



Excel Academy (CA)

Regular Meeting of the Board of Directors

Published on March 8, 2024 at 3:31 PM PST
Amended on March 11, 2024 at 12:03 PM PDT

Date and Time

Thursday March 14, 2024 at 12:10 PM PDT

Location

Excel Academy Charter School
|
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Zoom Meeting Information:

Dial In: +1 669 444 9171 US

Meeting ID: 819 3332 6100

URL: <https://us06web.zoom.us/j/81933326100>

MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together

to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:10 PM
A. Call the Meeting to Order		William Hall	1 m
B. Record Attendance		William Hall	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
II. Pledge of Allegiance			12:12 PM
A. Led by Board President or designee.		William Hall	1 m
III. Approve/Adopt Agenda			12:13 PM
A. Agenda	Vote	William Hall	1 m

Purpose Presenter Time

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 14, 2024.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes

12:14 PM

- | | | | | |
|-----------|---|-----------------|--------------|-----|
| A. | Minutes of the Regular Board Meeting held on February 8, 2024 | Approve Minutes | William Hall | 1 m |
|-----------|---|-----------------|--------------|-----|

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session

12:15 PM

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|-----------|---|------|--------------|-----|
| A. | The Board will consider and may act on any of the Closed Session matters. | Vote | William Hall | 1 m |
|-----------|---|------|--------------|-----|

Roll Call Vote:

William Hall

Michael Humphrey

	Purpose	Presenter	Time
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

VII. Closed Session 12:16 PM

A. Closed Session	Discuss	William Hall	10 m
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1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1))

YL v. The Collaborative Charter Services Organization, et al

VIII. Reconvene Regular Meeting 12:26 PM

A. Report out any action taken in closed session.	Discuss	William Hall	2 m
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IX. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

X. Correspondence/Proposals/Reports 12:28 PM

A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO	Discuss	Heidi Gasca	5 m
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B. Student Testimonials - Student Leadership Members Connor Allen and Dalila Casanova	Discuss	Connor Allen & Dalila Casanova	8 m
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Connor Allen - 10th Grade
Dalila Casanova - 9th Grade

XI. Consent**12:41 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services

1. Check Register - February 2024
2. Cash Payments - February 2024
3. Approval of Excel Academy Charter Schools Content & Community Provider (CCP) Renewal Documents 2024-25
 1. Technology Agreement
 2. Content & Community Provider Application
 3. Excel Academy Vision
 4. Content and Community Provider FAQs
4. Approval of Agreement for Legal Services with BlankRome LLP

B. Consent - Education Student/Services

1. Approval of Personalized Path & Virtual Path Master Agreement (MA) 2024-25
2. Approval of Personalized Path & Virtual Path Acknowledgment of Responsibilities (AOR) 2024-25
3. Approval of the 2024-2025 Excel Academy Charter School Handbook
4. Approval of the 2024-2025 Special Education Handbook
5. Approval of Possip Proposal

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Job Descriptions

D. Consent Items - Policy Development

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2023-2024 school year.

Board Policies: Revised (With Changes)

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

6000 Series - Instruction (Revised with Changes)

- 6005 - EA Parent and Family Engagement Policy
- 6035 - EA Mathematics Placement Policy
- 6040 - EA Local Assessment Policy
- 6050 - EA Virtual Proctoring Policy
- 6055 - EA Educational Activity Policy
- 6065 - EA Special Education PIN Process
- 6075 - EA Special Education Certificate of Completion Policy
- 6095 - EA Repeated Courses Policy
- 6115 - EA Attendance Policy
- 6116 - EA Discipline and Involuntary Withdrawal Policy
- 6125 - EA TK-12th Grade Report Card Policy
- 6200 - EA Satisfactory Educational Progress Policy

Board Policies: Reviewed (No Changes)

The following policies are being brought to the Board without changes for annual review.

6000 Series - Instruction (Reviewed with No Changes)

- 6015 - EA Comprehensive Sexual Health Education Policy
- 6020 - EA Education for Homeless Children and Youth Policy
- 6025 - EA Section 504 Policy
- 6030 - EA Education for Foster and Mobile Youth Policy
- 6070 - EA Special Education Independent Educational Evaluation Policy
- 6120 - EA Virtual Learning Period Meeting Policy

E. Approve Consent Agenda Vote William Hall 1 m

Items in the consent agenda are considered routine and will be approved/adopted by a single motion.

- Roll Call Vote:
- William Hall
 - Michael Humphrey
 - Steve Fraire
 - Susan Houle
 - Larry Alvarado

Purpose Presenter Time

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Business/Financial Services

12:42 PM

- A.** Approval of Second Interim Financial Report Vote Joe Sorrera 10 m

It is recommended the Board approve the Second Interim Financial Report for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: As indicated by the 2023-24 Financial Reporting Documents Second Interim Report.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** Approval of Annual Audit Engagement Services Vote Joe Sorrera 5 m
between CliftonLarsonAllen (CLA) and Excel
Academy Charter Schools

It is recommended the Board approve the Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053) for the year ended June 30, 2024.

Fiscal Impact: \$32,660.00

Warner (#2053): \$20,250.00

Helendale (#2073): \$12,410.00

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
C. Approval of CliftonLarsonAllen LLP (CLA) Agreement Increase	Vote	Joe Sorrera	5 m

It is recommended the Board approve the CliftonLarsonAllen (CLA) agreement increase for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053) for the year ended June 30, 2024.

Fiscal Impact: \$15,000.00

Warner (#2053): \$9,300.00

Helendale (#2073): \$5,700.00

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

D. Approval of 2024-2025 Strategic Staffing Plan, Salary Schedules, and Work Year Calendars	Vote	Megan Anderson	10 m
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It is recommended the Board approve the 2024-2025 Strategic Staffing Plan, Salary Schedules, and Work Year Calendars for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: As delineated on the attached plan.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Education Services 1:12 PM

A. Approval of Parsec Education Service Agreement (Renewal)	Vote	Heidi Gasca	5 m
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It is recommended the Board approve the Parsec Education Service Renewal Agreement for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$21,819.60

Warner (#2053): \$14,400.94

Helendale (#2073): \$7,418.66

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** Approval of the Proposition 28 - Arts & Music Funds Proposal Vote Jenny Craig & Erica Flores 5 m

It is recommended the Board approve the Proposition 28 Arts & Music Funds Proposal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIV. Policy Development 1:22 PM

- A.** Approval of New Board Policies Vote Joe Sorrera 5 m

It is recommended that the Board approve the proposed policies.

Board Policies: New

3000 Series - Business/Non-Instructional

	Purpose	Presenter	Time
3030 - EA Credit Card Policy			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XV. Calendar

The next scheduled Board Study Session will be held on April 11, 2024.

The next scheduled Regular Board Meeting will be held on May 9, 2024.

XVI. Comments

1:27 PM

A. Board Comments

5 m

B. CEO Comments

5 m

XVII. Closing Items

1:37 PM

A. Adjourn Meeting

Vote

William Hall

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Excel Academy Charter School.