



Excel Academy (CA)

Regular Meeting of the Board of Directors

Published on June 7, 2024 at 5:10 PM PDT

Date and Time

Thursday June 13, 2024 at 11:55 AM PDT

Location

Excel Academy Charter School
|
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Zoom Meeting Information:

Dial In: +1 669 444 9171

Meeting ID: 838 4197 5894

URL: <https://us06web.zoom.us/j/83841975894>

MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:55 AM
A. Call the Meeting to Order		William Hall	1 m
B. Record Attendance		William Hall	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
II. Pledge of Allegiance			11:57 AM
A. Led by Board President or designee.		William Hall	1 m
III. Approve/Adopt Agenda			11:58 AM
A. Agenda	Vote	William Hall	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 13, 2024.			

	Purpose	Presenter	Time
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

IV. Approve Minutes

11:59 AM

A. Minutes of the Regular Board Meeting held on May 9, 2024	Approve Minutes	William Hall	1 m
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Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Larry Alvarado
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports

12:00 PM

A. Excel Academy Year in Review - Presented by Heidi Gasca, Executive Director	Discuss	Heidi Gasca	10 m
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[Year In Review Video](#)

VII. Consent**12:10 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services

1. Check Register - May 2024
2. Cash Payments - May 2024
3. Approval of Hatch & Cesario Agreement for Legal Services for 2024-2025
4. Approval of Bolton Property & Casualty Insurance Renewal for 2024-2025

B. Consent - Education Student/Services

1. Approval of English Learner Master Plan
2. Approval of Care Solace Services Renewal for 2024-25
3. Approval of Excel Academy Charter Schools Comprehensive Injury, Illness and Safety Plan for 2024-25

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of the Teacher of Record Manual for 2024-2025

D. Consent Items - Policy Development

Vote

1 m

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2024-2025 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Non-instructional

3115 - EA General Terms and Conditions of the Purchase Order

4000 Series - Personnel Services

4145 - EA Professional Development Reimbursement Policy

5000 Series - Student Services

- 5010 - EA Educational Records and Student Information Policy
- 5015 - EA Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy
- 5035 - EA Student Freedom of Speech and Expression Policy
- 5050 - EA Academic Integrity Policy
- 5070 - EA Transgender and Gender Nonconforming Student Nondiscrimination Policy
- 5075 - EA Transcripts from Non-Accredited Schools Policy
- 5095 - EA Retention & Acceleration Policy

6000 Series - Instruction

- 6010 - EA Independent Study Policy
- 6115 - EA Attendance Policy
- 6210 - EA Graduation Policy

Board Policies: Reviewed:

The following policies have been reviewed but have not needed any changes:

5000 Series - Student Services

- [5020](#)- EA Suicide Prevention Policy
- [5030](#)- EA Immunization Policy
- [5045](#)- EA Acceptable Use Policy
- [5055](#) - EA Self-Administration of Medication Policy
- [5065](#)- EA Lottery Policy
- [5070](#) - EA Transgender and Gender Nonconforming Student Nondiscrimination Policy
- [5085](#)- EA Communicable Contagious or Infectious Disease Prevention
- [5105](#)- EA Direct Instruction and Supplemental/Administrative Support Policy
- [5110](#)- EA Cell Phones & Other Electronic Signaling Devices Policy
- [5115](#)- EA Pregnant and Parenting Students Policy

E.	Approve Consent Agenda	Vote	William Hall	1 m
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Items in the consent agenda are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:
William Hall

	Purpose	Presenter	Time
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

VIII. Board Governance **12:12 PM**

- | | | | | |
|-----------|---|------|-------------|-----|
| A. | Approval of the Revised Excel Academy 2024-2025 Board Meeting Calendar & Schedule | Vote | Heidi Gasca | 3 m |
|-----------|---|------|-------------|-----|

It is recommended that the Board approve the Revised Excel Academy 2024-2025 Board Meeting Calendar & Schedule as presented.

Fiscal Impact: None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Business/Financial Services **12:15 PM**

- | | | | | |
|-----------|---|------|-------------|-----|
| A. | Approval of Additional Chromebooks Purchase | Vote | Joe Sorrera | 3 m |
|-----------|---|------|-------------|-----|

It is recommended the Board approve the Approval of Additional Chromebooks Purchase for 2024-2025 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$105,340.64

Warner (#2053): \$65,312.00

Helendale (#2073): \$40,028.64

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

	Purpose	Presenter	Time
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

B.	Approval of Instructional Funds Increase for Students for the 2024-25 School Year	Vote	Joe Sorrera	3 m
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It is recommended the Instructional Funds Increase for Students for the 2024-25 School Year for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$417,750.00

Warner (#2053): \$259,005.00

Helendale (#2073): \$158,745.00

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X.	Personnel Services			12:21 PM
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A.	Approval of CharterLIFE Benefits (Renewal)	Vote	Megan Anderson	8 m
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It is recommended the Board approve the CharterLIFE Benefits Renewal for 2024-25 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: See attached premium rates.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI.	Policy Development			12:29 PM
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	Purpose	Presenter	Time
A. Approval of New Board Policies	Vote	Joe Sorrera & Megan Anderson	5 m

It is recommended that the Board approve the proposed policies.

Board Policies: New

3000 Series - Business/Non-Instructional

3040 - EA Investment Policy

4000 Series - Personnel

4005 - EA Salary Determination Policy

4135 - EA External County Employment Policy

5000 Series - Student Services

5060 - EA Artificial Intelligence Use Policy for Students

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Public Hearing

12:34 PM

A. Local Indicators and Local Control & Accountability Plan (LCAP) 2024-25	Discuss	Jenny Craig	8 m
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Education Code Section 47606.5, states that the Governing Board of a charter school shall hold a public hearing as part of the process to adopt the 2024-2025 Local Control and Accountability Plans (LCAP) for Excel Academy Charter School. The first reading of the 2024-2025 LCAPs and the Local Performance Indicator Self-Reflection reports for the California School Dashboard will be presented during the hearing. It is recommended the Board enter into a public hearing regarding the LCAP for 2024-25. During the hearing there will be a presentation on the LCAP for 2024-25.

a. 2024-25 LCAP Plan (Helendale)

	Purpose	Presenter	Time
b. 2024-25 LCAP Plan (Warner)			
Hearing Open: _____ Hearing Closed: _____			
B. Proposed Budget 2024-2025	Discuss	Joe Sorrera	10 m

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2024-25 school year. During the hearing there will be a presentation on the Proposed Budget for the 2024-25 school year.

- a. 2024-25 Preliminary Budget
- b. 2023-24 Education Protection Account (EPA) Plan Actuals (Helendale)
- c. 2023-24 Education Protection Account (EPA) Plan Actuals (Warner)
- d. 2024-25 Education Protection Account (EPA) Multi-Year Plan (Helendale)
- e. 2024-25 Education Protection Account (EPA) Multi-Year Plan (Warner)
- f. 2024-25 Local Control Funding Formula (LCFF) Budget Overview for Parents (Helendale)
- g. 2024-25 Local Control Funding Formula (LCFF) Budget Overview for Parents (Warner)

Hearing Open: _____ Hearing Closed: _____

XIII. Calendar

The next scheduled Regular Board Meeting will be held on June 20, 2024.

XIV. Comments 12:52 PM

- A. Board Comments 5 m**
- B. CEO Comments 5 m**

XV. Closing Items 1:02 PM

- A. Adjourn Meeting Vote**
- Roll Call Vote:
- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Purpose Presenter Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School.