



## Excel Academy (CA)

### Regular Board Meeting

Published on January 6, 2023 at 2:26 PM PST

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#### **Date and Time**

Thursday January 12, 2023 at 10:00 AM PST

#### **Location**

**The meeting will be held virtually**

**Join by telephone or via Zoom conferencing link below:**

**Dial In: +1 669 444 9171 US**

**Meeting ID: 871 3213 3338**

**Join URL: <https://us06web.zoom.us/j/87132133338>**

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#### **MISSION STATEMENT**

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:00 AM</b>
A. Call the Meeting to Order		William Hall	1 m
B. Record Attendance		William Hall	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Larry Alvarado, Member			
<b>II. Pledge of Allegiance</b>			<b>10:02 AM</b>
A. Led by		William Hall	1 m
Board President or Designee			
<b>III. Board Governance</b>			<b>10:03 AM</b>
A. Approval of Resolution No. 2023-1-12 Recognizing a State of Emergency and Re- Authorizing Teleconferenced Meetings Pursuant to AB 361	Vote	William Hall	3 m

It is recommended the Board approve Resolution No. 2023-1-12 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

### Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

### Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**IV. Approve/Adopt Agenda 10:06 AM**

A. Agenda	Vote	William Hall	1 m
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It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 12, 2023.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Approve Minutes 10:07 AM**

A. Minutes of the Regular Board Meeting held on December 8, 2022	Approve Minutes	William Hall	1 m
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Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VI. Organizational Structure - Annual Meeting of the Board 10:08 AM**

A. Approval of Third Amended Bylaws	Vote	Heidi Gasca	5 m
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It is recommended the Board approve the Third Amended Bylaws of Excel Academy Charter School. The amendment incorporates recent changes in law and will replace the First and Second Amended Bylaws.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B. Approval of Excel Academy Charter Schools Board of Directors Manual</b>	Vote	Heidi Gasca	5 m
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It is recommended the Board approve the Excel Academy Charter Schools Board of Directors Manual. This Board of Directors Manual has been created to replace the 9000 Board Policy series, as an internal guide for the Board of Directors.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>C. Election of the Excel Academy Charter Schools Board of Directors</b>	Vote	Heidi Gasca	5 m
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In accordance with the Third Amended Bylaws of Excel Academy Charter Schools, Article VI, Board of Directors, Section 6.04, Election of Directors, it is recommended the Board of Directors conduct the election for the following officer positions:

The Board will take action to elect the Board President, Vice President, and Clerk.

Election:

- a. Board President:
- b. Board Vice President:
- c. Board Clerk:

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Purpose      Presenter      Time

**VII. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**VIII. Correspondence/Proposals/Reports**

**10:23 AM**

- |  |                |                    |            |
|--|----------------|--------------------|------------|
| <p><b>A.</b> School Highlights - Presented by Heidi Gasca, Executive Director/CEO</p>              | <p>Discuss</p> | <p>Heidi Gasca</p> | <p>5 m</p> |
| <p><b>B.</b> Special Education Update - Presented by Lara Ulmer, Director of Special Education</p> | <p>Discuss</p> | <p>Lara Ulmer</p>  | <p>8 m</p> |

**IX. Consent**

**10:36 AM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

**A. Consent - Business/Financial Services**

1. Check Register - December 2022
2. Approval of Contract for Legal Services with McDougal Boehmer Foley Lyon Mitchell & Erickson

**B. Consent - Education Student/Services**

1. Approval of Excel Academy 2023-2024 School Calendar
2. Approval of Universal Pre-Kindergarten (UPK) Criterion Proposal

**C. Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Teacher Credential Consent Form

4. Approval of 2023 IRS Mileage Reimbursement Rate

**D. Consent - Policy Development**

1. Approval of existing board policies revised, reviewed, and eliminated for the 2022-2023 school year.

**Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures:

**9000 Series - Board Bylaws**

9323 - EA Public Participation at Board Meetings

**Board Policies - Absorbed/Eliminated**

**9000 Series - Absorbed into the Board of Directors Manual**

9000 - EA Role of the Board

9005 - EA Governance Standards

9010 - EA Public Statements

9011 - EA Disclosure of Confidential-Privileged Information

9012 - EA Board Member Electronic Communications

9200 - EA Limits of Board Member Authority

9224 - EA Oath or Affirmation

9224E - EA Oath or Affirmation Exhibit

9230 - EA Orientation

9240 - EA Board Training

9250 - EA Remuneration, Reimbursement

9310 - EA Board Policies

9322 - EA Agenda Meeting Materials

9324 - EA Minutes and Recordings

9400 - EA Board Self-Evaluation

**9000 Series - Eliminated (Currently Exist in the Bylaws)**

9100 - EA Organization

9110 - EA Terms of Office

9121 - EA President

9122 - EA Secretary

9123 - EA Clerk

9222 - EA Resignation

9223 - EA Filling Vacancies

9260 - EA Legal Protection

9270 - EA Conflict of Interest

9270E - EA Conflict of Interest Exhibit

9320 - EA Meetings & Notices

9321 - EA Closed Sessions Purposes and Agendas

	Purpose	Presenter	Time
9321.1 - EA Closed Sessions Actions and Reports			
9323.1 - EA Actions by the Board			
<b>E.</b> Consent items listed under A through D are considered routine and will be approved/adopted by a single motion.	Vote	William Hall	1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**X. Business/Financial Services**

**10:37 AM**

<b>A.</b> Approval to Reinstate San Diego County Office of Education (SDCOE) Treasury Bank Account	Vote	Joe Sorrera	5 m
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It is recommended the Board approve reinstating San Diego County Office of Education (SDCOE) Treasury Bank Account for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: None**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B.</b> Approval of CliftonLarsonAllen (CLA) Final Annual Audit Report - Year Ended June 30, 2022	Vote	Joe Sorrera	3 m
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It is recommended the Board approve the CliftonLarsonAllen (CLA) Final Annual Audit Report for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact: None**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

	Purpose	Presenter	Time
Susan Houle Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

<b>C. Approval of DocuSign Contract Renewal</b>	Vote	Heidi Gasca	5 m
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It is recommended the Board approve the DocuSign Contract Renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** \$17,007.66  
 Warner (#2053): \$11,225.05  
 Helendale (#2073): \$5782.61

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>D. Approval of Art, Music, and Instructional Materials Discretionary Block Grant Spending Plan</b>	Vote	Joe Sorrera	8 m
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It is recommended the Board approve the Art, Music, and Instructional Materials Discretionary Block Grant Spending Plan for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

**Fiscal Impact:** The reserve (savings account) will increase by approximately \$406,866 annually for the next three years.  
 Warner (#2053): \$268,531.56  
 Helendale (#2073): \$138,334.44

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XI. Education/Services** **10:58 AM**

<b>A. Approval of 2021-22 School Accountability Report Card (SARC)</b>	Vote	Jenny Craig	8 m
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It is recommended the Board approve the 2021-22 School Accountability Report Card (SARC) for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XII. Calendar**

The next scheduled meeting will be held virtually on February 9, 2023.

**XIII. Comments**

**11:06 AM**

A. Board Comments

5 m

B. CEO Comments

5 m

**XIV. Closing Items**

**11:16 AM**

A. Adjourn Meeting

Vote

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Excel Academy Charter School.