



## Excel Academy (CA)

### Regular Meeting of the Board of Directors

Published on June 6, 2025 at 6:07 PM PDT

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#### **Date and Time**

Thursday June 12, 2025 at 12:10 PM PDT

#### **Location**

Excel Academy Charter School  
|  
1 Technology Drive, Ste I-811  
Irvine, CA 92618

Regus- Gateway Chula Vista  
333 H Street, Suite 5000  
Chula Vista, CA 91910

#### **Zoom Meeting Information:**

**Dial In: +1 720 707 2699**

**Meeting ID: 883 5394 7431**

**URL: <https://us06web.zoom.us/j/88353947431>**

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#### **MISSION STATEMENT**

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:10 PM</b>
<b>A.</b> Call the Meeting to Order		William Hall	1 m
<b>B.</b> Record Attendance		William Hall	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
<b>II. Pledge of Allegiance</b>			<b>12:12 PM</b>
<b>A.</b> Led by Board President or designee.		William Hall	1 m
<b>III. Approve/Adopt Agenda</b>			<b>12:13 PM</b>
<b>A.</b> Agenda	Vote	William Hall	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 12, 2025.			
Roll Call Vote:			

	Purpose	Presenter	Time
William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

**IV. Approve Minutes**

**12:14 PM**

<b>A.</b> Minutes of the Regular Board Meeting held on May 8, 2025	Approve Minutes	William Hall	1 m
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Roll Call Vote:

William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**VI. Correspondence/Proposals/Reports**

**12:15 PM**

<b>A.</b> Excel Academy Year in Review - Presented by Heidi Gasca, Executive Director	Discuss	Heidi Gasca	10 m
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[Year In Review Video](#)

	Purpose	Presenter	Time
<b>B.</b> Special Education Update - Presented by Lara Ulmer, Director of Special Education	Discuss	Lara Ulmer	8 m

**VII. Consent**

**12:33 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

**A.** Consent - Business/Financial Services

1. Check Register - May 2025
2. Cash Payments - May 2025
3. Approval of Hatch & Cesario Agreement for Legal Services for 2025-2026
4. Approval of McDougal Boehmer Foley Lyon Mitchell & Erickson Agreement for Legal Services for 2025-2026
5. Approval of Bolton Property & Casualty Insurance Renewal for 2025-2026

**B.** Consent - Education Student/Services

1. Approval of English Learner Master Plan
2. Approval of the 2025-2026 Special Education Handbook
3. Approval of the 2025-2026 Curriculum Menus & Curriculum Catalog

**C.** Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Job Descriptions
4. Approval of 2025-2026 Excel Academy Charter Schools Comprehensive Safety Plan Revisions
5. Approval of 2025-2026 Excel Academy Charter Schools Employee Handbook Revisions

<b>D.</b> Consent Items - Policy Development	Vote	William Hall	1 m
Approval of existing board policies revised, reviewed, and eliminated by staff for the 2025-2026 school year.			

**Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

**4000 Series - Personnel Services**

4125 - EA Victims of Crime Policy

4130 - EA Remote Work Policy

**5000 Series - Student Services**

5015 - EA Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy

5035 - EA Student Freedom of Speech and Expression Policy

5050 - EA Academic Integrity Policy

5060 - EA Artificial Intelligence (AI) Use Policy for Students

5075 - EA Transcripts from Non-Accredited Schools Policy

**6000 Series - Instruction**

6010 - EA Independent Study Policy

6116 - EA Discipline & Involuntary Withdrawal Policy

**Board Policies: Reviewed:**

The following policies have been reviewed but have not needed any changes:

**4000 Series - Student Services**

4005 - EA Salary Determination Policy

**5000 Series - Student Services**

5010 - EA Educational Records and Student Information Policy

5020- EA Suicide Prevention Policy

5030 - EA Immunization Policy

5040 - EA School Network & Workspace Access Policy

5045- EA Acceptable Use Policy

5055 - EA Self-Administration of Medication Policy

5065- EA Lottery Policy

5070 - EA Transgender and Gender Nonconforming Student Nondiscrimination Policy

5085- EA Communicable Contagious or Infectious Disease Prevention

5095 - EA Retention & Acceleration Policy

5105- EA Direct Instruction and Supplemental/Administrative Support Policy

Purpose Presenter Time

5110- EA Cell Phones & Other Electronic Signaling Devices Policy  
5115- EA Pregnant and Parenting Students Policy

**Board Policies: Eliminated:**

The following policies have been eliminated:

4135 - EA External County Employment Policy  
6065 - EA Special Education PIN Policy

*Items in the consent agenda are considered routine and will be approved/adopted by a single motion.*

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VIII. Business/Financial Services**

**12:34 PM**

**A.** Approval of Additional Chromebooks Purchase Vote Joe Sorrera 3 m

It is recommended the Board approve the Approval of Additional Chromebooks Purchase for 2025-2026 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$259,623.00**

Warner (#2053): \$160,966.26

Helendale (#2073): \$98,656.74

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

	Purpose	Presenter	Time	
<b>B.</b>	Approval of MacBook Air Laptops Purchase	Vote	Joe Sorrera	2 m

It is recommended the Board approve the thirty Macbook Air Laptops for the 2025-2026 school year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$33,950.18**

Warner (#2053) \$22,407.12

Helendale (#2073) \$11,543.06

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>C.</b>	Approval of the Stampli Contract (Renewal)	Vote	Joe Sorrera	3 m
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It is recommended the Board approve the Stampli Contract Renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$40,000.00**

Warner (#2053): \$24,800.00

Helendale (#2073): \$15,200.00

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>D.</b>	Approval of 2025-26 Consolidated Application and Reporting System (CARS)	Vote	Joe Sorrera	3 m
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Excel Academy Charter School (EACS) submits the Consolidated Application to the California Department of Education (CDE) under the Consolidated Reporting System

Purpose

Presenter

Time

(CARS). There are two data collections for Consolidated Application each year (winter and spring). The Consolidated Application Spring Data collection is from May 15 through June 30.

Data collected in this report includes EACS 2025-26 Application for Funding for Title I, Title II, Title III, and Title IV, Certification of Assurances, Protected Prayer Certification, and LCAP Federal Addendum Certification.

It is recommended the Board of Directors approve the 2023/24 Consolidated Application and Reporting System (CARS) for Excel Academy Charter School, Helendale (#2073), Warner (#2053).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- E. Approval of the Proposition 28 Arts & Music in Schools (AMS) Funding Annual Report - Fiscal Year 2024-2025 Vote Joe Sorrera 5 m

It is recommended the Board approve the Proposition 28 Arts & Music in Schools (AMS) Funding Annual Report - Fiscal Year 2024-2025 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_



	Purpose	Presenter	Time
<b>F.</b> Approval of SecureSpace Storage Unit	Vote	Heidi Gasca	3 m

It is recommended the Board approve the SecureSpace Storage unit for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$2,184.64  
 Warner (#2053): \$1,441.86  
 Helendale (#2073): \$742.78

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>G.</b> Approval of the California Charter School Association (CCSA) Membership for 2025-2026 (Renewal)	Vote	Heidi Gasca	5 m
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It is recommended the Board approve the CCSA Membership Renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$25,104.00**  
 Warner (#2053): \$15,472.00  
 Helendale (#2073): \$9,632.00

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>H.</b> Approval of the Settlement Agreement (Lares v. The Collaborative Charter Services Organization, et. al.)	Vote	Heidi Gasca	3 m
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Purpose Presenter Time

It is recommended the Board approve the settlement agreement (Lares v. The Collaborative Charter Services Organization, et. al.) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**IX. Education Services**

**1:01 PM**

- A.** Approval of Amira Learning Reading Difficulties Screener      Vote      Jenny Craig      5 m

It is recommended the Board approve the Amira Learning Reading Difficulties Screener for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$1,996.00**

Warner (#2053): \$1,317.36

Helendale (#2073): \$678.64

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**X. Personnel Services**

**1:06 PM**

- A.** Approval of Marsh McLennan Benefits      Vote      Megan Anderson      8 m

It is recommended the Board approve the Marsh McLennan Benefits 2024-25 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Purpose Presenter Time

**Fiscal Impact: See attached premium rates.**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XI. Policy Development**

**1:14 PM**

**A. Approval of New Board Policies**

Vote

Heidi Gasca

5 m

It is recommended that the Board approve the proposed policies.

**Board Policies: New**

**6000 Series - Instruction**

6090 - EA Curriculum Selection Policy

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XII. Public Hearing**

**1:19 PM**

**A. Local Indicators and Local Control & Accountability Plan (LCAP) 2025-26**

Discuss

Jenny Craig

8 m

Education Code Section 47606.5, states that the Governing Board of a charter school shall hold a public hearing as part of the process to adopt the 2025-26 Local Control and Accountability Plans (LCAP) for Excel Academy Charter School. The first reading of the 2025-26 LCAPs and the Local Performance Indicator Self-Reflection reports for

	Purpose	Presenter		Time
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the California School Dashboard will be presented during the hearing. It is recommended the Board enter into a public hearing regarding the LCAP for 2025-26. During the hearing there will be a presentation on the LCAP for 2025-26.

- a. 2025-26 LCAP Plan (Helendale)
- b. 2025-26 LCAP Plan (Warner)

Hearing Open: \_\_\_\_\_ Hearing Closed: \_\_\_\_\_

<b>B.</b> Proposed Budget 2025-2026	Discuss	Joe Sorrera		10 m
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It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2025-26 school year. During the hearing there will be a presentation on the Proposed Budget for the 2025-26 school year.

- a. 2025-26 Preliminary Budget
- b. 2024-25 Education Protection Account (EPA) Plan Actuals (Helendale)
- c. 2024-25 Education Protection Account (EPA) Plan Actuals (Warner)
- d. 2025-26 Education Protection Account (EPA) Multi-Year Plan (Helendale)
- e. 2025-26 Education Protection Account (EPA) Multi-Year Plan (Warner)
- f. 2025-26 Local Control Funding Formula (LCFF) Budget Overview for Parents (Helendale)
- g. 2025-26 Local Control Funding Formula (LCFF) Budget Overview for Parents (Warner)

Hearing Open: \_\_\_\_\_ Hearing Closed: \_\_\_\_\_

**XIII. Calendar**

The next scheduled Regular Board Meeting will be held on June 18, 2025.

<b>XIV. Comments</b>				<b>1:37 PM</b>
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|-------------------|--|--|--|-----|
| A. Board Comments |  |  |  | 5 m |
| B. CEO Comments   |  |  |  | 5 m |

<b>XV. Closing Items</b>				<b>1:47 PM</b>
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- |                    |  |      |  |  |
|--------------------|--|------|--|--|
| A. Adjourn Meeting |  | Vote |  |  |
| Roll Call Vote:    |  |      |  |  |

Purpose

Presenter

Time

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.