



# Excel Academy (CA)

## Regular Meeting of the Board of Directors

Published on August 4, 2022 at 3:57 PM PDT

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### Date and Time

Monday August 8, 2022 at 11:00 AM PDT

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### MISSION STATEMENT

Excel Academy will provide flexible, personalized learning through a customized course of study that will educate, motivate, and instill a love of learning in each individual student. Teachers and parents will join together to maintain high expectations and promote academic excellence for all students creating the next generation of leaders.

### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Excel Academy Charter Schools.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:00 AM</b>
<b>A. Record Attendance</b>		Board President	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Susan Houle, Member			

	Purpose	Presenter	Time
Larry Alvarado, Member			
<b>B. Call the Meeting to Order</b>		Board President	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Board President	1 m
Minutes of the Regular Board Meeting that was held on June 23, 2022			
Minutes of the Special Board Meeting that was held on July 21, 2022			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

## II. Approve/Adopt Agenda

**11:03 AM**

<b>A. Agenda</b>	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of August 8, 2022.			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

## III. Board Governance

**11:04 AM**

<b>A. Approval of Resolution No. 2022-8-8 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361</b>	Vote	Board President	2 m
It is recommended the Board approve Resolution No. 2022-8-8 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.			
Option 1			
BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.			
Option 2			
BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			

	Purpose	Presenter	Time
Susan Houle			
Larry Alvarado			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

**IV. Pledge of Allegiance**

**V. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**VI. Correspondence/Proposals/Reports**

**11:06 AM**

<b>A.</b> School Highlights - Presented by Heidi Gasca, Executive Director/CEO	Discuss	Heidi Gasca	5 m
<b>B.</b> B. Financial Update - Presented by Joe Sorrera, Director of Business Services	Discuss	Joe Sorrera	10 m
<b>C.</b> C. Board Meeting Start Times for 2022-2023 - Presented by Kurt Madden, Board Consultant	Discuss	Kurt Madden	5 m

**VII. Consent**

**11:26 AM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

**A. Consent - Business/Financial Services** 1 m

1. Check Register - June 2022
2. Approval of Authorization of Signatures
3. Approval of Hatch & Cesario Legal Services Contract
4. Ratification of Bolton Property & Casualty Insurance Renewal

**B. Consent - Education Student/Services** 1 m

1. Approval of Excel Academy Charter School Handbook Revisions 2022-2023
2. Approval of Excel Academy Charter School English Language Development (ELD) Handbook 2022-2023
3. Approval of Excel Academy Charter School Special Education Handbook 2022-2023
4. Approval of Individual Service Agreement for Special Education (ISA) Revisions
5. Approval of Virtual Acknowledgement of Responsibilities (AOR) Revisions
6. Approval of Virtual Master Agreement Revisions

	Purpose	Presenter	Time
<b>C. Consent - Personnel Services</b>			1 m
<ul style="list-style-type: none"> <li>1. Approval of Certificated Personnel Report</li> <li>2. Approval of Classified Personnel Report</li> <li>3. Approval of Job Descriptions</li> <li>4. Approval of Excel Academy Charter School Employee Handbook Revisions 2022-2023</li> <li>5. Approval of Teacher of Record (ToR) Training Manual 2022-2023</li> <li>6. Approval of English Language Development (ELD) Handbook for Teacher of Record (ToR) 2022-2023</li> </ul>			

<b>D. Consent - Policy Development</b>	Vote	Board President	1 m
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Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-23 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

5000 Series - Student Services

5010-EA Educational Records and Student Info

5015-EA Title IX Harassment, Discrimination, Intimidation, and Bullying Policy

5020-EA Suicide Prevention Policy

5030-EA Immunization Policy

5035-EA Student Freedom of Speech and Expression Policy

5110-EA Cell Phones, Smartphones, Pagers & Other Electronic Signaling Devices Policy

6000 Series - Instruction

6010-EA Independent Study Policy

6015-EA Comprehensive Sexual Health Education Policy

6020-EA Education for Homeless & Youth Policy

6035-EA Mathematics Placement Policy

6070-EA Special Education Independent Educational Evaluation Policy

6116-EA Discipline and Involuntary Withdrawal Policy

**Items listed under Consent are considered routine and will be approved/adopted by a single motion.**

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VIII. Business/Financial Services** **11:30 AM**

<b>A. Approval of APLUS+ Network Conference 2022</b>	Vote	2 m
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It is recommended the Board approve the Leadership Team members to attend the APLUS + Network Conference 2022 for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$10,067.40

Excel Academy Charter Schools - Warner (#2053) \$7,047.18

Excel Academy Charter Schools - Helendale (#2073) \$3,020.22

	Purpose	Presenter	Time
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

**B. Approval of Student Chromebooks** Vote 2 m

It is recommended the Board approve the Chromebook order of 200 devices for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$49,497.85  
Excel Academy Charter Schools - Warner (#2053) \$34,648.49  
Excel Academy Charter Schools - Helendale (#2073) \$14,849.36

Roll Call Vote:  
William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Larry Alvarado  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**C. Approval for Additional Sage Inacct User Licenses** Vote 2 m

It is recommended the Board approve the additional Sage Intacct user licenses for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$8,208  
Excel Academy Charter Schools - Warner (#2053) \$5,745.60  
Excel Academy Charter Schools - Helendale (#2073) \$2,462.40

Roll Call Vote:  
William Hall  
Michael Humphrey  
Steve Fraire  
Susan Houle  
Larry Alvarado  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**IX. Education Student/Services** **11:36 AM**

**A. Approval of Tutor.com Subscription Renewal** Vote 2 m

It is recommended the Board approve the Tutor.com subscription renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$18,500  
Excel Academy Charter Schools - Warner (#2053) \$12,950  
Excel Academy Charter Schools - Helendale (#2073) \$5,550

Roll Call Vote:  
William Hall  
Michael Humphrey  
Steve Fraire

	Purpose	Presenter	Time
Susan Houle Larry Alvarado Moved by _____			
Seconded by _____			
Ayes _____			
Nays _____			
Absent _____			

**B. Approval of PresenceLearning Platform for Speech & Language Pathologists Renewal** Vote 2 m

It is recommended the Board approve the PresenceLearning platform renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$8,400  
 Excel Academy Charter Schools - Warner (#2053) \$5,880  
 Excel Academy Charter Schools - Helendale (#2073) \$2,520

Roll Call Vote:  
 William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado  
 Moved by \_\_\_\_\_

Seconded by _____	Ayes _____	Nays _____	Absent _____
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**C. Approval of Goalbook Renewal** Vote 2 m

It is recommended the Board approve the Goalbook renewal for Excel Academy Charter Schools, Helendale (#2073) and Warner (#2053).

Fiscal Impact: \$12,495  
 Excel Academy Charter Schools - Warner (#2053) \$8,746.50  
 Excel Academy Charter Schools - Helendale (#2073) \$3,748.50

Roll Call Vote:  
 William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado  
 Moved by \_\_\_\_\_

Seconded by _____	Ayes _____	Nays _____	Absent _____
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**X. Policy Development** **11:42 AM**

**A. Approval to Amend Board Policy 9250-EACS Remuneration, Reimbursement and Other Benefits - Monthly Compensation Rate for 2022-2023** Vote Kurt Madden 5 m

It is recommended the Board take action to establish the monthly compensation rate for the 2022-2023 school year.

Fiscal Impact: Amount not to exceed \$6,000.00

Roll Call Vote:  
 William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Purpose	Presenter	Time
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**XI. Calendar**

The next scheduled meeting will be held virtually on September 8, 2022.

**XII. Board Comments**

**XIII. CEO Comments**

**XIV. Closing Items**

**A. Adjourn Meeting**

Vote

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**  
For more information concerning this agenda, contact  
Excel Academy Charter School.