



## Excel Academy (CA)

### Regular Meeting of the Board of Directors

Published on May 8, 2026 at 3:30 PM PDT

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#### Date and Time

Thursday May 14, 2026 at 10:05 AM PDT

#### Location

##### Excel Academy Charter Schoo

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1 Technology Drive, Ste I-811  
Irvine, CA 92618

##### Regus- Gateway Chula Vista

333 H Street, Suite 5000  
Chula Vista, CA 91910

##### Zoom Meeting Information:

Meeting ID: 996 1940 6308

One tap mobile: +13462487799,,99619406308# US

URL:<https://zoom.us/j/99619406308>

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#### MISSION STATEMENT

At Excel Academy, we invest in each student by providing a personalized and engaging learning experience centered on a collaborative partnership between school and home that creates unmatched opportunities for excellence and future success.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:05 AM</b>
<b>A.</b> Call the Meeting to Order		William Hall	1 m
<b>B.</b> Record Attendance		William Hall	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
<b>II. Pledge of Allegiance</b>			<b>10:07 AM</b>
<b>A.</b> Led by Board President or designee.		William Hall	1 m
<b>III. Approve/Adopt Agenda</b>			<b>10:08 AM</b>
<b>A.</b> Agenda	Vote	William Hall	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of May 14, 2026.			
Roll Call Vote:			

	Purpose	Presenter	Time
William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

**IV. Approve Minutes**

**10:09 AM**

<b>A.</b>	Minutes of the Regular Board Meeting held on March 12, 2026	Approve Minutes	William Hall	1 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B.</b>	Minutes of the Board Study Session held on April 9, 2026	Approve Minutes	William Hall	1 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and

Purpose                      Presenter                      Time

reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**VI. Adjourn to Closed Session 10:11 AM**

**A.** The Board will consider and may act on any of the Closed Session matters.                      Vote                      William Hall                      1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VII. Closed Session 10:12 AM**

**A.** Closed Session Agenda                      Discuss                      William Hall                      10 m

**1. Public Employee Performance Evaluation**

Pursuant to Gov. Code 54957

a. Annual Performance Evaluation, Superintendent/CEO

**VIII. Reconvene Regular Meeting 10:22 AM**

**A.** Report out any action taken in closed session.                      Discuss                      William Hall                      1 m

**IX. Correspondence/Proposals/Reports 10:23 AM**

**A.** Introduction of New Chief Business Officer - Joe Mills                      Discuss                      Heidi Gasca                      4 m

**B.** Principals: Year in Review - Presented by April Saade, Elementary Principal, Jenn Sheehey, Virtual Education Principal and Lorrie Wood, Secondary Principal                      Discuss                      April Saade, Jenn Sheehey & Lorrie Wood                      12 m

**C.** Staff Appreciation                      Discuss                      Heidi Gasca                      5 m

**10 Year Recognition:**

*Amy Hitzler*

	Purpose	Presenter	Time
<i>April Saade</i>			
<i>Caitlin Reardon</i>			
<i>Diane Geier</i>			
<i>Elise Rodriguez</i>			
<i>Erica Flores</i>			
<i>Erin Hansen</i>			
<i>Erin Rynders</i>			
<i>Hannah Cho</i>			
<i>Lauren Hansen</i>			
<i>Lorrie Wood</i>			
<i>Nikki O'Neill</i>			
<i>Sarah Loeffler</i>			
<i>Suzanne Rosales</i>			
<i>Theresa Alderson</i>			
<i>Tisha Richardson</i>			
<i>Wendy Macadam</i>			
<b>D.</b> Superintendent/CEO 2026-2027 Contract Review & Compensation Study	Discuss	Chastin Pierman	7 m

**X. Consent**

**10:51 AM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

**A. Consent - Business/Financial Services**

1. Check Register - March 2026
2. Check Register - April 2026
3. Cash Payment Reports- March 2026
4. Cash Payment Reports- April 2026
5. Approval of Excel Academy Charter Schools Content & Community Provider (CCP) Renewal Documents 2026-26
  1. Content & Community Provider Application
  2. Content & Community Provider Renewal Application
  3. Ordering Guidelines
6. Ratification of The Association of Personalized Learning Schools & Services (APLUS+) Membership Renewal for 2026-27

	Purpose	Presenter	Time
<b>B.</b>	Consent - Education Student/Services		

1. Approval of Excel Academy Parent & Student Handbook for 2026-2027
2. Approval of Lexia Core 5/Power UP Literacy Subscription
3. Approval of PresenceLearning Inc. (Renewal)
4. Approval of Subject Technologies Inc. Subscription (Renewal)

**C.** Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of the 2026-2027 Certificated Work Year Calendars
4. Approval of the 2026-2027 Classified Work Year Calendars
5. Approval of Effective School Solutions Contract
6. Job Descriptions

<b>D.</b>	Consent Items - Policy Development	Vote	William Hall	1 m
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Approval of existing board policies revised, reviewed, and eliminated by staff for the 2026-2027 school year.

**Board Policies: Revised (Revised with Changes)**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

**3000 Series - Business/Non-Instructional**

3115 - EA Terms & Conditions of the PO

**5000 Series - Student Services**

5070 - EA Transgender and Gender Non-Conforming Student Nondiscrimination Policy

**6000 Series - Instruction**

6116 - EA Discipline and Involuntary Withdrawal Policy

***Items in the consent agenda are considered routine and will be approved/adopted by a single motion.***

Roll Call Vote:

	Purpose	Presenter	Time
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____	Absent _____

**XI. Board Governance**

**10:52 AM**

- |           |   |      |             |     |
|-----------|---|------|-------------|-----|
| <b>A.</b> | Approval of Excel Academy Charter Schools Board of Directors Manual Revisions | Vote | Heidi Gasca | 2 m |
|-----------|---|------|-------------|-----|

It is recommended the Board approve the revisions to the Board of Directors Manual as presented for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- |           |  |      |             |     |
|-----------|--|------|-------------|-----|
| <b>B.</b> | Approval of Resolution No. 2026-001, Increasing Excel Academy Charter Schools Board of Directors' Stipend, Effective January 1, 2026 | Vote | Heidi Gasca | 3 m |
|-----------|--|------|-------------|-----|

It is recommended the Board approve Resolution No. 2026-001, increasing the monthly stipend for each voting member of the Board of Directors from \$650 to \$800, a \$150 increase, effective January 1, 2026.

**Fiscal Impact: \$4,500.00 (for the remainder of the 2025/26 school year)**

Warner: \$2,790.00

Helendale: \$1,710.00

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle

	Purpose	Presenter	Time
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

**XII. Business/Financial Services**

**10:57 AM**

- |           |  |      |             |     |
|-----------|--|------|-------------|-----|
| <b>A.</b> | Approval of Excel Academy Charter Schools Tax Form 990 Return and California Tax Form 199 Return (Draft) - Year Ended June 30, 2025, as prepared by CliftonLarsonAllen (CLA) | Vote | Joe Sorrera | 3 m |
|-----------|--|------|-------------|-----|

It is recommended the Board approve the Federal Tax Form 990 Return and California Tax Form 199 Return (Draft) - Year Ended June 30, 2025, as prepared by CliftonLarsonAllen (CLA) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: None**

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- |           |   |      |             |     |
|-----------|---|------|-------------|-----|
| <b>B.</b> | Approval of Additional Chromebooks Purchase | Vote | Heidi Gasca | 2 m |
|-----------|---|------|-------------|-----|

It is recommended the Board approve the additional Chromebooks purchase for 2026-2027 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$213,319.78**

Warner (#2053): \$132,258.26  
 Helendale (#2073): \$81,061.52

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

	Purpose	Presenter	Time
<b>C.</b> Approval of Irvine Office Lease with the Irvine Company LLC (Renewal)	Vote	Joe Sorrera	3 m

It is recommended the Board approve the Irvine Office Lease Renewal with the Irvine Company LLC for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$48,576.96**

Warner (#2053): \$30,117.72

Helendale (#2073): \$18,459.24

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>D.</b> Approval of the Ordering Purchase System (OPS) (Renewal)	Vote	Heidi Gasca	3 m
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It is recommended the Board approve the Ordering Purchase System (OPS) Renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$30,567.28**

Warner (#2053): \$18,951.71

Helendale (#2073): \$11,615.57

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIII. Education Services**

**11:08 AM**

	Purpose	Presenter	Time
<b>A.</b> Approval of 1st Day School Supplies Boxes for 2026-2027	Vote	Heidi Gasca	2 m

It is recommended the Board approve the 1st Day School Supplies Boxes for the 2026-27 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$78,490.35**

Warner (#2053): \$48,664.02

Helendale (#2073): \$29,826.33

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B.</b> Approval of Bright Thinker Service Licenses (Renewal)	Vote	Heidi Gasca	2 m
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It is recommended the Board approve the Bright Thinker Service Licenses Renewal for 2026-27 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$87,500.00**

Warner (#2053): \$54,250.00

Helendale (#2073): \$33,250.00

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>C.</b> Approval of FlexPoint Education Cloud (Renewal)	Vote	Heidi Gasca	2 m
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Purpose

Presenter

Time

It is recommended the Board approve the FlexPoint Education Cloud Renewal for the 2025-26 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$60,532.50**

Warner (#2053): \$37,530.15

Helendale (#2073): \$23,002.35

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- D. Approval of GoGuardian (Renewal) Vote Heidi Gasca 2 m

It is recommended the Board approve the GoGuardian Renewal for the 2026-27 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$20,280.30**

Warner (#2053): \$12,573.79

Helendale (#2073): \$7,706.51

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- E. Approval of the Tutor.com (Renewal) Vote Heidi Gasca 2 m

It is recommended the Board approve the Tutor.com Renewal for the 2025-26 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$29,085.00**

Warner (#2053): \$18,032.70

Purpose                      Presenter                      Time

Helendale (#2073): \$11,052.30

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIV. Operations**

**11:18 AM**

- A.** Approval of the Amended Articles of Incorporation                      Vote                      Heidi Gasca                      3 m

It is recommended the Board approve the amended Articles of Incorporation for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: N/A**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XV. Personnel Services**

**11:21 AM**

- A.** Approval of the Declaration of Need (DON) for Fully Qualified Educators                      Vote                      Megan Anderson                      2 m

It is recommended the Declaration of Need (DON) for Fully Qualified Educators for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: None**

Roll Call Vote:

William Hall

Michael Humphrey

	Purpose	Presenter	Time
Steve Fraire Susan Houle Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

- B.** Approval of 2026-2027 Strategic Staffing Plan & Salary Schedules      Vote      Megan Anderson      12 m

It is recommended the Board approve the 2026-2027 Strategic Staffing Plan & Salary Schedules for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: As delineated on the attached plan.**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- C.** Approval of Learning & the Brain Proposal      Vote      Heidi Gasca      2 m

It is recommended the Board approve the Tutor.com Renewal for the 2026-27 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$21,600.00**

Warner (#2053): \$13,392.00

Helendale (#2073): \$8,208.00

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## XVI. Calendar

Purpose                      Presenter                      Time

The next scheduled Regular Board Meeting will be held on June 11, 2026.

**XVII. Comments** **11:37 AM**

**A.** Board Comments 5 m

**B.** CEO Comments 5 m

**XVIII. Closing Items** **11:47 AM**

**A.** Adjourn Meeting Vote

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.