



Excel Academy (CA)

Regular Meeting of the Board of Directors

Published on September 5, 2025 at 4:06 PM PDT

Date and Time

Thursday September 11, 2025 at 9:40 AM PDT

Location

Excel Academy Charter School
|
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Zoom Meeting Information:

Meeting ID: 885 1913 1765

One-Tap Dial In: +16694449171,,88519131765#

URL: <https://us06web.zoom.us/j/88519131765>

MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:40 AM
A. Call the Meeting to Order		William Hall	1 m
B. Record Attendance		William Hall	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
II. Pledge of Allegiance			9:42 AM
A. Patriot Day & National Day of Service and Remembrance	Discuss		1 m
Let's take a moment to honor Patriot Day and the National Day of Service and Remembrance . We pause to remember and pay tribute to the victims of the September 11, 2001, terrorist attacks, as well as the brave first responders and citizens who demonstrated incredible heroism.			
III. Approve/Adopt Agenda			9:43 AM

	Purpose	Presenter	Time
A. Agenda	Vote	William Hall	1 m

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 11, 2025.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes

9:44 AM

A. Approve Minutes	Approve Minutes	William Hall	1 m
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Minutes of the Board Study Session that was held on August 14, 2025.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Approve minutes for Board of Directors Study Session on August 14, 2025

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

	Purpose	Presenter	Time
VI. Correspondence/Proposals/Reports			9:45 AM
A. School Highlights - Presented by Heidi Gasca, Superintendent/CEO	Discuss	Heidi Gasca	8 m
B. Student Testimonials - Student Leadership	Discuss	Elizah Limeta, Preston Tobias & Emma Espinoza	12 m
<i>Elizah Limeta (7th) - Junior High Student Leadership (Excel Vlog)</i> <i>Emma Espinoza (10th) - High School Student Leadership Vice President</i> <i>Preston Tobias (12th) - High School Student Leadership President</i>			
C. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter - Presented by Heidi Gasca, Superintendent/CEO	Discuss	Heidi Gasca	3 m
VII. Consent			10:08 AM
<p>Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.</p>			
A. Consent - Business/Financial Services			
<ol style="list-style-type: none"> 1. Check Register - June 2025 2. Check Register - July 2025 3. Check Register - August 2025 4. Cash Payments - June 2025 5. Cash Payments - July 2025 6. Cash Payments - August 2025 			
B. Consent - Education Student/Services			
<ol style="list-style-type: none"> 1. Approval of the Pali Institute Overnight Science Camp Field Trip 			

	Purpose	Presenter	Time
	2. Approval of the 2025-2026 Excel Academy Charter School English Language Development (ELD) Handbook for Families		
	3. Approval of the 2025-2026 Excel Academy Handbook Revisions		
	4. Approval of the UPK Criterion 2 Proposal Addendum		
	5. Ratification of the 2025-2026 Special Education Contracted Vendors List		
	6. Ratification of the 2025-2026 Nonpublic, Nonsectarian School/Agency Services Master Contract and Individual Service Agreement		
C.	Consent - Personnel Services	Vote	William Hall 1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of EACS Travel Manual Revisions		

Items in the consent agenda are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VIII. Board Governance

10:09 AM

A.	Approval of the Annual Board of Director's Self-Evaluation	Vote	Heidi Gasca	3 m
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It is recommended that the Board approve the final Annual Board of Director's Self-Evaluation for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

	Purpose	Presenter	Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

IX. Business/Financial Services

10:12 AM

- | | | | |
|--|------|-------------|-----|
| <p>A. Approval of Unaudited Actuals for the 2024-2025 School Year</p> | Vote | Joe Sorrera | 8 m |
|--|------|-------------|-----|

It is recommended the Board approve the Unaudited Actuals for the 2024-2025 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

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|--|------|-------------|-----|
| <p>B. Approval of the Proposition 28 Arts & Music Grant Annual Report</p> | Vote | Joe Sorrera | 5 m |
|--|------|-------------|-----|

It is recommended the Board approve the Proposition 28 Arts & Music Grant Annual Report for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: N/A

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Personnel Services

10:25 AM

- | | | | |
|---|------|-------------|-----|
| <p>A. Approval of Superintendent/CEO Goals for 2025-2026</p> | Vote | Heidi Gasca | 3 m |
|---|------|-------------|-----|

It is recommended that the Board approve the Superintendent/CEO Goals for 2025-2026, presented during the Board Study Session which was held on August 14, 2025.

Fiscal Impact: N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|--|------|----------------|-----|
| B. | Ratification of ClassPass for Excel Academy Charter School Staff for 2025-2026 (Renewal) | Vote | Megan Anderson | 3 m |
|-----------|--|------|----------------|-----|

It is recommended that the Board approve the ClassPass renewal for 2025-2026, for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$44,064.00

Warner (#2053): \$27,319.68

Helendale (#2073): \$16,744.32

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI. Calendar

The next scheduled Regular Board Meeting will be held both in person and virtually on October 9, 2025.

XII. Board Comments

XIII. CEO Comments

Purpose	Presenter	Time
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XIV. Closing Items

10:31 AM

A.	Adjourn Meeting	Vote	William Hall	1 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School.