



## Excel Academy (CA)

### Regular Meeting of the Board of Directors

Published on September 6, 2024 at 4:57 PM PDT

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#### Date and Time

Thursday September 12, 2024 at 11:20 AM PDT

#### Location

##### Excel Academy Charter Schools

1 Technology Drive Ste I-811  
Irvine, CA 92618

##### Teleconference Locations

39251 Camino Las Hoyas, Indio, CA 92203

16222 Quail Rock Road, Ramona, CA 92065

1545 Apache Drive, Chula Vista, CA 91910

##### Zoom

Meeting ID: 824 3732 7237

Dial In: +1 669 444 9171

URL: <https://us06web.zoom.us/j/82437327237>

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#### MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:20 AM</b>
<b>A.</b> Call the Meeting to Order		Board Clerk	1 m
<b>B.</b> Record Attendance		Board Clerk	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Susan Houle, Member Larry Alvarado, Member			
<b>II. Pledge of Allegiance</b>			
<b>III. Approve/Adopt Agenda</b>			<b>11:22 AM</b>
<b>A.</b> Agenda	Vote	Board Clerk	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 12, 2024.			
Roll Call Vote: William Hall Michael Humphrey			

	Purpose	Presenter	Time
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____	Absent _____

**IV. Approve Minutes 11:23 AM**

<b>A.</b>	Approve Minutes	Approve Minutes	Board Clerk	1 m
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Minutes of the Board Study Session that was held on August 8, 2024.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Approve minutes for Board of Directors Study Session on August 8, 2022

**V. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**VI. Adjourn to Closed Session 11:24 AM**

<b>A.</b>	The Board will consider and may act on any of the Closed Session matters.	Vote	Steve Fraire	1 m
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Purpose	Presenter	Time
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VII. Closed Session 11:25 AM**

<b>A.</b>	Closed Session	Discuss	Steve Fraire	20 m
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**1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Gov. Code Section 54956.9(d)(1))

YL v. The Collaborative Charter Services Organization, et al

**2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

(Education Code Section 56346)

**3. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION EXPOSURE REGARDING EMPLOYEE SEPARATION - A038**

(Gov Code section 54956.9(d)(2))

**VIII. Reconvene Regular Meeting 11:45 AM**

<b>A.</b>	Report out any action taken in closed session.	Discuss	Steve Fraire	5 m
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**IX. Correspondence/Proposals/Reports 11:50 AM**

<b>A.</b>	School Highlights - Presented by Heidi Gasca, Executive Director/CEO	Discuss	Heidi Gasca	8 m
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<b>B.</b>	Teacher Testimonials - Karen Ottoson & Forest Muther	Discuss	Karen Ottoson & Forest Muther	10 m
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**X. Consent 12:08 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may

Purpose

Presenter

Time

be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

**A. Consent - Business/Financial Services**

- 1. Check Register - June 2024
- 2. Check Register - July 2024
- 3. Check Register - August 2024
- 4. Cash Payments - July 2024
- 5. Cash Payments - August 2024
- 6. Approval of APLUS+ Network Conference 2024

**B. Consent - Education Student/Services**

- 1. Approval of the Pali Institute Overnight Science Camp Field Trip
- 2. Approval of the Excel Academy Charter School English Language Development (ELD) Handbook for Families 2024-2025
- 3. Approval of the Excel Academy Handbook Revisions for 2024-2025
- 4. Approval of the Excel Academy Special Education Handbook Revisions for 2024-2025
- 5. Ratification of the Special Education Master Contract for External Vendors

**C. Consent - Personnel Services**

Vote

Steve Fraire

1 m

- 1. Approval of Certificated Personnel Report
- 2. Approval of Classified Personnel Report

**Items in the consent agenda are considered routine and will be approved/adopted by a single motion.**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XI. Board Governance**

**12:09 PM**

**A. Approval of the Annual Board Evaluation**

Vote

Heidi Gasca

1 m

It is recommended that the Board approve the final Annual Board Evaluation for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XII. Business/Financial Services**

**12:10 PM**

- A.** Approval of Unaudited Actuals for the 2023-2024 School Year Vote Joe Sorrera 8 m

It is recommended the Board approve the Unaudited Actuals for the 2023-2024 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- B.** Approval of 2024-25 Consolidated Application and Reporting System (CARS) Vote Joe Sorrera 3 m

Excel Academy Charter School (EACS) submits the Consolidated Application to the California Department of Education (CDE) under the Consolidated Reporting System (CARS). There are two data collections for Consolidated Application each year (winter and spring). The Consolidated Application Spring Data collection is from May 15 through June 30.

Data collected in this report includes EACS 2024-25 Application for Funding for Title I, Title II, Title III, and Title IV, Certification of Assurances, Protected Prayer Certification, and LCAP Federal Addendum Certification.

It is recommended the Board of Directors approve the 2023/24 Consolidated Application and Reporting System (CARS) for Excel Academy Charter School, Helendale (#2073), Warner (#2053).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- C. Approval of the Proposition 28 Arts & Music Grant Annual Report Vote Joe Sorrera 5 m

It is recommended the Board approve the Proposition 28 Arts & Music Grant Annual Report for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- D. Approval of Proposal to Open a Checking Account for Associated Student Body (ASB) Vote Joe Sorrera 5 m

It is recommended the Board approve the Proposal to Open a Checking Account for Associated Student Body (ASB) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

	Purpose	Presenter	Time
Michael Humphrey Steve Fraire Susan Houle Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

**XIII. Personnel Services**

**12:31 PM**

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|-----------|---|------|-------------|-----|
| <b>A.</b> | Approval of Executive Director/CEO Strategic Plan for 2024-2025 | Vote | Heidi Gasca | 3 m |
|-----------|---|------|-------------|-----|

It is recommended that the Board approve the Executive Director/CEO Strategic Plan for 2024-2025 presented during the study session which was held on August 8, 2024.

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- |           |  |      |                |     |
|-----------|--|------|----------------|-----|
| <b>B.</b> | Approval of ClassPass for Excel Academy Charter School Staff | Vote | Megan Anderson | 5 m |
|-----------|--|------|----------------|-----|

It is recommended that the Board approve ClassPass for Excel Academy Charter School Staff, for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** \$36,720.00

Warner (#2053): \$24,235.20

Helendale (#2073): \$12,484.80

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_



Purpose

Presenter

Time

**XIV. Calendar**

The next scheduled Regular Board Meeting will be held both in person and virtually on October 10, 2024.

**XV. Board Comments**

**XVI. CEO Comments**

**XVII. Closing Items**

**12:39 PM**

**A. Adjourn Meeting**

Vote

Steve Fraire

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.