



Excel Academy (CA)

Regular Meeting of the Board of Directors

Published on June 9, 2023 at 4:41 PM PDT

Date and Time

Thursday June 15, 2023 at 11:10 AM PDT

Location

Excel Academy Charter School
|
1 Technology Drive, Ste I-811
Irvine, CA 92618

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Zoom Meeting Information:

Dial In: +1 669 444 9171 US

Meeting ID: 846 3469 9861

Zoom URL: <https://us06web.zoom.us/j/84634699861>

MISSION STATEMENT

Excel Academy will provide a flexible, personalized learning experience where teachers and parents collaborate to provide academic excellence and social and emotional foundations to instill a love for learning in each individual student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

Agenda

	Presenter	Time
I. Opening Items		11:10 AM
A. Call the Meeting to Order	William Hall	1 m
B. Record Attendance	William Hall	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Susan Houle, Member Larry Alvarado, Member		
II. Pledge of Allegiance		11:12 AM
A. Led by Board President or designee.	William Hall	1 m
III. Approve/Adopt Agenda		11:13 AM
A. Agenda	William Hall	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 15, 2023.		
Roll Call Vote: William Hall		

Presenter

Time

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes

11:14 AM

- A.** Minutes of the Regular Board Meeting held on May 11, 2023

William Hall

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session

11:15 AM

- A.** The Board will consider and may act on any of the Closed Session matters.

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Closed Session

11:16 AM

Presenter Time

A. Closed Session 15 m

1. Conference with Legal Counsel - Existing Litigation (Gov. Code Section 54956.9(d)
(1))

TR v. The Collaborative Charter Services Organization, et al

VIII. Reconvene Regular Meeting 11:31 AM

A. Report out any action taken in closed session. William Hall 5 m

IX. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

X. Correspondence/Proposals/Reports 11:36 AM

A. School Highlights - Presented by Heidi Gasca, Executive Director/CEO Heidi Gasca 5 m

B. Year in Review - Video Heidi Gasca 4 m
[Year in Review Video](#)

XI. Consent 11:45 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services

1. Check Register - May 2023

2. Cash Payments - May 2023
3. Approval of increased agreement with CliftonLarsonAllen (CLA)
4. Approval of Hatch & Cesario Agreement for Legal Services for 2023-2024

B. Consent - Education Student/Services

1. Approval of English Learner Master Plan

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Job Descriptions
4. Approval of the Teacher of Record Manual for 2023-2024
5. Approval of the Virtual Teacher of Record Manual for 2023-2024

D. Consent Items - Policy Development

1 m

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Non-Instructional

3000-EA Fiscal Control Policy: Overview

3005-EA Fiscal Control Policy: Purchasing

5000 Series - Business/Non-Instructional

5000-EA Concepts and Roles

5045-EA Acceptable Use Policy

5110-EA Cellphones & Other Electronic Signaling Devices Policy

Board Policies: Reviewed:

The following policies have been reviewed but have not needed any changes.

5000 Series - Business/Non-Instructional

- 5010 - EA Educational Records and Student Info
- 5015 - EA Title IX
- 5020 - EA Comprehensive Self-Harm/Suicide Prevention
- 5030 - EA Immunization Policy
- 5035 - EA Student Freedom of Speech and Expression
- 5070 - EA Transgender and Gender Nonconforming Student Nondiscrimination Policy
- 5085 - EA Communicable, Contagious, or Infectious Diseases
- 5105 - EA Direct Instruction and Supplemental/Administrative Support Policy

6000 Series - Instructional

- 6010 - EA Independent Study Policy
- 6015 - EA CHYA: California Healthy Youth Act Policy Letter
- 6020 - EA Education for Homeless Children
- 6025 - EA 504 Policy
- 6030 - EA Education for Foster Youth
- 6065 - EA SPED Pin Process for Missed Services
- 6070 - EA SPED Independent Educational Evaluations
- 6075 - EA SPED Certificate of Completion
- 6200 - EA AB130 Satisfactory Educational Progress Policy

Consent items listed under A through D are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Business/Financial Services

11:46 AM

- A.** Approval of Additional Chromebooks Purchase Joe Sorrera 5 m

It is recommended the Board approve the Approval of Additional Chromebooks Purchase for 2023-2024 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$130,865.00

Warner (#2053): \$86,370.90

Helendale (#2073): \$44,494.10

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Approval of Macbook Laptop Purchase for Staff

Heidi Gasca

5 m

It is recommended the Macbook Laptop Purchase for Staff for 2023-2024 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$39,468.68

Warner (#2053): \$26,049.33

Helendale (#2073): \$13,419.35

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Personnel Services

11:56 AM

A. Approval of the One-Time Bonus for Universal Pre-Kindergarten (UPK) Teachers for 2023-24

Megan Anderson

5 m

It is recommended the Board approve the One-Time Bonus for Universal Pre-Kindergarten (UPK) Teachers 2023-24 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$21,000

Warner (#2053): \$13,860

Presenter

Time

Helendale (#2073): \$7,140

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** Approval of CharterLIFE Benefits (Renewal) Megan Anderson 8 m

It is recommended the Board approve the CharterLIFE Benefits Renewal for 2023-24 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: See attached premium rates.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIV. Public Hearing 12:09 PM

- A.** Local Indicators and Local Control & Accountability Plan (LCAP) Jenny Craig 10 m
2023-24

It is recommended the Board enter into a public hearing regarding the LCAP for 2023-24. During the hearing there will be a presentation on the LCAP for 2023-24.

- a. 2023-24 LCAP Plan (Helendale)
- b. 2023-24LCAP Plan (Warner)

Hearing Open: _____ Hearing Closed: _____

- B.** Proposed Budget 2023-2024 Joe Sorrera 10 m

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2023-24 school year. During the hearing there will be a presentation on the Proposed Budget for the 2023-24 school year.

- a. 2023-24 Preliminary Budget
- b. 2022-23 Education Protection Account (EPA) Plan Actuals (Helendale)
- c. 2022-23 Education Protection Account (EPA) Plan Actuals (Warner)
- d. 2023-24 Education Protection Account (EPA) Multi-Year Plan (Helendale)
- e. 2023-24 Education Protection Account (EPA) Multi-Year Plan (Warner)
- f. 2023-24 Local Control Funding Formula (LCFF) Budget Overview for Parents (Helendale)
- g. 2023-24 Local Control Funding Formula (LCFF) Budget Overview for Parents (Warner)

Hearing Open: _____ Hearing Closed: _____

XV. Calendar

The next scheduled Regular Board Meeting will be held on June 22, 2023.

XVI. Comments

12:29 PM

- A. Board Comments 5 m
- B. CEO Comments 5 m

XVII. Closing Items

12:39 PM

- A. Adjourn Meeting
 - Roll Call Vote:
 - William Hall
 - Michael Humphrey
 - Steve Fraire
 - Susan Houle
 - Larry Alvarado
 - Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION
 For more information concerning this agenda, contact
 Excel Academy Charter School.