



## Excel Academy (CA)

### Regular Meeting of the Board of Directors

Published on February 2, 2024 at 4:00 PM PST

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#### **Date and Time**

Thursday February 8, 2024 at 11:30 AM PST

#### **Location**

Excel Academy Charter School  
|  
1 Technology Drive, Ste I-811  
Irvine, CA 92618

Regus- Gateway Chula Vista  
333 H Street, Suite 5000  
Chula Vista, CA 91910

1160 Cuyamaca Avenue  
Chula Vista, CA 91911

#### **Zoom Meeting Information:**

**Dial In: +1 669 444 9171**

**Meeting ID: 871 4325 3555**

**URL: <https://us06web.zoom.us/j/87143253555>**

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#### **MISSION STATEMENT**

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Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:30 AM</b>
<b>A.</b> Call the Meeting to Order		Board President	1 m
<b>B.</b> Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
<b>II. Pledge of Allegiance</b>			
<b>III. Approve/Adopt Agenda</b>			<b>11:32 AM</b>
<b>A.</b> Agenda	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of February 8, 2024.			

	Purpose	Presenter	Time
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

**IV. Approve Minutes 11:33 AM**

<b>A.</b>	Approve Minutes	Approve Minutes	Board President	1 m
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Minutes of the Regular Board Meeting that was held on January 11, 2024.

Roll Call Vote:  
 William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Approve minutes for Regular Meeting of the Board of Directors on January 11, 2024

**V. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**VI. Correspondence/Proposals/Reports 11:34 AM**

	Purpose	Presenter	Time
<b>A.</b> School Highlights - Presented by Heidi Gasca, Executive Director/CEO	Discuss	Heidi Gasca	3 m
<b>B.</b> Admin Summit Recap - Presented by Lauren Hansen, Senior Communications Coordinator	Discuss	Lauren Hansen	4 m
<b>C.</b> Special Education Update - Presented by Lara Ulmer, Director of Special Education	Discuss	Lara Ulmer	8 m
<b>D.</b> State Budget Overview - Presented by Joe Sorrera, Director of Business Services	Discuss	Joe Sorrera	7 m
<b>E.</b> LCAP Mid-Year Report - Presented by Jenny Craig, Director of Assessment & Accountability	Discuss	Jenny Craig	7 m

**VII. Consent**

**12:03 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

**A. Consent - Business/Financial Services**

1. Check Register - January 2024
2. Cash Payments - January 2024
3. Approval of Document Tracking Services (DTS) Licensing Agreement Renewal

**B. Consent - Education Student/Services**

1. Approval of the Excel Academy 2024-2025 School Calendar
2. Approval of the Excel Academy Handbook Revisions for 2023-2024
3. Approval of 2022-23 School Accountability Report Card (SARC) Final

**C. Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of the Comprehensive Safety Plan Revisions

<b>D.</b> Approve Consent Agenda	Vote	William Hall	1 m
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Items in the consent agenda are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VIII. Board Governance**

**12:04 PM**

- A.** Approval of the Excel Academy 2024-2025 Board Meeting Calendar & Schedule Vote Heidi Gasca 2 m

It is recommended that the Board approve the Excel Academy 2024-2025 Board Meeting Calendar & Schedule as presented.

**Fiscal Impact:** None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**IX. Business/Financial Services**

**12:06 PM**

- A.** Approval of CliftonLarsonAllen (CLA) Final Annual Audit Report - Year Ended June 30, 2023 Vote Lili Huang 5 m

It is recommended the Board approve CliftonLarsonAllen (CLA) Final Annual Audit Report - Year Ended June 30, 2023 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** None

Roll Call Vote:

	Purpose	Presenter	Time
William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

<b>B.</b> Approval for Instructional Funds Increase for Students	Vote	Heidi Gasca	3 m
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It is recommended the Board approve the Instructional Funds Increase for Students for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: \$395,250.00**

Warner (#2053): \$260,865.00

Helendale (#2073): \$134,385.00

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**X. Calendar**

The next scheduled Regular Board Meeting will be held both in person and virtually on March 14, 2024.

**XI. Board Comments**

**XII. CEO Comments**

**XIII. Closing Items**

**12:14 PM**

<b>A.</b> Adjourn Meeting	Vote	William Hall	1 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

	Purpose	Presenter	Time
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.