one foot of moving water can sweep your vehicle away.
4. If there is a chance of flash flooding, move immediately to higher ground.
5. If floodwaters rise around your car but the water is not moving, abandon the car and move to higher ground. Do not leave the car and enter moving water.

Flood Watch = Be Aware

Conditions are right for flooding to occur in your area.

1. Turn on your TV/radio. You will receive the latest weather updates and emergency instructions.
2. Know where to go. You may need to reach higher ground quickly and on foot.
3. Build or restock your emergency preparedness kit. Include a flashlight, batteries, cash, and first aid supplies.

Flood Warning = Take Action

Flooding is either happening or will happen shortly.

1. Move immediately to higher ground or stay on high ground.
2. Evacuate if directed.
3. Avoid walking or driving through flood waters. Just 6 inches of moving water can knock you down and one foot of moving water can sweep your vehicle away.

After a Flood

1. Return to your home/office only when authorities say it is safe.
2. Be aware of areas where flood waters have receded and watch out for debris. Floodwaters often erode roads and walkways.
3. Do not attempt to drive through areas that are still flooded.
4. Avoid standing water as it may be electrically charged from underground or downed power lines.

Power Failure/Blackout

Extended power outages may impact the whole community and the economy. A power outage is when the electrical power goes out unexpectedly. A power outage may:

1. Disrupt communications, water, and transportation.
2. Close retail businesses, grocery stores, gas stations, ATMs, banks, and other services.
3. Cause food spoilage and water contamination.
4. Prevent use of medical devices.

In Preparation for a Power Outage:

1. Take an inventory of the items you need that rely on electricity.
2. Plan for batteries and other alternatives to meet your needs when the power goes out.
3. Sign up for local alerts and warning systems. Monitor weather reports.
4. Keep mobile phones and other electric equipment charged and gas tanks full.

During a Power Outage:

1. Maintain food supplies that do not require refrigeration.
2. Turn off or disconnect appliances, equipment, or electronics. Power may return with momentary “surges” or “spikes” that can cause damage.

Be Safe AFTER

1. When in doubt, throw it out! Throw away any food that has been exposed to temperatures 40 degrees or higher for two hours or more, or that has an unusual odor, color, or texture.

This information is primarily drawn from Ready.gov. For more information on preparing for a power outage, please visit: <https://www.ready.gov/power-outages>

Intruders/Solicitors/Weapons/Assault/Hostage

School Director and Human Resources

1. Maintain current staff emergency contact information in HR/Payroll System
2. Develop site emergency plans and protocol as well as communicate plans to staff

3. If facilities owned by Excel Academy, clearly post a site map indicating various evacuation routes and exits within the facility, fire extinguishers, location of the site alarm, and predesignated refuge or safe areas outside
4. Provide a first aid kit including flashlights and a window breaker
5. Provide safety training as needed

Designee

1. The most senior staff member present at the time of the emergency
2. Uphold the evacuation and Plan
3. Bring first aid kit

All Additional Office Staff

1. Maintain a current personal emergency contact with Excel Academy in Paycom
2. Responsible for following the emergency and Plan during an incident

If at a testing site, public meeting place, or vendor location:

Executive Director or director's designee

1. Maintain a current list of all employees in attendance
2. Responsible for supporting the venue's direction and coordination of emergency response effort during an incident
3. Obtain Site Emergency Plans, if possible
4. Obtain Site Emergency Evacuation Map, if possible
5. Establish an evacuation area and exits and clearly mark these on the site map
6. Ensure first aid kits are available

The intention of this policy is to provide guidance in the event of an armed/ violent intruder or active shooter in the workplace or onsite, to outline the training in place for staff and to comply with applicable regulations of the Occupational Safety and Health Administration (OSHA).

Excel Academy provides the staff with active shooter training via SafeSchools. All staff that serve at a school sponsored event or at the school office are required to complete the recorded training and quiz.

For the purposes of this policy, an active shooter is defined as a person or persons who appear to be actively engaged in killing or attempting to kill people at a school sponsored event or premises. In most cases active shooters use other weapons and/or improvised explosive devices to cause harm to additional victims and act as an impediment to police and emergency responders. These improvised explosive devices may detonate immediately, have a delayed detonation fuse, or detonate on contact.

All threats or perceived threats of violence against any person or property are considered serious. Staff who are alerted to or observe any threat or perceived threat shall immediately report the threat or perceived threat to law enforcement. The School will support the local law enforcement in the immediate investigation and threat

assessment, as needed. The very act of a threat shall be cause for discipline against a student or staff member and immediate removal of a visitor.

If an armed assault occurs on or near a public meeting place, testing site, or vendor location, program personnel who observed the assault must notify the assessment lead and call 9-1-1 as soon as safely possible.

Potential responses: In response to an active shooter event, there will be four potential courses of action:

evacuate, lockdown, hiding, or self-defense. The following guidelines identify these courses of action.

1. Initiate the appropriate response actions, which may include Shelter-in-Place, Lockdown, On-Campus Evacuation or Off-Campus Evacuation
2. Call 9-1-1 and provide the exact location, description and nature of the incident. If the TSC cannot remain on the phone, a designated person must remain on the phone line with the 9-1-1 dispatcher until law enforcement personnel arrive on the scene.

If it is safe to do so, proctors must attempt to isolate and secure the students away from the perpetrator(s). Notify the Executive Director or designee.

School employees or test site proctors will:

1. Take steps to calm and control students
2. Keep students in secured areas until local authorities arrive and are able to neutralize the perpetrator(s)
3. Stay inside testing rooms
4. Instruct students to lie flat on the floor, move away from the doors or windows and remain quiet
5. Turn off lights, lock doors and close any shades or blinds
6. The goal is to hide and make your room look vacant
7. Silence cell phones
8. Remain in the testing room, or secured area, until further instructions are provided by the AL or law enforcement

Procedure (All Locations):

1. Evacuate- If there is an accessible escape path, attempt to evacuate the premises following these recommendations:
 - a. Have an escape route and plan in mind
 - b. Evacuate regardless of whether others agree to follow
 - c. Leave belongings behind
 - d. Help others escape, if possible
 - e. Prevent individuals from entering an area where the active shooter may be
 - f. Keep hands visible
 - g. Follow the instructions given by any law enforcement

- h. Do not attempt to move wounded people
- i. Call 911 when safe. Provide the following to the 911 dispatcher:
 - i. Description of the suspect
 - ii. Number and types of weapons
 - iii. Suspect's direction of travel
 - iv. Location and condition of victims
- 2. Hide- If evacuation is not possible, find a place to hide where the active shooter is less likely to find oneself with these recommendations:
 - a. Be inconspicuous
 - b. Be outside of the active shooter's field of view
 - c. Provide physical protection if shots are fired (e.g. locating into a bathroom and locking the door, staying as low to the floor as possible and remaining quiet and motionless)
 - d. Do not trap oneself or restrict options for movement
 - e. To prevent an active shooter from entering a hiding place:
 - i. Lock the door
 - ii. Blockade the door with heavy furniture (use caution and not restrict options for movement if possible)
 - f. If the active shooter is nearby:
 - i. Lock the door
 - ii. Silence cell phones
 - iii. Turn off any source of noise (i.e. radios, televisions, etc.)
 - iv. Hide behind large items (i.e. cabinets, desks, etc.)
 - v. Remain quiet and motionless
- 3. Self Defense- If it is not possible to evacuate or hide, then consider self-defense with these recommendations:
 - a. Remain calm
 - b. Dial 911 to alert police to the active shooter's location; if unable to speak, leave the line open and allow the 911 dispatcher to listen
 - c. Take action against the active shooter **only** when it is believed one's life is in imminent danger; attempt to disrupt and/or incapacitate the active shooter as follows:
 - i. Act as aggressively as possible toward the active shooter
 - ii. Throw items and improvised weapons
 - iii. Yell
 - iv. Commit oneself to defensive physical action

Lockdown Sample Situations

1. The school has been informed that a crime has been committed near the school and the criminal has not been apprehended. There is no specific reason to believe that the criminal will come to the school.

2. The Sheriff's Department has informed the school that an armed and dangerous person is in the vicinity of the school and all precautions must be taken.
3. The school has received a direct credible threat that someone intends to do harm to one or more persons at the school.
4. Information has been received by the school that a non-custodial parent is coming to try to take a student away from the test site
5. A person not having legitimate business has been seen loitering in the vicinity of the school, please first try and relocate to a safer location and contact authorities. Try to avoid contact with the individual.

Testing Site Lockdown

The decision to call for a *Lockdown* will be made by the designee responsible for the site or the TOR.

The assigned designee shall:

1. Notify all other staff of the need for a campus lockdown, as soon as the decision has been made
2. As soon as possible after an emergency:
 - a. Inform the staff of the reasons for the lockdown
 - b. Contact Executive Director or designee
 - c. Parents and other community members who ask for the reason for the lockdown, either in person or by phone, will be given the reason as specifically as possible under the circumstances.
 - d. Not provide the names of any students or parents involved (i.e.. custody conflicts) to maintain confidentiality
 - e. Use discretion in determining how much information will be given to the students, based on their ages and maturity
 - f. Instruct proctors to provide information to the students in a calm and reassuring manner

Lockdown Procedures

The assigned designee will:

1. Notify the Sheriff's Department
2. Notify the Executive Director or designee of the *Lockdown* as soon as possible
3. Assign an employee to monitor the main entrance(s) to allow legitimate visitors to enter
4. Notify the proctors in the fastest possible manner that a *Lockdown* has been called
5. Notify parents of the lockdown status

6. Will set up a 10 minute break release schedule (situation allowing), if the *Lockdown* continues during teachers break or lunch period
7. Delay dismissal until it is safe for students to exit
8. Will inform all staff that the *Lockdown* has ended, once it has been determined that the dangerous situation no longer exists

Proctors will:

1. Keep all students indoors under their supervision for the duration of the *Lockdown*
2. Lock classroom doors, if directed by the Excel Academy assigned Lead, designee, or senior employee
3. Contact the Excel Academy assigned Lead, designee, or senior employee to determine if the situation allows for students to leave the room to go to the bathroom
4. Escort any student who goes to the bathroom
5. Will not dismiss students at dismissal time until receiving direction to do so by the Excel Academy assigned Lead, designee, or senior employee
6. Escort their students to the site parent pick-up location

Excel Academy employee will: Notify the Executive Director or designee

Explosion

In the event an explosion occurs in a location where an Excel Academy employee is present or may be meeting with parents and/or students, the following actions will be taken in the event of an explosion:

During an Explosion:

1. Get under a sturdy table or desk if things are falling around you. When they stop falling, leave quickly, watching for obviously weakened floors and stairways.
2. Do not use elevators.
3. Stay low if there is smoke. Do not stop to retrieve personal possessions or make phone calls.
4. **Check for fire** and other hazards.
5. If you are able to move and evacuate the area to a safe location, relocate students and parents who can be safely moved.
6. Once you are out, do not stand in front of windows, glass doors or other potentially hazardous areas.
7. If you are trapped in debris, use a flashlight, whistle or tap on pipes to signal your location to rescuers.
8. Shout only as a last resort to avoid inhaling dangerous dust.
9. Cover your nose and mouth with anything you have on hand.
10. Once you reach a safe area, contact 911 to report the emergency.
11. Contact a school administrator to inform them of the situation.

After an Explosion:

1. There may be significant numbers of casualties or damage to buildings and infrastructure.
2. Heavy law enforcement involvement at local, state and federal levels.
3. Health and mental health resources in the affected communities can be strained to their limits, maybe even overwhelmed.
4. Extensive media coverage, strong public fear and international implications and consequences.
5. Workplaces and schools may be closed, and there may be restrictions on domestic and international travel.
6. You and your family or household may have to evacuate an area, avoiding roads blocked for your safety.
7. Clean-up may take many months.

TOR's Responsibilities:

1. Investigate and sound the fire alarm if appropriate.
2. Call 911 and report the situation.
3. Notify the school Executive Director, designee or other appropriate school official.
4. Students and staff must not return until the fire department officials declare the area safe.
5. The "Drop & Cover" command will be given immediately in the event of an explosion. If the explosion occurs within the building or threatens the building, the teachers will evacuate students from the building.

This information is primarily drawn from Ready.gov. For more information on preparing for a power outage, please visit: <https://www.ready.gov/explosions>

Gas/Fumes

1. If you smell gas or unfamiliar chemicals/fumes, evacuate the location immediately.
2. Take students, parents, and other employees with you. If you are the most senior employee, take roll of everyone present.
3. Call 911 and report the emergency
4. Notify the Executive Director, designee or other appropriate school official

Main Office

The main Excel Academy office is located in a rented facility that does not have an emergency plan (Appendix P: Sites Utilized by Excel Academy-Contact Information). Based on a site map, the school developed an emergency evacuation plan ([Appendix F:](#)

[Excel Academy Office Evacuation Map](#)). The staff and any additional individuals in attendance will follow the protocol for emergency evacuations and safety as per the following guidelines. In an effort to promote the safety of the staff, the development of clear roles of responsibility, collection of emergency staff information, and maintenance of a first aid kits is outlined as follows:

Response to Public Relief Agencies Using Excel Academy Facilities

In the event that a Public Relief Agency, such as the Red Cross, requests to use Excel Academy's Main Office, an emergency Board meeting will be convened to articulate a response. In the event that the request is approved, all staff members at the Excel Academy Office shall:

1. Notify the office park owner and neighboring businesses.
2. Trust the Relief Agency members and external emergency responders who have been trained to deal with crises. Trust will help calm the situation and minimize chaos that may occur during a crisis.
3. Give the agency full access to the facility.
4. Provide assistance to the agency under the agency's guidance.

Learning Period Meetings

The purpose of the Learning Period Meeting (LPM) is for the credentialed teacher to meet with the student to provide educational support, document learning, and to complete other administrative tasks every twenty school days. These meetings occur in public locations, such as a library. Parents/Guardians are expected to be present during the LPM..

If, during an LPM, an incident arises that poses a safety threat to the student the parent/guardian would be responsible for deciding the appropriate course of action for their child. In the event the parent was not present or incapable, please follow the procedures detailed above.

Testing Sites

[In the event that the School\(s\) are performing assessments in-person the following procedures will be followed. Furthermore, if testing is conducted virtually the following procedure is not necessary.](#)

Excel Academy conducts testing at various sites. Because these venues are not owned by Excel Academy, the Assessment Lead will make an effort to obtain the site plans from the venue and bring awareness to the staff of all site-specific emergency plans. Developing clear roles of responsibility, providing emergency student information to staff, and maintaining first aid training and kits is outlined as follows:

Assessment Lead (AL) Responsibilities

1. *Adult and Pediatric First Aid/CPR/AED Certified*
2. *Complete Safe Schools Training - School Intruders, Active Shooter, Safety Basics for Security Staff & Medication Administration: Epinephrine Auto-Injectors*
3. Responsible for overall direction and coordination of emergency response effort during an incident
4. Obtain Site Emergency Plans
5. Provided copy of Testing Site section of Plan
6. Obtain Site Emergency Evacuation Map
7. Designate an evacuation area and exits and clearly mark on site map
8. Provide staff with ID/lanyards
9. Maintain a current list of all proctors and students on site
10. Provide site specific safety training for proctors, and ensure all staff is aware of site exits
11. Complete [Incident Report](#) as needed for any medical concerns: minor cut, illness, allergic reaction, nosebleed, emotional upset, etc.
12. Establish designated evacuation area(s) and exits and clearly mark on site map

Assessment Site Designee

1. *Adult and Pediatric First Aid/CPR/AED Certified*
2. *Complete Safe Schools Training - School Intruders, Active Shooter, Safety Basics for Security Staff & Medication Administration: Epinephrine Auto-Injectors*
3. Responsible for ensuring the site is safe
4. Provided copy of Testing Site section of Plan
5. Support Assessment Lead as needed
6. Complete [Incident Report](#) as needed for any medical concerns: any serious medical concerns: illness, allergic reaction, severe emotional upset, etc.

Staff/Teacher of Record/Proctor Responsibilities

1. Proctors wear ID/lanyard at all times at test site
2. Proctors wear Excel Academy shirts
3. Attend staff safety and compliance training
4. Provided copy of Testing Site section of Plan
5. Report safety concerns to the Assessment Lead, designee, and/or senior Excel Academy proctor immediately regarding any medical concerns: illness, allergic reaction, severe emotional upset, etc.

Student Information

1. Copies of the [CAASPP Site Security forms](#) are kept on file at each testing location
2. Sign in Sheets with Parent Signatures for Sign-In and Pick-Up (Photo ID Required for student release)
3. CAASPP Site Security forms contain student specific allergy and medical alerts

Site Supplies

First Aid

1. CPR/AED Responder - Pack (contains one-way valve face shield)
2. First Aid Kit
3. Gloves (latex free) - Box

Emergency Preparedness

1. Maintain emergency food and water

Student Information

1. Assessment Lead Manual - Safety protocol and procedures listed, testing protocol, CAASPP test site security form
- 2.

Parent/Guardian Responsibilities

Parents and legal guardians of students will be required to complete when applicable:

1. Complete and return a CAASPP Site Security form
2. Field trip permission slips

In case of a declared emergency, students will be released only to persons designated on the applicable form. Parents/guardians are responsible for ensuring that information on all forms is current at all times. ([Appendix A: Emergency Contact information in Paycom](#), [Appendix M: CAASPP Site Security form](#), [Appendix B: Excel Academy Field Trip Permission Slip and Waiver](#))

Field Trips & Overnight/Drop-Off Field Trips

Excel Academy hosts field trips at various venues. Because these venues are public locations, the staff, students, and families in attendance will follow the protocol for emergency evacuations and safety as per the venue guidelines. Excel Academy field trips require parent participation and therefore all students must be in the care of a parent/guardian.

This policy also outlines school guidelines for field trips where students are dropped off by their parents.

Field Trip Coordinator

1. Train ToRs and ensure they follow all responsibilities as outlined in the field trip policy and in the bullets listed below.
2. Maintain a current list of all chaperones and students on site
3. Identify the method of communication between Field Trip Coordinator and chaperones in the event of unforeseen events(assign designee if not present)
4. Provide necessary safety trainings if applicable
5. SafeSchools Training - First Aid
6. Emergency Apps downloaded on phone/iPad
 - a. Red Cross First Aid

7. Collect all Field Trip Permission Slip and Waivers from students in attendance
8. Inform parents of the Field Trip Coordinator and chaperone contact information for safety concerns that occur during the trip (assign designee if not present)
9. Support the venue's direction and coordination of emergency response effort during an incident
10. Contact the Executive Director or designee in the event of an emergency
11. Complete Incident Report as needed for escalated medical concerns: serious illness, allergic reaction, severe emotional upset, etc. (Appendix K -Incident Report)
12. Bring first aid kit to field trip when present
13. Communicate expectations, procedures, and what to bring for parents
14. Communicate expectations, procedures, and what to bring for chaperones
15. Designate roles and responsibilities amongst the chaperones
16. Provide chaperones:
 - a. Lists of students in attendance
 - b. Signs for chaperones
 - c. Evacuation procedures for the site
17. First aid kits should be available on each field trip
18. Investigate and communicate site evacuation procedures
19. Follow-up with chaperones after the field trip

Field Trip Coordinator will be expected to:

1. Clearly communicate expectations to parents, students, and chaperones in advance.
2. Provide and collect all necessary information.
3. Be available the day of the trip to answer questions and troubleshoot. Have all duties covered, so that they are available when needed.

Teacher of Record Chaperone Responsibilities:

1. Be on time and prepared to monitor participants Report safety concerns to Field Trip Coordinator and designee immediately
2. Support Field Trip Coordinator as needed
3. Support the venue's direction and coordination of emergency response effort during an incident
4. Inform Field Trip Coordinator of any escalated medical concerns: serious illness, allergic reaction, severe emotional upset, etc. Ensure that the student is provided with the appropriate care and/or medical attention if necessary.

Parent/Guardian Responsibilities:

Prior to the field trip, an email will be sent to each parent (chaperones will be cc'd on this email) outlining the expectations and procedures for the field trip, including details about the meeting location, where to park, what to bring (permission slip filled out ahead of time), and student behavior expectations.

Parents are required to notify the applicable Excel Academy staff member of the field trip ahead of time regarding a student's special needs as outlined in an IEP or 504 plan. All students that would be under the direct care of Excel Academy staff under a state of emergency would remain under the supervision of school staff. Students would be released to the designated parent/guardian upon direction of the Executive Director or designee.

Parents and legal guardians of students will be required to complete when applicable:

1. Field trip permission slips and liability waiver forms

Parents will be expected to:

1. Arrive on time
2. Review all provided information and explain student behavior expectations to their student(s)
3. Follow details about the field trip outlined by the Field Trip Coordinator
4. Remain in attendance to supervise their own students

Student will be expected to:

1. Follow guidelines set by the Field Trip Coordinator
2. Stay with the assigned chaperone/group
3. Follow behavior expectations

Chaperone:

To be prepared and provided to the chaperones at the beginning of the trip:

1. List of students in their group, including:
 - a. Parent's name and number (cell)
 - b. Any IEP, allergy, behaviors
 - c. Back-up number
 - d. Name of student's TOR
 - e. Emergency contact - ensure pick up person is included
 - f. Chaperone will collect any missing information from the parents at the time of drop off
2. A sign for helping parents locate the assigned group
 - a. Sign could include group name/color/letters of the alphabet, chaperone name, Excel Academy logo
3. Equipping the chaperone with any tools needed for meeting the students needs, and made aware if another chaperone or parent is coming along during the trip
4. The school and vendor's emergency evacuation procedures
5. Have Field Trip Coordinator's cell phone programmed into their cell phone

6. All chaperones on a group text in case of an emergency or evacuation
7. Made aware of the check in and out procedures and their role in the process

Chaperone will be expected to:

1. Arrive on time (to be determined by the Field Trip Coordinator)
2. Wear Excel Academy apparel
3. When a parent arrives, they will check the list and ensure all the student information and parent contact information is current
4. Answer cell phones & texts--a texting group or tool will be used

Additional Resources

- Children and Youth Preparedness Social Media Toolkit:
<https://www.ready.gov/youth-toolkit>
- Preparing Makes Sense for People with Disabilities, Others with Access and Functional Needs, and the Whole Community:
https://www.fema.gov/media-library-data/1440775327070-3e00ff335d637a63551092a24d585301/SpecialNeeds_LargePrint_v3.pdf
- Individuals with Disabilities:
<https://www.ready.gov/individuals-access-functional-needs>

C. Suspension/Expulsion Policies and Procedures

Governing Law: The procedures by which pupils can be suspended or expelled from the charter school for disciplinary reasons or otherwise involuntarily removed from the charter school for any reason. These procedures, at a minimum, shall include an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements that is consistent with all of the following:

(i) For suspensions of fewer than 10 days, provide oral or written notice of the charges against the pupil and, if the pupil denies the charges, an explanation of the evidence that supports the charges and an opportunity for the pupil to present their side of the story.

(ii) For suspensions of 10 days or more and all other expulsions for disciplinary reasons, both of the following:

(I) Provide timely, written notice of the charges against the pupil and an explanation of the pupil's basic rights.

(II) Provide a hearing adjudicated by a neutral officer within a reasonable number of days at which the pupil has a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses, and at which the pupil has the right to bring legal counsel or an advocate.

(iii) Contain a clear statement that no pupil shall be involuntarily removed by the charter school for any reason unless the parent or guardian of the pupil has been provided written notice of intent to remove the pupil no less than five schooldays before the effective date of the action. The written notice shall be in the native language of the pupil or the pupil's parent or guardian or, if the pupil is a foster child or youth or a homeless child or youth, the pupil's educational rights holder, and shall inform him or her of the right to initiate the procedures specified in clause (ii) before the effective date of the action. If the pupil's parent, guardian, or educational rights holder initiates the procedures specified in clause (ii), the pupil shall remain enrolled and shall not be removed until the charter school issues a final decision. For purposes of this clause, "involuntarily removed" includes disenrolled, dismissed, transferred, or terminated, but does not include suspensions specified in clauses (i) and (ii). – California Education Code Section 47605(b)(5)(J)

Policy:

This Pupil Suspension and Expulsion Policy has been established in order to promote learning, provide for the safety of students, staff, and visitors to Excel Academy and serve the best interests of students and their parents or guardians. In creating this policy, the Charter School reviewed Education Code Section 48900 *et seq.*, which describes the non-charter schools' list of offenses and procedures to establish its list of offenses and procedures for suspensions and expulsions. The language that follows closely mirrors the language of Education Code Section 48900 *et seq.* The Charter School is committed to annual review of policies and procedures surrounding suspensions and expulsions and, as necessary, modification of the lists of offenses for which students are subject to suspension or expulsion.

When the Policy is violated, it may be necessary to suspend or expel a student from regular instruction. This policy shall serve as Excel Academy's policy and procedures for student suspension and expulsion and it may be amended from time to time without the need to amend the charter so long as the amendments comport with legal requirements. Excel Academy staff shall enforce disciplinary rules and procedures fairly and consistently among all students. This Policy and its Procedures will be printed and distributed as part of the Student Handbook and will clearly describe discipline expectations. Excel Academy will develop a procedure for the periodic review and amendment of this Policy and, in particular, the lists of offenses for suspension or expulsion.

Excel Academy administration shall ensure that students and their parents/guardians are notified in writing upon enrollment of all discipline and involuntary disenrollment policies and procedures. The notice shall state that this Policy and Procedures are available on request.

Corporal punishment shall not be used as a disciplinary measure against any student. For purposes of the Policy, corporal punishment does not include an employee's use of force that is reasonable and necessary to protect the employee, students, staff or other persons or to prevent damage to school property. Suspended or expelled students shall be excluded from all school and school-related activities unless otherwise agreed during the period of suspension or expulsion.

A student identified as an individual with disabilities or for whom Excel Academy has a basis of knowledge of a suspected disability pursuant to the Individuals with Disabilities Education Improvement Act of 2004 ("IDEA") or who is qualified for services under Section 504 of the Rehabilitation Act of 1973 ("Section 504") is subject to the same grounds for suspension and expulsion and is accorded the same due process procedures applicable to general education students except when federal and state law mandates additional or different procedures. Excel Academy will follow all applicable federal and state laws including but not limited to the California Education Code, when imposing any form of discipline on a student identified as an individual with disabilities or for whom Excel Academy has a basis of knowledge of a suspected

disability or who is otherwise qualified for such services or protections in according due process to such students.

No student shall be involuntarily removed by the Charter School for any reason unless the parent or guardian of the student has been provided written notice of intent to remove the student no less than five schooldays before the effective date of the action. The written notice shall be in the native language of the student or the student's parent or guardian or, if the student is a foster child or youth or a homeless child or youth, the student's educational rights holder, and shall inform them of the basis for which the pupil is being involuntarily removed and their right to request a hearing to challenge the involuntary removal. If a parent, guardian, or educational rights holder requests a hearing, the Charter School shall utilize the same hearing procedures specified below for expulsions, before the effective date of the action to involuntarily remove the student. If the student's parent, guardian, or educational rights holder requests a hearing, the student shall remain enrolled and shall not be removed until the Charter School issues a final decision. As used herein, "involuntarily removed" includes disenrolled, dismissed, transferred, or terminated, but does not include removals for misconduct which may be grounds for suspension or expulsion as enumerated below.

Outline of Responsibilities that May Result in Involuntary Removal

Attendance:

The credentialed teacher of record awards attendance in accordance with applicable law and based on two criteria:

1. The overall amount of learning completed/attained and
2. That some learning occurred on each date of attendance. As indicated in the Governing Board independent study policy, once a student has three missed assignments during a given learning period, the student is no longer in good standing. For purposes of attendance, three assignments are defined as 30% of the assigned learning for the given learning period. The student must complete at least 70% of the learning for that period and must be able to demonstrate that learning to the teacher of record in order to remain in good standing. The credentialed teacher of record uses their professional determination to assign the percent of learning that occurred. Additionally, the student must bring a work sample that aligns to their learning in each of the courses in which the student is enrolled.

Additionally, the student and parent/guardian must attend all scheduled learning period meetings. Missing a meeting results in zero attendance being awarded and a second meeting must be scheduled within five days to evaluate if attendance may be claimed.

I. Grounds for Suspension and Expulsion of Students

A student may be suspended or expelled for prohibited misconduct if the act is related to school activity; or school attendance occurring at any time including, but not limited to (a) while on school grounds; (b) while going to or coming from school; (c) during the lunch period, whether on or off the school campus; (d) during, or while going to or coming from a school-sponsored activity.

II. Enumerated Offenses

1. Discretionary Suspension Offenses

1. Students may be suspended for any of the following acts when it is determined the pupil:
 - a. Caused, attempted to cause, or threatened to cause physical injury to another person.
 - b. Willfully used force or violence upon the person of another, except self-defense.
 - c. Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind.
 - d. Unlawfully offered, arranged, or negotiated to sell a controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as a controlled substance, alcoholic beverage, or intoxicant.
 - e. Committed or attempted to commit robbery or extortion.
 - f. Caused or attempted to cause damage to school property or private property, which includes, but is not limited to, electronic files and databases.
 - g. Stole or attempted to steal school property or private property, which includes, but is not limited to, electronic files and databases.
 - h. Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, vaping, e-cigarettes and betel. This section does not prohibit the use of their own prescription products by a pupil.
 - i. Committed an obscene act or engaged in habitual profanity or vulgarity.
 - j. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.
 - k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. This section shall apply to pupils in any of grades 4 to 12, inclusive.

- l. Knowingly received stolen school property or private property, which includes, but is not limited to, electronic files and databases.
- m. Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- n. Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness and/or retaliating against that pupil for being a witness.
- o. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- p. Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- q. Made terroristic threats against school officials and/or school property, which includes but is not limited to, electronic files and databases. For purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear of their own safety or for their immediate family's safety, or for the protection of school property, which includes but is not limited to, electronic files and databases, or the personal property of the person threatened or their immediate family.
- r. Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this section, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive.
- s. Caused, attempted to cause, threatened to cause or participated in an act of hate violence, as defined in subdivision (e) of Section 233 of the

Education Code. This section shall apply to pupils in any of grades 4 to 12, inclusive.

- t. Intentionally harassed, threatened or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive.
 - u. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.
- 2. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students which would be deemed hate violence or harassment, threats, or intimidation, which are directed toward one or more students that has been reasonably predicted to have the effect of one or more of the following:
 - a. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of their age, or for a person of their age with exceptional needs) or students in fear of harm to that student's or those students' person or property.
 - ii. Causing a reasonable student to experience a substantially detrimental effect on their physical or mental health.
 - b. Causing a reasonable student to experience substantial interference with their academic performance.
 - c. Causing a reasonable student to experience substantial interference with their ability to participate in or benefit from the services, activities, or privileges provided by the Charter School.
- 3. "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
 - a. A message, text, sound, video, or image.
 - b. A post on a social network Internet Web site including, but not limited to:
 - i. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (1) above.
 - ii. Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in subparagraph (1) above. "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would

- reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
- iii. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (I) above. "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
 - iv. An act of cyber sexual bullying.
 - v. A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (1)(a)-(b).
 - vi. Possessed, sold, or otherwise furnished any knife unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence

For a pupil subject to discipline under this section, the Executive Director may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior.

2. Non-Discretionary Suspension Offenses:

Students must be suspended and recommended for expulsion for any of the following acts when it is determined the pupil:

1. Possessing, selling, or otherwise furnishing any firearm, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in Health and Safety Code section 11053 *et seq.*
4. Committing or attempting to commit a sexual assault or committing a sexual battery, as defined in Education Code 48900(n).

3. Discretionary Expellable Offenses:

Students may be recommended for expulsion for any of the following acts when it is determined the pupil:

- a. Caused, attempted to cause, or threatened to cause physical injury to another person.
- b. Willfully used force or violence upon the person of another, except self- defense.
- c. Unlawfully possessed, used, sold or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind.
- d. Unlawfully offered, arranged, or negotiated to sell a controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as a controlled substance, alcoholic beverage, or intoxicant.
- e. Committed or attempted to commit robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property, which includes, but is not limited to, electronic files and databases.
- g. Stole or attempted to steal school property or private property, which includes, but is not limited to, electronic files and databases.
- h. Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, vaping devices, electronic cigarettes, pills and betel. This section does not prohibit the use of his or her own prescription products by a pupil.
- i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- j. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.
- k. Knowingly received stolen school property or private property, which includes, but is not limited to, electronic files and databases.
- l. Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- m. Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness and/or retaliating against that pupil for being a witness.
- n. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- o. Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or

body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

- p. Made terroristic threats against school officials and/or school property, which includes but is not limited to, electronic files and databases. For purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for their own safety or for their immediate family's safety, or for the protection of school property, which includes but is not limited to, electronic files and databases, or the personal property of the person threatened or their immediate family.
- q. Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this section, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive.
- r. Caused, attempted to cause, threatened to cause or participated in an act of hate violence, as defined in subdivision (e) of Section 233 of the Education Code. This section shall apply to pupils in any of grades 4 to 12, inclusive.
- s. Intentionally harassed, threatened or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive.
- t. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.
 - a. A message, text, sound, video, or image.
 - b. A post on a social network Internet Web site including, but not limited to:

- i. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (1) above.
 - ii. Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in subparagraph (1) above. "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
 - iii. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (1) above. "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
- c. An act of cyber sexual bullying.
 - i. For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or will be reasonably predicted to have one or more of the effects described in subparagraphs (i) to (iv), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.
 - ii. For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
 - iii. Notwithstanding the subparagraphs (1) and (2) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- d. A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (1)(a)-(b).

- e. Possessed, sold, or otherwise furnished any knife unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.

4. Non-Discretionary Expellable Offenses:

Students must be recommended for expulsion for any of the following acts when it is determined pursuant to the procedures below that the pupil:

- a. Possessing, selling, or otherwise furnishing any firearm, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.
- b. Brandishing a knife at another person.
- c. Unlawfully selling a controlled substance listed in Health and Safety Code section 11053 *et seq.*
- d. Committing or attempting to commit a sexual assault or committing a sexual battery, as defined in Education Code 48900(n).

If it is determined by the Board of Directors that a student has brought a firearm or destructive device, as defined in Section 921 of Title 18 of the United States Code, on to campus or to have possessed a firearm or dangerous device on campus, the student shall be expelled for one year, pursuant to the Federal Gun Free Schools Act of 1994. In such instances, the pupil shall be provided due process rights of notice and a hearing as required in this policy.

The term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device. Such a term does not include an antique firearm.

The term "destructive device" means (A) any explosive, incendiary, or poison gas, including but not limited to: (i) bomb, (ii) grenade, (iii) rocket having a propellant charge of more than four ounces, (iv) missile having an explosive or incendiary charge of more than one-quarter ounce, (v) mine, or (vi) device similar to any of the devices described in the preceding clauses.

III. Suspension Procedure

Suspensions shall be initiated according to the following procedures:

Conference

Suspension shall be preceded, if possible, by a conference conducted by the Executive Director or designee with the student and their parent and whenever practical, the teacher, supervisor or Excel Academy employee who referred the student to the Executive Director or designee.

The conference may be omitted if the Executive Director or designee determines that an emergency situation exists. An "emergency situation" is one that involves a clear and present danger to the lives, safety, or health of students or Charter School personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of a conference.

At the conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against them, and shall be given the opportunity to present their version and evidence in their defense, in accordance with Education Code Section 47605(b)(5)(J)(i).

This conference shall be held within (2) two school days unless the pupil waives this right or is physically unable to attend for any reason including, but not limited to, incarceration or hospitalization. No penalties may be imposed on a pupil for failure of the pupil's parent or guardian to attend a conference with Excel Academy officials. Reinstatement of the suspended pupil shall not be contingent upon attendance by the pupil's parent or guardian at the conference.

Notice to Parents/Guardians

At the time of the suspension, an administrator or designee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension and the date and time the student may return to school following suspension. This notice shall state the specific offense committed by the student and include notice of any due process rights regarding suspension or expulsion. If Charter School officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may request that the parent/guardian respond to such requests without delay.

Suspension Time Limits/Recommendation for Expulsion

Suspensions, when not including a recommendation for expulsion, shall not exceed five (5) consecutive school days per suspension. The total number of days of suspension shall not exceed twenty (20) school days per year. Upon a recommendation of expulsion by the Executive Director or designee, the pupil and the pupil's parent/guardian or representative will be invited to a conference to determine if the suspension for the pupil must be extended pending an expulsion hearing. In such instances when the Charter School has determined a suspension period shall be extended, such extension shall be made only after a conference is held with the pupil or the pupil's parents, unless the pupil and the pupil's parents fail to attend the conference.

This determination will be made by the Executive Director or designee upon either of the following: 1) the pupil's presence will be disruptive to the education process; or 2) the pupil poses a threat or danger to others. Upon either determination, the pupil's suspension will be extended pending the results of an expulsion hearing.

IV. Authority to Expel

As required by Education Code Section 47605(b)(5)(J)(ii), students recommended for expulsion are entitled to a hearing adjudicated by a neutral officer to determine whether the student will be expelled. The procedures herein provide for such a hearing and the notice of said hearing, as required by law.

A student may be expelled by the neutral and impartial Charter School Board of Directors following a hearing before it. The Board of Directors may be presided over by a designated neutral hearing chairperson. The Board of Directors may make the final determination whether or not to expel the student.

V. Expulsion Procedures

Students recommended for expulsion are entitled to a hearing to determine whether the student will be expelled. Unless postponed for good cause, the hearing may be held within thirty (30) school days after the Executive Director or designee determines that the pupil has committed an expellable offense.

The hearing may be held in closed session (complying with all pupil confidentiality rules under FERPA) unless the pupil makes a written request for a public hearing in open session three (3) days prior to the date of the scheduled hearing.

Written notice of the hearing may be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing. Upon mailing the notice, it may be deemed served upon the pupil. The notice shall include:

1. The date and place of the expulsion hearing;
2. A statement of the specific facts, charges and offenses upon which the proposed expulsion is based;
3. A copy of the Charter School's disciplinary rules which relate to the alleged violation;
4. Notification of the student's or parent/guardian's obligation to provide information about the student's status at the Charter School to any other school district or school to which the student seeks enrollment;
5. The opportunity for the student and/or the student's parent/guardian to appear in person or to employ and be represented by counsel or a non-attorney advisor;
6. The right to inspect and obtain copies of all documents to be used at the hearing;
7. The opportunity to confront and question all witnesses who testify at the hearing;
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.

VI. Special Procedures for Expulsion Hearings Involving Sexual Assault or Battery Offenses:

1. The Charter School may, upon a finding of good cause, determine that the disclosure of either the identity of the witness or the testimony of that witness at the hearing, or both, would subject the witness to an unreasonable risk of psychological or physical harm. Upon this determination, the testimony of the witness may be presented at the hearing in the form of sworn declarations that shall be examined only by the Charter School or the hearing officer. Copies of these sworn declarations, edited to delete the name and identity of the witness, shall be made available to the pupil.
2. The complaining witness in any sexual assault or battery case must be provided with a copy of the applicable disciplinary rules and advised of their right to (a) receive five days' notice of their scheduled testimony, (b) have up to two (2) adult support persons of their choosing present in the hearing at the time they testify, which may include a parent, guardian, or legal counsel, and (c) elect to have the hearing closed while testifying.
3. Excel Academy must also provide the victim a room separate from the hearing room for the complaining witnesses use prior to and during breaks in testimony.
4. At the discretion of the entity conducting the hearing, the complaining witness shall be allowed periods of relief from examination and cross-examination during which they may leave the hearing room.

5. The entity conducting the expulsion hearing may also arrange the seating within the hearing room to facilitate a less intimidating environment for the complaining witness.
6. The entity conducting the expulsion hearing may also limit time for taking the testimony of the complaining witness to the hours they are normally in school, if there is no good cause to take the testimony during other hours.
7. Prior to a complaining witness testifying, the support persons must be admonished that the hearing is confidential. Nothing in the law precludes the entity presiding over the hearing from removing a support person whom the presiding person finds is disrupting the hearing. The entity conducting the hearing may permit any one of the support persons for the complaining witness to accompany the witness stand.
8. If one or both of the support persons is also a witness, Excel Academy must present evidence that the witness's presence is both desired by the witness and will be helpful to the Charter School. The entity presiding over the hearing shall permit the witness to stay unless it is established that there is a substantial risk that the testimony of the complaining witness would be influenced by the support person, in which case the presiding official shall admonish the support person or persons not to prompt, sway, or influence the witness in any way. Nothing shall preclude the presiding officer from exercising their discretion to remove a person from the hearing whom they believe is prompting, swaying, or influencing the witness.
9. The testimony of the support person shall be presented before the testimony of the complaining witness and the complaining witness shall be excluded from the courtroom during that testimony.
10. Especially for charges involving sexual assault or battery, if the hearing is to be conducted in public at the request of the pupil being expelled, the complaining witness shall have the right to have their testimony heard in a closed session when testifying at a public meeting would threaten serious psychological harm to the complaining witness and there are no alternative procedures to avoid the threatened harm. The alternative procedures may include videotaped depositions or contemporaneous examination in another place communicated to the hearing room by means of closed-circuit television.
11. Evidence of specific instances of a complaining witness' prior sexual conduct is presumed inadmissible and shall not be heard absent a determination by the entity conducting the hearing that extraordinary circumstances exist requiring the evidence be heard. Before such a determination regarding extraordinary circumstances will be made, the witness shall be provided notice and an opportunity to present opposition to the introduction of the evidence. In the hearing on the admissibility of the evidence, the complaining witness shall be entitled to be represented by a parent, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of the complaining witness is not admissible for any purpose.

VII. Record of Hearing

A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings will be made.

VIII. Presentation of Evidence

While technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons will rely in the conduct of serious affairs. A decision by the Board of Directors to expel must be supported by substantial evidence that the student committed an expellable offense. Findings of fact shall be based solely on the evidence at the hearing. While hearsay evidence is admissible, no decision to expel shall be based solely on hearsay. Sworn declarations may be admitted as testimony from witnesses of whom the Board determines that disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm.

If, due to a written request by the expelled pupil, the hearing is held at a public meeting, and the charge is committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code Section 48900, a complaining witness shall have the right to have their testimony heard in a session closed to the public.

The decision of the Board of Directors shall be in the form of written findings of fact and a written determination regarding the expulsion. The final decision by the Board of Directors shall be made within ten (10) school days following the conclusion of the hearing. The decision of the Board of Directors is final.

If the Board of Directors decides not to expel, the pupil shall immediately be returned to their educational program.

IX. Written Notice to Expel

The Executive Director or designee, following a decision of the Board of Directors to expel, shall send written notice of the decision to expel, including the Board of Directors' adopted findings of fact, to the student or parent/guardian. This notice shall also include the following: (a) Notice of the specific offense committed by the student; and (b) Notice of the student's or parent/guardian's obligation to inform any new

district in which the student seeks to enroll of the student's status with the Charter School.

The Executive Director or designee shall send a copy of the written notice of the decision to expel the authorizer. This notice shall include the following: (a) The student's name; and (b) The specific expellable offense committed by the student.

X. Disciplinary Records

The Charter School shall maintain records of all student suspensions and expulsions at the Charter School. Such records shall be made available to the authorizer upon request.

XI. No Right to Appeal

The pupil shall have no right of appeal from expulsion from the Charter School as the Charter School Board of Directors' decision to expel shall be final.

XII. Expelled Pupils/Alternative Education

Parents/guardians of pupils who are expelled shall be responsible for seeking alternative education programs including, but not limited to, programs within the County for their school district of residence. The Charter School shall work cooperatively with parents/guardians as requested by parents/guardians or by the school district of residence to assist with locating alternative placements during expulsion.

XIII. Rehabilitation Plans

Students who are expelled from Excel Academy shall be given a rehabilitation plan upon expulsion as developed by the administrative panel at the time of the expulsion order, which may include, but is not limited to, periodic review as well as assessment at the time of review for readmission. The rehabilitation plan must include a date not later than one year from the date of expulsion when the pupil may reapply to Excel Academy for readmission.

XIV. Readmission

The decision to readmit a pupil or to admit a previously expelled pupil from another school district or charter school shall be in the sole discretion of Excel Academy's Board of Directors following a meeting with the Executive Director or designee and the pupil and parent/guardian or representative to determine whether the pupil has successfully completed the rehabilitation plan and to determine whether the pupil poses a threat to others or will be disruptive to the school environment. The Executive Director or designee shall make a recommendation to Excel Academy's Board of Directors following the meeting regarding their determination. The Board shall then make a final decision regarding readmission during the closed session of a public meeting, reporting any action taken during closed session consistent with the requirements of the Brown Act. The pupil's readmission is also contingent upon Excel Academy capacity at the time the student seeks readmission.

XV. Notice to Teachers

The Charter School shall notify teachers of each pupil who has engaged in or is reasonably suspected to have engaged in any of the acts listed in Education Code Section 49079 and the corresponding enumerated offenses set forth above.

XVI. Involuntary Removal for Truancy

As charter schools are schools of choice and as a charter school pupil who fails to meet attendance requirements is potentially depriving another student of their opportunity to enroll, a student may be involuntarily removed as described within the Charter School's Board adopted Independent Study Policy and only after the Charter School follows the requirements of the Independent Study Policy and only in accordance with the policy described above which requires notice and an opportunity for a parent, guardian, educational rights holder to request a hearing prior to any involuntary removal.

XVII. Special Procedures for the Consideration of Suspension and Expulsion or Involuntary Removal of Students with Disabilities

Notification of SELPA

- a. Excel Academy will immediately notify the SELPA and coordinate the procedures in this policy with the SELPA of the discipline of any student with a disability or student who Excel Academy or SELPA would be deemed to have knowledge that the student had a disability.

Services During Suspension

- a. Students suspended for more than ten (10) school days in a school year shall continue to receive services so as to enable the student to continue to participate in the general education curriculum, although in another setting (which could constitute a change of placement and the student's IEP would reflect this change) and to progress toward meeting the goals set out in the child's IEP/504 Plan; and receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications, that are designed to address the behavior violation so that it does not recur. These services may be provided in an interim alternative educational setting.

Procedural Safeguards/Manifestation Determination

- a. Within ten (10) school days of a recommendation for expulsion or any decision to change the placement of a child with a disability because of a violation of a code of student conduct, Excel Academy, the parent, and relevant members of the IEP/504 Team shall review all relevant information in the student's file, including the child's IEP/504 Plan, any teacher observations, and any relevant information provided by the parents to determine:
 - i. If the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or
 - ii. If the conduct in question was the direct result of the local educational agency's failure to implement the IEP/504 Plan.
 - iii. If Excel Academy, the parent, and relevant members of the IEP/504 Team determine that either of the above is applicable for the child, the conduct shall be determined to be a manifestation of the child's disability.
 - iv. If Excel Academy, the parent, and relevant members of the IEP/504 Team make the determination that the conduct was a manifestation of the child's disability, the IEP/504 Team shall:
 - v. Conduct a functional behavioral assessment or a functional analysis assessment, and implement a behavioral intervention plan for such child, provided that Excel Academy had not conducted such assessment prior to such determination before the behavior that resulted in a change in placement;
 - vi. If a behavioral intervention plan has been developed, review the behavioral intervention plan if the child already has such a behavioral intervention plan, and modify it, as necessary, to address the behavior; and
 - vii. Return the child to the placement from which the child was removed, unless the parent and Excel Academy agree to a change of placement as part of the modification of the behavioral intervention plan
 - viii. If Excel Academy, the parent, and relevant members of the IEP/504 team determine that the behavior was not a manifestation of the student's disability and that the conduct in question was not a result of the failure

to implement the IEP/504, then Excel Academy may apply the relevant disciplinary procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to students without disabilities.

Due Process Appeals

- a. The parent of a child with a disability who disagrees with any decision regarding placement, or the manifestation determination, or Excel Academy if it believes that maintaining the current placement of the child is substantially likely to result in injury to the child or to others, may request an expedited administrative hearing through the Special Education Unit of the Office of Administrative Hearings or by utilizing the dispute provisions of the 504 Policy and Procedures.
- b. When an appeal relating to the placement of the student or the manifestation determination has been requested by either the parent or Excel Academy, the student shall remain in the interim alternative educational setting pending the decision of the hearing officer in accordance with state and federal law, including 20 U.S.C. Section 1415(k), or until the expiration of the forty-five (45) day time period provided for in an interim alternative educational setting, whichever occurs first, unless the parent and Excel Academy agree otherwise.
- c. In accordance with 20 U.S.C. Section 1415(k)(3), if a parent/guardian disagrees with any decision regarding placement, or the manifestation determination, or if the Charter School believes that maintaining the current placement of the child is substantially likely to result in injury to the child or to others, the parent/guardian or Charter School may request a hearing.
- d. In such an appeal, a hearing officer may: (1) return a child with a disability to the placement from which the child was removed; or (2) order a change in placement of a child with a disability to an appropriate interim alternative educational setting for not more than 45 school days if the hearing officer determines that maintaining the current placement of such child is substantially likely to result in injury to the child or to others.

Special Circumstances

- a. Excel personnel may consider any unique circumstances on a case-by-case basis when determining whether to order a change in placement for a child with a disability who violates a code of student conduct.
- b. The Executive Director or designee may remove a student to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability in cases where a student:
 - i. Carries or possesses a weapon, as defined in 18 U.S.C. Section 930, to or at school, on school premises, or to or at a school function;
 - ii. Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function; or

- iii. Has inflicted serious bodily injury, as defined by 20 U.S.C. Section 1415(k)(7)(D), upon a person while at school, on school premises, or at a school function.

Interim Alternative Educational Setting

- a. The student's interim alternative educational setting shall be determined by the student's IEP/504 team.

Procedures for Students Not Yet Eligible for Special Education Services

- a. A student who has not been identified as an individual with disabilities pursuant to IDEA and who has violated the District's disciplinary procedures may assert the procedural safeguards granted under these procedures only if Excel had knowledge that the student was disabled before the behavior occurred.
- b. Excel shall be deemed to have knowledge that the student had a disability if one of the following conditions exists:
 - i. The parent/guardian has expressed concern in writing, or orally if the parent/guardian does not know how to write or has a disability that prevents a written statement, to Excel supervisory or administrative personnel, or to one of the child's teachers, that the student is in need of special education or related services; or
 - ii. The parent has requested an evaluation of the child; or
 - iii. The child's teacher, or other Excel personnel, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the Director of special education or to other Charter School supervisory personnel.
- c. If Excel knew the student had a disability under any of the three (3) circumstances described above, the student may assert any of the protections available to IDEA- eligible children with disabilities, including the right to stay-put.
- d. If Excel had no basis for knowledge of the student's disability, it shall proceed with the proposed discipline. Excel shall conduct an expedited evaluation if requested by the parents; however, the student shall remain in the education placement determined by Excel pending the results of the evaluation.
- e. Excel shall not be deemed to have knowledge that the student had a disability if the parent has not allowed an evaluation, refused services, or if the student has been evaluated and determined to not be eligible.

D. Procedures to Notify Teachers of Dangerous Pupils

Per California Ed. Code 49079 and in an effort to ensure the safety of all employees, the school will notify the Teacher of Record or any additional staff as necessary in writing if a pupil has engaged in, or is reasonably suspected to have engaged in any of the acts described in any of the subdivisions, except subdivision (h), of Section 48900 or in Section 48900.2, 48900.3, 48900.4, or 48900.7 as outlined below:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force or violence upon the person of another, except in self-defense.
3. Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
4. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance, an alcoholic beverage, or an intoxicant of any kind.
5. Unlawfully offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
6. Committed or attempted to commit robbery or extortion.
7. Caused or attempted to cause damage to school property or private property.
8. Stole or attempted to steal school property or private property.
9. Committed an obscene act or engaged in habitual profanity or vulgarity.
10. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
12. Knowingly received stolen school property or private property.
13. Possessed an imitation firearm which would be a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
14. Committed or attempted to commit a sexual assault or committed a sexual battery.

15. Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drugs.
17. Engaged in, or attempted to engage in, hazing. "Hazing" being a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
18. Engaged in an act of bullying. "Bullying" being any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or will be reasonably predicted to have the effect of one or more of the following:
 - a. Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - b. Causing a reasonable pupil to experience a substantially detrimental effect on their physical or mental health.
 - c. Causing a reasonable pupil to experience substantial interference with their academic performance.
 - d. Causing a reasonable pupil to experience substantial interference with their ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - e. A pupil who aids or abets the infliction or attempted infliction of physical injury to another person
 - f. "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
 - i. A message, text, sound, or image.
 - ii. A post on a social network Internet Web site, including, but not limited to:
 1. Posting to or creating a burn page. "Burn page"

2. Creating a credible impersonation of another actual pupil
3. Creating a false profile
- iii. An electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- g. "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of their age, or for a person of their age with exceptional needs.

Notification of Dangerous Pupils

Employees shall promptly report to the Director or other immediate supervisor any attempted assault, or physical threat made against them by a student. Both the employee and the principal or other immediate supervisor shall promptly report such instances to the appropriate local law enforcement agency. (Ed. Code 44014)

In addition, employees shall promptly report to the Director or other immediate supervisor, and may report to law enforcement, any attack, assault, or threat made against them at school related functions including, but not limited to:

- Testing sites
- Field Trips
- School Events
- Learning Period Meetings
- Staff Meetings

Reports of attack, assault, or threat shall be forwarded immediately to the Superintendent or designee. An employee whose person or property is injured or damaged by willful misconduct of a student may ask the district to pursue legal action against the student or the student's parent/guardian (Ed. Code 48905)

In order to maintain confidentiality when providing information about student offenses to counselors and teachers to which a student is assigned, the Director or designee shall send the staff member a written notification that one of their students has committed an offense that requires review of a student's file in the school office. This notice shall not name or otherwise identify the student. The staff member shall be asked to initial the notification and return it to the Director or designee.

Additional Requirements and Liability as per Ed. Code 49079:

- A. A school district, or school district officer or employee, is not civilly or criminally liable for providing information under this section unless it is proven that the information was false and that the district or district officer or employee knew or should have known that the information was false, or the information was provided with a reckless disregard for its truth or falsity.
- B. An officer or employee of a school who knowingly fails to provide information about a pupil who has engaged in, or who is reasonably suspected to have engaged in, the acts referred to in subdivision (a) is guilty of a misdemeanor, which is punishable by confinement in the county jail for a period not to exceed six months, or by a fine not to exceed one thousand dollars (\$1,000), or both.
- C. Any information received by a teacher or staff pursuant to this section shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the employee.

E. Discrimination and Harassment

Excel Academy Charter School is committed to protecting its students and staff from the hazards of school and workplace violence, including both physical and verbal threats. Excel Academy has a zero tolerance policy toward threats or acts of violence and will take appropriate disciplinary action against students, parents/guardians and employees who engage in such conduct. It is important that all students, parents/guardians and staff understand the conduct expected at Excel Academy in order to ensure that all parties feel safe.

Students

Excel Academy believes that all students have the right to be educated in a positive learning environment free from disruptions. At school activities, students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program.

Behavior is considered appropriate when students are diligent in study, careful with school property, courteous, and respectful towards teachers, other staff, students and volunteers. Every effort is made at each site to ensure students are aware of the expected behaviors at a school organized event.

Parents/Guardians

The school developed a Civility Policy in light of defining the appropriate conduct for parents/guardians in relation to school-related interactions as well as a guide to the proper responses in light of a disruption ([Appendix E: Civility Policy](#)).

Staff

Staff conduct is equally important and must exhibit professionalism at all times. Since we consider all school staff to be representatives of Excel Academy, the school outlines standards of conduct for all staff members in the employee handbook and defines expectations surrounding the following areas:

- Workplace violence
- Prohibited conduct
- Physical Contact with Students and Other Staff Members
- Off-duty conduct
- Drug and Alcohol Free Workplace and Awareness Program
- Tobacco Free Workplace

- Punctuality and Attendance
- Professionalism
- Dress Code
- Gifts to Employees
- Fee and Cash Collection
- Tuition Assistance
- Building Security

For more information about Excel Academy's policy on staff conduct, refer to [Appendix F: Excerpt from the EACS Employee Handbook "Section III: Standards of Conduct."](#)

Bullying

Bullying creates a hostile environment in schools if it sufficiently and severely interferes with or limits a student's ability to participate in or benefit from the services, activities, or opportunities offered by the school. The school will establish student safety at all school related functions as a high priority and will not tolerate discrimination, harassment, intimidation, and bullying of any student. Harassment is defined as unwanted conduct based on protected class (e.g., race, color, national origin, religion, gender, age, disability, or sexual orientation).

No student or group of students shall, through physical, written, verbal, non-verbal, gestural, or other means, harass, sexually harass, threaten, intimidate, cyberbully (sexually or otherwise), cause bodily injury to, or commit hate violence against any other student or school personnel. This includes acts of discrimination, harassment, intimidation, and bullying related to school activity or school attendance occurring within a learning center under the jurisdiction of the Director/Principal of CPCS.

Note: Pursuant to Education Code 32261 48900 and 48900.2-48900.4, the definition of "bullying" for purposes of establishing grounds for suspension or expulsion includes bullying via an electronic act. AB 746 (Ch. 72, Statutes of 2011) amended Education Code 32261 AB 1732 (Ch. 157, Statutes of 2012) amended Education Code 48900 to expand the definition of bullying committed by means of an electronic act to include posting of messages on social media networks; see AR 5144.1 – Suspension and Expulsion/Due Process Involuntary Transfer Back to the District of Residence/Due Process.

In addition, Penal Code 653.2 makes it a crime for a person to distribute personal identity information electronically with the intent to cause harassment by a third party and to threaten a person's safety or that of their family (e.g., placing a person's picture or address online so that they receives harassing messages).

Penal Code 288.2 makes it a crime to send a message to a minor if the message contains matter that is sexual in nature with the intent of seducing the minor (i.e., sexting).

Cyber-Bullying

Excel Academy expects all students, teachers, administration and vendors to use electronic communications in a responsible, ethical, and legal manner in order to ensure that offensive, harassing or other communication jeopardizing the integrity of Excel Academy has not been made available to other students.

In communicating via email or in Live Sessions you are agreeing that you will use the email or chatting properly for school, will communicate with faculty and students appropriately, and will not partake in cyber-bullying or any form of harassment.

Harassment and cyber-bullying of or by students or instructors will not be tolerated in the online environment.

Cyber bullying (sexual or non-sexual) is an act of bullying committed through the transmission of a message, text, sound, or image by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, or computer. Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. This includes threats, insults, verbal abuse, racial slurs, or any other hostile communications designed to cause harm to others. Offensive content includes, but is not limited to, sexual comments or images, racial slurs, gender-specific comments, or any comments that would offend someone on the basis of age, race, sex, color, religion, national origin, handicap, disability, or veteran status.

Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation via a post on a social network Internet Web site, including not limited to posting to or creating a burn page, creating a credible impersonation of another actual pupil, or creating a false profile. Cyber sexual bullying includes, but is not limited to, focusing on the person's appearance, body parts, sexual orientation, or sexual activity through the use of technology.

Bullying Prevention, Intervention and Reporting

School staff will have access to SafeSchools online training related to the professional development of detecting warning signs, effective prevention strategies, and intervention skills.

School staff who witness an act of discrimination, harassment, intimidation, bullying, hazing, or teasing shall take immediate steps to intervene to stop the incident when it is safe to do so (Education Code 234.1.1b) and notify an Assistant Director. As appropriate, the Director or the Director's designee, will notify the parents/guardians of victims and perpetrators. The Director or the Director's designee also may involve counselors and/or law enforcement as necessary.

Students are encouraged to notify school staff when they are being discriminated against, harassed, intimidated, bullied, hazed, or teased or suspect that another student is being victimized.

Disciplinary Action for Students Engaging in Harassment or Cyber-Bullying:

Students who are found engaging in harassing or bullying behavior

- Will have a parent/teacher conference scheduled to discuss the matter and collect and review documentation
- Will receive a warning about possible expulsion for a repeated offense.
- Will be candidates for expulsion dependent on the severity or frequency of the offense.
- Teachers and/or Guidance Counselors will record the documentation in the student's electronic file.

Sexual Harassment

Excel Academy prohibits sexual harassment of school employees and job applicants. The school also prohibits retaliatory behavior or action against employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation ([Appendix D : Excerpt from EACS Employee Handbook "Section I: Nondiscrimination Policies"](#))

The Excel Academy Administrative team shall take all actions necessary to ensure the prevention, investigation and correction of sexual harassment, including but not limited to:

1. Per AB 1825 and CA Govt. Code Sec. 12950.1, the school will provide supervisory employees within 6 months of their assumption of a supervisory position 2 hours of interactive sexual harassment training and education. Supervisors will be required to complete sexual harassment training every 2 years thereafter.
2. Providing training to all staff on sexual harassment and the sexual harassment school policy, particularly the procedures for filing complaints and employees'

duty to use the school's complaint procedures as outlined in the employee handbook.

3. Publicizing and disseminating the school's sexual harassment policy to staff
4. Ensuring prompt, thorough and fair investigation of complaints
5. Taking timely and appropriate corrective/remedial actions. This may require interim separation of the complainant and the alleged harasser, and subsequent monitoring of developments

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or take other subsequent necessary action. Any district employee or job applicant who feels that they have been sexually harassed, or who has knowledge of any incident of sexual harassment by or against another employee, a job applicant or a student, shall immediately report the incident to Human Resources, supervisor, the director, or the director's designee. An employee may bypass the supervisor in filing a complaint where the supervisor is the subject of the complaint.

An employee who receives a harassment complaint shall promptly notify Human Resources. Complaints of sexual harassment shall be filed.

Any district employee who engages or participates in sexual harassment, or who aids, abets, incites, compels or coerces another to commit sexual harassment against a school employee, job applicant or student, is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

Hate Crime Reporting

Hate crimes occur when a perpetrator targets a victim because of their membership in a certain social group, usually defined by racial group, religion, sexual orientation, disability, ethnicity, nationality, age, gender, gender identity, or political affiliation.

Hate crimes will take many forms. Incidents may involve but not limited to physical assault, damage to property, bullying, harassment, verbal abuse or insults, or offensive graffiti or letters.

Intervention and Reporting

1. Any student or employee who believes that they are a victim of hate-motivated behavior shall immediately contact the appropriate staff, Director or the Director's designee, or if an employee, Human Resources.
2. Staff who are informed of hate-motivated behavior or personally observe such behavior shall notify the Director or the Director's designee, or if regarding another employee, Human Resources. Law enforcement will be notified by the Director or Human Resources if it is determined that a hate-motivated crime occurred.
3. The staff has access to SafeSchools training to recognize hate-motivated behavior and methods of handling such behavior in appropriate ways.

F. Schoolwide Dress Code

Prohibition of gang-related apparel

The provisions of any school wide dress code, pursuant to Section 35183, that prohibits pupils from wearing “gang-related apparel,” if the school has adopted that type of a dress code. For those purposes, the comprehensive school safety plan shall define “gang-related apparel.” The definition shall be limited to apparel that, if worn or displayed on a school campus, reasonably could be determined to threaten the health and safety of the school environment. A schoolwide dress code established pursuant to this section and Section 35183 shall be enforced on the school campus and at any school-sponsored activity by the principal of the school or the person designated by the principal. For purposes of this paragraph, “gang-related apparel” shall not be considered a protected form of speech pursuant to Section 48950.

35183.

(a) The Legislature finds and declares each of the following:

(1) The children of this state have the right to an effective public school education. Both students and staff of the primary, elementary, junior and senior high school campuses have the constitutional right to be safe and secure in their persons at school. However, children in many of our public schools are forced to focus on the threat of violence and the messages of violence contained in many aspects of our society, particularly reflected in gang regalia that disrupts the learning environment.

(2) “Gang-related apparel” is hazardous to the health and safety of the school environment.

(3) Instructing teachers and administrators on the subtleties of identifying constantly changing gang regalia and gang affiliation takes an increasing amount of time away from educating our children.

(4) Weapons, including firearms and knives, have become commonplace upon even our elementary school campuses. Students often conceal weapons by wearing clothing, such as jumpsuits and overcoats, and by carrying large bags.

(5) The adoption of a schoolwide uniform policy is a reasonable way to provide some protection for students. A required uniform may protect students from being associated with any particular gang. Moreover, by requiring schoolwide uniforms teachers and administrators may not need to occupy as much of their time learning the subtleties of gang regalia.

(6) To control the environment in public schools to facilitate and maintain an effective learning environment and to keep the focus of the classroom on learning and not personal safety, schools need the authorization to implement uniform clothing requirements for our public school children.

(7) Many educators believe that school dress significantly influences pupil behavior. This influence is evident on school dress up days and color days. Schools that have adopted school uniforms experience a “coming together feeling,” greater school pride, and better behavior in and out of the classroom.

(b) The governing board of any school district may adopt or rescind a reasonable dress code policy that requires pupils to wear a schoolwide uniform or prohibits pupils from wearing “gang-related apparel” if the governing board of the school district approves a plan that may be initiated by an individual school’s principal, staff, and parents and determines that the policy is necessary for the health and safety of the school environment. Individual schools may include the reasonable dress code policy as part of its school safety plan, pursuant to Section 32281.

(c) Adoption and enforcement of a reasonable dress code policy pursuant to subdivision (b) is not a violation of Section 48950. For purposes of this section, Section 48950 shall apply to elementary, high school, and unified school districts. If a schoolwide uniform is required, the specific uniform selected shall be determined by the principal, staff, and parents of the individual school.

(d) A dress code policy that requires pupils to wear a schoolwide uniform shall not be implemented with less than six months’ notice to parents and the availability of resources to assist economically disadvantaged pupils.

(e) The governing board shall provide a method whereby parents may choose not to have their children comply with an adopted school uniform policy.

(f) If a governing board chooses to adopt a policy pursuant to this section, the policy shall include a provision that no pupil shall be penalized academically or otherwise discriminated against nor denied attendance to school if the pupil’s parents chose not to have the pupil comply with the school uniform policy. The governing board shall continue to have responsibility for the appropriate education of those pupils.

(g) A policy adopted pursuant to this section shall not preclude pupils that participate in a nationally recognized youth organization from wearing organization uniforms on days that the organization has a scheduled meeting.

G. Procedure for Safe Ingress and Egress of Pupils, Parents, and Staff to and from School (EC 35294.2)

The school shall maintain safe and secure methods of ingress and egress for pupils, parents, and staff to and from the school property, which are ADA compliant. Facilities shall be inspected regularly by school staff and any necessary modifications shall be made in a timely fashion. Additionally, the school shall maintain a visitor record at both sites to assist in site security. (See Appendix F - Irvine, Technology Office Evacuation Map)

Section 4: Human Resources

Human Resources is responsible for providing staff training and ensuring compliance. The following SafeSchools training courses are available to be assigned to designated employees depending upon their level of responsibility for upholding the school Plan and requirements per the law. Training plans may include one or more of the following:

- Active Shooter
- Crisis Response and Recovery
- Family Reunification
- Incident Command Systems
- Managing the Aftermath of Tragedy
- Terrorism: Awareness and Response
- Supervisor's Role in Safety
- Chemical Spills Overview
- Compressed Gas Safety
- Confined Spaces
- Electrical Safety
- Eye and Face Protection
- Facility Emergencies
- Fall Protection
- Fire and Explosion Hazards
- Fire Extinguisher Safety
- General Safety Orientation
- Lead Safety Awareness

- LGBTIQ+
- Office Ergonomics
- Personal Protective Equipment
- Slips, Trips and Falls
- Stormwater Management Overview
- AED (Automated External Defibrillators)
- Bloodborne Pathogen Exposure Prevention
- Cardiopulmonary Resuscitation (CPR)
- First Aid
- Health Emergencies: Asthma Awareness
- Health Emergencies: Choking and Heimlich Maneuver
- Health Emergencies: Life Threatening Allergies
- Health Emergencies: Overview
- Health Emergencies: Seizures
- HIV/AIDS Awareness
- Sexual Harassment: Staff-to-Staff
- Sexual Harassment: Student Issues & Response
- Sexual Misconduct: Staff-to-Student
- Workplace Bullying: Awareness and Prevention
- Cybersecurity Overview
- Email and Messaging Safety
- Arson Awareness and Prevention
- Safety Basics for Security Staff
- School Intruders
- School Violence: Identifying and Addressing
- Visual Weapons Screening
- Online Safety: Cyberbullying
- Online Safety: Predators
- Online Safety: Threats of Violence
- Online Safety: What Every Educator Needs to Know
- Bullying: Recognition and Response
- Child Abuse: Identification & Intervention
- Child Abuse: Mandatory Reporting
- Awareness
- Hazing
- Making Schools Safe for LGBT Students
- Mandated Reporter: Child Abuse and Neglect
- Youth Suicide: Awareness and Prevention
- Evacuation Planning for Students with Special Needs

- Online Safety: Threats of Violence

Bloodborne Pathogens (BBP)

This policy pertains to spills and cleanup of blood or other body fluids. It is not a first aid/emergency response procedure.

Treatment of Students

Applicable staff members will be required to complete a BBP course and will be equipped with a first aid kit. Staff will be instructed to prevent exposure to themselves by utilizing the kits if they must treat a student. Staff must follow the protocol of the site where the cleanup is needed (test site, field trip, etc.). If a cleanup is needed during a Learning Period Meeting, the teacher facilitator will provide the first aid kit to the parent/guardian for their use. All staff must contact their supervisor when an event requiring the use of their first aid kit was needed. First aid kits will be replaced as necessary.

Procedure

1. In the event of a serious injury resulting in release of blood or other body fluids which could contain pathogens (e.g., HIV or HBV), the first step is to treat the injured party. All applicable staff will have completed the SafeSchools Bloodborne Pathogens course in order to prevent exposure.
2. Spilled body fluids must not be cleaned up without the appropriate protective equipment and materials specifically designated for such fluids. In the case where spilled body fluids need clean-up, this procedure must be followed by all personnel:
 - Advise the most senior employee on duty. They must be aware of the individual(s) doing the actual clean-up and the purpose of the cleanup.
 - Clean up the spilled fluids as follows:
 - Put on protective gloves
 - Spread the absorbent material on the spilled body fluids, (e.g., paper towels) or use the Bloodborne Pathogens Spill kit
 - Neutralize the potential pathogens with a 10% bleach-with-water solution or use the solution provided in the Emergency First Responder Pack. Cover the spill for 15 minutes
 - Use paper towels to pick up material as best possible. Place all potentially contaminated materials in a leak-proof plastic bag.
 - Sweep/mop-up any additional neutralized/absorbed fluids and place in the leak-proof bag

- Clean sweep/mop materials with hot, soapy water. Lastly, remove gloves from inside-out and place in the bag
 - Secure the bag and discard it as other trash
 - Wash hands thoroughly in hot, soapy water
3. After all activity is completed, an Incident Report is to be completed as necessary and submitted to the Director.

H. A Safe and Orderly Environment Conducive to Learning at the School

Law Enforcement Response

The police will arrive to respond to the emergency. Follow these guidelines:

1. Comply with police instructions. The first responding officer will be focused on stopping the active shooter and creating a safe environment for medical assistance to be brought in to aid the injured.
2. When the police arrive at the location:
 - a. Remain calm and follow officer instructions
 - b. Put down any items in hands
 - c. Immediately raise hands and spread fingers
 - d. Keep hands visible at all times
 - e. Avoid making quick movements toward the officers such as attempting to hold onto them for safety
 - f. Avoid pointing, screaming and/or yelling
 - g. Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which the officers are entering the area or to an area directed
 - h. Notify any Excel Academy administrator of evacuation from the premises
3. When the police arrive, provide the following information is available and applicable:
 - a. Number of shooters
 - b. Number of individual victims and any hostages
 - c. The type of problem causing the situation
 - d. Type and number of weapons possibly in possession of the shooter
 - e. All necessary Excel Academy administrators still in the area as part of the school's emergency management response
 - f. Identity and description of participants, if possible
 - g. Keys to all involved areas as well as floor plans

Post-Incident Action

When the police have determined that the active shooter is under control, the emergency operator will provide a public announcement that the emergency is over using a prearranged code (e.g. "All Clear").

Police Investigation

After the police have secured the premises, the school will arrange to have designated representatives participate in the law enforcement investigation of the incident, including identifying witnesses and providing requested information and documents.

Medical Assistance

The school will designate representatives who will engage with emergency responders who provide medical assistance to injured employees, including ensuring that all required medical benefits and insurance documentation is provided.

Notifications of Relatives

The school will designate a school representative to notify relatives of any injured employees in a timely fashion

OSHA

In the event that there is a fatality or one employee is hospitalized for treatment, OSHA must be notified. If there is a fatality, OSHA must be notified within eight (8) hours. In the event of a hospitalization of one of the employees for treatment, OSHA must be notified within twenty-four (24) hours.

In addition, if the fatality or injury is work-related, the school may have to record the incident within seven (7) calendar days.

To file a report with OSHA, a school representative will call the 24 hour hotline or contact the nearest OSHA office. <https://www.osha.gov/report.html>

Local OSHA California State Plan Offices within the school's service area:

1. Long Beach 562-508-0810
2. Los Angeles 213-576-7451
3. Van Nuys 818-901-5403
4. Santa Ana 714-558-4451

Media

The school will designate a representative who will respond to any media requests for information. Such representatives will carefully consider the nature of any such requests in order to avoid disclosing information about any person that is considered confidential and protected under Federal and state privacy and medical information laws and regulations and interfering with any ongoing police or internal investigation.

I. Opioid and Fentanyl Use and Overdose Prevention Procedures

The purpose of this section is to protect the health and well-being of all of our students by having procedures in place to prevent and respond to the use and overdose of opioids and fentanyl.

Excel Academy Charter Schools will use the following prevention strategies:

- Distribute safety advice to families regarding drug use and overdose prevention.
- Regularly assess the school climate and address gaps as needed.
- Providing training to staff who facilitate field trips, school events, and other student in-person events.

Responding to Possible Overdose

STEP 1: EVALUATE FOR SIGNS OF OPIOID OVERDOSE

Signs of overdose, which often results in death if not treated, include:

- Unconsciousness or inability to awaken.
- Slow or shallow breathing or breathing difficulty such as choking sounds or a gurgling/snoring noise from a person who cannot be awakened.
- Fingernails or lips turning blue/purple.

If an opioid overdose is suspected, stimulate the person:

- Call the person's name.
- If the person does not respond, call 911.

STEP 2: CALL 911 FOR HELP

An opioid overdose needs immediate medical attention. An essential step is to get someone with medical expertise to see the person as soon as possible. If no emergency medical services (EMS) or other trained personnel is on the scene, call 911 immediately. All you have to say is "Someone is unresponsive and not breathing." Be sure to give a specific address and/or description of your location. After calling 911, follow the dispatcher's instructions.

DO'S AND DON'TS WHEN RESPONDING TO OPIOID OVERDOSE

- DO follow the instructions of the 911 dispatcher.
- DO stay with the person and keep the person warm.

- DON'T slap or forcefully try to stimulate the person; it will only cause further injury. If you cannot wake the person, the person may be unconscious.
- DON'T try to make the person vomit drugs that may have been swallowed. Choking or inhaling vomit into the lungs can cause a fatal injury.

Appendices

Appendix A: Emergency Contact Information in Paycom

1. Login into the Employee Portal in Paycom
2. Click “Information”
3. Under Address and Contact Information, enter Emergency Contact Information and click “Update”

Time ManagementTime-Off RequestsInformationPayrollDocumentsChecklistsCompany InformationLearning

Address and Contact Information

Emergency Contacts

Emergency Contact 1

Emergency Phone Number *



Emergency Contact 2

Emergency Phone Number

Emergency Contact Name *



Emergency Contact Name

Relationship to the Employee *



Relationship to the Employee

Emergency Contact 3

Emergency Phone Number

Emergency Contact Name

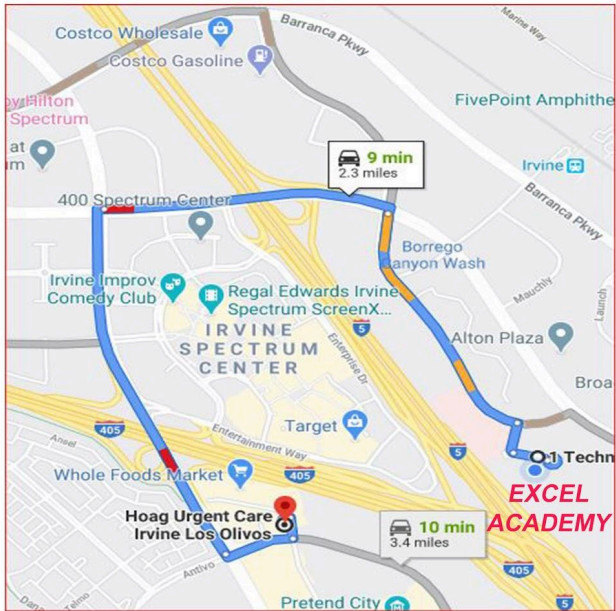
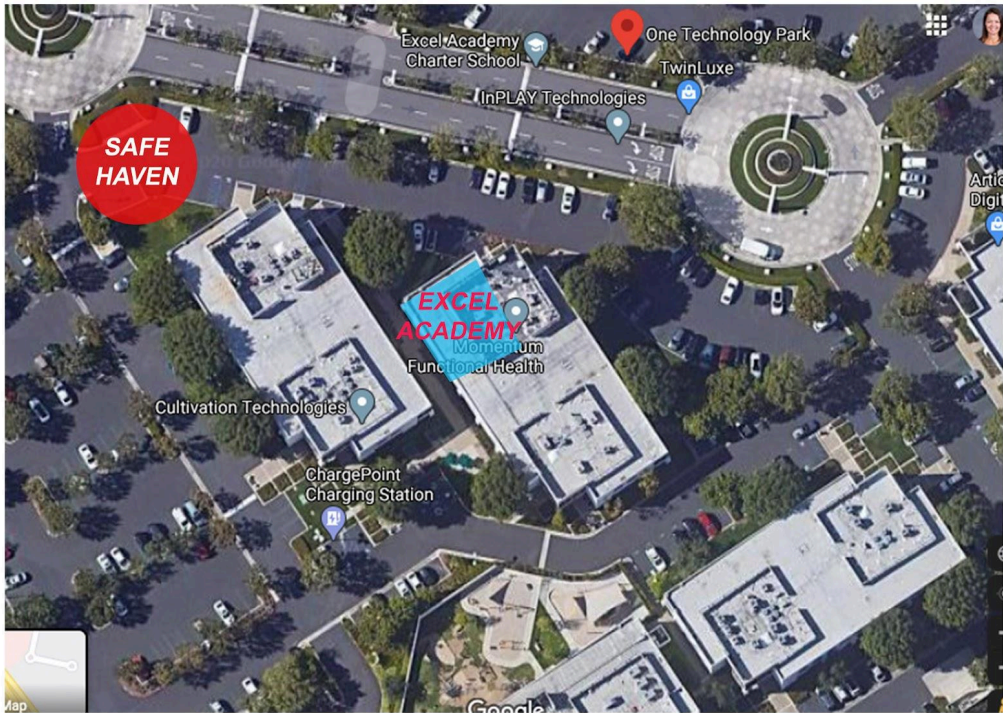
Relationship to the Employee

Appendix B: Irvine Executive Office Evacuation Map

In any hostile situation every individual should try to remain calm. If it becomes necessary to evacuate the Excel Academy office, exit the building safely and make your way to the safe haven (parking lot area in front of building J-see aerial map) as quickly as possible. Staff will gather on the lawn in front of the building. Call 911 as soon as you are clear of any danger (natural or otherwise).

If trapped inside the building, lock the main/front doors if possible and retreat to one of the interior offices together. Lock that door, barricade it with any heavy objects, turn off the lights, silence all cell phones and call 911.

**IN CASE OF EVACUATION DUE TO FIRE, NATURAL DISASTER OR OTHER-
ALL EMPLOYEES AND GUESTS PLEASE MEET AT SAFE HAVEN AREA
INDICATED ON THIS MAP.**



**Phone number for Hoag Urgent Care
949-557-0600
Hours: 8am-8pm (M-F)
8am-5pm (Sat/Sun)**

Hostage situation in main lobby (Building I):

If a hostage is held against their will in the lobby, the other employees in the private interior offices must close and lock their doors immediately, barricade their door with one of the large desks and call 911 immediately.

Hostage situation in one of the private interior offices:

If a parent or visitor is able to hold one of the employees hostage in their own private office, any employee who is able must evacuate quickly through the main office door, and get to the Safe Haven (South East end of parking lot - see map) and immediately call 911. Staff will gather on the lawn in front of the building.

If the other employees are unable to escape out the front door, they must close and lock their private, interior doors immediately, barricade their door, turn out the lights, silence their phones/pagers, and call 911.

Natural Disasters:

In southern California, the most likely natural disaster is an earthquake. In the event that an earthquake occurs at the Main Office, the following actions shall be taken:

1. Individuals must implement the Drop, Cover, and Hold action. Each individual must:
 - **Drop** to the ground. For those individuals who are physically unable to drop to the ground, they must remain seated and cover their heads with their arms and hands
 - **Cover** under or near desks, tables, or chairs in a kneeling position with their backs to the windows
 - **Hold** on to table or chair legs
 - Remain in the drop position until ground movement ends
2. Assess the situation
 - Severe structural damage
 - Fire
 - Toxic spill
 - Injuries (Render first aid if necessary)
3. Evacuate the room if necessary
4. For additional emergency treatment, call 911 immediately.

Concentra Urgent Care Address: 15751 Rockfield Blvd. (see map)

Please report any office or building damage to the Office Manager.

Appendix C: Child Abuse Report Form**Print****SUSPECTED CHILD ABUSE REPORT****Reset Form**To Be Completed by Mandated Child Abuse Reporters
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY		
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS		Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
	REPORTER'S TELEPHONE (DAYTIME) ()	SIGNATURE		TODAY'S DATE			
B. REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY				
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)						
	ADDRESS	Street	City	Zip	DATE/TIME OF PHONE CALL		
C. VICTIM One report per victim	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
	ADDRESS	Street	City	Zip	TELEPHONE ()		
	PRESENT LOCATION OF VICTIM		SCHOOL		CLASS	GRADE	
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME		
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)		
	RELATIONSHIP TO SUSPECT		PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK		
D. INVOLVED PARTIES	VICTIM'S SIBLINGS						
	NAME		BIRTHDATE	SEX	ETHNICITY		
	1. _____		3. _____				
	2. _____		4. _____				
	VICTIM'S PARENTS/GUARDIANS						
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
	ADDRESS	Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()	
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
	ADDRESS	Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()	
	SUSPECT						
SUSPECT'S NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
ADDRESS		Street	City	Zip	TELEPHONE ()		
OTHER RELEVANT INFORMATION							
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____						
	DATE / TIME OF INCIDENT		PLACE OF INCIDENT				
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)						

SS 8572 (Rev. 12/02)

DEFINITIONS AND INSTRUCTIONS ON REVERSE**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was determined not to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation Department; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

DEFINITIONS AND GENERAL INSTRUCTIONS FOR COMPLETION OF FORM SS 8572

All Penal Code (PC) references are located in Article 2.5 of the PC. This article is known as the Child Abuse and Neglect Reporting Act (CANRA). The provisions of CANRA may be viewed at: <http://www.leginfo.ca.gov/calaw.html> (specify "Penal Code" and search for Sections 11164-11174.3). A mandated reporter must complete and submit the form SS 8572 even if some of the requested information is not known. (PC Section 11167(a).)

I. MANDATED CHILD ABUSE REPORTERS

- Mandated child abuse reporters include all those individuals and entities listed in PC Section 11165.7.

II. TO WHOM REPORTS ARE TO BE MADE ("DESIGNATED AGENCIES")

- Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department or sheriff's department (not including a school district police or security department), the county probation department (if designated by the county to receive mandated reports), or the county welfare department. (PC Section 11165.9.)

III. REPORTING RESPONSIBILITIES

- Any mandated reporter who has knowledge of or observes a child, in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse or neglect shall report such suspected incident of abuse or neglect to a designated agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof *within 36 hours* of receiving the information concerning the incident. (PC Section 11166(a).)
- No mandated reporter who reports a suspected incident of child abuse or neglect shall be held civilly or criminally liable for any report required or authorized by CANRA. Any other person reporting a known or suspected incident of child abuse or neglect shall not incur civil or criminal liability as a result of any report authorized by CANRA unless it can be proven the report was false and the person knew it was false or made the report with reckless disregard of its truth or falsity. (PC Section 11172(a).)

IV. INSTRUCTIONS

- SECTION A - REPORTING PARTY:** Enter the mandated reporter's name, title, category (from PC Section 11165.7), business/agency name and address, daytime telephone number, and today's date. Check yes-no whether the mandated reporter witnessed the incident. The signature area is for either the mandated reporter or, if the report is telephoned in by the mandated reporter, the person taking the telephoned report.

IV. INSTRUCTIONS (Continued)

- SECTION B - REPORT NOTIFICATION:** Complete the name and address of the designated agency notified, the date/time of the phone call, and the name, title, and telephone number of the official contacted.
- SECTION C - VICTIM (One Report per Victim):** Enter the victim's name, address, telephone number, birth date or approximate age, sex, ethnicity, present location, and, where applicable, enter the school, class (indicate the teacher's name or room number), and grade. List the primary language spoken in the victim's home. Check the appropriate yes-no box to indicate whether the victim may have a developmental disability or physical disability and specify any other apparent disability. Check the appropriate yes-no box to indicate whether the victim is in foster care, and check the appropriate box to indicate the type of care if the victim was in out-of-home care. Check the appropriate box to indicate the type of abuse. List the victim's relationship to the suspect. Check the appropriate yes-no box to indicate whether photos of the injuries were taken. Check the appropriate box to indicate whether the incident resulted in the victim's death.
- SECTION D - INVOLVED PARTIES:** Enter the requested information for: Victim's Siblings, Victim's Parents/Guardians, and Suspect. Attach extra sheet(s) if needed (provide the requested information for each individual on the attached sheet(s)).
- SECTION E - INCIDENT INFORMATION:** If multiple victims, indicate the number and submit a form for each victim. Enter date/time and place of the incident. Provide a narrative of the incident. Attach extra sheet(s) if needed.

V. DISTRIBUTION

- Reporting Party:** After completing Form SS 8572, retain the yellow copy for your records and submit the top three copies to the designated agency.
- Designated Agency:** *Within 36 hours* of receipt of Form SS 8572, send **white copy** to police or sheriff's department, **blue copy** to county welfare or probation department, and **green copy** to district attorney's office.

ETHNICITY CODES

1 Alaskan Native	6 Caribbean	11 Guamanian	16 Korean	22 Polynesian	27 White-Armenian
2 American Indian	7 Central American	12 Hawaiian	17 Laotian	23 Samoan	28 White-Central American
3 Asian Indian	8 Chinese	13 Hispanic	18 Mexican	24 South American	29 White-European
4 Black	9 Ethiopian	14 Hmong	19 Other Asian	25 Vietnamese	30 White-Middle Eastern
5 Cambodian	10 Filipino	15 Japanese	21 Other Pacific Islander	26 White	31 White-Romanian

Appendix D: Excerpt from EACS Employee Handbook: “Section I: Nondiscrimination Policies”

A. Equal Employment Opportunity

The School is an equal opportunity employer and makes employment decisions on the basis of merit. We strive to have the most highly qualified people in every position. School policy prohibits unlawful discrimination based on actual or perceived race, color, creed, actual or perceived gender (including gender identity and gender expression), religion (all aspects of religious beliefs, observance or practice, including religious dress or grooming practices), marital status, registered domestic partner status, status as a victim of domestic violence, assault or stalking, age, ethnicity, national origin or ancestry, citizenship, physical or mental disability, medical condition (including cancer or a record or history of cancer, and genetic characteristics), sex (including pregnancy, childbirth, breastfeeding or a related medical condition), genetic information, sexual orientation, political affiliation, military and veteran status or any other consideration made unlawful by federal, state, or local laws. It also prohibits unlawful discrimination based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics. Discrimination will also include failing to reasonably accommodate religious practices or qualified individuals with disabilities where the accommodation does not pose an undue hardship.

The School’s management is responsible for adherence to this policy. But in the final analysis, attainment of The School’s goal of equal employment opportunity and enrichment through diversity depends on the commitment and good faith effort of all of you.

The School will comply with all applicable equal employment and discrimination laws, including Title IX, the California Fair Employment and Housing Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, and all other applicable laws.

Additionally, Title IX prohibits discrimination on the basis of sex in education programs or activities by recipients of federal financial assistance. The School does not discriminate on the basis of sex in the educational program or activity which it operates, including employment in such programs and activities.

In accordance with the Schools Equal Employment and Nondiscrimination Policies, the School designates the following position(s) as the Title IX Coordinator and Coordinator for Nondiscrimination in Employment:

Ms. Megan Anderson, Assistant Director of Human Resources
Title IX/Uniform Complaint Procedure Coordinator
(714) 336-4220
manderson@excelacademy.education
1 Technology Dr, Ste I-811

Any employee or job applicant who believes they have been or are being discriminated against or harassed in violation of School policy must, as appropriate, immediately contact their supervisor, the coordinator, or the CEO who shall advise the employee or applicant about the School's procedures for filing, investigating, and resolving any such complaint.

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with School policy and regulation. Individuals may use the School's Uniform Complaint Procedures to address complaints of discrimination and harassment, including sex discrimination under Title IX. Annual notice of such policies will be provided to all employees, and a copy of such policies and procedures are available by contacting the Coordinator listed above or Human Resources.

Discrimination is considered a form of employee misconduct. Disciplinary action, up to and including dismissal, will be taken against any employee engaging in this type of behavior. Any lead, supervisor or manager who has knowledge of such behavior, yet takes no action to end it, is also subject to disciplinary action.

B. Disability Accommodation

To comply with the Americans with Disabilities Act and all applicable laws ensuring equal employment opportunities to qualified individuals with a disability, the School will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or an employee unless undue hardship would result.

Any applicant or employee who requires an accommodation in order to perform the essential functions of the job as outlined in the applicable job description must contact the HR department and discuss the need for an accommodation. The School will engage

in an interactive process with the employee to identify possible accommodations, if any, which will help the applicant or employee perform the job. An applicant or employee who requires accommodation due to a religious belief or practice (including religious dress and grooming practices, such as religious clothing or hairstyles) must also contact the HR department and discuss the need for accommodation. If the accommodation is reasonable and will not impose an undue hardship, the School will work to make the accommodation.

C. Anti-Harassment

The School is committed to providing a work environment free of harassment and abusive conduct as that term may be defined by statute or regulation then in effect at the time of the conduct. School policy prohibits conduct that is disrespectful, unprofessional as well as harassment based on actual or perceived race, color, creed, actual or perceived gender (including gender identity and gender expression), religion (all aspects of religious beliefs, observance or practice, including religious dress or grooming practices), marital status, registered domestic partner status, status as a victim of domestic violence, assault or stalking, age, ethnicity, national origin or ancestry, citizenship, physical or mental disability, medical condition (including cancer or a record or history of cancer, and genetic characteristics), sex (including pregnancy, childbirth, breastfeeding or a related medical condition), genetic information, sexual orientation, political affiliation, military and veteran status or any other basis protected by federal, state or local law or ordinance or regulation. All such conduct violates school policy. The School's anti-harassment policy applies to all persons involved in the operation of the School and prohibits harassment, disrespectful or unprofessional conduct by any employee of the School, including supervisors and managers, as well as vendors, customers, independent contractors and any other persons. It also prohibits harassment, disrespectful or unprofessional conduct based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.

Prohibited harassment, disrespectful or unprofessional conduct includes, but is not limited to, the following behavior:

- Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations or comments;
- Visual displays such as derogatory and/or sexually-oriented posters, photography, cartoons, drawings or gestures;

- Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race or any other protected basis;
- Threats and demands to submit to sexual requests as a condition of continued employment, or to avoid some other loss and offers of employment benefits in return for sexual favors;
- Retaliation for reporting or threatening to report harassment; and
- Communication via electronic media of any type that includes any conduct that is prohibited by state and/or federal law, or by company policy.
- Sexual harassment does not need to be motivated by sexual desire to be unlawful or to violate this policy. For example, hostile acts toward an employee because of their gender will amount to sexual harassment, regardless of whether the treatment is motivated by any sexual desire.

The School is committed to compliance with all applicable laws providing equal employment opportunities and is dedicated to ensuring a culture free of harassment. This commitment applies to all persons involved in School operations and prohibits unlawful discrimination by any employee of the School, including supervisors and coworkers as well as prohibiting harassment and prohibited conduct.

Harassment is considered a form of employee misconduct. Disciplinary action, up to and including dismissal, will be taken against any employee engaging in this type of behavior, yet takes no action to end it, is also subject to disciplinary action.

It is the policy of the School that no one will be retaliated against for making a good faith complaint of harassment or for cooperating in the investigation of a complaint.

An employee who believes they have been harassed, discriminated against or retaliated against may initiate the reporting process by contacting their supervisor, or, if appropriate, the next level of management (see Reporting procedure, which follows). You may at any time contact your HR department. All discrimination, harassment and retaliation complaints will be promptly investigated and will be treated confidentially to the extent possible and appropriate action taken where warranted. Complaints made in good faith will in no way be held against the employee.

Sexual Harassment

The School is committed to providing a work environment that is free from sexual harassment and retaliation. Under no circumstances will sexual harassment be tolerated.

"Sexual harassment" means any unwelcome sexual advance, unwelcome requests for sexual favors, or other unwelcome verbal, visual, or physical conduct of a sexual nature made by someone from or in the educational or work setting, whether it occurs between individuals of the same sex or individuals of opposite sexes, under any of the following conditions:

(1) Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's academic status, employment, or progress.

(2) Submission to, or rejection of, the conduct by the individual is used as the basis of academic or employment decisions affecting the individual.

(3) The conduct has the purpose or effect of having a negative impact upon the individual's academic performance, work, or progress or has the purpose or effect of creating an intimidating, hostile, or offensive educational or working environment. The conduct is sufficiently severe, persistent, pervasive or objectively offensive, so as to create a hostile or abusive educational or working environment or to limit the individual's ability to participate in or benefit from an education program or activity.

(4) Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the local agency.

"Verbal sexual harassment" includes, but is not limited to, unwelcome epithets, comments, or slurs of a sexual nature.

"Physical sexual harassment" includes, but is not limited to, assault, impeding or blocking movement, or any physical interference with work or school activities or movement when directed at an individual on the basis of sex.

"Visual sexual harassment" includes, but is not limited to, derogatory posters, cartoons, drawings, obscene gestures, or computer-generated images of a sexual nature.

"Educational environment" includes, but is not limited to, the following:

(1) The campus or school grounds of the local agency.

(2) Properties controlled or owned by the local agency.

(3) Off-campus, if such activity is sponsored by the local agency, or is conducted by organizations sponsored by or under the jurisdiction of the local agency.

Sexual harassment has no place in the work environment and is prohibited by the School. Specifically, it must in no way be exercised for purposes of an intimidating effect on employment decisions such as promotion, dismissal, hiring, training, wage and salary increases, transfer, or any other matter that affects the ability of an employee to perform job duties.

Any employee who engages or participates in sexual harassment, or who aids, abets, incites, compels or coerces another to commit sexual harassment or retaliates against another individual is in violation of this policy and subject to disciplinary action up to and including dismissal. Leads, managers and supervisors are to ensure that no such intimidation or harmful atmosphere of unwelcome sexual overtones exist in their workplaces. Every effort must be made to sensitize themselves and their employees to the differences between purely social overtones and those intended to affect working conditions. Also, employees are responsible for respecting the rights of their co-workers. Any employee who feels they have been harassed or retaliated against, or has knowledge of any incident of harassment or retaliation on any protected basis shall immediately report such incidents to their immediate supervisor, Human Resources, the CEO or Title IX Coordinator and Coordinator for Nondiscrimination in Employment. If the supervisor is the harasser or has not responded to the complaint, or if not an employee, then the complainant must complain to any administrator without fear of reprisal. Employees may also report instances of sexual harassment through the School's Uniform Complaint Procedure without fear of reprisal.

Reporting

The School has an affirmative duty to take reasonable steps to prevent and correct discrimination and harassment. Supervisors, co-workers, and third parties are prohibited from engaging in unlawful behavior under the Fair Employment and Housing Act or any other applicable law. Protected groups under the law include the following:

- Age (40 and over)
- Ancestry
- Color
- Religious Creed (including religious dress and grooming practices)
- Denial of Family and Medical Care Leave
- Disability (mental and physical) including HIV and AIDS
- Marital Status
- Medical Condition (cancer and genetic characteristics)
- Genetic Information

- Military and Veteran Status
- National Origin (including language use restrictions)
- Race
- Sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding)
- Gender, Gender Identity, and Gender Expression
- Sexual Orientation

The School encourages reporting of all perceived incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Individuals who believe that they have been the victim of such conduct must discuss their concerns with their immediate lead, supervisor, manager, office manager, or HR and may file a complaint. The Uniform Complaint Procedures may be used for this purpose. Employees are entitled to report harassment to someone other than their direct supervisor. Supervisors are required to report all complaints to Human Resources. In addition, the School encourages individuals who believe they are being subjected to such conduct promptly to advise the offender that their behavior is unwelcome and request that it be discontinued. The School recognizes, however, that an individual may prefer to pursue the matter through informal or formal complaint procedures. Every effort will be made to keep such reports as confidential to the extent possible, although it is understood that an investigation will normally require the involvement of third parties. The School is serious about enforcing its policy against harassment. However, the School cannot resolve a harassment problem that it does not know about. Therefore, employees are responsible for bringing any such problems to the School's attention so it will take whatever steps are necessary to correct the problem.

Investigation/Complaint Procedure

All complaints of harassment, including sexual harassment, may be addressed through the School's Uniform Complaint Procedures. A complaint will be followed by a fair, complete and timely investigation conducted by an impartial and qualified individual. If the investigation substantiates the accusations, the appropriate corrective action will be taken. This may include, but not be limited to, reprimand, suspension or dismissal, depending on the nature and severity of the offense.

Complaints will be documented and the School will designate a qualified individual to track the complaint process.

Informal Procedure

If for any reason an individual does not wish to address the offender directly, or if such action does not successfully end the offensive conduct, the individual must notify their immediate supervisor and/or the HR department who may, if the individual so requests, talk to the alleged offender on the individual's behalf. In addition, there may be instances in which an individual seeks only to discuss matters with one of the HR designated representatives, and such discussion is encouraged. An individual reporting harassment, discrimination or retaliation must be aware, though, that the School may decide it is necessary to take action to address such conduct beyond an informal discussion. This decision will be discussed with the individual. The best course of action in any case will depend on many factors and, therefore, the informal procedure will remain flexible. Moreover, the informal procedure is not a required first step for the reporting individual.

Formal Procedure

As noted above, individuals who believe they have been the victims of conduct prohibited by this policy statement or believe they have witnessed such conduct must discuss their concerns with their supervisor or the HR department. The School encourages the prompt reporting of complaints or concerns so that rapid and constructive action will be taken before relationships become irreparably strained. Therefore, while no fixed reporting period has been established, early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment. Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The investigation may include individual interviews with the parties involved and, where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. Confidentiality will be maintained throughout the investigation process to the extent consistent with adequate investigation and appropriate corrective action. Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the School believes appropriate under the circumstances. If a party to a complaint does not agree with its resolution, that party may appeal to the CEO.

Retaliation

Employees will not be retaliated against for complaining or participating in an investigation. Retaliation against an individual for reporting harassment or discrimination or for participating in an investigation of a claim of harassment or discrimination is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action. Acts of retaliation must be reported immediately and will be promptly investigated and addressed.

Conclusion

This policy was developed to ensure that all employees will work in an environment free from harassment, discrimination and retaliation. The School will make every reasonable effort to ensure that all concerned are familiar with these policies and aware that any complaint in violation of such policies will be investigated and resolved appropriately. Any employee who has any questions or concerns about these policies must talk with their supervisor or the HR department. Finally, these policies will not be used as a basis for excluding or separating individuals of a particular gender, or any other protected characteristic, from participating in business or work-related social activities or discussions. In other words, no one will make the mistake of engaging in discrimination or exclusion in order to avoid allegations of harassment. The law and the policies of the School prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibitions against harassment, discrimination and retaliation are intended to complement and further those policies, not to form the basis of an exception to them.

None of the procedures below are intended to preclude an employee from pursuing claims of discrimination and/or harassment in any other forum available to the employee, including making reports of discrimination, harassment, and/or retaliation to the Department of Fair Employment and Housing and the U.S. Equal Employment Opportunity Commission.

Appendix E: Civility Policy

School personnel, parents, and students are required to be civil in all of their interpersonal school-related interactions. Civility does not require unqualified agreement or conformity of opinion. An expression of disagreement or a discussion of a controversial viewpoint is not uncivil if such expression or discussion is appropriately and respectfully presented and does not disrupt a school-related activity.

For purposes of this policy, to be civil means to act with self-discipline in a courteous, respectful and orderly way in every interpersonal communication and behavior with the goal of providing a safe and harassment free environment for the students and staff while maintaining individual rights to freedom of expression.

Examples of uncivil conduct includes, but is not limited to:

- using an inappropriately loud voice;
- using profane, vulgar, or obscene words or gestures;
- belittling, jeering, or taunting;
- using personal epithets;
- using violent or aggressive gestures or body-language;
- repeatedly and inappropriately interrupting another speaker;
- repeatedly demanding personal attention at inappropriate times;
- purposefully and inappropriately invading personal space;
- purposefully ignoring appropriate communications;
- wrongfully interfering with another person's freedom of movement;
- wrongfully invading another person's private possessions; or;
- any other behavior that inappropriately disrupts school-related activities.

In the event that any party is uncivil during a school-related activity, the following steps will occur:

1. **Communicate** - The party experiencing the uncivil behavior will communicate that the behavior is not civil and that the uncivil behavior must cease immediately.
2. **End Activity/Meeting** - If the uncivil party fails to correct the uncivil behavior as directed, the affected party shall end the activity/meeting.
3. **Referral** - The reporting party shall refer the situation to school administration with a written summary of the uncivil behavior and how they responded.
4. **Determination** - If it is determined that uncivil behavior occurred, proper disciplinary action will be taken, which may include suspension or expulsion.

Appendix F: Excerpt from the EACS Employee Handbook: “Section III: Standards of Conduct”

The School expects all employees to comply with School rules, policies, and regulations as set forth in this handbook. Any employee who fails to do so will be subject to whatever disciplinary action the School, in its sole discretion, deems appropriate under the circumstances. Such disciplinary action may include, but is not limited to, oral and written warnings, mandatory training, or termination of employment. Any employee's receipt of, participation in or completion of School-required disciplinary action shall not, under any circumstances, limit or alter the School's at-will employment policy which allows either the School or the employee to terminate the employment relationship at any time, with or without notice, and with or without cause.

A. Freedom from Violence

The School is concerned about violence in society. The School expressly prohibits any acts or threats of violence by any School employee or former employee against any other employee. The School will also not condone any acts or threats of violence against school employees or customers while engaged in business with or on behalf of the School.

The School has developed guidelines to help maintain a secure workplace. It is important to be aware of persons loitering for no apparent reason in parking areas, walkways, entrances and exits, and service areas. Report any suspicious persons or activities to the Executive Director or their designee. Secure the desk or office at the end of the day. When called away from the work area for an extended length of time, do not leave valuable and/or personal articles in or around the workstation that may be accessible. The security of facilities as well as the welfare of the employees depends upon the alertness and sensitivity of every individual to potential security risks.

The employee must immediately notify the Executive Director or designee when other employees or outsiders express anger and make threats against the School or behave in a manner suggesting the possibility of violent activity.

All threats or perceived threats of violence against any person or property are considered serious. Staff who are alerted to or observe any threat or perceived threat shall immediately report the threat or perceived threat to law enforcement. The School will support the local law enforcement in the immediate investigation and threat assessment, as needed. The very act of a threat shall be cause for discipline against a student or staff member and immediate removal of a visitor.

In keeping with the spirit and intent of this policy, and to ensure that the School's objective in this regard is attained, it is the commitment of the School:

- To provide a safe and healthy work environment, in accordance with the School's safety and health policy.
- To take prompt remedial action up to and including immediate termination, against any employee who engages in any threatening behavior or acts of violence or who uses any obscene, abusive, or threatening language or gestures.
- To take appropriate action when dealing with customers, former employees, or visitors to school functions who engage in such behavior. Such action may include notifying the police or other law enforcement personnel and prosecuting violators of this policy to the maximum extent of the law.
- To prohibit employees, former employees, customers, and visitors from bringing unauthorized firearms or other weapons to school work and non-work related gatherings, meetings and functions.
- To establish viable security measures to ensure that school meetings and gatherings are safe and secure to the maximum extent possible and to properly handle access to school facilities by the public, off-duty employees, and former employees.

The School will not tolerate any type of workplace violence committed by or against its employees. The School's employees that violate this policy will be subject to disciplinary action, up to and including discharge. Prohibited conduct includes, but is not limited to:

- Causing physical injury to another person.
- Making threatening remarks.
- Aggressive or hostile behavior that creates a reasonable fear of injury to another person or subjects another person to emotional distress.
- Possession or threat of using a weapon on the premises and/or at work related events, meetings and gatherings.

Employees who display a tendency to engage in violent, abusive, or threatening behavior, as determined by the School, in its sole discretion, may be referred for counseling or other appropriate treatment.

In furtherance of this policy, employees have a "duty to warn" their supervisors or human resources representative of any suspicious workplace activity or situations or incidents that they observe or that they are aware of that involve other employees, former employees, customers, or visitors and that appear problematic. This includes, for example, threats or acts of violence, aggressive behavior, offensive acts, discussion of bringing weapons into the workplace, threatening or offensive comments or remarks, and the like. Employee reports made pursuant to this policy will be held in confidence to the maximum possible extent. The School will not condone any form of retaliation against any employee for making a report under this policy.

B. Prohibited Conduct

Employees are expected to conduct themselves in a manner to further the School's objectives.

The following conduct is prohibited and will not be tolerated by the School. This list of prohibited conduct is illustrative only; other types of conduct that threaten security, personal safety, employee welfare and School operations also may be prohibited and will result in disciplinary action up to and including termination.

- Falsifying employment records, employment information, or other School records;
- Inefficient or careless performance of job responsibilities or inability to perform job duties satisfactorily;
- Recording the work time of another employee or allowing any other employee to record another employee's work time, or falsifying any time card, either one's own or another employee's;
- Theft and deliberate or careless damage or destruction of any School property, or the property of any employee or customer;
- Removing or borrowing School property without prior authorization;
- Unauthorized use or misuse of School equipment, time, materials, or facilities;
- Provoking a fight or fighting during working hours or on School property;
- Participating in horseplay or practical jokes on School time or on School premises;
- Carrying firearms or any other dangerous weapons on School premises at any time;
- Engaging in criminal conduct whether or not related to job performance;
- Causing, creating, or participating in a disruption of any kind during working hours on School property;
- Insubordination, including but not limited to failure or refusal to obey the orders or instructions of a supervisor or member of management, or the use of abusive or threatening language toward a colleague;
- Using abusive, threatening or intimidating language at any time on School premises;
- Failing to notify a supervisor when unable to report to work;
- Unreported absence of three (3) days;
- Failing to obtain permission to leave work for any reason during normal working hours;
- Failing to observe working schedules, including rest and lunch periods;
- Failing to provide a physician's certificate when requested or required to do so;
- Sleeping or malingering on the job;
- Making or accepting personal telephone calls, including cell phone calls, of more than three minutes in duration during working hours, except in cases of emergency or extreme circumstances;
- Working overtime without authorization or refusing to work assigned overtime;
- Violation of dress standards;

- Violating any safety, health, security or School policy, rule, procedure or violation of the School's drug and alcohol policy;
- Committing a fraudulent act or a breach of trust under any circumstances;
- Committing or involvement in any act of unlawful harassment of another individual;
- Failing to promptly report work-related injury or illness;
- Any other action or behavior, which could harm the Schools, parents, or students interest.

This statement of prohibited conduct does not alter the School's policy of at-will employment. Either the employee or the School remains free to terminate the employment relationship at any time, with or without reason or advance notice.

C. Physical Contact with Students and Other Staff Members

It is the policy of The School that no teacher or staff member will use corporal punishment against a student. This prohibition includes spanking, slapping, pinching, hitting or the use of any other physical force as retaliation or correction for inappropriate behavior. While the use of appropriate touching is part of daily life and is important for student development, a teacher and staff member must ensure that they do not exceed appropriate behavior. If a child or other staff member specifically requests that they not be touched, then that request must be honored without question.

The following forms of touching are never appropriate:

- Inappropriate or lengthy embraces
- Kisses on the mouth
- Corporal punishment
- Sitting student on one's lap (grades 3-8)
- Touching buttocks, chests or genital areas
- Pushing a person or another person's body part (other than in self-defense, defense of another, or property)
- Showing affection in isolated areas
- Wrestling with students or other staff members
- Bench-pressing another person
- Tickling
- Piggyback rides
- Massages
- Any form of unwanted affection
- Any form of sexual contact
- Poking fingers at another person that results in an offensive contact

This policy does not prevent appropriate forms of touching a student, including for the purpose of guiding them along a physical path, helping them up after a fall, engaging in

a rescue or the application of Cardiopulmonary Resuscitation (CPR) or other emergency first-aid. Nor does it prohibit the use of reasonable force and touching in self-defense or in the defense of another.

Restraining a child who is trying to engage in violent or inappropriate behavior may also be permitted. Only such force as necessary to defend one's self or another or to protect property is legally allowed. Excessive force is prohibited. Violation of this policy could subject the teacher or staff member to discipline to include termination for cause. The victim may also choose to bring civil or criminal charges against the violator. This policy must necessarily be somewhat flexible. Sometimes, especially when dealing with younger children or children with a disability, touching is more appropriate. A touch for the purpose of helping (i.e.: cleaning up a small child after a bathroom accident) may be appropriate in limited circumstances although clearly inappropriate in more general circumstances. It is impossible to define each and every instance when touching is inappropriate. Teachers and staff members must apply the rules of common sense in the circumstances they find themselves.

D. Off-duty Conduct

While the School does not seek to interfere with the off-duty and personal conduct of its employees, certain types of off-duty conduct may interfere with the School's legitimate business interests. For this reason, employees are expected to conduct their personal affairs in a manner that does not adversely affect the School's or their own integrity, reputation or credibility. Illegal or immoral off-duty conduct by an employee that adversely affects the School's legitimate business interests or the employee's ability to perform their job may result in disciplinary action as allowed by law.

E. Drug and Alcohol Free Workplace and Awareness Program

The School will comply with all federal and state regulations regarding drug and alcohol use while employees are on the job. This policy covers all School employees and violation of the School's policy related to drug use is grounds for immediate termination.

The School is concerned about the use of alcohol, illegal drugs and controlled substances as it affects the workplace, the School community and students. Use of these substances whether on or off the job will adversely affect an employee's work performance, efficiency, safety, and health and therefore seriously impair the employee's value to the School and its students. In addition, the use or possession of these substances on the job constitutes a potential danger to the welfare and safety of other employees and students and exposes the School to the risks of property loss or damage or injury to other persons. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace.

Conduct against this policy includes, but is not limited to, the following:

- Drive a company vehicle, or a vehicle designated for school business, while under the influence of alcohol or an illegal or controlled substance;
- Sell or purchase an illegal or controlled substance, including while on the job, on the School's property, or in the presence of students;
- Possess or use alcohol or an illegal or controlled substance while on the job, on school property, or in the presence of students,
- Be under the influence of alcohol or an illegal or controlled substance while on the job, or on the School's property

The School will establish a drug-free awareness program to inform employees about:

- The dangers of drug abuse in the workplace;
- The policy of maintaining a drug-free workplace;
- Any available drug counseling, rehabilitation, and employee assistance programs; and
- The penalties that the School may impose upon them for drug abuse violations occurring in the workplace.

Violation of these rules and standards of conduct will not be tolerated and may result in disciplinary action, up to and including termination of employment. The School may also bring the matter to the attention of appropriate law enforcement authorities. The School may terminate an employee who is convicted of a controlled substance offence to the extent allowed by law. Alternatively, the School may, as required or allowed in accordance with applicable law, require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency. As a condition of employment, employees are required to notify the School in writing of any conviction for a violation of a criminal drug statute occurring in the workplace. Such notification must be made no more than five (5) calendar days after the conviction. The School may, as required by applicable law, notify federal or state agencies of any applicable employee convictions if such a report is required by law.

In order to enforce this policy, the School reserves the right to conduct legal searches of school property and to implement other measures which are in accordance with law and necessary to deter and detect violation of this policy. As a condition of employment, the employee agrees to abide by the terms of this policy.

School will abide by all relevant laws, including laws regarding employee disability and reasonable accommodations in implementing this policy.

F. Tobacco Free Workplace

The School is a tobacco free workplace. No tobacco products are to be used in the workplace or at work functions. This includes all VAPE products.

G. Punctuality and Attendance

You are part of a team, and getting the work done depends on everyone being in the right place at the right time. As an employee, you must be conscientious about your attendance and punctuality at work. Attendance is also an important measure of your overall performance on the job. Employees are expected to be punctual and regular in attendance. Any tardiness or absence causes problems for students and fellow employees. To avoid conflict with the daily operations of the School, employees must schedule personal affairs outside of regular working hours. When an employee is absent, others must perform their assigned work. Employees are expected to report to the workplace and be prepared to begin work at their scheduled reporting times.

If the employee is unable to report for work on any particular day, they must under all but the most extenuating circumstances call their supervisor or Human Resources at least one hour before the time they are scheduled to begin working on that day, and must obtain approval for their absence from the Executive Director or designee. In all cases of absence or tardiness, employees must provide the School with an honest reason or explanation.

Employees also must inform Human Resources or designee of the expected duration of any absence. Excessive absences, lateness or failure to give your supervisor advance notice for absence or lateness will result in disciplinary action or dismissal from employment. absenteeism or tardiness, whether excused or not, will not be tolerated.

If the employee fails to report for work without any notification to their supervisor or to Human Resources and the absence continues for a period of three days, the School will consider it a voluntary resignation unless a written medical excuse is provided by a physician to determine that the employee has abandoned their employment.

Employees with emergencies or situations that do not allow them to do their job must inform their supervisor or Human Resources within 24 hours. Failure to return phone calls or emails within 24 hours during workdays requires an explanation to the employee's supervisor. Failure to inform a supervisor of an expected absence, failure to return phone calls or emails for three workdays without notice, and missing required deadlines/meetings constitutes abandonment of employment.

H. Professionalism

The success of the School depends upon the quality of the relationships between the School, its employees, students, parents and the general public. The public impression of the School and its interest will be formed, in part, by the employees; employees are ambassadors. The more goodwill an employee promotes, the more employees, students, parents and the general public will respect and appreciate the employee, the School, and the Schools' services.

Below are several things employees will do to help leave people with a good impression of the School. These are the building blocks for the school's continued success.

- Communicate with parents regularly.
- Act competently and deal with others in a courteous and respectful manner.
- Communicate pleasantly and respectfully with other employees at all times.
- Follow up on requests and questions promptly, provide businesslike replies to inquiries and requests, and perform all duties in an orderly manner.
- Respond to email and voicemail within 24 hours during the workweek.
- Take great pride in their work and enjoy doing their very best.

The employee may not bring their own children to school events (learning plan meetings, CAASPP testing, school meetings, etc.) unless they are participants in the events or it is a general school event open to all students or employee families. The Executive Director or designee may grant an exception.

I. Dress Code

Each employee is a representative of the School in the eyes of the public. Each employee must report to work properly groomed and dressed in professional attire. Employees are expected to dress appropriately and in a manner consistent with the nature of the work performed.

Employees who report to work inappropriately dressed may be asked to clock out and return in acceptable attire.

Violation of the dress code is determined by the Executive Director or designee. The Executive Director or designee may issue more specific dress code guidelines at any time, which shall be in accordance with law.

J. Gifts to Employees

It is the policy of the School that no employee may accept any gift from an outside party, client, contractor, vendor, community provider, business associate, parent or student that is of such nature that it could affect impartiality with regard to decisions or action affecting School operations. Gifts with a value of less than \$50 are excluded from this policy.

K. Fee and Cash Collection


No staff member, other than specifically authorized individuals, is permitted to accept cash and/or checks. All school events, for which money is collected, must be

approved by the Executive Director. The Executive Director will supervise the collection of all fees and will be responsible for managing the receipts with student services Purchasing. Teaching staff and students are not permitted to do fundraising or fee collection; rather, all financial transactions must be coordinated with the Executive Director. Teachers and staff are not permitted to conduct personal sales or fundraising (such as Avon, bath/beauty products, etc.). Cash and/or checks must not be stored or locked in staff offices or desks.

L. Building Security

All employees who are issued keys to the office are responsible for their safekeeping. These employees will sign a Building Key Disbursement form upon receiving the key. The last employee, or a designated employee, who leaves the office at the end of the business day assumes the responsibility to ensure that all doors are securely locked, the alarm system is armed, thermostats are set on appropriate evening and/or weekend setting, and all appliances and lights are turned off with exception of the lights normally left on for security purposes. Employees are not allowed on properties or leased facilities after hours without prior authorization from the Executive Director or CEO.

Appendix G: CAASPP Testing Security Form



EXCEL ACADEMY'S CAASPP TEST SECURITY FORM (ONE per family)

Family's Last Name _____

Test Site/Location _____ ToR Name _____

Student Information _____ Cell Phone at Test Site Y/N _____

Student's Name _____ Grade _____ Y or N _____

Student's Name _____ Grade _____ Y or N _____

Student's Name _____ Grade _____ Y or N _____

Student's Name _____ Grade _____ Y or N _____

Parent's Name _____ Cell Phone # _____

List student's name and allergies (if applicable) and important details for test site lead -

In case of an emergency, please contact _____

Phone Number(s) _____

The following individual(s) have my permission to drop off/pick up my child(ren).
 1. Name _____ Phone _____
 2. Name _____ Phone _____

If you have a high school student that will be driving to the test site on his/her own, and wish to allow your student to sign in/out for himself/herself, please complete this portion.
 _____ My high school student has my permission to sign himself/herself in and out.
 _____ My high school student has my permission to sign his/her siblings in and out.

NOTE - I understand that cell phones/smart watches might be collected at the start of each testing day and returned to the student(s) at the end of each testing day. Cell phones/smart watches must be turned off during testing. For safety purposes, I understand that backpacks are not allowed. Please bring lunch/snack in a clear bag.

Parent's Signature _____ Date _____

Appendix H: Triage Guidelines

Immediate Classification

These students get priority medical care and transportation to an advanced care facility. These victims are critically injured, life threatened, but salvable. They will die within one hour or less without further treatment and require immediate field intervention to survive.

After assignment to the immediate classification, the students are then further divided into two additional groups. The two subgroups are the immediate life threatened, and the potentially life threatened. Injury patterns seen in this group include:

- Head injuries with decreasing level of consciousness:
- Airway/chest injuries with associated cardiorespiratory or respiratory compromise:
- Shock associated with hemorrhage:
- Blunt or penetrating abdominal trauma;
- Life threatening fractures such as femur, pelvic, etc.
- Third degree burns over 25% BSA (body surface area) but under 50% BSA, excluding facial involvement.

Medical problems assigned to the immediate classification include:

- Chest pain not associated with blunt trauma:
- Suspected hypo/hyperglycemia:
- Unconscious without associated trauma:
- Obstetrical problems:
- Seizures with or without trauma:
- Hysterics requiring isolation from others:
- Hypothermia
- Hyperthermia

Delayed Classification

Anyone in this classification is considered to be a lower priority victim. Since this is a two-tiered system, the “delayed” group is a catchall for any victims other than those who are life-threatened or with salvable injuries. Therefore, the injuries seen in this classification include:

- Serious injuries, non-life-threatening, including:
 - Fractures with distal pulse
 - Serious lacerations requiring repair
 - Third-degree burns less than 25% BSA
 - Second-degree burns of any percentage
 - Injuries to the eye
 - Spinal cord injuries
- Minor injuries requiring first aid treatment only and the non-injured. This group will be transported to an ambulatory holding or evacuation center. They do not need to tie up hospital facilities.
- The dead at the scene. These are sent to a common morgue area.
- Critically injured, seriously life-threatened, non-salvable patients.

Appendix I: Suicide Prevention

The publications of many organizations and governmental agencies contain advice for people who are faced with suicidal people. That advice is summarized below.

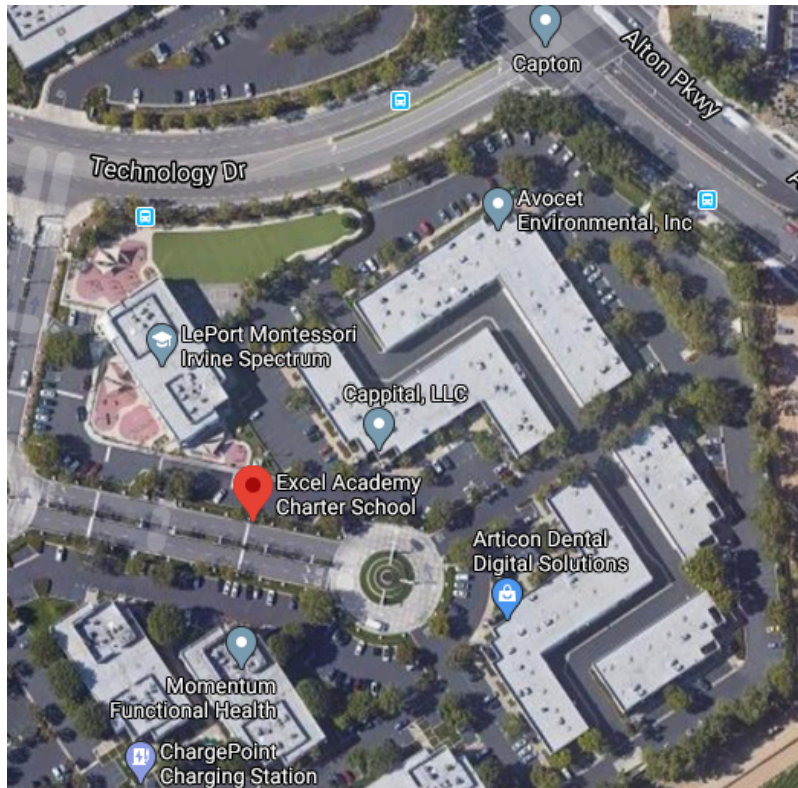
Do's

- **Listen** to what the person is saying and take suicidal threats seriously. Many times a person may be looking for just that assurance.
- **Observe** the person's nonverbal behavior. In children and adolescents, facial expressions, body language, and other concrete signs often are more telling than what the person says.
- **Ask** whether the person is really thinking about suicide. If the answer is "YES," ask how they plan to do it and what steps have already been taken. This will convince the person of your attention and let you know how serious the threat is.
- **Get Help** by contacting an appropriate Crisis Response Team member. Never attempt to handle a potential suicide by yourself.
- **Stay** with the person. Take the person to a CRT member and stay with that person for a while. The person has placed trust in you, so you must help transfer that trust to the other person.

Don'ts

- **Don't** leave the person alone for even a minute.
- **Don't** act shocked or be sworn to secrecy.
- **Don't** underestimate or brush aside a suicide threat ("You won't really do it; you're not the type"), or to shock or challenge the person ("Go ahead. Do it"). The person may already feel rejected and unnoticed, and you must not add to the burden.
- **Don't** let the person convince you that the crisis is over. The most dangerous time is precisely when the person seems to be feeling better. Sometimes, after a suicide method has been selected, the person may appear happy and relaxed. You must, therefore, stay involved until you get help.

- **Don't** take too much upon yourself. Your responsibility to the person in a crisis is limited to listening, being supportive, and getting them to a trained professional. Under no circumstances must you attempt to counsel the person.





Appendix J: Excel Academy Office Contact Information

School Year: 2021-2022

Site Name: Excel Academy Charter School

Purpose: Main Excel Academy Offices

Location: 1 Technology Drive Suite I-811 Irvine, CA 92618

Phone: (949) 387-7822

Website: www.excelacademy.education

Email: admissions@excelacademy.education

Site Description:

- Monday through Friday 7am to 4:30pm. Closed all Federal holidays.

Property Managed by:

The Irvine Company
7525 Irvine Center Drive
Irvine, CA 92618
M-F 8am-5:30pm
949-398-8900

24 Hour Security & After Hours: (866) 234-9851
Hazardous Material Reporting: (714) 433-6240
Orange County Fire Authority: (714) 573-6000
Irvine Police Dept. (949) 724-7200
Poison Control (949) 222-1222

Appendix K: Emergency Contact Phone Numbers

- 1. POISON CONTROL HOTLINE.....(800) 222-1222
- 2. LA COUNTY DISASTER HOTLINE.....(800) 980-4990
- 3. AMERICAN RED CROSS.....(661) 267-0650
- 4. SOUTHERN CALIFORNIA EDISON.....(800) 611-1911
- 5. SUBURBAN PROPANE.....(661) 942-5117
- 6. LOS ANGELES COUNTY WATERWORKS.....(877) 637-3661
- 7. ORANGE COUNTY SHERIFF'S DEPT..... (714) 647-7000
- 8. LA COUNTY SHERIFF'S DEPARTMENT..... (213) 229-1700

Appendix L: Incident Report



California Pacific Charter Schools • Community Collaborative Schools
Koppel Partnership Academy

EXCEL ACADEMY INCIDENT REPORT

Circle Location of Incident:

School Office

Test Site

Field Trip

Name of Test Site or Field Trip: _____

Date of Incident:		Student's Name:	Grade:
DOB:	Education Specialist:	School:	
Description of Incident:			
Student's signs and symptoms:			
If allergic reaction, actions taken before medication was administered:			
Actions taken, if NOT allergic reaction:			

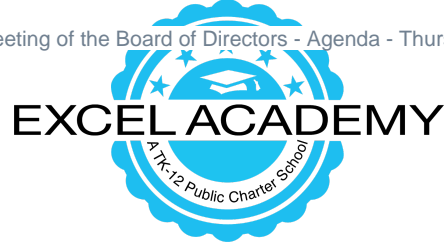
Person (and title) who called 911:	Time of call to 911:
Medication administered (if allergic reaction):	Dose:
Route:	Time:
Student's response to medication (if allergic reaction):	
Other Medications administered (if allergic reaction):	Dose:
Route:	Time:
Other Interventions or occurrences (if any):	
Time paramedics arrived:	Incident information given by (to paramedics):
Time emergency contact was notified (parent/guardian/etc.):	Name of emergency contact (Parent/guardian/etc.):
Method of notification (phone, text, email, in-person, etc.):	Emergency contact notified by:
Time person was transported to emergency room:	

Parent contacted (phone or in person)	Parent Name:
Parent contact on...	Date: Time:
Report completed by (Print clearly):	
Report completed by (Signature):	
Report completed on (Date):	

Coversheet

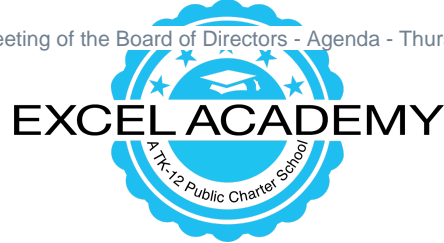
Approval of the Excel Academy 2024-2025 Board Meeting Calendar & Schedule

Section:	VIII. Board Governance
Item:	A. Approval of the Excel Academy 2024-2025 Board Meeting Calendar &
Schedule	
Purpose:	Vote
Submitted by:	
Related Material:	2024-25 EACS Board Meeting Calendar and Schedule.pdf



2024-25 Board Meeting Calendar and Schedule

<i>Meeting Date</i>	<i>Topic</i>	<i>Presenter</i>
August 8, 2024 Study Session <i>No Monthly Updates</i>	Annual Board Evaluation Excel Academy Charter Schools Strategic Plan 2023-2026 Annual Executive Director/CEO Board Goals Annual Executive Director/CEO Evaluation Planning <i>*Regular Board Meeting will be held, if needed.</i>	Heidi Gasca
September 12, 2024 Regular Board Meeting Monthly Updates- August School Highlights Presentation (August)	Unaudited Actuals (2023-24) // Due September 15 Budget/Fiscal Update Consolidated Application and Reporting System- <i>No presentation</i> English Learner Master Plan Employee Handbook Revisions	Heidi Gasca Joe Sorrera
October 10, 2024 Regular Board Meeting Monthly Updates- September School Highlights Presentation (September)	General Education Update: Principal Report 2023-24 Local Assessment Data Student Achievement Presentation Title 1 School-Parent Compact	Jenny Craig Keri Schneeweiss
November 14, 2024 Study Session <i>No Monthly Updates</i>	Board Manual Review Overview of Timeline- Ethics Training Online Performance Evaluations	Megan Anderson
December 12, 2024 Regular Board Meeting Monthly Updates-Oct/Nov	First Interim Budget // Due December 15 Appoint Audit Committee Policies - Set 1 Audit Report (Draft) Annual Organizational Meeting Multi-Tiered System of Supports (MTSS) (WIN (What I Need) Intervention)	Joe Sorrera Heidi Gasca Joe Sorrera Tamara Murphy



2024-25 Board Meeting Calendar and Schedule

School Highlights Presentation	SPSA & Title 1 Updates	Jenny Craig
January 9, 2025 Regular Board Meeting <i>No Monthly Updates</i> School Highlights Presentation	2023-24 CAASPP State Assessment Data Student Achievement Presentation School Accountability Report Card (SARC)	Jenny Craig Joe Sorrera
February 13, 2025 Regular Board Meeting	LCAP Mid-Year Report State Budget Overview and Update Special Education Presentation 2025-26 Board Meeting Calendar and Schedule (first read) 2025-26 Instructional Calendar	Lara Ulmer Jenny Craig and Joe Sorrera Heidi Gasca
March 13, 2025 Regular Board Meeting	2025-26 Strategic Staffing Plan Second Interim Budget // Due March 15 Policies - Set 2 Audit Firm Selection 2025-26 Board Meeting Calendar and Schedule (vote)	Heidi Gasca Joe Sorrera
April 10, 2025 Study Session	Annual Review Executive Director/CEO Evaluation & Contract	Heidi Gasca
May 8, 2025 Regular Board Meeting	Principals - Year in Review and Teacher Appreciation 2025-26 Employee Benefit Plans Annual Executive Director/CEO Contract (Vote)	April Saade & Lorrie Wood Heidi Gasca
June 12, 2025 Regular Board Meeting	LCAP Hearing & Local Indicators Presentation Estimated Actuals and July Budget Presentation Year End Recap, Highlights, and Goals Presentation Policies - Set 3 Parent/Student Handbook Property and Casualty Insurance	Jenny Craig Joe Sorrera
June 18, 2025 (Wednesday) Regular Board Meeting	LCAP & Local Indicators Estimated Actuals, Budget Overview for Parents, and July Budget (vote) Educator Protection Act (EPA) SELPA Master Contract	

Pending Approval: February 8, 2024



2024-25 Board Meeting Calendar and Schedule

Coversheet

Approval of CliftonLarsonAllen (CLA) Final Annual Audit Report - Year Ended June 30, 2023

Section:	IX. Business/Financial Services
Item:	A. Approval of CliftonLarsonAllen (CLA) Final Annual Audit Report - Year
Ended June 30, 2023	
Purpose:	Vote
Submitted by:	
Related Material:	EACS Final Annual Audit report.pdf

BACKGROUND:

On December 14, 2023, board meeting, the Board of Directors accepted a draft copy of the 2022-23 audit report presented by the independent audit firm of Clifton, Larson, Allen LLP. Subsequently, the final copy of the report was filed with the chartering agencies, the county office of education, and the state.

RECOMMENDATION:

It is recommended the Board of Directors receive the final copy of the independent audit report as presented.

EXCEL ACADEMY CHARTER SCHOOLS

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

YEAR ENDED JUNE 30, 2023

Operated by:

**Excel Academy Charter School – Helendale – Charter #2073
Excel Academy Charter School – Warner – Charter #2053**



CPAs | CONSULTANTS | WEALTH ADVISORS

CLAconnect.com

**EXCEL ACADEMY CHARTER SCHOOLS
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CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT

Board of Directors
Excel Academy Charter Schools
Irvine, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Excel Academy Charter Schools (the School), a California nonprofit public benefit corporation, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of Excel Academy Charter Schools and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Principle

As discussed in Note 1 to the financial statements, in 2023 the School adopted new accounting guidance for leases. The guidance requires lessees to recognize a right-of-use asset and corresponding liability for all operating and finance leases with lease terms greater than one year. Our opinion is not modified with response to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Board of Directors
Excel Academy Charter Schools

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Board of Directors
Excel Academy Charter Schools

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School's financial statements as a whole. The Excel - Helendale, Excel - Warner, and Eliminations columns in the statements of financial position, activities, and cash flows as well as the supplementary information (as identified in the table of contents) accompanying supplementary schedules, and the accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and, except for the portion marked "unaudited", was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole. The Local Education Agency Organization Structure, which is marked "unaudited", has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated December 20, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Glendora, California
December 20, 2023

EXCEL ACADEMY CHARTER SCHOOLS
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023

	Excel - Helendale	Excel - Warner	Total
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	\$ 2,911,326	\$ 4,728,052	\$ 7,639,378
Accounts Receivable	1,020,326	1,040,296	2,060,622
Prepaid Expenses and Other Assets	51,447	100,743	152,190
Total Current Assets	<u>3,983,099</u>	<u>5,869,091</u>	<u>9,852,190</u>
LONG-TERM ASSETS			
Operating Right-Of-Use Asset	40,599	82,428	123,027
Total Long-Term Assets	<u>40,599</u>	<u>82,428</u>	<u>123,027</u>
Total Assets	<u><u>4,023,698</u></u>	<u><u>5,951,519</u></u>	<u><u>9,975,217</u></u>
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts Payable and Accrued Liabilities	\$ 588,624	\$ 536,938	\$ 1,125,562
Deferred Revenue	732,177	1,122,279	1,854,456
Loans Payable	-	62,494	62,494
Lease Liability - Operating, Current	28,099	57,050	85,149
Total Current Liabilities	<u>1,348,900</u>	<u>1,778,761</u>	<u>3,127,661</u>
LONG-TERM LIABILITIES			
Lease Liability - Operating, Net	13,285	26,973	40,258
Total Long-Term Liabilities	<u>13,285</u>	<u>26,973</u>	<u>40,258</u>
Total Liabilities	1,362,185	1,805,734	3,167,919
NET ASSETS			
Net Assets Without Donor Restrictions	<u>2,661,513</u>	<u>4,145,785</u>	<u>6,807,298</u>
Total Net Assets	<u>2,661,513</u>	<u>4,145,785</u>	<u>6,807,298</u>
Total Liabilities and Net Assets	<u><u>\$ 4,023,698</u></u>	<u><u>\$ 5,951,519</u></u>	<u><u>\$ 9,975,217</u></u>

See accompanying Notes to Financial Statements.

**EXCEL ACADEMY CHARTER SCHOOLS
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023**

	Excel - Helendale	Excel - Warner	Total
REVENUES, WITHOUT DONOR RESTRICTIONS			
State Revenue:			
State Aid	\$ 5,774,355	\$ 10,533,718	\$ 16,308,073
Other State Revenue	820,011	1,856,817	2,676,828
Federal Revenue:			
Grants and Entitlements	266,949	592,342	859,291
Local Revenue:			
In-Lieu Property Tax Revenue	105,623	894,353	999,976
Investment Income	-	79,742	79,742
Other Revenue	1,249	18,241	19,490
Total Revenues	<u>6,968,187</u>	<u>13,975,213</u>	<u>20,943,400</u>
EXPENSES			
Program Services	5,529,673	11,136,580	16,666,253
Management and General	713,895	1,516,690	2,230,585
Total Expenses	<u>6,243,568</u>	<u>12,653,270</u>	<u>18,896,838</u>
CHANGE IN NET ASSETS	724,619	1,321,943	2,046,562
Net Assets Without Donor Restrictions - Beginning of Year	<u>1,936,894</u>	<u>2,823,842</u>	<u>4,760,736</u>
NET ASSETS WITHOUT DONOR RESTRICTIONS - END OF YEAR	<u><u>\$ 2,661,513</u></u>	<u><u>\$ 4,145,785</u></u>	<u><u>\$ 6,807,298</u></u>

See accompanying Notes to Financial Statements.

**EXCEL ACADEMY CHARTER SCHOOLS
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2023**

	Excel - Helendale	Excel - Warner	Eliminations	Total
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in Net Assets	\$ 724,619	\$ 1,321,943	\$ -	\$ 2,046,562
Adjustments to Reconcile Change in Net Assets to Net Cash Used by Operating Activities:				
(Increase) Decrease in Assets:				
Accounts Receivable	314,984	(342,518)	-	(27,534)
Intercompany Receivables	-	126,953	(126,953)	-
Prepaid Expenses and Other Assets	(39,302)	(72,404)	-	(111,706)
Operating Right-Of-Use Asset	(40,599)	(82,428)	-	(123,027)
Increase (Decrease) in Liabilities:				
Accounts Payable and Accrued Liabilities	411,184	316,349	-	727,533
Deferred Revenue	677,168	981,376	-	1,658,544
Intercompany Payables	(126,953)	-	126,953	-
Lease Liability - Operating	41,384	84,023	-	125,407
Net Cash Provided by Operating Activities	1,962,485	2,333,294	-	4,295,779
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayments of Factored Receivables Liability	-	(1,123,772)	-	(1,123,772)
Repayments of Debt	-	(62,502)	-	(62,502)
Net Cash Used by Financing Activities	-	(1,186,274)	-	(1,186,274)
CHANGE IN CASH AND CASH EQUIVALENTS	1,962,485	1,147,020	-	3,109,505
Cash and Cash Equivalents - Beginning of Year	948,841	3,581,032	-	4,529,873
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ 2,911,326</u>	<u>\$ 4,728,052</u>	<u>\$ -</u>	<u>\$ 7,639,378</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION				
Cash Paid for Interest	<u>\$ 27,882</u>	<u>\$ 31,728</u>	<u>\$ -</u>	<u>\$ 59,610</u>

See accompanying Notes to Financial Statements.

**EXCEL ACADEMY CHARTER SCHOOLS
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2023**

	Excel - Helendale		
	Program Services	Management and General	Total
Salaries and Wages	\$ 2,936,687	\$ 279,511	\$ 3,216,198
Pension Expense	495,278	7,530	502,808
Other Employee Benefits	330,600	57,617	388,217
Payroll Taxes	57,315	18,147	75,462
Management Fees	179,931		179,931
Legal Expenses	103,072	-	103,072
Accounting Expenses	10,505	-	10,505
Instructional Materials	666,303	5,869	672,172
Other Fees for Services	466,749	265,377	732,126
Advertising and Promotion Expenses	5,330	-	5,330
Office Expenses	20,080	-	20,080
Information Technology Expenses	102,404	-	102,404
Occupancy Expenses	4,767	26,712	31,479
Travel Expenses	21,609	14,143	35,752
Interest Expense	27,882		27,882
Insurance Expense	3,265	18,611	21,876
Other Expenses	97,896	20,378	118,274
Total Expenses by Function	<u>\$ 5,529,673</u>	<u>\$ 713,895</u>	<u>\$ 6,243,568</u>

	Excel - Warner		
	Program Services	Management and General	Total
Salaries and Wages	\$ 6,013,448	\$ 617,017	\$ 6,630,465
Pension Expense	1,032,756	17,469	1,050,225
Other Employee Benefits	730,139	125,800	855,939
Payroll Taxes	114,203	39,742	153,945
Management Fees	175,733	-	175,733
Legal Expenses	198,808	-	198,808
Accounting Expenses	20,392	-	20,392
Instructional Materials	1,119,857	12,148	1,132,005
Other Fees for Services	1,179,615	531,924	1,711,539
Advertising and Promotion Expenses	11,397	-	11,397
Office Expenses	40,104	-	40,104
Information Technology Expenses	203,771	-	203,771
Occupancy Expenses	9,713	54,908	64,621
Travel Expenses	51,621	33,597	85,218
Interest Expense	31,728	-	31,728
Insurance Expense	7,618	41,314	48,932
Other Expenses	195,677	42,771	238,448
Total Expenses by Function	<u>\$ 11,136,580</u>	<u>\$ 1,516,690</u>	<u>\$ 12,653,270</u>

See accompanying Notes to Financial Statements.

**EXCEL ACADEMY CHARTER SCHOOLS
STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
YEAR ENDED JUNE 30, 2023**

		Total	
	Program Services	Management and General	Total
Salaries and Wages	\$ 8,950,135	\$ 896,528	\$ 9,846,663
Pension Expense	1,528,034	24,999	1,553,033
Other Employee Benefits	1,060,739	183,417	1,244,156
Payroll Taxes	171,518	57,889	229,407
Management Fees	355,664	-	355,664
Legal Expenses	301,880	-	301,880
Accounting Expenses	30,897	-	30,897
Instructional Materials	1,786,160	18,017	1,804,177
Other Fees for Services	1,646,364	797,301	2,443,665
Advertising and Promotion Expenses	16,727	-	16,727
Office Expenses	60,184	-	60,184
Information Technology Expenses	306,175	-	306,175
Occupancy Expenses	14,480	81,620	96,100
Travel Expenses	73,230	47,740	120,970
Interest Expense	59,610	-	59,610
Insurance Expense	10,883	59,925	70,808
Other Expenses	293,573	63,149	356,722
Total Expenses by Function	<u>\$ 16,666,253</u>	<u>\$ 2,230,585</u>	<u>\$ 18,896,838</u>

See accompanying Notes to Financial Statements.

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Excel Academy Charter Schools (the School) consists of two charter schools and is part of a nonprofit benefit corporation under the laws of the state of California. As of June 30, 2023, the School operated the following charter schools:

- Excel Academy Charter School – Helendale
- Excel Academy Charter School – Warner

Basis of Accounting

The financial statements have been prepared on the accrual method of accounting and accordingly reflect all significant receivables and liabilities.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Financial Accounting Standards Board.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosures. Accordingly, actual results could differ from those estimates.

Functional Allocation of Expenses

Costs of providing the School's programs and other activities have been presented in the statement of functional expenses. During the year, such costs are accumulated into separate groupings as either direct or indirect. Indirect or shared costs are allocated among program and support services by a method that best measures the relative degree of benefit. The expenses that are allocated include salaries and wages, pension expense, other employee benefits, payroll taxes, other fees for services, and office expenses, which are allocated on the basis of estimates of time and effort.

Cash and Cash Equivalents

The School defines its cash and cash equivalents to include only cash on hand, demand deposits, and liquid investments with original maturities of three months or less.

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Asset Classes

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Accounts Receivables

Accounts receivable primarily represent amounts due from federal and state governments as of June 30, 2023. Management believes that all receivables are fully collectible, therefore, no provisions for uncollectible accounts were recorded.

Revenue Recognition

Amounts received from the California Department of Education are conditional and recognized as revenue by the School based on the average daily attendance (ADA) of students. Revenue that is restricted is recorded as an increase in net assets without donor restriction, if the restriction expires in the reporting period in which the revenue is recognized. All other restricted revenues are reported as increases in net assets with donor restriction.

Contributions

All contributions are considered to be available for use unless specifically restricted by the donor. Amounts received that are restricted to specific use or future periods are reported as contributions with donor restrictions. Restricted contributions that are received and released in the same period are reported as promises to give without donor restrictions. Unconditional promises to give expected to be received in one year or less are recorded at net realizable value. Unconditional promises to give expected to be received in more than one year are recorded at fair value at the date of the promise. Conditional promises to give (those with a measurable performance or other barrier and a right of return) are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Conditional Grants

Grants and contracts that are conditioned upon the performance of certain requirements or the incurrence of allowable qualifying expenses (barriers) are recognized as revenues in the period in which the conditions are met. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as deferred revenues in the statement of financial position. As of June 30, 2023, the School has conditional grants of \$2,072,315 of which \$1,854,456 is recognized as deferred revenue in the statement of financial position.

Property Taxes

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and are payable in two installments on or before November 1 and February 1. Unsecured property taxes are not a lien against real property and are payable in one installment on or before August 31. The County bills and collects property taxes for all taxing agencies within the County and distributes these collections to the various agencies. The sponsor agency of the School is required by law to provide in-lieu property tax payments on a monthly basis, from August through July. The amount paid per month is based upon an allocation per student, with a specific percentage to be paid each month.

Income Taxes

The School is part of a nonprofit corporation exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The School files and exempt school return in the U.S. federal jurisdiction and with the California Franchise Tax Board.

Leases

The School leases facilities and equipment”]. The School determines if an arrangement is a lease at inception. Operating leases are included in operating lease right-of-use (ROU) assets, and operating lease liabilities on the statement of financial position. Finance leases are included in financing ROU assets, and lease liabilities – financing on the statement of financial position.

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Leases (Continued)

ROU assets represent the School's right to use an underlying asset for the lease term and lease liabilities represent the School's obligation to make lease payments arising from the lease. ROU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term. As most of leases do not provide an implicit rate, the School uses its incremental borrowing rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option. The School has elected to recognize payments for short-term leases with a lease term of 12 months or less as expense as incurred and these leases are not included as lease liabilities or ROU assets on the statement of financial position.

The School has elected not to separate nonlease components from lease components and instead accounts for each separate lease component and the nonlease component as a single lease component.

The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating contracts to determine if they qualify as a lease, the School considers factors such as if the School has obtained substantially all of the rights to the underlying asset through exclusivity, if the School can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive substitution rights. This evaluation may require significant judgment.

The individual lease contracts do not provide information about the discount rate implicit in the lease. Therefore, the School has elected to use a incremental borrowing rate determined using a period comparable with that of the lease term for computing the present value of lease liabilities.

Adoption of New Accounting Standards

In February 2016, the FASB issued Accounting Standards Update 2016-02, *Leases* (ASC 842). The new standard increases transparency and comparability among organizations by requiring the recognition of ROU assets and lease liabilities on the statement of financial position. Most prominent of the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases. Under the standard, disclosures are required to meet the objective of enabling users of financial statements to assess the amount, timing, and uncertainty of cash flows arising from leases.

The School adopted the requirements of the guidance effective July 1, 2022 and has elected to apply the provisions of this standard to the beginning of the period of adoption with certain practical expedients available.

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Adoption of New Accounting Standards (Continued)

The School has elected to adopt the package of practical expedients available in the year of adoption. The School has elected to adopt the available practical expedient to use hindsight in determining the lease term and in assessing impairment of the School's ROU assets.

The School elected the available practical expedients to account for existing capital leases and operating leases as operating leases, respectively, under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard, (b) whether classification of capital leases or operating leases would be different in accordance with the new guidance, or (c) whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

In addition, the School elected the hindsight practical expedient to determine the lease term for existing leases.

As a result of the adoption of the new lease accounting guidance, the School recognized on July 1, 2022 a ROU asset at the carrying amount of the lease asset of \$123,027. The School also recognized on July 1, 2022 a lease liability of \$125,407, which represents the present value of the remaining lease payments discounted using the School's incremental borrowing rate ranging from 2.88%.

The standard had a material impact on the statement of financial position but did not have an impact on the statement of activities, nor the statement of cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Evaluation of Subsequent Events

The School has evaluated subsequent events through December 20, 2023, the date these financial statements were available to be issued.

NOTE 2 LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date. Financial assets available for general expenditures comprise cash and cash equivalents and accounts receivable for the total amount of \$9,700,000.

As part of its liquidity management plan, the School monitors liquidity required and cash flows to meet operating needs on a monthly basis. The School structures its financial assets to be available as general expenditures, liabilities, and other obligations come due.

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 3 CONCENTRATION OF CREDIT RISK

The School maintains cash balances held in banks and revolving funds which are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). At times, cash in these accounts exceeds the insured amounts. The School has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and cash equivalents.

The School also maintains cash in the County Treasury (the County). The County pools these funds with those of other educational Schools in the County and invests the cash. These pooled funds are carried at costs which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The County is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et. seq. The funds maintained by the County are either secured by federal depository insurance or collateralized. The fair value of the School's deposits in this pool as of June 30, 2023, as provided by the pool sponsor was \$6,688,478.

NOTE 4 REVOLVING PROMISSORY NOTE

On March 15, 2021, the School entered into an agreement with Charter Asset Management to factor attendance and grant receivables. On August 30, 2021, the School converted the factored receivable liability into a revolving promissory note, in the amount of \$4,500,000. The revolving promissory note repayments are over four installments from March 15 to August 31, 2023. The total revolving promissory note at June 30, 2023 is \$0. The revolving promissory note was terminated on August 25, 2023.

NOTE 5 LOANS PAYABLE

California Department of Education Loan

The School received a revolving loan from the California Department of Education (CDE) of \$250,000. The loan requires annual principal payments of \$62,500 and has a term of four years. The loan carries an interest rate of approximately 2%. Annual payments of principal and interest are deducted from the School's apportionment. The outstanding amount for the CDE loan at June 30, 2023 was \$62,494.

Future maturities of loans payable are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2024	\$ 62,494
Total	<u>\$ 62,494</u>

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 6 EMPLOYEE RETIREMENT

Multiemployer Defined Benefit Pension Plans

Qualified employees are covered under multiemployer defined benefit pension plans maintained by agencies of the state of California. The risks of participating in this multiemployer defined benefit pension plan are different from single employer plans because: (a) assets contributed to the multiemployer plan by one employer may be used to provide benefits to employees of other participating employers, (b) the required member, employer, and state contribution rates are set by the California Legislature, and (c) if the School chooses to stop participating in the multiemployer plan, it may be required to pay a withdrawal liability to the plan. The School has no plans to withdraw from this multiemployer plan.

State Teachers' Retirement System (STRS)

Plan Description

The School contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiemployer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. According to the most recently available Comprehensive Annual Financial Report and Actuarial Valuation Report for the year ended June 30, 2022 total STRS plan net assets are \$300 billion, the total actuarial present value of accumulated plan benefits is \$434 billion, contributions from all employers totaled \$6.513 billion, and the plan is 74.4% funded. The School did not contribute more than 5% of the total contributions to the plan.

Copies of the STRS annual financial reports may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, CA 95826, and www.calstrs.com.

Funding Policy

Active plan members hired before January 1, 2013 are required to contribute 10.25% of their salary and those hired after are required to contribute 10.21% of their salary. The School is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for year ended June 30, 2023 was 19.10% of annual payroll. The contribution requirements of the plan members are established and may be amended by state statute.

The School's contributions to STRS for the past three years are as follows:

<u>Year Ended June 30.</u>	<u>Contribution</u>	<u>Contributed</u>
2021	\$ 1,201,488	100%
2022	1,314,633	100%
2023	1,553,033	100%

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 7 OPERATING LEASES – ASC 842

The School leases equipment as well as certain office facilities for various terms under long-term, non-cancelable lease agreements. The leases expire at various dates through January 2028. The expected amount payable under the residual guarantees is estimated to be \$125,407 at June 30, 2023. Certain facility leases provide for increases in future minimum annual rental payments based on defined increases in the Consumer Price Index, subject to certain minimum increases. Additionally, the agreements generally require the School to pay real estate taxes, insurance, and repairs. Some lease agreements also require the School to comply with certain covenants and to maintain certain financial ratios. As of June 30, 2023, the School believes it was in compliance with all ratios and covenants.

The following table provides quantitative information concerning the School's lease for the year ended June 30, 2023:

Lease Costs:	
Operating Lease Cost	\$ 86,161
Other Information:	
Cash Paid for Amounts Included in the Measurement of Lease Liabilities:	
Operating Cash Flows from Operating Leases	\$ 83,781
Right-Of-Use Assets Obtained in Exchange for New Operating Lease Liabilities	3,742
Weighted-Average Remaining Lease Term - Operating Leases	1.4 years
Weighted-Average Discount Rate - Operating Leases	2.89%

The School classifies the total undiscounted lease payments that are due in the next 12 months as current. A maturity analysis of annual undiscounted cash flows for lease liabilities as of June 30, 2023, is as follows:

<u>Year Ending June 30,</u>	<u>Total</u>
2024	\$ 87,665
2025	38,360
2026	1,145
2027	780
2028	455
Total Lease Payments	128,405
Less: Interest	(2,998)
Present Value of Lease Liabilities	<u>\$ 125,407</u>

NOTE 8 CONTINGENCIES, RISKS, AND UNCERTAINTIES

The School has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate disallowances under terms of the grants, it is believed that any required reimbursement would not be material.

SUPPLEMENTARY INFORMATION

**EXCEL ACADEMY CHARTER SCHOOLS
LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE
YEAR ENDED JUNE 30, 2023
(SEE INDEPENDENT AUDITORS' REPORT)
UNAUDITED**

Excel Academy Charter Schools (the School) consists of two charter schools and is part of a nonprofit benefit corporation under the laws of the state of California. As of June 30, 2023, the School operated the following charter schools:

- Excel Academy Charter School – Helendale
- Excel Academy Charter School – Warner

Excel Academy Charter School - Helendale was established in 2019 when it was granted its charter through Helendale Elementary School District (HESD) and its charter school status from the California Department of Education. The charter may be revoked by the District for material violations of the charter, failure to meet or make progress toward student outcomes, failure to meet generally accepted standards of fiscal management, or violation of any provision of the law. The charter school number is: 2073.

Excel Academy Charter School - Warner was established in 2019, when it was granted its charter through Warner Unified School District (WUSD) and its charter school status from the California Department of Education. The charter may be revoked by the District for material violations of the charter, failure to meet or make progress toward student outcomes, failure to meet generally accepted standards of fiscal management, or violation of any provision of the law. The charter school number is: 2053.

The Board of Directors and the Administrators as of the year ended June 30, 2023 were as follows:

Excel Academy Charter Schools - BOARD OF DIRECTORS

Member	Office	Term Expires
William Hall	President	September 28, 2025
Michael Humphrey	Vice President	September 28, 2025
Steve Fraire	Clerk	September 28, 2023
Susan Houle	Member	September 28, 2023
Larry Alvarado	Member	November 12, 2025

ADMINISTRATORS

Heidi Gasca	Executive Director
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**EXCEL ACADEMY CHARTER SCHOOLS
SCHEDULE OF INSTRUCTIONAL TIME
YEAR ENDED JUNE 30, 2023**

The Organization operates a 100% Independent Study program and does not operate a full-time Classroom-Based program; therefore, a Schedule of Instructional Time is not applicable.

See the Auditors' Report and accompanying Notes to Supplementary Information

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**EXCEL ACADEMY CHARTER SCHOOLS
SCHEDULE OF AVERAGE DAILY ATTENDANCE
YEAR ENDED JUNE 30, 2023**

	Second Period Report		Annual Report	
	Classroom Based	Total	Classroom Based	Total
Excel - Helendale				
Grades K-3	-	235.25	-	235.67
Grades 4-6	-	140.66	-	141.29
Grades 7-8	-	79.33	-	79.46
Grades 9-12	-	90.67	-	91.99
ADA Totals	-	545.91	-	548.41
Excel - Warner				
Grades K-3	-	435.29	-	433.36
Grades 4-6	-	269.49	-	270.09
Grades 7-8	-	169.67	-	170.42
Grades 9-12	-	180.56	-	179.70
ADA Totals	-	1,055.01	-	1,053.57

See the Auditors' Report and accompanying Notes to Supplementary Information

**EXCEL ACADEMY CHARTER SCHOOLS
RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH
AUDITED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

	Excel - Helendale	Excel - Warner
June 30, 2023 Annual Financial Fund Balances (Net Assets)	\$ 3,270,088	\$ 5,079,769
Adjustments and Reclassifications:		
Increase (Decrease) of Fund Balance (Net Assets):		
Accounts Receivable	39,650	54,594
Operating ROU Asset	40,599	82,428
Accounts Payable and Accrued Liabilities	(88,525)	(137,011)
Deferred Revenue	(558,915)	(849,972)
Lease Liability - Operating	(41,384)	(84,023)
Net Adjustments and Reclassifications	(608,575)	(933,984)
June 30, 2023 Audited Financial Statement Fund Balances (Net Assets)	<u>\$ 2,661,513</u>	<u>\$ 4,145,785</u>

See the Auditors' Report and accompanying Notes to Supplementary Information

**EXCEL ACADEMY CHARTER SCHOOLS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Additional Award Identification	Excel - Helendale	Excel - Warner	Federal Expenditures Total
U.S. Department of Education						
Pass-Through Programs From California Department of Education:						
Every Child Succeeds Act:						
Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329		\$ 80,105	\$ 131,075	\$ 211,180
Title II, Part A, Improving Teacher Quality	84.367	14341		15,755	26,831	42,586
Special Education Cluster: IDEA Basic Local						
Assistance Entitlement, Part B, Section 611	84.027	13379		109,561	232,286	341,847
Total Special Education Cluster				<u>109,561</u>	<u>232,286</u>	<u>341,847</u>
Coronavirus Aid, Relief, and Economic Security Act (CARES Act):						
Expanded Learning Opportunities (ELO) Grant GEER II	84.425C	15619	COVID-19	9,469	22,543	32,012
Elementary and Secondary School Emergency Relief II (ESSER II) Fund	84.425D	15547	COVID-19	13	-	13
Expanded Learning Opportunities (ELO) Grant ESSER II State Reserve	84.425D	15618	COVID-19	41,256	98,221	139,477
Elementary and Secondary School Emergency Relief III (ESSER III) Fund	84.425U	15559	COVID-19	10,632	81,109	91,741
Elementary and Secondary School Emergency Relief III (ESSER III) Fund: Learning Loss	84.425U	10155	COVID-19	158	277	435
Total Coronavirus Aid, Relief, and Economic Security Act (CARES Act)				<u>61,528</u>	<u>202,150</u>	<u>263,678</u>
Total U.S. Department of Education				<u>266,949</u>	<u>592,342</u>	<u>859,291</u>
Total Expenditures of Federal Awards				<u>\$ 266,949</u>	<u>\$ 592,342</u>	<u>\$ 859,291</u>

N/A - Not Applicable and/or Not Available.

See the Auditors' Report and accompanying Notes to Supplementary Information

**EXCEL ACADEMY CHARTER SCHOOLS
NOTES TO SUPPLEMENTARY INFORMATION
JUNE 30, 2023**

PURPOSE OF SCHEDULES

NOTE 1 SCHEDULE OF INSTRUCTIONAL TIME

This Schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of California Education Code.

NOTE 2 SCHEDULE OF AVERAGE DAILY ATTENDANCE

Average daily attendance is a measurement of the number of pupils attending classes of School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This Schedule provides information regarding the attendance of students at various grade levels.

NOTE 3 RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH AUDITED FINANCIAL STATEMENTS

This Schedule provides the information necessary to reconcile the net assets of the charter schools as reported on the Annual Financial Report form to the audited financial statements.

NOTE 4 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the School under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of the Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of operations of the School, it is not intended to, and does not, present the financial position, changes in net assets, or cash flows of the School.

NOTE 5 INDIRECT COST RATE

The School has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Excel Academy Charter Schools
Irvine, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Excel Academy Charter Schools (the School), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, cash flows, and functional expenses for the year then ended, the related notes to the financial statements, and have issued our report thereon dated December 20, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such, that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Board of Directors
Excel Academy Charter Schools

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "CliftonLarsonAllen LLP". The signature is written in a cursive, flowing style.

CliftonLarsonAllen LLP

Glendora, California
December 20, 2023



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM, AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDE

Board of Directors
Excel Academy Charter Schools
Irvine, California

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Excel Academy Charter Schools' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Excel Academy Charter Schools' major federal programs for the year ended June 30, 2023. Excel Academy Charter Schools' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Excel Academy Charter Schools complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Excel Academy Charter Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Excel Academy Charter Schools' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Excel Academy Charter Schools' federal programs.

Board of Directors
Excel Academy Charter Schools

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Excel Academy Charter Schools' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Excel Academy Charter Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Excel Academy Charter Schools' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of Excel Academy Charter Schools' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Excel Academy Charter Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Board of Directors
Excel Academy Charter Schools

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditors' Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CliftonLarsonAllen LLP

Glendora, California
December 20, 2023



CliftonLarsonAllen LLP
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INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE AND REPORT ON INTERNAL CONTROL OVER STATE COMPLIANCE

Board of Directors
Excel Academy Charter Schools
Irvine, California

Report on Compliance

Opinion on State Compliance

We have audited Excel Academy Charter Schools' (the School) compliance with the types of compliance requirements applicable to the School described in the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel for the year ended June 30, 2023. The School's applicable state compliance requirements are identified in the table below.

In our opinion, the School complied, in all material respects, with the compliance requirements referred to above that are applicable to the School for the year ended June 30, 2023..

Basis for Opinion

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Our responsibilities under those standards and *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's state programs.

Board of Directors
Excel Academy Charter Schools

Auditors' Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of the government program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Board of Directors
Excel Academy Charter Schools

Compliance Requirements Tested

In connection with the audit referred to above, we selected and tested transactions and records to determine the School's compliance with the laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures Performed</u>
School Districts, County Offices of Education, and Charter Schools:	
California Clean Energy Jobs Act	Not Applicable ¹
After/Before School Education and Safety Program	Not Applicable ²
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Not Applicable ³
Immunizations	Not Applicable ⁴
Educator Effectiveness	Yes
Expanded Learning Opportunities Grant (ELO-G)	Yes
Career Technical Education Incentive Grant (CTEIG)	Not Applicable ⁵
Transitional Kindergarten	Not Applicable ⁶
Charter Schools:	
Attendance	Yes
Mode of Instruction	Not Applicable ⁷
Nonclassroom-Based Instruction/Independent Study	Yes
Determination of Funding for Nonclassroom-Based Instruction	Yes
Annual Instructional Minutes – Classroom Based	Not Applicable ⁸
Charter School Facility Grant Program	Not Applicable ⁹

Not Applicable¹: The School did not have any expenditures for California Clean Energy Jobs Act in the year under audit or a completed project between 12 and 15 months prior to any month in the audit year.

Not Applicable²: The School did not operate an after or before school program component of this grant.

Not Applicable³: The School did not report ADA pursuant to Education Code section 51749.5.

Not Applicable⁴: The School did not have any charter school subject to audit of immunizations as listed in the California Department of Public Health (CDPH) website as listed in the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

Not Applicable⁵: The School did not receive a CTEIG allocation for the audit year.

Not Applicable⁶: The School did not report ADA for the audit year for transitional kindergarten.

Not Applicable⁷: The School operates a 100% nonclassroom-based instruction (independent study).

Board of Directors
Excel Academy Charter Schools

Not Applicable⁸: The School operates a 100% Independent Study program and does not operate a full time Classroom based.

Not Applicable⁹: The School did not receive Charter School Facility Grant Program funding for the year audited.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention from those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.



CliftonLarsonAllen LLP

Glendora, California
December 20, 2023

**EXCEL ACADEMY CHARTER SCHOOLS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2023**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
 - Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
3. Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

1. Internal control over major federal programs:
 - Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
2. Type of auditors’ report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of Major Federal Programs

Assistance Listing Number(s)

Name of Federal Program or Cluster

84.425C

Governor's Emergency Education Relief Fund (GEER)

84.425D

Elementary and Secondary School Emergency Relief II (ESSER II) Fund & Expanded Learning Opportunities (ELO) Grant ESSER II State Reserve

84.425U

Elementary and Secondary School Emergency Relief III (ESSER III) Fund & Elementary and Secondary School Emergency Relief III (ESSER III) Fund (ESSER III) Fund: Learning Loss

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

 x yes _____ no

**EXCEL ACADEMY CHARTER SCHOOLS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

All audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
43000	Apprenticeship
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

Section II – Financial Statement Findings

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).

Findings and Questioned Costs – State Compliance

There were no findings or questioned costs related to state awards for June 30, 2023.

**EXCEL ACADEMY CHARTER SCHOOLS
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2023**

There were no findings and questioned costs related to the basic financial statements, federal awards or state awards for the prior year.



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Coversheet

Approval for Instructional Funds Increase for Students

Section: IX. Business/Financial Services
Item: B. Approval for Instructional Funds Increase for Students
Purpose: Vote
Submitted by:
Related Material: Instructional Funds 2023_24.pdf

BACKGROUND:

Many families have faced significant challenges in recent years due to soaring inflation rates, which have surged as high as 9.1%. This inflationary pressure has made it increasingly difficult to manage rising expenses, including those associated with student services and instructional materials, affecting families and students affiliated with Excel Academy Charter School (EACS).

Recognizing these hardships, the administration at EACS empathizes with families and remains committed to fostering an educational environment that meets the individual needs of each student. With this objective in mind, EACS proposes augmenting each student's instructional funds by \$250 for the remainder of the 2023/24 school year. If approved, the cost would be \$395,250.

RECOMMENDATION:

It is recommended the board approve the additional allotment of \$250 to each student's instructional funds for Excel Academy Charter Schools as presented.

Instructional Funds 2023/2024

Fall 2023: Funds Allocation

1st-8th Grade (Virtual Path):
\$800/student

TK-8th Grade: \$1,450/student

9th-12th Grade: \$1,700/student

Spring 2024: Funds Allocation

1st-8th Grade (Virtual Path):
\$800 + \$250/student

TK-8th Grade: \$1,450 + \$250/student

9th-12th Grade: \$1,700 + \$250/student